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ITEM 2

APPOINTMENT OF COUNCILLOR DELEGATES TO COMMITTEES AND REFERENCE GROUPS

Council is represented or participates on a number of reference groups, Section 355 Committees and external organisations. Councillors are appointed by resolution of Council to the committees, reference groups and external organisations listed in the attachment to this report, for a period of 12 months.

This report identifies those committees, reference groups and external organisations which require the appointment of Councillor Representatives.

RECOMMENDATION

- 1 Councillor Representatives be appointed to the committees, reference groups and external organisations listed in Attachment 1, where the number of nominations equals the number of available appointments.
- 2 Elections be undertaken, by open means on a show of hands, to appoint Councillor Representatives to the committees, reference groups and external organisations listed in Attachment 1, where there are more nominees than available appointments.
- 3 The General Manager be authorised to appoint staff to any external committees that have vacancies following the election of Councillors.

REPORT AUTHORISATIONS

Report of: Todd Hopwood, Manager Governance and Customer Service

Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

ATTACHMENTS

1 Overview of Committees Report 2019-2020

PROPOSAL

Councillors have been provided with the opportunity to submit nominations for the various committees, reference groups and external organisations to which they wish to be appointed. Any nominations received as at the date of publishing this report have been noted in the attached listing of required Councillor appointments. An updated listing will be distributed to Councillors prior to the meeting. Further nominations can be made from the floor when considering this item.

Clause 11.5 of Council's adopted Code of Meeting Practice stipulates that voting in an election at a Council meeting, other than an election for Deputy Lord Mayor, is to be by open means such as by voice or a show of hands.

Council's *Appointment of Councillor Delegates to Committees Policy* states that Councillors are appointed annually unless otherwise determined by Resolution of Council.

CONSULTATION AND COMMUNICATION

The Lord Mayor and Councillors have been provided with details of the various committees, reference groups and external organisations that require appointments of Councillor representation, and have been afforded the opportunity to submit nominations to the committees for which they wish to be appointed.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal "We are a connected and engaged community".

It specifically delivers on core business activities as detailed in the Governance and Customer Service Business Plan 2019-2020.

CONCLUSION

Council should proceed to appoint Councillor Representatives to the Council Committees and Reference Groups listed in the report.



Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegate 2019-2020
	ADVISORY COM	IMITTEES		
ERFORMANCE REVIEW COMMITTEE				
the Performance Review Committee is esponsible for conducting performance eviews of the General Manager on an innual basis and report the findings and ecommendations of those reviews to ouncil.	□ Lord Mayor (Chair), □ Deputy Lord Mayor, and □ One Councillor elected by Council. □ One Councillor may be nominated by the General Manager (optional)	As required in accordance with the performance review timetable	 Lord Mayor – Cr G Bradbery AM (Chair) Deputy Lord Mayor - Cr D Brown Cr M Cox (Council Appointment) Optional - Vacant 	 Lord Mayor (Chair) Deputy Lord Mayor Cr M Cox Optional - Vacant
	REFERENCE G	ROUPS		
BORIGINAL REFERENCE GROUP				
the Aboriginal Reference Group (ARG) will rovide input to Council regarding issues a ffecting the Indigenous community in follongong and provide the Aboriginal community with capacity to inform Council's ecision-making processes. Toadly, the ARG will enable Wollongong ity Council to meet its Community Strategic lan, in particular those parts of the plan that elate to Aboriginal and Torres Strait Islander ecople. The ARG will also provide a point of contact for Council's broader consultation with the boriginal community and promote	The Reference Group will be supported by: Two Councillors, and One Council Officer The Reference Group will include: Five Aboriginal community representatives who may also be constituents of interest groups or employees of Aboriginal organisations, and; One representative per Aboriginal community organisation as listed below (total of 3) and as nominated by the following organisations:	Quarterly	Lord Mayor – Cr G Bradbery AM Cr V King	Lord Mayor – Cr G Bradbery AM Cr V King

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020
Aboriginal initiatives and celebrations auspiced by Wollongong City Council.	o Illawarra Aboriginal Corporation o Illawarra Local Aboriginal Land Council o Illawarra Aboriginal Medical Service			
COMMUNITY SAFETY REFERENCE GROUP				
The purpose of the Community Safety Reference Group (CSRG) is to bring partners together (including NSW Police, Local, State and Federal Government agencies; non-government agencies and the community) to identify and drive the development of specific strategies to enhance community safety in the Wollongong Local Government Area (LGA). Broadly, the CSRG will enable Wollongong City Council to meet the Our Wollongong Community Strategic Plan and in particular those parts of the plan that relate to the creation of a safe city.	The CSRG shall consist of no more than 20 members, comprising of: Two Police representatives who will be from Wollongong Local Area Command and Lake Illawarra Area Command respectively; Representatives from a range of relevant government and non-government agencies including but not limited to: Service Representatives Religious and Charity Based Organisations Business and Industry State Government Departments Education and Research agencies In addition to the above members, the CSRG will be supported by Wellongong City Councillors; and	Bi monthly	Lord Mayor – Cr G Bradbery AM Vacant	Lord Mayor – Cr G Bradbery AM Cr T Brown

