



BUSINESS PAPER

ORDINARY MEETING OF COUNCIL

To be held at 6:00 pm on

Monday 13 September 2021

Council Chambers, Level 10,
Council Administration Building, 41 Burelli Street, Wollongong

(Note: Councillors will be able to attend and participate in this meeting via electronic means in accordance with legislation relating to the COVID-19 pandemic)

Order of Business

- 1 Opening Meeting
- 2 Acknowledgement of Traditional Custodians
- 3 Civic Prayer
- 4 Apologies and Applications for Leave of Absence by Councillors
- 5 Confirmation of Minutes of Ordinary Council Meeting
- 6 Confirmation of Minutes of Extraordinary Ordinary Council Meeting
- 7 Conflicts of Interest
- 8 Petitions and Presentations
- 9 Confirmation of Minutes of Council Committee Meeting
- 10 Public Access Forum
- 11 Call of the Agenda
- 12 Lord Mayoral Minute
- 13 Urgent Items
- 14 Reports to Council
- 15 Reports of Committees
- 16 Items Laid on the Table
- 17 Notices of Motions(s)/Questions with Notice
- 18 Notice of Rescission Motion
- 19 Confidential Business
- 200 Conclusion of Meeting

Members

Lord Mayor –
Councillor Gordon Bradbery AM (Chair)
Deputy Lord Mayor –
Councillor Tania Brown
Councillor Ann Martin
Councillor Cameron Walters
Councillor Cath Blakey
Councillor David Brown
Councillor Dom Figliomeni
Councillor Janice Kershaw
Councillor Jenelle Rimmer
Councillor John Dorahy
Councillor Leigh Colacino
Councillor Mithra Cox

QUORUM – 7 MEMBERS TO BE PRESENT

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CLOSED SESSION

ITEM C1 CONFIDENTIAL: Write Off Debt Following Court Proceedings

Reason for Confidentiality

This report recommends that this item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2)(g) of the Local Government Act, 1993, as the report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.

ITEM C2 CONFIDENTIAL: Performance Review Committee Report – General Manager's Annual Performance Review

Reason for Confidentiality

This report recommends that this item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2)(a) of the Local Government Act, 1993, as the report contains personnel matters concerning particular individuals.

MINUTES

ORDINARY MEETING OF COUNCIL

at 6:00 pm

Monday 2 August 2021

Present

Lord Mayor – Councillor Gordon Bradbery AM (in the Chair)
Deputy Lord Mayor – Councillor Tania Brown
Councillor Ann Martin
Councillor Cameron Walters
Councillor Cath Blakey
Councillor David Brown
Councillor Dom Figliomeni
Councillor Janice Kershaw

Councillor Jenelle Rimmer
Councillor John Dorahy
Councillor Leigh Colacino
Councillor Mithra Cox

In Attendance

General Manager
Director Infrastructure + Works, Connectivity Assets + Liveable City (Acting)
Director Planning + Environment, Future City + Neighbourhoods
Director Corporate Services, Connected + Engaged City
Director Community Services, Creative + Innovative City
Manager Governance + Customer Service
Chief Financial Officer
Manager Property + Recreation
Manager City Strategy
Manager Infrastructure Strategy + Planning
Manager Development Assessment + Certification
Manager Open Space + Environmental Services (Acting)
Manager Community Cultural + Economic Development
Manager Library + Community Services

Greg Doyle
Joanne Page
Linda Davis
Renee Campbell
Kerry Hunt
Todd Hopwood
Brian Jenkins
Lucielle Power
Chris Stewart
Trish McClure
Mark Riordan
Paul Tracey
Sue Savage
Jenny Thompson

Note: Due to current government requirements around social distancing obligations due to the COVID-19 pandemic, all Councillors and staff attended the Meeting of Council via Microsoft Teams. The Lord Mayor and General Manager were present in the Council Chambers for this meeting.

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CONFLICTS OF INTERESTS

Councillor Martin declared a pecuniary conflict of interest in Item 5 – Public Exhibition – Mobile Food Vending Council Policy and Mobile Food Vending Trial, as she is part owner of the Port Kembla Servo Food Truck Bar and while her business is different to the types contained within the report, the food on offer is from food trucks. Councillor Martin advised that she would depart the meeting during debate and voting on the item.

Councillor Figliomeni declared a non-significant, non-pecuniary conflict of interest in Item 5 – Public Exhibition – Mobile Food Vending Council Policy and Mobile Food Vending Trial, as he lives close to the selected site for a mobile food van at Gallipoli Park. Councillor Figliomeni advised he would remain in the meeting for debate and voting on the item.

Councillor Blakey declared a non-significant, non-pecuniary conflict of interest in Item 5 – Public Exhibition – Mobile Food Vending Council Policy and Mobile Food Vending Trial, as she lives close to the selected site for a mobile food van in Neville McKinnon Park. Councillor Blakey advised she would remain in the meeting for debate and voting on the item.

CONFIRMATION OF MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON MONDAY, 19 JULY 2021

564 COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor T Brown that the Minutes of the Ordinary Meeting of Council held on Monday, 19 July 2021 (a copy having been circulated to Councillors) be taken as read and confirmed.

PASSING OF RONALD WILLIAM SHARP

Councillor Blakey wished to note the passing of Mr Ronald William Sharp on 21 July 2021 and express Council's sympathy to Mr Sharp's family. Mr Sharp was a renowned pipe organ builder and the maker of the pipe organ at the Sydney Opera House. Wollongong is fortunate to be the home of another of the pipe organs made by Mr Sharp, located at the Wollongong Town Hall.

PETITION – KING GEORGE V PARK

Councillor Blakey tabled a petition from the King George Bushcare Group, containing 105 signatures from Bushcare volunteers and other concerned parties regarding Council's resolution on 19 July 2021 relating to the King George V Park Master Plan. The letter requests that Council identify a solution to protect established native vegetation at King George V Park and ensure these are not in danger of being cleared with any upgrade of infrastructure associated with the Master Plan.

PUBLIC ACCESS FORUM

ITEM	TITLE	NAME OF SPEAKER
2	Submission to TfNSW – Proposed Bulli and Thirroul Traffic Management Options	John Storer On behalf of Bulli Business Owners Group For Recommendation
2	Submission to TfNSW – Proposed Bulli and Thirroul Traffic Management Options	Cole Hendrigan On behalf of Walk Sydney For Recommendation

- 565 COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Colacino that all speakers be thanked for their presentation and invited to table their notes.

CALL OF THE AGENDA

- 566 COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that the staff recommendations for items 3, 4, then 7 to 15 inclusive, then 17, 18 and 19 be adopted as a block.

ITEM A - LORD MAYORAL MINUTE – RECOGNISING THE ACHIEVEMENTS OF EMMA MCKEON

- 567 COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor Bradbery that -

- 1 Wollongong City Council acknowledges and congratulates all the Australian athletes at the Tokyo Olympic and Para Olympic games for their dedication to achieve international competitive status.
- 2 The City of Wollongong especially acknowledges the outstanding achievements and prowess of Emma McKeon in swimming at the Tokyo Olympics and in international competition. The City of Wollongong acknowledges Emma's preeminent place in Olympic history and congratulates her accordingly on becoming one of the country's greatest swimmers.
- 3 Council requests that by October 2021 the General Manager recommend possible options to recognise Emma McKeon and her achievements, such as the naming of a venue or location in the City and/or an update of the Olympic Wall of Honour in Lang Park. The community be invited to provide input and feedback on options to recognise Emma McKeon.
- 4 Wollongong City Council create an opportunity for Wollongong residents to acknowledge local athletes for their participation and achievements at the Tokyo Olympic and Para Olympic games at a suitable time yet to be determined.
- 5 Council write to the Mayor of Kawasaki, Wollongong's sister city in Japan, acknowledging the work involved in hosting the 2020 Tokyo Olympic games under challenging circumstances.

Variation The variation moved by Councillor Figliomeni (the addition of point 5) was accepted by the mover.

ITEM 1 - COVID-19 ASSISTANCE FOR THE COMMUNITY AND BUSINESS

- 568 COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor Bradbery seconded Councillor T Brown that -

- 1 Council note the range of COVID-19 assistance measures that Council currently has in place, as detailed in this report.
- 2 Council endorse the additional COVID-19 Assistance Package for Community and Business that focuses on those who experience disadvantage and hardship in the community across the entire Wollongong LGA as follows:
 - a Interest on overdue rates and charges for the 2021-2022 first instalment be set to 0% for the period to 30 November 2021, and then revert to the current charge of 6% for the remainder of the year. Interest on overdue rates and charges prior to 2021-2022 remain at 6% for the financial year
 - b Cease legal debt recovery on 2021-2022 rates otherwise required under Council's

- Debt Recovery and Hardship Assistance Policy until 30 November 2021 while continuing to issue all annual, instalment and revised reminder notices to keep ratepayers informed
- c Consideration of requests for deferred payment arrangements for all ratepayers experiencing financial difficulty due to COVID-19 impacts under Council's Debt Recovery and Hardship Assistance Policy for the 2021-2022 financial year
 - d Provide assistance to the community by waiving casual parking fees in targeted off-street parking locations until 31 December 2021
 - e Provide support to sporting groups by waiving fees relating to the provision of sporting facilities for training and competition for the period of 1 July 2021 to 31 December 2021 subject to application and meeting identified criteria
 - f Provide support to fitness trainers, swim schools and surf schools by waiving fees for the period of 1 July 2021 to 31 December 2021
 - g Licensees of community facilities allocated under Council's Allocation of Community Facilities to Community Groups Policy and 355 Committees of Council be provided with the opportunity to apply for financial support for payment of essential outgoings, up to a maximum of \$5,000 per licence, for the 2021-2022 financial year. Provision of assistance to be subject to application and based on an analysis of each applicant's financial capacity
 - h Approve the waiver of outdoor dining fees for the period of 1 July 2021 to 30 June 2022 to support outdoor dining and economic recovery for hospitality businesses within the Local Government Area. Outdoor dining licence holders will still be required to pay the required amount for a Bond
 - i Provide support to its commercial tenants by adhering to the Regulations introduced on 14 July 2021 and, in addition, providing rental waivers and deferrals to eligible tenants for the period of 1 July 2021 to 31 December 2021
 - j Approve the waiver of the first annual inspection and administration fees for food premises and personal grooming businesses for the period of 1 July 2021 to 30 June 2022
 - k Approve an allocation of up to \$200,000 in financial assistance through the provision of small grants to local not-for-profit organisations with the demonstrated capacity to deliver targeted emergency food supply and general care packages for residents experiencing significant hardship
 - l Approve an allocation of \$60,000 in financial assistance through the provision of a Quick Response Grants Program for Community Programs
 - m A program of assistance, including a buy local campaign, extended outdoor dining initiatives and support for creative industries
 - n Note that the City of Wollongong Lord Mayor Relief Fund can be activated to provide additional assistance relevant to the provisions of the Fund.
- 3 Council approve a reduction in the revenue budget of \$1,020,000 and an increase in the expenditure budget of \$940,000 (net variation \$1,960,000 [unfavourable]), to fund the proposed additions to the package of assistance for the community and business in response to the impacts of COVID-19. The additional \$1,960,000 be funded by a transfer from the Strategic Projects Restricted Asset.
- 4 Council develop and deploy an appropriate communications package and community awareness campaign to promote the COVID-19 Assistance Package;
- a Following the development of a suitable communication package, Council provide all organisations, clubs and businesses participating in a lease, rental or commercial function with a letter or email outlining the support options available for their status.

- 5 The General Manager regularly evaluate the effectiveness and community impact of the assistance package on a monthly basis and report findings to Council via future Quarterly Review Statements, to assist Council with oversight of the program.

Variation The variation moved by Councillor Dorahy (the addition of point 4a) was accepted by the mover and seconder.

Variation The variation moved by Councillor D Brown (the replacement of the words "2020-2021 financial year" with "2021-2022 financial year" in point 2g) was accepted by the mover and seconder.

ITEM 2 - SUBMISSION TO TFNSW - PROPOSED BULLI AND THIRROUL TRAFFIC MANAGEMENT OPTIONS

569 COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor Cox seconded Councillor Colacino that delegation be issued to the General Manager to finalise the draft submission for the Transport for NSW 'Bulli and Thirroul Traffic Improvement Proposals' as attached to the report.

ITEM 3 - PUBLIC EXHIBITION - DRAFT CROWN RESERVES PLAN OF MANAGEMENT

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that -

- 1 The draft Crown Reserves Plan of Management be referred to the NSW Department of Planning, Industry and Environment – Crown Lands -
 - a as the landowner, as required by section 39 of the *Local Government Act 1993*; and
 - b for Ministerial consent to exhibit the draft Plan of Management, as required by section 3.23(7)(d) of the *Crown Land Management Act 2016*.
- 2 Following the receipt of approval by the Department as landowner and the Minister's consent, the draft Crown Reserves Plan of Management be exhibited for a minimum period of 42 days.
- 3 A further report be submitted to Council on the results of the public exhibition activities and community feedback received.

ITEM 4 - PUBLIC EXHIBITION - DRAFT WOLLONGONG DCP 2009 - CHAPTER E23: RIPARIAN LAND MANAGEMENT

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that -

- 1 The draft Wollongong Development Control Plan 2009 - Chapter E23 Riparian Land Management be exhibited for a minimum period of 28 days.
- 2 Following the exhibition period, a report outlining the submissions received from the public exhibition process be prepared for Council's consideration.

DEPARTURE OF COUNCILLOR

Due to a disclosed conflict of interest, Councillor Martin departed the meeting at 7:27 pm, and was not involved in the debate nor voting on Item 5. Councillor Martin returned to the meeting at the conclusion of Item 5, the time being 8:10 pm.

ITEM 5 - PUBLIC EXHIBITION - MOBILE FOOD VENDING COUNCIL POLICY AND MOBILE FOOD VENDING TRIAL

570 COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor Cox seconded Councillor Figliomeni that -

- 1 Council approve the draft Mobile Food Vending Council Policy to be placed on public exhibition from 1 September 2021 for a period of not less than three months.
- 2 Council approve the Mobile Food Vending trial to take place for a period up to 12 months including Summer 2021/2022.
- 3 Dobbie Reserve, Bellambi is removed from the proposed list of locations.
- 4 MM Beach be re-assessed and subject to an analysis of manageable risk, be included as a site for a mobile food van.
- 5 A food van in the Bellambi Point area, yet to be identified, be considered.
- 6 The Towradgi Road option be reconsidered, taking into account Councillors' recommendations that it should be located in the Towradgi Beach car park.
- 7 The Assessment Panel include one external member.
- 8 Progress reports be provided to Council on a quarterly basis.

Variation The variation moved by Councillor Figliomeni (the addition of point 4) was accepted by the mover.

Variation The variations moved by Councillor Kershaw (the replacement of the words "for a maximum of 12 months anticipated to commence over Summer 2021/2022" with "for a period up to 12 months including Summer 2021/2022" in point 2, and the addition of points 5, 6 and 8 were accepted by the mover and seconder.

Variation The variation moved by Councillor Dorahy (the addition of point 7) was accepted by the mover and seconder.

ITEM 6 - PUBLIC EXHIBITION - OUTDOOR DINING COUNCIL POLICY

571 COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor T Brown seconded Councillor D Brown that Council -

- 1 Endorse the draft Outdoor Dining Council Policy to be placed on public exhibition from 9 August to 11 October 2021.
- 2 Support the investigation and where feasible, the implementation of the Streamlined Outdoor Dining Approvals process as supported by the NSW Government.
- 3 Formally request that Service NSW consider including Wollongong LGA in its trial approval process.

ITEM 7 - PUBLIC EXHIBITION - PESTICIDES NOTIFICATION PLAN - COUNCIL POLICY

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that the draft 2021 Pesticides Notification Plan Council Policy be placed on public exhibition for a minimum 28 days and then reported back to Council.

ITEM 8 - POST EXHIBITION - DRAFT CHILD SAFE COUNCIL POLICY

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that Council adopt the Child Safe Council Policy.

ITEM 9 - POST EXHIBITION - WOLLONGONG CITY-WIDE DEVELOPMENT CONTRIBUTIONS PLAN 2021

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that the Wollongong City-Wide Development Contributions Plan (2021) be adopted.

ITEM 10 - POST EXHIBITION - DRAFT NEIGHBOURHOOD PLAN FOR LOT 1 DP 1228329 BONG BONG ROAD, HUNTLEY

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that -

- 1 The Neighbourhood Plan for Lot 1 DP 1228329 and part of Lot 2 DP 1228329 Bong Bong Road, Huntley be adopted as an amendment to the Hayes Lane West Neighbourhood Plan as part of the Wollongong DCP 2009 – Chapter D16 West Dapto Release Area.
- 2 A Development Control Plan adoption notice be published on Council's website advising of the decision.

ITEM 11 - PROPOSED ACQUISITION OF PART LOT 1 DP 1207666 FOR ROAD WIDENING PURPOSES FOR BONG BONG ROAD AND STATION STREET DAPTO TRAFFIC LIGHT PROJECT

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that -

- 1 Council acquire by authority contained within Section 177 of the *Roads Act 1993*, part Lot 1 DP 1207666, comprising an area of approximately 12.321sqm as a stratum lot limited in height to RL 15.400m and unlimited in depth on the corner of Bong Bong Road and Station Street, Dapto for the purposes of road widening (subject to Final Plan of Acquisition).

- 2 Compensation be paid to the owner in the amount of \$1,210 (GST inclusive).
- 3 Council be responsible for all costs including valuation, transfer and legal costs associated with the acquisition of the subject land.
- 4 Upon acquisition being finalised, the land be dedicated as public road pursuant to Section 10 of the *Roads Act 1993*.
- 5 The General Manager be granted authority to sign any documentation to give effect to this resolution.
- 6 Council grant authority for the use of the Common Seal of Council on all documents relevant to this matter, should it be required to give effect to this resolution.

ITEM 12 - AMENDMENT TO COUNCIL MEETING DATES

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that Council adopt the 2021-22 Council Meeting Cycle as shown in the attachment to the report.

ITEM 13 - 2020-21 ANNUAL REPORT ON ACTIVITIES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that Council note the 2020-21 Annual Report on the Activities of the Audit, Risk and Improvement Committee.

ITEM 14 - AUDIT, RISK AND IMPROVEMENT COMMITTEE - EXTENSION OF TERM - CATHERINE HUDSON

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that the term of Ms Catherine Hudson as an independent member of the Audit, Risk and Improvement Committee be extended for the period up to 30 September 2022.

ITEM 15 - DRAFT QUARTERLY REVIEW STATEMENT JUNE 2021

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that the draft Quarterly Review Statement June 2021 be adopted.

ITEM 16 - IPART REVIEW OF RATE PEG TO INCLUDE POPULATION GROWTH

572 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Rimmer that Council make a submission as attached to the IPART Review of the Rate Peg to include Population Growth draft Report June 2021.

ITEM 17 - PRE-AUDIT RUSH FINANCIALS - 30 JUNE 2021

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that -

- 1 The financials be received and noted.
- 2 That \$5M be transferred to the Property Investment Fund and \$10.6M be transferred to the Strategic Projects Restricted Asset from the improved funds result of \$15.6M.

ITEM 18 - STATEMENT OF INVESTMENT - JUNE 2021

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that Council receive the Statement of Investment for June 2021.

ITEM 19 - CITY OF WOLLONGONG TRAFFIC COMMITTEE MINUTES OF MEETING HELD 13 JULY 2021

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 566)

COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that in accordance with the powers delegated to Council, the Minutes and Recommendations of the Wollongong Traffic Committee meeting held on 13 July 2021 in relation to Regulation of Traffic be adopted.

ITEM 20 - NOTICE OF MOTION - COUNCILLOR TANIA BROWN - A CONNECTED CITY

573 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor T Brown seconded Councillor Rimmer that -

- 1 Staff investigate the feasibility of installing mobile charging stations at key locations across the city in high pedestrian traffic areas, such as parks and beaches.
- 2 A report or briefing be provided back to Council by February 2022 on feasibility, implications, costs and potential timeline if applicable.

Variation The variation moved by Councillor Bradbery (the replacement of the words "December 2021" with "February 2022" in point 2) was accepted by the mover and seconder.

ITEM 21 - NOTICE OF MOTION - COUNCILLOR MITHRA COX - GUIDELINES FOR THE INSTALLATION OF PEDESTRIAN CROSSINGS

574 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor Cox seconded Councillor T Brown that Council -

- 1 Note that Transport for NSW has advised that councils have discretion to install pedestrian facilities on council roads.
- 2 Commit to implementing the Movement and Place Framework developed by Transport for NSW, that would enable pedestrian prioritised crossings around schools, high streets and other high pedestrian areas.

THE MEETING CONCLUDED AT 8:39 PM

Confirmed as a correct record of proceedings at the Ordinary Meeting of the Council of the City of Wollongong held on Monday 13 September 2021.

Chairperson

ITEM A

LORD MAYORAL MINUTE - ROAD INFRASTRUCTURE BETWEEN DAPTO, WEST DAPTO AND THE M1 MOTORWAY

The provision of M1 Motorway access is very important for the existing areas in Dapto as well as to support the ongoing growth of the West Dapto Urban Release Area (WDURA) which is expected to be home for an additional 56,500 people by around 2060.

As part of master planning work for the WDURA, Council has been working with Transport for NSW (TfNSW) to develop a high-level strategy for access to/from the M1 motorway. The M1 Motorway is the responsibility of TfNSW.

The imminent completion of the Albion Park Rail Bypass (APRB) will provide a motorway standard road between Yallah and Oak Flats, however no southbound access will be provided for motorists from the wider Dapto/West Dapto area. These motorists will be required to use the existing Princes Highway through Albion Park Rail, albeit at an improved level of service to that prior to the APRB being implemented.

It is understood that the final Stage 3 of the APRB will include a full interchange at Tallawarra, including a southbound on-ramp to the M1 Motorway which would cater for southbound Dapto traffic. The timeframe for implementation of this final stage has not been announced by TfNSW. This does not address the interim (and unknown) period of inconvenience for Dapto residents who wish to travel south to destinations via the M1 motorway.

With the growth at West Dapto, demand for access to/from the south via the existing Princes Highway will continue to increase, with the associated rise in congestion, delays and road safety concerns. It is critical that TfNSW plan and commit to deliver additional south-facing M1 ramps north of Tallawarra.

RECOMMENDATION

Council request that Transport for NSW engage with Council Officers to expedite an integrated plan and strategy for the construction of direct road connections and appropriate infrastructure between the West Dapto Urban Release Area (WDURA) and the M1 Motorway. The priority should be the southbound direct access to the M1 due to the imminent completion of the Albion Park Rail Bypass which at present limits the WDURA access to the M1 via the Princess Highway only.

ATTACHMENTS

There are no attachments for this report.

ITEM 1

LITERATURE REVIEW OF LEAD AND OTHER HEAVY METALS IN THE WOLLONGONG LOCAL GOVERNMENT AREA

The Lead and other Heavy Metals Working Group comprising representatives from the NSW Environment Protection Authority (EPA), NSW Health and Council have been coordinating a literature review of all existing published environmental information on this issue.

The literature review was undertaken to develop an evidence base to guide future decision making and identify any gaps in current knowledge. The literature review aims to inform the working group in developing strategies to address contamination issues, should the need be identified. Given the historical uses and available literature, the review was focussed on the Port Kembla area. The project is being led by the EPA and is funded from the Port Kembla Community Investment Fund (PKCIF).

A final report on the literature review undertaken by Uniquist has been received by the relevant agencies. The report concludes that there is opportunity for further investigation and analysis into cadmium in soils and health risk assessment on houses for a range of heavy metals within one kilometre of the former copper smelter at Port Kembla.

The literature review was released by the EPA on 9 August 2021 via the EPA's website and to the media. Residents in the Port Kembla area within the vicinity of the former smelter site were also advised in writing of this release.

In response to the report's recommendations, the EPA has committed to undertaking soil testing to address any data gaps. The EPA will also offer voluntary soil testing to residents. The NSW Health preferred approach is to use existing blood lead level surveillance programs to determine exposure and health risks from lead in the Wollongong area. Whilst the EPA is the lead agency for the review and subsequent testing program, Council will support engagement activities that may be undertaken.

The EPA is complementing the release of the literature review with a multi-lingual education campaign. It is recognised that this is an issue known to many longer-term residents, therefore the promotions are aimed at new residents to the area.

RECOMMENDATION

The information in this report be noted.

REPORT AUTHORISATIONS

Report of: Chris Stewart, Manager City Strategy

Authorised by: Linda Davis, Director Planning + Environment - Future City + Neighbourhoods

ATTACHMENTS

- 1 Extract Summary from Literature Review of the Levels of Lead and Other Heavy Metals in Soil and Roof Dust in Wollongong and Measures to Manage any Associated Health Risk - 29 June 2020

BACKGROUND

On 3 August 2015, Council considered a Notice of Motion regarding lead and heavy metal contamination from industry and its impact on public and environmental health. Council resolved to work with the EPA and NSW Health to prepare information for the community on this matter and consider a taskforce to review and propose actions.

A Lead and other Heavy Metals Working Group was established in late 2015 comprising representatives from the EPA, NSW Health and Council. The purpose of this group is to understand what has been done in the past and to determine what, if any, future actions are required to further address heavy metal contamination in the Wollongong Local Government Area, particularly where human health risks are identified.

Legacy contamination resulting from Wollongong's industrial history has been extensively studied in the past. Based on these studies, no major remediation programs were previously proposed.

At its meeting on 29 May 2017, Council considered a report on 'Contamination and DCP Chapter Updates: for Exhibition' and resolved (in part) -

- 2 *Note that an independent review of information relating to lead and other heavy metals will be undertaken and the review and recommendations will be reported to a future meeting of Council.*

In 2018, the EPA, in consultation with the working group, engaged Uniquist (University of Queensland) to undertake the literature review. Uniquist were approached as preferred supplier due to their experience in undertaking work for the EPA Lead Expert Working Group regarding lead exposure management for the suburbs surrounding the former Pasminco lead smelter (Newcastle area). The review was led by Associate Professor Noller PhD who has had significant experience in the field of environmental chemistry and industrial toxicology for the past 40 years.

