

Wollongong Local Planning Panel Assessment Report | 21 July 2020

WLPP No.	Item No.1
DA No.	DA-2020/501
Proposal	Drive In Concerts at Bulli Showground - evening events 6pm - 9.30pm 31 July and 1 August 2020, afternoon event 2pm - 5pm 2 August 2020
Property	Bulli Raceway, Princes Highway, Bulli Lot 33 DP 1182831
Applicant	Larissa Drew (Yours and Owls)
Responsible Team	Development Assessment and Certification - City Wide Team (BL)

ASSESSMENT REPORT AND RECOMMENDATION

Executive summary

Reason for consideration by Local Planning Panel

The proposal has been referred to the Wollongong Local Planning Panel **for determination** pursuant to Section 1(a) of Schedule 2 of the Local Planning Panels Direction, as the application is development for which the landowner is Council.

Proposal

The proposal involves the temporary use of Bulli Showground for the purpose of drive in concerts.

Permissibility

The site is zoned RE1 – Public Recreation under the Wollongong Local Environmental Plan 2009. The proposed event is ancillary to the existing recreational facility which is a permissible use in the RE1 Public Recreation zone.

Consultation

Details of the proposal were publicly exhibited in accordance with Council's Community Participation Plan 2019. One (1) submission was received by Council outside the exhibition period (13 July 2020). Refer to discussion within 1.5 of report.

Internal

Details of the proposal were referred to Council's Traffic, Community Safety, Statutory Property, Recreation, Health, BCA, Heritage and Environment Officers for assessment. Satisfactory referral advice, comments and/or recommended conditions were provided in each instance.

External

Details of the proposal were referred to TfNSW on 18 June 2020. A response was provided from TfNSW dated 10 July 2020 raising no objection to or conditions for the proposal. Refer to discussion within 1.6.2 of report.

Likely impacts

There are not expected to be adverse environmental impacts on either the natural or built environments or adverse social or economic impacts in the locality.

RECOMMENDATION

It is recommended that the application be approved subject to conditions contained in Attachment 6.

1 APPLICATION OVERVIEW

1.1 PLANNING CONTROLS

The following planning controls apply to the proposal:

State Environmental Planning Policies:

- SEPP No. 55 – Remediation of Land
- SEPP Infrastructure 2007
- SEPP (Koala Habitat Protection) 2019

Local Environmental Planning Policies:

- Wollongong Local Environmental Plan 2009 (WLEP 2009)

Development Control Plans:

- Wollongong Development Control Plan 2009 (WDCP 2009)

Other policies

- Wollongong City-Wide Development Contributions Plan 2019
- Community Participation Plan 2019

The proposal is satisfactory with regard to the applicable planning controls as discussed in the body of this report.

1.2 DETAILED DESCRIPTION OF PROPOSAL

The proposal comprises of the use of Bulli Showground for a ticketed drive in concert featuring a selection of films and musicians with a maximum of 400 cars with 5 patrons per car, being a maximum of 2000 patrons.

The dates and operation times are as follows:

- Bump in Thursday 30 July 2020
- Event dates to occur:
 - Friday 31 July 2020: 6:00pm to 9:30pm (Yours & Owls)
 - Saturday 1 August 2020: 6:00pm to 9:30pm (Yours & Owls)
 - Sunday 2 August 2020: 2:00pm to 5:00pm (Yours & Owls on behalf of Council's Events Management Team)
- Bump out Monday 3 August 2020

The event involves the use of the roadway surrounding the raceway track and internal grass arena:

- Car access via the roadway surrounding the racetrack.
- 16 rows of 25 car parking spaces on the internal grass arena with a total of 400 cars. 6m wide lanes will be provided between vehicles.
- Main stage (24m x 20m) in the northern portion of the grass arena. Super screens will be installed to convey messages to patrons throughout the duration of the event.

The event involves the partial use of the ground floor of the existing grandstand building:

- Use of the existing internal toilet facilities which provides 9 female toilets, 3 male toilets, 10 basins and 20 urinals including accessible toilet facilities.

- Food vendors to be located along the eastern edge of the building. No point of sale will be from this location.

The event proposes the use of the open grass/hard stand area to the north of the existing grandstand building:

- Police/RFS parking
- Accessible/VIP parking
- Pedestrian cross over for patrons leaving their vehicles to access amenities in grandstand building
- First aid tent
- Temporary fencing

The event proposes the use of area to the west of the grandstand building and existing kennel/horse stable buildings:

- Media parking
- Emergency evacuation areas 1 and 2

Access arrangements for the event is as follows:

- Only ticketed patrons within vehicles will be able to enter the site, no pedestrians will be permitted.
- Traffic is proposed to be managed by traffic marshals.
- Vehicles will enter the site via Grevillea Park Road off the Princes Highway.
- Vehicles will be directed along the roadway past the entrance to Grevillea Park to one single entry point at the north of the site to enter the event.
- Vehicles will be directed onto the roadway surrounding the racetrack in a clockwise direction and then onto the internal grass area within the racetrack to an allocated car parking space for the duration of the event.
- Once vehicles are within an allocated space, they will be unable to leave during the event unless in the case of an emergency.
- Two emergency exit points are situated on the western side of the racetrack.
- Patrons will only be allowed to leave their vehicle during the event for access to amenities. This will be via a pedestrian cross over on the western side of the racetrack which connects to the amenity facilities on the ground floor of the existing grandstand building.

The movement of patrons from vehicles will be restricted, with only 2 patrons to leave a vehicle at one time which will be managed by security personnel.

- Vehicles will be directed onto the roadway surrounding the racetrack from the internal grass arena in an anti-clockwise direction and then directed along the roadway to Grevillea Park Road to exit the event.

Event servicing details are as follows:

- Reddawn Australia to provide event security, safety and traffic control.
- Emergency hotline for patrons with event super screens to display messaging detailing the number and instructions to quote their car park number/nature of emergency.
- First Aid by St John's Ambulance Service with a dedicated tent at all times throughout the event.

- Implementation of hygiene guidelines and sanitization of amenities will be undertaken by cleaning staff.
- Waste management by servicing contracts currently in place for the showground (by The NSW Greyhound Breeders, Owners and Trainers' Association - NSW GBOTA). 1 x waste manager and 4 x cleaners.

Other event details:

- The events are alcohol free.
- Sound from the concert will be via FM broadcast to vehicle radios. No amplified sound through a front of house speaker system will be provided from the main stage. Subwoofers (amplified bass) only to be installed forward of the stage.
- Food and drink service will be provided directly to vehicles via food carts along the lanes adjacent to parking rows. Patrons will not be permitted to leave their vehicles to purchase food which will be managed by security personnel.

1.3 BACKGROUND

Site History

Between the early 1960's and 2008 a number of applications were lodged which related to alterations and additions to the existing structures on the site and the construction of amenities.

Applications associated with the nearby Bulli Brickworks site and the construction and opening of Grevillea Park Road have also been lodged and approved on the site between 2012 and 2015.

Recent approvals granted for the site include:

- Use of Bulli Showground for New Years Eve music and dance event (December 2018 and 2019)
- Annual Illawarra Folk Festival (restricted consent to January 2021)
- Weekly community market (restricted consent to February 2021)
- Annual Illawarra Festival of Wood (restricted consent to April 2022)
- Annual Vintage Motorcycle Event (restricted consent to August 2022)

The current proposal is not incompatible with the development history of the site and previous approvals granted.

No pre-lodgement meeting was held for the proposal.

Customer Service Actions

There are no outstanding customer service requests of relevance to the development.

Additional information

Additional information for the current application was requested on 25 June 2020 and 2 July 2020 regarding the following:

- Traffic – management measures for queueing of vehicles within the site and surrounding the showground.
- Owners consent from TfNSW for use of land for vehicle access surrounding the showground.

Additional information was received by Council on 3 July 2020 and 7 July 2020 regarding the following updated information:

- Owners consent from TfNSW.
- Updated traffic management plan.

Given the minor nature of the additional information received on 3 July 2020 and 7 July 2020, this did not trigger the requirement for further re-notification of the application.

1.4 SITE DESCRIPTION

The site is located at Bulli Raceway, Princes Highway, Bulli and the title reference is Lot 33 DP 1182831.

The site has a total area of more than 9,500m². The property is owned by Council and categorised as Community Land. The NSW GBOTA holds the primary lease over the site and has submitted a letter indicating their support for the event on a sub-lease arrangement.

The site forms parts of an area of recreational land that fronts the Princes Highway. The site is comprised of the Bulli Raceway which includes a harness track and greyhound track, associated amenities, ancillary structures and storage areas. The site also contains a large car parking area to the west.

The site is located directly adjacent to the planned extension of Memorial Drive, zoned SP2 – Road and owned by the RMS. A watercourse and heavily vegetated riparian corridor traverse the eastern property boundary of the site. The site contains a WWI memorial which is listed as a Local Heritage Item (Item No 6444).

Development in the immediate vicinity of the site includes the Bulli Brickworks development, the former Bulli Bowling Club, tennis courts, the future road corridor and RU1 zoned RMS owned land.

The site is generally flat and located within 800m of the Bulli Town Centre and Bulli Train Station.

Property constraints

Council records indicate that the site is affected by the following constraints:

- Acid sulphate soils (Class 5)
- Flooding
- Natural Resource Sensitivity – Biodiversity
- Filled Land
- Bushfire Hazard
- Riparian Land (Bank Stability & Water Quality)
- Heritage item (Local Items 6444)
- Foreshore Building Line
- Key Fish Habitat

Whilst these constraints apply to the entire land parcel, they do not necessarily impact the area identified to be utilised for the proposed event.

There are no restrictions on the title which would preclude the proposal.



Figure 1: Aerial photograph

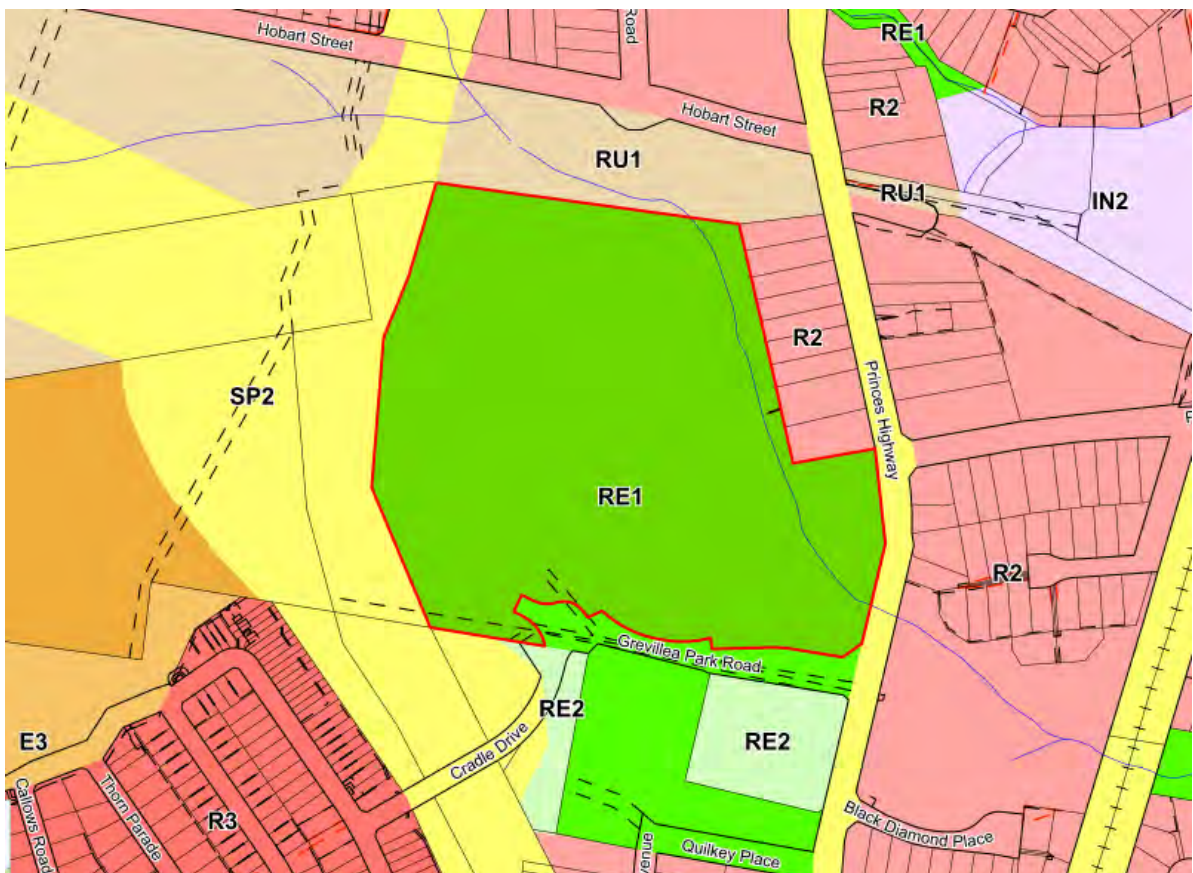


Figure 2: WLEP 2009 zoning map

1.5 SUBMISSIONS

The proposal was exhibited in accordance with Council's Community Participation Plan 2019 between the 12 June 2020 and 1 July 2020. One (1) submission was received by Council outside the exhibition period (13 July 2020).

Table 1: Submissions

Concern	Comment
1. Noise and amenity <ul style="list-style-type: none"> Area should not be used for live music amplified events Area surrounded by close residential community Noise and finishing times have not been addressed in the past. Re. NYE music festival 	<p>The concerns raised regarding noise and amenity impact to surrounding residents have been considered as part of the assessment.</p> <p>The proposed events are located within a recreational zone – RE1 in accordance with WLEP 2009 which is a dedicated area for public and community type events. Bulli Showground has a history of events such as the Annual Illawarra Folk Festival (over 4 days including on site camping), community events such as Foragers Markets and the Annual Vintage Motorcycle Event. It should be recognised that the showground is an established area for community events of a larger scale.</p> <p>Sound from the concert is proposed via FM broadcast to vehicle radios. No amplified sound through a front of house speaker system will be provided from the main stage. Subwoofers (amplified bass) only are to be installed forward of the stage.</p> <p>The proposed events cease by 9:30pm on 31 July 2020 and 1 August 2020 and 5:00pm on 2 August 2020. The NSW EPA Noise Guidelines for Local Government are not applicable as this applies from 10:00pm onwards.</p> <p>Council's Environment Officer has assessed the application, imposing the following noise management conditions:</p> <ul style="list-style-type: none"> Restrictions on amplified bass as measured from the southernmost vehicle row No.16 on the grass arena. Requirement for sound testing prior to event. No use of public address systems (apart from emergency announcements). Limiting bump in and bump out times to commence 2:00pm 30 July 2020 and cease by 5:00pm 3 August 2020. Requirement for neighbour notification via letterbox drop with contact details. <p>Council's Environment Officer assessed the previous New Years Eve events (DA-2018/1000 & DA-2019/778) with regard to anticipated noise to be generated. Appropriate conditions were recommended to monitor and restrict the noise disturbance for the events.</p>
4. Response to complaints insufficient <ul style="list-style-type: none"> WCC failure to consider residents concerns and complaints 	<p>A search of Council records does not reveal any outstanding customer requests for the property.</p> <p>The NSW EPA Noise Guidelines for Local Government applies to all Local Councils and forms a part of the assessment criteria for</p>

Concern	Comment
<ul style="list-style-type: none"> Different set of rules and regulations compared to other Councils 	managing noise where applicable.

1.6 CONSULTATION

1.6.1 INTERNAL CONSULTATION

Council's Traffic, Community Safety, Statutory Property, Recreation, Health, BCA, Heritage and Environment Officers have reviewed the application and provided conditionally satisfactory referral advice with comments and/or recommended conditions in each instance.

1.6.2 EXTERNAL CONSULTATION

Transport for NSW (TfNSW)

External referral comments were requested from TfNSW on 18 June 2020. A response letter was provided from TfNSW on 1 July 2020, outlining that the development application was not supported in its current form due to the absence of landowners consent for the proposed use of TfNSW land for vehicular access to the showground. Additional information was requested as a result.

The applicant submitted landowners consent from the Property and Acquisitions Manager of TfNSW on 3 July 2020.

The landowners consent letter was uploaded to the Planning Portal by Council on 6 July 2020 in response to the additional information request for consideration by TfNSW.

A response was provided from TfNSW dated 10 July 2020 raising no objection to or conditions for the proposal.

2 ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 – 4.15 EVALUATION

2.1 SECTION 4.15(1)(A)(1) ANY ENVIRONMENTAL PLANNING INSTRUMENT

2.1.1 STATE ENVIRONMENTAL PLANNING POLICY NO. 55 – REMEDIATION OF LAND

Clause 7 Contamination and remediation to be considered in determining development application

(1) A consent authority must not consent to the carrying out of any development on land unless:

(a) it has considered whether the land is contaminated,

(b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and

(c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.

A review of Council records does not indicate any previous historic use that would contribute to the contamination of the site. There are no earthworks proposed and the event does not result in a change of use. No concerns are raised in regard to contamination as relates to the intended use of the land and the requirements of clause 7.

2.1.2 SEPP INFRASTRUCTURE 2007

Clause 101 Development with frontage to classified road

The site has a frontage to the Princes Highway which is a classified road.

The proposal has been assessed against the clause above and is considered to be satisfactory. The proposed temporary event is not envisaged to have unacceptable impacts on the future construction or operation of the Memorial Drive extension or the Princes Highway.

Entry and exit from the site is via a signalised intersection with the Princes Highway off Grevillea Park Road. A traffic management plan has been provided to appropriately manage traffic movement and queueing. This has been assessed by Council's Traffic Officer and is considered acceptable.

- Traffic marshals will ensure that traffic ingress/egress is appropriately managed.
- Gates will open 1 hour 15 minutes prior to the event to allow for staggered arrival of patrons.
- For vehicles entering the site, a total of 300 cars can be held in a queue between Grevillea Park Road and the location of the patron parking area on the grass arena. The car park on the south western side of the grandstand building will be utilised as additional holding capacity should queueing on Grevillea Park Road become excessive to ensure no impact on the operation of the Princes Highway.
- For vehicles exiting the site, traffic marshals will ensure that cars are moved from the site in an efficient manner to ensure no unreasonable queueing onto Grevillea Park Road and the Princes Highway.

Traffic is considered to be appropriately managed and is not expected to adversely impact on the operation of the Princes Highway.

Clause 104 Traffic Generating Development

The proposal is considered traffic generating development within Schedule 3. The application has been referred to TfNSW as required.

External referral comments were requested from TfNSW on 18 June 2020. A response letter was provided from TfNSW on 1 July 2020, outlining that the development application was not supported in its current form due to the absence of landowners consent for the proposed use of TfNSW land for vehicular access to the showground. Additional information was requested as a result.

The applicant submitted landowners consent from the Property and Acquisitions Manager of TfNSW on 3 July 2020.

The landowners consent letter was uploaded to the Planning Portal by Council on 6 July 2020 in response to the additional information request for consideration by TfNSW.

A response was provided from TfNSW dated 10 July 2020 raising no objection to or conditions for the proposal.

2.1.3 SEPP (KOALA HABITAT PROTECTION) 2019

This Policy commenced on 1 March 2020. Savings provision apply for applications made before this date

The aim of the SEPP to encourage the conservation and management of areas of natural vegetation that provide habitat for koalas to support a permanent free-living population over their present range and reverse the current trend of koala population decline.

The Policy applies to all land within the Wollongong LGA excluding land owned or operated by the NSW National Parks and Wildlife Service. The *Map* identifies two extents

- 1 Koala Development Application Map

2 Site Investigation Area for Koala Plans of Management Map

Wollongong LGA at present does not have approved koala plan of management and therefore clause 9 of the SEPP is relevant.

Clause 9 Development assessment process—no approved koala plan of management for land

- (1) This clause applies to land to which this Policy applies if the land—
- (a) is identified on the Koala Development Application Map, and
 - (b) has an area of at least 1 hectare (including adjoining land within the same ownership), and
 - (c) does not have an approved koala plan of management applying to the land.
- (2) Before a council may grant consent to a development application for consent to carry out development on the land, the council must take into account—
- (a) the requirements of the Guideline, or
 - (b) information, prepared by a suitably qualified and experienced person in accordance with the Guideline, provided by the applicant to the council demonstrating that—
 - (i) the land does not include any trees belonging to the feed tree species listed in Schedule 2 for the relevant koala management area, or
 - (ii) the land is not core koala habitat.

Assessment actions

The subject site is identified on the *Site Investigation Area for Koala Plans of Management* but is less than 1 hectare in area and is **not** identified on the *Koala Development Application Map*.

2.1.4 WOLLONGONG LOCAL ENVIRONMENTAL PLAN 2009

Part 2 Permitted or prohibited development

Clause 2.2 – zoning of land to which Plan applies

The zoning map identifies the land as being zoned RE1 – Public Recreation.

Clause 2.3 – Zone objectives and land use table

The objectives of the zone are as follows:

- *To enable land to be used for public open space or recreational purposes.*
- *To provide a range of recreational settings and activities and compatible land uses.*
- *To protect and enhance the natural environment for recreational purposes.*
- *To cater for the development of a wide range of uses and facilities within open spaces for the benefit of the community.*

The proposal is satisfactory with regard to the above objectives as it provides for the use of the Bulli Showground public space and existing facilities for a community activity of a recreational purpose.

The land use table permits the following uses in the zone.

Boat sheds; Camping grounds; Caravan parks; Centre-based child care facilities; Community facilities; Environmental facilities; Environmental protection works; Extensive agriculture; Helipads; Information and education facilities; Kiosks; Markets; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreational facilities (outdoor); Respite day care centres; Restaurants or cafes; Roads; Signage; Take away food and drink premises; Water recreation structures

The proposal involves the use of an existing **recreational facility** which is permissible in the zone with development consent and is defined below.

Clause 1.4 Definitions

Recreation facility (major) means a building or place used for large-scale sporting or recreation activities that are attended by large numbers of people whether regularly or periodically, and includes theme parks, sports stadiums, showgrounds, racecourses and motor racing tracks.

Clause 2.8 Temporary Use of Land

The event is proposed to operate over five days including the actual event and bump in and bump out on either side (30 July 2020 – 3 August 2020) which is considered a temporary use of less than 52 days.

The use of the land is not anticipated to have adverse impacts on the potential for subsequent development, the amenity of the neighbourhood, environmental attributes of the surrounding area and will not increase the risk of natural hazards.

A number of conditions have been recommended to ensure that the land will be restored to its previous condition at the conclusion of the event.

The proposal is considered to be acceptable with regard to the above provisions and permissibility is not reliant upon this clause.

Part 4 Principal development standards

The proposal involves the installation of a temporary structure (stage) only and does not result in any changes to the principal development standards for the site.

Part 5 Miscellaneous provisions

Clause 5.10 Heritage conservation

The site contains Local Heritage Item 6444 – WWI Memorial. The memorial is located within the area of the site that fronts the Princes Highway and as such is not located in close proximity to the area of the site proposed to be utilised for the event. The site is also identified as being within the Old Bulli Heritage Conservation area.

As the proposal is for the temporary use of the site it is considered that the proposal will not adversely impact on the heritage significance of items in the surrounding area.

Clause 5.11 Bush fire hazard reduction

Any bush fire hazard reduction work that is to be carried out within the site requires consent and is to be authorised by the Rural Fires Act 1997.

The proposal is not envisaged to increase the bushfire risk for the site. A condition is recommended in this regard requiring the applicant to liaise with the local branch of the NSW RFS to obtain advice as to the warnings affecting the site. A condition is also recommended requiring the applicant to adopt any fire bans that are put in place.

Part 7 Local provisions – general

Clause 7.1 Public utility infrastructure

The development is adequately serviced by electricity, water and sewage services.

Clause 7.2 Natural resource sensitivity – biodiversity

Council records indicate the site is affected by “Natural Resource Sensitivity – Biodiversity”. The proposal involves the use of a roadway and parking area close to vegetation to the west of the grandstand building that is partially mapped. The application was referred to Council’s Environment Officer to assess likely impacts of the proposal in this regard. No objection was raised to the proposal.

Clause 7.3 Flood planning area

As the proposal is for a temporary event, no significant adverse impacts on flood behaviour or significant effects on the environment are expected.

A condition is recommended relating to weather conditions; the event should not be held where there is a current forecast of moderate or heavy rain for the subject area or following a rainfall occurrence where the land is waterlogged.

A note is recommended advising the applicant that under existing conditions, during heavy downpours and prolonged rainfall events, flooding of the site may occur and it is in the applicant’s interest to take all necessary precautions to minimise the risk of property loss and/or damage.

Clause 7.4 Riparian lands

The site is affected by a Category 3 Riparian Corridor for the purposes of bank stability and water quality which traverses the eastern boundary of the site. Given the proposed location of the event (within the existing confines of the grandstand building, racetrack and access roadway) the proposal is not envisaged to have an adverse impact on the corridor.

Clause 7.5 Acid Sulfate Soils

The site is identified as being affected by class 5 acid sulphate soils. An acid sulphate soils management plan is not required as the proposed event does not require excavations or earthworks.

Clause 7.7 Foreshore building line

Part of the subject land is affected by a foreshore building line. The proposed location of the event is outside of the extents and due to the nature of the proposal, in that it does not involve any permanent structures; further consideration of this clause is of limited relevance to the assessment.

2.2 SECTION 4.15(1)(A)(II) ANY PROPOSED INSTRUMENT

None.

2.3 SECTION 4.15(1)(A)(III) ANY DEVELOPMENT CONTROL PLAN

2.3.1 WOLLONGONG DEVELOPMENT CONTROL PLAN 2009

CHAPTER A2 – ECOLOGICALLY SUSTAINABLE DEVELOPMENT

Development controls to improve the sustainability of development throughout Wollongong are integrated into the relevant chapters of this DCP.

Generally speaking, the proposal is considered to be consistent with the principles of Ecologically Sustainable Development.

CHAPTER C1 – ADVERTISING AND SIGNAGE

Signage is expected to fall under exempt development identified within Schedule 2 of WLEP 2009, being temporary signage for religious, cultural, social or recreational events. The SEPP (Exempt and

Complying Development Codes) 2008 also provides for additional provisions for temporary event signage.

CHAPTER C6: EVENTS MANAGEMENT

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<u>3 Transport management plan & temporary road closure requirements for major events</u>	A traffic management plan has been submitted as part of the application. The application has been considered by Council's Traffic Officer and is satisfactory subject to conditions.	Yes
<u>4 Events held on council land</u>		
1. Events held on Council land may attract a fee for the use of the land and must comply with any Plan of Management pertaining to the land. Any such fee will be as per Council's adopted Management Plan – Fees and Charges for that financial year.	The subject site is Council owned. The proposed use is permitted on the Community land categorised as 'General Community Use', in accordance with the Generic Plan of Management which applies to the site.	Yes
2. The formal booking of any public reserve is required upfront to ensure the event may be held. This may be arranged through contacting Council's Customer Service Centre. However, the initial booking of the public reserve does not automatically guarantee that formal approval will be granted for the event. Therefore, Council's initial correspondence will advise that the booking is tentative, pending the final determination of any formal application.	At the time of preparing this report, NSW GBOTA held the primary/head licence agreement with Council for the use of the site, on a month to month basis. A condition is recommended requiring a sub-licence arrangement be entered into by the event operator with the primary licensee for the site.	
<u>5 Other relevant legislation</u>		
The event organiser is to operate the event in accordance with the following legislation: <ul style="list-style-type: none"> • Work Health and Safety Act 2011 • Protection of the Environment Operations Act 1997 	Conditions are recommended requiring compliance with the relevant legislation.	Yes
<u>6 Event management</u>		
1. The management of an event is a complex task and it is strongly recommended that proponents proposing to hold an event should employ the services of a professional event management organiser.	The information submitted with the application indicates that there will be a professional event management organiser for the temporary events.	Yes

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<u>7 Car parking</u>		
<ol style="list-style-type: none"> Where possible, the applicant must provide on-site parking to reduce demand in nearby residential streets. Off-site parking areas should not be in locations which result in large numbers of people walking through residential areas. Promotional and advertising material must advise of the location of public car parks and nearby available parking. Advertising material must also encourage the use of public transport where services are available. The applicant may be required to provide Traffic Marshalls to ensure safe and efficient parking of vehicles. The provision of temporary car parking areas may be required for major events. The proposed access arrangements to / from temporary car parking areas will be subject to appropriate approval by Council's Local Advisory Traffic Committee. For major events, a shuttle bus service should be also provided. The shuttle bus service should be run between railway stations and public car parking areas to the site. Additionally, local bus companies should be consulted regarding normal and / or special bus services and routes to encourage public transport to / from major events, wherever practicable. 	<p>As a drive in concert event, patrons will be within vehicles for the duration of the event excluding access to amenities. Car parking for vehicles is provided on the grass arena in the centre of the existing racetrack.</p> <p>Traffic marshals are proposed to direct and manage the movement of vehicles.</p> <p>The applicant has provided a traffic management plan addressing ingress/egress and management for vehicles which is considered satisfactory by Council's Traffic Officer.</p> <p>Appropriate conditions are recommended.</p>	Yes
<u>8 Lighting</u>		
<ol style="list-style-type: none"> Location and direction of existing and any additional lighting to be used must be shown on the required site plan. Hours of use and intensity of lighting may also be required. Lighting must be directed away from nearby dwellings and should not be located in a position likely to cause a traffic hazard on adjoining roads. At all times lighting must be adequate to enable the safe movement of people through the premises. 	<p>The showground has existing lighting which can be utilised.</p>	Yes

Controls/objectives	Comment	Compliance		
<u>9 Toilet facilities</u>				
<div>1. Adequate toilet facilities must be provided for the duration of the event. Toilet facilities for people with disabilities must also be provided.</div> <div>2. Details of existing and additional toilet facilities are to be submitted with the Development Application.</div> <div>3. The minimum number of toilet facilities to be provided at an event shall be in accordance with Table 1.</div>	Council’s Building (BCA) Officer has assessed the application in this regard. A condition is recommended to ensure sufficient toilet amenities and hand washing facilities to cater for the peak population of the event.	Yes		
<u>10 Security / crowd management</u>				
<div>1. Qualified security personnel must be employed for the duration of the event. Duties to include monitoring entry and exit points, general surveillance to ensure safety and good behaviour of crowd, assist in co-ordination of emergency procedures, and ensure quiet and efficient movement of people from the site at the conclusion of the event.</div> <div>2. The type of event and the capacity of the venue should determine the number of staff required to undertake security and crowd management functions. It is recommended that research of other similar past events should be undertaken to ascertain the necessary level of security and marshalling / crowd control personnel.</div> <div>3. A security management plan should also be developed with the main security provider in order to clarify the roles and responsibilities of security staff and other staff in attendance at the event.</div> <div>4. The attitude of the security staff is also important to a successful running of an event. In this respect, security staff should be friendly and professional in their crowd management role, to help maintain a positive atmosphere with patrons whilst ensuring appropriate crowd control.</div> <div>5. Other responsibilities for security staff may include cash protection for the event organiser and the various stall holders as well as protection of event equipment and / or the confiscation of any prohibited</div>			The applicant has advised that security management personnel will be appropriately employed for the duration of the event. Appropriate conditions have been recommended in this regard.	Yes

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<p>items.</p> <p>6. The event organiser and the lead security provider must adequately brief all of the security staff as to each of their respective individual roles throughout the course of the event.</p> <p>7. The security staff shall remain in attendance until all patrons have left the event.</p> <p><u>11 Public liability insurance</u></p> <p>1. In the event that formal development consent is granted for the event by Council, a condition of consent will be imposed requiring the provision of suitable public liability insurance coverage for the event.</p> <p>2. The minimum public liability insurance cover required for an event will be \$10,000,000. However, large scale events or those held on Council property may require greater insurance cover.</p> <p>3. If the event is held on Council owned land, the applicant's insurance policy must include a provision indemnifying Council.</p> <p>4. A copy of the public liability insurance policy (certificate of currency) is to be provided to Council at least 14 days in advance of the date of commencement of the event. A receipt for payment of an insurance premium will not be accepted.</p> <p>Note: The event will not be permitted to commence on any Council property without the public liability insurance policy (certificate of currency) being in place, prior to the event.</p> <p>5. Examples of other insurance coverage that may also be necessary for an event include:</p> <p>(a) Public liability insurance of any sub-contractor.</p> <p>(b) Volunteer's insurance.</p> <p>(c) Worker's compensation.</p> <p>(d) Professional indemnity insurance.</p> <p>6. Each organiser of an event is recommended to seek their own legal</p>	<p>An appropriate condition is recommended on the development consent to ensure that public liability insurance is in place for the event.</p>	<p>Yes</p>

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
advice as to what insurance coverage is necessary for their event.		
7. The main organiser of the event should also guarantee that any other organisations participating in an event have suitable insurance coverage in place.		
<u>12 Incident reporting</u>		
1. A systematic method reporting incidents that have occurred at an event is required. This should include a written incident reporting manual whereby staff are required to provide written details on the exact nature of the incident and what procedures were implemented to deal with the incident.	All incident reporting is to be the responsibility of the applicant and event organiser. A condition is recommended requiring appropriate incident reporting procedures be followed during the event.	Yes
<u>13 Emergency response plan</u>		
1. A written Emergency Response Plan is to be provided for all events.	An emergency management plan has been submitted by the applicant. An appropriate condition is recommended to ensure that the plan is undertaken for the event. An emergency hotline is proposed for patrons with event super screens to display messaging detailing the number and instructions to quote their car park number/nature of emergency. This also forms a recommended condition.	Yes
<u>14 Fireworks / pyrotechnics displays</u>		
1. Fireworks or pyrotechnic displays can only be held if a Fireworks (Single Use) Licence has been issued by NSW WorkCover Authority or the operator of the fireworks display holds an appropriate Pyrotechnicians Licence from the NSW WorkCover Authority.	No fireworks/pyrotechnic display is proposed for the event.	N/A
2. An authorised display by a licenced Pyrotechnician may only be held where a "legitimate reason" is demonstrated such as:		
(a) Organised public displays such as a community event which is open to the public (whether or not for a fee) and is run by Council, community or private organisation. Types of community events include shows, fetes, carnivals and other cultural, religious or		

