

Council requires a copy of the current public liability insurance policy in the amount of \$10M of the company which will be accessing the Council site to undertake work at your property

A minimum damage/garbage bond of \$602.00 is required to be paid, prior to approval being given for access to the site. The bond is to ensure that the Council area is left clean and undamaged during the time access has been approved. Should there be any damage to the Council area or if there is a clean up required, the damage/garbage bond is put towards these costs. Providing the area has been left clean and undamaged, arrangements will be made for reimbursement of the bond.

Please notify Council by telephoning 4227 7111 once work is completed and an inspection of Council land will be arranged.

Please note the bond payment, safety documentation and insurance details must be received prior to work commencing. Please return this application form to Council together with bond payment. Once the application form is received, it will be checked, and providing access is approved, a permit and letter will be issued to you confirming that approval has been granted for access across the Council land.

For further information please phone Council on telephone 4227 7111.

IMPORTANT

PLEASE NOTE: It is essential that before any holes are dug, or stakes, pegs, star pickets or bollards are driven into Council grounds, that a service supply scanner is used to verify that there are not any services located in the affected area.

Date Paid:	Receipt No:	Account N ^o : GL9000.7200.0000	Amount: \$602.00
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WCC Staff Use Only

<i>Item Required</i>	<i>Comments</i>	<i>Sighted/Approved</i>	<i>Initial</i>
<i>Contractor</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
<i>Public Liability Insurance</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
<i>Safe Work Method Statement</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
<i>Standard Operating Procedures</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
<i>Vehicle Movement Plan</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
<i>Review of Environmental Factor</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			

Coordinator Approval: _____ Date: _____

Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10)

The personal information that Council is collecting from you on this application form is personal information for the purposes of the *Privacy and Personal Information Protection Act 1998* ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the file in which the Application will be filed. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. Council is collecting this personal information from you in order to comply with the requirements of the legislation under which the Application is made. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council on telephone 4227 7111.