In accordance with the project brief the scope of works for the literature review was to -

- 1 *Seek information from the Port Kembla Pollution Meeting, Port Kembla Harbour Environment Group and other relevant stakeholders that may be available that should be considered under (2) below.*
- 2 *Undertake a comprehensive independent review and analysis of information in relation to the Wollongong LGA and –*
 - *The levels and distribution of heavy metals in soils and roof dust*
 - *Lead in air*
 - *Blood lead levels*
 - *Any associated strategies / measures to manage human exposure and prevent / minimise human health risks**This review should include a detailed commentary and analysis of -*
 - *The information against relevant, contemporary national and international Australia guidelines. Australian guidelines include the National Health & Medical Research Council and National Environment Protection Council*
 - *The rationale for the guidelines used to interpret information*
 - *The extent and limitations of the data and information available*
- 3 *Provide an Independent Review Report with recommendations concerning the abovementioned tasks.*

The scope of the literature review did not include the commissioning of new sampling, testing or data.

Since the engagement of Uniquist the project has experienced some delay, notably due to resource diversion to deal with the COVID-19 pandemic. A final report has been received from Uniquist and its content and recommendations are discussed below.

PROPOSAL

The final report entitled - *Literature review of the levels of lead and other heavy metals in soil and roof dust in Wollongong and measures to manage any associated health risks* (Attachment 1) encompassed analysis of the following types of documents -

- Scientific papers published in peer reviewed journals (predominantly on soil, dust and blood lead levels, as well as mapping locally and measurement methods globally and review of the Working Group)
- Thesis studies from UoW
- Presentations from community meetings

- Standards and regulatory guidance documents (including Fact Sheets) for NSW, the Australian government and overseas
- Company technical reports on environmental studies on the Port Kembla sites to meet regulatory requirements
- Government initiated technical studies / reports on the local area and specific materials
- Lead and other Heavy Metal Contamination documents.

The collected data was compared against relevant, contemporary national and international guidelines. These include the National Health & Medical Research Council and National Environment Protection Council guidelines that are listed in the *NSW Contaminated Land Management Act 1997* (CLM Act), together with aspects of sampling and reporting for site contamination and managing contaminated land.

The report concludes that levels of total lead, and possibly cadmium, in soils may be above recognised Health Investigation Levels (HILs) for residential land uses in sites previously sampled close to the former copper smelter site (generally less than 1 km).

The presence of heavy metals including arsenic, lead, copper and cadmium in house (roof) dust were also reported in previous studies. These levels can vary depending on the age, location and construction of the house. The highest levels were within generally 1km of the former copper smelter. There are no standards (HILs) that allow the levels of these metals to be assessed.

Recommendations of literature review report

The literature review report makes the following recommendations -

- 1 Undertake measurement of both total and bioaccessible (gastro-intestinal - sieved at < 250µm) assay concentration of cadmium in soils <1km from the former smelter location to establish site specific data for more accurate comparison with the HIL A criteria.
- 2 Develop a methodology that will enable performing a health risk assessment on houses within 1km of the former copper smelter by screening using of floor wipe concentrations together with soil and house dust for total and bioaccessible (gastro-intestinal-sieved at < 250µm) assay for arsenic, cadmium and lead concentrations that can be inputted to the IEUBK model to predict blood lead of children and dose calculations for arsenic and cadmium.

In response to recommendation 1, the EPA has advised that they will undertake soil testing to address any data gaps. The EPA will also offer voluntary soil testing to residents.

In relation to recommendation 2, NSW Health's preferred approach is to use existing blood lead level surveillance programs to determine exposure and health risks as opposed to creating a health risk exposure model.

Surrender of Port Kembla Copper Environment Protection Licence

The former Port Kembla copper smelter site is currently regulated by the EPA under Environment Protection Licence (EPL 1753). Smelting and refining operations at the site ceased in 2003 with demolition works undertaken in 2014. Port Kembla Copper (PKC) operated the smelter between 2000-2003 and continue to operate a wastewater treatment plant (WTP) for the treatment of surface waters generated onsite during rainfall.

Separate to the literature review, the EPA has advised that PKC is seeking to surrender its EPL for the site. As part of a licence surrender process, the EPA is requesting that PKC address all reasonably foreseeable environmental risks associated with the former smelter including any ongoing environmental impacts. PKC is undertaking a range of onsite/offsite investigatory work to help inform any management strategies that may be required, including additional soil and indoor dust quality investigations that are proposed to commence shortly subject to Covid restrictions. At the request of the EPA, PKC has also engaged a Contaminated Site Auditor accredited under the CLM Act to provide independent advice.

This process is being led by PKC and the EPA. Council's role in this process is minimal.

Next steps

The EPA is complementing the release of the literature review with a multi-lingual education campaign. A factsheet on 'living safely with lead' has been sent to Port Kembla residents, in addition to comprehensive information being made available on the EPA website. This will be promoted to the community over the next few months.

Whilst the EPA is lead agency for the review and subsequent testing program, Council will support engagement activities that may be undertaken as appropriate.

CONSULTATION AND COMMUNICATION

EPA prepared a communications strategy to guide their consultation and communication actions. To date these actions have included -

- dedicated webpage on the EPA website
- proactive media release, alerting residents to the report and the need to be lead-safe when gardening or renovating website updates
- letter-box drop in the area, to let residents know about the study and to remind them of the need to be lead-safe when gardening or renovating

A community drop-in to answer questions from the community staffed by EPA and Council was originally intended, as well as meetings with the Port Kembla Pollution Meeting and Port Kembla Harbour Environment Group and other relevant stakeholders to discuss the project. Due to the current COVID-19 restrictions, face to face engagement has not been able to progress.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 5 "We have a healthy community in a liveable city". It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2020-21
Strategy	4 Year Action	Annual Deliverables
5.1.1 We work in partnership to build on opportunities to strengthen vulnerable communities	5.1.1.2 Continue to undertake social, land use and environmental planning activities that assists in service planning	Assist the NSW Environment Protection Authority (EPA) to undertake the Wollongong Local Government Area land contamination literature review

RISK MANAGEMENT

Any findings from the soil testing to be undertaken by the EPA or investigations by PKC will need to be considered in the context of relevant notations on the section 10.7 Planning Certificates for affected properties.

The results of soil testing on Council lands will need to be reviewed and risk management and/or remediation options explored as determined appropriate.

FINANCIAL IMPLICATIONS

Currently there are no financial implications related to the literature review, costs for the consultant to undertake the work have been funded from the PKCIF.

The investigations and analysis as per the recommendations in the report provided by the consultant will require funding, should they proceed. It is the view of Council staff that funding for this work should be borne by the polluter or at the state level because heavy metal deposition resulted from industry that was and is regulated by the EPA.

Any remediation or risk management works on Council land, in response to the findings from the PKC investigation, will require funding, coordination and resourcing. Staff are unable to predict the nature, scale and/or cost of these works at this stage.

CONCLUSION

The final report on the *Literature review of the levels of lead and other heavy metals in soil and roof dust in Wollongong and measures to manage any associated health risks* has been received by the Lead and other Heavy Metals Working Group. The report consolidates all previous studies on the presence of lead and other heavy metals in the region. The report concludes that there is opportunity for further investigation and analysis into cadmium in soils and health risk assessment on houses for a range of heavy metals within one kilometre of the former copper smelter at Port Kembla.

In response to the report the EPA has committed to undertake soil testing to address any data gaps and offer voluntary soil testing to residents. The NSW Health preferred approach is to use existing blood lead level surveillance programs to determine exposure and health risks from lead in the Wollongong area.

Further to the Council resolution made on 29 May 2017, it is recommended that Council note receipt of this report and findings of the literature review.

NSW Environment Protection Authority

Project No: C03750-001

29 June 2020

Prepared by: Professor Barry Noller

Literature review of the levels of lead and other heavy metals in soil and roof dust in Wollongong and measures to manage any associated health risks



1. Summary

The NSW Environment Protection Authority (EPA) has sought the services of a consultant to undertake a literature review and prepare a report on the key legacy contamination issues in the Port Kembla area from lead, other heavy metals (cadmium, copper and zinc), and arsenic in soil and associated human exposure.

Information has been generated from the Working Group but no meeting has yet been held with the Port Kembla Pollution Meeting, Port Kembla Harbour Environment Group and other relevant stakeholders due to the unprecedented COVID-19 related events. All reports, papers and internet listed in Schedule A were examined as were several papers and reports from past and recent literature.

The comprehensive independent review and analysis of information was undertaken in relation to the Wollongong LGA on levels and distribution of heavy metals and arsenic in soils and roof dust, lead in air, blood lead levels (BLLs) and associated strategies/measures to manage human exposure and prevent/minimise human health risks.

The review has considered the available information and data for the Port Kembla area. The data is compared against relevant, contemporary national Australia and international guidelines. These include the National Health & Medical Research Council and National Environment Protection Council guidelines that are listed in the NSW Contaminated Land Management Act 1997 (CLM Act) (listed in Appendix C of this report), together with aspects of sampling and reporting for site contamination and managing contaminated land.

The rationale for the guidelines used to interpret information has been achieved by following the current NEPM practices for soil and air, the NHMRC, the enHealth Human Risk assessment methodology, ANZECC/ARMCANZ (2000)/ANZG (2018) for water and sediment and making reference to FSANZ food guidelines. Some application of overseas guidelines was appropriate in the absence of suitable Australian guidelines, including the USEPA house clearance standards (2001) and the German air pollution control regulation TA LUFT (TA LUFT, 1990, 1999) and New Zealand guidelines (2001). Best practice is achieved if the health risk assessment approach of enHealth (2012) is followed with guidance of NEPM (NEPC 2013) and the NHMRC (2016) by using their standardised procedures, including those of Standards Australia. In the absence of Australian guidelines or standards, those from overseas are used.

This independent review report makes the following conclusions:

Soil

- The highest arsenic copper and zinc total concentrations do not exceed HIL A when plotted vs. distance from the copper smelter.
- Total lead concentration exceeds HIL A when <1km from the smelter but testing with a proper bioaccessibility (gastro-intestinal) assay is likely to confirm the finding that 0.1M Hydrochloric acid extractable lead concentration could show no exceedances of HIL A for all samples excluding the highest slag sample S58.
- Based on some of 22 samples total cadmium concentration above detection limit exceeding HIL A, further investigation of cadmium in soil, as collected by Jafari (2009) is warranted and should include both total and bioaccessible cadmium to enable a complete health risk assessment to be undertaken.

House dust

- House dust samples collected from houses between 1992 and 1997 as accumulated roof dust, ceiling, wall vent and crack dust, floor and carpet dust, shelves and window sills showed highest concentrations of lead and arsenic in house dusts between 0.3 and 1.0km from the copper smelter (Willison, 1993). Although lead in house dust is recognised as one of the best predictors of childhood exposure to lead poisoning, it remains least understood as no data set exists from Port Kembla.

There is no data available measured via a health risk based guideline to identify if dust in houses within 1km of the former copper smelter at Port Kembla is a potential health risk, or from lead paint.

- The houses within 1km of the former copper smelter need to be screened by using of floor wipe concentrations together with soil and house dust for total and bioaccessible lead concentrations that can be inputted to the IEUBK model to predict blood lead of children.

Lead in air

- Monitoring of lead in air particulates is of limited importance for health risk assessment as the fraction collected as PM₁₀ (10 µm diameter) that enter the bronchial tubes only constitutes 5% of exposure dose. The apparent importance of monitoring airborne PM₁₀ for lead is outweighed by the need to have data which explains contribution to dose from the ingestion exposure pathways.

Blood lead levels

- Since the copper smelter operations have ceased it is unlikely that fall-out dust deposition is likely to reach significant levels as occurred during the operational phase at Port Kembla. However, reconstitution and remobilisation of historical dust deposition in soil through undertaking earthworks or renovation of older houses may occur.
- Since 1994, there has been no community BLL survey at Port Kembla. Since 2016, the NHMRC recommended that if BLL is greater than 5µg/dL, the source of exposure should be investigated and reduced, particularly if the person is a child or pregnant woman. Investigating the source of exposure where BLLs are greater than 5µg/dL will reduce the risk to individuals, particularly children (NHMRC, 2016).
- The US EPA IEUBK model is considered suitable at Tier 2 for assessing risks from lead and can be applied for predicting blood lead on children who are exposed to lead from soil and house dust (Section 3.6.4; NEPC 2013, Schedule B4).

Any associated strategies/measures to manage human exposure and prevent/minimise human health risks

Key details of relevance to the Port Kembla case were identified as follows:

- Reduction of lead in air and BLL is a basis for closure on site. A lead budget gives an estimate of total lead in the environment to map the fate.
 - Remediation is based on removal of lead and/or prevent its dispersion and re-entrainment in air.
 - Assessing effects on people require guidelines that are based on human health risk assessment.
 - There is a common observation that highest surface soil within 2km of smelter and accompanies highest child BLL.
- Utilisation of appropriate techniques at houses including indoor lead flux and passive wipe methods in houses and measurement of bioaccessibility in soil and dust for hazard assessment including dose response, and BLL for exposure assessment, enables effective application of health risk assessment.
- Lack of capability to identify sources of lead is dependent on insufficient range of analytical techniques being used.
- House study for health risk assessment together with IEUBK model to predict BLL of children requires site specific soil and dust levels using.

The extent and limitations of the data and information available

Appropriateness of guidelines and lack thereof

- House dust assessment lacks an appropriate health risk based method that can be applied routinely at locations like Port Kembla. In the absence of validated guidelines, estimates based on exposure are required to identify if the surface wipe criteria are valid to assess the health risk from dust in houses.

Analytical methods

- House dust health risk assessment stands out as an area requiring further development of methodology, particularly for arsenic and cadmium.

Limited data collection and routine monitoring

- The data limitation for the environmental and health studies conducted at the Wollongong LGA in the 1990s or earlier reflects the importance of maintaining a level of monitoring that will enable health risk assessment to be performed.

Insufficient selectivity of analytical techniques

- Synchrotron X-ray absorption (XAS) analysis, in contrast to lead isotope ratios, shows resolution of lead source at Mt Isa based on compound composition differences in environmental samples. This approach will assist in undertaking more accurate human health risk assessment.

Recommendations

The following recommendations from this independent review report are made:

1. Undertake measurement of both total and bioaccessible (gastro-intestinal- sieved at < 250µm) assay concentration of cadmium in soils <1km from the former smelter location to establish site specific data for more accurate comparison with the HIL A criteria.
2. Develop a methodology that will enable performing a health risk assessment on houses within 1km of the former copper smelter by screening using of floor wipe concentrations together with soil and house dust for total and bioaccessible (gastro-intestinal-sieved at < 250µm) assay for arsenic, cadmium and lead concentrations that can be inputted to the IEUBK model to predict blood lead of children and dose calculations for arsenic and cadmium.

ITEM 2 DELEGATION TO THE GENERAL MANAGER

A review of the General Manager's Delegation has recently been undertaken. This report provides a summary of the review of the General Manager's Delegation and provides commentary on a draft Instrument of Delegation to the General Manager that is presented to Council for consideration.

RECOMMENDATION

- 1 Any previous delegation to the General Manager be revoked.
- 2 Council delegate to the General Manager the "General Manager's Delegation (Instrument of Delegation)" attached as Attachment A.

REPORT AUTHORISATIONS

Report of: Todd Hopwood, Manager Governance and Customer Service
Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

ATTACHMENTS

- 1 Draft Instrument of Delegation to the General Manager

BACKGROUND

The wording of the current delegation to the General Manager, was adopted 3 September 2018 and is as follows:

1. *Council delegate to the General Manager all delegable functions of the Council, but excluding:*
 - a. *Those functions specified in clauses (a) to (u) of section 377 (1) of the Local Government Act 1993*
 - b. *The granting of leases of Council property where the total lease rental payable to Council for the term of the lease is more than \$1M (including GST)*
 - c. *The granting of leases of Council property where the term of the lease is for 10 years or more*
 - d. *The acceptance of tenders required to be invited pursuant to section 55 of the Local Government Act 1993 as at the date of this delegation*
2. *Council fix the amount of \$3,000, as the amount above which any individual rate charge or debt owed to the Council may be written off only by resolution of the Council pursuant to clauses 131(1) and 213(2) of the Local Government (General) Regulation 2005.*

In general, the current wording of the delegation to the General Manager is comprehensive, with only a small number of exclusions. The local Government Act was amended in 2019 to lift the tender threshold to \$250,000. However the words "*as at the date of this delegation*" in clause 1(d) had the effect of maintaining the delegation to the General Manager at \$150,000 in relation to Tenders.

The proposed amendments were presented to the June meeting of Council's Audit Risk and Improvement Committee and the Committee endorsed the amended delegation being presented to council at the earliest opportunity.

PROPOSAL

To inform the next iteration of the delegation to the General Manager, a review has been undertaken in relation to delegations provided to General Managers of other councils of a similar size and nature as Wollongong City Council.

Following the review, it is proposed to recommend a varied delegation in the following areas:

- Value of tenders that can be accepted by the General Manager
- The amount above which Council must resolve to write off rate charges or debts
- Permanently approve increased delegations during Christmas shutdowns and caretaker periods prior to each election

The review of the delegations provided to the General Managers of the 13 largest councils in New South Wales is summarised below:

Council	Limit on Acceptance of Tenders	Limit on Writing off Debt
Canterbury-Bankstown	Up to \$2 Million	Up to \$10k
Blacktown	Up to \$250k Up to \$500k for “transformational Program” tenders	Up to \$10k
Central Coast	No limit	
Northern Beaches	No limit	Up to \$20k
Parramatta	Up to \$250k	
City of Sydney	Up to \$5 Million	Up to \$100k
Cumberland	Up to \$500k	Up to \$10k
Sutherland	No limit	Up to \$10k
Liverpool	Up to \$2 Million	Up to \$20k
Wollongong	Up to \$150k	Up to \$3k
Fairfield	No Limit	
Penrith	No Limit	Up to \$2k
Lake Macquarie	No Limit	Up to \$5k

Procurement (Tender) Delegations

Of the 12 other councils compared, six councils have no limit on the value of tenders the General Manager can accept, one council sets a \$5Million limit, two set a limit of \$2Million, one sets a limit of \$500k, and two councils set the limit at the \$250k tender threshold in the legislation.

It is important to note two things in relation to General Managers who have no limit on their delegations in relation to tenders. Firstly, they are still bound by the limitations to accepting tenders in s377(i) of the Act that requires a council resolution for the *“acceptance of tenders to provide services currently provided by members of staff of the council”*, i.e. outsourcing.

Secondly, the General Manager is not obliged to consider every tender and staff at those councils have advised that the General Manager often refer tenders to the Council for consideration, based on their own informal risk assessment, or perception of controversy and Councillor interest.

The above information generally shows that the majority of large councils delegate to the General Manager/CEO a value well above the tender threshold or place no limit at all. This is because larger councils generally have more Tenders/contracts that are of a large value and there are significant efficiency gains in having tenders signed off at General Manager/CEO level.

Impact of a Low Tender Threshold in the Delegation

There is a significant gain in efficiency that can occur in having the General Manager sign off on a tender as opposed to the Council. These efficiencies are generally time related and caused by the fixed timetables and lead times that come with the requirement to write council reports to obtain a resolution to approve acceptance of a tender.

In the last 2 years Council has undertaken 75 tenders. Provided below is the number of tenders (and cumulative value) broken up within common value thresholds that could be used to set the delegation to the General Manager for accepting tenders.

Tender Value	Number of Tenders	Cumulative % Tenders conducted	Total Value	Cumulative % total of spend
Up to \$250,000	22	29.3%	\$3,808,785	6.5%
\$250,000 to \$499,999	24	61.3%	\$8,338,556	20.7%
\$500,000 to \$999,999	16	82.7%	\$11,231,075	39.9%
\$1,000,000 to \$4,999,999	11	97.3%	\$18,635,333	71.7%
Above \$5,000,000	2	100%	\$16,546,073	100%

If a tender is approved by the General Manager as opposed to Council, this will create time savings and administrative efficiencies. It is estimated that on average the decision-making process could be reduced by 4-6 weeks for tenders approved by the General Manager.

In addition, it will lift Council's standing with major and regular suppliers for a number of reasons. Firstly, all businesses will appreciate the value of a quicker decision-making process on major procurements. Faster decision making, particularly at lower levels, can also assist Council's efforts to encourage local / smaller suppliers to participate in the tender process and bid for work with Council.

Secondly, at present Council requires tender respondents to provide an undertaking that they hold/guarantee the prices in their tender submission for a period of 90 days to allow the tender process to be finalised. Council regularly receives feedback that this is a disincentive to prospective suppliers, and may lead to less submissions being made or higher prices being submitted.

Recommended Tender Delegation Value

To strike a balance between administrative efficiency and maintaining oversight by the elected Council of significant tender activities it is recommended that the level at which the General Manager be delegated the authority to accept tender be set at \$500,000.

Based on the historical tender data for the last two financial years, provided earlier in this report, a delegation set at \$500,000 would see approximately 23 tenders per year approved by the General Manager. This equates to 61.3% of tender processes, but only 20.7% of total expenditure on tenders.

It should be noted that under s377(i) of the Act the Council can only delegate the power to accept Tenders to the General Manager. Only the Council, by resolution, can determine to reject a tender or reject and negotiate with another party. This ensures that any Tender processes that have unforeseen issues arise in the process and require an alternate outcome will all continue to be considered by the Council.

Delegation to write off individual rate charges or debts owed to the Council

At present the General Manager can write off individual rate charges or debts owed to the Council up to a maximum limit of \$3,000. This amount is restrictive and is inconsistent with other reviewed councils that generally have this delegation limit set up to \$10,000. As there is an administrative burden that comes with presenting low value amounts to Council for approval to be written off, it is believed that a delegated limit of \$10,000 would strike a balance between administrative efficiency and appropriate oversight by Council.

Delegation to the General Manager during recess and caretaker periods

At present the General Manager is not automatically delegated an increase in authority in the Christmas / New Year recess period and during the caretaker period before elections. As a result, Council, at the final meeting of each calendar year and of each Council term, must delegate to the General Manager appropriate additional authorities to ensure that the business of Council can continue to be undertaken in these periods when Council either cannot meet or is not constituted. This creates an administrative burden undertaking the same process up to 5 times each council term. The draft Instrument of Delegation includes a clause that will allow this authority to be delegated in the main instrument of delegation, without the need for Council to re-consider this every year.

CONSULTATION AND COMMUNICATION

The draft Instrument of Delegation was presented to Council's Audit Risk and Improvement Committee at the meeting held on 16 June, 2021 for consideration and comment. The ARIC provided advice on the draft delegations to the General Manager, with particular emphasis on the delegation to accept tenders. The ARIC encouraged the draft delegations to be presented to Council at the earliest opportunity to allow the realisation of the potential efficiency gains that may arise from an amended delegation to the General Manager.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 Goal 4 "We are a connected and engaged community".

It specifically delivers on core business activities as detailed in the Governance and Customer Service, Service Plan 2021-22.

SUSTAINABILITY IMPLICATIONS

The proposed amendments to the General Manager's delegation are all aimed at promoting a more efficient delivery of Council services, particularly those that rely on major procurement processes. Increased efficiency in the procurement process will translate to potential efficiencies gained through service delivery.

RISK MANAGEMENT

Procurement and acceptance of tenders presents a significant risk to Council and procurement in any public organisation is always a high-risk activity and a significant number of controls need to be put in place to ensure confidence that procurement processes are free from influence and corruption and the outcomes provide best value to the community.

Council has developed and implemented a comprehensive approach to procurement with layers of controls and probity to offer significant confidence that procurement objectives are met in an efficient and appropriate manner. Assurance can be taken from the recent NSW Audit Office Performance Audit on Procurement Management, which found no areas of concern with Council's policies, procedures and framework.

In relation to the above flagged issues, there is no greater risk in the General Manager accepting tenders as staff provide the same reports and background material to the General Manager as they do to Council when they consider tenders. The fact that council implements the same rigorous probity and governance oversight presently for quotations over \$75,000 demonstrates that there are no increased risks in relation to procurement outcomes and probity arising from the General Manager accepting tenders.

The Quarterly Review includes a listing of all contracts entered into by Council during the quarter that are greater than \$50,000. It is intended to highlight those that have been determined through tender by the General Manager in the Quarterly Review.

FINANCIAL IMPLICATIONS

There are no direct financial implications that arise from the adoption of an amended delegation to the General Manager.

CONCLUSION

There are significant efficiency gains that can be achieved in major procurements and to a lesser extent for the writing off of rates and charges if the Delegation to the General Manager is increased in these areas. The recent NSWAO Procurement Audit provides evidence that an increase in the procurement delegation would not present any significant change in risk profile for Council.

GENERAL MANAGER'S DELEGATION

(Instrument of Delegation)

Pursuant to section 377 of the *Local Government Act 1993* and a resolution of the Council at its meeting held on 13 September, 2021 Wollongong City Council:

1. revokes all delegations granted to the General Manager prior to the date of this Instrument; and
2. delegates to the General Manager, or to the person who acts in that position, all of the functions, powers, duties and authorities of the Council that it may lawfully delegate under the *Local Government Act 1993*, any other Act, regulation, instrument, rule or the like (including any functions, powers, duties and authorities delegated to the Council by any authority, body, person or the like):
 - i. other than those functions prescribed in section 377(1) of the *Local Government Act 1993* as functions which may not be delegated; andsubject to
 - ii. the Restrictions set out in Column 2 in respect of those functions listed in Column 1 of Schedule 1 of this Instrument, and
 - iii. compliance with any applicable resolution of the Council.
3. Fixes the amount, pursuant to clause 213 of the *Local Government (General) Regulation 2021*, above which debts to the council may be written off only by resolution of the council to be \$10,000. A debt of or below that amount can be written off, by order, in writing by the General Manager.
4. Notwithstanding any other provision of this Instrument, Council delegate to the General Manager the authority to accept all tenders, except tenders to provide services currently provided by members of staff, during the following Council recesses:
 - i) Between the last meeting of the Council for the calendar year and the first meeting of the Council in the following year, subject to consultation with the Lord Mayor. Consultation can occur with the Deputy Lord Mayor, in the absence of the Lord Mayor; and
 - ii) Between the last meeting of the Council term and the day appointed for the next ordinary election; subject to consultation with the Lord Mayor, and remaining compliant with section 393B(1)(a) of the *Local Government (General) Regulation 2021*; and
 - iii) Between the day appointed for the ordinary election and the first meeting of the new Council term, subject to consultation with the Lord Mayor.