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<p>sporting events.</p> <p>(b) Theatrical displays such as film and television special effects, indoor or outdoor theatrical events such as concerts and performing arts special effects.</p> <p>(c) Technical fireworks used for industrial or agricultural purposes.</p> <p>3. Fireworks cannot be used for private functions. If a person is intending to use fireworks illegally they should be aware that they will held personally responsible for any injuries or damages caused by the fireworks since public liability insurance does not cover illegal fireworks displays. Additionally, the court may impose significant penalties and / or jail for persons using fireworks without a permit.</p> <p>4. The event organiser is required to advise the following organisations:</p> <p>(a) NSW WorkCover Authority.</p> <p>(b) Local Area Command of the NSW Police Service.</p> <p>(c) Local NSW Fire Brigades.</p> <p>(d) Council's Corporate Governance Section of the Technology & Administration Division (where the subject site is a Council owned or controlled parcel of land).</p> <p>(e) NSW Ambulance Service.</p> <p>(f) Any other relevant agencies such as the NSW Roads & Traffic Authority, RailCorp, Ministry for Transport etc.</p> <p>5. For further information regarding the licensing of firework displays, contact should be made directly with the Hazardous Activities Hotline on 02 4321 5499 or the WorkCover Assistance Service on 13 10 50. Additionally, the following WorkCover Authority website www.workcover.nsw.gov.au may be viewed for the licensing requirements for firework displays. Once in the WorkCover Authority website, click on FAQs and type fireworks into the search engine.</p> <p>6. Any fireworks display upon land owned or</p>		

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
controlled by Council will require separate approval of Council, prior to the event.		
<u>15 Amusement devices & temporary structures (including stages)</u>		
<p>1. If the event includes the provision of amusement devices, the following information must be in place, prior to the use of each amusement device:</p> <p>(a) Current NSW WorkCover Authority registration in place for the amusement device.</p> <p>(b) Public liability insurance cover in place for each amusement (Minimum \$10 million public liability insurance).</p> <p>(c) The installation of the amusement device in accordance with the procedures and specifications contained in any written technical manual / instructions.</p> <p>2. Appropriate public safety precautions being put in place to minimise any potential public safety issue during the operation of amusement rides or devices.</p> <p>3. Applicants are also advised to check the requirements of the NSW WorkCover Authority for any temporary structures, including stages.</p>	<p>No amusement devices are proposed as part of the event.</p> <p>One temporary stage is proposed as part of the event which is subject to an Activity Approval in accordance with Section 68 of the Local Government Act 1993.</p> <p>Appropriate conditions regarding registration, public liability insurance and installation of staging have been recommended.</p>	Yes
<u>16 Food stalls /mobile food vans</u>		
<p>1. Under the Food Act 2003, all food handling businesses including food stall holders at temporary, periodic and / or one-off events in NSW are required to notify the NSW Food Authority of their business details. However, food handling businesses which are directly licensed by the NSW Food Authority are exempt from the notification process.</p> <p>2. The NSW Food Act 2003 may be viewed at the following website: www.austlii.edu.au/au/legi/nsw/consol_act/fa200357/</p> <p>3. Temporary food outlets must also comply with Council's -</p> <p>(a) Food Premises Code.</p> <p>(b) Temporary Food Premises Code.</p>	<p>Food vendors are proposed to sell food for purchase at the event via moving food carts along lanes between parking rows. The proposal has been considered by Council's Health Officer and is considered to be satisfactory subject to conditions.</p>	Yes

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<p>(c) Food Vending Vehicles Code, as applicable.</p> <p>4. Copies of Council's Food Codes are available from Council's Regulation & Enforcement Division (Health and Ranger Services Section).</p> <p>5. All outlets shall be established and available for inspection by Council's Regulation & Enforcement Division, 24 hours prior to the event. The inspection of all food handling business outlets by Council staff will be subject to an appropriate inspection charge, in accordance with Council's adopted Fees and Charges.</p> <p><u>17 Accessibility to the event by people with a disability</u></p> <p>1. All events should be designed to ensure accessibility to the event by people with a disability. Accordingly, the provision of special parking areas for disabled people and the provision of special viewing areas and accessible facilities such as toilets and food and drink counters is required.</p> <p>2. The provision of hearing loops or Auslan (sign language) interpreters for people with a disability impairment may be appropriate for larger community events or public events. The provision of information in large print and / or Braille for people with a visual impairment is also recommended for community or public events.</p> <p><u>18 Copyright issues – live or pre-recorded music</u></p> <p>1. Music is generally protected by copyright. Accordingly, if an event proposes to use live music or pre-recorded music, then appropriate licensing may be required to be obtained.</p> <p>2. If your event proposes to have live music a licence will be required from the Australian Performing Rights Association (APRA). Recorded music (either a recording or music video) is generally protected by two types of copyright so if any recorded music is proposed at your event, appropriate licensing will need to be obtained from both APRA and the Phonographic</p>	<p>The event provides for an accessible parking area and accessible toilet facilities.</p> <p>The applicant and event organisers will be responsible for ensuring any music played is compliant with applicable Copyright laws. A condition is recommended in this regard.</p>	<p>Yes</p> <p>Yes</p>

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
Performance Company of Australia (PPCA).		
<u>19 Fundraising events</u>		
<p>1. The approval of the NSW Department of Arts, Sport and Recreation (Office of Liquor, Gaming and Racing) may be required for fundraising at your event.</p> <p>Further information concerning licensing requirements for fundraising events may be obtained from the NSW Department of Arts, Sport and Recreation (Office of Liquor, Gaming and Racing)</p>	No fundraising is proposed.	N/A
<u>20 Alcohol free zones</u>		
1. The suspension or variation of designated Alcohol Free Zones requires a specific resolution of Council	The event is alcohol free.	N/A
<u>21 Trading licence</u>		
<p>1. Sale of food or merchandise at the event requires the purchase of a trading licence from Council.</p> <p>2. Details, including location, number and type of market stalls, are to be provided with the Development Application. Markets must be ancillary to the proposed event.</p>	Conditions are recommended with regard to food licensing.	Yes
<u>22 Waste management / recycling</u>		
<p>1. Adequate garbage and recycling facilities must be provided to cater for the anticipated number of people. Details are to be provided for approval at Development Application stage.</p> <p>2. Council is able to assist in the provision of small bins, to be returned on the first working day after the event. Provision of larger bins and the removal of litter and garbage is the responsibility of the applicant.</p> <p>3. Council encourages the use of recyclable food and drink containers and the proper recycling of all waste.</p>	<p>Waste management has been addressed as part of the application submission.</p> <p>A condition of consent is recommended to require adequate waste facilities be provided for the duration of the event.</p>	Yes

EVENT OPERATION TIMES & CAPACITY

The dates and operation times are as follows:

- Bump in to commence Thursday 30 July 2020
- Event dates to occur:
 - Friday 31 July 2020: 6:00pm to 9:30pm
 - Saturday 1 August 2020: 6:00pm to 9:30pm
 - Sunday 2 August 2020: 2:00pm to 5:00pm
- Bump out Monday 3 August 2020

The Bulli Showground is used regularly for large events such as the Illawarra Folk Festival and Community Markets. The size of the proposed events with a capacity of 2000 patrons is considered to be conducive to the site as it is an established area for events of a larger scale.

NOISE MANAGEMENT

Sound from the concert is proposed via FM broadcast to vehicle radios. No amplified sound through a front of house speaker system will be provided from the main stage. Subwoofers (amplified bass) only are to be installed forward of the stage. It is noted that as the event is proposed to cease by 9:30pm, the NSW EPA Noise Guidelines for Local Government are not applicable as this applies from 10:00pm onwards.

Council's Environment Officer has assessed the application with regard to noise raising no concerns subject to noise management conditions relating to the following:

- Restrictions on amplified bass as measured from the southernmost vehicle row No.16 on the grass arena.
- Requirement for sound testing prior to event.
- No use of public address systems (apart from emergency announcements).
- Limiting bump in and bump out times to commence 2:00pm 30 July 2020 and cease by 5:00pm 3 August 2020.
- Requirement for neighbour notification via letterbox drop with contact details.

CHAPTER E3: CAR PARKING, ACCESS, SERVICING/LOADING FACILITIES AND TRAFFIC MANAGEMENT

The event involves drive in concerts with a maximum of 400 vehicles. Adequate area has been demonstrated to accommodate 400 vehicles on the grass arena inside the racetrack.

The applicant has submitted a traffic management plan to appropriately manage traffic movement and queueing which has been reviewed by Council's Traffic Officer.

- Traffic marshals will ensure that traffic ingress/egress is appropriately managed.
- Gates will open 1 hour 15 minutes prior to the event to allow staggered arrival of patrons.
- For vehicles entering the site, a total of 300 cars can be held in a queue between Grevillea Park Road and the location of the patron parking area on the grass arena. The car park on the south western side of the grandstand building will be utilised as additional holding capacity should queuing on Grevillea Park Road become excessive to ensure no impact on the operation of the Princes Highway.
- For vehicles exiting the site, traffic marshals will ensure that cars are moved from the site in an efficient manner to ensure no unreasonable queuing onto Grevillea Park Road and the Princes Highway.

A satisfactory referral has been provided from Council's Traffic Officer subject to conditions.

External referral comments were requested from TfNSW on 18 June 2020. A response letter was provided from TfNSW on 1 July 2020, outlining that the development application was not supported in its current form due to the absence of landowners consent for the proposed use of TfNSW land for vehicular access to the showground. Additional information was requested as a result.

The applicant submitted landowners consent from the Property and Acquisitions Manager of TfNSW on 3 July 2020.

The landowners consent letter was uploaded to the Planning Portal by Council on 6 July 2020 in response to the additional information request for consideration by TfNSW.

A response was provided from TfNSW dated 10 July 2020 raising no objection to or conditions for the proposal.

CHAPTER D1 – CHARACTER STATEMENTS

Bulli

The proposed event is considered to be consistent with the existing and desired future character for the locality.

CHAPTER E7: WASTE MANAGEMENT

Waste management has been addressed as part of the application submission. Appropriate conditions have been recommended in this regard.

CHAPTER E11 HERITAGE CONSERVATION

The site contains Local Heritage Item 6444 – WWI Memorial. The memorial is located within the area of the site that fronts the Princes Highway and as such is not located in close proximity to the area of the site proposed to be utilised for the event. The site is also identified as being within the Old Bulli Heritage Conservation area.

As the proposal is for the temporary use of the site it is considered that the proposal will not adversely impact on the heritage significance of items in the surrounding area.

CHAPTER E13 FLOODPLAIN MANAGEMENT

Council records list the site as flood affected (uncategorised). The event is for the temporary use of Bulli Showground with no permanent structures proposed.

A condition is recommended relating to weather conditions; the event should not be held where there is a current forecast of moderate or heavy rain for the subject area or following a rainfall occurrence where the land is waterlogged.

A note is recommended advising the applicant that under existing conditions, during heavy downpours and prolonged rainfall events, flooding of the site may occur and it is in the applicant's interest to take all necessary precautions to minimise the risk of property loss and/or damage.

CHAPTER E16 BUSHFIRE MANAGEMENT

The proposal is not envisaged to increase the bushfire risk for the site. A condition is recommended in this regard requiring the applicant to liaise with the local branch of the NSW RFS to obtain advice as to the warnings affecting the site. A condition is also recommended requiring the applicant to adopt any fire bans that are put in place.

CHAPTER E17 PRESERVATION AND MANAGEMENT OF TREES AND VEGETATION

The proposal is unlikely to result in adverse impacts on the health of any existing vegetation.

CHAPTER E23 RIPARIAN LAND MANAGEMENT

The site contains Riparian Land (Bank Stability & Water Quality). Whilst the riparian land notation applies to the entire land parcel, the riparian land does not impact the area identified to be utilised for the proposed event.

2.3.2 WOLLONGONG CITY-WIDE DEVELOPMENT CONTRIBUTIONS PLAN 2019

The estimated cost of works is <\$100,000 (\$90,000) and a levy is not applicable.

Clause 4 'expected development and demand for public facilities' refers only to permanent development types. The relationship between the expected development and the demand for additional infrastructure refers to population and development growth.

As the proposal is for a temporary event development type, irrespective of the estimated cost, the Wollongong City-Wide Contributions Plan 2019 does not apply to this type of development.

2.4 SECTION 4.15(1)(A)(IIIA) ANY PLANNING AGREEMENT THAT HAS BEEN ENTERED INTO UNDER SECTION 93F, OR ANY DRAFT PLANNING AGREEMENT THAT A DEVELOPER HAS OFFERED TO ENTER INTO UNDER SECTION 93F

There are no planning agreements entered into or any draft agreement offered to enter into under S93F which affect the development.

2.5 SECTION 4.15(A)(IV) THE REGULATIONS (TO THE EXTENT THAT THEY PRESCRIBE MATTERS FOR THE PURPOSES OF THIS PARAGRAPH)

92 What additional matters must a consent authority take into consideration in determining a development application?

Not applicable.

93 Fire safety and other considerations

Not applicable.

94 Consent authority may require buildings to be upgraded

Not applicable.

2.6 SECTION 4.15(A)(V) ANY COASTAL ZONE MANAGEMENT PLAN (WITHIN THE MEANING OF THE COASTAL PROTECTION ACT

The site does not fall within the Coastal Zone. There is no Coastal Zone Management Plan currently applicable to the land.

2.7 SECTION 4.15(1)(B) THE LIKELY IMPACTS OF DEVELOPMENT

Context and Setting:

The proposed event is considered to be compatible with the recreational nature of the Bulli Showground being ancillary to the existing recreational facility which is permissible within the RE1 – Public Recreation zone in accordance with WLEP 2009. Management of the event is demonstrated to have been well considered within the information submitted as part of the application.

Access, Transport and Traffic:

The event involves drive in concerts with a maximum of 400 vehicles. Adequate area has been demonstrated to accommodate the 400 vehicles on the grass arena inside the racetrack.

The applicant has submitted a traffic management plan to appropriately manage traffic movement and queueing which has been reviewed by Council's Traffic Officer. A satisfactory referral has been provided subject to conditions.

External referral comments were requested from TfNSW on 18 June 2020. A response letter was provided from TfNSW on 1 July 2020, outlining that the development application was not supported in its current form due to the absence of landowners consent for the proposed use of TfNSW land for vehicular access to the showground. Additional information was requested as a result.

The applicant submitted landowners consent from the Property and Acquisitions Manager of TfNSW on 3 July 2020.

The landowners consent letter was uploaded to the Planning Portal by Council on 6 July 2020 in response to the additional information request for consideration by TfNSW.

A response was provided from TfNSW dated 10 July 2020 raising no objection to or conditions for the proposal.

Public Domain:

The proposal is not anticipated to adversely affect the public domain. Appropriate conditions for noise management have been recommended.

Utilities:

The proposal is not envisaged to place an unreasonable demand on utilities supply. Existing utilities are adequate to service the proposal.

Heritage:

The site contains Local Heritage Item 6444 – WWI Memorial and is also identified as being within the Old Bulli Heritage Conservation area.

As the proposal is for the temporary use of the site it is considered that the proposal will not adversely impact on the heritage significance of items.

Other land resources:

The proposal is not envisaged to impact upon any valuable land resources.

Water:

The site is presently serviced by Sydney Water. The events are not envisaged to have unreasonable water consumption.

Soils:

The proposal does not involve earthworks and is not expected to have negative impact on soils.

Air and Microclimate:

The proposal is not expected to have negative impact on air or microclimate.

Flora and Fauna:

The proposed event is located within an open and cleared portion of the site. The event is not anticipated to have an adverse impact on flora or fauna.

Waste:

Waste management has been addressed as part of the application submission. Conditions have been recommended to ensure that appropriate waste management is undertaken throughout the event and that the site is restored to its original condition after the event.

Energy:

The proposal is not envisaged to have unreasonable energy consumption.

Noise and vibration:

Sound from the concert will be via FM broadcast to vehicle radios. No amplified sound through a front of house speaker system will be provided from the main stage. Subwoofers (amplified bass) only are to be installed forward of the stage.

Council's Environment Officer has assessed the application with regard to noise raising no concerns subject to noise management conditions.

Natural hazards:

Council records list the site as flood affected (uncategorised).

A condition is recommended relating to weather conditions; the event should not be held where there is a current forecast of moderate or heavy rain for the subject area or following a rainfall occurrence where the land is waterlogged. A note is also recommended to advise the applicant that under existing conditions and during prolonged rainfall events, flooding of the site may occur and it is in the applicant's interest to take all necessary precautions to minimise the risk of property loss and/or damage.

The site is mapped as being bushfire hazard affected. A condition is recommended requiring that the applicant consult with the NSW RFS prior to the commencement of the event.

There are no natural hazards affecting the site that would prevent the proposal.

Technological hazards:

Council records list the site as acid sulphate soil affected. As the proposal involves the installation of a temporary stage only, no impacts in this regard are expected.

The site is identified as being filled land. No excavations are required and no impacts are expected in this regard.

There are no technological hazards affecting the site that would prevent the proposal.

Safety, Security and Crime Prevention:

The application does not result in any opportunities for criminal or antisocial behaviour. The security and crowd management plan incorporates security provisions in this regard.

Social Impact:

The proposal is not expected to create negative social impact.

Economic Impact:

The proposal is not expected to create negative economic impact.

Site Design and Internal Design:

The application does not result in any departures from development standards or Council's development control plans as outlined above. The proposed event design is considered to be satisfactory.

Construction:

No permanent construction works proposed – installation of a temporary stage only. An appropriate condition relating to the installation of the temporary stage in accordance with Section 68 of the Local Government Act 1993 is recommended.

Cumulative Impacts:

The proposal is not expected to have negative cumulative impacts.

2.8 SECTION 4.15(1)(C) THE SUITABILITY OF THE SITE FOR DEVELOPMENT

Does the proposal fit in the locality?

The proposal is considered appropriate with regard to the zoning of the site and is not expected to have negative impacts on the amenity of the locality or adjoining developments.

Are the site attributes conducive to development?

There are no site constraints that would prevent the proposal.

2.9 SECTION 4.15(1)(D) ANY SUBMISSIONS MADE IN ACCORDANCE WITH THIS ACT OR THE REGULATIONS

See Section 1.5 above.

2.10 SECTION 4.15(1)(E) THE PUBLIC INTEREST

The application is not expected to have any unreasonable impacts on the environment or the amenity of the locality. It is considered appropriate with consideration to the zoning and the character of the area and is therefore considered to be in the public interest.

Plan of Management

The subject land is zoned RE1 - Public Recreation. The site is included within Council's Mapping system as Community Land and the Generic Plan of Management for the Community Land of Wollongong City Council applies.

How can community land be used?

Section 35 of the Local Government Act 1993 provides that community land can only be used in accordance with the plan of management applying to that area of community land, any law permitting the use of the land for a specific purpose or otherwise regulating the use of the land and the provisions of Division 2 of Chapter 6 of the Act. The subject site is considered to be categorised for 'general community use' as provided for within Section 36 of the Local Government Act 1993.

A primary/head lease has been granted by Council's Property Division for the use of the site by the NSW GBOTA. Section 46(2) of the LG Act requires that a licence may only be granted for a purpose which is consistent with the core objectives applying to the subject category of community land.

Any land use proposed for any site within a plan of management must be consistent with the zoning that is applied to the land by WLEP 2009. The Plan of Management requires that any land use proposed for a site within this POM may also require development consent under the provisions of the WLEP.

The POM requires that for the general community use category:

Land should be categorised as general community use under Section 36(4) of the Act if the land may be made available for any purpose for which community land may be used, whether by the public at large or specific sections of the public and is not required to be categorised as a natural area under sec 36A, 36B or 36C of the Act and does not satisfy the guidelines for categorisation of a park, sportsground and an area of cultural significance or natural area.

The proposed use of the site for community entertainment events is not considered to be inconsistent with the requirements of the above. The current use of the site is considered to be primarily a 'sportsground' given the primary leaseholder is NSW GBOTA. Other uses of the site could more appropriately be considered a general community use.

Core Objectives:

General community use

- To encourage, promote and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:
- In relation to public recreation and physical, cultural, social and intellectual welfare or development of individual members of the public, and
- In relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).

The proposed development is not considered to be inconsistent with the core objectives for the use of community land as outlined above.

Community Values of Community Land:

General Community use (GCU) – Values and Objectives

The proposed use of the site for community entertainment events is not considered to be inconsistent with the above values and objectives.

Management issues and action plans for community land by category:

There are a number of management issues outlined for general community use within this section. The following are considered relevant to the subject application:

- Ensuring equitable access to facilities and services by the community and general public

The objectives and performance targets outlined within this section include the development of facilities which provide for multi-purpose uses.

Permitted uses by community land category

Generic Community Use requires a Lease, licence or the grant of another estate for community activities. The subject application is conditioned to comply with the above.

General provisions regarding permissible uses under this generic plan of management:

This part of the POM provides for the requirement for consultation with Council's Property Division for owners consent. Owners consent has been provided. In principal support has also been submitted by the head licensee of the site – NSW GBOTA.

3 CONCLUSION

This application has been assessed as satisfactory having regard to the Heads of Consideration under Section 4.15 of the Environmental Planning and Assessment Act 1979.

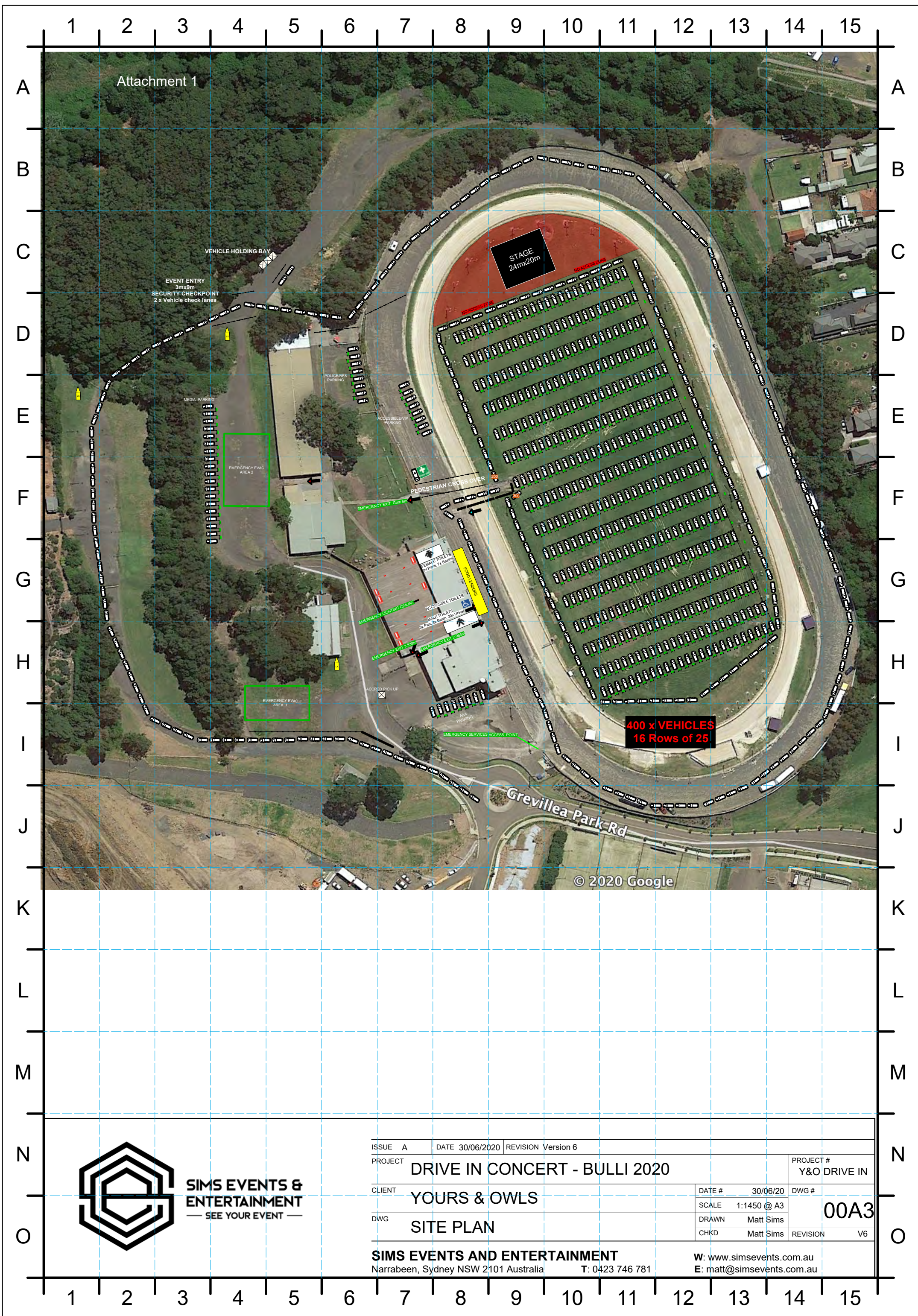
It is considered the proposed events have been designed appropriately given the constraints and characteristics of the site, which is not inconsistent with the existing and desired future character of the locality and is unlikely to result in significant adverse impacts on the amenity of the surrounding area.

4 RECOMMENDATION

It is recommended the application be approved subject to conditions of consent contained in Attachment 6.

5 ATTACHMENTS

- 1 Site Plan
- 2 Event Management Plan (Statement of Environmental Effects)
- 3 Traffic Management Plan
- 4 Security & Crowd Management Plan
- 5 Emergency Management Plan
- 6 Conditions





EVENT MANAGEMENT PLAN

Event Name:	THE DRIVE IN CONCERT 2020
Date:	<i>Friday 31st July, Saturday 1st August & 2nd August 2020</i>
Location:	<i>Bulli Showgrounds, Grevillea Park Road Bulli</i>
Running Times:	<i>Friday & Saturday: 6pm – 9.30pm</i> <i>Sunday: 2pm – 5pm</i>
Details:	<i>A drive-in concert featuring a selection of films and a band on one stage</i>
Patron Car Capacity	<i>400 cars, five people per car</i>
Park Booking	<i>Thursday 30th July 2020 – Monday 3rd August 2020</i>
Event Manager	<i>Balunn Jones</i> <i>M: 0401 758 758</i> al@yoursandowls.com.au



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About the event

The drive in concert will take place on Friday 31st July and Saturday 1st August and celebrate the album launch of Wollongong band Hockey Dad. Patrons will be able to drive into the event, park their cars facing the stage and watch the concert from the comfort of their cars.

On Sunday 2nd August a drive in concert programmed by Wollongong City Council will take place. It will feature a series of local musicians.

The event will be held at the Bulli Showgrounds. It will operate for approximately 3 hours. It is a ticketed, all ages event with the predominant crowd demographics being between 18 and 45. Ticketing will be per vehicle with a maximum occupancy per car of five people.

Social distancing measures will be in place. Patrons will be permitted to leave their allotted car space to use toilet facilities, however patron movement will be restricted to ensure social distancing measures outlined by the NSW government at the time of the event are maintained.

Event Dates: Friday 31st July, Saturday 1st August and Sunday 2nd August 2020.

Bump in date: Thursday 30th July

Bump out date: Monday 3rd August 2020

Event Vehicle Numbers

400 vehicles per day

Maximum occupancy number

2000

Ticketed or free to the public

Entrance to the event requires a ticket.

Target Audience

18 - 45 years.

Event Purpose

Entertainment.

Event Insurance Cover

\$20,000,000 public liability.

Event Contact List

Position:	Contact:	Email:	Ph:
Event Manager	Balunn Jones	al@yoursandowls.com.au	0401 758 758
Production Manager	Adam Smith	adam@yoursandowls.com.au	0431 614 028
Booker/Promoter	Benjamin Tillman	ben@nigteatsday.com	0412 123 989
Site Manager	Matt Sims	matt@simsevents.com.au	0423 746 781
Head of Security	Simon Auston	simon@reddawn.com.au	0404 008 297
Front of house Manager	Larissa Drew	larissa@yoursandowls.com.au	0423 738 792
NSW Ambulance Events Coordinator	Norman Rees	Norman.Rees@health.nsw.gov.au	0411636991
Wollongong City Council Events Manager	Vera Cvetkoski	VCvetkoski@wollongong.nsw.gov.au	0448 229 846
Electrical Technician	John O'Donoghue	john0dono@bigpond.com	0410 683 361

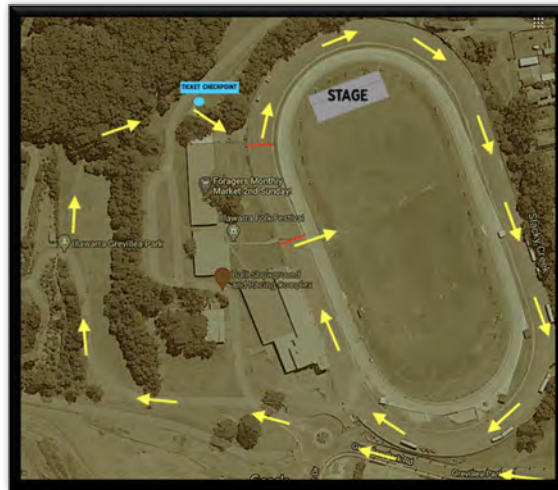
Traffic Management Plan

The purpose of this plan is to outline transport management and car parking procedures for the drive in concert.

INGRESS

Gates will open 1 hour and 15 minutes prior to the start of the first act. This is to assist arrival time and diffuse peak congestion period.

Vehicles will enter the site through Grevillea Park Road (off the Princess Hwy) and will then be directed up past the entrance to Grevillea Park to the top level of showground parking, through the top gate on to the track, up and around the outside of the track and back up and into the field from the left hand side. This will help to eliminate traffic back up on the highway should there be a heavy influx of vehicles entering at the same time. Please see diagram below:



Signage, Security and Traffic Controllers will direct vehicles through this route.

Vehicles will be checked upon entry to make sure ticket holders are adhering to the maximum of 5 patrons per car or legal car seat requirements. Should a car hold more than five people, the vehicle will be directed to the right prior to having their tickets scanned and down into the lower car park/waiting bay. They will be given the opportunity to return to the back of the queue with the five passengers or less.



After patrons reach the entrance and have their tickets scanned, they will be directed left on to the outside of the racetrack and up and around the track to enter the interior of the field on the left-hand side. A maximum speed limit of 5km per hour will be in place.

Once on the field, a one-way roadway will be marked around the perimeter.

Car spaces will be marked on the field using a numbered grid system to ensure easy identification of vehicles. e.g car space number 1 in row 1 will be A1, car space number 16 will be A16. Row 2 will be marked B1 to B16 etc. Each car space will be **Xm wide by X long**. 6m laneways between each row of cars will be maintained to ensure individual vehicles can be escorted to the exit if it is necessary. The parking grid has been arranged so that any vehicle that cannot leave due to mechanical failure or absence of a legal driver will not hold up the exit of other vehicles.

Car spaces will be filled on a 'first in best dressed' basis from the front of the stage to the back of the oval. However, the first 6 rows will be reserved for smaller cars, with larger vehicles being directed up and around the field to start filling row 7 onwards.

Once on the field, parking attendants will direct vehicles into their allocated lot. Once parked, security will undertake car inspections to identify prohibited items. Prohibited items will be confiscated and disposed of.

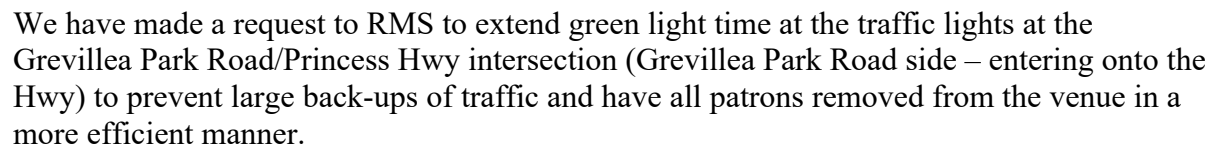
The first 6 rows will be filled from right to left. All rows after that will be required to drive up and around to the right-hand side of the field and then start filling from the 7th row onwards from the left to the right. Please see diagram below.



Once cars are parked patrons will not be able to move their vehicle unless there is an emergency or a specific car is asked to leave by Security, event staff or police due to rule violations.

EGRESS

Vehicles will be directed down and around the field, out the exit onto the track. Where they will then be directed down and around the track (the way they entered) and back up out the entrance and past Grevilla Park, onto Grevillea Park Road.



Crowd Management Plan

The purpose of this plan is to provide information to assist with the crowd management processes at The Drive In Concert 2020. It includes control measures for ingress, egress and crowd movement within the event, to achieve the best possible outcome to ensure social distancing and other COVID 19 restrictions are complied with and a safe, enjoyable event occurs.

All event staff, security and traffic controllers will be provided with face masks and gloves. They will be briefed to maintain 1.5 metres distance from patrons and other staff and to ensure any contact with others is conducted with as much brevity as possible.

Ticket and vehicle patronage check

As a vehicle approaches the ticket checkpoint the driver will be stopped by a security who will conduct an inspection of vehicle patronage numbers through the windows. If the security guard has reason to believe that hidden passengers may be travelling in the vehicle (e.g a van with no windows or hidden spots in the rear cab) a further search may be undertaken. If the car has more than five people inside, it will be directed towards the waiting bay and asked to re-join the back of the queue once it has five passengers or less.

Event staff will then scan the patrons tickets. This will be done through the window of the car to avoid contact. Signage on approach will request patrons to have their tickets ready and increase brightness on their phone to maximum to assist with ticket scanning through the window.

Limiting crowd movement within the event

The event has been designed to provide minimal incentive for patrons to move outside their vehicles. The following strategies are being used:

- Public messaging before the event (email and social media) and during (signs and super screens) asking patrons to help stop the spread of COVID-19 by staying in their vehicles and limiting contact with staff and other people
- No bar service
- Food and drink service direct to vehicles only
- FM broadcast of concert to car radios. Patrons wont be able to hear the concert clearly outside their cars
- Concert in the middle of winter
- Short show duration to limit number of people needing to leave their vehicles

The only reason patrons will have for leaving their vehicle and moving around the event is to use the amenities.

Clear pathways will be marked to the amenities. Social distancing signage and ground markings will be used to demonstrate safe distances when waiting in lines could occur. A limit of 'two people per vehicle at any one-time' rule, will be implemented. Roving security will be tasked to break up any congregations and ensure social distancing is maintained.

Accessing facilities

The event will use the existing Bulli Showground Facilities. Clear pathways between car spaces and the toilets will be marked, well lit, serviced with waste bins and monitored by security.

Security will be monitoring the entrance to the male and female toilets to ensure social distancing is being adhered. Markings on the ground outside the toilets will be in place to make sure patrons are keeping 1.5m distance whilst waiting in line. Security will monitor capacity to the toilets and ensure there is sufficient space to maintain social distancing rules before admitting patrons inside.

Hand Sanitiser will be available and constantly restocked at the hand washing stations in the bathrooms. Cleaners will be posted inside the toilets throughout the event to sanitise all taps, benches, door knobs and replenish hand sanitising supplies.

