FORM M12 → STRUCTURAL/CIVIL/GEOTECHNICAL ENGINEERING DECLARATION – CONSTRUCTION CERTIFICATE APPLICATION

wollongong
city of innovation

Office Use Only	

To be submitted with the structural design forming part of an application for a construction certificate.
This form must be attached with the submission of the structural documentation required for the determination of a construction certificate or combined development application and construction certificate submission.

This form is essential as it provides evidence to the certifying authority determining the construction certificate that the structural design has been prepared or verified by a structural engineer as defined by Council's Geotechnical DCP, and that the structural design has been prepared in accordance with the recommendations given in the geotechnical report for the same development. This form is also essential to establish that the recommendations given in the geotechnical report have been interpreted and incorporated into the structural design as originally intended by the geotechnical engineer in preparing the geotechnical report.

Section 1 Related Application

Reference	What is the Council development application number?
DA Site Address	
DA Applicant	

Section 2 Structural Design Documents

List of Structural Design Documents *(More space on page two if required)*	Description	Plan or Document Number	Revision or Version Number	Date	Author

Section 3 Declaration in Relation to a Geotechnical Report

Declaration *(Tick all that apply)*	**I am a structural or civil engineer as defined by Council's geotechnical DCP, and on behalf of the company below:**
	☐ I have prepared the above and below listed structural designs in accordance with the recommendations given in the following geotechnical report.
	☐ I am aware that the certifying authority will rely on this declaration in granting a construction certificate for works for which the above structural design documents and geotechnical report relate.
	☐ I certify that any residential structure designed or erected in accordance with the structural design prepared by the structural engineer or civil engineer achieves the performance requirements of clause 1.3 of the current version of AS 2870; (this **must** be ticked when accompanied by minimal impact certification).
	☐ I have professional indemnity insurance in accordance with Council's Geotechnical DCP of not less than $2 million, being in force for the year in which the report is dated, with retroactive cover under this insurance policy extending back to the engineer's first submission to Council.

Section 4 Geotechnical Report

Details	Title	
	Author	Dated / /

Section 5 Declaration in Relation to a Structural Drawing

Declaration *(Tick any that apply)*	**I am a geotechnical engineer or engineering geologist as defined by Council's geotechnical DCP, and on behalf of the company below:** ☐ prepared and/or technically certified the above geotechnical report and now declare that I have viewed the above and below listed structural documents prepared for the same development. ☐ I am satisfied that the recommendations given in the above geotechnical report have been incorporated into the structural design as intended.

Section 6 Structural/Civil Engineer or Geotechnical Engineer/Engineering Geologist Details

Company/ Organisation Name 1			
Name 1 (Company Representative)	Surname		Mr / Mrs / Other
	Given	Middle	
	Chartered Professional Status		
Signature 1			Date / /
Company/ Organisation Name 1			
Name 1 (Company Representative)	Surname		Mr / Mrs / Other
	Given	Middle	
	Chartered Professional Status		
Signature 1			Date / /

Section 7 Additional Structural Design Documents

List of Structural Design Documents *(More space on page two if required)*	Description	Plan or Document Number	Revision or Version Number	Date	Author

Privacy Notification *(Privacy and Personal Information Protection Act 1998 – Section 10)*

The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the file in which the Application will be filed. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. Council is collecting this personal information from you in order to comply with the requirements of the legislation under which the Application is made. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council on telephone 4227 7111.