SCHEDULE 1

	Column 1	Column 2
	Function*	Restriction**
1.	General use of Delegation	The General Manager cannot use the delegation in relation to those functions specified in clauses (a) to (u) of section 377(1) of the <i>Local Government Act 1993</i>
2.	Granting of Leases on Council Property	The General Manager cannot do so if: <ul style="list-style-type: none"> i) the term of the proposed lease or licence exceeds ten years, or ii) the rental payable to Council for the term of the lease does exceeds \$1,000,000 (including GST)
3.	Acceptance of Tenders invited by Council	The General Manager cannot do so if: <ul style="list-style-type: none"> i) if the value of the tender exceeds \$500,000 (including GST), or ii) if the tender is to provide services currently provided by members of staff of the council.

Notes to assist with interpretation

* To avoid doubt, the list of functions in Column 1 is not to be read as the list of total functions delegated to the General Manager pursuant to this Instrument. Column 1 merely lists those functions which are subject to restrictions as specified in Column 2.

** To avoid doubt, any monetary amount shown is inclusive of GST where applicable.

ITEM 3

LATE REPORT: VOTING DELEGATES FOR LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - 29 NOVEMBER 2021

The purpose of this report is to nominate seven Councillors as voting delegates to the Local Government NSW Annual Conference, scheduled for 29 November 2021.

RECOMMENDATION

Council nominate the Lord Mayor, Deputy Lord Mayor, and an additional five Councillors as its seven voting delegates to the Local Government NSW Annual Conference, to be held online on 29 November 2021.

REPORT AUTHORISATIONS

Report of: Michelle Martin, Manager Governance + Customer Service (Acting)
Authorised by: Todd Hopwood, Director Corporate Services - Connected + Engaged City (Acting)

ATTACHMENTS

There are no attachments for this report.

BACKGROUND

As a result of COVID constraints and the further postponement of local government elections, Local Government NSW (LGNSW) is hosting a free online Annual Conference to present the annual report and financial reports and to undertake Board elections.

The 29 November Annual Conference is required to meet the Association's Rules and provides an opportunity to report back to members on LGNSW's financial results and achievements for the 2020-21 financial year.

PROPOSAL

Wollongong City Council is entitled to seven voting delegates at the LGNSW Annual Conference. This report proposes the Lord Mayor and Deputy Lord Mayor as two of those delegates, with Councillors to nominate a further five Councillors as voting delegates.

Voting delegates will also be the nominated voting delegates for the LGNSW Board elections. The details for the Board election are not final at the time of preparing this report, with discussions continuing with the Australian Electoral Commission. Details will be provided to Councillors separately when they are made available by LGNSW.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 Goal 4 "We are a connected and engaged community".

It specifically delivers on core business activities as detailed in the Governance and Customer Service Divisional Service Plan 2021-22.

FINANCIAL IMPLICATIONS

As the conference is being held online, there is no cost to Council associated with councillor attendance.

ITEM 4

PROPOSED ACQUISITION OF EASEMENTS FOR BATTER AND ACCESS OVER LOT 1 DP 628538, NO 351 FARMBOROUGH ROAD, FARMBOROUGH HEIGHTS TO FACILITATE PROJECT AT WHYTES GULLY

Through the construction of future landfill cells, a low point will be created in the north-eastern section of the Wollongong Waste and Resource Recovery Park (Whytes Gully). To address this issue of inadequate stormwater drainage, Council is undertaking the Eastern Gully Stormwater Diversion project (the Project) which involves construction of a channel and batter to divert stormwater away from the low point.

Council also needs to acquire an easement for access over a portion of 351 Farmborough Road to facilitate maintenance and general operations at Whytes Gully.

Subject to Council resolution, agreement has been reached with the owners of 351 Farmborough Road to acquire the easements over their property. This report seeks approval to the acquisitions.

RECOMMENDATION

- 1 Council acquire an easement for batter and an easement for access over the portion of Lot 1 DP 628538, No 351 Farmborough Road, Farmborough Heights as shown on the attachments to this report.
- 2 Council pay compensation to owners of Lot 1 DP 628538, No 351 Farmborough Road, Farmborough Heights in the amount of \$31,900.00 including GST.
- 3 Council be responsible for all costs relating to the easement acquisitions including valuation, survey, plan registration and legal costs.
- 4 Council be responsible for all disturbance costs as per section 59 of the *Land Acquisition (Just Terms Compensation) Act 1991* including the landowner's reasonable valuation and legal costs.
- 5 The Lord Mayor and General Manager be granted authority to affix the Common Seal of Council to the survey plan, Section 88B Instrument and any other documentation required to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Blake Lampert, Property Services Manager (Acting)

Authorised by: Lucielle Power, Director Community Services - Creative and Innovative City (Acting)

ATTACHMENTS

- 1 Easements proposed to be acquired over 351 Farmborough Road

BACKGROUND

The Project

Council is undertaking the delivery of the Project in relation to stormwater management at Whytes Gully. The Project is essential for the management of stormwater in accordance with the project approvals and licence conditions. It is critical for the construction and operation of successive landfill cells at the site. The Project involves, amongst other things, excavating and filling certain areas of land and constructing a batter so that stormwater is diverted appropriately and does not pool in areas of active waste placement or existing areas where waste is buried.

The construction of a batter alleviates a substantial geometric constraint, allowing Council to develop a gravity-drained, open channel design that will significantly reduce waste exhumation and improve the safety of permanent structures on the site.

Part of the batter will need to be constructed in the adjoining private land known as Lot 1 DP 628538, No 351 Farmborough Road, Farmborough Heights (351 Farmborough Road). In order to facilitate construction of the batter Council needs to acquire an easement for batter over a portion of 351 Farmborough Road.

Easement for batter

To facilitate the delivery of the Project at Whytes Gully, Council requires an easement for batter over a portion of 351 Farmborough Road. The proposed easement area is 5,742m².

This proposed easement for batter will permit Council to access 351 Farmborough Road within the easement area for the purpose of constructing a batter and maintaining the batter in perpetuity.

Easement for access

In addition, Council also requires an easement for access over a portion of 351 Farmborough Road to facilitate maintenance and general operations at Whytes Gully. The proposed easement area is 16,266m² and will entirely overlap the proposed easement for batter.

The proposed easement for access will permit Council to access 351 Farmborough Road within the easement area for the purpose of collecting rubbish, clearing weeds, and maintaining the fence near the boundary of the easement area.

The proposed easement for access will replace a historical licence agreement between Council and the landowners which commenced in 1988 and which served the same purpose as the proposed easement for access.

The proposed easement for access is preferable to the historical licence agreement for the following reasons:

- The easement will be registered on the Certificate of Title for 351 Farmborough Road and will be binding on successive owners in perpetuity. Unlike a licence, it does not require renewal. This provides Council with certainty of tenure over the relevant portion of 351 Farmborough Road.
- The licence agreement requires payment of a yearly licence fee to the landowner equal to 7.5% of the rates payable for the property each year, being approximately \$350.00 per year. It is noted that this fee will continue to increase as rates increase in the future. In contrast, the easement will involve a fixed up-front payment to the landowners and no ongoing fees. This provides Council with financial certainty in relation to its access over the relevant portion of 351 Farmborough Road.

If Council successfully acquires the proposed easement for access, the historical licence agreement will be terminated, and any outstanding licence fees will be paid to the owners of 351 Farmborough Road upon demand as per the terms of the licence agreement.

Other relevant information

Both easements are shown on Attachment 1 to this report.

In initial discussions with the landowners, Council proposed acquiring a portion of 351 Farmborough Road by way of subdivision. Council obtained a valuation from Walsh & Monaghan Valuers which assessed the compensation payable for the proposed land acquisition. During initial negotiations the landowners strongly indicated that they would not agree to sell any portion of their land because they did not want to reduce the overall area of their property.

As an alternative to a land acquisition, Council proposed that it acquire easements, and this was agreed by the landowners. This is acceptable from Council's perspective as the easements will provide Council with the necessary access but are significantly cheaper to acquire than the equivalent portion of freehold land.

Agreement from the landowners

Council has reached agreement with the landowners in relation to the proposed compensation, easement terms and conditions. Council's agreement to the grant of the easement remains subject to Council resolution, being the purpose of this report.

PROPOSAL

Council acquire an easement for batter and an easement for access over the respective portions of 351 Farmborough Road as shown in Attachment 1 in order to facilitate delivery of the Project and maintenance and general operations at Whytes Gully.

CONSULTATION AND COMMUNICATION

Extensive consultation was undertaken between the landowners, Project Delivery, Waste Services and Property Services in relation to the Project and the proposed easements.

Legal Services was consulted in relation to the easement terms and documentation.

Herron Todd White Valuers were consulted in relation to a valuation for the proposed acquisitions.

PLANNING AND POLICY IMPACT

This acquisition is in accordance with Council's policy Land and Easement Acquisition and Disposal.

This report contributes to the delivery of Wollongong 2028 goal "We are a healthy community in a liveable city".

It specifically delivers on core business activities as detailed in the Property Services Service Plan 2021-22.

FINANCIAL IMPLICATIONS

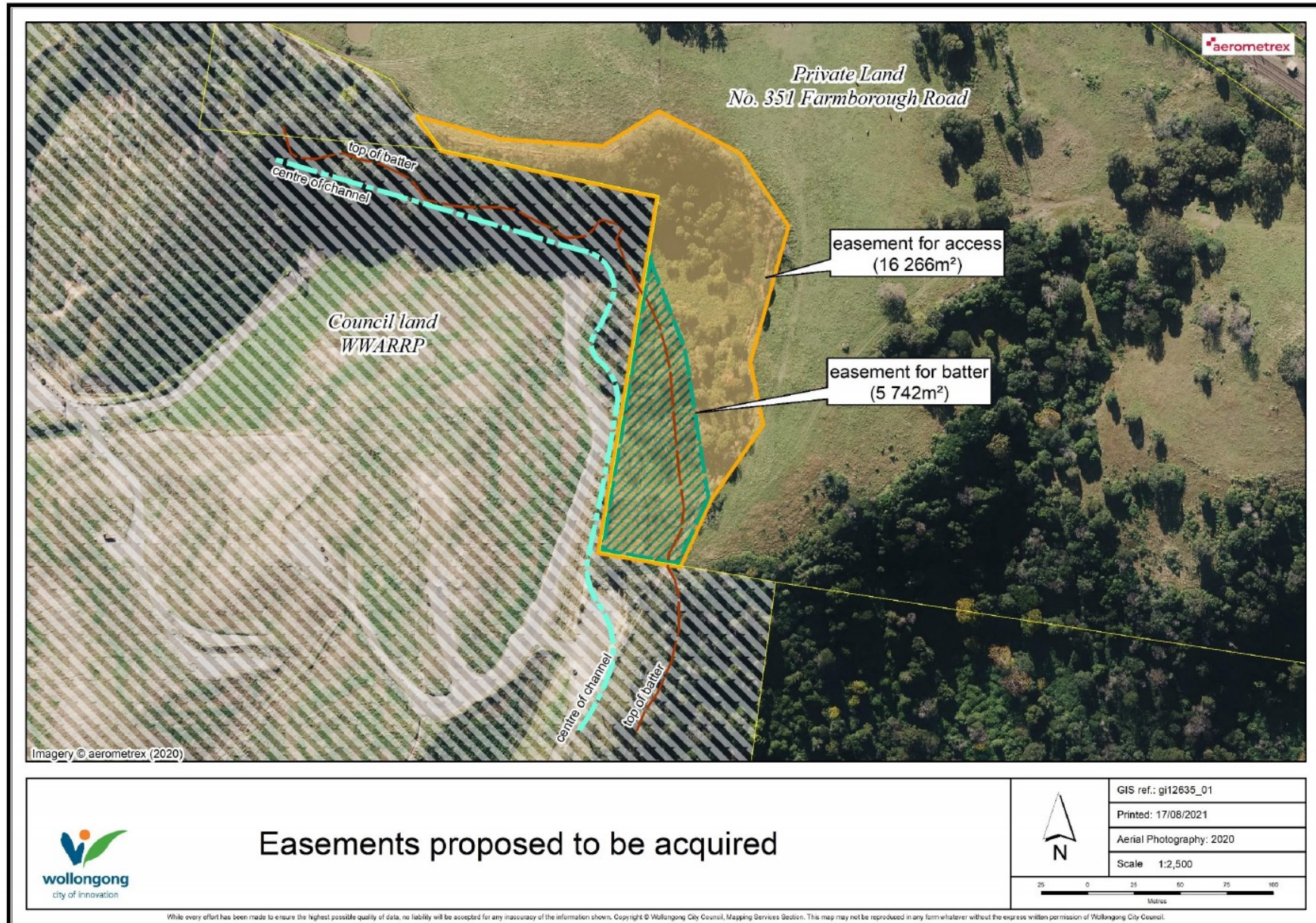
The amount of \$31,900.00 (including GST) for the subject easements is based on a report from Herron Todd White Valuers. This amount is considered to be fair and reasonable and has been accepted by the landowners.

It is expected that the balance of disturbance costs including the landowner's legal costs will be less than \$5,000.00 which is considered reasonable.

Council's Project Delivery Division has confirmed that funds for the acquisition and the other expected costs are available from the current year budget allocations.

CONCLUSION

As the easements are required to facilitate the Project and maintenance and general operations at Whytes Gully, it is recommended that Council approve the acquisitions as outlined in this report.



ITEM 5

KEIRA VILLAGE PARK (KEIRA OVAL), MT KEIRA - OFF KEIRA MINE ROAD, KEIRAVILLE - BANK STABILISATION, REPLACEMENT OF STORMWATER INFRASTRUCTURE AND ASSOCIATED WORKS

The extension of Keira Mine Road provides access to both Keira Oval and the rear entrance of Edmund Rice College. Following reports of a failure to the embankment of Keira Mine Road, Council has determined that a very deep stormwater culvert laid 50-60 years ago has become fully blocked and requires urgent replacement to minimise the risk of embankment failure and localised flooding.

This report recommends that on this occasion, formal tenders not be invited for the reasons listed in the report and Council instead proceed with a request for formal quotations from contractors with demonstrated experience and ability to undertake the works for the bank stabilisation, replacement of stormwater drainage and associated works at Keira Village Park, Mt Keira.

RECOMMENDATION

- 1 Pursuant to section 55(3)(i) of the Local Government Act 1993, tenders not be invited for the contract (or contracts) for the replacement of stormwater drainage, bank stabilisation and associated works at Keira Village Park (Keira Oval) located off Keira Mine Road, Keiraville. This is due to extenuating circumstances, being the risk of embankment failure, localised flooding and restriction on access to the oval and the adjacent Edmund Rice College in heavy rain events should these works not be expedited.
- 2 Council delegate to the General Manager the authority to undertake and finalise a formal quotation process, in accordance with Council's procurement policies and procedures with contractors with demonstrated experience and ability to undertake the works with a view to entering into a contract (or contracts) for these works.
- 3 Council delegate to the General Manager authority to enter a contract (or contracts) with the contractor or contractors selected following the process outlined at 2 above.
- 4 A report describing the outcome of the procurement process be submitted to the next available Council meeting following the successful engagement of contractor or contractors.

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery
Authorised by: Corey Stoneham, Director Infrastructure + Works - Connectivity Assets + Liveable City (Acting)

ATTACHMENTS

- 1 Location Plan

BACKGROUND

During a period of heavy rain late last year, Council received a number of reports relating to the failure of the road embankment which extends west off Keira Mine Road and provides access to both Keira Oval and the rear entrance of Edmund Rice College. Initial inspections suggested that the outlet structure of the twin 1200mm reinforced concrete pipe culvert beneath the road had failed leading to a blockage of the pipe outlets. Council immediately installed traffic control and warning signage to reduce risk to users of the road to allow investigations to proceed. Following a number of initial geotechnical probes, Council was unable to locate the outlet of the twin culvert. Council installed a temporary support structure to reduce the risk of failure of the embankment while design investigations could be pursued.

A search of Council records indicated the pipeline was laid over a number of years stretching from pre 1961 to early 1970's within a deeply incised channel (subsequently infilled) now approximately 5-metres below current ground levels. The location of the pipeline on these records is shown diagrammatically

and is unable to be located accurately by survey. Closed circuit cameras were inserted upstream of the culvert and imagery obtained of the pipe system confirmed the pipes were effectively blocked well upstream of the culvert outlets. Council has recently excavated a series of deep trenches upstream of the roadway to locate the twin pipes and determine the depth and grade of the system. This work has confirmed that the twin stormwater line is laid very deep and the outlet levels are substantially below the current creek level downstream. It would appear that there has been a slumping into the creek at some time in the past and the creek has then silted up over time burying the outlet of the pipes. Minor stormwater flows appear to be surcharging through the embankment while larger storms may have dissipated over a large area based on the lack of recorded flooding at this site.

Council has considered a number of options and has now prepared a concept design for the replacement of the roadway culverts and associated pipework upstream at a higher level. This concept design will require the contractor to conduct early works to safely locate the buried outlet using a shored pit, remove deposited material and grout fill the pipes and possible voids surrounding the pipes. It would be preferred if these works could be commenced as soon as is practicable so the final installation method can be confirmed. The site of the works is also crisscrossed by a multitude of services including sewer, water, gas, various telecommunications and overhead power. Work in close proximity to these services will include substantial coordination with the various service authorities which impacts on the overall program. Council has commenced this work with the engagement of the Water Services Coordinator due to the elevated sewer downstream of the embankment being in close proximity to the assumed position of the culvert outlets.

PROPOSAL

Currently it is proposed to commence the investigation works as soon as possible while programming the culvert works underneath the roadway (if possible) in the school summer holiday period commencing 17 December 2021 to minimise disruption to the school and users of Keira Oval. This is a challenging program that requires minimal delay in all aspects of the planning process including the procurement phase.

It is proposed that Council seek formal quotations (rather than tenders) from civil contractors with demonstrated experience and ability to undertake the works.

Normally Council would prepare a tender for these works as the estimated cost exceeds the Council's tender threshold of \$150,000 (incl. GST). The minimum duration to undertake a tender process is approximately 10-12 weeks (depending on the relationship between commencement of advertising and the actual date of the Council meeting) while a formal quotation process can be undertaken in approximately six (6) weeks if Council were to support the recommendation of this report. The summer school holidays commence on 17 December 2021 which is only 12 weeks after the Council meeting dated 13 September 2021.

If Council were to undertake tenders, it would not be possible to achieve completion of the road crossing by the end of the school holiday period. However, by undertaking a formal quotation process, we may be able to either fully complete the crossing works or significantly reduce the impact on the users at the beginning of the following school term.

A formal quotation process carried out under Council's procurement policy mirrors the governance requirements of the tender process but does not require a formal report to Council with the resulting delays in preparing and publishing a report to Council. A formal quotation panel is constituted with the same technical, governance and procurement staff which normally constitute a tender panel to ensure probity concerns are addressed. Transparency to the community will be assured by reporting the outcome of the procurement process to the next available Council meeting following the engagement of the contractors.

Once the Quotation process is complete, Council will immediately be in a position to appoint a recommended contractor to commence works. It is proposed that contractors be invited to submit quotations using the criteria normally used in the formal tendering process which addresses the following typical Mandatory and Non-Mandatory criteria as outlined below.

Mandatory Criteria

- 1 Satisfactory references from referees for previous projects of similar size and scope
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works
- 3 Tenders have as a minimum a Health and Safety Policy and WHS Management System Manual or Plan

Assessable Criteria

- 1 Cost to Council
- 2 Appreciation of scope of works and construction methodology
- 3 Experience and satisfactory performance in undertaking projects of similar size, scope and risk profile including staff qualifications and experience
- 4 Proposed Subcontractors
- 5 Project Schedule
- 6 Demonstrated strengthening of local economic capacity
- 7 Workplace Health and Safety Management System and Environmental Management Policies and Procedures

Carrying out the work to an accelerated schedule as proposed in this report will result in a reduction in the exposure to the risk of embankment failure and localised flooding on Keira Mine Road.

CONSULTATION AND COMMUNICATION

- 1 Officers from Governance and Customer Services and Legal Services Divisions
- 2 Prior to work commencing, Council will notify the adjoining owners, Edmund Rice College and the users of Keira Oval. It should be noted there is no other vehicular access to Keira Oval.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2018 goal 5 "We are a healthy community in a liveable city".

It specifically delivers on core business activities as detailed in the Infrastructure Delivery Program 2021.

SUSTAINABILITY IMPLICATIONS

The following sustainability implications have been considered:

- Durable products incorporated in the design to ensure long-term integrity of the assets.
- Sustainable procurement by providing local companies the opportunity to submit quotations for the work.
- Quotation assessment incorporated weightings to support the ongoing economic development of the region including the sourcing and supply of local labour and materials.

RISK MANAGEMENT

The risk in accepting the recommendation of this report is considered low on the basis that the formal quotation process will fully comply with Council's Procurement Policies and Procedures and the Local Government Act 1993. A formal quotation panel will be established to invite and assess quotations using procedures normally utilised in Council's tender process.

The risk of the project works is considered high. This is based on the risk of embankment failure or localised flooding during heavy rainfall events until the stormwater drainage works are completed. The nature of the drainage works is considered high risk based on the water charged ground and the number of services located within the work area.

Some of the key risks to the project are listed below:

- 1 Working in and around confined spaces or in deep excavations while constructing pits and laying pipes.
- 2 Excavation and installation of large pipes in water charged ground at a depth which requires the use of shoring or pipe jacking.
- 3 Working in and around underground services and overhead powerlines.

The proposed use of an experienced and reputable civil contractor, with procurement and project management from Council Officers will ensure that appropriate risk mitigation measures are in place.

FINANCIAL IMPLICATIONS

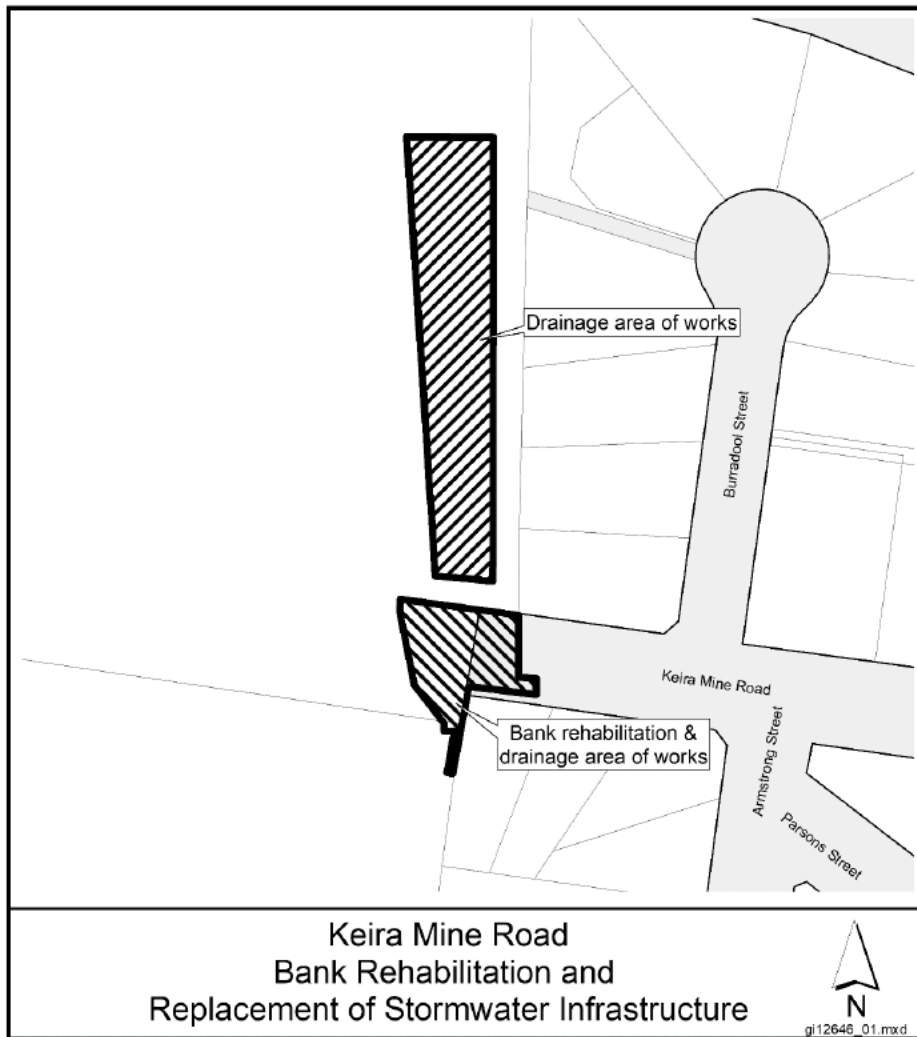
It is proposed that the total project be funded from the following source/s as identified in the Annual Plan –

2020/21 and 2021/22 Capital Budget

CONCLUSION

An opportunity currently exists to mitigate risk and delays with the installation of the stormwater culvert and embankment stabilisation works at Keira Mine Road. By proceeding immediately Council can minimise the risk of local flooding causing failure of the embankment and reduce the impact on the adjacent school and users of Keira Oval.

It is recommended that a competitive quotation process be used on this occasion (rather than a formal tender) to achieve these aims.



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ITEM 6

TENDER T1000007 (T20/45) - SPORTS FIELD LIGHTING UPGRADE - THOMAS DALTON PARK, FAIRY MEADOW

Council has identified lighting of sports grounds as a key priority to meet the increasing demand from sporting clubs through the Sports Ground and Sporting Facilities Strategy (2017 – 2021).

The existing lighting at Thomas Dalton Park does not meet the current Australian Standards for sports field lighting with many of the original poles due for replacement. The proposed works will include some pole replacement, additional new poles and the installation of energy efficient light-emitting diode (LED) sports field lighting at Thomas Dalton Park, thereby meeting the increasing demands for additional sports field capacity.

This report recommends acceptance of a tender for the replacement and upgrade of sports field lighting at Thomas Dalton Park, Fairy Meadow in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

RECOMMENDATION

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of Central West Electrical Contractors Pty Ltd, in the sum of \$898,198.00 excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery

Authorised by: Corey Stoneham, Director Infrastructure and Works [Acting]

ATTACHMENTS

- 1 Location Plan

BACKGROUND

Council's Sports Ground and Sporting Facilities Strategy (2017-2021) identifies lighting at sports grounds as one of the most significant assets that require upgrading to meet the increasing demand and use for existing sporting clubs. Installing lighting at existing sports grounds provides greater opportunities for sporting clubs to train and play at night and encourages greater participation in community sporting events. New lighting increases the standard of existing facilities and allows a significant increase in the number of games that can be played during the soccer season.