Food and beverage service

Food and beverages will be available from three food carts which each service a third of the parking rows. Food carts will be contracted to Wollongong City Council approved food vendors. Event management will ensure that all food vendors adhere to the staff PPE policy required by COVID-19 restrictions at the time of the event. Transactions will be cashless only.

Security

Red Dawn Security will be contracted for this event. Please see the Security Management Plan for security staff responsibilities and deployment.

Communication/signage

Prior to the event, expectations will be communicated to ticket holders through email and social media with a focus on:

- specific COVID-19 safety restrictions and social distancing required at the event
- emergency management procedures
- drug and alcohol harm minimisation assistance available at the event
- Assistance with ingress, egress and what to expect

On site signage will enforce the 1.5m distance between patrons and COVID-19 safety restrictions throughout the event.

Examples of potential COVID-19 Messaging:

- We highly recommend that all patrons download the Federal Government COVID-19 App before entering the event
- Please DO NOT come to this event if you are feeling unwell
- Please keep inside your vehicle/allocated lot at all times unless using bathroom/facilities
- Please keep at least 1.5m distance from all other patrons and follow all guidelines where possible

- Please use hand sanitiser before entering all facilities
- After using facilities, please wash your hands thoroughly for at least 20 seconds
- Please sneeze/cough into your elbow if need be
- In a bid to reduce the spread of germs, please do not touch any un-necessary surfaces

Medical Management Plan

Following stakeholder consultation with NSW Ambulance and NSW Health representatives about the event, the following medical risks were identified as being a potential issue:

- Preloading of alcohol and drugs
- Limited visibility or means of identification of intoxicated or drug affected patrons
- Emergency access to vehicles
- Ability to locate patrons in need of assistance
- Limiting spread of COVID-19 and access to PPE for workers

The following management procedures have been implemented for the event:

- A numbered grid system of all car parking spaces
- An emergency hotline
- Messaging on event super screens and signs with emergency hotline number and instructions to quote their car park number and the nature of the emergency
- Radio connectivity between emergency hotline assistant and First Aid.
- Adequate staff to deploy roaming First Aid teams to an emergency.
- Emergency vehicle access to all vehicles at the event.

St Johns will provide a team of six First Aid staff. Two response teams of two, and two workers overseeing the First Aid Station. Further stakeholder consultation between the event organisers, St John's, NSW Health and NSW Ambulance will be arranged to determine specific requirements for qualifications and experience of First Aid Staff, and finalise medical management plans and procedures as more information is released by government around expectations of drive in concerts in NSW.

Waste Management Plan

Waste management/removal will be contracted to manager of Bulli Showgrounds, appointed by Greyhound Breeding and Racing Association, Mr Darren Hull. It will use existing waste bins and servicing contracts already in place at the Bulli Showgrounds. Bins will be placed at entrance to all toilets and along the pedestrian thoroughfares, as well as at the end of each row of cars. It is expected these bins will be used for general waste items such as tissues, soft drink cans or bottles, and packaging waste from food. Due to limited crowd movement of the show, waste outputs are expected to be contained to 3m³ of general waste and 3m³ of recycling. Additional waste storage will be available however, to assist with dumping of prohibited items confiscated by security and items dumped out of vehicles before departure.

One waste manager and four cleaners will be on duty throughout the event. Two will service the bathrooms, cleaning and sanitising between patron visits. Two will be roaming through the rows of cars with wheelie bins to collect any waste from vehicles. A site clean will be conducted once all the vehicles have left.

Noise Management Plan

The event will not provide amplified sound through a front of house speaker system in the same way a regular concert would. Audio will be broadcast to a unique FM channel for people to listen to inside their vehicles. To fulfil patron expectations from a concert, sub woofers will be installed in front of the stage.

Due to the novel nature of this event no noise management plan template is available to calculate the noise output of the event. Audio specialists contracted by the event have advised that the output from 400 car radios would not exceed the amplification produced by a sound system operating at 98dba, 20m from the stage. Detailed information can be provided upon request.

Managing vehicle noise from horns is more likely to provide issues. The Department of Environment and Conservation's (NSW) publication titled [*Managing Vehicle Noise*](#) has been consulted for advice on managing this issue. The following strategies will be implemented:

- Notification about the event to surrounding residents that includes expected times that noise may occur.
- Notification on event super screens reminding customers that fines apply for excessive vehicle noise
- Announcement from performers requesting people to not beep their horns
- Assistance from NSW Police to fine patrons not following the rules.

Risk Management Plan

Please see Risk Management Plan [HERE](#)

Emergency Management Plan

Please see Emergency Management Plan [HERE](#)

Terms and Conditions

Please see The Drive In website Terms and Conditions of entry [HERE](#)



DRIVE IN CONCERT 2020

TRAFFIC MANAGEMENT PLAN

Friday 31st July, Saturday 1st & Sunday 2nd August 2020
Bulli Showgrounds

This document is prepared by Reddawn Australia on behalf of Yours & Owls.

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1 - Introduction

The NSW government and its agencies support the concept 'events'; as such, an event (in Traffic Management terms) is any planned activity that is wholly or partly conducted on a road, requires multiple agency involvement, requires special traffic management arrangements, and may involve large number of attendees.

From a traffic and transport perspective, the event needs to:

- Ensure the safe separation of event patrons and workers from traffic.
- Manage the reduced capacity of the road system, and
- Minimise the traffic impact on the non-event community & emergency services.

2 - Purpose of Traffic Management Plan ('TMP')

The purpose of this TMP is to assist in the identification, provision and ongoing maintenance of the transport, traffic and road management measures necessary to support Drive in Concert. The key objectives of this TMP are to:

- Provide a strategy and appropriate measures to result in the safe management of event-related traffic.
- Ensure the safety of all individuals including general public, residents and employees to and surrounding the designated area of control.
- Keep traffic delays to a minimum.
- Minimise any impact or risks relating to the overall flow of motorised vehicle traffic.
- Ensure Ingress and Egress into the designated area of control and surrounds where applicable is satisfactorily maintained.
- Minimise primary impacts to surrounding businesses and dwellings.
- Ensure formal approvals and licensing as required are obtained and maintained during the duration of the event.
- Ensure all environmental procedures are adhered to and maintained in support with other stakeholder and agency requirements.
- Ensure all design requirements are in accordance with RMS Road Design Guidelines and Procedures, and
- Ensure all relevant statutory requirements as detailed from regulatory agencies are adhered to.

3 - Event Details

3.1 Introduction

Due to the COVID-19 restrictions Yours and Owls have put together a drive-in live music event to launch the new album of Hockey Dad. Patrons will be able to drive into the event, park their cars facing the stage and watch the concert from the comfort of their cars.

On Sunday 2nd August, a Drive in Concert programmed by Wollongong City Council will take place, featuring a series of local musicians.

The event will be held at the Bulli Showgrounds. It will operate for approximately 3 hours. It is a ticketed, all ages event with the predominant crowd demographics being between 18 and 35. Ticketing will be per vehicle with a maximum occupancy per car of 5 (five) people.

Event Name:	Drive in Concert.
Event Location:	Bulli Showgrounds.
Bump In:	Starts Thursday 30 th July 2020.
Event Dates:	Friday 31 st July, Saturday 1 st & Sunday 2 nd August 2020
Bump Out:	Finishes Monday 3 rd August 2020.
Projected Attendance:	400 cars maximum

3.2 Scope

This TMP addresses traffic management for Drive in Concert 2020; the document has been prepared following consultation and assessments from stakeholders (listed below).

The document includes the provision for the safe movement of vehicular and pedestrian traffic, the protection of workers from passing through traffic, the design, installation and removal of all necessary temporary detours, signs and safety barriers and the provision of traffic controllers.

There will be NO road closures to maintain traffic flow around the external of the event site.

This TMP should also be read in conjunction with the following documents:

- RMS Guide to Transport & Traffic Management for Special Events v 3.5 (1 July 2018)
- RMS Traffic Control at Worksites Manual v 5.
- RMS QA Specification G10 – Traffic Management Edition 7, Revision 2

- RMS – Road Occupancy Manual
- AS/NZS 2890.6-2009
- Local Government Act 1993, No 30
- Road Management Act 200
- AS 1742.3-2009 – Manual of Uniform Traffic Control Devices

3.3 Consultation & Contact list

Role	Entity	Contact	Phone	Email
Event Manager	Yours and Owls	Baluun Jones	0401758758	bal@yoursandowls.com.au
Production Manager	Yours and Owls	Adam Smith	0431 614 026	adam@yoursandowls.com.au
Front of House Manager	Yours and Owls	Larissa Drew	0423 738 792	larissa@yoursandowls.com.au
Site Manager	Sims Events	Matt Sims	0423 746 781	matt@simsevents.com.au
Security & Traffic Manager	Reddawn	Christophe Galibert	0424 506 455	christophe@reddawn.com.au
Security Director	Reddawn	Simon Auston	0404 008 297	simon@reddawn.com.au
Booker / Promoter	Yours and Owls	Benjamin Tillman	0412 123 989	ben@nighteatsday.com
Council Events Manager	Wollongong Council	Vera Cvetkoski	02 4227 7061	VCvetkoski@wollongong.nsw.gov.au
Health Inspector	NSW Health	Monica Dale	02 9391 9000	Monica.dale@health.nsw.gov.au
Safety inspector	WorkSafe NSW	General Enquiries	1300 555 727	contact@safework.nsw.gov.au
Police Liaison	Police NSW	Peter Campbell	0438 083 618	34965@police.nsw.gov.au
Police Licensing	Police NSW	Gus McMillin		47202@police.nsw.gov.au
Health Liaison	Ambulance NSW	Norm Rees	0407 584 369	NRees@ambulance.nsw.gov.au
First Aid Commander	St Johns	Gary Lai	0476 801 515	Gary.lai@stjohnnsw.com.au

4 - Traffic Risk Management

4.1 Traffic Control – Work Health & Safety

A Risk Management approach focused on the safe delivery of the objectives of this TMP is an integral part of the planning process. Management of risk is a legal obligation (Work Health & Safety Act 2011 and Work Health & Safety Regulation 2017 NSW) and should be aligned with ISO 31000:2018 'Risk Management – Guidelines' and the approved Code of Practice 'How to Manage Work Health & Safety Risks'. The Event Management Team, the event promoter / manager (as per RMS 'Guide to Traffic & Transport Management for Special Events') should ensure that the risk management principles, processes, methods and culture are applied throughout all stages and aspects of the Drive in Concert activities. This Risk Management process is also in line with the Australian Standards (AS/NZS 31000:2009 – Risk Management Principles)

Reddawn Australia uses the TMP as specialised control measures for the management of specific traffic-related risk. The TMP interlace with the broader Drive in Concert risk management strategy but cannot substitute a thorough ISO 31000:2018-based event risk assessment encompassing all Drive in Concert operations.

This TMP is based on the RMS 'Guide to Traffic & Transport Management for Special Events' (Version 3.5 July 1, 2018) and aligned with its format. Due to the nature of the event, no alteration to normal traffic conditions were needed to be implemented. This document also makes reference to Austroads 'Guide to Traffic Management – Part 9: Traffic Operations' and RTA-RMS 'Guide to Traffic Generating Developments'.

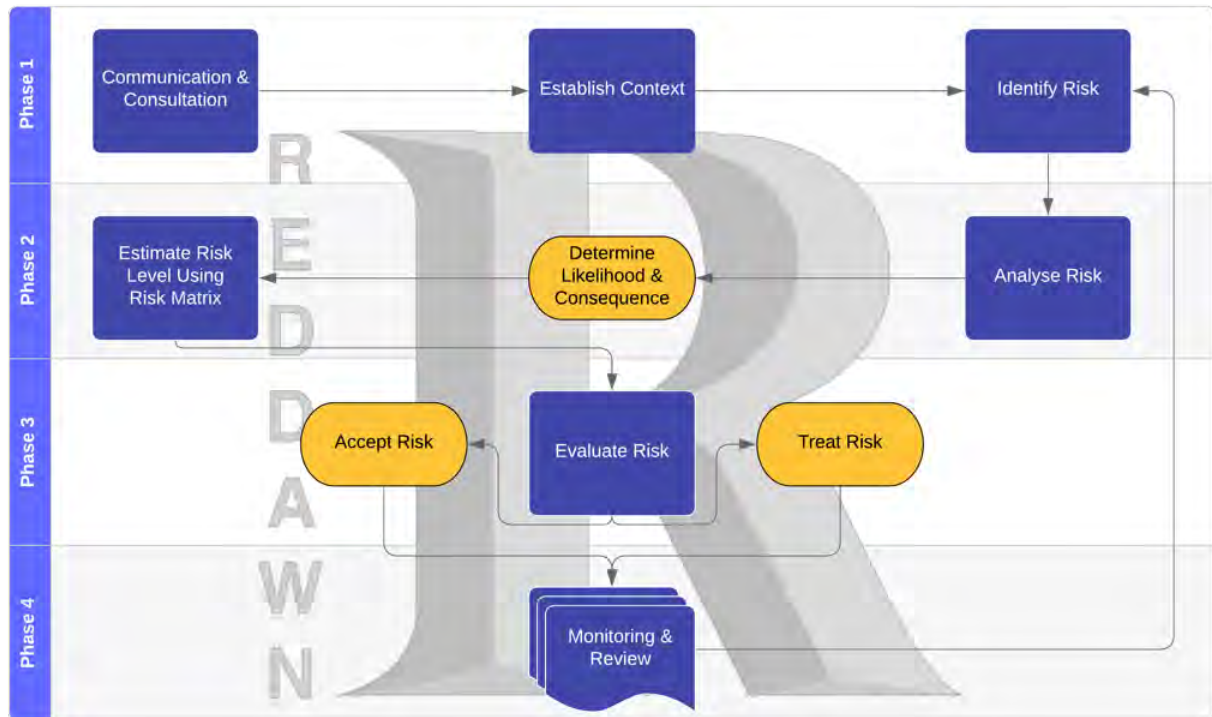
Traffic Safety Strategy

The existing site layout was deemed sufficient by our traffic expert to facilitate a safe ingress / egress without needing any traffic alteration. SES & Traffic / security staff will:

1. Facilitate the various travel options for patrons.
2. Facilitate safe ingress of vehicles from public roads, through the Entry Point and into the Event Site.
3. Support safe public egress for patrons departing the event at any stage.

4.2 Risk Management Process

This Risk Management process is in line with the Australian Standards (AS/NZS 31000:2009 – Risk Management Principles) and provides a systematic approach to the Risk Management.



A Risk Rating determined to be higher than 'Low' or 'Unlikely' - See below Matrix – should result in senior management assessing the viability of implementing the suggested additional control measures. Even when a residual 'Low' or 'Unlikely' risk exists, senior management should evaluate, where it is viable, to further reduce the likelihood or consequence of that risk.

The following Traffic Risk Matrixes are used to evaluate the risks inherent to Drive in Concert. This assessment tool should only act as a guide to determine an appropriate rating for each risk. It must be noted that risk is subjective, and therefore any ratings applied should be considered in this context.

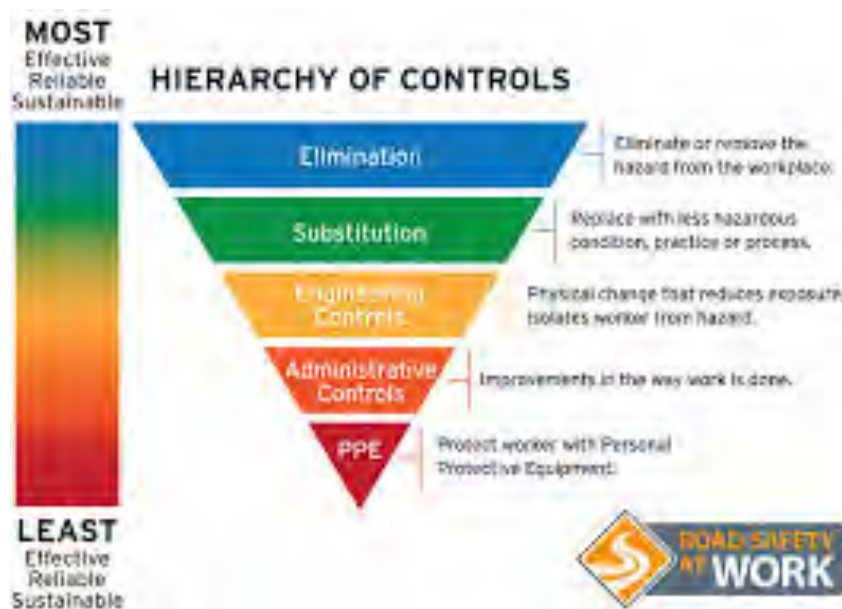
LIKELIHOOD		
A	Almost Certain	The risk will occur during the event period.
B	Likely	The risk will probably occur during the event period.
C	Possible	The risk might occur at the event.
D	Unlikely	The risk is not expected to occur.
E	Rare	The risk is not known to occur in most circumstances.

CONSEQUENCE			
Severity	Health & Safety	Traffic Impact	Business Damage
5 - Severe	One or more fatalities or permanent disability/ill health to one or more persons.	Unacceptable impact on the performance of the road network.	Major Property damage (vehicles and road assets). Irreversible brand reputation damage
4 - Major	Serious injury or illness requiring immediate hospital admission via ambulance (in-patient).	Major impact on the performance of the road network.	Major property damage (vehicles and road assets). Major brand reputation damage.
3 - Moderate	Moderate injury or illness requiring hospitalisation via ambulance (out-patient).	Moderate impact on the performance of the road network.	Moderate property damage (vehicles and road assets). Moderate brand reputation damage.
2 - Minor	Minor injury or temporary ill health requiring treatment by medical practitioner.	Minor impact on the performance of the road network.	Minor property damage (vehicles and road assets). Minor brand reputation damage.
1 - Insignificant	First aid treatment onsite.	No impact on the performance of the road network.	No property damage. No brand reputation damage.

RISK MATRIX					
Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost Certain	A1 Medium	A2 Medium	A3 High	A4 Extreme	A5 Extreme
Likely	B1 Medium	B2 Medium	B3 High	B4 High	B5 Extreme
Possible	C1 Low	C2 Medium	C3 Medium	C4 High	C5 High
Unlikely	D1 Low	D2 Low	D3 Medium	D4 Medium	D5 High
Rare	E1 Low	E2 Low	E3 Low	E4 Medium	E5 High

4.3 Risk Considerations / Treatments

Treatment of the risks associated with hazards identified in Drive in Concert Traffic Risk Register (TMP section 4.4, Risk Register) will involve appropriately selecting a treatment option as indicated below. Reddawn recommends applying the below Hierarchy of Hazard Controls (system used in the industry to minimise or eliminate exposure to hazards. It is a widely accepted system promoted by numerous safety organisations. This concept is taught to managers in the industry, to be promoted as standard practice in the workplace)

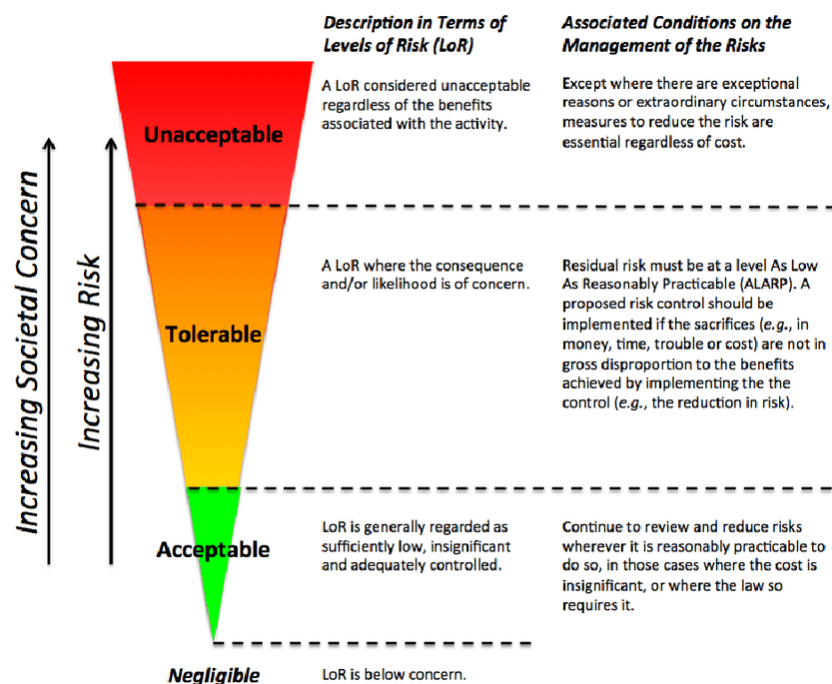


When a hazard is identified it should be:

1. Eliminated

2. Substituted (hazard should be replaced by less hazardous work practice, i.e. road closure)
3. Engineered Controls (traffic control measures)
4. Administratively controlled (Procedures /toolboxes, inductions, workplace training, i.e)
5. PPE (Personal Protective Equipment) for staff – Hi-Vis vest, radios, hat, etc.

The controls should be used in the above order, starting from Eliminate as the best approach and then working down the options. A combination of hazards controls could be used to address any one hazard at one time – a hazard control on its own is not exhaustive and can be used in a combination with one or more other controls. The primary aim of risk control is to eliminate the risk. The best way to eliminate this risk is to eliminate the hazard. As the total elimination is not always possible, the risk must be minimised; Reddawn adopts the ALARP principle (As Low As Reasonably Practicable)



HB205:2004 (OHS Risk Management Handbook) states:

'The most effective form of risk control is to eliminate the hazard, however if this is not reasonably practicable to eliminate the hazard, the risk must be minimised to the lowest reasonably practicable level by taking the following measures in the order and as determined by the risk assessment (Hierarchy of Controls). If no single control is appropriate, a combination of the above controls will be taken to minimise the risk to the lowest reasonably practicable level'.

4.4 Risk Register (Hazard / Risk Identification)

#	Hazard	Risk	Inherent Risk			Risk Controls	Residual Risk			Risk Control Owner
			Likelihood	Consequence	Risk Rating		Likelihood	Consequence	Risk Rating	
TRAFFIC RISKS										
1	Increased vehicular traffic around the showgrounds.	Traffic incident leading to serious injury, death and/or property damage.	A	3	H	Large queueing area off main road. Traffic Controllers & security to assist with parking.	C	2	M	Event Organiser Reddawn Police Medical
2	Fuel Spill on roadway	Contamination of water system. Contamination of drainage system. Injury to persons.	C	4	H	Call Emergency Service 000 or 112 from mobiles. Spilt kit should be kept inside.				Event Organiser All staff Medical
3	Vehicles / pedestrians interaction	Collision. Injury. Death.	C	4	H	All staff working around traffic in Hi-Vis. Additional lighting.	D	4	M	Event Organiser All staff Medical

4	Communication failure & poor reception	Mobile Phone network failure. Two-way radio failure. Poor briefings.	C	2	M	Consultation with all stakeholders regarding communication procedures prior to event. Monitor / report to security on radio issues. Radio check prior to commencing shift.	C	1	L	Event Organiser All staff
WEATHER RISKS										
5	Sun Exposure	Sunstroke. Sunburn. Dehydration.	C	3	M	All staff to wear sunscreen, hats, caps. Sunscreen easily available to all staff & patrons. All workers reminded to regularly apply sunscreen. All workers to carry water or have access to water. Reddawn's event runners to regularly distribute to their staff water and sunscreen. Scheduled and regular breaks for staff. Medical on site	D	2	L	Event Organiser All staff Medical

6	Exposure to Cold	Hypothermia.	E	4	M	Medical on site. Season (Spring). Relevant PPE if required				Event Organiser All staff Medical
7	Strong Wind	Flying debris. Injury to persons. Damage to infrastructure / property.	C	4	H	BOM to be monitored. All supervisor to be advise if weather change. Safety Officer & first aid trained security staff on-site during bump in / out. Medical on-site during event. Structures wind graded.	C	2	M	Event Organiser All staff Medical
8	Heavy Rain	Slips, trips & falls. Delay in bump in / out. Drowning. Electrocution.	C	4	H	Wet weather gear available to staff. Safety Officer & first aid trained security staff on-site during bump in / out. Medical on-site during event. All electrical IP65 rated for outdoor use. RCD's in place to ensure safe electrics in rainy weather.	C	2	M	Event Organiser All staff Medical



Traffic Management Plan v2
Drive in Concert

					Unsafe areas to be closed off.				
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4.5 Public Liability Insurance

Reddawn Australia public liability and professional indemnity insurances are included (see below)



CERTIFICATE OF CURRENCY

Acting as broker for Reddawn Australia Pty Ltd we certify that:

- The insurance contract detailed below was arranged on the date shown below.
- We have not received any notice of assignment, cancellation, variation or endorsement of the insurance contract from the insurer or the insured.

NAME OF INSURED: Reddawn Australia Pty Ltd
Reddawn Group Pty Ltd

TERRITORIAL LIMITS: Australia wide

OTHER INTERESTED PARTIES: N/A

CLASS OF INSURANCE: Security Services Liability

PERIOD OF INSURANCE: February 28, 2020 to February 28, 2021

INSURER/S: Certain Underwriters at Lloyds of London
Underwritten by: Forbes Underwriting Solutions

POLICY NUMBER: COSSEC15FEB003

INTEREST INSURED:

Public & Products Liability	\$20,000,000
Professional Indemnity	\$ 1,000,000
Negligent Loss of Keys	\$ 50,000
Care, Custody & Control	\$ 50,000
Cash in Transit	\$ 50,000

BUSINESS ACTIVITIES: Security Services, including static guarding; crowd control; body guarding; security consultation; sales of security products; K9 units; mounted security (vicarious exposure); cash in transit; traffic control; the design, supply, installation & maintenance of security systems; CCTV installations; CCTV monitoring; locksmith services and unlicensed event staff

EXCESS: \$2,500 each & every claim, costs inclusive

Yours faithfully,

Jarrod O'Brien
Authorised Representative 332716
Ausure Pty Ltd T/As Ausure Insurance Brokers

IMPORTANT NOTICES

This Certificate is provided for information purposes and is accurate based on our records at the time it is issued. We are under no obligation to inform you of any subsequent changes to the insurance contract or our records. This Certificate confers no rights on the Certificate holder. It does not amend, extend or alter the coverage provided by the policy in any way.



Certificate of Currency

CLASS OF BUSINESS: Professional Indemnity

POLICY NUMBER: P-PI/0/246044/19/K-6

INSURED NAME: REDDAWN Australia Pty Ltd

BUSINESS DESCRIPTION: The provision of security consulting, risk management consulting services, policy writing, design of traffic management plans & Occupational Health And Safety Consulting

PERIOD: From: 15/09/2019 To: 15/09/2020

LIMIT OF INDEMNITY: \$10,000,000 Any one claim and in the aggregate

DEDUCTIBLES: Including Defence costs by the insured for each claim:
\$ 1,000

RETRO DATE: 15/09/2017

INSURER: DUAL Australia Pty Ltd on behalf of certain underwriters at Llo. d's

SIGNATURE:

Damien Coates - Chief Executive Officer, DUAL Asia Pacific

DUAL AUSTRALIA PTY LTD

Tel: 1300 769 772

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Part of the DUAL International Group

AFS Licence No. 280193

4.6 NSW Police

NSW Police is a vital stakeholder in the planning and approval of this event. Consultation with NSW Police regarding event traffic support and approvals is imperative to the safe, successful delivery of the TMP. The Event Management Team have consulted with NSW Police and Council and consultation is ongoing.

Reddawn Australia will distribute this plan (and any future versions of it) for NSW Police and Council feedback.

4.7 NSW Health, NSW Ambulance & NSW Fire & Rescue

The Event Management Team actively engaged with NSW Health and NSW Ambulance in the planning of Drive in Concert to ensure that medical-related best practices are implemented at the event. The TMP is available for distribution to NSW Health, NSW Ambulance and/or NSW Fire & Rescue as required.

5 - Event Specific Traffic & Transport Management

5.1 The Route and Location

The event is held at the Bulli Showgrounds. There are no road closures planned for the event.

5.2 Parking

All cars will be parked by the event team on the field, each in an allocated spot.

5.3 Construction, Traffic Calming & Traffic Generating Developments

Reddawn Australia is not aware of any ongoing works or conflicting events in the local area that can adversely affect Drive in Concert traffic.

5.4 Impact on Public Transport

The Drive in Concert will have NO impact on public transport services,

5.5 Event Bump-in and Bump-out Traffic

This event Bump in & out will be minimal, as apart from the stage, no extra infrastructure is needed.

5.6 Traffic Controllers

A team of SES & security staff will assist with vehicle movements within the showgrounds. Once on the road, no extra assistance will be needed.

5.7 Contingency Plans

The following contingencies are considered:

- Situation 1: Severe weather (heavy rain, hail, storm, lightning)
 - Response: Reddawn Australia Traffic Supervisor/Manager to carry out welfare checks of Traffic Controller staff. Traffic Controllers to use flashing traffic control wands.
- Situation 2: Motor vehicle accident blocking road access
 - Response: Reddawn Australia Traffic Supervisor/Manager to coordinate necessary adjustments with NSW Police or any other managing authority. The

Event Management Team to monitor Live Traffic updates and adjust accordingly.

- Situation 3: Absence of trained personnel on event day
 - Response: A large security roster will allow for this contingency. Reddawn Australia Supervisor/Manager to prioritise briefing and deployment until additional staff can arrive.

5.8 Heavy Vehicle Impacts

No notable impact on vehicles of restricted size, GVM or height.

5.9 Special Event Clearways

Special Event Clearways are not necessary for this event as there are no public vehicles expected to be parked on any live road.

6 - Reduction of Impact on the Public

6.1 Access for Local Residents, Businesses, Hospitals and Emergency Vehicles

The implementation of this plan is expected to have minimal adverse effect.

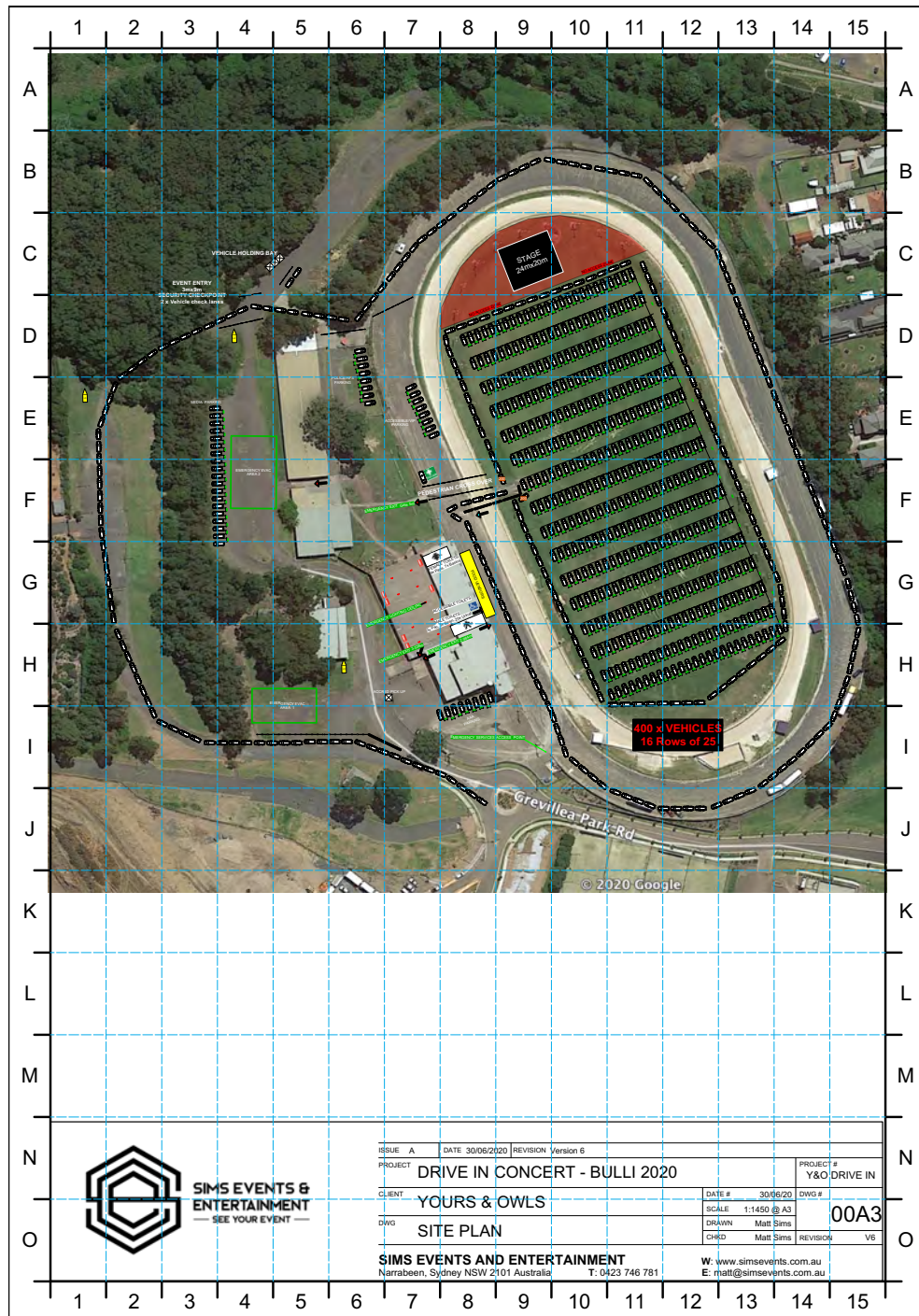
- Local Residents
 - Impact: Low. Possibility of delays during ingress and egress periods.
- Businesses
 - Impact: Low. There are no local businesses in the immediate Showground's vicinity.
- Hospitals
 - Impact: None. There are no hospitals in the surrounding area.
- Emergency Vehicles
 - Impact: None. 'Emergency services' vehicles travelling in response mode will have unobstructed access to all event areas and through temporarily modified traffic areas.

