


Office Use Only	

Barcode

## Section 1 Applicant Details

Company Name			
Name	Surname	Given Names	Mr / Mrs / Other
Postal Address	Number and Street		
	PO Box / DX / Other		
	Suburb / Town	State	Postcode
Contact Details	Phone	Mobile	
	Fax	Email	
Signature			Date / /


## Section 2 Site Details

Lot Description <i>Attach extra sheet if insufficient space.</i>	Lot / Unit	Sec	DP/ SP	Lot / Unit	Sec	DP/ SP
	Lot / Unit	Sec	DP/ SP	Lot / Unit	Sec	DP/ SP
Name	Number and Street					
	Suburb / Town	State	Postcode			

## Section 3 Approved Development

Development Description			
	<input type="checkbox"/> Torrens	<input type="checkbox"/> Strata	<input type="checkbox"/> Community
Reference	Development Consent Number	<input type="text"/>	Date Granted <input type="text"/> / <input type="text"/> / <input type="text"/>
	Complying Development Consent Number	<input type="text"/>	Date Granted <input type="text"/> / <input type="text"/> / <input type="text"/>
	Was a Subdivision Construction Certificate required by the development consent?		<input type="checkbox"/> No <input type="checkbox"/> Yes
	If Yes, construction certificate number	<input type="text"/>	Date Granted <input type="text"/> / <input type="text"/> / <input type="text"/>
	Construction Certificate issued by	<input type="checkbox"/> Council <input type="checkbox"/> Private Certifier	
PCA	Identity of the PCA <input type="text"/>	Date Granted <input type="text"/> / <input type="text"/> / <input type="text"/>	
Statistics	Total number of lots	<input type="text"/>	Industrial/Commercial Lots <input type="text"/>
	Residential lots	<input type="text"/>	Length of New Dedicated Road <input type="text"/> m
	Vacant residential lots	<input type="text"/>	Area of Public Reserve <input type="text"/> ha

**Section 4 Owner Consent**

Consent  <i>All owners must give their consent. Companies must attach a letter containing the signature of at least one director.</i>	I / We	of
	As owner(s) of the property subject to this application, give consent to the application.	
		Date / /

**Note 1 Information Required**

Preparation	<p><b>Required information that MUST be attached:</b></p> <ul style="list-style-type: none"> <li>• Subdivision certificate fees.</li> <li>• Plan of the subdivision, prepared by a registered surveyor and three (3) same size copies of that plan.</li> <li>• S88b instrument and one copy.</li> <li>• A copy of the development consent or the complying development certificate.</li> <li>• S73 certificate from Sydney Water.</li> <li>• Letter from the applicant which states that all subdivision conditions of the development consent have been addressed.</li> <li>• Documentation as specified in the developer consent, including Notice of Arrangement from Integral Energy and Telecommunications Provisioning Confirmation Letter from Telstra.</li> <li>• Evidence of s94 payment (where conditioned in development consent).</li> </ul> <p><b>The following items MUST be attached if construction works were required as a condition of the development consent:</b></p> <ul style="list-style-type: none"> <li>• A copy of the construction certificate and approved engineering drawings and specifications (where issued by a private certifier).</li> <li>• A compliance certificate issued by a private certifier (where Council did not inspect the works during construction).</li> <li>• A copy of the Works as Executed Drawings showing all completed development works, including any stormwater drainage and roadworks, upon completion of works.</li> </ul> <p><b>You are advised that your application will be refused unless all the required information is lodged with the application form.</b></p>
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**Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10)**

The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the file in which the Application will be filed. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. Council is collecting this personal information from you in order to comply with the requirements of the legislation under which the Application is made. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council on telephone 4227 7111.