The installation of sports field lighting at Thomas Dalton Park, Fairy Meadow is planned for construction during 2021. The scope of works includes the installation of multiple lighting towers incorporating energy efficient LED lighting with an associated upgrade of the electrical distribution boards at the site.

Tenders were invited for this project by the open tender method with a close of tenders of 10.00 am on Wednesday, 11 August 2021.

Five (5) tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Finance, Project Delivery, Property and Recreation and Governance and Customer Services Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Mandatory Criteria

- 1 Satisfactory references from referees for previous projects of similar size and scope
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works
- 3 Tenderers must have as a minimum a Health and Safety Policy and WHS Management System Manual or Plan

Assessable Criteria

- 1 Cost to Council – 40%
- 2 Appreciation of scope of works and construction methodology – 10%
- 3 Experience and satisfactory performance and staff qualifications and experience – 10%
- 4 Proposed Sub-contractors – 15%
- 5 Project Schedule – 10%
- 6 Demonstrated strengthening of local economic capacity – 10%
- 7 Workplace Health and Safety Management System – Environmental Management Policies and Procedures – 5%

The mandatory assessment criteria have been met by the recommended tenderer.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
Central West Electrical Contractors Pty Ltd	1
REES Electrical Pty Ltd	2
Stowe Australia Pty Ltd	3
HIX Group Pty Ltd	4
Easther Electrical Pty Ltd	5

PROPOSAL

Council should authorise the engagement of Central West Electrical Contractors Pty Ltd to carry out the supply and installation of sports field lighting at Thomas Dalton Park, Fairy Meadow in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the technical specification.

An acceptable financial capability assessment has been received in relation to the recommended tenderer.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

The impacts of the sports field lights on surrounding residents has been considered in the design. LED lighting technology enables greater control over the direction and spread of light. The proposed lights will comply with AS4282 – Control of the Obtrusive Effects of Outdoor Lighting to ensure light spillage is minimised.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 Goal 5 "We have a healthy community in a liveable city". It specifically delivers on the following;

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2020-21
Strategy	4 Year Action	Operational Plan Actions
5.1.4 Urban areas are created to provide a healthy and safe living environment for our community	5.1.4.1 Provide an appropriate and sustainable range of quality passive and active open spaces and facilities	Pursue key actions outlined in the 2017-2021 Sports Grounds and Sporting Facilities Strategy

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works is considered medium based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

SUSTAINABILITY IMPLICATIONS

The following sustainability implications have been considered:

- Lighting will be energy efficient with LED technology installed.
- Wireless control systems to optimise the energy consumption and to lower maintenance costs.
- Energy efficient lighting reduces lighting pollution and glare.

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Operational Plan –

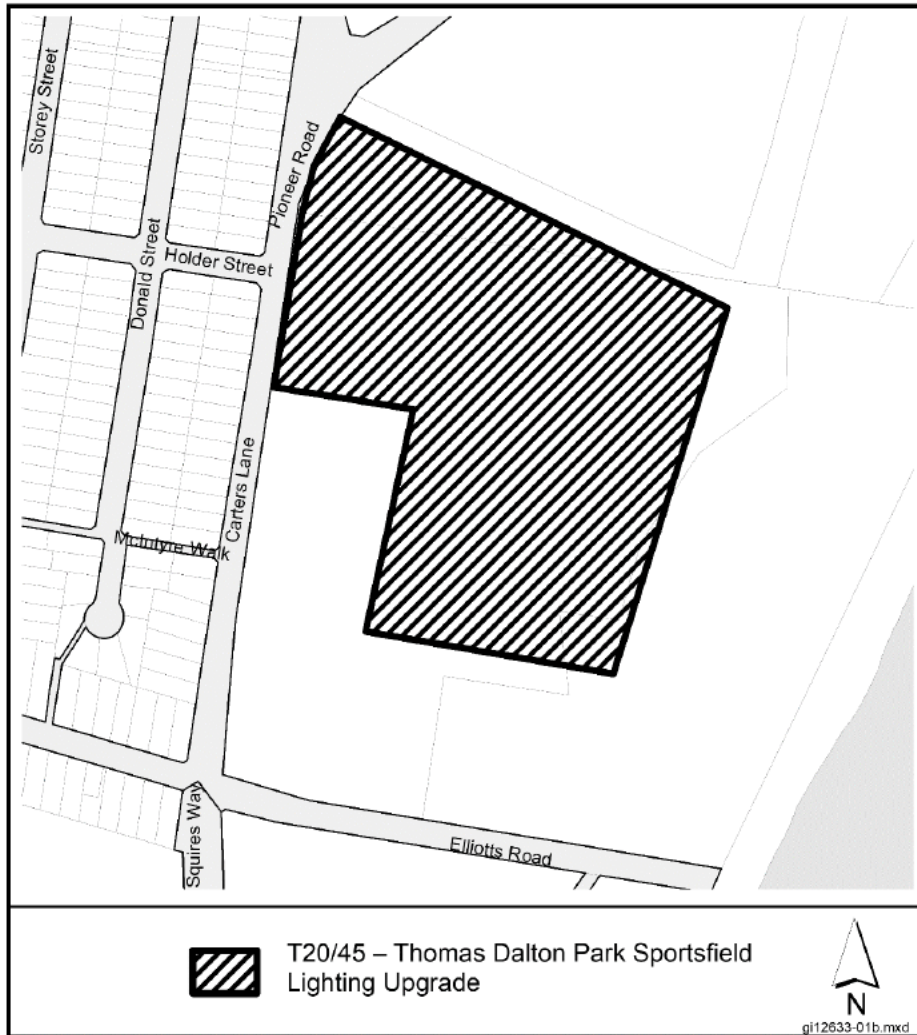
Capital Program 2021/22

The construction of the project is fully funded by the Local Roads and Community Infrastructure Program.

CONCLUSION

Central West Electrical Contractors Pty Ltd has submitted an acceptable tender for these works and Council should endorse the recommendations of this report.





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ITEM 7

TENDER T21/10 - CONSTRUCTION OF CRINGILA HILLS PUMP TRACK, BIKE SKILLS PLAYGROUND AND ASSOCIATED WORKS AND DESIGN AND CONSTRUCTION OF A STORMWATER DRAINAGE SYSTEM

In March 2020, Wollongong City Council endorsed the Cringila Hills Recreation Master Plan that focuses on providing new recreational opportunities for residents and visitors to improve the activation of the area. Stage 2A of the Master Plan, the subject of this report, includes construction of an asphalt pump track and mountain bike skills playground. The Master Plan also includes mountain bike and walking trails, a playground, shelter, car parking and other associated facilities supporting the use of the site.

This report recommends acceptance of a tender for the construction of Cringila Hills pump track, bike skills playground and associated works and the design and construction of a stormwater drainage system within the Cringila Hills Recreation Precinct in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

RECOMMENDATION

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of Diverse Civil Contracting Pty Ltd for construction of Cringila Hills pump track, bike skills playground and associated works and design and construction of a stormwater drainage system, in the sum of \$1,592,350.32, excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery

Authorised by: Corey Stoneham, Director Infrastructure and Works [Acting]

ATTACHMENTS

- 1 Location Plan

BACKGROUND

In March 2020, Wollongong City Council endorsed the Cringila Hills Recreational Master Plan that focuses on providing new recreational opportunities for residents and visitors and to activate the area. The key aspects of the endorsed Master Plan include:

- Mountain bike trails
- Formalising the existing walking trail network
- Asphalt pump track
- Mountain bike skills playground
- Car parking area and upgrades to the existing access from Lackawanna Street
- District level playground
- Improvements to the site including park signage, new gates, landscaping, tree planting, picnic shelters, tables and drinking water facilities
- Perimeter controls to limit unauthorised access and anti-social activities

- Suitable management of contamination and illegally dumped wastes.

Stage 2A of the Master Plan, the subject of this report, includes construction of an asphalt pump track and mountain bike skills playground to supplement mountain bike and walking trails currently under construction, as well as the recently completed district level playground and car park. The scope also includes allowances for the suitable management of contamination and illegally dumped wastes discovered within the asphalt pump track and mountain bike skills playground during construction.

Tenders were invited for this project by the open tender method with a close of tenders of 10.00 am on 29 July 2021.

Five (5) tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Project Delivery, Property and Recreation and Governance and Customer Services Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Mandatory Criteria

- 1 Satisfactory references from referees for previous projects of similar size and scope
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works
- 3 Tenderers have as a minimum a Health and Safety Policy and WHS Management System Manual or Plan
- 4 Tenderers have demonstrated experience in the construction of asphalt pump track and mountain bike skills park

Assessable Criteria

- 1 Cost to Council – 40%
- 2 Appreciation of scope of works and construction methodology – 15%
- 3 Experience and satisfactory performance in undertaking projects of similar size, scope and risk profile, including staff qualifications and experience - 15%
- 4 Proposed sub-contractors – 5%
- 5 Project Schedule – 5%
- 6 Workplace Health and Safety Management System and Environmental Management Policies and Procedures – 10%
- 7 Demonstrated strengthening of local economic capacity – 10%

The mandatory assessment criteria have been met by the recommended tenderer.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
Diverse Civil Contracting Pty Ltd	1
Jirgens Civil Pty Ltd	2
Common Ground Trails Pty Ltd	3
Cadifern Civil	NON-CONFORMING
Simpson Landscapes and Consultants Pty Ltd	NON-CONFORMING

PROPOSAL

Council should authorise the engagement of Diverse Civil Contracting Pty Ltd to carry out the construction of the Cringila Hills pump track, bike skills playground and associated works and the design and construction of a stormwater drainage system in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the technical specification.

Contractual conditions have been implemented to achieve an acceptable level of financial risk in relation to the recommended tenderer.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

In 2020, Wollongong was awarded the prestigious UCI Bike City Label, joining the ranks of cities such as Vancouver, Paris, Copenhagen and Glasgow. The recognition comes as we prepare to host the 2022 UCI Road Cycling Championships and begin the rollout of the Wollongong Cycling Strategy 2030. Council has undertaken extensive community engagement regarding a number of cycling initiatives including the expansion of the cycling network, 'pop-up' cycleways, the proposed criterium track and components of the Cringila Hills Recreation Park.

The development of the Cringila Hills Recreation Master Plan enabled Council to engage the community in determining the best recreational outcomes for this site. Council placed the Master Plan on public exhibition between November 2019 and January 2020 and undertook a series of community engagement activities to inform and refine the draft Master Plan. The community feedback noted the overall support for the concepts included in the exhibited Master Plan including some suggestions to refine and improve the overall outcome.

In terms of the tender, consultation occurred with the following:

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 5 “We have a healthy community in a liveable city”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2020-21
Strategy	4 Year Action	Operational Plan Actions
5.2.1 Provide a variety of quality public spaces and opportunities for sport, leisure, recreation, learning and cultural activities in the community	5.2.1.3 Use data to assess the current community infrastructure available, community demand and develop a strategic framework and policies to either rationalise, enhance or expand to meet community needs	Implement the key projects identified in the Cringila Hills Recreation Master Plan

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council’s Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works is considered medium based upon Council’s risk assessment matrix and appropriate risk management strategies will be implemented.

SUSTAINABILITY IMPLICATIONS

The following sustainability implications have been considered:

- Sourcing of construction materials from within close proximity to the site where possible
- Localised remediation of areas either known or suspected to be contaminated
- Removal of illegally dumped waste within the construction footprint
- Weed management and revegetation of the construction footprint

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Operational Plan –

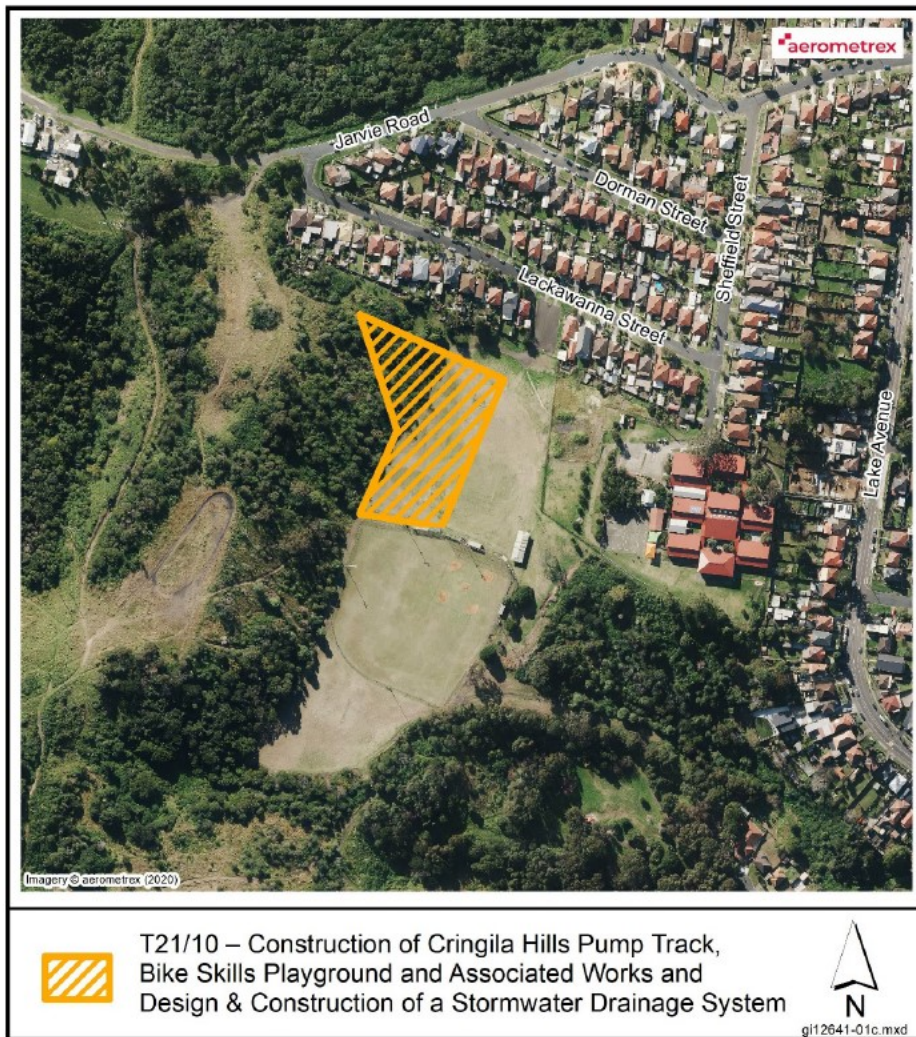
2021/22 Capital Budget

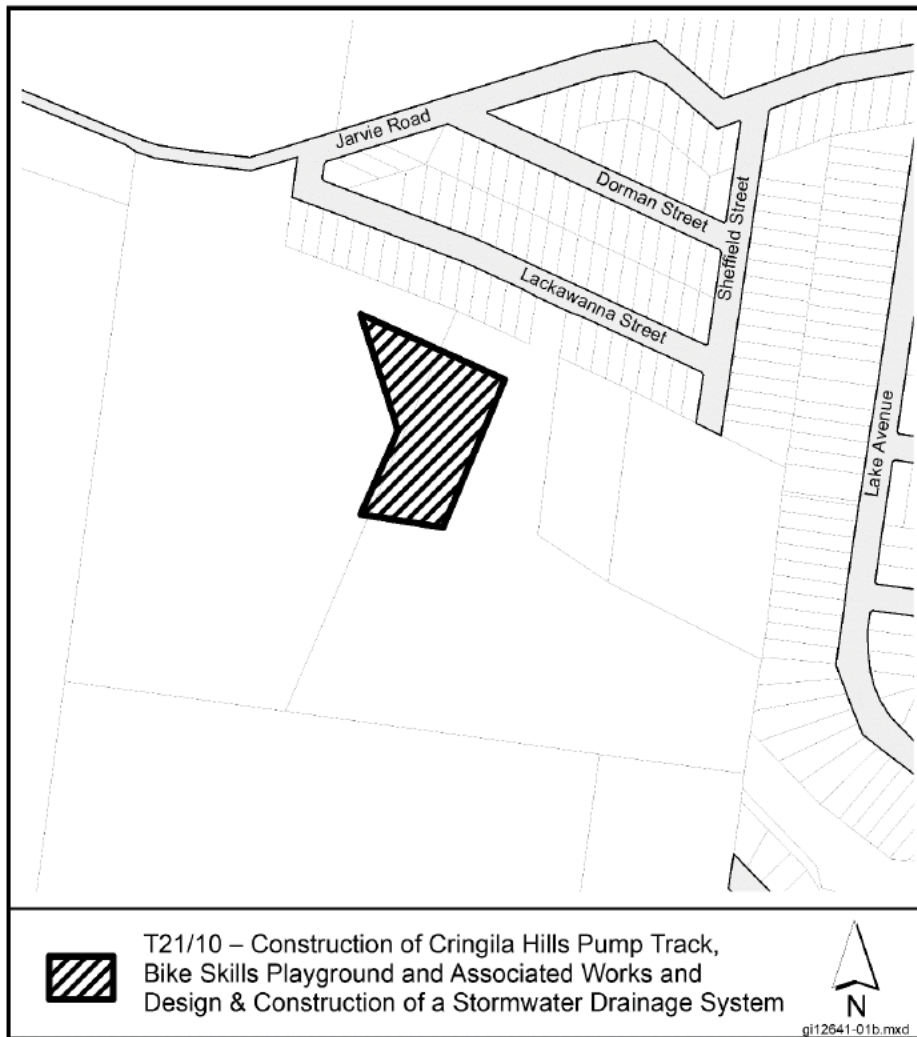
The construction of the project is fully funded by grant funding under the following programs:

- NSW Public Spaces Legacy Program
- NSW Resources for Regions
- Community Building Partnerships

CONCLUSION

Diverse Civil Contracting Pty Ltd has submitted an acceptable tender for these works and Council should endorse the recommendations of this report.





While every effort has been made to ensure the highest possible quality of data, no liability will be accepted for any inaccuracy of the information shown.
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ITEM 8

TENDER T1000009 - LICENCE TO OPERATE DAPTO POOL KIOSK AND CASH COLLECTION SERVICES AGREEMENT

This report recommends acceptance of a tender for the Licence to operate Dapto Pool Kiosk and Cash Collection Services in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Council sought tenders for the kiosk operation and collection of entry fees on behalf of Council during the peak summer pool season (September through to April). The current licence and services agreement expired on 30 April 2021 at the conclusion of the current swim season and a new licence and services agreement is proposed for a further two-year term.

RECOMMENDATION

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of Tegy Transport Pty Ltd for the Licence to operate the Dapto Pool Kiosk for a term of two consecutive seasons, and pay a rental in the sum of \$4,200, excluding GST for the Licence to operate the kiosk.
- 2 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of Tegy Transport Pty Ltd for the provision of Dapto Pool Cash Collection Services for a term of two consecutive seasons Council pay an amount of \$245,000, excluding GST through a Services Agreement for cash collection duties.
- 3 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 4 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Blake Lampert, Property Services Manager (Acting)

Authorised by: Lucielle Power, Director Community Services - Creative and Innovative City (Acting)

ATTACHMENTS

There are no attachments for this report.

BACKGROUND

Since the introduction of entry fees at the Dapto Heated Pool in the early 2000s, Council has licensed the operation of the Dapto Pool Kiosk including a service agreement for cash collection of entry fees at the pool. The proposed contract period is for two swim seasons commencing 11 September 2021 and expiring on 28 April 2023.

Tenders were invited for this project by the open tender method with a close of tenders of 10.00 am on 17 August 2021.

One tender submission was received by the close of tenders and the tender has been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Property and Recreation, Finance, Governance and Information, and Governance and Customer Service (Supply Chain) Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Criteria - Mandatory

Referees	Provision of satisfactory references from professional referees for provision of services of a similar size, scope and risk profile.
Bronze Medallion or equivalent	Tenderers and/or key personnel must provide evidence of or a commitment to obtain (within three months of commencing the Licence and Services Agreement), a Bronze Medallion qualification or equivalent. The tenderer must ensure one staff member is on site from 6am to 12 midday who holds a Bronze Medallion qualification or equivalent.
First Aid Certificate	Tenderers and all key personnel on site must provide evidence of or a commitment to obtain (within three months of commencing the Licence and Services Agreement), a current first aid certificate.
POS Training	Tenderers must commit to undertake training in Council's Point of Sale System
Armed Holdup Training	Tenderers must commit to undertake Armed Holdup Training (Coordinated by Wollongong City Council) within three months of commencing the Licence and Services Agreement.
Financial Capacity	Tenderers may be required to provide information required by an independent financial assessment provider engaged by Council. Council will review and determine whether such financial assessment is acceptable to Council and demonstrates the tenderer's financial capacity to undertake the works

Criteria - Assessable	Weighting
Cost to Council - Proposed payment per month for operation of cash collection facility	40 %
Proposed kiosk rental payable to Council per month	15 %
Demonstrated prior experience and satisfactory performance in undertaking cash collection services	10 %
Demonstrated prior experience and satisfactory performance in operation of takeaway food outlet	5 %
Proposed controls to ensure cash handing and reconciliation is consistent with Council's policies and procedures	15 %
Demonstrated Work Health & Safety Management System incorporating management of risks associated with cash handling, including armed robbery	5 %
Demonstrated Strengthening of Local Economic Capacity	10 %

The mandatory assessment criteria have been met by the recommended tenderer.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that

best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
Tecy Transport Pty Ltd	1

PROPOSAL

Council authorise the engagement of Tecy Transport Pty Ltd to carry out the operation of the Dapto Pool Kiosk and Cash Collection Services at Dapto Heated Pool in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the licence agreement and services agreement.

The recommended tenderer must provide cash collection services during the two seasons identified in the Table below commencing from 11 September 2021 to 29 April 2021 (Season 1), and 10 September 2022 to 28 April 2023 (Season 2).

As a result of the current Covid-19 lockdown restrictions the pool facility is currently closed in accordance with NSW Health Restrictions. These closures could potentially affect the commencement date of the licence and the service agreement. The draft agreement provided as part of the tender documentation will be adjusted accordingly.

SEASON 1	Start Date	Finish Date	Trading Hours
Winter	11/9/2021	17/9/2021	6am to 6pm (Monday to Friday) 7am to 2pm (Saturday and Sunday)
Shoulder	18/9/2021	29/10/2021	6am to 6pm (7 days)
High	30/10/2021	25/3/2022	6am to 7pm (7 days)
Shoulder	26/3/2022	24/4/2022	6am to 6pm (7 days)
Winter	26/4/2022	29/4/2022	6am to 6pm (Monday to Friday) 7am to 2pm (Saturday and Sunday)
SEASON 2	Start Date	Finish Date	Trading Hours
Winter	10/9/2022	16/9/2022	6am to 6pm (Monday to Friday) 7am to 2pm (Saturday and Sunday)
Shoulder	17/9/2022	28/10/2022	6am to 6pm (7 days)
High	29/10/2022	24/3/2023	6am to 7pm (7 days)
Shoulder	25/3/2023	24/4/2023	6am to 6pm (7 days)
Winter	26/4/2023	28/4/2023	6am to 6pm (Monday to Friday) 7am to 2pm (Saturday and Sunday)

NOTE - Cash collection to commence immediately when facility is opened by pool staff and the pool will be closed on Christmas Day, Good Friday and ANZAC Day.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees
- 3 Governance
4. In accordance with Section 47 of the Local Government Act, 1993 (NSW), public notice of the proposal to grant the licence was provided to adjoining residents and a notice was placed on the land and in the newspaper in Council's pages, edition 28 July 2021. No submissions were received by the closing date of 25 August 2021.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal "we have a healthy community in a liveable city". It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Annual Plan 2021-22
Strategy	5 Year Action	Annual Deliverables
5.2 Participation in recreational and lifestyle activities is increased.	5.2.1 A variety of quality public spaces and opportunities for sport, leisure, recreation, learning and cultural activities in the community.	Operate and maintain two heated swimming pools at Dapto and Corrimal.

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is considered low based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

Due diligence undertaken by Council on the prospective tenant has minimised any risk by ensuring that they meet standard requirements in respect of experience and demonstrated financial capacity to meet the requirements of the proposed licence.

SUSTAINABILITY IMPLICATIONS

The licence agreement and cash collection services agreement promotes the adherence to sustainability of the environment by ensuring the successful tenderer has an environmental management system focusing on reducing waste and single use packaging and products whilst complying with Council's policies.

FINANCIAL IMPLICATIONS

The recommended submission from Tecy Transport Pty Ltd provides for a commencement rent of \$300 per month (exclusive of GST) for the Licence to operate the kiosk equating to a total of \$4,200 based on a seven-month swim season over a two-year term.

In addition, Council will be responsible for payment to the tenderer of \$17,500 (exclusive of GST) per month equating to a total of \$245,000, excluding GST over a two-year term based on a seven-month swim season for the cash collection Service Agreement.

It is proposed that the total Cash Collection Services project be funded from the following source/s as identified in the Operational Plan –

GL-7995 Dapto Heated Pool

CONCLUSION

Council should endorse the recommendations of this report as the recommended tenderer has submitted an acceptable tender for this project and on assessing the value of the contract, the panel was agreeable that the engagement of an external resource as outlined in this tender has been deemed the most cost effective to Council.

ITEM 9

TENDER T1000010 - LICENCE TO OPERATE CORRIMAL POOL KIOSK AND CASH COLLECTION SERVICES AGREEMENT

This report recommends acceptance of a tender for for the licence to operate Corrimal Pool Kiosk and Cash Collection Services in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Council sought tenders for the kiosk operation and collection of entry fees on behalf of Council during the peak summer pool season (September through to April). The current licence and services agreement expired on 30 April 2021 at the conclusion of the current swim season and a new licence and services agreement is proposed for a further two-year term.

RECOMMENDATION

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of Corrimal Swim Squad Pty Ltd for the Licence to operate the Corrimal Pool Kiosk for a term of two consecutive seasons, and pay rental in the sum of \$7,700, excluding GST for the licence to operate the kiosk.
- 2 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of Corrimal Swim Squad Pty Ltd for the provision of Corrimal Pool Cash Collection Services for a term of two consecutive seasons whereby Council pay an amount of \$266,000, excluding GST through a Services Agreement for cash collection duties.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Blake Lampert, Property Services Manager (Acting)

Authorised by: Lucielle Power, Director Community Services - Creative and Innovative City (Acting)

ATTACHMENTS

There are no attachments for this report.

