

Closing Date for applications: 5.00pm Friday 24 July 2009

- Notification to successful and unsuccessful applicants: 14 August 2009
- Council will be offering one main round of sponsorships each year.
- All applications must be received by the closing date and will be determined in accordance with Council's Contribution to Public Bands and Choirs Management Policy . Applications received after this date will be ineligible for consideration for 2009/10 sponsorship funding. Should there be sufficient funds remaining from the initial sponsorship allocation, a second round of applications may be invited in November 2009.
- Please refer to attached Guidelines for Eligibility of Sponsorship of a Community Band.

All applications to be submitted to:

The General Manager
Wollongong City Council
Locked Bag 8821
WOLLONGONG 2500
Fax: 4227 7580
Or email council@wollongong.nsw.gov.au

1. Name of Choir: _____

3. Headquarters/Location of Choir: _____

4. Name of Contact Person (ie - for contact and correspondence): _____

Postal address: _____

ABN (if applicable) _____

Phone: _____ Mobile: _____ Fax: _____ Email : _____

6. Are you seeking cash from Council ? Yes * No *

7. Are you seeking "In-Kind" Sponsorship Yes * No *

If Yes - provide details : (Please refer to guidelines in relation to "In-Kind sponsorship")

8. Have you attached the Choir's Constitution or Articles of Association or similar relevant document ? *

9. Is the choir a "Not for Profit" choir ? * Please provide details.

10. Is the choir located within the City of Wollongong Local Government Area ? * Please provide details of location

11. What is the target audience for your choir ? _____

12. Is the choir able to perform in outdoor public places without amplification ? * Please provide details -

13. Is the choir open the community for eligible membership ?

14. Does the choir have active membership equal to that required for appropriate community performances ?- please provide details.

15. Are you agreeable to co-operate with Council to perform at least twice per year at civic functions and events determined/negotiated by Council. *

15. Would you be available to perform at any of the following events if required :

- New Year's Eve *
- Australia Day *
- Christmas Carols Event *
- Civic Functions *

17. Please provide details of how you would acknowledge Council's sponsorship – Council's Agreement requires:

- Provide Council's logo on any publicity *
- Acknowledgement by MC (if applicable) *
- Opportunity for Council banners to be displayed as provided by council *

Please provide details of any further acknowledgement of Council's sponsorship that you are able to provide :

18. Why does your choir require sponsorship and how will funding from Council be used.

19. Have you applied for any other sponsorship or grant funding for your choir, including Council? (Please indicate all requests for sponsorship or grant funding and if successful)

20. Have you received sponsorship funding from Council, or assistance through any of Council's grants programs, in the past?

Yes *

No *

If yes please provide details (eg amount and year/s) : _____

21. Please provide the following draft or indicative budget for your choir as well as any other relevant financial information.

Expenditure

Section	Item	No.	Unit	Rate	Subtotal	GST	Total Cost
Venue Hire							
Hire of Equipment or vehicle/transport costs							
Rehearsal Space Cost							
Instrument/accompaniment Hire							
Insurance							
Other performance costs eg sound amplification/stages							
Advertising							
Printing							
Miscellaneous							
Subtotal							

Income

Section	Item	No.	Unit	Rate	Subtotal	GST	Total Income
Sponsorship/grant funding							
Ticket sales/performances							
Donations							
Subtotal							

22. How is your choir promoted ?

23. Expected outcome of your choir's performances ? (eg, increased pride in the local community, greater interest and awareness of the talents of performers, etc.)

24. How will you know that you have achieved that outcome?

25. How do you plan to measure the success of your choir? (Successful applicants must submit an evaluation report on Council's Sponsorship Evaluation Form at the conclusion of the sponsorship period)

26. How is your choir managed, and by whom?

27. Please provide details of referee for your choir :

Name : _____

Contact Details : _____

28. Please include demonstration tape for your choir with this application (tick box) *

I understand that if this application is successful I will be required to sign a Sponsorship Agreement, including the provision of documentation of public liability insurance.

PLEASE NOTE : Council sponsorship is conditional on my securing all necessary statutory approvals for performances (if applicable)

Name of applicant or representative of applicant organisation (Please print):

Signature: _____ Date: _____

Please submit your application by the closing date (5.00pm 29 May 2009 to:

The General Manager
Wollongong City Council
Locked Bag 8821
South Coast Mail Centre 2521
Fax: 4227 7580
Email: council@wollongong.nsw.gov.au

For further information please contact Council's Corporate Relations Officer on 4227 7061 or email sponsorship@wollongong.nsw.gov.au