



→ CLEAN UP COLLECTION SERVICES – UNIT COMPLEX BOOKING AND CONSENT FORM

Unit Complexes and Department of Housing - On Property Collection Day(s)

Authorised Officer/Representative/ Strata Manager/Body Corporate or DoH Officer	Name		
	Position Title		
	Phone	Mobile	
	Email		

Service Request and Consent Form

Property Details	Street Address	No of Units
	Suburb	
	Property Owner	

Preferred Dates for an On Property Cleanup Collection Day

Preferred Date 1	Day	Month	Year
Preferred Date 2	Day	Month	Year

Are there known access issues for heavy or rigid vehicles? No Yes If so, describe briefly:

Will there be any mattresses, tyres or electronic waste (eWaste) items for collection? No Yes If yes, provide details:

Mattress(es)		Quantity
Tyre(s)		Quantity
Electronic waste		Quantity

NOTE: Please ensure mattresses, eWaste and tyres are placed next to the pile of waste. A separate vehicle will be sent to collect these items so they can be recycled.

I, *(insert your name)*
of *(insert name of organisation)*
on this of
day *month* *year*

declare that I have the appropriate organisational authority and legal capacity to make representations and commitments on behalf of the owners of the above property for the purposes of arranging bulky waste cleanup service and making representations that may result in financial obligations on the property and/or occupants of the property. I confirm that I have fully read, understand and unconditionally accept the Service Terms and Conditions and that all information on this form is true and correct. I also undertake to carry out the required actions of an Authorised Officer/Representative as set out in the Terms and Conditions.

Signature: Date:
Witness: Date:

Please return the completed and signed Form to either:

Wollongong City Council 41 Burelli Street WOLLONGONG NSW 2500	Wollongong City Council Locked Bag 8821 WOLLONGONG DC NSW 2500	Email: council@wollongong.nsw.gov.au	Fax: 4227 7277
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Terms and Conditions

- The unit complex shall be entitled up to the maximum volumetric collection capacity each financial year (4 cubic metres per unit). In the event that the Contractor is unable to provide the maximum volume entitlement in a single collection day, then the complex shall be entitled to book further collection days as required to provide up to the maximum collection capacity.
- The unit complex Authorising Officer/Representative will work cooperatively with Council's Cleanup Collection Contractor to agree on the collection bin number(s), size and collection point(s) at a unit complex where required.
- Council's Cleanup Service Collection Contractor will require unobstructed access to the property for the purpose of delivering, placing and collecting approved collection receptacles.
- The Property Owner and or Authorising Officer/Representative indemnifies and releases Council and its Contractor from any claims, losses or damages resulting from damage to any driveways, pavements and or hard stands caused from heavy rigid vehicles that may be required to access the property to provide the services. The indemnity shall only cover damage created by the weight of the vehicle(s) and its contents being borne on the property's access ways. The indemnity shall not extend to damage caused by the direct collision of the Contractor's vehicle with any private property within, or thereabout, the property.
- The Property Owner and or Authorising Officer/Representative shall be fully responsible for the management of, and to cover any costs or expenses associated with, the proper disposal of all non-acceptable materials, excessive materials above the authorised volumetric capacity provided by Council, and materials not contained within the bins provided, that may be presented by the complex residents and not collected by Council's Contractor.
- The Property Owner and or Authorising Officer/Representative shall be responsible to advise occupants of the property of the agreed collection day dates and to disseminate the Contractor provided information brochure detailing the service to the property dwellings and occupants.
- The Property Owner and or Authorising Officer/Representative shall not allow any persons or organisations that are not a domestic or residential occupant of a dwelling to utilise the cleanup services provided. Commercial businesses shall not be permitted to access the service.
- Any commercial arrangements between Council's Contractor and the Property Owner or Authorising Officer/Representative shall remain commercial arrangements between those parties. At no time shall Council become liable for costs associated with any commercial arrangements made by the Property Owner and/or Authorising Officer/Representative and the Contractor.

Privacy Notification (*Privacy and Personal Information Protection Act 1998 – Section 10*)

The personal information that Council is collecting from you on this application form is personal information for the purposes of the *Privacy and Personal Information Protection Act 1998* ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the file in which the Application will be filed. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. Council is collecting this personal information from you in order to comply with the requirements of the legislation under which the Application is made. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council on telephone 4227 7111.