BACKGROUND

Since the introduction of entry fees at the Corrimal Heated Pool in the early 2000s, Council has licensed the operation of the Corrimal Pool Kiosk including a service agreement for cash collection of entry fees at the pool. The proposed contract period is for two swim seasons commencing 11 September 2021 and expiring on 28 April 2023.

Tenders were invited for this project by the open tender method with a closing date of tenders being 10:00 am on 17 August 2021.

Three tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Property and Recreation, Finance, Governance and Information and Governance and Customer Service (Supply Chain) Divisions.

It should be noted that the highest ranked tenderer is also the current licence holder for the provision of swim coaching and learn to swim teaching from the Corrimal Pool facility. It is believed that the operator would continue to operate this service in addition to the kiosk and a cash collection service at this site and as such additional probity and governance around separation of duties will be introduced.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Criteria - Mandatory	
Referees	Provision of satisfactory references from professional referees for provision of services of a similar size, scope and risk profile.
Bronze Medallion or equivalent	Tenderers and/or key personnel must provide evidence of or a commitment to obtain (within three months of commencing the Licence and Services Agreement), a Bronze Medallion qualification or equivalent. The tenderer must ensure one staff member is on site from 6am to 12 midday who holds a Bronze Medallion qualification or equivalent.
First Aid Certificate	Tenderers and all key personnel on site must provide evidence of or a commitment to obtain (within three months of commencing the Licence and Services Agreement), a current first aid certificate.
POS Training	Tenderers must commit to undertake training in Council's Point of Sale System
Armed Holdup Training	Tenderers must commit to undertake Armed Holdup Training (Coordinated by Wollongong City Council) within three months of commencing the Licence and Services Agreement.
Financial Capacity	Tenderers may be required to provide information required by an independent financial assessment provider engaged by Council. Council will review and determine whether such financial assessment is acceptable to Council and demonstrates the tenderer's financial capacity to undertake the works

Criteria - Assessable	Weighting
Cost to Council - Proposed payment per month for operation of cash collection facility	40 %
Proposed kiosk rental payable to Council per month	15 %
Demonstrated prior experience and satisfactory performance in undertaking cash collection services	10 %
Demonstrated prior experience and satisfactory performance in operation of takeaway food outlet	5 %
Proposed controls to ensure cash handing and reconciliation is consistent with Council's policies and procedures	15 %
Demonstrated Work Health & Safety Management System incorporating management of risks associated with cash handling, including armed robbery	5 %
Demonstrated Strengthening of Local Economic Capacity	10 %

The mandatory assessment criteria have been met by the recommended tenderer.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to

be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
Corrimal Swim Squad Pty Ltd	1
Marbec Pty Ltd t/a Splash Café	2
Tecy Transport Pty Ltd	3

PROPOSAL

Council authorise the engagement of Corrimal Swim Squad Pty Ltd to carry out the operation of the Corrimal Pool Kiosk and Cash Collection Services at Corrimal Heated Pool in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the licence agreement and services agreement.

The recommended tenderer must provide cash collection services during the two seasons identified in the table below commencing from 11 September 2021 to 29 April 2021 (Season 1), and 10 September 2022 to 28 April 2023 (Season 2).

As a result of the current Covid-19 lockdown restrictions the pool facility is currently closed in accordance with NSW Health Restrictions. These closures could potentially affect the commencement date of the licence and the service agreement. The draft agreement provided as part of the tender documentation will be adjusted accordingly.

SEASON 1	Start Date	Finish Date	Trading Hours
Winter	11/9/2021	17/9/2021	6am to 6pm (Monday to Friday) 7am to 2pm (Saturday and Sunday)
Shoulder	18/9/2021	29/10/2021	6am to 6pm (7 days)
High	30/10/2021	25/3/2022	6am to 7pm (7 days)
Shoulder	26/3/2022	24/4/2022	6am to 6pm (7 days)
Winter	26/4/2022	29/4/2022	6am to 6pm (Monday to Friday) 7am to 2pm (Saturday and Sunday)
SEASON 2	Start Date	Finish Date	Trading Hours
Winter	10/9/2022	16/9/2022	6am to 6pm (Monday to Friday) 7am to 2pm (Saturday and Sunday)
Shoulder	17/9/2022	28/10/2022	6am to 6pm (7 days)
High	29/10/2022	24/3/2023	6am to 7pm (7 days)
Shoulder	25/3/2023	24/4/2023	6am to 6pm (7 days)
Winter	26/4/2023	28/4/2023	6am to 6pm (Monday to Friday) 7am to 2pm (Saturday and Sunday)

NOTE - cash collection to commence immediately when facility is opened by pool staff and the pool will be closed on Christmas Day, Good Friday and ANZAC Day.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees
- 3 Governance
- 4 In accordance with Section 47 of the Local Government Act, 1993 (NSW), public notice of the proposal to grant the licence was provided to adjoining residents and a notice was placed on the land and in the newspaper in Council's pages, edition 28 July 2021. No submissions were received by the closing date of 25 August 2021.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal "we have a healthy community in a liveable city". It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Annual Plan 2021-22
Strategy	5 Year Action	Annual Deliverables
5.2 Participation in recreational and lifestyle activities is increased.	5.2.1 A variety of quality public spaces and opportunities for sport, leisure, recreation, learning and cultural activities in the community.	Operate and maintain two heated swimming pools at Dapto and Corrimal.

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works, or services is considered low based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

Due diligence undertaken by Council on the prospective tenant has minimised any risk by ensuring that they meet standard requirements in respect of experience and demonstrated financial capacity to meet the requirements of the proposed licence.

As the recommended tenderer is also the current licence holder for the provision of swim coaching and learn to swim teaching program at the Corrimal Pool facility, additional probity and governance around separation of duties will be considered and introduced.

SUSTAINABILITY IMPLICATIONS

The licence agreement and cash collection services agreement promotes adherence to sustainability of the environment by ensuring the successful tenderer has an environmental management system focusing on reducing waste and single use packaging and products whilst complying with Council's policies.

FINANCIAL IMPLICATIONS

The recommended submission from Corrimal Swim Squad Pty Ltd provides for a commencement rent of \$550 per month (exclusive of GST) for the licence to operate the kiosk equating to a total of \$7,700 based on a seven-month swim season over a two-year term.

In addition, Council will be responsible for payment to the tenderer of \$19,000 (exclusive of GST) per month equating to a total of \$266,000, excluding GST over a two-year term based on a seven-month swim season for the cash collection service agreement.

It is proposed that the total project be funded from the following source/s as identified in the Operational Plan –

GL-7991 Corrimal Heated Pool

CONCLUSION

Council should endorse the recommendations of this report as the recommended tenderer has submitted an acceptable tender for this project and on assessing the value of the contract, the panel was agreeable that the engagement of an external resource as outlined in this tender has been deemed the most cost effective to Council.

ITEM 10 TENDER T1000013 (T21/30) - PORT KEMBLA POOL INTAKE - STAGE 2

This report recommends that Council decline to accept any of the tenders submitted for the Port Kembla Pool Intake – Stage 2 in accordance with clause 178(1)(b) of the Local Government (General) Regulation 2005.

The works involve construction of a new section of seawater intake pipeline, designed to connect with the existing intake located at the rear of the Port Kembla Pool. The current pipeline inlet, which is nearing the end of its design life, is located in an area affected by changing sand levels due to tidal and coastal effects. The new pipeline will be relocated to an area that will facilitate a more consistent supply of seawater.

The Tender Assessment Panel has concluded that none of the tenders is acceptable for the reason that they have not satisfied the Tender Panel that the methodology proposed fully addresses the challenging environmental conditions and complies with current approval conditions whilst providing the best value outcome for the community. It is anticipated that negotiations with the tenderers or any other party in relation to the scope of works will result in a satisfactory outcome being achieved.

RECOMMENDATION

- 1 a In accordance with clause 178(1)(b) of the Local Government (General) Regulation 2005, Council decline to accept any of the tenders received for the Port Kembla Pool Intake – Stage 2 and resolve to enter into negotiations with one or all of the tenderers or any other party with a view to entering into a contract in relation to the subject matter of the tender.
 - b In accordance with clause 178(4) of the Local Government (General) Regulation 2005, the reason for Council hereby resolving to enter into negotiations with one or all of the tenderers or any other party and not inviting fresh tenders is that it is anticipated that a satisfactory outcome can be achieved with one of those parties, or any other party who demonstrate a capacity and ability to undertake the works.
- 2 Council delegate to the General Manager the authority to undertake and finalise the negotiations, firstly with the tenderers, and, in the event of failure of negotiations with those tenderers, any other party, with a view to entering into a contract in relation to the subject matter of the tender.
- 3 Council grant authority for the use of the Common seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery
Authorised by: Corey Stoneham, Director Infrastructure and Works [Acting]

ATTACHMENTS

- 1 Location Plan

BACKGROUND

Port Kembla Seawater Pool is a popular community pool and operations have been affected over the past two years due to sand build up over the existing intakes. The current shorter pipeline experienced failure of the end concrete plinth and a section of pipeline was removed to prevent further damage during large sea events. A temporary pipeline extension was used during last season to maintain flows when the longer intake pipe was blocked by sand. To improve the security of seawater supply, Council is installing a new pool intake pipe in an exposed area between islands, within an existing man-made cutting, that is historically observed to be less likely to be impacted by sand build up.

Tenders were required to be invited for the construction of a new seawater intake pipeline at the rear of the Port Kembla pool to replace the existing line which is nearing the end of design life and has been affected by changing sand levels in the area.

The works include the removal and disposal of the existing pipeline and supporting concrete plinths which are currently visually obtrusive and form a partial barrier on the site. The new pipeline will be partially excavated in the rock shelf and concrete encased to reduce impact on beach usage.

Tenders were invited by the open tender method with a close of tenders of 10.00 am on Thursday, 12 August 2021.

Three (3) tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Project Delivery, Infrastructure Strategy and Planning and Governance and Customer Services Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Mandatory Criteria

- 1 Provision of satisfactory references from referees for previous projects of similar size and scope
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works
- 3 Tenders have as a minimum a Health and Safety Policy and WHS Management System Manual or Plan

Assessable Criteria

- 1 Cost to Council – 35%
- 2 Appreciation of scope of works and construction methodology – 15%
- 3 Experience and satisfactory performance in undertaking projects of similar size, scope and risk profile, including staff qualifications and experience – 15%
- 4 Proposed Sub-Contractors – 5%
- 5 Project Schedule – 10%
- 6 Demonstrated strengthening of local economic capacity – 10%
- 7 Workplace Health and Safety Management system – 5%
- 8 Environmental Management Policies and Procedures – 5%

PROPOSAL

The Tender Assessment Panel has concluded that none of the tenders is acceptable and has recommended that all tenders be declined and negotiations be undertaken with one or all of the tenderers, or any other party, with a view to entering into a contract for the subject matter of the tender. The Panel anticipates that a satisfactory outcome will be achieved through a negotiation process conducted in accordance with Council's Procurement Policies and Procedures.

During the tender assessment, it was identified that the tenderers have not satisfied the Tender Panel that the methodology proposed fully addressed the challenging environmental conditions and complied with current approval conditions whilst providing the best value outcome for the community.

The installation of the new intake line is a challenging project in a sensitive location and will require an experienced contractor with a sound understanding of the environmental challenges and constraints. Negotiations will provide the opportunity to achieve a construction methodology that addresses environmental and site constraints, complies with approval conditions, meets community expectations and provides the best value outcome for the community.

CONSULTATION AND COMMUNICATION

1 Members of the Tender Assessment Panel

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 5 “We have a healthy community in a liveable city”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2020-21
Strategy	4 Year Action	Operational Plan Actions
5.2.1 Provide a variety of quality public spaces and opportunities for sport, leisure, recreation, learning and cultural activities in the community	5.2.1.3 Use data to assess the current community infrastructure available, community demand and develop a strategic framework and policies to either rationalise, enhance or expand to meet community needs	Implement The Future of Our Pools Strategy 2014-2024

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works is considered high based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

SUSTAINABILITY IMPLICATIONS

The existing intake line is nearing the end of its design life and needs to be replaced. The installation of a new intake line in a location less susceptible to accumulation of sand will improve the security of seawater supply for a popular community asset.

Construction materials have been chosen to provide long-term durability at this exposed site to minimise required maintenance.

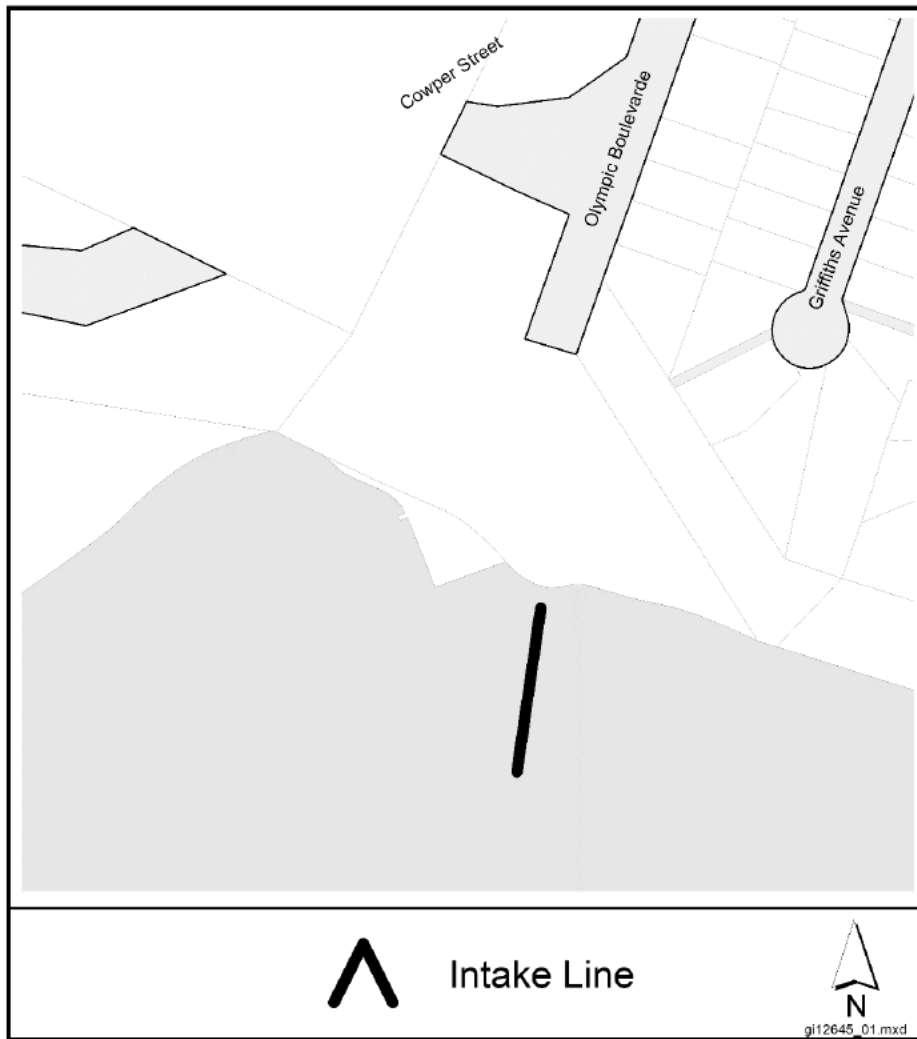
FINANCIAL IMPLICATIONS

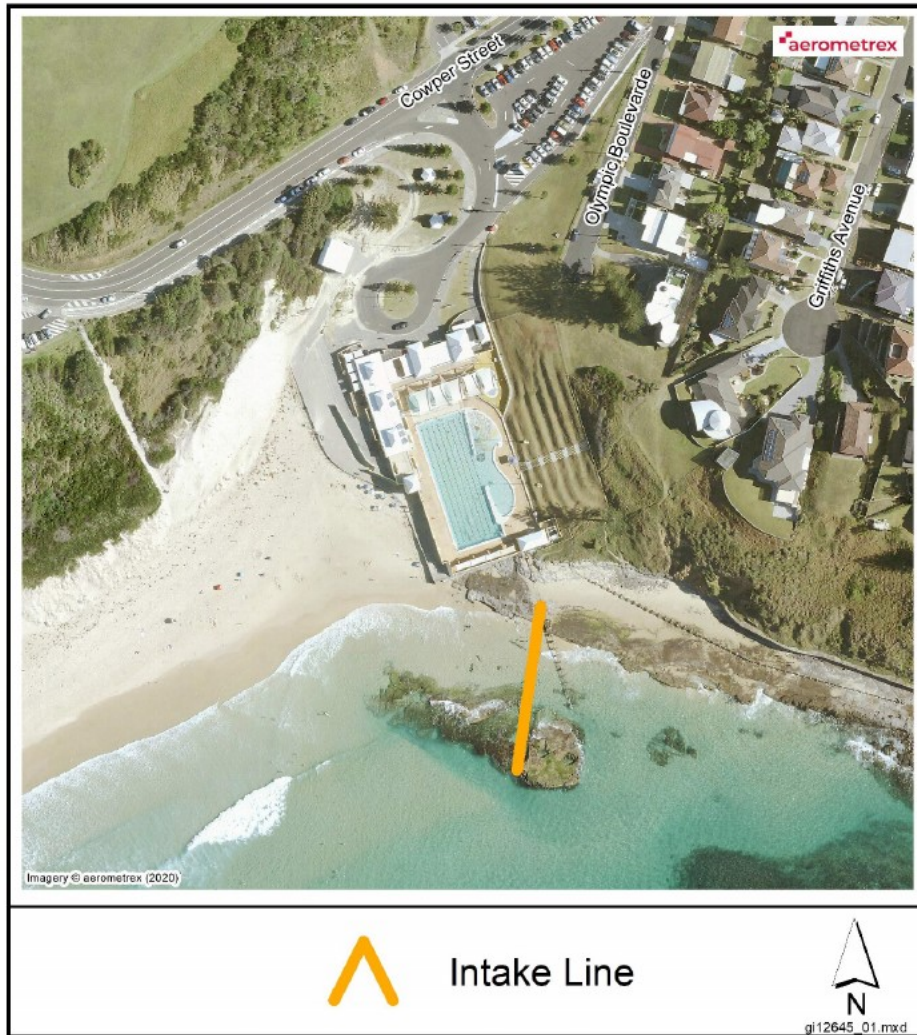
It is proposed that the total project be funded from the following source/s as identified in the Operational Plan –

2021/22 Capital Program

CONCLUSION

It is anticipated that the best value outcome can be achieved via a direct negotiation with one or all of the tendering parties, or any other party who has demonstrated a capacity and ability to undertake the works. Council should endorse the recommendations of this report.





While every effort has been made to ensure the highest possible quality of data, no liability will be accepted for any inaccuracy of the information shown.
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ITEM 11 JULY 2021 FINANCIALS

The financial results for July 2021 compared to phased budget are favourable across two of the three key performance indicators. The Operating Result [pre-capital] show favourable variances of \$0.1M, while the Funds Available from Operations shows an unfavourable variance of \$1.6M and the Funds Result is a favourable variance of \$0.8M due to variations in the Capital Budget.

The operating and funds results are being negatively impacted by the COVID-19 health restrictions that have impacted revenue across a range of services in July. Likewise, restrictions on Council's capital works program has impacted delivery.

The Statement of Financial Position at the end of the period indicates that there is enough cash to support external restrictions.

Council has expended \$4.4M on its capital works program representing 4% of the annual budget. The year to date budget for the same period was \$6.8M.

RECOMMENDATION

- 1 The financials be received and noted.
- 2 Council approves the proposed changes to the Capital Budget for July 2021.

REPORT AUTHORISATIONS

Report of: Brian Jenkins, Chief Financial Officer

Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

ATTACHMENTS

- 1 Financial Statements - July 2021
- 2 Capital Project Report - July 2021

BACKGROUND

This report presents the Financial Performance of the organisation for July 2021. The below table provides a summary of the organisation's overall financial results for the year.

FORECAST POSITION	Original Budget	YTD Forecast	YTD Actual	Variation
	\$M	\$M	\$M	\$M
KEY MOVEMENTS	1-Jul	30-Jul	30-Jul	
Operating Revenue	281.9	23.5	22.2	(1.3)
Operating Costs	(291.1)	(24.5)	(23.1)	1.4
Operating Result [Pre Capital]	(9.2)	(1.0)	(0.9)	0.1
Capital Grants & Contributions	32.1	2.5	2.0	(0.5)
Operating Result	22.9	1.6	1.1	(0.4)
Funds Available from Operations	58.5	4.5	2.8	(1.6)
Capital Works	107.1	6.8	4.4	2.5
Contributed Assets	8.4	0.8	-	0.8
Transfer to Restricted Cash	1.9	0.2	0.2	(0.0)
Borrowings Repaid	5.5	0.5	-	0.5
Funded from:				
- Operational Funds	58.5	4.5	2.8	(1.7)
- Other Funding	54.6	2.2	0.9	(1.3)
Total Funds Surplus/(Deficit)	(9.7)	(1.6)	(0.9)	0.8

FINANCIAL PERFORMANCE

The July 2021 Operating Result [pre-capital] deficit of \$0.9M is a favourable variance compared to the phased budget deficit of \$1.0M.

The Operating Result of \$1.1M is an unfavourable variance of \$0.4M compared to phased budget. This includes the net variation above as well as a lower level of capital grants and contributions of \$0.5M.

The Funds Available from Operations indicates an unfavourable variation of \$1.6M. This result excludes non-cash variations and transfers to and from Restricted Assets but includes the variation in cash payments for Employee Entitlements. This result best represents the operational budget variations that impact our funding position and current financial capacity.

The current budget was adopted by Council in late June, prior to the significant escalation of the COVID-19 crisis into the new financial year. Council has already made provision for actions that are being implemented to support our ratepayers, community, and businesses through the difficulties currently being experienced. Council is also aware that health restrictions will significantly impact Council's operations during the year. While the depth and breadth of impacts continue to evolve, experiences of the past periods provide reasonable insight to make provisions for the future based on refined assumptions. Council will consider variations to its budget required to reflect COVID-19 impacts at the September Quarterly Review. It is anticipated at this stage that the additional measures being introduced to support others, as well as the direct impacts on Council's revenue and expenses will be able to be managed within Council's existing capacity. Council achieved a budget savings in 2020-21 of \$15.6M that allowed repayment of internal borrowings and additional cash holdings of \$10.6M (held as restricted assets) that will be available to address current COVID-19 costs.

The Total Funds result as at 30 July 2021 is a favourable variance of \$0.8M compared to phased budget.

At the end of July, the Capital Works Program had an expenditure of \$4.4M compared to a phased budget of \$6.8M.

FINANCIAL POSITION

Cash, Investments & Available Funds

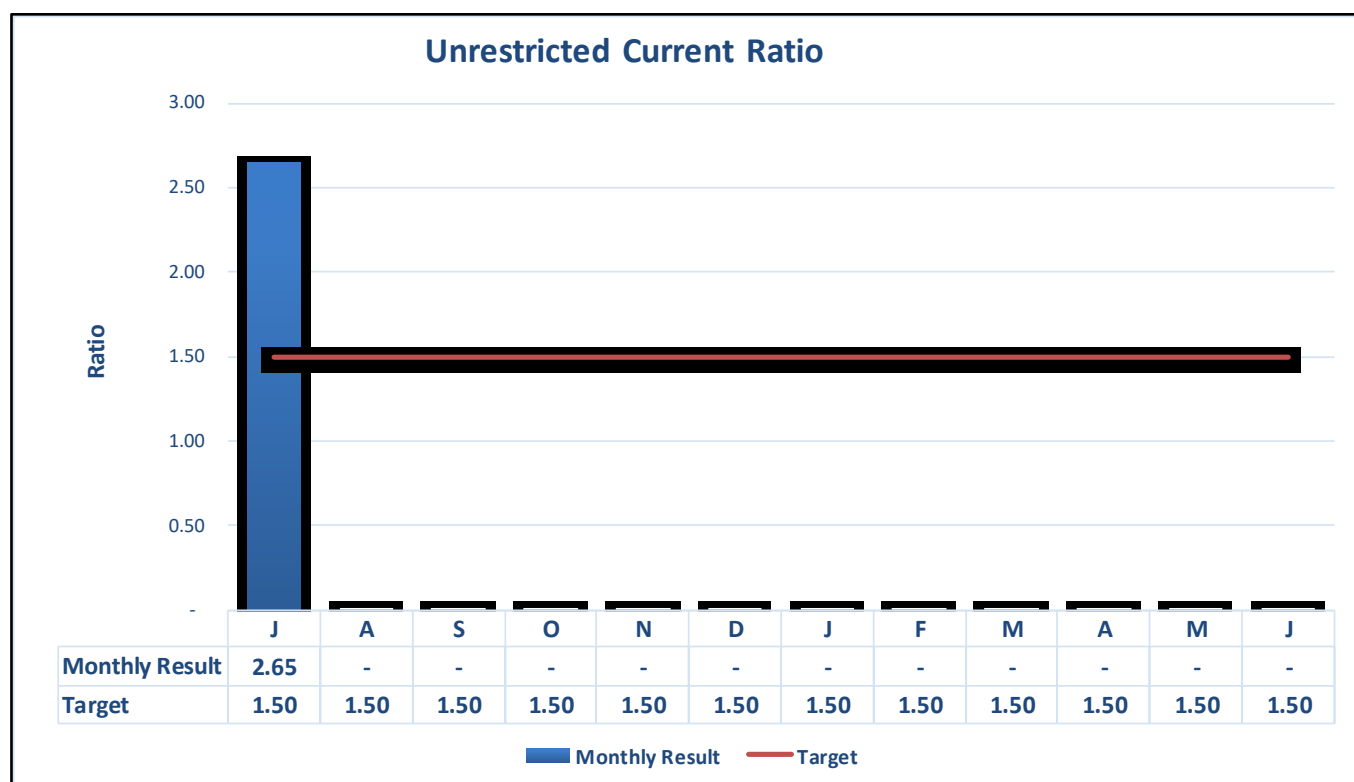
Council's cash and investments increased during July 2021 to holdings of \$155.5M compared to \$172.0M at the end of June 2021. A significant portion of these funds are subject to restriction meaning they can only be utilised for specific purposes. As a result, Council's true available cash position is more accurately depicted by considering available funds that are uncommitted and not subject to restriction.