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020
	Community representatives must live or work in the Wollongong LGA and must be able to demonstrate an appropriate involvement in the Wollongong City Council area and within their local community.			
SPORTS AND FACILITIES REFERENCE GROU	JP			
The Sports and Facilities Reference Group has been established to provide advice to Council on policies and strategies which relate to the implementation of the Sportsground and Sporting Facilities Strategy	□ Three Councillors (one to be elected Chair), □ A representative from the Office of Sport, □ A representative of Illawarra Academy of Sport, □ minimum of ten members targeting major sporting associations that utilise Council sporting facilities and grounds, □ and a single representative from emerging sports as nominated by their peak body.	Bi-monthly	Cr J Rimmer (Chair)VacantVacant	 Cr J Rimmer (Chair) Cr John Dorahy Councillor 3

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020
Purpose WALKING, CYCLING AND MOBILITY REFEREI The Walking, Cycling and Mobility Reference Group has been established to provide advice to Council on the preparation and implementation of bicycle, pedestrian and disability access policies and strategic plans in Wollongong.	·	Meeting Frequency Bi-monthly	Current Delegates Cr D Brown (Chair) Cr M Cox	
	representing the access needs of people with disability One community member representing the access needs of seniors One community member representing the access needs of families with children			

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020
WOLLONGONG HERITAGE REFERENCE GRO The Wollongong Heritage Reference Group plays a significant role in development of Council's Heritage Strategy and Implementation Plan.	☐ Two Councillors (one to be elected Chair), ☐ Eight independent members with wide knowledge and expertise in	Bi-monthly	Cr M Cox (Chair) Cr A Martin	Cr A Martin Councillor 2
The Group was created to assist and advise Council on development and delivery of a Heritage Strategy Plan and provide advice on a wide range of heritage issues and projects	natural and cultural heritage.			Cr M Cox (Chair) has advised she will be stepping down from this position. One of the councillors appointed will also be required to be appointed Chair.
	SECTION 355 COM	IMITTEE		
AUSTRALIA DAY COMMITTEE Provides community input into Wollongong City Council's organisation of an annual celebration of Australia Day; determines Citizen of the Year award winners	□ Lord Mayor (Chair), □ One Councillor, □ Australia Day Council representative, □ Up to ten community representatives including: □ two youth representatives (aged under 26 years), □ Current Citizen, Young Citizen and Cultural and Community Award winners	Monthly	Lord Mayor – Cr G Bradbery AM – (Chair) Cr J Rimmer	Lord Mayor – Cr G Bradbery AM – (Chair) Cr J Rimmer

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020	
EXTERNAL ORGANISATIONS					
ASSOCIATION OF MINING & ENERGY RELAT	ASSOCIATION OF MINING & ENERGY RELATED COUNCILS				
The Association of Mining and Energy Related Councils represents mining and energy related councils and their communities throughout New South Wales.	Two representatives from each member Council	Quarterly	Cr D FigliomeniCr C Blakey	Cr D FigliomeniCr C Blakey	
The Association's mission is to advocate on behalf of members (22 Local Government Areas) and their communities on mining and energy related issues and to ensure that mining activity is conducted in accordance with the principles of Ecologically Sustainable Development.					
In 2017 the Association adopted a new direction embracing the necessity and opportunities surrounding the growing renewable energy sector by renaming the Association to reflect this new direction - Mining and Energy Related Councils NSW					
CIVICRISK MUTUAL AND CIVICRISK WEST B	OARDS				
CivicRisk West is an insurance pool comprising 11 councils and CivicRisk Mutual is a related pool comprising a further 6 councils.	☐ The Lord Mayor (or the Lord Mayor's nominee) and;☐ General Manager (or the General	Meet every second month (on average)	Lord Mayor – Cr G Bradbery AM Cr V King	 Lord Mayor – Cr G Bradbery AM Cr V King (Alternate) 	
The boards provide strategic direction and oversight of insurance procurement and claims management, as well as providing guidance to member councils regarding good governance principles for an effective enterprise-wide risk management framework.	Manager's nominee) attend the Board meetings		(Alternate)		
The role of the Councillor is to participate as a Director on the Board.					