7 - Common Reddawn Australia TMP and TCP References

- Road Safety Act NSW
- WHS Act 2011 NSW and WHS Regulation 2017 NSW
- AS 1742.3 series
- Traffic Control at Worksites Technical Specification, July 2018
- Austroads Publications: 'Guide to Traffic Management – Part 9; Traffic Operations'
- AS/NZS 2890.1 'Parking facilities, Part 1: off streetcar parking'
- Safe Work Australia: 'Traffic Management: Guide for Events'
- ISO 31000:2018 'Risk Management – Guidelines'
- ISO 45001:2018 'Occupational health and safety management systems – Requirements with guidance for use'
- 'Guide to Safety at Sportsgrounds – The Green guide (6th Edition)
- SA/SNZ HB 205:2017 'Managing health-and-safety-related risk'
- SA/SNZ HB 436:2013 'Risk Management Guidelines – Companion to AS/NZS ISO 31000'
- HB 89 'Risk Management – Guidelines on Risk Assessment Techniques'
- Safe Work NSW: Codes of Practice – 'How to Manage Work Health & Safety Risks' and 'Work Health & Safety Consultation, Co-operation and Co-ordination'
- RMS 'Guide to Traffic Generating Developments'

8 – Traffic Plans

8.1 Event Ingress



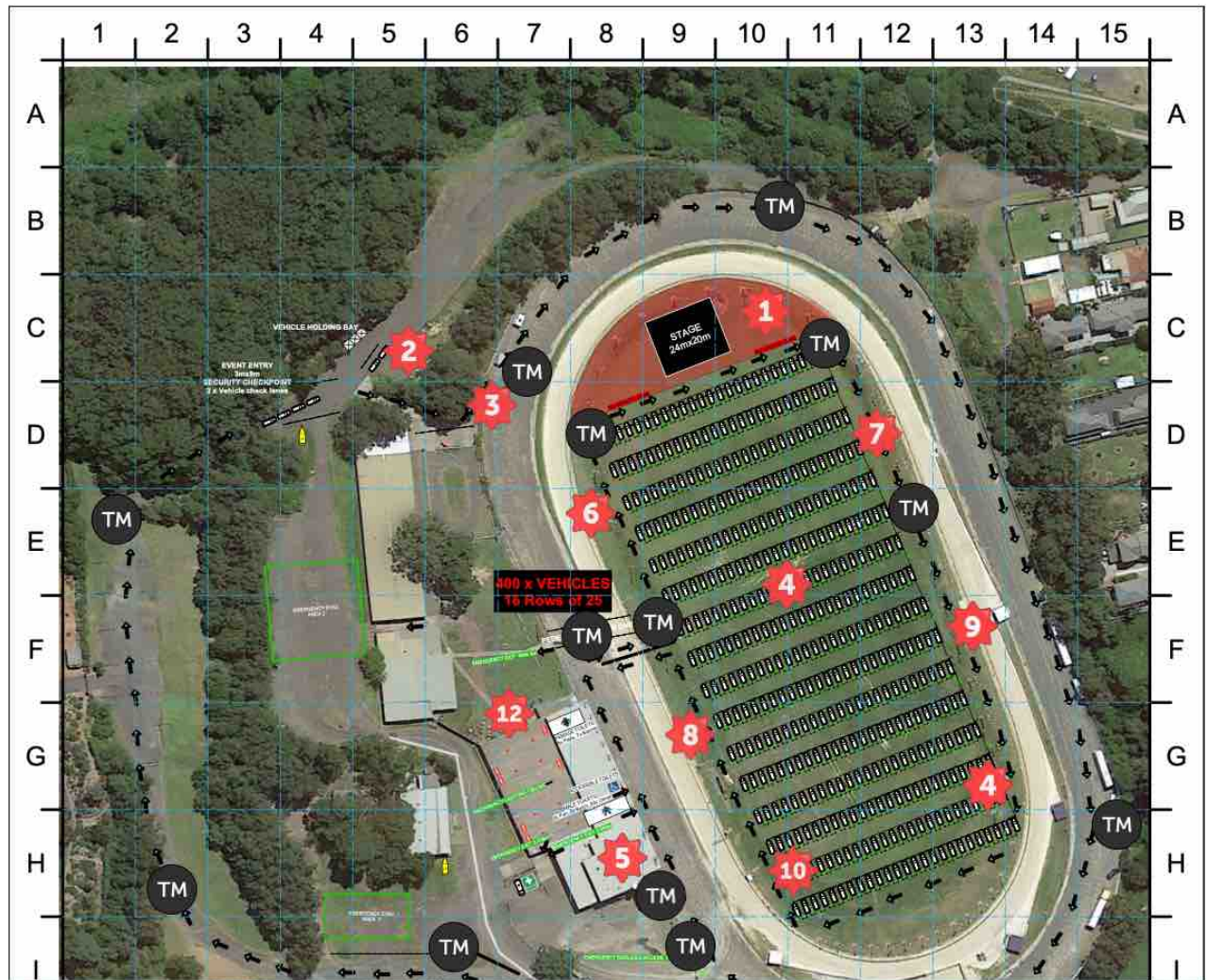
1. The event site has the capacity to welcome 400 cars.

2. We are able to queue up to 300 cars from the roundabout on Grevillea Park Road to where patrons will park.
3. Holding capacity in the bottom carpark will be utilised if traffic is backed up to Grevillea Park carpark.
4. There will be no pedestrians accessing the site.
5. Patrons will remain in their car at all time, unless to access toilet facilities under strict conditions.
6. Visual and audible communication systems such as PA systems and video screen messages will be available to allow communication with patrons to assist with crowd control. This allows crowds to be informed of reasons for delay (during egress) which will assist in reducing frustration, aggression and panic.
7. Entry and exit points into the venue and throughout the venue have been carefully considered when putting controls in place to prevent hazards associated with car movement. (A person who - whether as owner or manager of an event or otherwise - has, to any extent, the management or control of a workplace must ensure so far as is reasonably practicable that the workplace and the means of entering and leaving it are safe and without risks to health).
8. Gates will open 1 hour and 15 minutes prior to the start of the first act. This will allow a scattered arrival of patrons.
9. Vehicles will enter the site through Grevillea Park Road (off the Princess Hwy) and will then be directed to do a loop past the entrance to Grevillea Park to the top level of showground parking, and then back down towards the entrance. Should there be a heavy influx of vehicles entering at the same time, there will be 3 rows of waiting bays in the lower section of the carpark to help keep vehicles from backing up along the road. Security and Event staff play a key role in ensuring the security management plan mission is achieved.
10. Signage, Security and Traffic Controllers will direct vehicles through this route during Ingress.
11. Ticket scanners and security will be rostered for a 'soft opening' 30 minutes prior to advertised opening gates, in order to process any cars that may arrive early.
12. An admittance of 6 cars per minutes is expected.
13. Staggered arrival is expected due to the event schedule. Gates open an hour before the first act and 2 hours before the main act.
14. Only ticketed cars / maximum 5 patrons per car will be allowed access to the event. If there are more than 5 people in a car, the car will be turned away and leave the venue so they can take extra persons away then come back with approved number only.
15. Security & Event staff will wear NSW Health recommended PPE during this COVID-19 pandemic period.
16. Security will conduct a visual car search upon entry whilst event staff scan tickets. Any person showing signs of intoxication will be denied entry at this point.
17. Signage (direction, condition of entry, COVID 19 – Code of Conduct) and security / traffic personnel will ensure all drivers follow the above ingress route onto the festival site.

18. Once patrons have had their ticket scanned, they will be directed left on the outside of the racetrack and up and around the track to enter the interior of the field (in front of the grandstand)
19. Car spaces will be marked on the field using a numbering grid system to ensure easy identification (e. car space number 1 in row 1 will be A1)
20. Car spaces will be filled on a 'first in best dressed' basis from the front of the stage to the back of the oval, however the first 6 rows will be reserved for 'smaller cars'.
21. Once on the field, parking attendant / security will direct vehicles into their allocated spot.
22. Once parked, security will undertake car inspection / search to identify prohibited items. Those items will be confiscated and disposed of.
23. Once cars are in, they will not be able to leave until the end of the event, unless in case of an emergency (that would only occur under security or Police direction)

8.2 Event Egress

1. The egress will commence at the end of the show, 9.30 pm.
2. SES & Security will redeploy to their egress position as per below plan.
3. Event super-screens will be used to convey messages to patrons to stay in their vehicles until directed by event traffic / security.
4. Security / Traffic Marshalls will walk along egress lane directing patrons (use of way-finders)
5. Egress will commence from row 7, then towards the rear, with cars exiting from left to right.
6. Once completed, row 1 to 6 will commence egress
7. Cars will move around the track, counter-clockwise (opposite way from ingress).
8. RMS has been contacted to extend green light time at the traffic lights, intersection of Grevillea Park Road / Princess Hwy to prevent back up.



9 - Endorsement of TMP

Local Council

Sign:

Name:

Date:

Local Police

Sign:

Name:

Date:

The Event Management Team



Sign:

Name:

Date:

Reddawn

Sign:

Name: *Christophe Galibert*

Date:

SECURITY & CROWD MANAGEMENT PLAN



DRIVE IN CONCERT 2020

*Approved & Managed by: Simon Auston & Christophe Galibert – Reddawn Australia
ISO 9001 2015 approved.*

Festival Overview

Event Name	The Drive in Concert 2020
Event Details	A Drive-in concert featuring a selection of films and a band on one stage.
Event Dates	Friday 31 st July, Saturday 1 st & Sunday 2 nd August 2020
Operational Timings	6.00 pm till 9.30 pm (Friday and Saturday) 2.00 pm till 5.00 pm (Sunday)
Bump In begins	07:00 30 July 2020
Bump out concludes	18:00 3 August 2020
Venue	Bulli Showgrounds, Grevillea Park Road, Bulli
Event Capacity	400 cars, 5 persons per car maximum, maximum attendance 2,000.
Licenced Event	No, Alcohol free event
Age Restrictions	All ages

Introduction

This Event Security & Crowd Management Plan has been specifically developed for Yours N Owls and is not applicable to other events. This document is a well briefed, deployed and coordinated plan to assist the security team working with the event management team and its stakeholders. The security team will be able to respond to any foreseeable threat or incident with the focus being on:

- Saving and Protecting Life.
- Facilitating the evacuation of those at risk.
- Supporting Emergency Response and Investigation Activities.

The Security Strategy to be adopted by Reddawn Australia is closely aligned to Australia's Strategy for protecting crowded places from terrorism. The success of the strategy relies on a strong and sustainable partnership between key stakeholders to better protect the public attending the event.

The strategy provided places all stakeholders in a better position to protect their crowded places from terrorism. This security management plan has been developed through experience in the complex process of implementing protective security measures and a clear understanding of the appropriate measures for this type of event to reduce the likelihood of a security breach or terrorist attack and the consequence of such an attack.

In the middle of all of this, is the reputation of the event, which is at risk of serious and permanent damage, which can have significant impact on business finances. Being well prepared and security conscious sends an overwhelming message to Patrons and staff that the event management takes their responsibility for security and safety very serious.

REDDAWN AUSTRALIA has given careful consideration to the protective measures to be put in place and the deployment of their security operatives to ensure that the security management plan is effective and appropriate to the event.

An important planning consideration has been put in place to identify and treat any potential hazards, security related risks, without restricting the enjoyment of the Event.

This Event Security Management Plan complies with industry standards, including but not limited to:

- ASIS; GLCO 2003 – General Security Risk Assessment Guidelines
- ISO AS: NZS 31000:2011 – Risk Management Principles and Guidelines
- AS/NZS 3745: 2010 – Emergency Control Organisation and Procedures
- HB 436: 2004 – Risk Management Guidelines
- HB 167: 2006 – Security Risk Management
- HB 254: 2004 – Guide to Controls Assurance and Risk Management
- Work Health and Safety Act 2011

- Work Health and Safety Regulations 2017
- COVID 19 – Event Safety Alliance Reopening Guide 11 May 2020

This Plan examines security control options for security risks in relation to the event but does not include the identification, evaluation or treatment options for reducing operational, medical, environmental and financial risk. Any related financial risk will remain the responsibility of the Response management.

Guidelines of this plan

- The event site has the capacity to welcome 400 cars.
- There will be no pedestrians accessing the site.
- Patrons will remain in their car at all time, unless to access toilet facilities under strict conditions.
- Visual and audible communication systems such as PA systems and video screen messages will be available to allow communication with patrons to assist with crowd control. This allows crowds to be informed of reasons for delay (during egress) which will assist in reducing frustration, aggression and panic.
- Entry and exit points into the venue and throughout the venue have been carefully considered when putting controls in place to prevent hazards associated with car movement. (A person who - whether as owner or manager of an event or otherwise - has, to any extent, the management or control of a workplace must ensure so far as is reasonably practicable that the workplace and the means of entering and leaving it are safe and without risks to health).

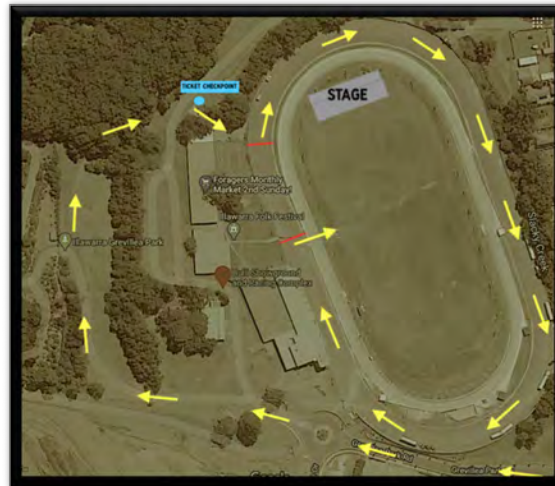
Execution of the Plan

The following section provides detailed information on the protective security measures / arrangements that will be in place during the event.

- Access Control / Ingress

Access control on event day will have the following security arrangement in place as part of the layered approach:

- a) Gates will open 1 hour and 15 minutes prior to the start of the first act. This will allow a scattered arrival of patrons.
- b) Vehicles will enter the site through Grevillea Park Road (off the Princess Hwy) and will then be directed to do a loop past the entrance to Grevillea Park to the top level of showground parking, and then back down towards the entrance. Should there be a heavy influx of vehicles entering at the same time, there will be 3 rows of waiting bays in the lower section of the carpark to help keep vehicles from backing up along the road. Security and Event staff play a key role in ensuring the security management plan mission is achieved.



- c) Signage, Security and Traffic Controllers will direct vehicles through this route during Ingress.
- d) Only ticketed cars / maximum 5 patrons per car will be allowed access to the event. If there are more than 5 people in a car, the car will be turned away and leave the venue so they can take extra persons away then come back with approved number only.
- e) Security & Event staff will wear NSW Health recommended PPE during this COVID-19 pandemic period.
- f) Security will conduct a visual car search upon entry whilst event staff scan tickets. Any person showing signs of intoxication will be denied entry at this point.
- g) Signage (direction, condition of entry, COVID 19 – Code of Conduct) and security / traffic personnel will ensure all drivers follow the above ingress route onto the festival site.
- h) Once patrons have had their ticket scanned, they will be directed left on the outside of the racetrack and up and around the track to enter the interior of the field (in front of the grandstand)
- i) Car spaces will be marked on the field using a numbering grid system to ensure easy identification (e. car space number 1 in row 1 will be A1)
- j) Car spaces will be filled on a 'first in best dressed' basis from the front of the stage to the back of the oval, however the first 6 rows will be reserved for 'smaller cars'.
- k) Once on the field, parking attendant / security will direct vehicles into their allocated spot.
- l) Once parked, security will undertake car inspection / search (TBA) to identify prohibited items. Those items will be confiscated and disposed of.
- m) Once cars are in, they will not be able to leave until the end of the event, unless in case of an emergency (that would only occur under security or Police direction)
- n) The site will be filled as per below map:



- Pedestrian movements
 - a) Only pedestrian movement authorised will be for persons to attend Showgrounds facilities (toilets) under strict guidelines:
 - Only one person per car to leave car at a time.
 - Security will control entry point of toilets, wearing full PPE.
 - Signage will encourage patrons to follow hygiene guidelines (wash hand with soap, hand sanitizer, etc)
 - Toilets will be sanitized after each use (see cleaning plan below)
 - Social distancing (queueing system) will be maintain at all time.
 - b) If security / staff need to approach patrons in a car, they will wear appropriate PPE.
 - c) Event staff with food and drink carts will roam around the site to offers a limited choice of items for purchase (all electronic purchases)

- Egress

The egress will commence at the end of the show, 9.30 pm.

- a) Security will redeploy to their egress position as per plan.
- b) Event super-screens will be used to convey messages to patrons to stay in their vehicles until directed by event traffic / security.
- c) Security / Traffic Marshalls will walk along egress lane directing patrons (use of way-finders)
- d) Egress will commence from row 7, then towards the rear, with cars exiting from left to right.
- e) Once completed, row 1 to 6 will commence egress
- f) Cars will move around the track, counterclockwise (opposite way from ingress).
- g) RMS has been contacted to extend green light time at the traffic lights, intersection of Grevillea Park Road / Princess Hwy to prevent back up.

Other agencies involved with the planning & security of the event include:

- NSW Police – Public Order and Prevention of Crime
- Yours N Owls Management Team
- Sims Events
- Liquor & Gaming
- NSW Health
- NSW Ambulance
- Ministry of Health
- Wollongong Council

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Statement of Confidentiality & Non-Disclosure

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Document Control

Issue	Prepared By	Date	Comment	Review by
V1	Christophe Galibert	22/5/20	First Daft	Simon Auston
V2	Christophe Galibert	2/6/20	Second Draft	Simon Auston Bal Jones
V3	Christophe Galibert	4/6/20	Version 3	

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1. Event Information

Due to the COVID-19 restrictions Yours and Owls have put together a drive-in live music event to launch the new album of Hockey Dad. Patrons will be able to drive into the event, park their cars facing the stage and watch the concert from the comfort of their cars.

On Sunday 2nd August, a Drive in Concert programmed by Wollongong City Council will take place, featuring a series of local musicians.

The event will be held at the Bulli Showgrounds. It will operate for approximately 3 hours. It is a ticketed, all ages event with the predominant crowd demographics being between 18 and 35. Ticketing will be per vehicle with a maximum occupancy per car of 5 (five) people.

Social distancing measures will be in place. Patrons will be permitted to leave their allotted car space to use toilet facilities, however patron movement will be restricted to ensure social distancing measures outlined by the NSW government at the time of the event are maintained.

There will be a strong security presence during the event to ensure all restrictions due to COVID 19 are strictly adhered to.

Key Stakeholders Contact List

Role	Entity	Contact	Phone	Email
Event Manager	Yours and Owls	Baluun Jones	0401758758	bal@yoursandowls.com.au
Production Manager	Yours and Owls	Adam Smith	0431 614 026	adam@yoursandowls.com.au
Front of House Manager	Yours and Owls	Larissa Drew	0423 738 792	larissa@yoursandowls.com.au
Site Manager	Sims Events	Matt Sims	0423 746 781	matt@simsevents.com.au
Security & Traffic Manager	Reddawn	Christophe Galibert	0424 506 455	christophe@reddawn.com.au
Security Director	Reddawn	Simon Auston	0404 008 297	simon@reddawn.com.au
Booker / Promoter	Yours and Owls	Benjamin Tillman	0412 123 989	ben@nighteatsday.com
Council Events Manager	Wollongong Council	Vera Cvetkoski	02 4227 7061	VCvetkoski@wollongong.nsw.gov.au

Health Inspector	NSW Health	Monica Dale	02 9391 9000	Monica.dale@health.nsw.gov.au
Safety inspector	WorkSafe NSW	General Enquiries	1300 555 727	contact@safework.nsw.gov.au
Police Liaison	Police NSW	Peter Campbell	0438 083 618	34965@police.nsw.gov.au
Police Licensing	Police NSW	Gus McMillin		47202@police.nsw.gov.au
Health Liaison	Ambulance NSW	Norm Rees	0407 584 369	NRees@ambulance.nsw.gov.au
First Aid Commander	St Johns	Gary Lai	0476 801 515	Gary.lai@stjohnnsw.com.au

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2. Security Operations

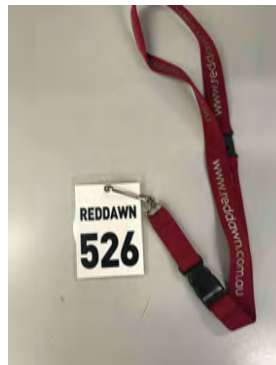
Reddawn Australia has been engaged by the event to provide all security and traffic requirements (see Appendix 4 for security roster)

Uniform

For ease of recognition, all security personnel will wear a very visible Reddawn Hi Vis vest.



All security guards, supervisors & managers will wear identifying numbers on a lanyard that are clearly visible in a prominent position on the front of their uniform.



Due to the nature of this event, and the unknown regarding post COVID 19 events, an extensive planning process has taken place to ensure our security team is fully prepared. To do so, we have designed new security briefs (as per below sections, for the 3 event's phases – Ingress, event, egress -) We have also designed (below) dot plan, in which each number is matched to the roster.

Phase 1 - Ingress

- Ingress – Security dot plan



- Ingress – security job description

Positions 1 – Safety Officer. As site built will be completed, our Safety Officer will ensure the ingress is occurring in a safely manner.

Positions 2-3 – Main entry. As car arrive at checkpoint and tickets are being checked by event personnel, security will conduct a quick visual check of vehicle and passengers prior to allowing them on-site. If prohibited items are detected, vehicle will be moved to the holding back so security can ascertain what process is to be followed (confiscation of prohibited items, refusal due to intoxic, Police assistance if driver appears under the influence). If clear, vehicle will be allowed entry and be asked to proceed.

Position 4 – Security Manager. Will attend event pre-event briefing, will conduct security pre-event security brief and oversee security staff deployment. Will respond to incidents / complaints.

Position 5 – Sign on / Control / Spotter. Will assist security manager pre-event, ensure all staff are signed on according to legislative requirements, maintain the logging system, log all incidences. Location upstairs in grandstand for the duration of the event, he will be the eyes of the event able to report any issues (patrons walking out of their cars, incidents, etc)

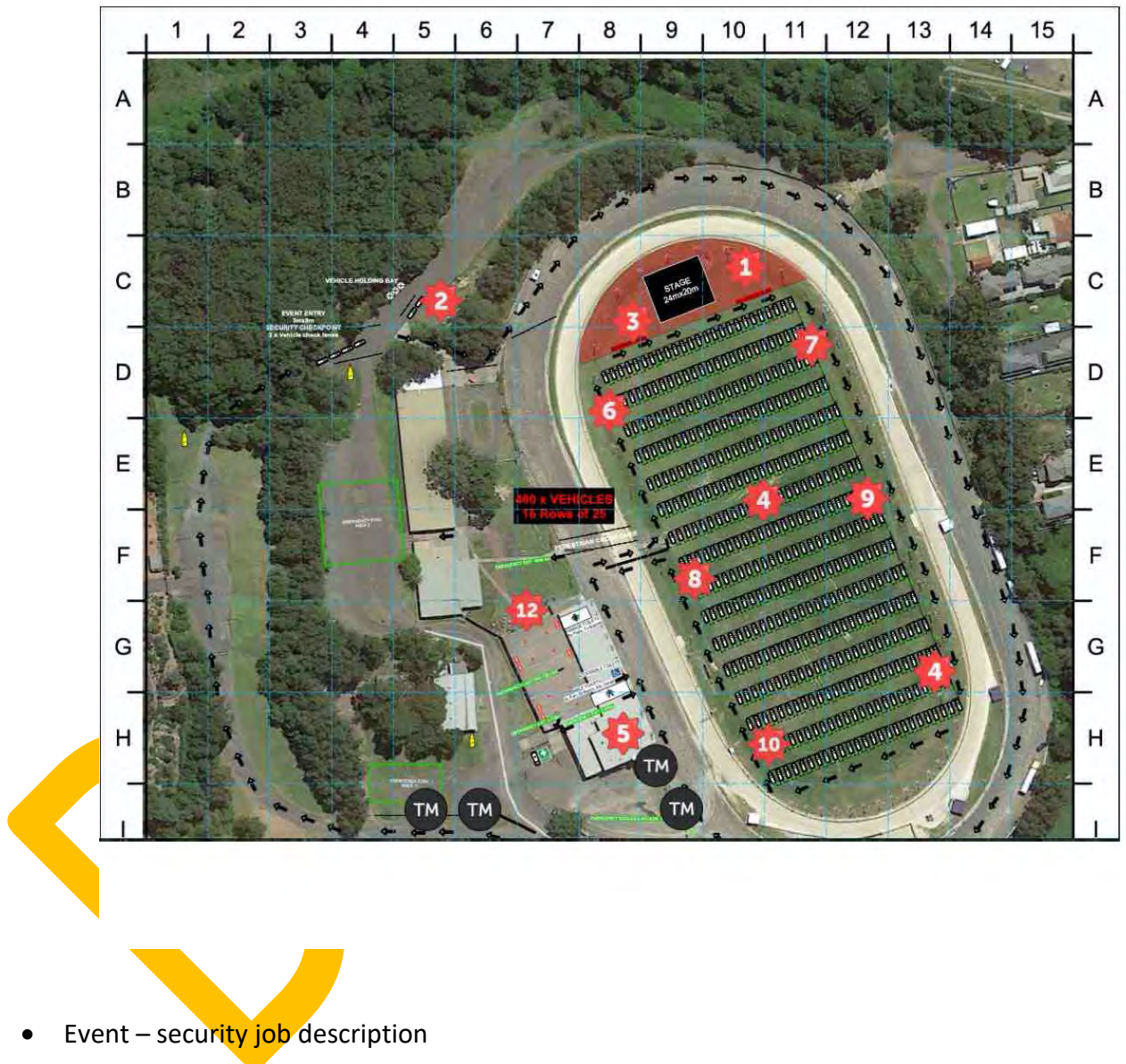
Positions 6-11 – Field Ingress. Security Officers on the field main duty is to assist Traffic Marshalls (TM on the dot map) if required, **conduct car searches (TBA)** and ensure a safe ingress of vehicles.

Positions 12 – Facilities. Security will ensure pedestrians using toilet facilities do so abiding by all COVID 19 regulations (safe distancing, no loitering, hygiene) and assist cleaning & event staff if required.

TM. Traffic Marshalls are employed directly by the event manager. They are located at various strategic points to ensure a safe ingress. They are also responsible for parking cars.

Phase 2 – Event Phase

- Event – Security dot plan



- Event – security job description

Positions 1 – Main entry. Once all vehicles are in, the entry is closed to vehicle movement. Security will remain in place to enforce.

Position 3 – redeployments. Security Officer will redeploy to the stage. Role will be to enforce BOH accreditation and maintain visual check of patrons ensuring they remain in their vehicles.

Position 4 – Security Manager. Will respond to incidents / complaints.

Position 5 – Sign on / Control / Spotter. Will maintain the logging system, log all incidences. Location upstairs in grandstand for the duration of the event, he will be the eyes of the event able to report any issues (patrons walking out of their cars, incidents, etc)

Position 6-11 Field Roaming. Security will continue to inspect vehicles looking for prohibited items, patrons in distress and enforcing COVID 19 safety measures.

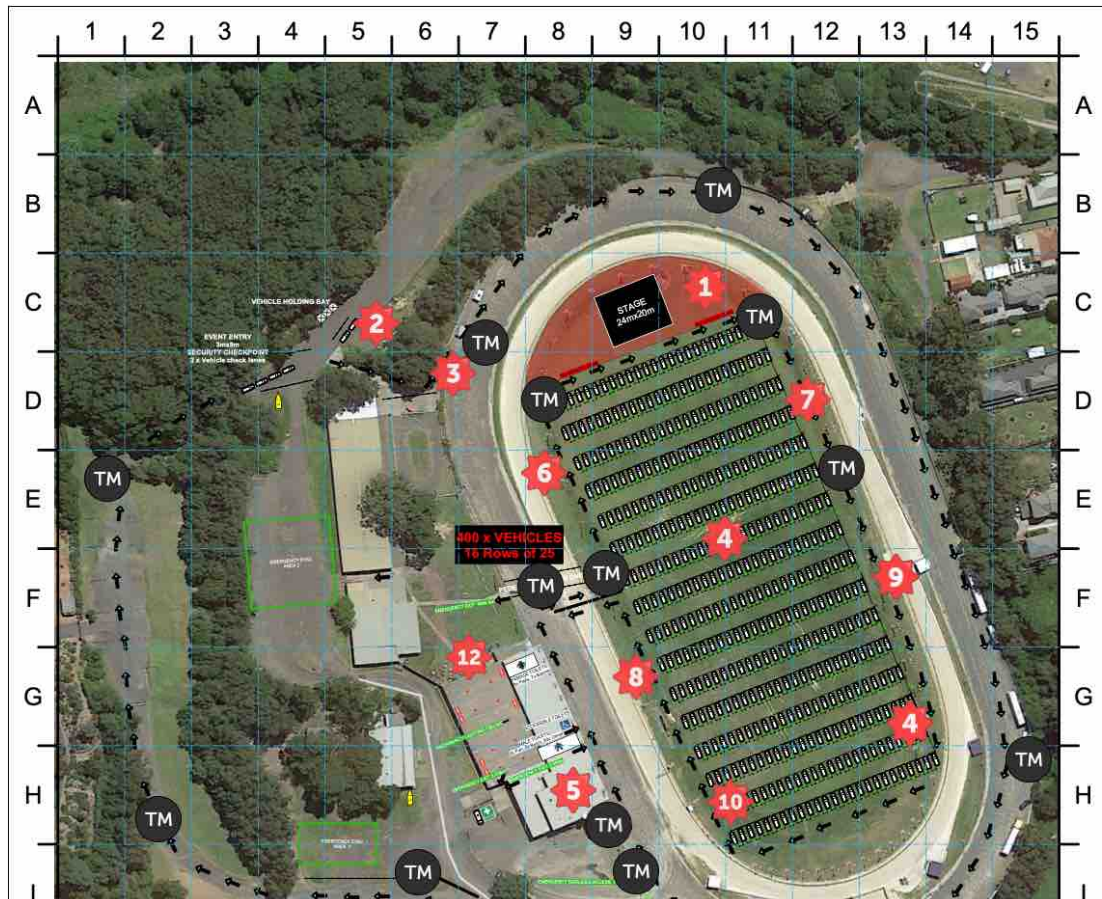
Positions 12 – Facilities. Security will ensure pedestrians using toilet facilities do so abiding by all COVID 19 regulations (safe distancing, no loitering, hygiene) and assist cleaning & event staff if required.

TM. During the event, Marshalls will control emergency access points (4 staff). The other 10 staff will be deployed around the field at security manager discretion, based on security needs.

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Phase 3 – Egress Phase

- Egress – Security dot plan



- Egress – security job description

The Security team will assist the Traffic Marshalls with directing traffic and ensuring a safe egress.

Crowd Safety Roles and Responsibilities

To prevent any misunderstandings, and or assumptions, it is strongly recommended that a clear, and unambiguous, understanding of 'roles and responsibilities', pertaining to the management and safety of the crowd, both in normal and emergency conditions, is discussed, agreed, documented, recorded and accepted, by those responsible, well in advance of the event.

Whilst this may not be legally binding, in the event of any crowd related incident arising, will serve to clearly demonstrate that there was clear roles and responsibilities for crowd management and safety, which all parties accepted, and were aware of.

Supervisor Briefings

The supervisors' briefing will take place in various stages leading up to the event. Event specific briefings with our supervisor will be conducted prior to the event, at the Reddawn Head Office, and will be focused on the familiarisation of the event site, the event site layout, the emergency plan, the production infrastructure, crowd safety concerns, the performances, audience demographics, contingency planning, and allow for consultation and a question & answer opportunity.

Staff Briefings

Staff briefings will be provided prior to the event being open to the public. Briefings will include:

- Roles and Responsibilities of Reddawn Staff
- Patrolling
- Access Control/Accreditation
- Security and Emergency Systems
- Fire Safety
- Work, Health & Safety
- Emergencies
- Customer Care and Social Skills
- Lost Property
- Radio Communications, Reporting and Call Signs
- Communication Skills and Conflict Management
- COVID-19 requirements

Build & Bump Out Phase

Reddawn personnel will provide asset protection and access control to the site, and to high-risk areas of the site on the day prior to the event. Reddawn will also provide a Safety Officer for the Bump in and bump out phase.

Information Delivery

To ensure the safe ingress of patrons attending the event, it is important to have good, clear lines of communication. The organiser should use suitable and sufficient communication to ensure that the public has as much information about the event in advance of their arrival. Said information will minimise stress and anxiety levels within the crowd, assisting a positive crowd psychology for the event, which in turn reduces the likelihood of disorder.

There will be adequate signage on display to direct customers and give them guidance on their arrival at the event and whilst inside the venue.

Ticket Systems

Staff will be briefed on what types of ticketing systems are being used at this event as part of the pre-event briefing.

Radio Communications

UHF radios will be used at this event. Call signs, along with the identification of zones, will be briefed to all staff with a view of making the response to an incident streamlined and prevent confusion.

Should the radio communication system stop working then the immediate step is for the security team to move over to the use of mobile phones; the ECC representative will have a list of all key Reddawn personnel.

Age Restrictions

All ages

Staffing numbers and Positions

See attached roster.

Pre-Event Checks

Prior to opening gates, Reddawn Security staff will carry out pre-event familiarity checks, under direction of their Supervisor. The Supervisor will fully brief staff on the emergency procedures. Any anomalies will be reported directly to the event Manager.

The Emergency Management Team should ensure that all relevant completion certificates have been provided and that the event site is considered safe and fit for purpose, in advance of patrons being allowed into the event space.

Accreditation

All areas at the venue are controlled by an accreditation pass system. Passes will be worn at all times by the bearer on a lanyard and / or wristband always displayed. They must be in clear view and security reserve the right to stop any patron attempting to enter a restricted

area and ensure they have the right pass. Security will control all gates and monitor passes to guarantee access is not achieved unless the bearer is in possession of the correct pass.

Incident Reporting

One of the main aims of recording data on incidents which have occurred is to keep Security Command, Event Management and other authorised staff informed of the problems and activities which are transpiring, and which are affecting or may affect staff and the normal running of the event, and/or which could possibly lead to a major crisis occurring or a damage claim against all involved bodies/companies.

All Security staff will complete an incident report for all incidents of any nature, which occur at this event. The incident report will give sufficient information to allow the reader to accurately assimilate what has occurred.

The report is to be signed and dated by the author.

As soon as practicable, the Security staff will fill out the incident report from.

The report(s) need to be as brief as possible, omitting nothing of importance, but avoiding information, which is irrelevant and has no real bearing on the incident or situation. The report can be formatted in the following way:

WHO	-	who are the persons concerned?
WHAT	-	what happened?
WHEN	-	When did incident occur? When was the incident discovered? When was the incident reported?
WHY	-	Why did the incident happen?
HOW	-	How did the event take place?

Ejection Process

If patrons refuse to follow strict event guidelines, and are asked to leave the site, the escort of the vehicle will be effected under security and / or strict supervision.

Crime Scene Preservation

Security Personnel will be briefed on Crime Scene Preservation, as per below NSW Police Guidelines. We will have a crime preservation kit onsite, comprising barrier tape (to close area off), evidence bags, gloves, notebooks, pens, instructions and guidelines.