CASH, INVESTMENTS & AVAILABLE FUNDS			
	Actual 2020/21 \$M	Original Budget 2021/22 \$M	Actual YTD July 2021 \$M
Total Cash and Investments	172.0	105.4	155.5
Less Restrictions:			
External	78.1	59.9	80.0
Internal	70.7	41.7	70.8
CivicRisk Investment	2.7		2.7
Total Restrictions	151.5	101.6	153.6
Available Cash	20.5	3.8	1.9
Adjusted for :			
Payables	(28.2)	(26.2)	(19.4)
Receivables	21.9	24.5	30.9
Other	9.3	10.9	9.5
Net Payables & Receivables	2.9	9.2	21.0
Available Funds	23.4	13.0	22.9

External restrictions are funds that must be spent for a specific purpose and cannot be used by Council for general operations. Internal restrictions are funds that Council has determined will be used for a specific future purpose, although Council may vary that use by resolution of Council. Further details on the internal and external restrictions can be found in the Cash Flow Statement (Attachment 1).

The level of cash and investments in Council's available funds position is within the Financial Strategy target range of 3.5% to 5.5% of operational revenue (pre-capital).

The Unrestricted Current Ratio measures the Council's liquidity position or ability to meet short term obligations as they fall due. The below graph reflects Council's performance against the Local Government benchmark of greater than 1.5 times.



Borrowings

Council continues to have financial strength in its low level of borrowing. The Debt Service Cover Ratio measures the availability of operating cash to service debt including interest, principal and lease payments. Council's Debt Service Cover Ratio as at July 2021 exceeds the Local Government benchmark of greater than two times.

Council's Financial Strategy includes provision for additional borrowing in the future and Council will consider borrowing opportunities from time to time to bring forward the completion of capital projects where immediate funding is not available.

Infrastructure, Property, Plant & Equipment

The Statement of Financial Position shows that \$2.69B of assets (written down value) are controlled and managed by Council for the community as at 30 July 2021. Council has expended \$4.4M on its capital works program representing 4% of the annual budget. The year to date budget for the same period was \$6.8M.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal '*We are a connected and engaged community*'. It specifically delivers on the following:

Community Strategic Plan Strategy	Delivery Program 2018-2022 4 Year Action	Operational Plan 2021-2022 Operational Plan Actions
4.3.2 Resources (finance, technology, assets and people) are effectively managed to ensure long term financial sustainability	4.3.2.1 Effective and transparent financial management systems are in place	Monitor and review achievement of Financial Strategy
		Continuous budget management is in place, controlled and reported
		Provide accurate and timely financial reports monthly, quarterly and via the annual statement

CONCLUSION

The financial result at the end of July is positive across two of the three key performance indicators.

WOLLONGONG CITY COUNCIL					
1 July 2021 to 30 July 2021					
	Original Budget \$'000	Current Budget \$'000	YTD Budget \$'000	Actual YTD \$'000	Variance \$'000
Income Statement					
Income From Continuing Operations					
Revenue:					
Rates and Annual Charges	215,858	215,858	17,742	17,811	68
User Charges and Fees	31,493	31,493	2,579	1,537	(1,042)
Interest and Investment Revenues	3,167	3,167	263	213	(50)
Other Revenues	5,737	5,737	430	188	(242)
Rental Income	6,326	6,326	520	465	(55)
Grants & Contributions provided for Operating Purposes	19,325	19,325	1,979	2,001	22
Grants & Contributions provided for Capital Purposes	32,091	32,091	2,545	2,006	(538)
Total Income from Continuing Operations	313,998	313,998	26,058	24,220	(1,838)
Expenses From Continuing Operations					
Employee Costs	144,255	144,255	11,933	11,972	(39)
Borrowing Costs	1,954	1,954	161	45	115
Materials, Contracts & Other Expenses	101,873	101,873	8,688	6,870	1,818
Depreciation, Amortisation + Impairment	64,652	64,652	5,491	5,234	257
Internal Charges (labour)	(19,309)	(19,309)	(1,587)	(891)	(696)
Internal Charges (not labour)	(2,339)	(2,339)	(192)	(131)	(61)
Total Expenses From Continuing Operations	291,087	291,087	24,493	23,099	1,394
Operating Result	22,911	22,911	1,565	1,121	(444)
Operating Result [pre capital]	(9,180)	(9,180)	(980)	(885)	95
Funding Statement					
Net Operating Result for the Year	22,911	22,911	1,565	1,121	(444)
Add back:					
- Non-cash Operating Transactions	81,892	81,892	6,952	6,579	(373)
- Restricted cash used for operations	15,807	15,807	1,299	791	(508)
- Income transferred to Restricted Cash	(48,130)	(48,130)	(3,956)	(4,106)	(150)
- Payment of Accrued Leave Entitlements	(14,018)	(14,018)	(1,407)	(1,581)	(174)
Funds Available from Operations	58,462	58,462	4,453	2,804	(1,649)
Borrowings repaid	(5,482)	(5,482)	(451)	0	451
Advances (made by) / repaid to Council	0	0	0	0	0
Operational Funds Available for Capital Budget	52,980	52,980	4,003	2,804	(1,198)
CAPITAL BUDGET					
Assets Acquired	(107,093)	(107,093)	(6,804)	(4,351)	2,453
Contributed Assets	(8,358)	(8,358)	(836)	0	836
Transfers to Restricted Cash	(1,854)	(1,854)	(152)	(154)	(2)
Funded From :-					
- Operational Funds	52,980	52,980	4,003	2,804	(1,198)
- Sale of Assets	1,854	1,854	0	0	0
- Internally Restricted Cash	8,675	8,675	316	133	(183)
- Borrowings	0	0	0	0	0
- Capital Grants	20,069	20,069	547	473	(74)
- Developer Contributions (Section 94)	13,035	13,035	464	233	(231)
- Other Externally Restricted Cash	0	0	0	4	4
- Other Capital Contributions	10,958	10,958	836	0	(836)
TOTAL FUNDS SURPLUS / (DEFICIT)	(9,735)	(9,735)	(1,626)	(858)	768

WOLLONGONG CITY COUNCIL		
as at 30 July 2021		
	YTD Actual 2021/22 \$'000	Actual 2020/21 \$'000
Statement of Financial Position		
Current Assets		
Cash Assets	43,295	53,920
Investment Securities	97,455	103,334
Receivables	30,868	21,859
Inventories	487	463
Current Contract Assets	3,638	4,707
Other	10,165	6,682
Assets classified as held for sale	111	111
Total Current Assets	186,019	191,076
Non-Current Assets		
Non Current Cash Assets	12,000	12,000
Non-Current Receivables	0	0
Non-Current Inventories	5,972	5,972
Property, Plant and Equipment	2,689,215	2,690,486
Investment Properties	4,600	4,600
Westpool Equity Contribution	0	0
Intangible Assets	146	152
Right-Of-Use Assets	1,440	1,471
Total Non-Current Assets	2,716,096	2,717,404
TOTAL ASSETS	2,902,114	2,908,481
Current Liabilities		
Current Payables	19,419	28,222
Current Contract Liabilities	9,732	8,177
Current Lease Liabilities	327	377
Current Provisions payable < 12 months	13,827	14,015
Current Provisions payable > 12 months	45,373	45,373
Current Interest Bearing Liabilities	5,497	5,497
Total Current Liabilities	94,175	101,662
Non-Current Liabilities		
Non Current Interest Bearing Liabilities	6,942	6,942
N/C Lease Liabilities	1,194	1,194
Non Current Provisions	37,491	37,491
Total Non-Current Liabilities	45,628	45,628
TOTAL LIABILITIES	139,804	147,290
NET ASSETS	2,762,311	2,761,191
Equity		
Accumulated Surplus	1,392,556	1,394,062
Asset Revaluation Reserve	1,223,955	1,223,955
Restricted Assets	145,800	143,174
TOTAL EQUITY	2,762,311	2,761,191

WOLLONGONG CITY COUNCIL		
CASH FLOW STATEMENT		
as at 30 July 2021		
	YTD Actual 2021/22 \$ '000	Actual 2020/21 \$ '000
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts:		
Rates & Annual Charges	2,279	214,468
User Charges & Fees	6,118	30,198
Interest & Interest Received	606	2,269
Grants & Contributions	4,538	58,978
Bonds, deposits and retention amounts received	-	755
Other	2,565	24,061
Payments:		
Employee Benefits & On-costs	(11,306)	(125,163)
Materials & Contracts	(5,781)	(87,653)
Borrowing Costs	(45)	(691)
Bonds, deposits and retention amounts refunded	-	(2,637)
Other	(6,870)	(20,275)
Net Cash provided (or used in) Operating Activities	(7,898)	94,309
CASH FLOWS FROM INVESTING ACTIVITIES		
Receipts:		
Sale of Investments	6,000	56,040
Sale of Infrastructure, Property, Plant & Equipment	-	1,531
Payments:		
Purchase of Investments	(243)	(69,745)
Purchase of Infrastructure, Property, Plant & Equipment	(8,834)	(78,658)
Net Cash provided (or used in) Investing Activities	(2,677)	(90,832)
CASH FLOWS FROM FINANCING ACTIVITIES		
Payments:		
Repayment of Borrowings & Advances	-	(5,260)
Repayment of Finance Lease Liabilities	(50)	(348)
Net Cash Flow provided (used in) Financing Activities	(50)	(5,608)
Net Increase/(Decrease) in Cash & Cash Equivalents	(10,625)	(2,131)
plus: Cash & Cash Equivalents - beginning of year	53,920	56,051
plus: Investments on hand - end of year	112,178	118,057
Cash & Cash Equivalents and Investments - year to date	155,473	171,977

WOLLONGONG CITY COUNCIL		
CASH FLOW STATEMENT		
as at 30 July 2021		
	YTD Actual 2021/22 \$ '000	Actual 2020/21 \$ '000
Total Cash & Cash Equivalents and Investments - year to date	155,473	171,977
Attributable to:		
External Restrictions (refer below)	80,027	78,088
Internal Restrictions (refer below)	70,820	70,676
Unrestricted	4,626	23,213
	155,473	171,977
External Restrictions		
Developer Contributions	39,917	38,719
RMS Contributions	194	115
Specific Purpose Unexpended Grants	9,810	9,687
Special Rates Levy Wollongong Mall	309	282
Special Rates Levy Wollongong City Centre	74	59
Local Infrastructure Renewal Scheme	277	277
Unexpended Loans	965	965
Domestic Waste Management	11,061	10,746
Private Subsidies	5,447	5,420
Housing Affordability	9,641	9,640
Stormwater Management Service Charge	2,332	2,178
Total External Restrictions	80,027	78,088
Internal Restrictions		
Property Investment Fund	9,388	9,388
Strategic Projects	46,374	46,558
Sports Priority Program	969	943
Car Parking Strategy	1,084	1,051
MacCabe Park Development	1,603	1,590
Darcy Wentworth Park	171	171
Garbage Disposal Facility	3,570	3,415
West Dapto Development Additional Rates	7,052	6,951
Southern Phone Natural Areas	173	173
Lake Illawarra Estuary Management Fund	436	436
Total Internal Restrictions	70,820	70,676

Manager Project Delivery Division Commentary on July 2021 Capital Budget Report

On 29 June 2021, Council approved a Capital budget for 2021-2022 of \$107.1M. As at the end of July 2021, the approved Capital Budget has been proposed to increase by \$2.3M to \$109.4M due primarily to introduction of additional funding for both new and existing projects which are supported by the following funding:

- State and Federal Government safer roads programs – including pedestrian safety around schools
- Federal Government COVID-19 Stimulus Local Roads & Community Infrastructure (LR&CI) Funding Program
- State Government COVID-19 Stimulus Public Spaces Legacy Funding Program
- Section 7.11 (Developer Contributions) West Dapto Residential Roads

Council achieved expenditure at the end of July 2021 of \$4.4M compared to the phased budget expenditure of \$6.8M. A review of the expenditure compared to phased budget has identified that the majority of this delay in achieving phased expenditure is due to:

- Impact of the 2-week shutdown of construction sites during the month of July due to COVID-19 related public health orders.

Program	Major Points of change to Capital Budget
Traffic Facilities	Reallocate budget from Capital Contingency to the Traffic Facilities program. Introduce grants from both Fed Govt and NSW Govt Safer Roads and pedestrian safety around schools funding programs for new projects. Rephase funding from Resources for Regions for an existing project.
Roadworks	Reallocate budget from Capital Contingency to the Roadworks program. Reallocate budget from Footpaths (renew) Program to Roadworks program Reallocate Local Roads and Community Infrastructure Funding from Car Parks Reconstruction Program to Roadworks Program
West Dapto	Rephase Section 7.11 West Dapto Residential Roads funding for existing projects.
Footpaths	Reallocate budget from Footpaths program to Roadworks program. Rephase Strategic Projects funding for existing project.
Cycle/Shared Paths	Introduce additional Local Roads and Community Infrastructure Funding for existing project. Introduce Public Spaces Legacy Funding for Fairy Ck shared path project.
Commercial Centre Upgrades - Footpaths and Cycleways	Rephase funding from Sect 7.11 for an existing project.
Carpark Construction/Formalising	Reallocate budget from Capital Contingency to Carpark Construction/Formalising Program.
Carpark Reconstruction or Upgrading	Reallocate Local Roads and Community Infrastructure Funding from Car Parks Reconstruction Program to Roadworks Program
Floodplain Management	Reallocate budget from Floodplain Management Program to Stormwater Management Program.

Program	Major Points of change to Capital Budget
Stormwater Management	Reallocate budget from Floodplain Management to Stormwater Management program.
Administration Buildings	Reallocate budget from Capital Contingency to Administration Buildings.
Community Buildings	Reallocate budget from Capital Contingency to Community Buildings Program.
Leisure Centres and RVGC	Reallocate budget from Recreation Facilities program
Recreation Facilities	Reallocate budget form Recreation Facilities program to Leisure Centres and RVGC program and to Sports Facilities program. Reallocate budget from Capital Contingency to Recreation Facilities. Introduce Local Roads and Community Infrastructure funding for existing project.
Sporting Facilities	Relocate budget from Recreation Facilities to Sports Facilities program.
Capital Project Contingency	Reallocate budget to multiple program areas as detailed above.

CAPITAL PROJECT REPORT							
as at the period ended 30 July 2021							
ASSET CLASS PROGRAMME	\$'000		\$'000		YTD EXPENDITURE	\$'000	
	CURRENT BUDGET		WORKING BUDGET			VARIATION	
	EXPENDITURE	OTHER FUNDING	EXPENDITURE	OTHER FUNDING		EXPENDITURE	OTHER FUNDING
Roads And Related Assets							
Traffic Facilities	2,663	(2,288)	3,383	(2,708)	18	720	(420)
Public Transport Facilities	335	0	335	0	1	(0)	0
Roadworks	13,330	(3,800)	14,090	(4,300)	1,129	760	(500)
Bridges, Boardwalks and Jetties	2,172	(117)	2,172	(117)	281	0	0
TOTAL Roads And Related Assets	18,500	(6,205)	19,980	(7,125)	1,429	1,480	(920)
West Dapto							
West Dapto Infrastructure Expansion	7,610	(7,610)	8,095	(8,095)	243	485	(485)
TOTAL West Dapto	7,610	(7,610)	8,095	(8,095)	243	485	(485)
Footpaths And Cycleways							
Footpaths	13,360	(7,573)	13,368	(7,630)	404	8	(58)
Cycle/Shared Paths	7,310	(5,252)	8,284	(6,226)	251	974	(974)
Commercial Centre Upgrades - Footpaths and Cycleways	4,060	(800)	4,080	(820)	99	20	(20)
TOTAL Footpaths And Cycleways	24,730	(13,624)	25,732	(14,676)	754	1,002	(1,052)
Carparks							
Carpark Construction/Formalising	385	(325)	485	(325)	31	100	0
Carpark Reconstruction or Upgrading	1,750	(500)	1,250	0	143	(500)	500
TOTAL Carparks	2,135	(825)	1,735	(325)	173	(400)	500
Stormwater And Floodplain Management							
Floodplain Management	2,695	(566)	2,595	(566)	4	(100)	0
Stormwater Management	5,570	0	5,670	0	102	100	0
Stormwater Treatment Devices	55	0	55	0	0	(0)	0
TOTAL Stormwater And Floodplain Mar	8,320	(566)	8,320	(566)	106	(0)	0
Buildings							
Cultural Centres (IPAC, Gallery, Townhall)	700	0	700	0	36	0	0
Administration Buildings	2,965	0	3,035	0	226	70	0
Community Buildings	13,025	(2,783)	13,115	(2,783)	529	90	(0)
Public Facilities (Shelters, Toilets etc.)	440	(30)	440	(30)	8	(0)	0
TOTAL Buildings	17,130	(2,813)	17,290	(2,813)	799	160	(0)
Commercial Operations							
Tourist Park - Upgrades and Renewal	1,420	0	1,420	0	28	0	0
Crematorium/Cemetery - Upgrades and Renewal	115	0	115	0	6	0	0
Leisure Centres & RVGC	150	0	180	0	0	30	0
TOTAL Commercial Operations	1,685	0	1,715	0	33	30	0
Parks Gardens And Sportfields							
Play Facilities	1,888	(843)	1,888	(843)	4	0	0
Recreation Facilities	4,105	(3,850)	4,743	(4,205)	98	638	(355)
Sporting Facilities	3,180	(2,620)	3,227	(2,620)	48	47	0
TOTAL Parks Gardens And Sportfields	9,173	(7,313)	9,858	(7,668)	150	685	(355)

CAPITAL PROJECT REPORT							
as at the period ended 30 July 2021							
ASSET CLASS PROGRAMME	\$'000		\$'000		YTD EXPENDITURE	\$'000	
	CURRENT BUDGET		WORKING BUDGET			VARIATION	
	EXPENDITURE	OTHER FUNDING	EXPENDITURE	OTHER FUNDING		EXPENDITURE	OTHER FUNDING
Beaches And Pools							
Beach Facilities	750	(500)	750	(500)	1	(0)	(0)
Rock/Tidal Pools	350	0	350	0	8	(0)	(0)
Treated Water Pools	2,770	0	2,770	0	129	(0)	(0)
TOTAL Beaches And Pools	3,870	(500)	3,870	(500)	137	(0)	(0)
Waste Facilities							
Whytes Gully New Cells	2,255	(2,255)	2,255	(2,255)	60	0	(0)
TOTAL Waste Facilities	2,255	(2,255)	2,255	(2,255)	60	0	(0)
Fleet							
Motor Vehicles	1,830	(979)	1,830	(979)	57	(0)	(0)
TOTAL Fleet	1,830	(979)	1,830	(979)	57	(0)	(0)
Plant And Equipment							
Mobile Plant (trucks, backhoes etc.)	4,200	(905)	4,200	(905)	3	(0)	(0)
TOTAL Plant And Equipment	4,200	(905)	4,200	(905)	3	(0)	(0)
Information Technology							
Information Technology	1,650	0	1,650	0	168	(0)	(0)
TOTAL Information Technology	1,650	0	1,650	0	168	(0)	(0)
Library Books							
Library Books	1,283	0	1,283	0	238	(0)	(0)
TOTAL Library Books	1,283	0	1,283	0	238	(0)	(0)
Public Art							
Art Gallery Acquisitions	137	0	137	0	0	0	(0)
TOTAL Public Art	137	0	137	0	0	0	(0)
Land Acquisitions							
Land Acquisitions	250	(250)	250	(250)	0	(0)	(0)
TOTAL Land Acquisitions	250	(250)	250	(250)	0	(0)	(0)
Non-Project Allocations							
Capital Project Contingency	2,335	0	1,205	0	0	(1,130)	(0)
TOTAL Non-Project Allocations	2,335	0	1,205	0	0	(1,130)	(0)
GRAND TOTAL	107,093	(43,845)	109,406	(46,157)	4,351	2,312	(2,312)

ITEM 12 STATEMENT OF INVESTMENT - JULY 2021

This report provides an overview of Council's investment portfolio performance for the month of July 2021.

Council's average weighted return for July 2021 was 0.12% which was above the benchmark return of 0.00%. This result was primarily due to the positive marked to market valuation of the aggregated Floating Rate Notes and the NSW TCorp Hourglass facilities. The remainder of Council's portfolio continues to provide a high level of consistency in income and a high degree of credit quality and liquidity.

RECOMMENDATION

- 1 Council receive the Statement of Investment for July 2021.

REPORT AUTHORISATIONS

Report of: Brian Jenkins, Chief Financial Officer
Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

ATTACHMENTS

- 1 Statement of Investment - July 2021
- 2 Investment Income Compared to Budget 2020-2021

BACKGROUND

Council is required to invest its surplus funds in accordance with the Ministerial Investment Order and Office of Local Government guidelines. The Order reflects a conservative approach and restricts the investment types available to Council. In compliance with the Order and Office of Local Government guidelines, Council adopted an Investment Policy on 10 December 2018. The Investment Policy provides a framework for the credit quality, institutional diversification and maturity constraints Council's portfolio can be exposed to. Council's investment portfolio was controlled by Council's Finance Division during the period to ensure compliance with the Investment Policy. Council's Audit, Risk and Improvement Committee's (ARIC) role of overseer provides for the review of Council's Investment Policy and the Management Investment Strategy.

Council's Responsible Accounting Officer is required to sign the complying Statement of Investment contained within the report, certifying that all investments were made in accordance with the Local Government Act 1993 and the Local Government Regulation 2005.

Council's investment holdings as at 30 July 2021 were \$155,966,486 (Statement of Investment attached) [31 July 2020 \$134,895,248]. The investment holdings at 30 July 2021 include Council's interest in CivicRisk Mutual Ltd.

From 1 July 2020, the CivicRisk entities previously recognised as joint ventures were legally combined into CivicRisk Mutual Ltd, a company limited by guarantee. Through this process the three joint ventures novated their assets, liabilities and member surpluses into the new entity. This transition required Council to recognise the new entity as a financial asset through the profit and loss at fair value. The entity was recognised as a Joint Venture valued at \$3.5M on 30 June 2020. On 1 July 2020, the asset was transferred to Financial Assets at the fair value of Council's interest in the new entity. This value was calculated on a present value basis to be \$2.8M causing a movement of \$0.8M as a non-cash transaction through interest and investment revenue in the profit and loss. The value of the investment within this report is based on the fair value at 1 July 2021 due to the timing of receiving the valuation report as at 30 June 2021.

Council's average weighted return for July 2021 was 0.12% which was above the benchmark return of 0.00%. This result was primarily due to the positive marked to market valuation of the aggregated Floating Rate Notes and the NSW TCorp Hourglass facilities. The remainder of Council's portfolio

continues to provide a high level of consistency in income and a high degree of credit quality and liquidity. The global markets are still experiencing unprecedented turmoil and volatility in the wake of COVID-19 and may still provide uncertainty for the foreseeable future.

At 30 July 2021, year to date interest and investment revenue of \$185,219 was recognised compared to the year to date budget of \$208,088.

Council's 20 floating rate notes had a net increase in value of \$56,377 for July 2021.

Council holds two Mortgaged Backed Securities (MBS) that recorded a net increase in value of \$1,889 for July 2021. The coupon margins on these investments reflect pre-Global Financial Crisis (GFC) pricing. For example, the Emerald A is paying 45 basis points over the BBSW where a comparative investment is now paying 100 basis points over the BBSW. This is reflected in the coupon rates on both investments. While the maturity dates are outside Council's control, the investment advisors had previously indicated capital is not at risk at that stage and recommended a hold strategy due to the illiquid nature of the investment.

Council has two investment holdings under the NSW TCorp Hour Glass Facility: the Long-Term Growth Facility and the NSW TCorpIM Cash Fund. The Long-Term Growth recorded a net increase in value of \$62,413 and the Cash Fund recorded a net increase in value of \$1,947 in July 2021. The fluctuation in the Long-Term Growth Facility is a reflection of the current share market volatility both domestically and internationally and is diversified across a number of different asset classes that have differing risk and return characteristics. The TCorp Cash Fund generally provides relatively stable returns over extended time periods with low potential for capital loss while maintaining high levels of liquidity, similar to an at call account, and only invests in Australian cash and fixed interests. The current environment of historically low interest rates and credit spreads mean the future returns for the funds will, as a result, be lower.

At their August 2021 meeting, the Reserve Bank of Australia (RBA) maintained the official cash rate at the record low of 0.10%. The RBA will continue to assess the outlook and adjust policy as needed to foster sustainable growth in demand and inflation outcomes consistent with the inflation target over time.

The current investment portfolio complies with Council's Investment Policy which was endorsed by Council on 10 December 2018. Council's Responsible Accounting Officer has signed the Statement of Investment contained within the report, certifying all investments were made in accordance with the Local Government Act 1993 and the Local Government Regulation 2005.

