GENERAL INFORMATION

Wollongong Botanic Garden offers a range of dedication options. Below are the details of each and their corresponding procedures.

Family Paver Dedications
A standardised clay or concrete paver (depending on location chosen in the Rainforest Garden Collection) is engraved with your family name and the year of dedication.

Family Pavers are placed within the Wollongong Botanic Garden Rainforest Pathway.

The dedication is guaranteed for a period of 10 years. In this timeframe the paver will be replaced if it is damaged in any way. After the 10 year period, the paver will remain in place as long as it is safe for public access purposes.

Tree Dedications
An advanced tree generally two to four metres in height (dependent on species) will be planted in the Botanic Garden with a small plaque, engraved with recipient's full name and year of dedication, placed on a stone plinth at the base of the tree.

Tree sites and species selection are chosen at the discretion of the Botanic Garden Curator.

The tree dedication is guaranteed for a period of 25 years. Within this period of time the tree will be replaced if it is damaged or dies. After this period of time the dedication will remain in place for the life of the tree. Please note that most trees selected for placement in the Botanic Garden have a reasonable expected life span of 80 years.

Park Bench Dedications
A timber Westminster-style park bench will be installed onto a granite footing in the Botanic Garden with a small plaque engraved with recipient's full name and year of dedication affixed to the seat.

Bench locations are chosen at the discretion of the Botanic Garden Curator.

The bench dedication is guaranteed for a period of 10 years, the normal typical life of these benches. If the bench is damaged it will be replaced within this timeframe, and after a 10 year period the dedication will remain for the life of the bench. Westminster Benches are re-oiled every two years.

Picnic Table Dedications
A timber picnic table will be installed in the Botanic Garden with a small plaque engraved with recipient's full name and year of dedication affixed to the table.

The picnic tables are a hardwood setting which are free standing on grassed areas within the garden.

The picnic tables are guaranteed for a period of 10 years, the typical service life of these table settings. If the table is damaged it will be replaced within this period of time, and after this 10 year period the dedication will remain in place for the life of the table.

Signage Dedications
The Botanic Garden has a large quantity of interpretive signs that are used to explain plant collections within specific areas of the Botanic Garden. Interpretive signs are generally A1 in size and are constructed from aluminium backing panel and two steel posts. Community groups and businesses can dedicate an interpretive sign and will be recognised with logo/name placement on the sign. An area of 100mm x 300mm is assigned on each sign for the purpose of recognising the dedication.

All signage content and locations are placed at the discretion of the Botanic Garden Curator.

Signage dedications are recognised for a period of five years.

Gifts of Property to the Wollongong Botanic Garden
The Botanic Garden can be gifted appropriate items that are consistent with the ongoing management of the Botanic Garden and this process is managed via a Deed of Gift.
<table>
<thead>
<tr>
<th>DEDICATION</th>
<th>DESCRIPTION</th>
<th>RECOGNITION PERIOD</th>
<th>AVAILABILITY</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Paver Dedication</td>
<td>The paver used is a standardised clay or concrete paver (depending on location chosen in the Rainforest) and the dedication is guaranteed for a period of 10 years.</td>
<td>10 Years</td>
<td>All year round</td>
<td>$108.00</td>
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</tbody>
</table>
WOLLONGONG BOTANIC GARDEN DEDICATION PLAQUES

Bench and Picnic Table Dedications Template
90mm wide x 50mm high stainless steel plaque with engraved lettering

This bench is dedicated to
(Full Name)
(Year of dedication)

Tree Dedications Template
90mm wide x 50mm high stainless steel plaque with engraved lettering

This (Botanic Name) (Common Name) is dedicated to
(Full Name)
(Year of dedication)

Family Paver Dedication Template
Pavers are approximately 230mm wide x 185mm with lettering airbrushed into the surface of the paver (engraved)

(Name) Family
(Year of dedication)

Dedication Plaques
The tree, park bench and picnic table dedications are all recognised with a standardised plaque. Council does not permit variations to the template in any way.

Dedication plaques are constructed from stainless steel with an engraved text.

Dedication Ceremonies
Wollongong Botanic Garden does not facilitate dedication ceremonies, however can assist with guidance for people wishing to organise a ceremony in conjunction with the dedication.

Dedication Purpose
Wollongong Botanic Garden recognises the often personal reasons that people choose to make a public dedication, however Wollongong Botanic Garden only accepts dedications and plaque wordings as listed within this policy.

The most common public dedications are made to remember loved ones. Please note that under no circumstances does Wollongong Botanic Garden allow the spreading of ashes, or placement of personal items at the dedication site.
WOLLONGONG BOTANIC GARDEN DEED OF GIFT

Please complete the application below –

NB: Please ensure that you have read the Wollongong Botanic Garden Statement of Procedures, Dedication Categories and Costs

<table>
<thead>
<tr>
<th>Mr / Ms / Miss / Mrs</th>
<th>First Name</th>
<th>Surname</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Number</td>
<td>Mobile</td>
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</tr>
<tr>
<td>Email Address</td>
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</tr>
<tr>
<td>Home Address</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dedication Name/s</td>
<td></td>
<td></td>
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</tbody>
</table>
WOLLONGONG BOTANIC GARDEN DEED OF GIFT

DEED OF GIFT OF PROPERTY

THIS DEED OF GIFT is made on the ____day of _______________ 20____.

BETWEEN:

[insert donor name] of [insert donor address] (the Donor)

AND:

Wollongong City Council
of 41 Burelli Street, Wollongong in the State of New South Wales (the Council)

Background

A The Donor is the owner of the property (the Property) as identified in Schedule 1.

B Council is a local government authority under the Local Government Act 1993 that funds and administers the Wollongong Botanic Garden.

C The Donor intends to make an immediate gift of the Property to Council for and on behalf of the Wollongong Botanic Garden.

It is hereby agreed as follows:

1 The Donor unconditionally assigns transfers and gives to Council to hold absolutely the Donor’s title and interest, including all intellectual property rights, in the Property mentioned in Schedule 1.

2 In assigning this gift to Council, the Donor understands and acknowledges that this is not a contractual undertaking with Council. However, the Donor requests that Council treat the Property in the circumstances (if any) mentioned in Schedule 2 and Council acknowledges to respect the request referred to in clause 2.
EXECUTED AS A DEED

SIGNED for and on behalf of the Donor

______________               ________________
Print name of Donor       Signature of Donor

In the presence of:

______________               ________________
Print name of witness     Signature of witness

On the       day of  20

On the       day of  20

SIGNED for and on behalf of Council in accordance with authorities delegated under the Local Government Act 1993, and not withdrawn

In the presence of:

______________               ________________
Print name of Authorised Signatory       Print name of witness

______________               ________________
Signature of Authorised Signatory       Signature of witness

On the       day of  20

On the       day of  20
SCHEDULE 1
[List of property to be included in the gift]