New South Wales Police Force

Crime Scene Preservation

CRIME SCENE PRESERVATION GUIDELINES LICENSED PREMISES

- Immediately contact '000' or local Police Station,
- Render any required first aid,
- Determine the Crime Scene and remove all persons from the area. Cordon off the area with things such as bar stools, tables, tape or consider closing off the area completely for areas such as toilets or hallways. (Remember there may be multiple Crime Scenes),
- Do not allow any persons to enter this area,
- **DO NOT CLEAN UP ANY CRIME SCENE** you may be destroying vital evidence.
- Assign a member of staff to guard all Crime Scenes until the arrival of Police,
- Remember some evidence may not be visible to the naked eye such as blood, semen, skin cells, saliva, hair or fingerprints,
- Do not move any items that may have been involved in an offence unless absolutely necessary. (For example they could get wet. Use gloves to stop transference of your DNA or fingerprints),
- Notify Police if any items have been moved or removed from the Crime Scene. (Items may include bottles, glasses, pool cues, clothing, furniture, weapons or cigarette butts),
- Make notes in relation to the incident. Time, date, location, description of offender(s), vehicle(s) involved, weapons used, last known direction of offender(s), any movement of items involved in the incident,
- Obtain any CCTV footage and the Security Sign on sheets,
- Obtain any details of witnesses and try to keep all witnesses separated so as to maintain the integrity of their evidence. (Try to persuade witnesses from leaving the premises before Police arrive),
- Hand this information to Police on arrival,
- Be prepared to make a statement to Police regarding the incident.

(Note: Interfering with evidence may constitute an offence, leaving you liable to prosecution or disciplinary action, and/or may result in the closure of the premises)

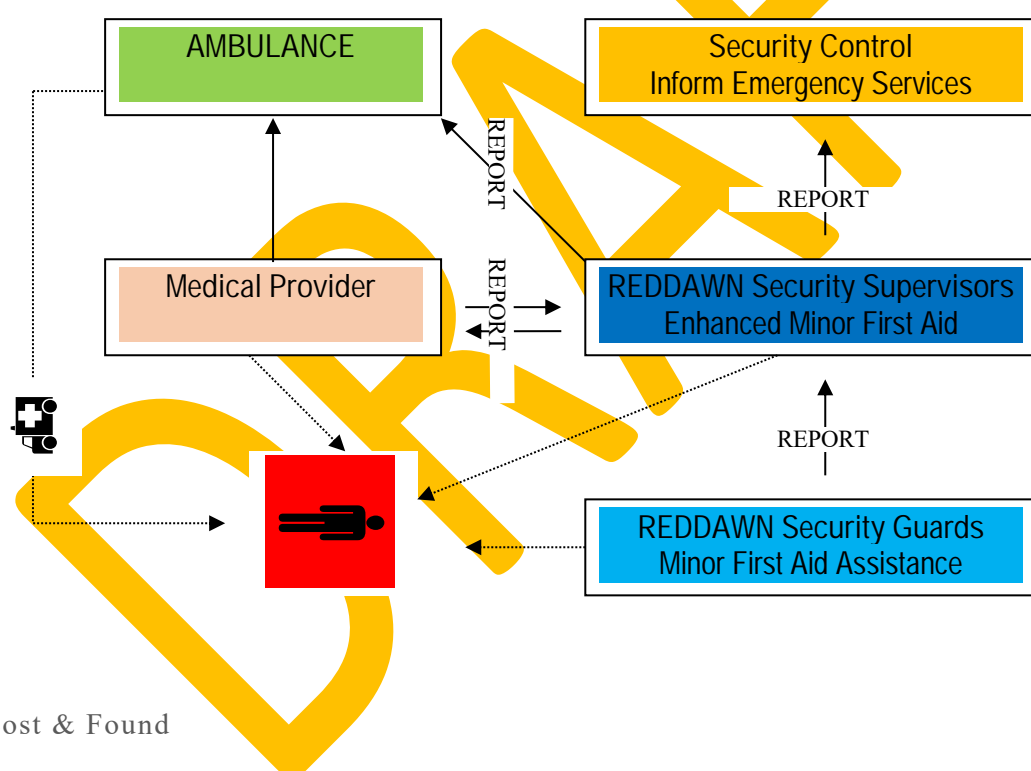
Prepared by:	Alcohol & Licensing Enforcement Command	Effective:	24 /4/2015
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First Aid & Medical Points

All staff will be made aware of the on-site Medical Centre location (see Venue Map for location) and how to contact the Medical Centre in the event of any injuries or incidents that may require professional medical care.

There will be 6 St John operatives on site.

If a Security Officer comes across a medical situation or incident, and has access to a two-way radio or phone, they will immediately contact security supervisor for assistance. They will always remain with the injured party and provide any assistance or comfort that they can whilst waiting for Medical team to arrive. As all Security officers are qualified in Senior First Aid they will assist where possible whilst awaiting paramedic/first aid assistance if required. They will not move the injured person unless he / she will be placed in even greater danger by remaining in the location.



Lost & Found

Should security be handed or discover any personal items they will take them to Security for safe keeping. As a matter of policy all other staff on site will notify Security of any items found or handed in for security to collect. At the end of the event, all unclaimed items will be handed over to the event manager. These items will be available for collection from the event promoter after the event closure. Items considered to be of significant value will be transferred to Police as soon as practicable for safe storage. Persons claiming lost property will be questioned to verify ownership, (Claimant, ID etc), and the items returned to the rightful owner.

Emergency Conditions

An emergency will be defined as “any event, which arises internally or from external sources, which may adversely affect the occupants or visitors in a facility, and which requires an immediate response” (Source: AS 3745-2010).

In the event of an emergency being declared, the Chief Warden, or Police, will assume control of the event site.

In the event of major incident or emergency the Chief Warden will direct all staff on the site to respond appropriately to incident response protocols as per the operational manual. If the scale of the incident requires more resources than are available, or the nature of the incident requires strategic external influence a structured handover of control will take place. Control of the site to the senior officer of the responding agency that takes primacy. This may be a Fire Officer, Police or an Ambulance Officer if the incident involves many casualties or fatalities. The show will only recommence on full agreement of all agencies and artist's nominated representative and will incorporate the following the restart procedure below:

- The performance area is ready and safe to recommence
- All security and staff are in position and able to recommence their duties
- There is no immediate danger or threat that could jeopardise the commencement of any artist or their performance.

Once this is confirmed the Chief Warden will give the signal for the artist to continue.

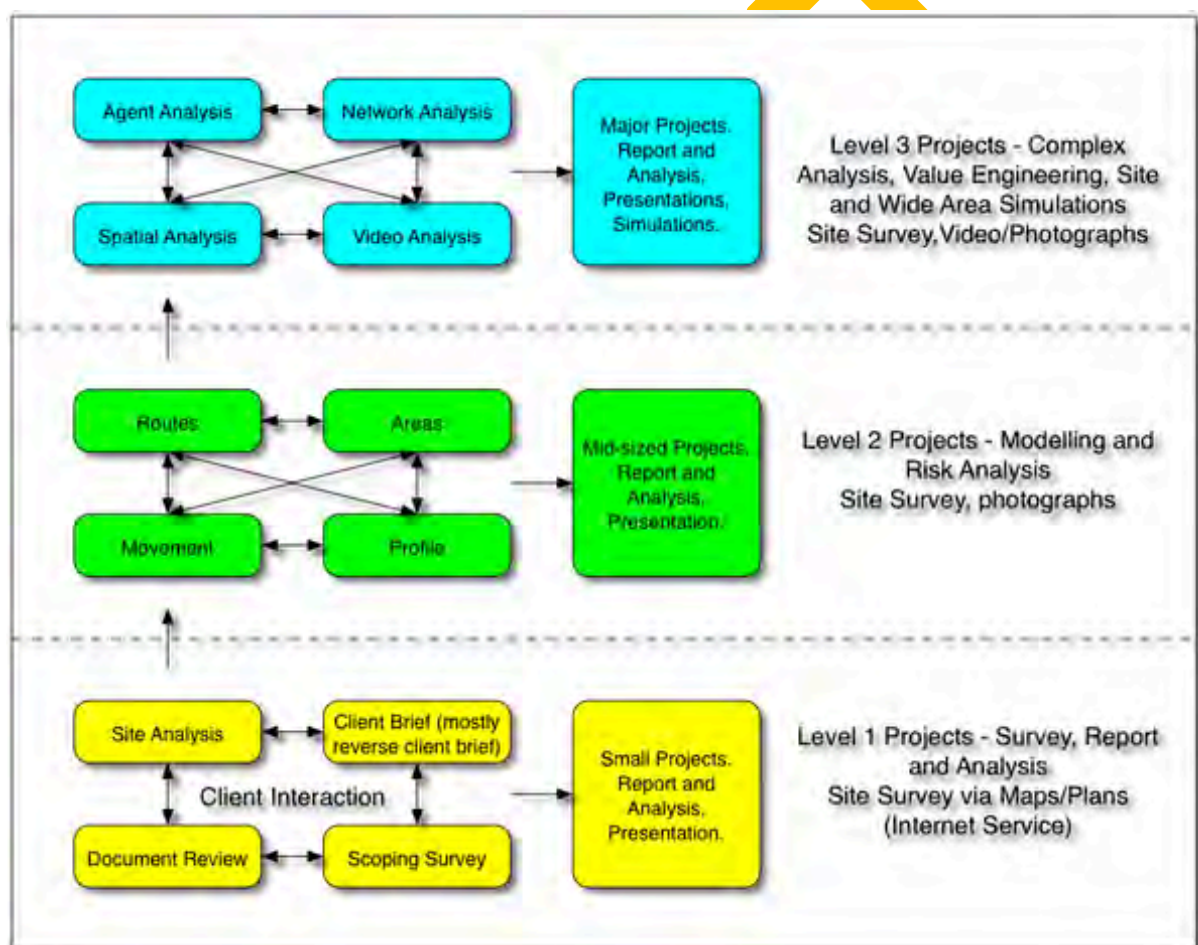
4. Security & Crowd Management Strategies

Crowd Modelling

Reddawn has been tasked to develop this following Chapter to ascertain safe crowd capacity for this event.

Based on research around the globe on crowd dynamics, Reddawn Australia applied crowd principles to determine a safe capacity for this event.

Crowd modelling for crowd safety and risk analysis has one objective: to develop a safe Crowd Management Plan. There are 3 levels of crowd modelling, as per below diagram.



Ramp Analysis

RAMP (acronym for Routes, Areas, Movement and Profile) is a framework for analysing and managing the crowd at an event. This Analysis has been based on consultation, numerous site visits information regarding ticket sales and historical crowd related issues. The analysis has been broken down into the following sections:

- Ingress
- Egress

The RAMP analysis helped determine the event capacity and develop safe car densities limits. Based on this process, ticket sales will be sold up to 400 to balance comfort and to ensure the crowd behaviours are normal for this style of event and in line with planning.

- Routes

This route analysis highlights the key patrons' routes used for Ingress, Circulation and Egress for The Drive in Concert 2020. and identifies areas of risk based on the limitations of the event site.

- Areas

The amenity and entertainment spaces of the event site have been designed so that patrons will be able to drive and park safely into their allocated parking lot.

- Movement

Very limited movement will be allowed once cars are parked. Only 1 person per car at a time will be able to walk and attend toilet facilities. This will be controlled by our security roaming team as well as parking attendants and event staff.

5. Crowd Safety Risk Assessment

The WHS Act 2011 and WHS Regulations 2017, embody duties placed upon the PCBU to identify hazards, assess risk and implement risk controls. There is in addition, a specific Approved Code of Practice - How to Manage Risk Work Health and Safety Risks. Risk control means taking action to eliminate health and safety risks so far as is reasonably practicable, and if that is not possible, minimising those risks so far as is reasonably practicable. Best practice and accepted crowd management protocols may differ slightly from country to country. The risk assessment is subjective based on the assessor's own knowledge and experience of mass crowds, globally and this specific event. This risk assessment will be specifically focused on the attending crowd and will use a conventional format accompanied by a contemporary, yet simplistic, meta-model designed by Prof. K. Still (DIM – ICE Meta-modelling) to enable the reader to better consider the influences on a crowd (as in the Design, Information and Management) during each phase of the event (Ingress, Circulation and Egress) in both normal and emergency conditions. The DIM ICE meta model, is a matrix approach to aid the appropriate strategic decisions on resource deployment.

Hierarchy of Controls

The hierarchy of controls creates a systematic approach to manage safety in the workplace by providing a structure to select the most effective control measures to eliminate or reduce the risk of certain hazards that have been identified as being caused by the operations of the business.

The hierarchy of control has various levels of control measures, the most effective measure is at the top of the hierarchy and the least effective is at the bottom. So, the idea is that you start from the top of the hierarchy in choosing your control measure and work your way down. The hierarchy of control involves the following steps:

- Elimination – removes the cause of danger completely.
- Substitution – controls the hazard by replacing it with a less risky way to achieve the same outcome.
- Isolation – separates the hazard from the people at risk by isolating it.
- Engineering – using engineering controls, i.e. making physical changes, to lessen any remaining risk, e.g. redesign a machine by adding safeguards.
- Administration – use administrative controls to lessen the risk, e.g. install signs, rotate jobs.

This crowd risk assessment will identify the specific crowd hazards associated with previous events of the same genre, and the recommended 'reasonably practicable' risk controls, to reduce crowd safety risks to a tolerable level, based on the threats, which the crowd are exposed to. This risk assessment will be based on the event site plan where that crowd related hazards, deemed significant, are identified within the crowd risk assessment after the DIM ICE Meta-model.

DIM – ICE Meta Model – Under Normal Conditions

NORMAL	INGRESS	CIRCULATION	EGRESS
DESIGN	<ul style="list-style-type: none"> Traffic Management Plan to ingress and Egress safely implemented. Marked parking lots 	<ul style="list-style-type: none"> Cars not to move during event. Only 1 person per car at a time to attend toilet facilities 	<ul style="list-style-type: none"> Egress controlled by security & police.
INFORMATION	<ul style="list-style-type: none"> Pre-event information, signage and sufficient number of event staff will be in position to provide information. Information will include site layout, stage times, lineup, toilets, bar, food, medical areas. 	<ul style="list-style-type: none"> Information will be provided on social media in advance. Security staff will be well briefed on the facilities within their respective areas. Signage will include VMS & elevated signs visible from a distance. 	<ul style="list-style-type: none"> Event security will be fully briefed on egress. Staff will be positioned to direct and maintain the crowd flow VMS will be used to provide direction.
MANAGEMENT	<ul style="list-style-type: none"> Event security and Police will be in position to enforce event rules, deter unlawful acts and provide a physical deterrent to unruly behaviour. 	<ul style="list-style-type: none"> Event security management, supervisors and staff will be sufficient in number to allow queues, and other spontaneous incidents, to be managed effectively, taking into account the need for staff break periods. 	<ul style="list-style-type: none"> Police in attendance to assist in any crowd control.

DIM – ICE Meta Model – Under EMERGENCY Conditions

EMERGENCY	INGRESS	CIRCULATION	EGRESS
DESIGN	<ul style="list-style-type: none"> One entrance provides no contingency for alternative entrance in the event of an emergency or incident. Implementation of a traffic system will assist evacuation of the event site during egress. 	<ul style="list-style-type: none"> Any localised emergency will need to be dynamically assessed to minimise the effects on car movement. 	<ul style="list-style-type: none"> Audience members will want to drive out the same direction they entered the event. Security staff / Police need to be sufficient in numbers to direct.
INFORMATION	<ul style="list-style-type: none"> Pre-event safety checks will ensure all signage provides information of exit routes. 	<ul style="list-style-type: none"> Food / Beverages / Stages need to be communicated to directly, and effectively, in the 	<ul style="list-style-type: none"> Event security staff will be fully briefed on the emergency egress routes. Staff will be sufficient

	<ul style="list-style-type: none"> Staff to be fully briefed and have effective command and control to ensure directions are implemented effectively without delay. A PA system will be available to provide information. An announcer will be identified by the production manager with pre scripted messaging to direct the crowd. 	<p>event of an emergency. (Security supervisor's role)</p> <ul style="list-style-type: none"> Security staff will be well briefed on the facilities within the site and know what to do in case of an emergency. Social media, managed by the event organiser, can assist in providing information. Video screens, stage managers, artists, event security staff, VMS can all provide information in the event of an emergency. Effective show stop procedure will be in place. 	<p>in number to be redeployed, positioned to direct and maintain the crowd flow.</p> <ul style="list-style-type: none"> VMS will be updated / used to provide direction.
MANAGEMENT	<ul style="list-style-type: none"> Event security and Police will be in position to take direction from the Chief Warden / Police Commander. There will be a substantial number of Police that can assist with any direction dependent on the emergency. 	<ul style="list-style-type: none"> Event security management, supervisors and staff will be sufficient in number to allow redeployment to assist with the management of the crowd and response to incidents under direction of the Chief Warden / Police Commander. 	<ul style="list-style-type: none"> Event security management, supervisors and staff will be sufficient in number to manage a safe egress and be positioned to ensure crowd maintain a steady flow to prevent crowd density to increase.

Risk Classification Matrix

	Likely	Possible	Unlikely	Very Unlikely
Catastrophic (Ca)	A	A	B	
Major (Ma)	A	B	C	
Significant (Si)	B	C	D	
Minor (Mi)	C	D		
Negligible (Ne)				

Interpretation of Risk Levels Model (Au 1998)

Risk Level	Interpretation
A	Intolerable risk. Immediate action(s) must be taken to eliminate its source regardless of cost
B	Should not be tolerated unless risk reduction is impractical or if its cost is grossly disproportionate to the improvement gained
C	Should not be tolerated unless the cost of risk reduction exceeds the improvement gained
D	Broadly acceptable risk. But risk reduction should still be made if an inexpensive measure can be found.
E	Trivial risk, no further action required.

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Phase – Ingress

Significant Hazard	Worst Outcome	Risk	Risk Control Measures	Residual Risk	Are Control Measures Reasonably Practicable
Queueing	Significant	Unlikely	<p>Large queueing space have been designed to manage bulk arrival of cars.</p> <p>Car number restricted to 400.</p> <p>Suitable and sufficient levels of supervised event security will be positioned to ensure the queue is maintained and managed effectively. Staff will be prepared to respond to any emergency under the direction of the Chief Warden.</p> <p>Advance information, via social media, will ensure that the audience is well versed with protocols, Conditions of entry and where to go.</p>	D	Yes
Inclement Weather	Significant	Unlikely	Weather will be constantly monitored particularly for high winds, rain, hail, lightning.	D	Yes
Act of Terrorism or another emergency	(Cat)	Unlikely	Ensure staff, are well briefed and an effective command and control system is in place. A simple state of readiness will be implemented to alert all event security staff with a clear understanding of their specific roles and responsibilities.	D	Yes
Residual Risk for this Activity				D	Yes

Phase – Circulation

Significant Hazard	Worst Outcome	Risk	Risk Control Measures	Residual Risk	Are Control Measures Reasonably Practicable
Inclement Weather	Significant	Unlikely	Weather will be constantly monitored from the ECC particularly for high winds, rain, hail, lightning. con	D	Yes
Act of Terrorism or another emergency	(Cat)	Unlikely	Ensure staff, are well briefed and an effective command and control system is in place. A simple state of readiness will be implemented to alert all event security staff with a clear understanding of their specific roles and responsibilities.	D	Yes
Queueing affecting flow rates	Significant	Unlikely	Parking attendant, event staff and security personnel in sufficient number to assist with parking cars	D	Yes
Rumour	Significant	Unlikely	Provide a social media update facility whereby updates are regular for the audience and any 'rumours' are quashed with facts.	D	Yes
Residual Risk for this Activity				D	Yes

Phase – Egress

Significant Hazard	Worst Outcome	Risk	Risk Control Measures	Residual Risk	Are Control Measures Reasonably Practicable
Bulk Egress	Significant	Unlikely	All cars will attempt to leave at once. Security, parking attendants and traffic controllers to manage egress flow, ensuring cars leave in an orderly manner.	D	Yes
Signage	Significant	Unlikely	Ensure temporary emergency exit signage is erected and checked during the pre-event safety checks.	D	Yes
Communication	Significant	Unlikely	The audience will be communicated to using video screens, loudhailers, PA systems, signage, and directed using event security staff and barrier systems.	D	Yes
Lighting failure	Significant	Unlikely	Lighting will be checked to ensure it is sufficient external of the immediate footprint	D	Yes
Residual Risk for this Activity				D	Yes

Appendix 1 – Security Provider - Information

Reddawn Australia has been appointed as the Security Service Provider for this event and are responsible for writing this Security & Crowd Management Plan, highlighting:

- Overall Event Security
- Access to the event site
- Response Teams
- Perimeter Security
- Assisting the Licensee & Chief Warden with Crowd Control
- Ingress
- Crowd flow and Circulation
- Egress

Reddawn recognises that they are working under the direction of the Chief Warden in Emergency Situations until control of the emergency has been formally passed to the NSW Police.

Event Specific information, within this document, has been provided to Reddawn via the Event Management Team.

Company Overview

Reddawn are a national provider of security and safety services across Australasia. We hold a master license for all states of Australia, and for New Zealand. Reddawn is a leading professional service provider specialising in Risk Management for organisations requiring Crowd Safety solutions and strategies, Compliance & Safety, training and security consultancy services. Reddawn have secured and delivered Australia's leading events such as Stereosonic, Spilt Milk, Lost Paradise, Midnight Mafia, HSU Events to name a few. With extensive experience in managing security at outdoor events & festivals, combined with our intimate knowledge of local RS, crowd and safety policies, Reddawn is a key partner in ensuring the event's safety and success.

Since 2008, we have worked with a wide array of clients and have demonstrated our commitment to servicing our client's needs, customer service and the overall safety of the event. Our staff have been tested under both *Normal* and *Emergency* conditions and are well versed with the attending audience at this particular event.

Reddawn Management and Supervisors have received additional in-house training to ensure we have an appropriate command and control structure in place to effectively respond to minor and major incidents.

We utilise technology, wherever we can, to improve our efficiency and transparency, reduce workloads on our clients and to make your experience of dealing with a professional service provider run as smoothly as possible.

Reddawn are a recognised leader in the areas of crowd management and safety at mass crowd gatherings.

We operate from a centralised Head Office, in Sydney, that oversees operations for all States, a team of supervisors / managers in each Australian States that allow us to deliver excellence in service throughout the country and have a proven background in delivery.

Our approach is simple: we determine a need, source, recruit the best local talent and then provide a robust management overlay using our core resource group. We implement systems and processes, establish a culture and share knowledge. We find this modern approach better enables us to maintain our core values and culture with this investment reaping long-term benefits for our clients, our team and the reputations of everyone involved.

Regardless of geography, we treat each location, venue or assignment as unique. Locally managed branches allow us to be flexible with our approach to services for our clients. Our Head Office, which ensures our policies and procedures are current supports regional offices to ensure standards remain constant across the company. Events will have a dedicated management team with a competent senior management representative as the primary point of contact.

The role of Reddawn in reference to Security

The role of the company at this event site is:

- To protect the client from any accidental or deliberate act that could cause loss, damage or destruction to its property, personnel or operations.
- To assist the client with his 'duty of care' for those persons attending the event.

Reddawn Mission

Our Mission is to Provide a Safe & Secure Event for all, patrons, staff & Stakeholders. Our mission will be achieved by:

- Coordinating Security Resources effectively at the event site.
- Implementing effective security risk management and planning tools.
- Delivering robust planning documents that consider all risks and hazards.
- Protecting sensitive security related information by limiting its distribution.
- Managing effective working relationships with all stakeholders.
- Anticipating likely incidents and preparing effective responses.
- Reporting and responding to incidents.

Reddawn Areas of Responsibility

- Design and development of an event specific crowd management plan
- Peer review and consultation in development of crowd plan
- Briefing and delivery of crowd planning

- Develop a Security & Crowd Management Plan in line with planning
- Review and improvement of plan post event
- Safety of staff and patrons
- WHS compliance during bump in / out
- Carrying out evacuation and emergency procedures
- Patrolling fence lines for fence jumpers
- Ensuring all crowd controllers possess valid licences
- Carrying valid master license
- Securing venue during bump in/out
- Required to carry public liability and workers compensation insurance
- Assessment and management of safety hazards and risks
- Assessment and management of event risks
- Review of event planning and risk assessment to ensure all risks are identified and managed is the responsibility of the event manager, not Reddawn security.
- Event day site management of crowd & Safety plan
- Bump out induction & safety management of site
- No road closure needed, simply an internal traffic management system
- Peer review and consultation in development of internal traffic plan
- Briefing and delivery of internal transport & traffic planning
- Review and improvement of plan post event

Perimeter Protection

- To deter, prevent or detect any attempts at unauthorised access to the event site.

Access Control

- To provide an efficient and effective means of verifying the authority of all persons seeking to access the event site and to prevent any unauthorised persons from gaining access.
- Permission and refusal of persons for entry.
- To enforce the accreditation system provided by the event organisers.
- To prevent access to intoxicated patrons or under the influence of unknown substances.

Event Crowd Management

- To be fully briefed on the crowd management methodology for this event and ensure the event security manager and staff are all well versed with the agreed systems and protocols for the event.
- To monitor the ingress into the event.
- To proactively employ crowd safety methodology, in line with COVID-19 management guidelines.
- To monitor the safety of the patrons whilst in the event site and assist where necessary.
- To work under the direction of the organisation and their nominated agents.

- To comply with the Emergency Management Plan.
- Provide full resources to, and work with under the direction of the event Emergency Management Team (or Police if delegated), in the event of an Emergency being declared.

Contingency and Emergency

- To provide assistance, and make available, full resources to the Police/Chief Warden & Emergency Services, under the direction of the Event Emergency Management Team, in the effective handling of any emergency incident arising within the areas of the event.
- To make provision for the protection of the clients' assets and personnel in the event of a major crisis or disaster.

Areas that Reddawn are not ultimately responsible for

- Crowd management or security of people outside the agreed boundaries of the event.
- Any Work, Health and Safety issues regarding any parties' other than those who are employed by the company or actions taken by agents' other than those contracted directly by Reddawn.
- Provision of direct Medical Services (other than to assist the contracted event medical supplier personnel with all reasonable requests to establish a safe working environment for treatment of casualties).
- Any direct assets of any other organisation on site, other than those agreed in writing in advance.
- Pre-event safety checks.

Both the authors of this document, Simon Auston & Christophe Galibert, are part of Reddawn, an Australian based company specialising in Crowd & Risk management, personal protection, cash in transit, occupational health & safety, strategic planning for mass gathering, traffic control, security and crowd control management services for various industries. Our experience, expertise and training allow us to deliver a service that is professional, proactive and customer orientated, whilst ensuring a safe environment for all.

Our team's dedication to excellence in service supports our reputation as a supplier of quality services for the event & security industries.

Through its involvement and expertise in the event and entertainment industry, REDDAWN has cemented itself as the premier provider of safety, security risk & event safety management services in Australia.

Reddawn Licences:

- NSW: 409788358
- ACT: 175018
- QLD: 3257134

- SA: ISL248438
- WA: SA/CA45871
- VIC: 82745380S

For more information on Reddawn and their experience at other Festivals, Events & Venues, please visit www.reddawn.com.au.

Simon Auston, as a result of the diversity of roles undertaken by Simon over the years within the security and event industries, Simon has attained a wealth of experience working with high profile clients. Such work has involved the coordination of major events, protection of VIP's and High-Risk Assets both in Australia and abroad.

Qualifications & Industry Associations:

- Diploma of Security & Risk Management
- Diploma in Events
- Certificate IV in frontline Management
- Certificate IV in WHS
- Certificate III in Bodyguarding
- Australian Security Industry Association Limited (ASIAL) Member
- Institute of Risk Management Member
- Business Liaison Unit Member – Australian Security Intelligence Organisation (ASIO)

Christophe Galibert, with over 30 years within the security and event's industry, has attained a wealth of experience working both in high profile venues and with high profile clients. Such work has involved compiling security, risk & crowd management documents, as well as the coordination of major events, protection of VIP's and high-risk assets both in Australia and abroad.

Qualifications:

- Diploma of Workplace Health & Safety
- Certificate IV in Training & Assessment
- Certificate II & III in Security Operations
- Certificate III in Bodyguarding

Appendix 2 - Reddawn Security & Crowd Management Capability



Certificate of Registration

QUALITY MANAGEMENT SYSTEM - ISO 9001:2015

This is to certify that:

Reddawn Australia
Building C, 60 Perry Street
Matraville NSW 2036

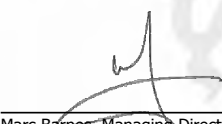
Holds Certificate Number:

FS 613402

and operates a Quality Management System which complies with the requirements of ISO 9001:2015 for the following scope:

The provision of risk management for organizations requiring crowd safety solutions and strategies, compliance and safety, training and security consultancy services.

For and on behalf of BSI:


Marc Barnes, Managing Director, BSI Group ANZ

Original Registration Date: 2015-08-11

Latest Revision Date: 2018-08-09

Effective Date: 2018-08-08

Expiry Date: 2021-08-10

Page: 1 of 1



...making excellence a habit.™

This certificate was issued electronically and remains the property of BSI Group ANZ Pty Limited, ACN 078 659 211 and is bound by the conditions of contract. This certificate can be verified at www.bsi-global.com/clientdirectory. Printed copies can be validated at www.bsi-global.com/ClientDirectory, or www.jas-anz.org/register or telephone + 61 2 9925 2700. Further clarifications regarding the scope of this certificate and the applicability of ISO 9001:2015 requirements may be obtained by consulting the organization. This certificate is valid only if provided original copies are in complete set.

Information and Contact: BSI Group ANZ Pty Limited, ACN 078 659 211: Suite 2, Level 7, 15 Talavera Road, Macquarie Park, NSW 2113
A Member of the BSI Group of Companies.

Appendix 3 - Security Initial Responses – What If?

Loss of positive control of event perimeter

- Raise the alarm. Notification to security Manager of incident.
- Security to move event patrons out of harm's way if required
- Security Manager to advise Event Manager / Police of incident.
- Security Manager to advise medical if required.
- Detain gate crashers and hold until arrival of police.
- Gate crashers unable to be detained: if they run into the crowd, do not leave your post, do not pursue, observe and report.
- Resume duties to prevent further gate crashing.
- Provides updates to security control in relation to recovery of positive control of event perimeter.
- Complete incident report.

Intoxicated or Aggressive Individuals

- Raise the alarm. Notification to security manager of incident.
- Verbal engagement with individuals to diffuse any aggression.
- Aggressive situation: use event staff to move event patrons away from scene.
- Security maintain observation / engagement with individuals until additional security / police resources arrive at location.
- Provide update to security manager
- Diffusion of incident, security supervisor and Event Manager to review continued presence of persons within the venue.
- Requirement for removal, sufficient security / police at location to remove individuals.
- If offence was committed (i.e. alleged assault), security to follow Police instruction.
- Complete incident report.

Bomb Threat or hoax directed towards the event

- Raise the alarm. Notification to security manager of incident.
- Security Manager to advise Event Manager / Police of incident
- Suspect package / location identified.
- DO NOT TOUCH or move the package or device.
- Ask anyone near suspicious package to initially move at least 50 metres away from the location.
- Avoid radio and phone use near the suspect package.
- Maintain security exclusion zone area.
- Security / Event staff to maintain communication with patrons, reassurance to manage crowd pending resolution or next requirements re this incident.
- Awareness of time and sequence to evacuate and re-screen patrons.
- Complete incident report.

Sabotage or vandalism of event infrastructure

- Raise the alarm. Notification to security manager of incident.
- Security Manager to advise Event Manager / Police of incident
- Move event patrons away from location.
- Maintain exclusion zone around infrastructure pending repair / removal.
- Security Manager Event Manager review with Police investigation requirements.
- Significant damage / risk to event patrons -begin managed egress process / area evacuation plan for event patrons.
- Security Supervisor / venue management review next steps in relation to continuation of event or requirement for managed egress and public messaging if unable to continue.
- Notification to Emergency Services by Event Manager as to this requirement.
- Complete incident report.

Identification of a weapon or explosive device in the possession of a patron

- Raise the alarm. Notification to security manager of incident.
- Security Manager to advise Event Manager / Police of incident
- Follow instructions of Police
- Move event patrons away from the area.
- Maintain observation of suspect pending Police arrival on scene.
- Security Manager / Event Manager review event schedule re hold access / egress until situation resolves.
- Complete incident report.

Small explosion with multiple casualties

- Raise the alarm. Notification to security manager of incident.
- Security Manager to advise Event Manager / Police of incident
- Follow instructions of Police / Security Control.
- Move event patrons away from danger area.
- Render first aid to casualties. Look for other potential dangers (gas bottles, electricity, etc). Provide immediate advice to Event Manager as to hazards.
- Provide advice to Event Manager as to number of casualties and types of injuries.
- Security Manager / Event Manager provide advice to Emergency Services in relation to the incident.
- Security Manager / Event Manager move to egress / evacuation considerations with Police to clear incident site and allow Emergency Services / further medical support to location.
- Security Manager / Event Manager: move to crisis management approach to manage incident / welfare for event patrons and staff.
- Complete incident report.

Siege / Hostage Scenario

- Raise the alarm. Notification to security supervisor of incident.
- Security Manager to advise Event Manager / Police of incident
- Move event patrons away from danger area.
- Maintain observation pending Police arrival on scene.
- Follow Police instructions.
- Security Manager/ Event Manager review event schedule re hold access / egress until situation resolves.
- Complete incident report

Incident handover to Emergency Services

- Security Manager & Event Manager to brief Chief Warden / Senior Police Officer taking charge of the incident.
- Follow Police directions.
- Security to maintain positions until new instructions by security supervisor to withdraw or undertake actions directed by Emergency Services.
- Withdrawal of security personnel from incident site: allocate staff member for full count / welfare check on staff to identify any missing. Any shortfall staff: notification to Emergency Services for follow up.
- Resume normal duties only once advised it is safe to do so by Emergency Services.