PLANNING AND POLICY IMPACT

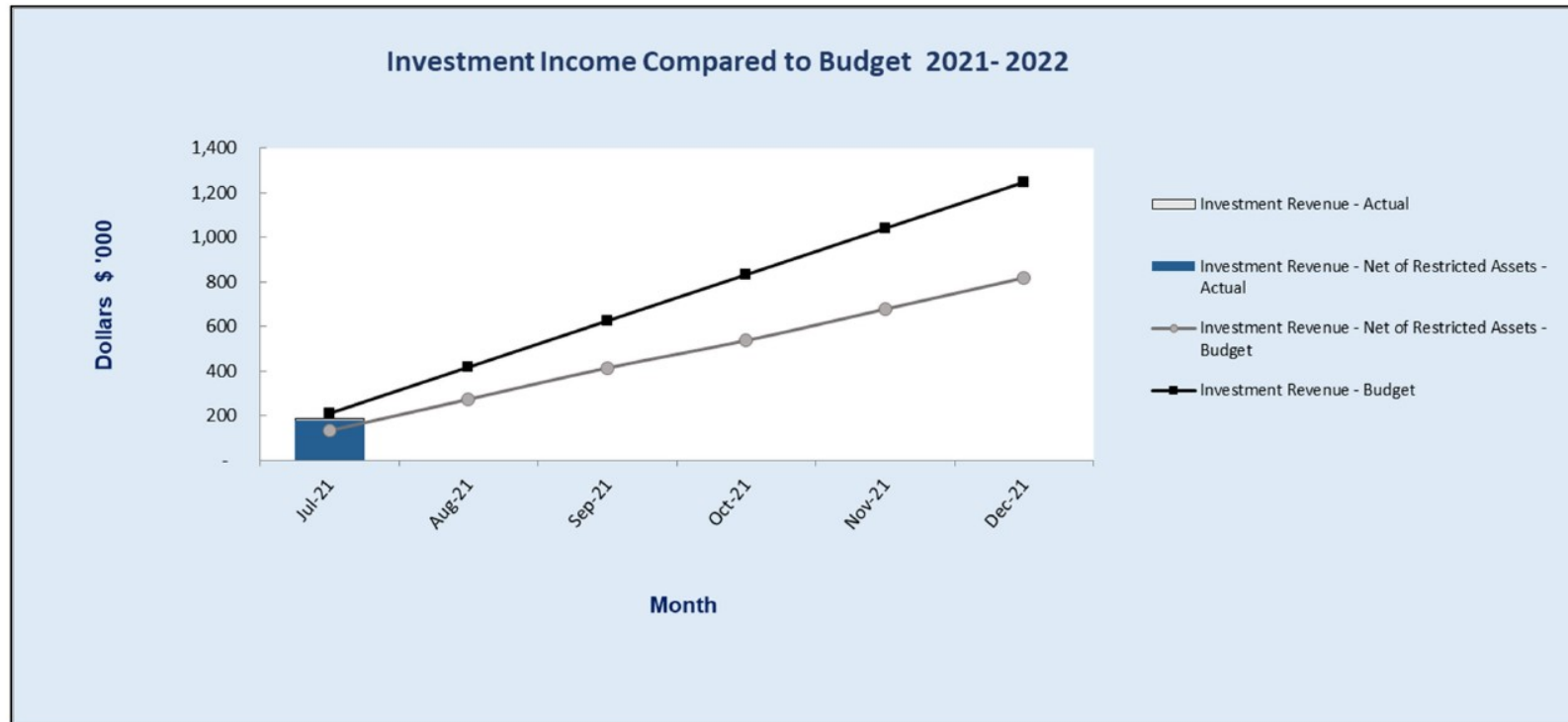
This report contributes to the delivery of Wollongong 2022 goal '*We are a connected and engaged community*'. It specifically delivers on the following:

Community Strategic Plan Strategy	Delivery Program 2018-2022 4 Year Action	Operational Plan 2021-2022 Operational Plan Actions
4.3.2 Resources (finance, technology, assets and people) are effectively managed to ensure long term financial sustainability	4.3.2.1 Effective and transparent financial management systems are in place	Monitor and review achievement of Financial Strategy
		Continuous budget management is in place, controlled and reported
		Provide accurate and timely financial reports monthly, quarterly and via the annual statement

CONCLUSION

The investments for July 2021 recorded an average weighted return above the annualised Bloomberg Bank Bill Index Benchmark and performed unfavourably when compared to the year to date budget.

WOLLONGONG CITY COUNCIL STATEMENT OF INVESTMENT 30 July 2021							
DIRECT INVESTMENTS							
Investment Body	Rating	Purchase Price \$	Fair Value of Holding \$	Security	Purchase Date	Maturity Date	Interest / Coupon Rate
NAB General Fund	A1+	-	1,200,109	General A/c	30/07/2021	30/07/2021	
NAB Professional Maximiser	A1+	-	24,378,232	Prof Fund A/c	30/07/2021	30/07/2021	0.50%
Bank of Queensland Ltd	Moodys ST P-2	3,000,000	3,000,000	T/Deposit	14/12/2020	16/08/2021	0.55%
Members Equity Bank Ltd	S&P ST A2	5,000,000	5,000,000	T/Deposit	25/03/2021	21/09/2021	0.48%
Members Equity Bank Ltd	S&P ST A2	3,000,000	3,000,000	T/Deposit	23/12/2020	19/10/2021	0.50%
Bank of Queensland Ltd	Moodys A3	2,000,000	2,000,000	T/Deposit	25/09/2020	25/11/2021	0.80%
Commonwealth Bank of Australia Ltd	S&P ST A1+	4,000,000	4,000,000	T/Deposit	26/11/2020	26/11/2021	0.54%
Westpac Banking Corporation Ltd	S&P AA-	2,000,000	2,000,000	T/Deposit	2/12/2019	2/12/2021	0.91%
Bank of Queensland Ltd	Moodys ST P-2	5,000,000	5,000,000	T/Deposit	25/03/2021	20/12/2021	0.40%
Members Equity Bank Ltd	S&P ST A2	3,000,000	3,000,000	T/Deposit	31/12/2020	31/12/2021	0.50%
Bank of Queensland Ltd	Moodys A3	2,000,000	2,000,000	T/Deposit	25/09/2020	25/01/2022	0.80%
Commonwealth Bank of Australia Ltd	S&P AA-	4,000,000	4,000,000	T/Deposit	26/11/2020	25/01/2022	0.55%
Commonwealth Bank of Australia Ltd	S&P ST A1+	5,000,000	5,000,000	T/Deposit	25/03/2021	18/02/2022	0.40%
Commonwealth Bank of Australia Ltd	S&P ST A1+	2,000,000	2,000,000	T/Deposit	28/05/2021	22/02/2022	0.36%
Commonwealth Bank of Australia Ltd	S&P AA-	2,000,000	2,000,000	T/Deposit	23/12/2020	22/04/2022	0.50%
IMB Ltd	Moodys ST P-2	2,000,000	2,000,000	T/Deposit	28/04/2021	28/04/2022	0.35%
Commonwealth Bank of Australia Ltd	S&P ST A1+	3,000,000	3,000,000	T/Deposit	28/05/2021	27/05/2022	0.39%
Westpac Banking Corporation Ltd	S&P AA-	3,000,000	3,000,000	T/Deposit	26/11/2020	25/11/2022	0.56%
Commonwealth Bank of Australia Ltd	S&P AA-	2,000,000	2,000,000	T/Deposit	23/12/2020	23/12/2022	0.52%
Westpac Banking Corporation Ltd	S&P AA-	5,000,000	5,000,000	T/Deposit	23/12/2020	22/12/2023	0.60%
Westpac Banking Corporation Ltd	S&P AA-	2,000,000	2,000,000	T/Deposit	6/03/2019	6/03/2024	1.02%
Total			84,578,341				
WOLLONGONG CITY COUNCIL STATEMENT OF INVESTMENT 30 July 2021 continued							
Bond and Floating Rate Note Securities							
DIRECT INVESTMENTS							
Investment Body	Rating	Purchase Price \$	Fair Value of Holding \$	Security	Purchase Date	Maturity Date	Interest / Coupon Rate
ANZ Banking Group Ltd	S&P AA-	2,000,000	2,005,800	FRN	16/08/2016	16/08/2021	1.17%
Credit Union Australia Ltd	S&P BBB	1,200,000	1,203,696	FRN	6/09/2018	6/09/2021	1.27%
AMP Bank Ltd	S&P BBB	1,500,000	1,503,105	FRN	10/09/2018	10/09/2021	1.10%
Westpac Banking Corporation Ltd	S&P AA-	1,500,000	1,502,685	FRN	16/11/2018	25/10/2021	0.78%
Credit Union Australia Ltd	Moodys Baa1	1,000,000	1,008,830	FRN	4/03/2019	4/03/2022	1.26%
AMP Bank Ltd	S&P BBB	3,000,000	3,004,560	FRN	30/03/2017	30/03/2022	1.08%
Suncorp Bank	S&P A+	1,500,000	1,516,890	FRN	30/08/2017	16/08/2022	1.01%
Bendigo & Adelaide Bank Ltd	Moodys A3	3,000,000	3,026,520	FRN	12/12/2019	12/09/2022	0.87%
Bank Australia Limited	S&P BBB	4,000,000	4,037,600	FRN	2/12/2019	2/12/2022	0.93%
ANZ Banking Group Ltd	S&P AA-	1,000,000	1,016,470	FRN	9/05/2018	9/05/2023	0.94%
National Australia Bank Ltd	S&P AA-	3,000,000	3,054,960	FRN	26/09/2018	26/09/2023	0.98%
Westpac Banking Corporation Ltd	S&P AA-	1,500,000	1,531,500	FRN	16/11/2018	16/11/2023	0.99%
ANZ Banking Group Ltd	S&P AA-	2,000,000	2,044,800	FRN	6/12/2018	6/12/2023	1.06%
National Australia Bank Ltd	S&P AA-	2,000,000	2,043,980	FRN	19/06/2019	19/06/2024	0.95%
Macquarie Bank	Moodys A2	2,000,000	2,080,240	FRN	12/02/2020	12/02/2025	0.88%
Bendigo & Adelaide Bank Ltd	Moodys A3	1,700,000	1,702,244	FRN	2/12/2020	2/12/2025	0.55%
Macquarie Bank	S&P A+	5,000,000	4,997,250	FRN	9/12/2020	9/12/2025	0.50%
Suncorp Bank	S&P A+	2,100,000	2,103,801	FRN	24/02/2021	24/02/2026	0.48%
Newcastle Permanent Building Society Ltd	S&P BBB	5,000,000	5,016,300	FRN	4/03/2021	4/03/2026	0.66%
Teachers Mutual Bank Ltd	Moodys Baa1	1,100,000	1,103,025	FRN	16/06/2021	16/06/2026	0.70%
Emerald Reverse Mortgage Trust	S&P A	516,521	414,591	MBS	17/07/2006	21/08/2051	1.39%
Emerald Reverse Mortgage Trust	S&P A	2,000,000	1,303,020	MBS	17/07/2006	21/08/2056	0.79%
Total			47,171,867				
Managed Funds & Other							
MANAGED FUNDS							
Investment Body	Rating	Purchase Price \$	Fair Value of Holding \$	Purchase Date	Monthly Return (Actual)	FYTD (Actual)	
TcorpIM Cash Fund Facility	N/A	18,209,988	18,209,988	28/06/2019	0.01%	0.32%	
Tcorp Long Term Growth Facility Trust	N/A	1,773,197	3,283,290	13/06/2007	2.35%	18.03%	
Total			21,493,278				
Membership interest in Investment Body			Fair Value of Holding \$				
CivicRisk Mutual Limited	N/A		2,723,000				
TOTAL INVESTMENTS			\$ 155,966,486				
* The maturity date provided is the weighted-average life of the security. This is the average amount of time that will elapse from the date of security's issuance until each dollar is repaid based on an actuarial assessment. Assessments are carried out on a regular basis which can potentially extend the life of the investment. Current assessments anticipate an extension of life of the investment.							
This is to certify that all of the above investments have been placed in accordance with the Act, the regulations and Council's Investment Policies.							
Brian Jenkins RESPONSIBLE ACCOUNTING OFFICER							



ITEM 13

CITY OF WOLLONGONG TRAFFIC COMMITTEE MINUTES OF MEETING HELD 10 AUGUST 2021

The City of Wollongong Traffic Committee meeting was held on 10 August 2021. The items in Sections 2, 4 to 6 of the Traffic Committee Minutes are to be adopted by Council through delegated authority. The items listed in Section 3 of the Traffic Committee minutes are the object of this report and are recommended to Council for approval for temporary Regulation of Traffic on public roads for works or events by independent parties.

RECOMMENDATION

- 1 In accordance with the powers delegated to Council, the Minutes and Recommendations of the Wollongong Traffic Committee meeting held on 10 August 2021 in relation to Regulation of Traffic be adopted.

REPORT AUTHORISATIONS

Report of: Trish McClure, Manager Infrastructure Strategy + Planning
Authorised by: Corey Stoneham, Director Infrastructure + Works - Connectivity Assets + Liveable City (Acting)

ATTACHMENTS

- 1 Spring Loaded Festival TCP
- 2 Freedom Of Entry TCP
- 3 Fisher Bigger Than A Beach TCP
- 4 Crown Lane Trenching and Plumbing Works TCP
- 5 Thomas Street Crane Removal TCP
- 6 Smith Street Tower Crane Dismantling TCP
- 7 Smith Street Tower Crane Dismantling Detour Route

1. WOLLONGONG – STUART PARK – SPRING LOADED FESTIVAL 2021

BACKGROUND

Empire Touring presents the Spring Loaded Festival 2021 on Saturday 23 October 2021 at Stuart Park, Wollongong, with a line-up of Australian alternative rock nostalgia including Grinspoon, You Am I, Jebediah, Frenzal Rhomb and Caligula.

The event will run from 12:30 – 21:30pm and is expecting 5,000 in attendance. The demographic is adults 20 – 45 years.

The event organisers are proposing a closure of the unnamed access road north of the intersection of Cliff Road and George Hanley Drive.

PROPOSAL

The proposed road closure is approved subject to the provided Traffic Control Plan and [Council's Standard Conditions for Road Closures](#).

CONSULTATION AND COMMUNICATION

Consultation with the stakeholders listed in the Traffic Management Plan.

2. WOLLONGONG – BURELLI, STEWART AND CHURCH STREETS – FREEDOM OF ENTRY 2021

BACKGROUND

The proposed road closure is for the purpose of hosting the Freedom of Entry March which is coordinated by Wollongong City Council, with the ceremonial components conducted by No 314 (City of

Wollongong) Squadron Australian Air Force Cadets. The march is to occur safely and to comply with hostile vehicle mitigation measures.

Road closures are proposed to be implemented by authorised traffic controllers from 9:30am to 11:00am on Sunday 5 December 2021. Should it be safe to do so, the roads will be reopened earlier. The march will commence from 10am starting on the corner of Church Street and Stewart Street. The participants will head north on Church Street, turn left onto Globe Lane and right into Crown Street Mall, where the march will conclude at the eastern end before the Crown Street/Kembla Street intersection.

Road closures include:

- Burelli Street between Kembla and Keira Streets
- Stewart Street between Kembla and Church Street
- Church Street between Crown Street and George Street

PROPOSAL

The proposed road closure is approved subject to the provided Traffic Control Plan and [Council's Standard Conditions for Road Closures](#). Dion's buses requested that the local bus companies are to be notified time and duration that the march will cross Burelli Street.

CONSULTATION AND COMMUNICATION

It is a condition of approval that the applicant consult with residents and businesses who may be affected by the road closure.

3. WOLLONGONG – STUART PARK – FISHER BIGGER THAN A BEACH PARTY AUSTRALIAN TOUR

BACKGROUND

Kicks Entertainment Projects PL previously applied to hold Fisher Bigger Than A Beach Party, however the event was postponed to November 2021 (due to COVID-19 restrictions on gatherings). The venue has also been moved to Stuart Park to allow for 2 sqm per person. The event is proposed to take place on 27th November 2021 with a total capacity of 16000 people, with two zones of 8000 people (pending health exemption). The demographic of the event is 22-30 years old with a 45% male and 55% female. Gates open at 12pm and close at 9pm.

The event will affect George Hanley Drive and the surrounding roads, with different Traffic Control Plans being implemented throughout the day:

7am - 5pm: TCP01 (no crossing supervisor provided – road open)

5pm - 8.45pm: TCP02 (crossing providing with traffic control – road open) *

8.30pm -10.30pm: TCP03 (George Hanley Drive closed)

8.30pm - 10.30pm: TCP04 (George Hanley Drive closed)

PROPOSAL

The proposed road closure is approved subject to the provided Traffic Control Plan and [Council's Standard Conditions for Road Closures](#). Applicant to be advised of need for VMS on Kembla Street northbound, in advance of the commencement of the event.

CONSULTATION AND COMMUNICATION

It is a condition of approval that the applicant consult with residents and businesses who may be affected by the road closure.

4. WOLLONGONG – CROWN LANE – TRENCHING AND PLUMBING WORKS

BACKGROUND

Stop Slow Traffic Control has lodged a road opening application for trenching in Crown Lane, which will involve a road closure in association with trenching and plumbing works for 234-236 Crown Street, Wollongong. The proposed road closure is for Tuesday 31 August 2021 for a period of approximately six hours.

PROPOSAL

The proposed road closure is approved subject to the provided Traffic Control Plan and [Council's Standard Conditions for Road Closures](#).

CONSULTATION AND COMMUNICATION

It is a condition of approval that the applicant consult with residents and businesses who may be affected by the road closure.

5. WOLLONGONG – THOMAS STREET – CRANE REMOVAL

BACKGROUND

Sam Hanna & Co Pty Ltd have made application to remove the tower crane from the site at 6 Thomas St, Wollongong. The plan is to have trucks to reverse into the site off Smith Street under traffic control, as the crane will be on the road and leave Thomas Street, then turn right back on to Smith Street. The road closure is proposed to take place on Saturday 18 September 2021, weather permitting, with a back-up date of Saturday 25 September 2021.

PROPOSAL

The proposed road closure is approved subject to the provided Traffic Control Plan and [Council's Standard Conditions for Road Closures](#).

Council to advise the applicant of Item 3.6 crane removal in Smith Street (east), due to both occurring on the same day.

CONSULTATION AND COMMUNICATION

It is a condition of approval that the applicant consult with residents and businesses who may be affected by the road closure.

6. WOLLONGONG – SMITH STREET – TOWER CRANE DISMANTLING

BACKGROUND

Local Traffic Services Pty Ltd have made application for a full road closure to dismantle a tower crane in conjunction with a development at 16 Smith Street, Wollongong. The road closure was originally to take place on Saturday 14 August 2021, but the closure was postponed due to COVID-19 lock-down restrictions. The applicant now proposes for the road closure to take place on Saturday 18 September 2021, weather permitting, with a back-up date of Saturday 25 September 2021.

The proposed closure will occur on a Saturday to mitigate congestion risk. The proposed closure is between Corrimal Street and Harbour Street, Wollongong.

PROPOSAL

The proposed road closure is approved subject to the provided Traffic Control Plan and [Council's Standard Conditions for Road Closures](#).

The applicant will need approval from Transport for NSW, as the closure affects traffic signals.

The applicant will need to consult with the bus company as the Free Gong Shuttle Bus will need to be detoured.

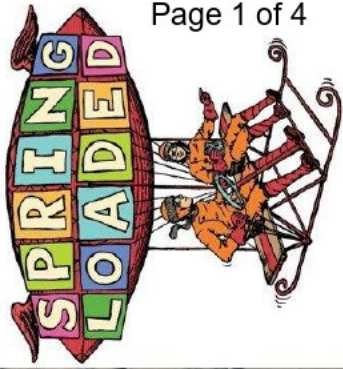
Council to advise the applicant of Item 3.5 crane removal in Thomas Street, due to both occurring on the same day.

CONSULTATION AND COMMUNICATION

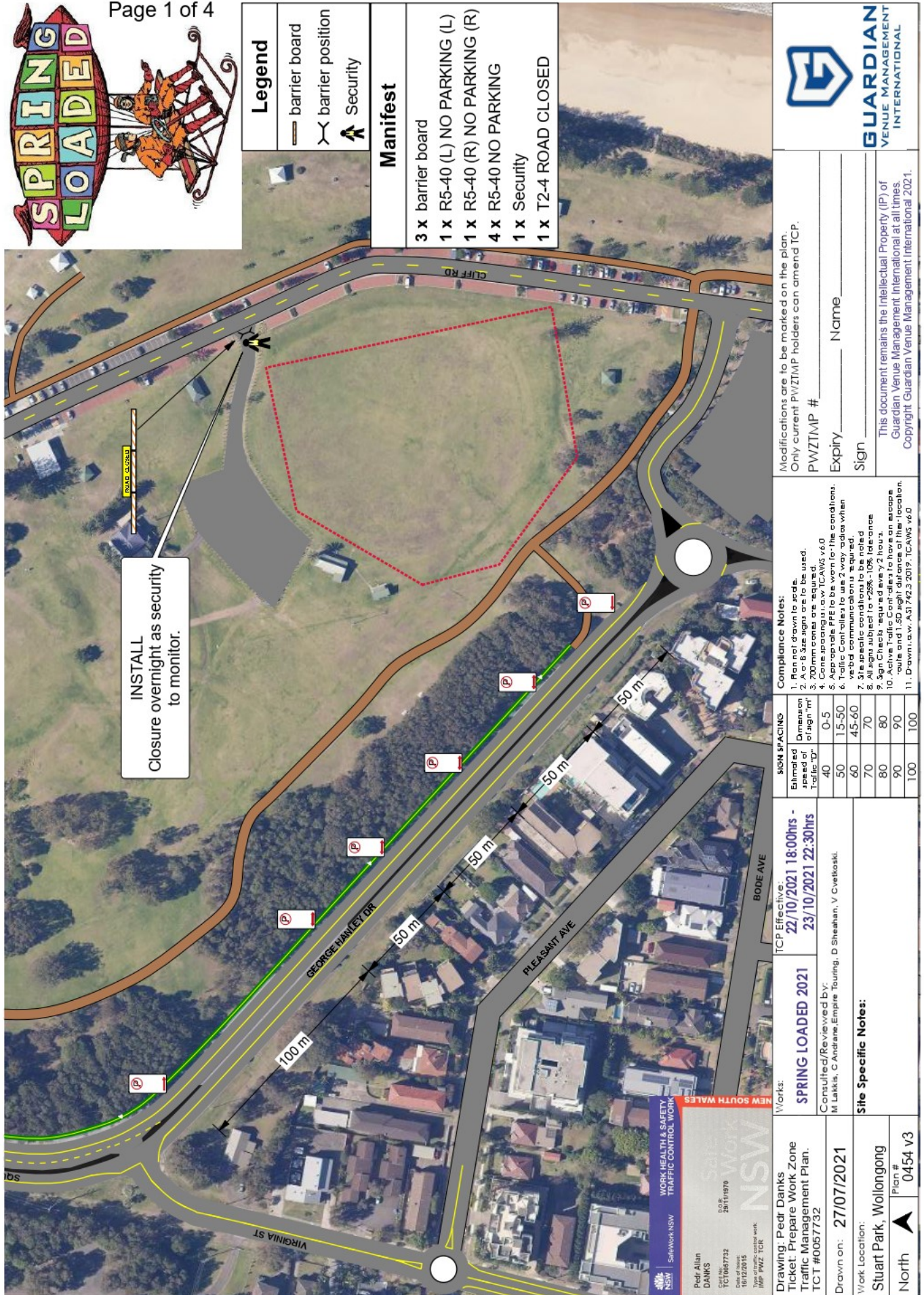
Consultation with affected residents is a condition of this approval. A plan of the closure and detour map is to be provided to affected residents, with a copy provided to Council and is to include a contact person. Consultation with the bus company is required as the Free Gong Shuttle Bus will need to be detoured.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 Goal “We have affordable and accessible transport”. It specifically delivers on core business activities as detailed in the Service Plan 2020-21.



Page 1 of 4



Legend	Manifest
barrier board	3 x barrier board
barrier position	1 x R5-40 (L) NO PARKING (L)
Security	1 x R5-40 (R) NO PARKING (R)
	4 x R5-40 NO PARKING
	1 x Security
	1 x T2-4 ROAD CLOSED

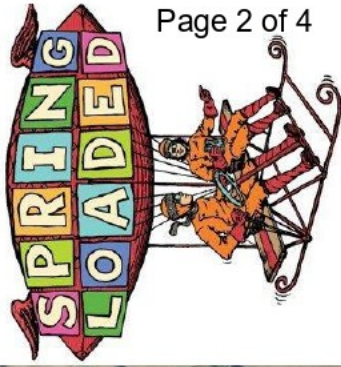
Modifications are to be marked on the plan. Only current PWZTMP holders can amend TCP.	
PWZTMP #	Expiry
Name	Signature
This document remains the Intellectual Property (IP) of Guardian Venue Management International at all times. Copyright Guardian Venue Management International 2021.	

Compliance Notes:	
1. Plan not drawn to scale.	
2. A or B size signs are to be used.	
3. 200mm cones are required.	
4. Cone spacing in law TCAMS v6.0	
5. Appropriate PPE to be worn for the conditions.	
6. Traffic Control to use 2 way advice when	
7. verbal communication is required.	
8. All signs subject to 25% - 10% tolerance	
9. Sign Checks required every 2 hours.	
10. Active Traffic Control to have on escape	
route and 1.50 sight distance of the location.	
11. Drawn in law A31742.3 2019, TCAMS v6.0	

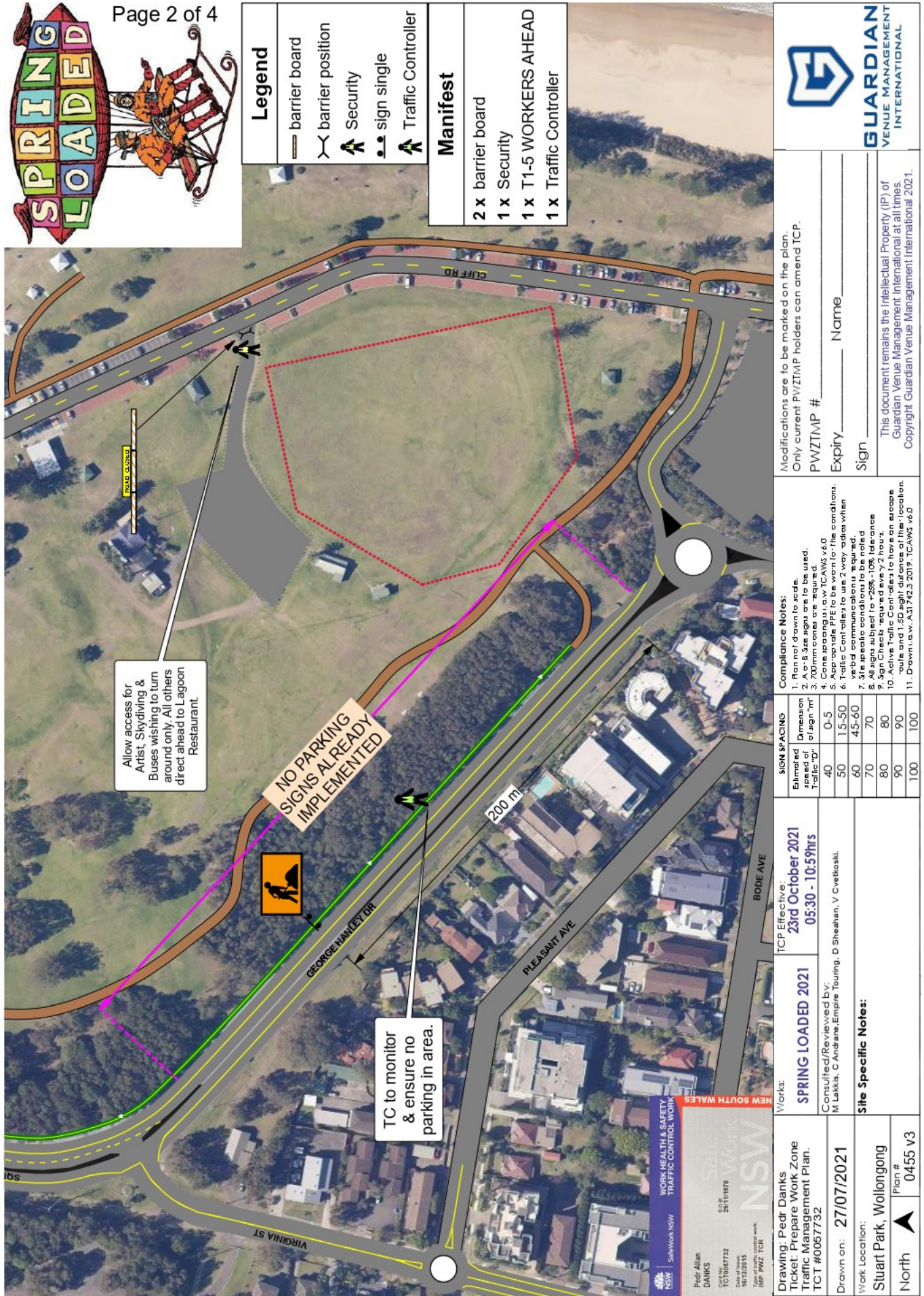
SIGN SPACING	
Estimated speed of traffic (km/h)	Dimension of sign (m)
40	0-5
50	15-50
60	45-60
70	70
80	80
90	90
100	100

Works: SPRING LOADED 2021 Consulted/Reviewed by: M Lakkis, C Andane, Empire Touring, D Sheahan, V Cvetkosi.	TCP Effective: 22/10/2021 18:00hrs - 23/10/2021 22:30hrs
---	--

Drawing: Pedr Danks Ticket: Prepare Work Zone Traffic Management Plan. TCT #0057732	Drawn on: 27/07/2021
Work Location: Stuart Park, Wollongong	Plan # 0454 v3



Page 2 of 4



Legend	
	barrier board
	barrier position
	Security
	sign single
	Traffic Controller
Manifest	
2 x barrier board	
1 x Security	
1 x T1-5 WORKERS AHEAD	
1 x Traffic Controller	



GUARDIAN
VENUE MANAGEMENT
INTERNATIONAL

Modifications are to be marked on the plan.
Only current PWZTMP holders can amend TCP.

