


Office Use Only		Barcode

## Section 1 Application

Application Type     Application to Install and Operate     Application to Operate     Amended Application to Install and Operate

## Section 2 Licensee Details

Company Name			
Name	Surname	Mr / Mrs / Other	
	Given	Middle	
Postal Address	Number and Street		
	PO Box / DX / Other		
	Suburb / Town	State	Postcode
Contact Details	Phone	Mobile	
	Fax	Email	
Signature		Date	/ /


## Section 3 Nominated Operator of Sewage System

Name	Surname	Mr / Mrs / Other	
	Given	Middle	
Postal Address	Number and Street		
	PO Box / DX / Other		
	Suburb / Town	State	Postcode
Contact Details	Phone	Mobile	
	Fax	Email	

## Section 4 Site Details

Lot Description – Attach extra sheet if insufficient space	Lot/Unit	Sec	DP/SP	Lot/Unit	Sec	DP/SP
	Lot/Unit	Sec	DP/SP	Lot/Unit	Sec	DP/SP
Address	Number and Street			Suburb/Town		

## Section 5 Owner Consent

Consent – <i>All owners must give their consent. Companies must attach a letter containing the signatures of at least one Director</i>	I / We
	of
	as owner(s) of the property subject of this application, give consent to the application and grant Council the power to carry out inspections in relation to this application.
	Date / /



## Section 8 Site Plan (for approval to operate EXISTING sewage management system)

Sketch a site plan showing the location of the existing sewage management system; any related effluent/wastewater application areas and the known location of wastewater/stormwater fittings and drainage lines

# V2 Application to Install and/or Operate an Onsite Sewage Management System

## Note 1 Submission Requirements for **NEW** Installations

- 1 Two copies of plans drawn to scale showing –
  - (a) The location of the proposed sewage management system, any related effluent application areas and the proposed location of waste fittings, drainage lines and disposal areas.
  - (b) Any buildings or facilities existing, and any environmentally sensitive areas of land located within 100 metres of the sewage management facility/effluent application areas.
- 2 Full specifications for the proposed sewage management system.
- 3 A preliminary site assessment that includes the site topography including slope, soil type and vegetation coverage of any proposed effluent application areas related to the sewage management system. Discussion of the suitability of the system proposed with respect to the site conditions and constraints.

One copy of the following –

- 1 Specifications of the existing sewage management system.
- 2 Site plan showing the location of the existing sewage management system; any related effluent/wastewater application areas and the known location of wastewater fittings and stormwater drainage lines.

**Note:** In some instances a more detailed assessment is required, dependent on site constraints. This would need to be completed by a suitably qualified industry professional. Council reserves the right to ask for additional information where considered appropriate.

### Privacy Notification (*Privacy and Personal Information Protection Act 1998 – Section 10*)

The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the file in which the Application will be filed. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. Council is collecting this personal information from you in order to comply with the requirements of the legislation under which the Application is made. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council on telephone 4227 7111.