Appendix 4 – Security Roster Friday 31 July 2020

Thursday 30 July - Position	Redeploy	Start	Finish
Safety Officer		6:00	18:00
Overnight / Asset Protection		18:00	6:00
Friday 31 July - Position	Redeploy	Start	Finish
Safety Officer		6:00	22:00
Main Entry 1		16:00	22:00
Main Entry 2	Stage Area	17:00	22:00
Security Manager		16:00	22:00
Sign on / Control / grandstand Spotter		16:00	22:00
Car Searches 1	Field Roaming 1	17:00	22:00
Car Searches 2	Field Roaming 2	17:00	22:00
Car Searches 3	Field Roaming 3	17:00	22:00
Car Searches 4	Field Roaming 4	17:00	22:00
Car Searches 5	Field Roaming 5	17:00	22:00
Car Searches 6	Field Roaming 6	17:00	22:00
Facilities		17:00	22:00
Main Entry / Overnight Security		22:00	8:00

















Appendix 4 a – Security Roster Saturday 1 August 2020

Position	Redeploy	Start	Finish
Safety Officer		6:00	22:00
Main Entry 1		16:00	22:00
Main Entry 2	Stage Area	17:00	22:00
Security Manager		16:00	22:00
Sign on / Control / grandstand Spotter		16:00	22:00
Car Searches 1	Field Roaming 1	17:00	22:00
Car Searches 2	Field Roaming 2	17:00	22:00
Car Searches 3	Field Roaming 3	17:00	22:00
Car Searches 4	Field Roaming 4	17:00	22:00
Car Searches 5	Field Roaming 5	17:00	22:00
Car Searches 6	Field Roaming 6	17:00	22:00
Facilities		17:00	22:00
Main Entry / Overnight Security		22:00	8:00

Appendix 4 b – Security Roster Sunday 2 August 2020

Position	Redeploy	Start	Finish
Safety Officer		6:00	18:00
Main Entry 1		13:00	18:00
Main Entry 2	Stage Area	13:00	18:00
Security Manager		12:00	18:00
Sign on / Control / grandstand Spotter		12:00	18:00
Car Searches 1	Field Roaming 1	13:00	18:00
Car Searches 2	Field Roaming 2	13:00	18:00
Car Searches 3	Field Roaming 3	13:00	18:00
Car Searches 4	Field Roaming 4	13:00	18:00
Car Searches 5	Field Roaming 5	13:00	18:00
Car Searches 6	Field Roaming 6	13:00	18:00
Facilities		13:00	18:00
Main Entry / Overnight Security		18:00	6:00
Monday 3 August - Position	Redeploy	Start	Finish
Safety Officer		6:00	18:00

Appendix 5 – SWMS - Reddawn Staff Risk Assessment

Work Activity / Task: Security Officer Crowd Controllers						Safe work method statement									
Procedure Developed by: Simon Auston						Approved by: Client upon confirmation of acceptance									
Personal Protective Equipment Required (Additional items of PPE may be required to meet a customers requirements): All - Weather Protection															
															
X						X		X		X	X		X	X	
1. Hazardous Energy Types	Mechanical	Pressure	Electrical	Thermal	Chemical	Radiation	Gravitational	Acoustic / Vibration	Micro-biological	Muscular	Psychological				
2. Risk Analysis Matrix	Likelihood					3. Outcomes									
Consequence	Extremely Unlikely (1) e.g. <3% change	Unlikely (2) e.g. between 3% and 10% chance	Moderate (3) e.g. between 10% and 50% chance	Likely (4) e.g. between 50% and 90% chance	Almost Certain (5) e.g. between 50% and 90% chance	9 – 10	Extreme (E)	Immediate action required. Senior Management required with detailed plan and Senior Management responsibility noted.							
Extreme (5) Business survival is at risk, damage equal to \$25 million	6	7	8	9	10	7 - 8	High (H)	Action plan required, specific senior management attention and specific responsibility.							
High (4) Operations severely damaged e.g. damage equal to \$10 million	5	6	7	8	9	5 - 6	Moderate (M)	Specific procedures and monitoring required, specify management responsibility							
Medium (3) Significant time/resources e.g. damage equal to \$1million	4	5	6	7	8	2 - 4	Low (L)	Manage through routine procedures.							
Low (2) Some disruption possible e.g. damage equal to \$500k	3	4	5	6	7	Determine the level of action and appropriate control strategies to reduce the risk to an acceptable level.									
Very Low (1) Minor problem easily handled by normal day to day process	2	3	4	5	6										
4. Control Options						REMEMBER! THE FOUR STEP HAZARD IDENTIFICATION TOOL									

V3 - Security & Crowd Management Plan – YOURS and OWLS – Drive In Concert 20 – Bulli Showgrounds

<i>Elimination / Substitution</i>	<i>Most Effective</i>	1. LOOK- What am I about to do? What has changed in my environment? 2. THINK- What could go wrong? What can I do to make the event safer? 3. CHOOSE- Can the activity be done safely? 4. ACT- Call the Safety Officer immediately if you think the activity is unsafe.
<i>Engineer/Isolate</i>		
<i>Administration</i>		
<i>PPE</i>	<i>Least Effective</i>	

		Uncontrolled				Controlled			
Hazard	Risk	Likelihood	Consequence	Risk Rating	Control Measures	Likelihood	Consequence	Risk Rating	Responsibility
SECURITY RISKS									
Fence Jumping	Patron Injury Impact on services load Negative Publicity	2	4	M	<ul style="list-style-type: none">Consistent Monitoring of the SiteMedical team onsite to deal with injured personsSecurity to redeploy to areas if requiredFence jumpers to be handed to Police for processing if available	1	3	L	Security Mgr Site Mgr Police Venue
Rushing Site Entrances	Injury to persons/ staff	2	3	M	<ul style="list-style-type: none">Multiple entrancesMedical team onsite	2	3	M	All staff Contractors
Crowd Violence & Attacks	Injury to persons Crowd Panic Bad Press/Publicity	2	3	M	<ul style="list-style-type: none">Qualified medics on siteSecurity briefing re use of forceEvent Manager (or PR representative) to deal with any media matters	2	3	M	All Staff Contractors
Arson	Injury to Staff	2	5	H	<ul style="list-style-type: none">	2	2	L	Security Mgr

V3 - Security & Crowd Management Plan – YOURS and OWLS – Drive In Concert 20 – Bulli Showgrounds

	<p>Injury to Public</p> <p>Damage to Infrastructure</p> <p>Damage to Venue/ Assets</p> <p>Insufficient fire trained personnel</p>				<p>Security onsite to communicate with others and ensure public clear area</p> <ul style="list-style-type: none"> • Adequate fire extinguishers onsite and noted on plan • Security teams to ensure that emergency routes are kept clear of obstacles • Emergency Evacuation plans to be implemented when required • Medics onsite during event and First aid trained security at other times • Security operatives onsite 				<p>Venue Site Mgr</p> <p>Emergency-Services</p> <p>Medical Mgr</p>
Bomb Threat	<p>Crowd panic leading to injury</p> <p>Damage to infrastructure</p> <p>Damage to venue/ assets</p> <p>Site Evacuation</p> <p>Event cancellation or delay</p> <p>Negative publicity</p>	2	3	M	<ul style="list-style-type: none"> • Bomb Threat Standard Operating Procedure • Ample security onsite assist with clearing site • Emergency Evacuation plans to be implemented when required • Medics onsite during event and First aid trained security at other times • Security onsite and event staff • Event Manager (or PR representative) to deal with any media matters 	2	2	L	<p>Security Mgr</p> <p>Venue Site Mgr</p> <p>Emergency-Services</p> <p>Medical Mgr</p>
Site Security	<p>Theft of items overnight</p> <p>Theft during site build</p> <p>Theft during event</p>	5	2	M	<ul style="list-style-type: none"> • Security deployed overnight to patrol facility • Perimeter gates manned to ensure no unauthorised access during key times • 	2	2	L	<p>Security Site Mgr</p>

V3 - Security & Crowd Management Plan – YOURS and OWLS – Drive In Concert 20 – Bulli Showgrounds

					<ul style="list-style-type: none"> Staged bump in Security deployed to patrol event site during build Contactors to ensure that tools etc. are secured when not in use Standard Operating Procedures Staff tool box talk to ensure they are responsible for their own belongings 				
CROWD RISKS									
Projectiles	Injury to persons Crowd Panic Damage to infrastructure/asset Fighting amongst crowd	1	3	L	<ul style="list-style-type: none"> Only ticketed patrons allowed on site Security & Staff to assist with minimising antisocial Behaviour 	1	3	L	Promoter Security Mgr Medical Mgr Site Mgr Venue
Riots	Injury to persons Negative publicity Damage to infrastructure/asset	1	3	L	<ul style="list-style-type: none"> No person in gang colours/insignia allowed entry Medical facility onsite Security & Staff to patrons 	1	3	L	Promoter Security Mgr Medical Mgr Site Mgr Venue
Attendance of Gang Members	Injury to persons Negative publicity Physical violence Crowd panic Damage to infrastructure	2	3	M	<ul style="list-style-type: none"> No person in gang colours/insignia allowed entry Medical facility onsite Security & Staff to patrons 	2	2	L	Promoter Security Mgr Medical Mgr Site Mgr Venue
WEATHER RISKS									
Weather Exposure	Hypothermia	2	3	M	<ul style="list-style-type: none"> Thermal first aid sheets in all first aid kits Onsite security all hold first aid qualifications 	1	2	L	Site Mgr Security Mgr Medical Mgr Production Mgr

					<ul style="list-style-type: none"> Medics Onsite during event Staff to be provided with relevant PPE 				Event Mgr
Wind	Structural collapse Flying debris Injury to persons Damage to infrastructure/venue property Fence collapse	4	4	H	<ul style="list-style-type: none"> Wind rating for all structures to be complied with BOM site to be monitored if weather looks like changing Emergency Evac plan to be implemented as required All structures must be approved by site mgr and signed off by qualified building regulation consultants Medics onsite during event day and trained first aiders at other times during bump in & out 	3	2	M	Security Mgr Medical Mgr Structural Engineer Riggers
Heavy Rain	Slips, Trips, Falls Damage to equipment Damage to venue assets Delay in build & bump out Drowning Electrocutation	2	4	M	<ul style="list-style-type: none"> BOM site to be monitored if weather looks like changing Riggers/contractors to be on standby to remove banners etc. in case of dangerous wind forecasts Emergency Evac plan to be implemented as required Supply wet weather gear for crew if required Medics onsite during event day and trained first aid officers at other times during bump in & out All electrics to IP65 rated for outdoor use Trips & safeties in place to ensure electrics safe in rain Suspend performances if safety is at risk Unsafe areas to be barricaded off 	2	2	L	Security Mgr Medical Mgr Structural Engineer Site Mgr Venue
Lightning	Death of person	2	5	H	<ul style="list-style-type: none"> 	2	3	M	Security Mgr

	Sever injury to person Damage to equipment Damage to structure Crowd panic				<ul style="list-style-type: none"> BOM site to be monitored if weather looks like changing Emergency Evac plan to be implemented as required All stages earthed All electrical equipment grounded Megaphones/PA & screens used to communicate with patrons when and if safe to do so Medics onsite during event day and trained first aid officers Security briefed on emergency evacuation protocol 				Medical Mgr Site Mgr Venue
HEALTH RISKS									
Dehydration	Ill staff or patrons Avoidable impact on resources Workcover intervention	2	2	L	<ul style="list-style-type: none"> BOM site to be monitored if weather looks like changing Medics onsite during event Free water available at bubblers Water freely available to all staff/ artists & workers 	2	2	L	All staff Contractors Medical Mgr Security Mgr Site Mgr
Sound Volume	Hearing Damage Damage to equipment Negative Publicity	2	2	L	<ul style="list-style-type: none"> Sound monitors check sound off site Earplugs available from first aid & at site office 	2	2	L	All staff Medical Mgr Security Mgr Site Mgr
Medical Emergency	Illness Death Crowd panic Injury to person	2	3	M	<ul style="list-style-type: none"> Onsite first aid teams to respond to medical issues Onsite roaming medical teams Security & staff to patrons Emergency access routes planned and kept clear at all times 	2	2	L	Promoter Medical Mgr Security Mgr Site Mgr

					<ul style="list-style-type: none"> Communications to ensure all parties are abreast 				
Malfunctioning & Dirty toilets	Sewage leakage/ spill Poor Hygiene Unpleasant odour Slips, trips & falls Damage to infrastructure Negative publicity	3	3	M	<ul style="list-style-type: none"> Contractor rep onsite to service break downs and conduct repairs Regular monitoring from site crew & cleaners with regular communications 	2	2	L	Event Mgr
SITE RISKS									
Chemical Spill	Contamination of water system Contamination of drainage system Damage to venue assets Injury to persons	2	3	M	<ul style="list-style-type: none"> Equipment to be kept in good working order, checked for leaks/damage Spill kit available onsite for clean up MSDS details to be kept onsite Staff are trained in use of equipment and perform daily checks prior to use Security officers all hold first aid qualifications Medical team onsite during event day 	2	2	L	All staff Contractors Medical Mgr Security Mgr Site Mgr
Water Supply	Insufficient water to service site Contaminated water supply Mechanical failure Infrastructure failure	3	4	H	<ul style="list-style-type: none"> Security to monitor free water stations and ensure no loitering Service personnel to be on call for repairs/servicing if required Alternate water supply 	2	3	M	All Staff Contractors Security Mgr
Unsafe Workplace	Injury to persons Slips, trips, falls Site shut down	3	4	H	<ul style="list-style-type: none"> All persons onsite to be inducted to site Site work areas to be kept clean 	2	2	L	Security Mgr Site Mgr Production Mgr

	Workcover Intervention				<ul style="list-style-type: none"> • Cables to be placed in cable tray or overhead using fly wire • All contractors required to provide PPE & SWMS • Near misses to be reported • Any person working unsafely may be removed from site 				Venue
Working at Heights	Injury to persons working at heights Injury to persons working under scaffolding Workcover intervention	3	4	H	<ul style="list-style-type: none"> • Induction process to cover all issue about working at heights • Workers to wear Hard Hats when required • Fall Arrest Equipment to be used correctly • Work space broken up over various areas • Contractors to ensure that tools etc. are secured • Standard Operating Procedures 	2	3	M	Security Mgr Site Mgr Production Mgr Venue
Rigging Failure/ Temporary Structure	Injury to persons Death Damage to infrastructure Workcover Intervention	2	4	M	<ul style="list-style-type: none"> • Riggers/contractors to be on call to remove banners etc. in case of dangerous wind forecasts • BOM Monitored daily and forecast checked • All structures must have structural certification and erected in accordance with engineers specifications by fully trained personnel • All staff to carry legitimate tickets and cards issued under the respective authority • If high wind warnings then refer to WIND under 'Weather Risks' 	1	3	L	Security Mgr Site Mgr Production Mgr Venue

V3 - Security & Crowd Management Plan – YOURS and OWLS – Drive In Concert 20 – Bulli Showgrounds

Fire	Injury to person Death Damage to infrastructure Damage to venue/ assets Site evacuation Cancellation of event	2	5	H	<ul style="list-style-type: none"> • Security on site to communicate with others and ensure public clear the area • Adequate fire extinguishers onsite and noted on plan • Contractors to ensure all equipment is tagged & tested • Emergency Evacuation plans to be implemented when required • Medics onsite during event and First aid trained security at other times • Plumber to check all LPG gas/ bottles to ensure compliance • Any faulty equipment removed from site 	2	2	L	ALL SITE
Loss of power	Injury to persons Loss of crowd control Aggression Panic Damage to lights & equipment	3	4	H	<ul style="list-style-type: none"> • Electrician on call during event • Security redeployed where required • Medics onsite on event day • House power used where available 	2	3	M	Security Mgr Site Mgr Production Mgr Medical Mgr Venue
Electrocution	Injury to persons Death Burns Site closure Workcover involvement	2	5	H	<ul style="list-style-type: none"> • All equipment tagged & tested prior to use • Experienced electrician onsite to oversee all electrical installations • Stages fully earthed • Medics onsite on event day. At other times security hold first aid qualifications 	2	3	L	Site Manager Production Mgr Medical Mgr Venue

					Ensure power circuit is not overloaded <ul style="list-style-type: none"> • Fire extinguishers to be located at relevant locations • All outdoor electrical equipment rated to IP65 				
TRAFFIC RISKS									
Traffic Jam in surrounding area	Driver Aggression due to delays Stakeholders Neighbours Pedestrian/ Vehicle interaction Bump out/ in delays Breakdowns	2	2	L	<ul style="list-style-type: none"> • Existing venue traffic Mgt in place • Only fully trained & authorised traffic controllers to be utilised in required • Consultation with relevant stakeholders as part of planning • Staff to be provided with relevant PPE 	2	2	L	Rangers Site Manager Production Venue
Vehicle movement onsite	Collision with person Injury to person Damage to venue Damage to equipment	3	3	M	<ul style="list-style-type: none"> • 5 Km/h (walking pace) site speed limit to apply • Staff to be inducted to site and it is a condition of working onsite • Security are First Aid trained • All entry gates are manned and they will remind patrons of the speed limits, any persons not obeying will be removed from site • Team leader of each contractor also responsible for his team 	2	2	L	All staff Contractors Security
MISCELLANEOUS									
Communication Failure & poor reception	Mobile phone network failure Two way radio failure Poor briefing of staff/ contractors	3	2	M	<ul style="list-style-type: none"> • Consultation with all stakeholders to ensure that everyone is aware of correct procedures in case of loss of communications • 	3	1	L	Telecommuni- cations Provider Two way Radio provider Site Manager

	<p>Loud static causing headaches</p> <p>Poor transfer of information due to difficulty</p> <p>Battery life reduction</p>				<p>Monitor/ report to security any issue with radios</p> <ul style="list-style-type: none"> • Radio check on commencement of shift • Contract only reliable radio supplier • Backup radios to replace any faulty radios • Separate radio channels use to break up communications and minimise traffic on each channel • All staff to be briefed on event and provided relevant information to enable them to brief their team • Suggest managers use Telstra Next G as a backup for communications • Standard Operating Procedures, Communications Plan 				
Terrorism & Active Offender	<p>Crowd panic leading to injury</p> <p>Damage to Venue/ Assets</p> <p>Site Evacuation</p> <p>Event Cancellation or delay</p> <p>Negative publicity</p> <p>Injury to person</p>	2	3	M	<ul style="list-style-type: none"> • Historical Overview • Professional Presence • Situational & environmental awareness • Assessing the level of threat • Mind-set of the active offender • Initiating immediate responsive activities • Minimising the duration of the incident • Restricting the offenders movements • Moving from danger to safety 	2	2	L	<p>Security Mgr</p> <p>Venue</p> <p>Site Mgr</p> <p>Emergency Services</p> <p>Medical Mgr</p>

Appendix 6 – Show Stop Procedure

RSET – Required Safe Evacuation Time

ASET – Available Safe Evacuation Time

For the RSET timeline, most emphasis is usually placed upon the travel time component, representing the physical movement of occupants into and through the escape routes. However, the time required for occupants to engage in a range of behaviours before the travel phase (pre-movement time), often represents a greater component of the total escape time. Pre-movement time distributions are dependent upon key features such as occupancy type, warnings, occupant characteristics, building complexity. Comparison of time required for escape (RSET) with time available for escape before conditions become untenable (ASET) is often the basis of a life safety assessment. RSET depends upon a series of processes consisting of:

- Time from incident to detection
- Time from detection to the provision of a general evacuation warning to occupants

Evacuation time, which has two major phases:

- Pre-movement time (the time between that when occupants become aware of the emergency and that when they begin to move towards the exits), which consists of the time required to recognise the emergency and then carry out a range of activities before travelling to available exits.
- Travel time (the time required for occupants to travel to a place of safety)

The Showstop procedure was designed to provide an immediate response to any incident that threatened life. Tangible incidents included, but were not limited to;

- Structural Collapse
- Crowd related incident
- Individuals climbing structures
- Fire

Intangible incidents were also catered for and included, but were not limited to;

- Bomb threats
- Any incident external of the event, which may have given rise to the event being deemed unsafe.

Terminology

Various slants of the showstop procedure have been adopted, with individual stages being called 'stagestop' for a temporary interruption, or a full cancellation being deemed a 'showstop'.

Territories should use systems they are accustomed to in a bid to prevent confusion. This document will provide a framework for a immediate response to an incident deemed life threatening which serves to increase the likelihood of lives being saved, increased pre- movement time towards exits or under the direction of Police/Chief Warden.

The showstop procedure has served as a means of temporarily interrupting a performance to prevent the escalation of any incident and regain control (eg, a crowd collapse which if not intervened immediately will have a catastrophic outcome) the event of an incident requiring a full evacuation can also gain/focus the attention of the crowd using this procedure. This procedure can also assist with any evacuation either localised or full site.

This procedure must be simple and not complex. It cannot be reliant on having to seek authority from the ECC and must be managed locally by competent persons who are calm, well versed with crowds/communication and the courage to stand by their convictions without fear of retribution for calling a showstop.

The procedure is ineffective without being effectively communicated to key parties in advance inclusive of:

- Artists and Artists Management
- Crowd & Security Manager
- Chief Warden
- Security Manager
- Event Director
- Risk & Safety Manager
- Police Liaison
- Medical Manager
- Production Manager
- Monitor Engineer
- FOH Sound engineer
- FOH lighting engineer
- Person assigned to initiate showstop on each stage

The procedure should be documented and communicated again on the day of the performance, during a 'day of show' safety meeting'.

A Competent person should be engaged to halt the show, if required, on each stage. This person should be static, side of stage, and be in noise cancelling headsets with direct communication to the ECC so that he can stop the performance if the ECC declared any evacuation. Sound Engineers/Monitor engineers and Lighting engineers

all play a significant role within the showstop procedure. The FOH Sound Engineer must ensure that sound is cut off, to the audience, with the exception of any Microphone used to communicate to the audience.

The Lighting engineer would use white light, on stage, to focus visual senses of the audience, incorporating the use of agreed video screen messages (where applicable).

Each stage should have a competent person designated to stop the show in the event of any emergency.

Staff used for this role should be well versed with crowds and calm in the face of adversity and able to communicate effectively with ECC and the artiste/artiste representative at all times.

In the event of any incident being deemed life threatening at local level, the individual positioned by the stage would communicate to the artiste/artiste representative to stop the show (in the agreed protocol). The artiste would then be fully briefed on the situation and would ideally assist in communicating instructions to the audience. If the artiste was not willing to do this, then the responsibility would fall on another person who can communicate effectively. This should be decided in advance.

ECC notified at the earliest opportunity and once the incident has been controlled, the event can resume. In the event that an artiste refuses to halt the performance, the designated showstop representative, should be able to communicate directly to FOH position to stop sound and put white light up. The artiste, and their management, must be made aware of the importance of their assistance in a life-threatening situation and have confidence in the ability of the showstop team.

Procedure

YOURS N OWLS will implement a procedure to rapidly halt performances in the event of an incident onstage or amongst the audience which requires urgent response to protect life or prevent serious injury. A "Show stop" will only be initiated if other mechanisms to resolve the issue are impractical or will introduce too much delay in response. It will only be used as a last resort.

Show stops need not always result in termination of the performance; temporary interruptions may be used to calm the audience or facilitate rescue/assistance. Wherever safe and practicable, the event organiser will seek to continue a performance to its normal conclusion.

There are two scenarios where the show may have to be stopped; the stop may only be temporary while a problem is resolved or may be the first step in an evacuation of the site. The scenarios are:

- 1) The show may need to be stopped on request of the ECC because of a structural collapse, off-site events, crowd issues, extreme weather conditions or any other

occurrence. If this is the case the ECC will contact the stage manager and artist's nominated representative and request a "show stop".

- 2) The show may need to be stopped because of crowd related issues, either temporarily, or finally. This request could come from the stage security or artist's nominated representative. The ECC will be immediately informed.

Should one of these scenarios arise, the following members of the Operational Working Group will be called to attend the ECC for a meeting at which it will be decided whether show stop procedures should be enacted:

- Event Manager
- Planning & Compliance Manager
- Security Manager
- Police Liaison
- Medical Manager

Once a decision has been reached to stop the show, the artist's nominated representative will signal for the artist to cease playing. The universal signal arms crossed above your head will be used to signal an immediate cessation of the performance. All PA channels except the lead vocal mic will be muted and all stage. The artist will stay on stage in full sight of the crowd and communicate to the audience any necessary announcements, where possible. Pre-prepared messages will be broadcast from screens near the stage as necessary. An example of a message would be:

"LADIES AND GENTLEMEN THIS IS A SAFETY ANNOUNCEMENT. DUE TO CIRCUMSTANCES BEYOND OUR CONTROL THE SHOW WILL HAVE TO BE STOPPED. WILL YOU PLEASE VACATE THE EVENT AREA AS QUICKLY AND QUIETLY AS POSSIBLE. PLEASE FOLLOW THE INSTRUCTIONS OF SECURITY AND EVENT STAFF"

It may be that the show only has to be stopped for a short period. If this is the case the message could be:

"LADIES AND GENTLEMEN IT IS NECESSARY TO STOP THE SHOW FOR A FEW MINUTES, WE HOPE TO BE ABLE TO RE-START SHORTLY"

"LADIES AND GENTLEMEN IT IS NECESSARY TO STOP THE SHOW BECAUSE OF (INSERT REASON) WE WILL GIVE YOU MORE INFORMATION AS SOON AS WE CAN"

Following any incident involving issues such as a crowd collapse or other issues that may cause injuries to the public or working staff, the artist's nominated representative or the artist may act without notifying any other party to reduce the chance of serious injury based on the important factor of time.

In the case of a full evacuation taking place the artist should assist the venue staff by encouraging the audience to follow the direction of security and event personnel if

requested by the ECC if deemed necessary. If a decision is made to abandon the show, no announcement should be made until the artist has been removed from the stage.

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Appendix 7 - Counter Terrorism

Australia's National Terrorism Threat Level remains PROBABLE and is likely to remain so for the foreseeable future, so it is important to understand in the context of security planning and vulnerability assessments.

The National Terrorism Threat Advisory Level is a scale of 5 levels as illustrated.



Credible intelligence assessed by our security agencies indicates that individuals or groups have developed both the intent and capability to conduct a terrorist attack in Australia.

The following strategies and principles have been adopted in the development of this security management plan, with the priority to save lives and minimize harm as well as protect physical assets, information, reputation and elements that could affect business continuity.

Building Stronger Partnerships and Information Sharing

In the lead-up to the event, several phone conversations / meetings amongst key stakeholders have been held specifically in relation to security arrangements required for the event.

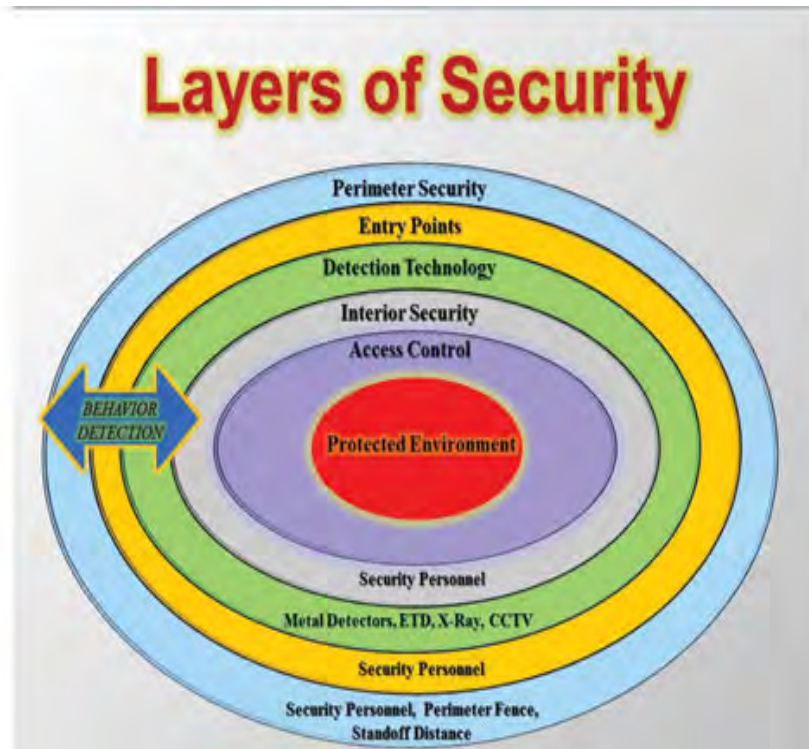
Implementing Effective Protective Security

The event has sought the advice of Reddawn Australia, a private security professional to undertake a full security risk assessment and provide the appropriate protective security measurements outlined in this security management plan. Reddawn Australia are a well-trained and professional security management group that meet all ACT security legislation requirements through maintaining a robust regulatory regime in regard to their employment of personnel, training and registration.

Layered Security

Layered security is the practice of securing a site through multiple levels of security measures to reduce the likelihood of an attack and the impact of an attack should it

occur. The implementation of layered security is to ensure that if one layer of security fails another layer of protection is in place to ensure the overall security is not compromised in a significant way. A layered security model better equips responsible parties to deter, detect, delay and respond to a security incident or terrorist attack.



The factors that have been taken into consideration in the security protective measures includes:

- a) The threat advice in the lead up to the event
- b) The purpose of the event and the presence of high-profile executives
- c) The history of any security incidents to events worldwide and in Australia
- d) The location and any other high profile / high risk buildings nearby
- e) The existing security facilities within the Response space

The following protective security measures will be implemented under a layer security approach:

Deter:

- a) Warning signs and notices
- b) High visibility security patrols and placements
- c) CCTV Cameras
- d) High visibility screening on entry
- e) HVM Plan

Detect:

- a) CCTV Cameras
- b) Reporting of suspicious behavior by security, event staff, patrons

Delay:

- a) Pedestrian access control points
- b) Trained security staff
- c) Rapid security response
- d) Security fencing / restricted areas

Respond:

- a) Timely and coordinated response plans
- b) Trained professional security operatives
- c) Reliable emergency communications system
- d) Comprehensive security plans communicated and understood by staff

The authors have considered the protective measures to be put in place and the deployment of the security operatives to ensure that both Crowd and Security management plans are effective and appropriate to the event.

An important planning consideration has been put in place to identify and treat any potential hazards, crowd related risks, without restricting the enjoyment of the Event.

This Security Management Plan complies with industry standards, including but not limited to:

- ASIS; GLCO 2003 – General Security Risk Assessment Guidelines
- ISO AS:NZS 31000:2011 – Risk Management Principles and Guidelines
- AS/NZS 3745: 2010 – Emergency Control Organisation and Procedures
- HB 436: 2004 – Risk Management Guidelines
- HB 167: 2006 – Security Risk Management
- HB 254: 2004 – Guide to Controls Assurance and Risk Management
- Work Health and Safety Act 2011
- Work Health and Safety Regulations 2017
- Guidelines for Music Festival Event Organisers: Festival Harm Minimisation

Terrorism Risk Mitigation Plan

This plan is intended to identify and manage the risks associated with the potential for a terrorist attack. This plan will be written in consultation with appropriate law enforcement agencies with a continuing open dialogue existing with these parties in regard to assessment of risk. Risk mitigation strategies and responses to potential terrorism scenarios will be discussed in detail and agreed upon by all stakeholders at the table-top meeting to be held 2 weeks prior to the event.

Crowded places and mass gatherings are attractive targets for terrorists. Recent attacks such as Bastille Day in Nice (2016), London Bridge and Borough Market (2017) and Manchester Arena (2017) highlight this risk. These attacks also demonstrate how easily terrorists can utilise basic weapons such as knives and vehicles to enact catastrophic attacks. A large crowd offers the potential for mass casualties as well as significant media coverage as a result.

Event features that may contribute to the risk of an attack occurring at YOURS N OWLS are:

1. Mass gathering of people in a public place (expected attendance of 9,500)
2. Expression of Western Culture which may make the event an attractive symbolic target to certain extremist groups
3. Outdoor event with inherent accessibility reducing the need for complex attack planning

The current National Terrorism Threat Level in Australia is probable, as stated on www.nationalsecurity.gov.au. This level will be monitored in the lead up to the event and updates regarding potential threats will be communicated by the Police.

Risk of Attack with Explosive Devices or Personal Weapon

Explosive devices or weapons may be carried into the event in a bag, concealed on one's person, or hidden within the event site prior to the commencement of the event to prevent detection upon entry.

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Explosive devices or weapons may be carried into the event in a bag, concealed on one's person, or hidden within the event site prior to the commencement of the event to prevent detection upon entry.

Risk Mitigation Strategies		
Deter	Detect	Delay
<p>Bags larger than 30cm x 20cm will not be permitted into the event (this will be advertised prior to the event).</p> <p>Visible security and police presence around event.</p> <p>Access to event site during build restricted to approved personnel only.</p> <p>Site locked down and patrolled by security after hours during build.</p> <p>Banned items listed on event website to create pre-event awareness.</p> <p>Site plans only distributed to relevant contractors to prevent hostile reconnaissance.</p> <p>All staff members to be ID checked against accreditation list on event day</p>	<p>A pre-event search of the event site to be conducted by Security prior to gates opening.</p> <p>All patrons carrying bags to undergo bag checking upon entry.</p>	<p>Area outside perimeter fence monitored by security on event day enabling early detection and maximising delay time for potential attacker to enter the grounds.</p> <p>Fencing surrounding event site to restrict access.</p> <p>Accreditation pass system in place to control access to all areas restricting access unauthorised or unknown individuals.</p>

Risk of Hostile Vehicle Attack

Vehicles are an easily accessible and effective weapon that can cause mass casualties. This mode of attack has been seen on multiple occasions in recent years. There is potential for a hostile vehicle attack at the event site at the main event access points which are accessible by road.

Risk Mitigation Strategies		
Deter	Detect	Delay
Visible security presence and roadblocks leading into event.	Monitoring of traffic by security personnel with radio protocol for notification of	Concrete blocks, water filled barriers, will act as vehicle barriers on entry roads to

<p>Vehicle access to event site restricted to key vehicles displaying issued vehicle passes only.</p> <p>Signage indicating road closures around event</p> <p>Separation of vehicles and pedestrians with crowd barriers.</p>	<p>suspicious activity or incidents.</p>	<p>prevent vehicles approaching event fence line or queueing system at speed.</p>
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Threat Levels

The national terrorism threat level for Australia is currently PROBABLE — credible intelligence, assessed to represent a plausible scenario, indicates that individuals or groups have developed both an intention and capability to conduct a terrorist attack in Australia.

The most likely form for a terrorist attack in Australia would be an attack by an individual or a small group of like-minded individuals. However, a larger, more coordinated attack cannot be ruled out.

Risk assessing a Hostile vehicle attack should be based on advice applicable to the event and its operating environment. This may come from Police reporting, the National threat Assessment Centre or reporting from a Government unit.

Assessing likelihood of attack

Low sophisticated attacks – such as hostile vehicle attack may be conducted by a lone individual operating independently or impulsively. Therefore, assessing the likelihood of a hostile vehicle attack is very difficult.

Like any risk assessment the vulnerability of a site should be assessed. There are certain aspects that make a target attractive to a terrorist.