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020
DESTINATION WOLLONGONG				
The purpose of the company is to contribute to the sustainable growth of a diverse and vibrant economy, including through: a) Growing the Wollongong and the region's visitor economy; b) Promoting and marketing Wollongong and the Illawarra region; and c) Supporting the attraction of new investment and business into Wollongong and the Illawarra region.	□ Comprising at least 5 directors and no more than 9 directors; □ Three Council appointed independent Directors, □ Two Council appointed Officer Directors (one Councillor and one Council employee) □ And four-member directors.	Bi-Monthly	Cr L Colacino	Cr L Colacino
FLOODPLAIN MANAGEMENT AUSTRALIA				
Promotes sound and responsible floodplain management representing the interests of floodplain communities across Australia and the authorities responsible for reducing future flood losses	☐ Two nominees of each member Council, together with representatives from consultants and other groups involved in floodplain management	Quarterly	Cr J Dorahy Cr J Kershaw	Cr J Kershaw Councillor 2

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020
HEALTHY CITIES ILLAWARRA BOARD				
Responsible for the control and management of Healthy Cities Illawarra Incorporated and assists with improved collaboration between Healthy Cities Illawarra and Councils	Cities Illawarra Incorporated and each local council in the geographic area in which the Association operates	Bi-monthly	Cr C Blakey	Lord Mayor Alternate Delegate Councillor
	☐ Two members from the Health Sector, one of whom shall represent the Health entity that provides core funding to the Association;			
	☐ The General Manager of Healthy Cities Illawarra;			
	☐ Up to four members elected from the membership at the annual general meeting;			
	☐ Up to four members appointed by the Board who have specific skills required by the Board			
ILLAWARRA BUSHFIRE MANAGEMENT COM				
Coordinates rural bush fire management activities over the Illawarra including the Local	☐ One Councillor from each Local Government area, plus	Quarterly	Cr V King	Cr V King
Government areas of Wollongong, Kiama and Shellharbour	☐ Representatives of the Rural Fire Service and other Authorities throughout the Region			

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020	
ILLAWARRA DISTRICT NOXIOUS WEEDS AUTHORITY					
IDNWA is a regulatory association of Kiama, Shellharbour and Wollongong Councils aimed at the control of all declared noxious weeds within the Wollongong-Shellharbour-Kiama boundary limits	☐ One delegate from each of Wollongong, Kiama and Shellharbour Councils	Quarterly	Cr C Blakey	Cr C Blakey	
The IDNWA policy on noxious weed control involves the process of education, co-operation and where necessary enforcement with all affected private owners and occupiers of land and public authorities consulted. It aims to prevent the establishment of new noxious weeds and to restrict the spread and reduce the area of all existing noxious weeds					
ILLAWARRA ITEC LIMITED BOARD					
Partnership between community, industry, Local, State and Federal Government to support small business and technology development in employment, training, business and industry	□ Twelve board members including representatives from business, University of Wollongong, community and the Department of Education and □ One representative each from Shellharbour and Wollongong Councils	Bi Monthly	Cr C Walters	Cr C Walters	
	Councils				
ILLAWARRA PERFORMING ARTS CENTRE BOA	ARD				
Manage the operation of the Illawarra	☐ Two Councillors,	Bi-monthly	Cr T Brown	Cr T Brown	
Performing Arts Centre.	☐ General Manager of Council; and☐ Community members.		Cr L Colacino	Cr L Colacino	

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020		
ILLAWARRA REGIONAL AIRPORT MANAGEMI	ILLAWARRA REGIONAL AIRPORT MANAGEMENT ADVISORY COMMITEE					
To advise on policy and strategies to encourage business growth and development at the airport and to strengthen the airport's role in providing transport services, tourism and business opportunities within the region.	One representative from each of the following organisations: Wollongong City Council (including an alternate) Kiama Municipal Council Industry and Investment NSW Regional Development Australia - Illawarra South Coast Regional Tourism Organisation Destination Wollongong Division of the Department of Premier and Cabinet Illawarra Business Chamber	As required	Cr C WaltersCr T Brown (Alternate)	Cr C Walters Cr T Brown (Alternate)		
ILLAWARRA REGIONAL INFORMATION SERV	ICE					
To ensure the overall strategic direction of the organisation, enabling it to continue to serve the social and economic development interests of the Illawarra Region and its community	☐ Three Councillors from Wollongong City Council, and ☐ representatives from other local governments, business, the University, commerce and trade unions	5 meetings per year	Cr J RimmerCr D FigliomeniCr D Brown	Cr J RimmerCr D FigliomeniCr D Brown		