Assessing the consequence of an attack

This is usually described in terms of fatalities and injuries, economic loss, disruption to services, and reputational damage. This information guide is focused on the risk to people over and above all other risks.

Factors that affect the consequence include;

- Type of vehicle
- Size and density of crowd

- Location of crowd – open or closed space
- Ability for a crowd to recognize an attack is taking place
- Existing safety and protective measures such as vehicle security barriers
- Emergency services response to a hostile vehicle attack.

Protection levels of vehicle security barriers differ and it is important to understand the ratings of barriers for effective protection and suitability based on the risk assessment findings.

To reduce the consequences of a hostile vehicle attack or a second attack it is important that people have the ability to move to an area of safety. Vehicles may restrict access to escape and lead to a number of other risks such as crowd crush therefore it is important that barriers provide a level of permeability to allow crowds the ability to escape an area.

A protective security overlay should be supported by operational and procedural mitigation strategies.¹

Event planning and procedures should cover;

- Vehicle and pedestrian access control
- Minimise or eliminate vehicle movements in the event site
- Securing vehicles within an event site
- Vehicular entry points and approaches should be actively monitored for early warning
- Procedures should be written in consultation with emergency services
- Separation of pedestrian and vehicle traffic

Awareness

Event management and event security should ensure security awareness training is provided regularly to all staff. The training should include information of installed security measures and why they have been introduced.

Contingency Planning

Contingency planning should cater for an increased threat, be exercised and reviewed on a regular basis. Any plan for additional security measures should consider potential consequence on emergency evacuation and emergency services access.

Terrorist attacks using vehicles are very hard to prevent – but there are safety measures that event organisers can use²

¹ Australian Government ASIO T4 Protective Security Mitigating the risk of vehicle as a weapon attack

There have been several hostile vehicle attacks in the past 12 months, and it appears to be the weapon of choice for lone wolf attacks. The hostile vehicle attack is easy to execute for a number of reasons, easy access to a weapon, easy to operate, does not appear suspicious in the lead up to the incident, can enter built up areas with high pedestrian traffic, can cause many fatalities and injuries in mere seconds and is extremely difficult to stop during the execution of the terrorist act. This type of attack does not require much planning (if any) and can be executed last minute. Since Christmas 2016 there has been six major terrorist incidents involving a hostile vehicle - Barcelona, Berlin, Melbourne, London and Stockholm and London again causing multiple deaths and injuries to hundreds of people.

The Berlin lorry attack on Monday 19 December 2016, that killed 12 people and injured 48 others raises a pressing question for security services across the world: what can be done to stop such attacks? The attack on Berlin's Christmas market came six months after a 19-tonne cargo truck was deliberately driven into crowds celebrating Bastille Day in Nice, killing 86 people and injuring 484 and more recently the Melbourne CBD hostile vehicle attack killing 5 people and injuring more than 20 people and the two London attacks on Westminster and London Bridges killing 13 and injuring over 100 others. The most recent attack in Barcelona on August 17 resulted in 16 deaths and at least 130 injured.

Disruption of everyday life or an event with little to no explicit political value may in itself be of value to a terrorist, presenting an opportunity to attack a mass gathering event which would instil fear and panic. The targeting of everyday events or sites is particularly effective because it contains an element of unpredictability and often involves busy or densely crowded areas.

FOUR KEY CHARACTERISTICS OF TARGETED SITES/VENUES	
Public Places Sites targeted were all places which were open to the public such as museums, theatres, train stations, airports, and public streets.	Crowds Sites targeted tended to attract large crowds due to their function or nature such as event venues or mass transit areas.
Events Attacks also targeted special events including sporting events and events held on significant holidays.	Symbolism and Value Many of the sites targeted had some sort of symbolic value such as political symbolism (headquarters of agency or military memorial), cultural value

	(museum) or some functional value (airports and train stations).
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Public facilities and special events

The recent trend of targeted sites has increased the threat profile of public venues, facilities and events. There is an increasing requirement to ensure that Threat Assessment is aligned with this environment.

The holiday period provides an appealing opportunity for those looking to create public nuisance issues and in previous years has attracted hoax threat reporting in the lead-up to holiday celebrations. Hoax or nuisance threats require minimal efforts to issue but can generate disproportionately high levels of public anxiety, divert law enforcement and security resources.

Whilst Islamist extremist propaganda routinely calls for attacks against places of mass gathering, previous propaganda releases referring to specific Australian sites have not led directly to terrorist attack planning. There is no change to Australia's national terrorism threat level, which remains at PROBABLE.³

Security Briefing - Counterterrorism

The following is an example of a briefing that our Reddawn operatives would receive at an event.

"If you come across a suspicious person, object, or vehicle, report it Immediately to the control room via your supervisor, using your radio or the telephone number provided".

What are the suspicious signs that may give away a terrorist?

External appearance:

- Clothes unsuitable for the time of year (e.g., a heavy coat in summer).
- Anything protruding in an unusual way under the person's clothing.

Suspicious behaviour:

- Nervousness, tension, profuse perspiration.

- Walking slowly while glancing right and left, or running in a suspicious manner.
- Repeated attempts to steer clear of security staff.
- Repeated nervousness concerning something underneath clothing.
- Nervous, hesitant mumbling.
-

Suspect equipment, tools and accessories:

- A suitcase, shoulder, handbag or backpack.
- Electrical wires, switches or electronic devices sticking out of the bag or pocket.
-

How to identify a suspicious vehicle?

- Vehicle license plate looks "improvised" or mismatched (different front and backplates).
- A vehicle parked suspiciously for a prolonged time in a central place or in a no-parking area.
- A vehicle is noticeably loaded down.

What to do if you suspect something?

- Contact control via your supervisor, radio or the phone number provided and give them as many details as possible about the circumstances.
- Wait for response or police to arrive.

What to do in the event of a terrorist attack?

- Work under direction of the senior person in charge, considering your safety and the patrons safety at all times.
- Avoid, as best you can, tall buildings, glass windows, and vehicles.
- If there are police in the vicinity, follow their instructions.

What to do as soon as the incident is over?

- Take direction from Event Control

How to behave if you find yourself around a suicide bombing or shooting?

- Keep calm and stay safe
- Keep alert, especially in crowded places.

If you come across a suspicious person, suspicious object or suspicious vehicle – inform your supervisor or manager immediately.

Reddawn staffs are reminded that no member of staff should comment to the media in any capacity relating to incidents occurring at the event.

Appendix 8 – Active Armed Offender Guidelines for Crowded Places

Glossary of terms

Active Armed Offender: An armed offender who is actively engaged in killing or attempting to kill people, and who demonstrated their intention to continue to do so while having access to additional potential victims⁴.

Concealment: Prevents a person from being seen or observed but does not provide protection from physical harm.

Cover: Concealment that provides physical protection from harm.

Crowded Places: Crowded places are locations or environments which are easily accessible by large numbers of people on a predictable basis.

Crowded places include, but are not limited to, sports stadia, transport hubs, shopping centres, pubs, clubs, places of worship, tourist attractions, movie theatres, and civic spaces. Crowded places do not have to be buildings and can include open spaces such as parks and pedestrian malls.

A crowded place will not necessarily be crowded at all times: crowd densities may vary between day and night, by season, and may be temporary, as in the case of sporting events, open air festivals, or one-off events.

Emergency Management: The plans, structures and arrangements that are established to bring together government agencies, voluntary groups and private organisations in a coordinated way to deal with emergency needs, including prevention, response and recovery.

Evacuation: The process of relocating people from dangerous or potentially dangerous areas to safer areas. The purpose of an evacuation is to use distance to separate people from the danger created by the emergency.

Police First Responder: A police officer who provides the initial policing response to a call for police assistance⁵.

Hostile Vehicle: A hostile vehicle is generally one whose driver is determined to access a restricted or unauthorised area or location in order to cause damage to buildings and structures, cause injury/death to people, disrupt business or effect publicity for a cause.

⁴ NSW Police Force Active Armed Offender Manual ver.2

⁵ *Ibid*

A hostile vehicle may be used to carry an explosive device or the vehicle itself, travelling at speed, may present the primary danger⁶.

Improvised Explosive Device: A device made or placed in an improvised way that incorporates destructive, lethal, noxious, pyrotechnic or incendiary chemicals and is designed to destroy, incapacitate, harass or distract.

Improvised weapon: An object that is not designed to be a weapon, but can be used as a means to kill or inflict serious injury.

Mitigation: Measures taken before, during, or after an event to decrease or eliminate its impact on people, property or a location.

Police: Sworn officers of a State, Territory or Federal Police Force.

Police Tactical Group (PTG): A highly trained police unit that tactically manages and resolves high-risk incidents, including terrorist incidents.

Prohibited weapon: A weapon that is prohibited or restricted by law in relation to its manufacture, dealing, possession, or use.

Rapid deployment: The swift and immediate deployment of police and other emergency services personnel to an ongoing situation where delayed deployment could result in death or serious injury⁷.

Situational awareness: The ability to quickly recognise and interpret an event, make sound decisions based on those interpretations, and establish early, effective and continuous lines of communication between the incident site and the controlling agency in order to provide ongoing accurate information about the situation to responders.

Terrorist act: An act or threat committed with the intention of advancing a political, ideological or religious cause, and which is intended to coerce or intimidate an Australian government, a foreign government, or sections of the public, which causes serious physical harm or death to a person, endangers a person's life, causes serious damage to property, creates a serious risk to the health and safety of the public, or seriously interferes with, seriously disrupts, or destroys, an electronic system⁸.

Threat context

Active armed offender attacks continue to be one of the most common tactics adopted by terrorists and other criminals around the world. This is, in part, due to the relative

⁶ NSW Police Force Safe Places Vehicle Management Guide

⁷ NSW Police Force Active Armed Offender Manual ver.2

⁸ *Criminal Code Act 1995* (Cth)

ease of access to weapons, including edged weapons and firearms – although the availability of such weapons varies between countries.

In Australia, the use of firearms in a terrorist attack is considered feasible even though these weapons are well regulated. Recent overseas experiences, such as the April 2017 attack

on London Bridge and the Borough Market, demonstrates the ability of terrorists to use edged weapons to inflict multiple casualties and injuries.

Terrorist propaganda continues to encourage individuals, particularly those based in Western countries, to conduct attacks at home if they are unable to travel to conflict zones.

Terrorist propaganda – and other sources of violent extremist guidance available both online and offline – can provide simple, practical guidance on how to prepare for and conduct a terrorist attack.

Australia and New Zealand are not immune to active armed offender attacks. Several attacks targeting places like shopping centres, universities and public spaces have been disrupted. Firearms have featured in three terrorists' attacks in Australia since 2014.

Active armed offender attacks in Australia remain a real, persistent and substantial threat to the community.

Violent Islamist extremists are not the only source of active armed offender threat. Any extremist ideology can give rise to this tactic and some offenders may not be motivated by ideology at all. The deadliest mass casualty shooting in Australia – the 1996 Port Arthur massacre – was perpetrated by an individual with no links to an extremist ideology.

Characteristics of active armed offender incidents

An active armed offender attempting to kill and injure as many people as possible within the shortest period of time will generally target places with the most number of people in close proximity, i.e. crowded places.

The sudden, unpredictable, and rapid development of active armed offender incidents often means the first responders to these incidents may include uniformed and/or plain clothes police, protective service officers or security guards.

An active armed offender incident does not generally include a hostage situation, but can potentially transition into one, particularly during the police resolution phase. Attackers took hostages in two of the three terrorist attacks involving firearms in Australia since 2014.

General features

Current research has not identified any consistent trends in active armed offender incidents, particularly in the Australian-New Zealand context. However, there are some common elements for the majority of active armed offender incidents; namely:

- Incidents often occur in crowded places where the offender has access to a large number of potential victims;
- Most incidents will evolve rapidly and are often reach resolution quickly;
- Many active armed offenders will continue to attempt to harm victims until confronted by law enforcement personnel or some other type of intervention occurs;
- Most incidents will not be effectively resolved through negotiation or peaceful means.

Weapons

- **Firearms**

Historically, active armed offender incidents in Australia have involved the use of long arm weapons (rifles and shotguns), although the use of handguns has become more prominent over the past decade. Firearm ownership restrictions introduced by the government following the Port Arthur massacre significantly reduced the number of semi- automatic weapons in the country. However, some licensed firearms, and firearms acquired through illegal means, continue to pose a genuine threat to the public. Domestic and international experience emphasises that well- planned and coordinated attacks using high powered firearms remain an enduring threat.

- **Prohibited Weapons**

Laws have been changed to make our community safer by reducing the number of items in the community that are easily concealed, easily carried, and are designed to kill or injure people. These laws make it an offence for a person to have prohibited weapons, unless exempted in special and limited circumstances. Although illegal, many prohibited weapons can still be purchased without license and exist in significant numbers in the community. An active armed offender has relatively easy access to these weapons, including edged weapons such as large knives, machetes and swords.

- **Improvised Weapons**

Improvised weapons are commonly used by attackers when they are unable to obtain conventional weapons such as firearms and/or prohibited weapons.

Anything can be an improvised weapon if it is carried with the intention of hurting someone or if it is being carried in a threatening way. Any common or every day item such as a knife, bottle, screwdriver, baseball bat, or even a motor vehicle can be an improvised weapon.

A motivated individual can easily use such items to kill or inflict serious injury. Improvised weapons are only limited by an individual's imagination. It should be noted they could also be used to defend against an active armed offender as a last resort.

Primary objectives

In most incidents, active armed offenders need freedom of movement and ready access to victims in order to achieve their objective. Therefore, minimising the offender's access to potential victims should be the primary objective of any plans or strategies. This is most likely to be achieved through the following activities:

- Initiating immediate response arrangements;
- Minimising the duration of the incident;
- Restricting the offender's movements;
- Moving people from danger;
- Preventing people from entering the scene; and
- Helping police to locate and isolate the active armed offender.

TIME + FREEDOM OF MOVEMENT = INCREASED CASUALTIES

Australia's National Counter-Terrorism Plan recognises the need to prevent, prepare for, respond to and recover (PPRR) from terrorist acts. The Plan can be found on [the National Security website](#). The PPRR concept does not represent a consecutive set of activities and many elements of PPRR will often occur concurrently. Event organisers and owners and operators of crowded places are strongly encouraged to ensure their own prevention, preparedness, response and recovery arrangements align with those of emergency service agencies, and in that regard, the following information provides useful guidance on how PPRR activities might best be developed, particularly in terms of active armed offender situations.

Prevention

Not all risks or emergencies can be prevented. The concept of prevention should therefore have a broad meaning to encompass activities that may reduce the severity or impact of the emergency event. General prevention-related activities can include gathering and analysing intelligence, developing strategies to reduce the impact on life and/or property, and identifying or eliminating vulnerabilities at potential target sites. This can be largely achieved through business-to-business and business-to-government engagement.

For most types of active armed offender attacks, prevention activities should aim to:

- Assess the threat and risk to address vulnerabilities;
- Develop a proactive protective security posture;
- Deter a would-be attacker – by providing obvious physical and electronic security measures, coupled with good risk management practices;
- Detect an intrusion – by providing alert and visual detection systems;
- Delay or limit the intrusion for a sufficient period to allow a response force to attend – by putting in place measures that will potentially limit the movement of the offender and reduce access to further victims.

For active armed offender attacks, prevention-related activities specifically aimed at mitigating or reducing the severity of the incident should also be considered. The main focus of those activities should be on restricting the movement of the offender/s while reducing their access to further victims. How to best achieve this will depend on many variables, such as the physical design and security features of the crowded place, the movement of the offender/s and the opportunities for victims to escape or shelter in place.

Not all crowded places will share the same risk profile or have similar vulnerabilities, so the principle of proportionality should generally be applied to any prevention-related activities. This means that protective security measures not only need to be proportionate to the level of assessed risk, they should also strike a reasonable balance between protecting the public and, where possible, preserving the public's use and enjoyment of these places. When measuring proportionality, it should be recognised that prevention and mitigation activities related to terrorism may also provide broader crime prevention and public safety benefits.

Preparedness

Activities associated with preparedness include risk assessment, emergency planning, resourcing, capability development, and testing of preparedness arrangements. Risk management activities are generally focused on the development of standing plans for known or expected incidents, threats or emergency events. However, for unexpected and dynamic events, such as active armed offender incidents, crowded place owners and operators should consider adopting a 'contingency planning' approach.

Contingency planning

The aim of contingency planning is to enable a situational approach to respond to emerging threats in unexpected situations. Contingency plans supplement or complement general emergency response plans and arrangements and are often designed as sub-plans. Some of the basic features of contingency plans are outlined below.

Combined and coordinated management

Contingency plans should be based on a multi-stakeholder approach. They should consider and, where possible, integrate venue plans and arrangements with responding agency response plans and arrangements.

Assessment

Factors to consider when designing contingency plans include the characteristics of the crowded place and the potential consequences of an attack at that location. Information and intelligence relevant to the likelihood of a particular target being subject to that type of threat should also be considered during the risk assessment process. Owners and operators should avoid a 'one size fits all' approach, as the design and physical layout of each crowded place will be different.

Application

Contingency plans should provide a range of options to deal with a number of foreseeable scenarios. There is no one set of plans that can be applied to every emergency situation, therefore arrangements need to be sufficiently flexible and scalable so they may be appropriately applied according to the nature and impact of the crisis. However, there are some common objectives that characterise the application of emergency response arrangements. These include:

- Saving and protecting life;
- Facilitating the evacuation of those at risk;
- Containing the incident or threat;
- Supporting the emergency response and investigation activities.

Contingency plans should form part of overall emergency planning and briefing arrangements. All emergency plans should be tested and reviewed on a regular basis to ensure they are well understood, contemporary and effective.

Response

Initial response

Because of the dynamic and unpredictable nature of active armed offender incidents there is no single best practice that crowded place owners and operators can build into their plans, arrangements and training activities. The primary objective of any initial response planning should be to minimise the offender's access to victims. Therefore, owners and operators should develop and practise strategies aimed at evacuating people and isolating the offender.

Escape: The priority is to remove victims from close proximity to the offender.

Occupants of crowded places should consider evacuating the site if it is safe to do so. People should leave behind most belongings and determine the safest escape route before beginning to move. Maintaining situational awareness and making good use of available concealment or cover while moving is also important.

Hide: If unable to safely evacuate, shelter in place ensuring people take advantage of available concealment or cover from offender.

If safely evacuating the venue is not possible, occupants of crowded places should attempt to hide in a secure area where they can lock the door, blockade the entrance with heavy furniture, cover windows, turn off lights and remain silent. Mobile phones or other personal electronic devices should also be turned to silent. Avoid congregating in the open.

If the option of hiding is adopted, individuals should continually re-assess the situation and their opportunities to safely evacuate or better secure themselves within the premises. They may also need to consider options to incapacitate the active armed offender in the event they are located. This can include using or throwing available objects or using aggressive force when confronted. Such action should only be taken as a last resort and in order to protect life.

Tell: The more information people can pass on to the police or owners and operators the better, but NEVER at the expense of an individual's own safety or the safety of others.

If it is safe to do so information should be provided immediately to the police via 000. People passing on information to law enforcement may be asked to remain on the line and provide any other information or updates that the operator requests.

Consideration should always be given to providing information and advice to others who may be unfamiliar with the site, the nature and extent of the threat, or what they should do to remain safe.

Transition considerations

Responsibility for implementing and coordinating initial response activities will, in most instances, be assumed by the management or security staff of the crowded place pending the arrival of police first responders. A critical aspect of managing the initial

response and transitioning responsibility to police will be the ability to gain 'situational awareness'.

Police need an accurate picture of a situation and how it has developed. To enable this, owners and operators need to establish quick, effective, and continuous lines of communication from the incident site to police. Understanding the requirements of police first responders will also enable a faster transition of incident management from owners and operators to police. Planning and staff capability/training activities should include:

- Developing strategies that allow designated staff to safely maintain situational awareness of the incident and relay any new information to responding police;
- Training staff and occupants on how to react when police arrive on scene.

Police response

The Australian Federal Police, and law enforcement in each of the states and territories, have robust systems and inter- agency arrangements in place that guide their response to a range of natural and manmade emergencies. Whilst these procedures are designed to reflect the specific needs, capacity and capabilities of each jurisdiction's operating environment, common amongst them are requirements for police to employ:

- Operational response strategies that are designed to defeat, or at least mitigate, a range of specific threats;
- A use of force model supported by operational principles, skills, tactics and training.

There are a number of differences in emergency management arrangements, processes and terminology across the states and territories. It is therefore critical that the owners and operators of crowded place and major event stakeholders develop a firm understanding of the emergency service arrangements that apply to the jurisdiction in which they are operating. Information on arrangements in each state and territory can be found at:

www.nationalsecurity.gov.au/WhatAustraliansDoing/Pages/StatesandTerritories.aspx

Due to the often unpredictable and dynamic nature of active armed offender incidents, highly trained police tactical group operators may be unable to respond to a scene immediately. As such, police first responders will generally provide the initial response to most active armed offender situations and may potentially manage them to their conclusion.

It is expected that the following objectives will guide initial response actions in all jurisdictions:

Saving lives and minimising risk of serious injury: This will generally be achieved through a rapid deployment strategy, the purpose of which is to defeat or mitigate the threat posed by the active armed offender as quickly as possible.

Locate and isolate: The focus of police first responders will be to locate the offender(s) with a view to reducing their area of operation and access to further victims.

Resolve: When responding to an active armed offender incident, police first responders are trained to move toward the threat at a sustained pace to defeat or disarm the offender. In doing so, they may initially need to keep moving past panicked and injured people. Their primary goal is to prevent the offender killing or causing serious injury to further victims.

Command and Control

In active armed offender situations, it may not be possible to establish traditional command and control arrangements in the first instance. As a consequence, it is more likely that the formal implementation of command and control will become a secondary priority that is undertaken by police attending the scene in the wake of the first responders.

Recovery

To ensure a smooth transition from response to recovery, arrangements that commenced during the response phase should be gradually devolved and integrated. This will include aspects such as media and information management, impact assessment, rehabilitation of the built environment and restoring community and staff confidence.

While many recovery-related matters are similar across the majority of emergency events, significant or traumatic events such as terrorist acts may add extra complexity to recovery procedures.

Key recovery considerations following an active armed offender incident may include:

- Public information and community confidence;
- Scene preservation and investigation activities; and
- Business continuity challenges.

Public information

Media or public information activities must support operational policies and actions. To achieve this, a co-ordinated public messaging strategy should be developed between law enforcement and the owners and operators of the affected crowded place. This is particularly important in situations where an offender has been taken into custody or charged with offences relating to the incident.

Information should be provided regularly to keep the public informed and should only be restricted in the interests of public safety and/ or operational security. Matters

relating to consequence management, such as providing assistance to victims, should be clearly identified as separate from the actual incident or security issue. As a general rule:

- An agency must only comment upon matters for which it has responsibility; and
- A log of all public information activities and decisions should be maintained.

Crime scene and investigation activities

A major investigation will always follow a police response to an incident involving an active armed offender. This could involve criminal and forensic investigations in relation to potential criminal offences (including acts of terrorism), as well as inquiries conducted on behalf of the coroner. These investigative processes will need to be extremely thorough and may often be protracted, particularly where death or serious injury has occurred, the incident has taken place over a broad geographical area, or involves significant forensic challenges.

During the investigation phase the police may also seek assistance from owners and operators of crowded places to help identify potential sources of evidence or witnesses. This could include CCTV footage, radio, telephone, or decision-making logs. Recovery or business continuity plans should identify a suitable liaison officer, at an appropriately senior level within the organisation, who can work with the police to help facilitate these types of requests.

Business continuity

The ability of owners and operators of crowded places to return to business-as-usual following a terrorist attack, or other disaster, depends on how effectively they can devise and implement their business continuity arrangements.

Through their contact with investigating police, the nominated liaison officer will generally be in a position to obtain information about the likely duration of the crime scene examination, allowing the venue to start implementing their business continuity arrangements. While the actual process may not change significantly, the amount of time it takes often will.

Useful links

Australian national security: www.nationalsecurity.gov.au

Australia's Strategy for Protecting Crowded Places from Terrorism:
www.nationalsecurity.gov.au/crowdedplaces

Emergency management section on the AGD website:
www.ag.gov.au/emergencymanagement

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EMERGENCY MANAGEMENT PLAN

Event Name:	THE DRIVE IN CONCERT 2020
Date:	<i>Friday 31st July & Saturday 1st August 2020</i>
Location:	<i>Bulli Showgrounds, Grevillea Park Road Bulli</i>
Running Times:	<i>6.00pm – 9.30pm</i>
Details:	<i>A Drive-in concert featuring a selection of films and a band on one stage</i>
Patron Car Capacity	<i>400</i>
Park Booking	<i>Thursday 30th July 2020 – Monday 3rd August 2020</i>
Liquor License Type	<i>On Premise License – Caterers authorization</i>
Licensee	<i>Serious Business Group Pty Ltd</i> <i>LIQO660033419</i> <i>Appointed Manager: James Spink</i>
Event Manager	<i>Balunn Jones</i> <i>M: 0401 758 758</i> <i>al@yoursandowls.com.au</i>

YOURS & OWLS – THE DRIVE IN CONCERT 2020 - EMERGENCY
MANAGEMENT PLAN

Version: 1

Last updated: 13th May 2020

EMERGENCY MANAGEMENT PLAN

Overview

This document describes the proposed plan for the management of an emergency for The Drive In concert to be held at Bulli Showgrounds, Bulli, Friday 31st July and Saturday 1st August 2020.

This document is to be read in conjunction with the other The Drive In Event planning documents, and its aim is to centralise security, risk, crowd and emergency planning documentation and provide thorough procedures that are agreed upon by all key stakeholders.

The plan is prepared in accordance with AS 3745:2010 “planning for emergencies in facilities” and is intended to meet the general legislative requirements of the NSW Workplace Health and Safety Act (2011) and NSW WHS (2011).

This plan defines the overall control and coordination arrangements for response to identified threats and the role and responsibilities of all personnel expected to respond to critical incidents.

The purpose of this plan is to:

1. Develop emergency response procedures.
2. Identify key personnel and their role and responsibilities for activation of evacuation
3. procedures in a critical incident.
4. Ensure a coordinated response and deployment of resources in an emergency situation.
5. Ensure the rapid response of emergency services to any incident or emergency within the event site to reduce risk of danger to life and damage to property.
6. Provide a basis of information to ensure that effective training of personnel is assured.
7. The Emergency Management Plan covers evacuation procedures as well as procedures relating to extreme weather events; fire; security, bomb or other threat to life.



Position:	Contact:	Phone:
Event Manager	Balunn Jones	0401 758 758
Production Manager	Adam Smith	0431 614 028
Site Manager	Matt Sims	0423 746 781
FOH Manager	Larissa Drew	0423 738 792
Security Director	Simon Auston	0404 008 297
Security Manager	Christophe Galibert	0424 506 455
NSW Ambulance	Norm Rees (TBC)	0411 636 991

Key Contacts

Key Stakeholders

Stakeholder:	Contact:	Email:
NSW Police	Angus McMillion	mcmilang@police.nsw.gov.au
NSW Ambulance	Norm Rees	NRees@ambulance.nsw.gov.au
	Matthew Sterling	Matthew.Sterling@health.nsw.gov.au
NSW Health	Monica Dale	monica.dale@health.nsw.gov.au
NSW Fire	Anthony Waller	Anthony.Waller@fire.nsw.gov.au
St John Ambulance/First Aid	Violet Foye	wollongong.events@stjohnnsw.com.au
Wollongong City Council	Vera Cvetkoski	vcvetkoski@wollongong.nsw.gov.au



Emergency Command and Control Structure



Emergency Response Procedure

1. Emergency identified by person responsible (provide immediate situation report)
 - The exact location of incident.
 - Type of incident.
 - Immediate safety or danger concerns such as fires, gas, petrol, chemicals, electricity or other contamination and falling debris.
 - Estimate of number of persons injured.
 - Estimate of number of deceased.
 - Property damage.
2. Emergency reported to Security Manager
3. Security Manager to advise Event Manager and Chief Warden of emergency and Respond
 - Remove/Rescue any persons from immediate danger (only if safe to do so)
 - First Attack Fire Fighting (if safe to do so)
 - Evacuate immediate area if required.
 - Request emergency services i.e. Police, Fire, Ambulance.
 - Crime scene/preserved scene required to be established
 - Security for crowd control
4. Chief Warden to authorise emergency response
5. Security to activate emergency response via event radio
6. Security personnel, Site Manager, Production Manager and any stakeholders onsite to implement emergency response orders



Full site evacuation procedure

1. Security Manager to notify emergency services and authorise full evacuation
2. Production Manager to authorise public communications representative to use event PA system
3. Public communications representative to inform patrons that an emergency evacuation is required and to proceed orderly to the nearest emergency exit and follow instructions of all staff, security and Police personnel
4. If a full cancellation of event is required, public communications representative to communicate to public using a portable loudspeaker. Ticket refunds and lost property procedures will be communicated to patrons via email within two working days of the event.

Partial site evacuation procedure

1. Security manager to notify emergency services (if required) and authorise partial site evacuation
2. Security personnel to direct patrons and staff around the emergency site to the nearest emergency exit
3. Site Manager to use Risk Control Hierarchy procedures to minimize the impact of the emergency

Emergency Codes

Emergency events / incidents that may impact on the Watpac Townsville 400 will be categorised in accordance with Australian Standard AS3745:2010 Planning for emergencies in facilities.

AS3745 Codes		Emergency Threat
Brown	External Emergency	Extreme weather, earthquake, bushfire smoke
Red	Fire and or smoke	Internal fire or smoke
Yellow	Internal emergency	Power failure, water or sewage failure, communications failure, hazardous material
Blue	Medical emergency	Injury or illness, mass casualty
Black	Personal threat	Civil disorder, active shooter, violent person, hostage/siege, vehicle as a weapon
Purple	Bomb threat	Bomb threat, suspicious object
Orange	Evacuation	For all incidents and emergencies rapid removal of people from immediate danger

Pre-scripted Announcement in the case of an evacuation



NOTE: These are guidelines only and are subject to change to suit the location of the emergency, type of emergency, crowd density and wind/weather conditions.

- *Temporary Localised Evacuation (Unlikely):* Ladies and Gentlemen: For your safety we need to stop the event temporarily and clear the area. You are not in any immediate danger. Please assist us by following the directions of our staff to the nearest safe exit. (Repeat)
- *Orderly Non-Emergency Evacuation:* Ladies and Gentlemen: This event has been cancelled due to circumstances beyond our control. We ask you to be patient and leave in an orderly manner. Please follow the directions of our staff to the nearest safe exit. (Repeat)
- *Extreme Weather-Related Evacuation:* Ladies and Gentlemen: We are expecting high winds/severe electrical storms very soon. Please leave the area now. Follow the directions of our staff to the nearest safe exit. Thank you for your cooperation.
- *Emergency Incident Related Evacuation:* Ladies and Gentlemen: This is an emergency situation, please leave the Area now. Follow the directions of our staff to the nearest safe exit. Repeat: This is an emergency situation, please leave the Area now. Follow the directions of our staff to the nearest safe exit.

In the event of an emergency situation, the NSW Police will assume overall command, with the Chief Warden taking direction from the most senior Police officer on site.

Emergency Exits/evacuation gates

In the event of an emergency evacuation from the event area the following plans have been put in place;

- Emergency gates have been placed to align with the event site natural egress points for efficient patron evacuation.
- Emergency evacuation gates will have cleared signage identifying them as Emergency Exit gate signs that are highly visible to the crowd in the form of vertical banners.

Emergency Service Access

Emergency Vehicle access is through any of the Emergency Gates.

In the event of an Emergency, event staff will ensure there is clear passage through crowds. There will be one security guard positioned at each emergency exit at all times so that we can ensure gates can quickly be opened for emergency access.

Emergency Response Procedures

Type	Response
Fire	NSW Fire & Rescue will be the responding agency and in the event of an emergency involving fire or hazardous chemicals. In the event of fire emergency: <ul style="list-style-type: none">• Call 000• Follow closely the instructions of relevant Emergency Services personnel.• If evacuation is ordered, move to the nominated evacuation assembly area, and do not leave the evacuation assembly area until advised to do so



Armed Offender	<p>NSW Police will be on site at the event. In the event of an emergency:</p> <ul style="list-style-type: none"> • Police must be notified immediately to take over the situation. • Do nothing to further inflame the situation. • Follow closely the instructions of relevant Emergency Services personnel. • If evacuation is ordered, move to the nominated evacuation assembly area, and do not leave the evacuation assembly area until advised to do so.
Bomb Threat	<p>NSW Police will be on site at the event. On receipt of a bomb threat always treat the threat as genuine and: Notify Police as soon as possible.</p> <ul style="list-style-type: none"> • Remain calm and do not do or say anything that may encourage panic or irrational behaviour; • Preserve any evidence, such as the threat document and envelope, by placing them in a plastic pocket or bag for delivery to police. • Follow closely the instructions of relevant Emergency Services personnel. • Switch off all mobile telephones; • If evacuation is ordered, move to the nominated evacuation assembly area, and do not leave the evacuation assembly area until advised to do so. <p>Person with a suspected Bomb:</p> <ul style="list-style-type: none"> • Remain calm and do not do or say anything that may encourage irrational behaviour; • Contact Police as soon as possible.
Suspected Explosive Device	<p>NSW Police will be on site at the event. Explosive devices that are delivered or placed without warning may present a significant threat, and everyone should be mindful of the potential risk posed by explosive devices. If a suspicious object is received, or noticed in an area where such an object would not normally be left, you should:</p> <ul style="list-style-type: none"> • Not touch or attempt to open or move the object; • Immediately notify the onsite Police, but not by mobile telephone; • Immediately switch off all mobile telephones, radios, pagers, etc; • Follow closely the instructions of relevant Emergency Services personnel; • If evacuation is ordered, move to the nominated evacuation assembly area, and do not leave the evacuation assembly area until advised to do so.
Biological or Chemical Threat	<p>NSW Police will be on site at the event. Biological or chemical devices that are delivered or placed without warning may present a significant threat, and everyone should be mindful of the potential risk posed by such devices. If a suspicious envelope or package is received, or if a suspicious package and/or substance is noticed in an area where such an object would not normally be left, you should:</p> <ul style="list-style-type: none"> • Not touch or attempt to open or move the object. • Notify onsite Police immediately. • Make the area as secure as you can, move away from the area and do your best to keep others away until assistance arrives. <p>Note as many details of the device/object as possible, including: any wording or threat; details of the container/package, especially the condition of the container/package and whether or not there has been any spillage; colour of any substance/material;</p>



YOURS AND OWLS

	<p>texture of the substance/material; i.e. granulated, powder, liquid; quantity of material involved; any other relevant details or information.</p> <ul style="list-style-type: none"> • Follow closely the instructions of relevant Emergency Services personnel. • If evacuation is ordered, move to the nominated evacuation assembly area, and do not leave the evacuation assembly area until advised to do so.
Attack or Threat by Armed and Dangerous Persons	<p>NSW Police will be on site at the event. In the event of armed and dangerous persons, stay away from the intruder and not do or say anything that may encourage irrational behaviour;</p> <ul style="list-style-type: none"> • Notify the onsite Police or phone 000. • Note carefully any instructions given by the Police. • Direct Police to scene. • Follow closely the instructions of relevant Emergency Services personnel. • If evacuation is ordered, move to the nominated evacuation assembly area, and do not leave the evacuation assembly area until advised to do so. <p>Physical Security measures including secured perimeter, Security and Police presence, perimeter patrols, accreditation policy, bag checks.</p> <p>Police presence at the event to assist in understanding: the current threat Environment, Situational and environmental awareness, Assessing the level of threat in the context of the event, liaise with Security regarding potential threats.</p>
Civil Disturbance	<p>NSW Police will be on site at the event. In the event of a Civil Emergency;</p> <ul style="list-style-type: none"> • Notify the onsite Police or dial 000. • Keep well clear of the disturbance and do not do or say anything that may encourage irrational behaviour. • Follow closely the instructions of relevant Emergency Services personnel. • If evacuation is ordered, move to the nominated evacuation assembly area, and do not leave the evacuation assembly area until advised to do so.
Extreme Weather Event	<p>Site Manager will monitor weather via the beaufort scale using www.bom.gov.au prior to and during event</p> <p>If wind speed is approaching the lowest maximum tolerance of temporary structures (80km/hour) a full site evacuation is required</p> <p>If a lighting storm is within 10kms of the event site a full evacuation is required</p> <p>BOM Flood watch updates to be monitored and evacuation responses to be implemented according to warning advice.</p> <p>Monitor BOM website for bush fire warnings</p>
Unstable Temporary Structures	<p>All temporary structures to be signed off by an engineer once site build is completed</p>



	If a temporary structure becomes unstable and there is high likelihood of collapse – partial evacuation of specific area or partial evacuation of site, depending on structure.
Localised Fire	Fire extinguishers and blankets located in visible, high risk areas. Partial site evacuation if a fire breaks out through the closest accessible emergency exit.