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020		
ILLAWARRA SPORTS STADIUM LIMITED	ILLAWARRA SPORTS STADIUM LIMITED					
The Board looks after the management, policy, development and operation of the Indoor Sports complex at Fred Finch Park, Berkeley.	□ One Councillor representative,□ Two netball representatives, and□ Two community representatives	Quarterly	Cr V King	Cr V King		
ILLAWARRA ZONE LIAISON COMMITTEE – RU	IRAL FIRE SERVICE					
This committee reviews the performance criteria set out in the Illawarra Zone RFS Management Plan and the Service Level Agreement between Council and the RFS.	□ Two Councillors to be elected – one as delegate and one as alternate delegate; □ Staff and elected members from Wollongong, Shellharbour and Kiama Councils, □ RFS staff and volunteer representatives	Quarterly	Cr V KingCr C Blakey (Alternate)	Cr V King Cr C Blakey (Alternate)		
LACHLAN REGIONAL TRANSPORT COMMITTI	E					
The Committee's aim is to establish the most efficient and fair transport system covering all means of transport for freight and people in the State of New South Wales. The Lachlan Regional Transport Committee was established in 1983. It draws its membership from the outskirts of Sydney through the Central West of New South Wales to Dubbo, Parkes and Cootamundra. Members include fifteen local government councils and the Port of Port Kembla.	□ Lord Mayor and one alternate Councillor Delegate.	Quarterly	Lord Mayor – Cr G Bradbery AM Cr D Figliomeni (Alternate)	Lord Mayor – Cr G Bradbery AM Cr D Figliomeni (Alternate)		

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020
LAKE ILLAWARRA ESTUARY MANAGEMENT	COMMITTEE			
The Lake Illawarra Estuary Management Committee is a joint Committee of Wollongong and Shellharbour City Councils. It will be chaired by Wollongong City Council from Oct 2019 – Oct 2020. The Lake Illawarra Estuary Management Committee's role is to provide advice, feedback and support to Wollongong City and Shellharbour City Councils in developing, implementing and monitoring a Coastal Management Program and projects for Lake Illawarra, that are primarily focused on protecting estuary health. The Committee does not have decision making authority, the power to bind the two Councils or the power to incur expenditure.	☐ Three WCC Councillors - one from each ward and one to be Chair ☐ Other members include two community representatives from: ☐ Both Wollongong and Shellharbour City Council LGA's. ☐ Two Aboriginal community representatives, ☐ Two Scientific Advisors and ☐ Various state government agencies.	Quarterly	Cr D FigliomeniCr C WaltersCr C Blakey	 Cr D Figliomeni Cr C Walters Cr C Blakey Cr A Martin has also placed a nomination for this Committee.
LANDCARE ILLAWARRA				
Obtain funding and provide support and development for environmental restoration and repair by Community Groups and individuals within the local government areas of Wollongong, Shellharbour and Kiama.	☐ One Councillor and one officer (observer); ☐ Representatives of other local councils; ☐ Representatives of Southern Rivers Catchment Management Authority; ☐ Representatives of Landcare groups	Monthly	Vacant (resolution: The GM is to allocate a staff member to attend in cases where there are vacancies)	Councillor 1

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020		
PUBLIC LIBRARIES NSW – SE ZONE						
Enables those Councils and public library services which are members to meet on a regular basis for common purposes and to undertake united action. It represents the interests of public libraries and their users throughout New South Wales and has a vital interest in improving library services and access to information resources for all people living in New South Wales through a range of initiatives, joint ventures and partnerships. There are 120 members comprising 105 local government authorities and 15 regional library services.	□ Each Council is entitled to three representatives being: o One Councillor o One Council officer, and o One Library Manager or Library Officer-in-Charge	, ,	Cr J Rimmer	Cr J Rimmer		
services. Membership is open to each Council directly providing or contributing funds towards a public library service						
SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY						
Provides coordinated advocacy for the development of transport infrastructure in the South East Australian region that supports sustainable economic development and the prosperity of its constituents.	One Councillor delegate and one alternate Councillor delegate	Quarterly	Cr D FigliomeniCr T Brown (alternate)	Cr D FigliomeniCr T Brown (alternate)		

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Purpose	Membership	Meeting Frequency	Current Delegates	Nominations for Delegates 2019-2020		
SOUTHERN JOINT REGIONAL PLANNING PANEL – formerly Joint Regional Planning Panel (JRPP)						
The Southern Region Planning Panel (SRPP) comprises of three state appointed and two locally appointed panel members to determine regionally significant development applications. The Planning Panel: Determines 'regionally significant' development applications (DA's) Acts as the Planning Proposal Authority (PPA) when directed Reviews rezoning requests (Planning Proposals) Provides advice on other planning and development matters when requested	Each Planning Panel consists of five members: Three members including the Chair, appointed by the Minister (State members), and Two members and two alternate members nominated by the relevant council (council members). At least one council member is required to have expertise in one or more of the following areas: o planning, o architecture, o heritage, o the environment, o urban design, o land economics, o traffic and transport, o law, o engineering or o tourism.	Monthly	Cr D Brown Cr M Cox	Cr D Brown Cr M Cox		

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