Emergency Responsibilities

Police and Emergency Services will take control in the event of an emergency situation.

Emergency Services will undertake their related responsibilities in response to an emergency.

The Chief Warden (Security Manager) will:

- Attend the co-ordination point (site control) and act on Site Managers advice
- Ascertain the nature and scope of the emergency.
- Hand over control to the Police and Emergency Services.
- Stay in contact with Police to assist as requested.
- Notify All Clear after instruction from Officer in Charge of Police Control.

Security Emergency Responsibilities

- Provide support to the Emergency Services personnel in emergency situations.
- Liaise with Emergency Services personnel as appropriate.
- Maintain site security.

Area wardens will:

- Act in a calm, reassuring manner to minimise panic.
- Assist people in their area to follow evacuation procedures and identify the nearest Emergency Assembly Area.
- Ensure they are wearing a fluorescent vest. Take a radio, megaphone and torch (if possible).
- Assist any person in immediate danger (only if safe to do so) or alert Emergency Services to assist.
- Assist in keeping people calm as they move to the Emergency Assembly Point. At the Emergency Assembly Point:
 - Do your best to keep people calm and encourage them to remain at the Emergency Assembly Point.
 - Follow the instructions of relevant Emergency Services personnel.
 - Assist Police/Emergency Services as requested at the Emergency Assembly Point until the Chief Warden notifies the ALL CLEAR.
 - Take note of any incidents/injuries and fill in incident forms when able.
 - Do not allow any person to re-enter the affected area until the ALL CLEAR is given.
 - If the ALL CLEAR is given guide people back to the event site.

Inclement Weather Contingency Plan

Due to the nature of the event there is not a contingency option for ongoing inclement weather. Where required the sites will be locked down to prevent damage to persons, equipment and plant.



The following observation protocol will be followed:

- **One week** prior to the event, forecast weather for the event is assessed by the Event Manager and Production Manager for the event. Depending on the forecast, options for ground protection, stage cover, and weather mitigation are considered. If the weather is deemed at this point to be potentially catastrophic, or heavy weather is more than likely (above 75%) then preparations for implementing a cancellation need to be made or options for weather protection (e.g. stage cover) examined.
- **48hrs** prior to event assessment of weather by the Event Manager and Production Manager with information from the BOM web site- <http://www.bom.gov.au>. If weather is deemed at this time to be catastrophic or heavy weather is more than likely (above 75%) then a decision is made to cancel the event, information to this effect is communicated to the public through the media by the Promoter and through web-based information (web site, Facebook).
- **24hrs** prior to event assessment of weather by the Event Manager and Production Manager on site with information from the BOM web site- <http://www.bom.gov.au>. If weather is deemed at this time to be catastrophic or heavy weather is more than likely (above 75%) then a decision is made to cancel the event and information to this effect is communicated to the public through the media by the promoter and through web-based information (web site, Facebook). If weather is forecast to be intermittent or light and a decision is made to continue with the event, strategies will be implemented to deal with the conditions. In the event of predicted high winds, the wind management plan needs to be followed.
- **10hrs** prior to event assessment of weather by the Event Manager and Production Manager on site at the event site and with information from the BOM web site - <http://www.bom.gov.au>. If weather is deemed at this time to be catastrophic, or heavy weather is more than likely (above 75%) then a decision is made to cancel the event and information to this effect is communicated to the public through the media by the promoter and through web-based information (web site, Facebook). If weather is forecast to be intermittent or light and a decision is made to continue with the event, strategies will be implemented to deal with the conditions. In the event of predicted high winds the wind management plan needs to be followed.
- **1hr** prior to event assessment of weather by the Event Manager and Production Manager on site at the event site and with information from the BOM web site - <http://www.bom.gov.au>. If weather is deemed at this time to be catastrophic or heavy weather is more than likely (above 75%) then a decision is made to cancel the event, information to this effect is communicated to the public through the media by the Promoter and through web-based information (web site, Facebook). If weather is forecast to be intermittent or light and a decision is made to continue with the event, strategies will be implemented to deal with the conditions. In the event of predicted high winds the wind management plan needs to be followed.

Wind Management Plan

Wind speed needs to be monitored in conjunction with the above pre-planning schedule. If the event proceeds with medium to high winds predicted, the following safety steps must be taken:

- Wind speeds of 50km/hr. Event Staff must go on standby to implement an evacuation, exclude temporary structures and remove/cut any solid scrim. Consideration needs to be given to closing structures and cancelling activities/event.



- Wind speeds of 50km/hr. to 70km/hr. Event Manager/Emergency Team makes the call to cancel event and all activities and evacuate the site at a point in this wind speed range.
- Wind speeds of 70km/hr. Event Cancelled. All non-essential personnel must be evacuated from the site by Event Staff. Temporary structures must be excluded.
- Wind speed approaching 85km/hr. All structures must be abandoned, and all personnel moved within a permanent structure

Vehicle Management Plan

Due to the nature of this event being a drive-in concert, we have put certain plans in place to minimize vehicle accidents.

Bulli Showgrounds have existing barricades around the track, so we are able to utilize those to ensure hostile vehicles are not able to enter the track at a high speed.

There will be 5km speed limit set for all patrons entering the track, anyone found to not be following the rules in place will be escorted from the premises.

Clear guidelines will be communicated to all patrons/ticket holders prior the event around the vehicle guidelines and expectations and further signage will be in place around the event enforcing those guidelines.

Security and traffic controller professionals will in place around the event to direct, inspect vehicles and enforce strict COVID-19 rules and regulations and our strict 'no alcohol' policy.

All cars will be parked 1.5m apart from each other and then a space of 5m will be in between each row of cars should there be an emergency where a car/s needs to be removed mid show, there will be adequate room to do so.

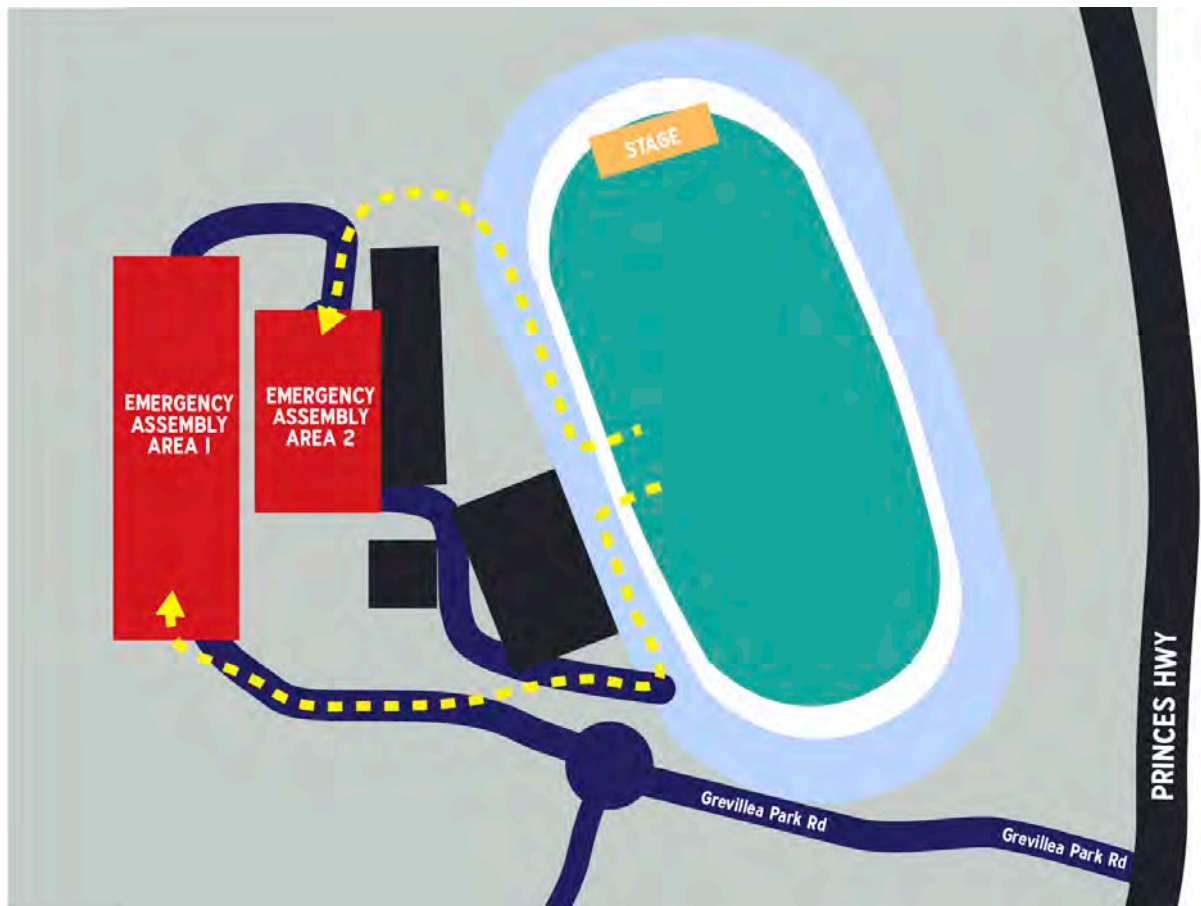
Fire hydrants will be on site should a fire break out within a vehicle. Bulli Fire Brigade will be notified of the event and will be on call should an emergency arise.

Emergency Evacuation Procedures for Vehicles

Should an emergency arise and patrons are able to leave in their vehicles, the following procedures will be in place

- Patrons will be advised through their radios from the Site Manager of the threat.
- A site map showing their closest exits will then come on the stage screen and directions for patrons to calmly make their way to the closest emergency assembly area.
- The field will be evacuated from cars closest to the exit back, unless the threat is in a car then the cars closest to the threat will be evacuated first
- Once exiting the field, traffic controllers will be directing cars to the left and right on to the track to two different exits that will lead to two different assembly areas. This will help to remove vehicles from the threat/field at a faster rate
- Patrons will be required to stay in the Assembly area until a count has taken place of all vehicles in both Assembly areas to ensure all patrons have been accounted for



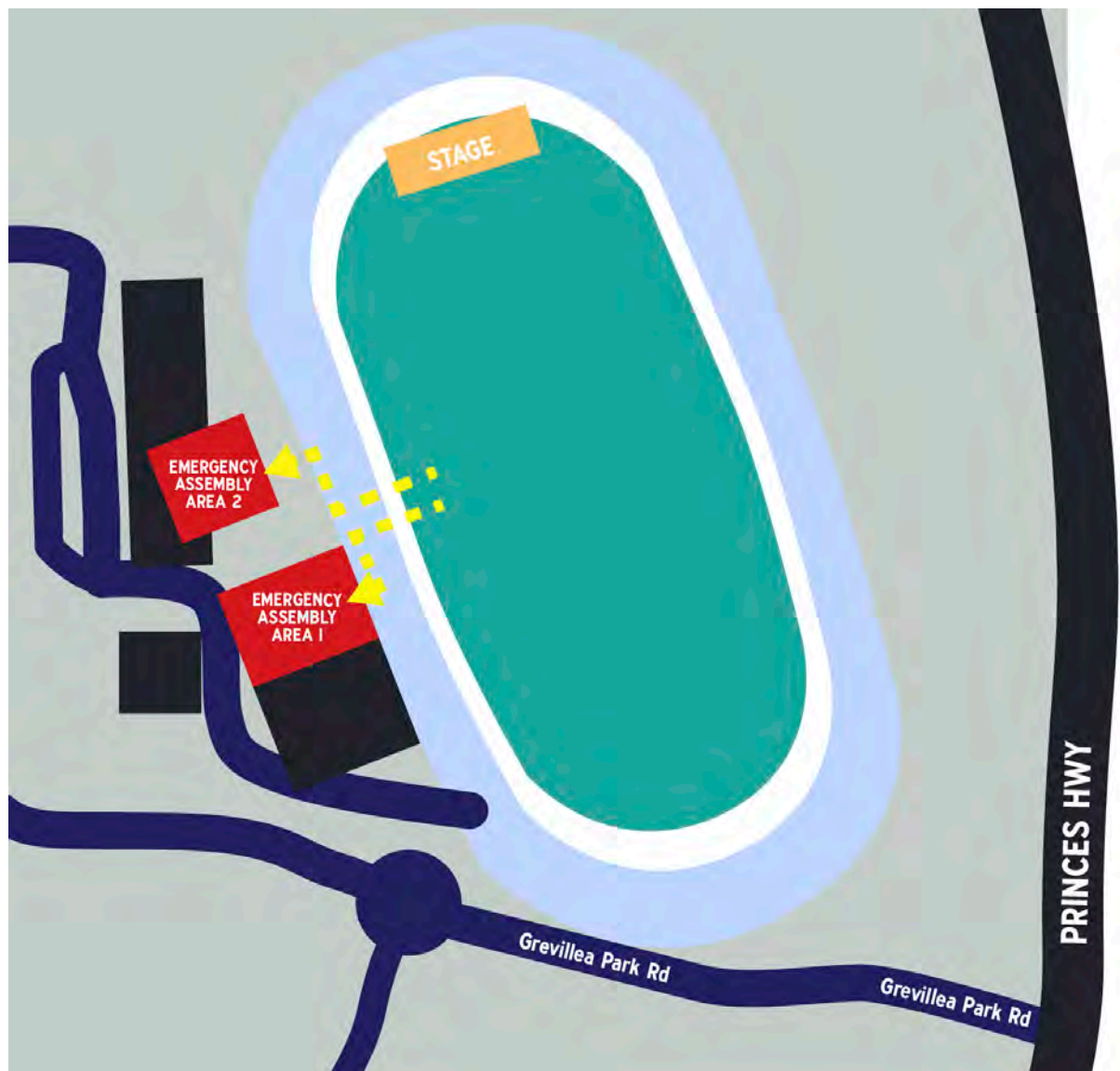


Emergency Evacuation Procedures for Pedestrians Only

Should an emergency arise where it is not safe for patrons to evacuate in their vehicles, the following procedures will be put in place.

Whilst COVID-19 social distancing rules are being enforced; it is recognized that the threat of the emergency to people's lives is greater than the risk of infections from COVID-19.

- Patrons will be advised through their radios from the Site Manager of the threat.
- Then to calmly leave their vehicles and make their way to the closest emergency assembly area whilst following direction from all security/wardens
- An Emergency Evacuation Map will be visible on the stage screen
- We will use the existing hall at the Bulli Showgrounds for Emergency Assembly area No.1 and if need be a second assembly area will be outside of the hall



Attachment 6 – Draft Conditions

Approved Plans and Specifications

- 1 The development shall be implemented substantially in accordance with the details and specifications set out on Drawing 00A3-A-V6 dated 30 June 2020 prepared by Sims Events & Entertainment any details on the application form, and with any supporting information received, except as amended by the conditions specified and imposed hereunder.

General Matters

2 Disability Discrimination Act 1992

This consent does not imply or confer compliance with the requirements of the Disability Discrimination Act 1992.

It is the responsibility of the applicant to guarantee compliance with the requirements of the Disability Discrimination Act 1992. The current Australian Standard AS1428.1 (2009) – Design for Access and Mobility is recommended to be referred for specific design and construction requirements, in order to provide appropriate access to all persons within the building.

3 Occupation Certificate

An Occupation Certificate must be issued by the Principal Certifying Authority prior to the occupation or use of the Stage (Temporary Structure). In issuing an Occupation Certificate, the Principal Certifying Authority must be satisfied that the requirements of section 6.9 of the Environmental Planning and Assessment Act 1979, have been complied with as well as all of the conditions of the Development Consent.

4 Temporary Structures – General Requirements (Stage)

Temporary structures (including the Stage) used for other purposes than entertainment performances are to be installed in accordance with the Australian Building Codes Board “Temporary Structures” Standard 2005.

Prior to the Issue of the Occupation Certificate

5 Appointment of Certifying Authority

As soon as practical after the issue of this consent the person having the benefit of the development consent must: for the purpose of obtaining an Occupation Certificate as required by clause 154 of the Environmental Planning and Assessment Regulation, 2000:

Appoint a Certifying Authority and notify Council in writing of the appointment irrespective of whether Council or an accredited private certifier is appointed; and

Notify Council in writing of their intention to commence work (at least two days’ notice is required).

6 Fire Safety – Fire Hydrant

Prior to the issue of an Occupation Certificate, a fire hydrant must be installed that includes a permanent dual pillar fire hydrant with Stortz fittings complying with AS2419.1-2009 and FRNSW Guidelines is required in accordance with 4.2 Immediate Upgrading Works - page 8 of the BCA report dated 20 December 2018 prepared by BCA Logic.

OR

Prior to the issue of an Occupation Certificate, alternate measures must have been put in place that will satisfy the absence of a dual pillar fire hydrant. These alternate measures must be to the satisfaction of Fire & Rescue NSW (FRNSW).

7 Temporary Structures – Structural Integrity (Stage)

Prior to issue of an Occupation Certificate of the Stage the structural integrity of the structure must be certified by a suitably qualified and accredited Structural Engineer. The Structural Engineer must consider the use of the stage and state that it complies with the requirements contained in ABCB Temporary Structures Standard 2015.

8 **Fire Safety – Portable Fire Extinguisher**

Prior to the issue of an Occupation Certificate, installation portable fire extinguishers for the stage structure in accordance with Australian Building Codes Board “Temporary Structures” Standard 2005.

Prior to the Commencement of the Event

9 **Bond or Bank Guarantee**

As owner of the land, Council requires a \$6150.00 bond or bank guarantee to be made a minimum of 10 days prior to the ‘setting-up’ of the event. This will be released at the completion of the event. The money will be fully refunded except in the following circumstances where additional cost maybe incurred:

- Damage to Council-owned/managed land or property (this includes damage to the ground surface as a result of the proposed activity. If the event is held in wet weather the applicant/event holder will be responsible for the reimbursement to Council for the full costs of all restoration works irrespective of bond held;
- Failure to return any of Council property;
- Non-compliance with conditions of consent; and
- Failure to leave premises in a clean and tidy condition and all waste generated from the event is removed from the site. The applicant is to ensure that any paved surfaces are clean and that barbeques or vehicles (such as mobile food vans) entering the area do not discharge or leak any substances onto Council’s paved areas.

10 **Event Co-ordinator Responsibilities**

The event co-ordinator must:

- a Implement controls to ensure the structural adequacy of installed temporary structures and/or mobile structures for the intended use and that temporary structures and/or mobile structures are installed on ground and/or surfaces which are sufficiently firm and level to sustain the structure while in use.
- b Implement fire safety precautions to manage and deal with the potential threat of fire associated with event activities, including but not limited to evacuation procedures, provision of adequate fire safety equipment/appliances and personnel to initially respond to a fire emergency until fire brigade arrive.
- c Ensure there are sufficient toilets and hand washing facilities to cater for the peak population of the event in accordance with Part 9.3 – Toilet Facilities –Table 1 of Chapter C6 – Events Management of WDCP 2009.

11 **Section 68 Activity Application - Local Government Act 1993**

The submission of an Activity Application under Section 68 of the Local Government Act 1993 is required for events involving any of the following:

Part D – Community Land

- a The construction of a temporary enclosure for the purpose of entertainment.
- b The use of any loudspeaker or other sound amplifying device.
- c Any theatrical, musical or other form of entertainment for the public.

The Activity Approval must be obtained prior to the commencement of the event.

12 **Licence Agreements**

- The applicant must enter into the appropriate sub-licence agreement with Bulli Greyhounds (GBOTA) as they hold a Head Licence with Council for part of the site. Council approval to the sub-licence is required and a copy is required to be submitted to Council’s Property Services Section a minimum of two (2) weeks prior to the event date.
- The applicant is required to abide by the requirements of the Head Licence.
- The event must not conflict with any other event dates in the same location.

13 **Event Notification**

- The applicant must ensure that event notification is satisfied at least one (1) week prior to the date of commencement.
- Notification to residents is to include the notification letter, site map, bump in and bump out dates and contact details which is to be made available to residents throughout the duration of the event.
- In addition to the specified notification map, all properties within the Bulli Brickworks Estate must also be included within the event notification correspondence.
- Evidence of public notification of the event is required to be submitted to Council at least one (1) week prior to the event. This shall include a copy of the information covered by mail out.

14 **Surrounding Licensee/Lessees**

Surrounding Licensee/Lessees may be affected and therefore should be consulted and notified of the proposed event.

15 **Separate Consent Required for Advertising Signage**

This consent does not authorise the erection of any advertising signage. Any such advertising signage will require separate Council approval, in the event that such signage is not exempt development, under Schedule 2 of Wollongong Local Environmental Plan 2009.

Any new application for advertising signage must be submitted to Council in accordance with Chapter C1 – Advertising and Signage Structure of Wollongong Development Control Plan 2009.

16 **Temporary Events - Food**

a **Registration**

The food business is required to be registered with Council. A Food Business Notification Form must be submitted prior to business operations commencing. The appropriate form can be completed on Councils' web page by visiting:

<http://www.wollongong.nsw.gov.au/customerserviceonline/applyforit/Pages/foodpremises.aspx>

Alternatively, contact Council's Regulation and Enforcement Division on (02) 4227 7737 to obtain a registration form.

b **Food Outlets**

Food outlets shall comply with Council's Guidelines for Food Handling at Temporary Events. This document can be found at:

<http://www.wollongong.nsw.gov.au/customerserviceonline/factsheet/Factsheets/Guidelines%20for%20Food%20Handling%20at%20Temporary%20Events.pdf>

Alternatively, contact Council's Regulation and Enforcement Division on (02) 4227 7737 to obtain a copy.

17 **NSW Food Authority**

All Food providers must read the NSW Food Authority Food Handling Guidelines for Temporary Events. Please refer to:

<http://www.foodauthority.nsw.gov.au/retail/markets-and-temporary-events>

18 **Emergency Services**

A minimum of ten days prior to commencement of the event, written advice must be provided to the local Police, Fire brigade and Ambulance service advising them of the event, its duration and frequency and the likely number of visitors and the number of vehicles. Compliance with the requirements of NSW WorkCover Authority, NSW Fire Brigades, NSW Ambulance Services & NSW Police Service, is required at all times.

19 **Location of Services**

The applicant is to investigate the location of services before erecting any marquee tents, stages, structures. It is essential that before any holes are dug, or stakes, pegs, star pickets or bollards are

driven into the ground, a service supply scanner is used to verify that there are no services located within the area. This must be provided to Council prior to the event. Dial before you dig or a service scanner must also be consulted.

20 **Work Cover**

The applicant is to abide by Work Cover regulations: any electrical leads used are to be no more than four (4) metres along the ground. Any electrical items are to be tested and tagged and ensure they hold any localised RCD protection.

The applicant must comply with all Work Cover requirements and the maintenance of necessary licences and insurances.

21 **Public Liability Insurance**

Council requires the applicant to hold and maintain Public Liability Insurance in respect of the land, event and proposed dates including bump-in/bump out in the amount of \$20 million dollars and a copy of the Certificate of Currency of such insurance noting Wollongong City Council's Interests as the owner of the land is to be provided prior to the activity.

22 **Application for Occupation, Use, Disturbance or Work on Footpath/Roadway**

Any occupation, use, disturbance or work on the footpath or road reserve for construction purposes, which is likely to cause an interruption to existing pedestrian and/or vehicular traffic flows requires Council consent under Section 138 of the Roads Act 1993. An application must be submitted and approved by Council prior to the works commencing where it is proposed to carry out activities such as, but not limited to, the following:

- a Digging or disruption to footpath/road reserve surface;
- b Loading or unloading machinery/equipment/deliveries;
- c Installation of a fence or hoarding;
- d Stand mobile crane/plant/concrete pump/materials/waste storage containers;
- e Pumping stormwater from the site to Council's stormwater drains;
- f Installation of services, including water, sewer, gas, stormwater, telecommunications and power;
- g Construction of new vehicular crossings or footpaths;
- h Removal of street trees;
- i Carrying out demolition works.

23 **Site Lighting**

- a Lighting must comply with the requirements of Australian and New Zealand Standards AS/NZS 1158:2007 Lighting for Roads and Public Spaces.
- b All additional lighting installed for the event shall be directed away from nearby dwellings.
- c Mobile lighting towers must be provided within all car parking areas to enhance safety for patrons.

Operational Phases of the Development/Use of the Site

24 **Restricted Hours of Operation**

The hours of operation for the events shall be restricted to:

- Bump in to commence: 2:00pm 30 July 2020
- Event times:
 - 6:00pm to 9:30pm 31 July 2020
 - 6:00pm to 9:30pm 1 August 2020
 - 2:00pm to 5:00pm 2 August 2020
- Bump out to cease by 5:00pm 3 August 2020.

25 **Maximum Number of Vehicles/Patrons**

- A maximum of 400 vehicles are permitted to be on the grass arena within the racetrack throughout the duration of the event.
- A maximum of 2000 patrons are permitted within the event.

26 **Noise Restrictions from Event**

Noise from the event is not to create a nuisance to other park/public space users or adjoining and nearby residents. The use of public address systems, megaphones or other sound reproducing devices shall be restricted so as not the cause offensive noise as defined by the Protection of the Environment Operations Act, 1997.

- Amplified bass music or other noise amplification including individual vehicle sound systems to cease by 9.30pm on 31 July 2020 and 1 August 2020.
- The bass frequency (63 Hz) of the stage amplifier is to have a volume control to limit noise as follows:
 - 75dB(A) at 63 Hz Bass/low frequency as measured at the southernmost vehicle row No.16 on the grass arena.
 - These noise limits apply to the performance of the event. Sound testing prior to the event is required.

27 **Public Address Systems**

The use of public address systems (apart from their use for emergency announcements) shall not be permitted.

28 **Weather Conditions**

The event should not be held where there is a current forecast of **moderate or heavy rain** for the subject area or following a rainfall occurrence where the land is waterlogged. The organiser must liaise with the current lessee of the site, the Bureau of Meteorology (BOM) and the local branch of the State Emergency Service (SES) on the day prior to each scheduled event day regarding weather forecasts and weather warnings affecting the site on the scheduled event day. On occasion when **moderate or heavy rain** is forecast or a warning for flooding has been issued, then the event day must be cancelled.

Should a significant storm occur on the day of the planned event, current lessee of the site in consultation with event organisers must contact relevant weather forecasters and emergency services authorities (BOM, SES) to determine the potential severity and estimated duration of the storm. Information obtained shall be used to determine if the event can continue or be cancelled. This determination shall be made by the current lessee and the organiser.

29 **Event Management Plan**

The applicant is to ensure that the events are undertaken in accordance with the Event Management Plan Version 2 dated 1 June 2020 prepared by Yours and Owls.

30 **Security Management Plan**

The applicant is to ensure the use of the site is conducted in accordance with the Security & Crowd Management Plan Version 3 prepared by Simon Auston & Christophe Galibert.

31 **Security**

Qualified security personnel must be employed for the duration of the event. Duties must include monitoring of entry and exit points, car parking areas and general surveillance to ensure the safety and good behaviour of patrons and assist in the co-ordination of emergency procedures.

User pays police at a rate of 1 per 1000 (or as specified by Wollongong LAC Licensing) must be provided throughout the duration of the event.

32 **Incident Reporting**

The applicant is to implement a systematic reporting method for incidents that have occurred. This should include a written incident reporting manual whereby staff are required to provide written details on the exact nature of the incident and what procedures were implemented to deal with the incident. A copy shall be provided to Council within 21 days following the event.

33 **Emergency Management Plan**

The Emergency Management Plan - Version 1 dated 13 May 2020 prepared by Yours and Owls is to be applied throughout the duration of the event.

- 34 **First Aid**
- First Aid services must be provided for the duration of the event.
 - Fresh water is to be provided at First Aid Stations and public entry/exit points. A sign is to be displayed saying water is available.
- 35 **Emergency Assistance**
- Event signage and event super screens are to display messaging for patrons detailing the emergency hotline number and instructions to quote their car park number/nature of emergency at all times.
- 36 Footpaths shall not be obstructed by temporary structures, staging, equipment, speakers or signage.
- 37 Any proposed structures adjacent to the roadway shall comply with the requirements of AS2890.1 to provide for adequate sight distance.
- 38 **Ingress/Egress Traffic Requirements**
- Ingress
- Vehicles must be directed to enter the site as per the site/circulation plan shown in Section 8.1 of the Traffic Management Plan Version 2 prepared by Reddawn Australia to maximise the potential for off-road vehicle queuing.
- Egress
- Vehicles leaving the site and entering Grevillia Park Road must be released in intervals which coincide with the green signal phase at the Princes Highway/Grevillea Park Road lights. The operator must ensure that queuing on Grevillia Park Road is kept to a minimum to preserve timely access to and from residential properties in the area.
- 39 **Parking and Traffic Marshals**
- Parking and Traffic Marshals shall direct vehicles to appropriate parking areas and ensure safe vehicular and pedestrian movement. All marshals must wear reflective safety vests at all times and be positioned at the entry to the site, and throughout the car parking areas.
- Note: The above condition relates to activities on public land only. Activities outside public land and within the road reserve must be undertaken in accordance with an approved Traffic Control Plan issued under S.138 of the Roads Act a separate application. Any Marshal directing traffic within the Road Reserve must also be RMS Traffic Control accredited.
- 40 **Car Parking Signage and Supervision**
- Sufficient signage and supervision shall be provided by the event operator to ensure that parking is carried out in an orderly and safe manner.
- 41 **Vehicle Access Movement and Allocated Parking**
- Vehicle access movement areas & allocated parking to be outside existing infrastructure within the grass arena. All vehicles shall be kept at a minimum of 5m away from any floodlighting pole or showground infrastructure.
- 42 **Alcohol**
- The event is alcohol free. No alcohol or sale of alcohol is permitted.
- 43 No food or beverages are to be sold and/or supplied in glass containers.
- 44 **Public Access**
- The applicant must ensure that public access is maintained to the area at all times and ensure that public safety is not compromised.
- 45 **Copyright Issues**
- If the event proposes to have live music, a licence will be required from the Australian Performing Rights Association (APRA). Recorded music (either a recording or music video) is generally protected by two types of copyright so if any recorded music is proposed at your event, appropriate licensing will need to be obtained from both APRA and the Phonographic Performance Company of Australia (PPCA).

Further information concerning event licensing requirements may be obtained from Australian Performing Rights Association (APRA) via telephone number (02) 9935 7900 or via the website at: www.apra.com.au.

The Phonographic Performance Company of Australia (PPCA) may also be contacted via telephone number (02) 8569 1111 or via the website at: www.pcca.com.au/licensing.htm for licensing requirements for recorded music.

46 **NSW Rural Fire Service (RFS)**

The proponent shall monitor the NSW RFS website to determine current hazard levels and/or fire outbreaks in the vicinity of the event site.

47 **Loading/Unloading Operations/Activities**

All loading/unloading operations are to take place at all times wholly within the confines of the site or within the road reserve under an approved traffic control plan.

Vehicles must not remain parked on grass areas once unloading/loading has been completed.

48 **Waste Management**

An adequate number of waste receptacles for both general rubbish and recyclable materials shall be placed strategically around the site and collected after the event. Waste shall not be allowed to accumulate on the site and the site shall be left clear of all waste material upon completion of the events.

49 **Waste Removal**

The applicant in their best endeavours is required to ensure the site is clean and tidy after use and that the appropriate method for litter disposal is communicated to attendees of the event. All waste generated by the event must be removed from the site. The applicant must restore the site and any grassed/turfed areas that are damaged as a result of the activity.

The applicant is to ensure that any paved or hard surfaces are clean and that barbeques or mobile food vans or stalls do not discharge or leak any substances onto Council's paved areas, hard surfaces.

50 **Restoration Works**

The applicant should be made responsible for the reimbursement to Council for the costs of restoration works should damage to the ground surface occur as a result of the proposed activity.

51 **Bathroom Cleaning/Sanitising**

The bathroom facilities are to be cleaned at regular intervals including sanitising. Soap and hand sanitiser is to be made available for patrons at all times. A timetable for bathroom cleaning is to be provided.

Notes

1 **Prolonged Rainfall Events**

The applicant is advised that under existing conditions, during heavy downpours and prolonged rainfall events, flooding of the site may occur and it is in the applicant's interest to take all necessary precautions to minimise the risk of property loss and/or damage.