PWZTMP # _____

Expiry _____ Name _____

Sign _____

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Guardian Venue Management International at all times.
Copyright Guardian Venue Management International 2021.

Compliance Notes:

- Plan not drawn to scale
- All 8.3m signs are to be used.
- 200mm cones are required.
- Cone spacing is as per TCAMS v6.0
- Appropriate PPE to be worn for the conditions.
- Traffic Controllers to use 2 way radios when verbal communications are required.
- Site specific conditions to be noted.
- Signs to be placed in accordance with the plan.
- Signs to be placed in accordance with the plan.
- Active Traffic Controller to have an escape route and 1.50 sight distance of the location.
- Drawn in accordance with AS 1742.3 2019, TCAMS v6.0

SIGN SPACING

Estimated speed of traffic 'm'	Dimension of sign 'm'
40	0-5
50	15-50
60	45-60
70	70
80	80
90	90
100	100

TCP Effective:

23rd October 2021
05:30 - 10:59hrs

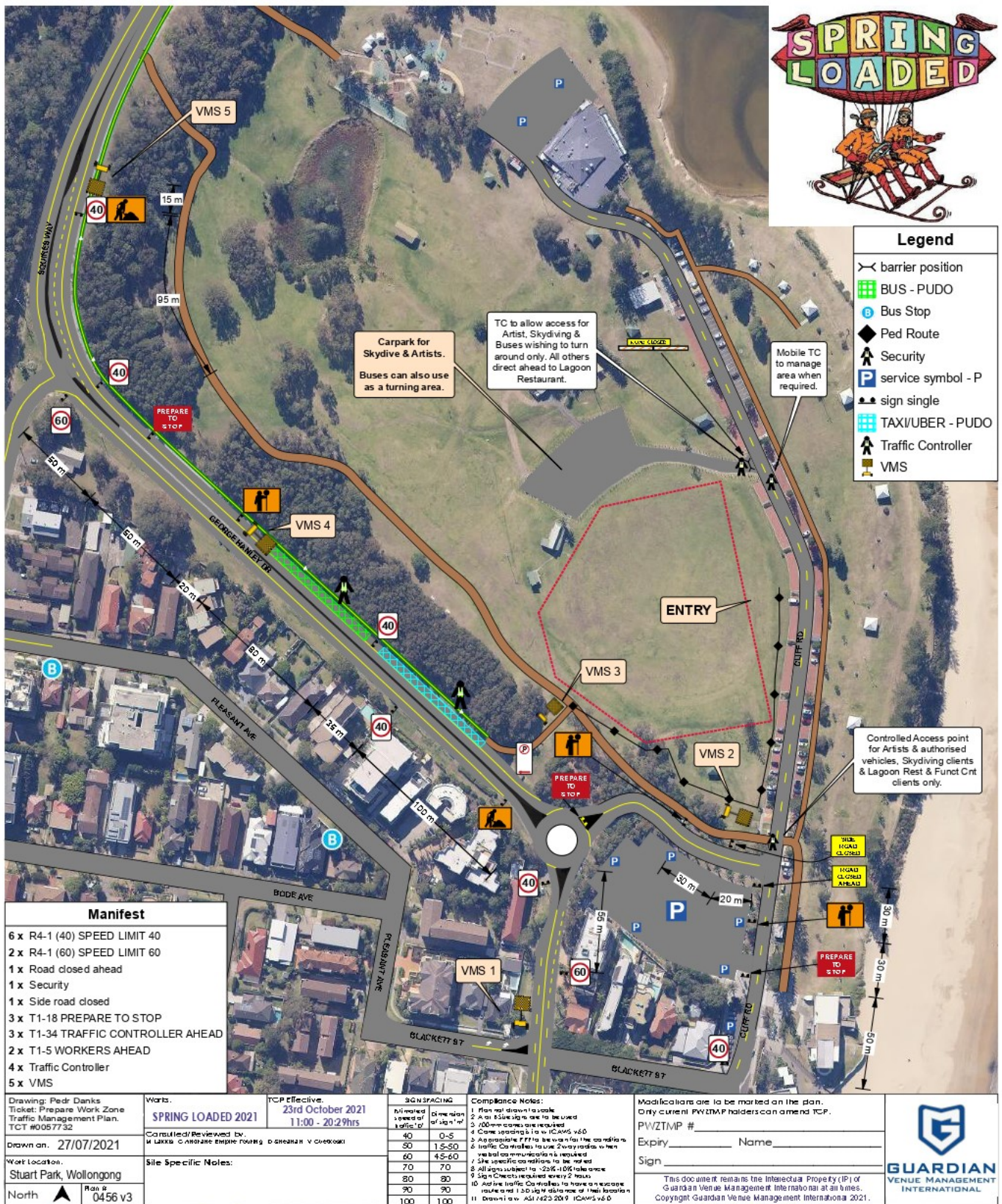
Works:

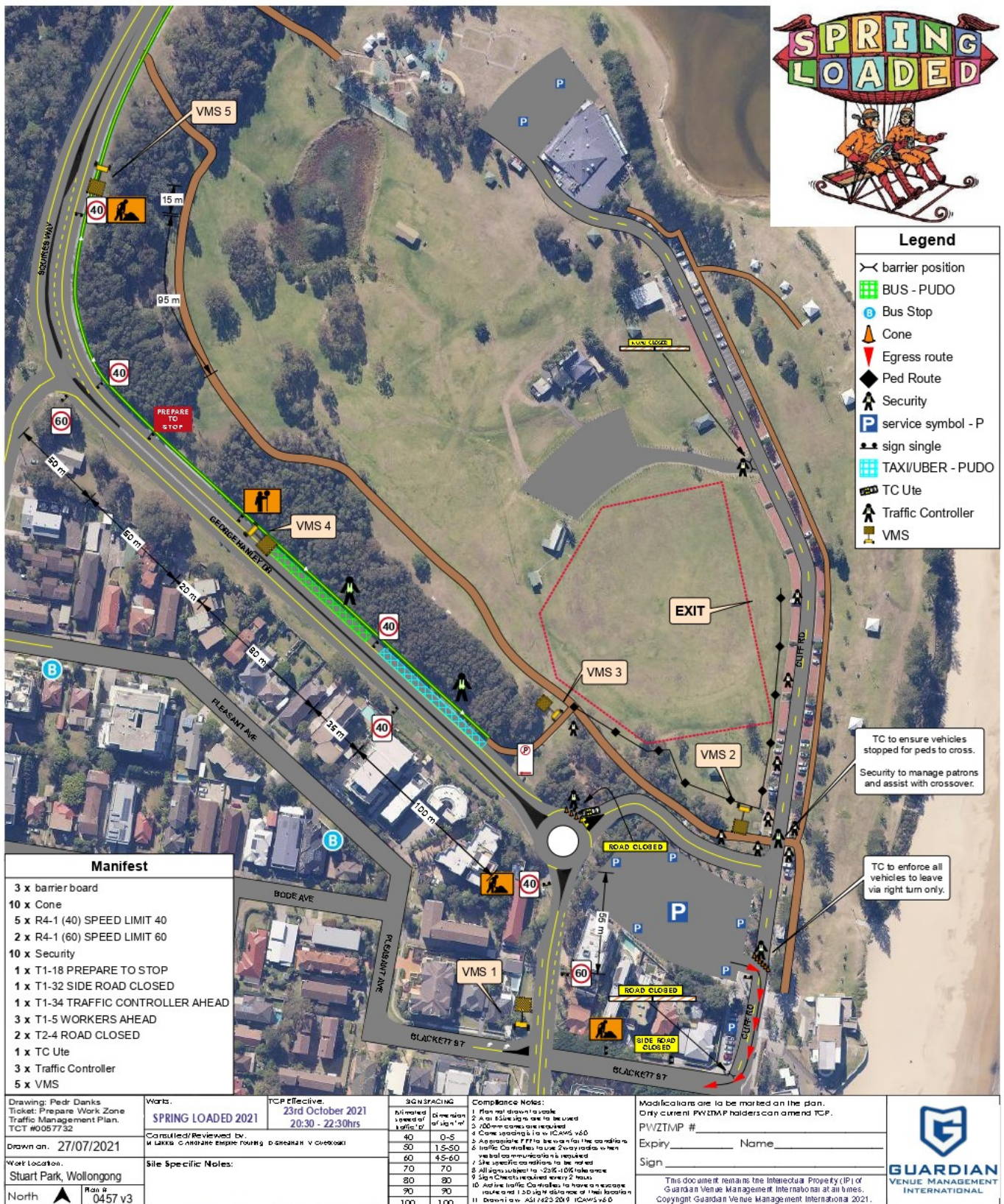
SPRING LOADED 2021
Consulted/Reviewed by:
M Lakkis, C Andane, Empire Touring, D Sheahan, V Cvetkosi.

Site Specific Notes:

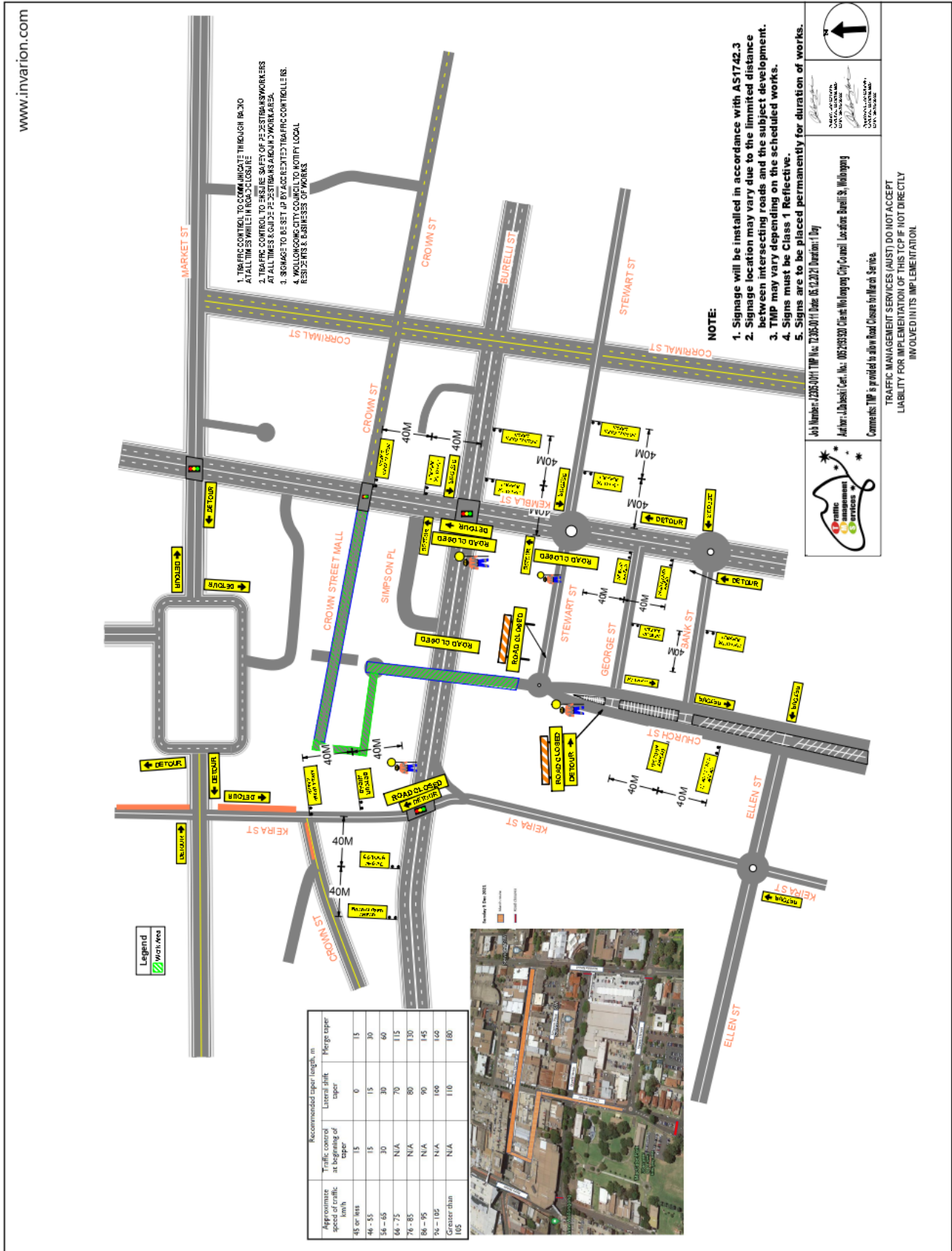
Drawing: Pedr Danks Ticket: Prepare Work Zone Traffic Management Plan. TCT #0057732	Drawn on: 27/07/2021
Work Location: Stuart Park, Wollongong	Plan # 0455 v3
North	

Spring Loaded Festival - Page 3 of 4





Freedom Of Entry TCP



Kicks

[illegible]

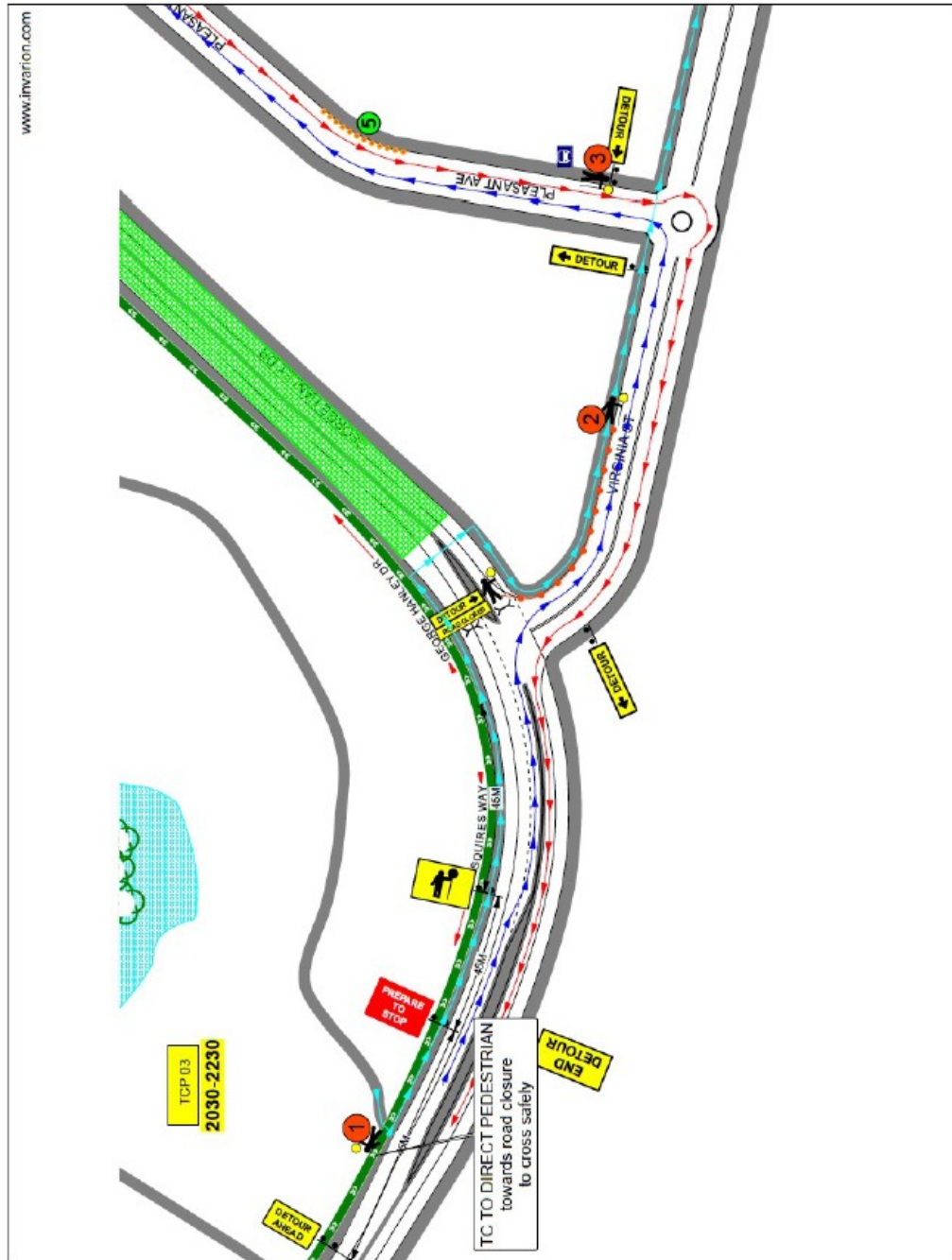
Kicks

[illegible]

Fisher Bigger Than A Beach TCP - Page 3 of 10

kicks

Traffic Control Plans



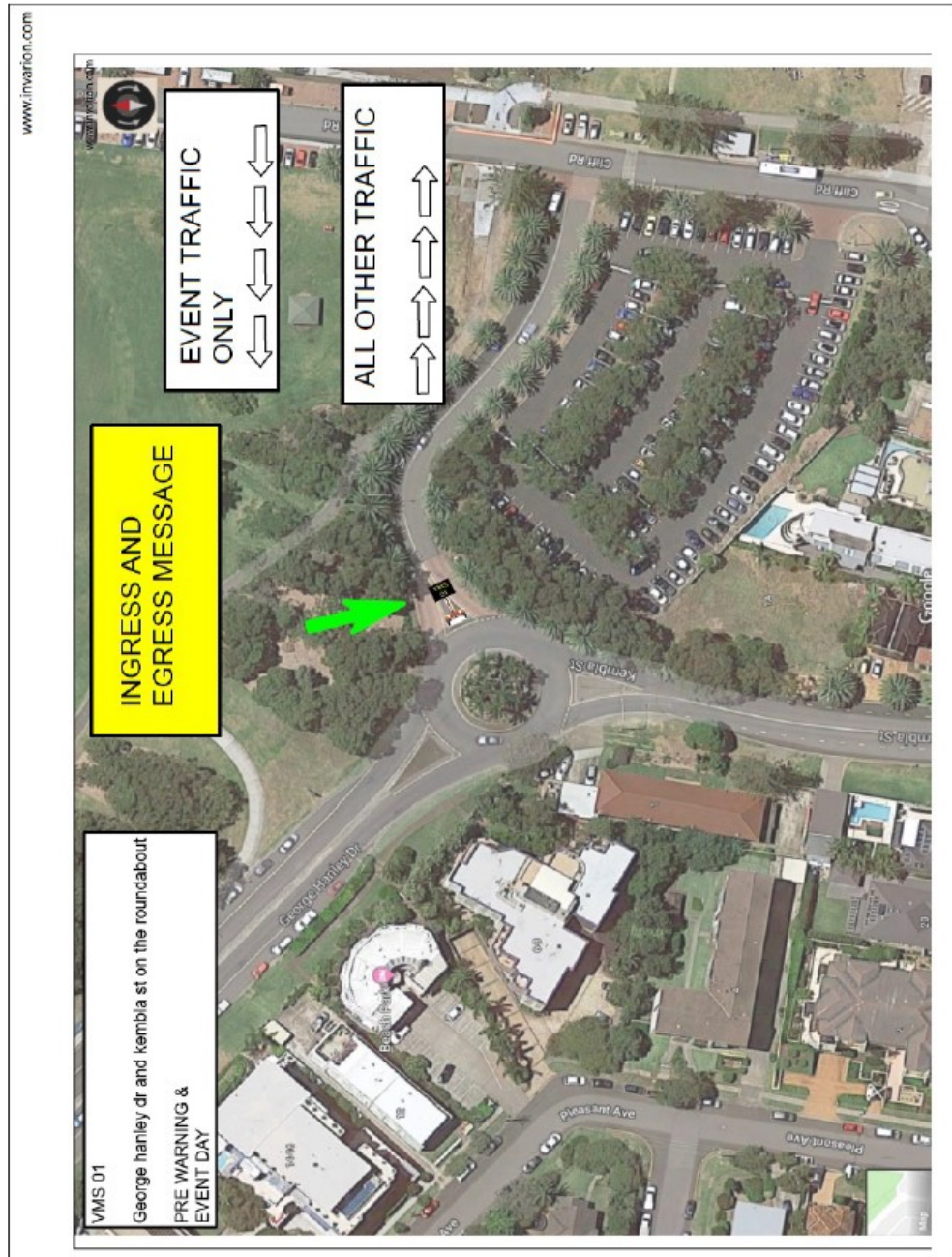
Kicks

[illegible]

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kicks

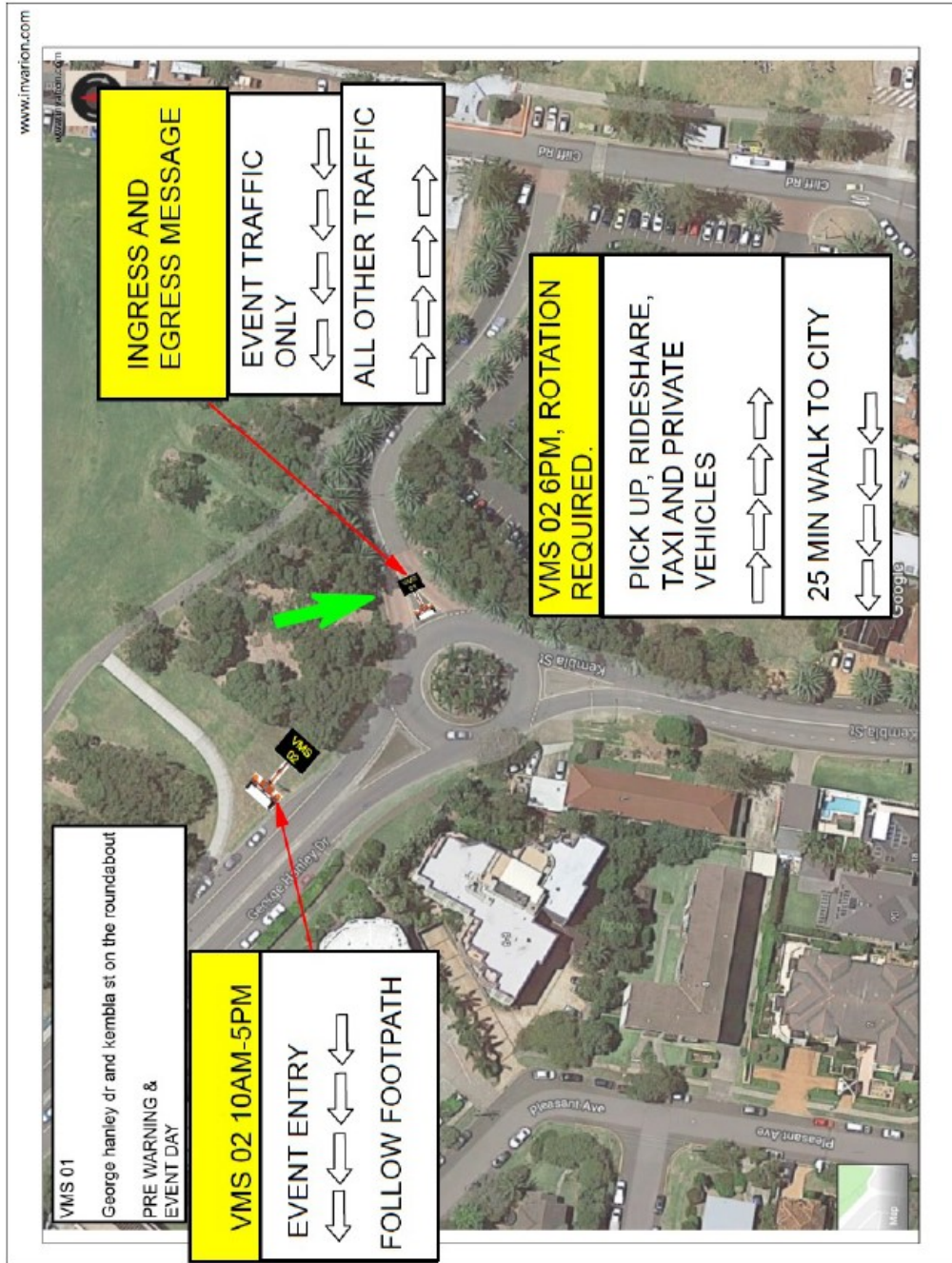
Traffic Control Plans



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kicks

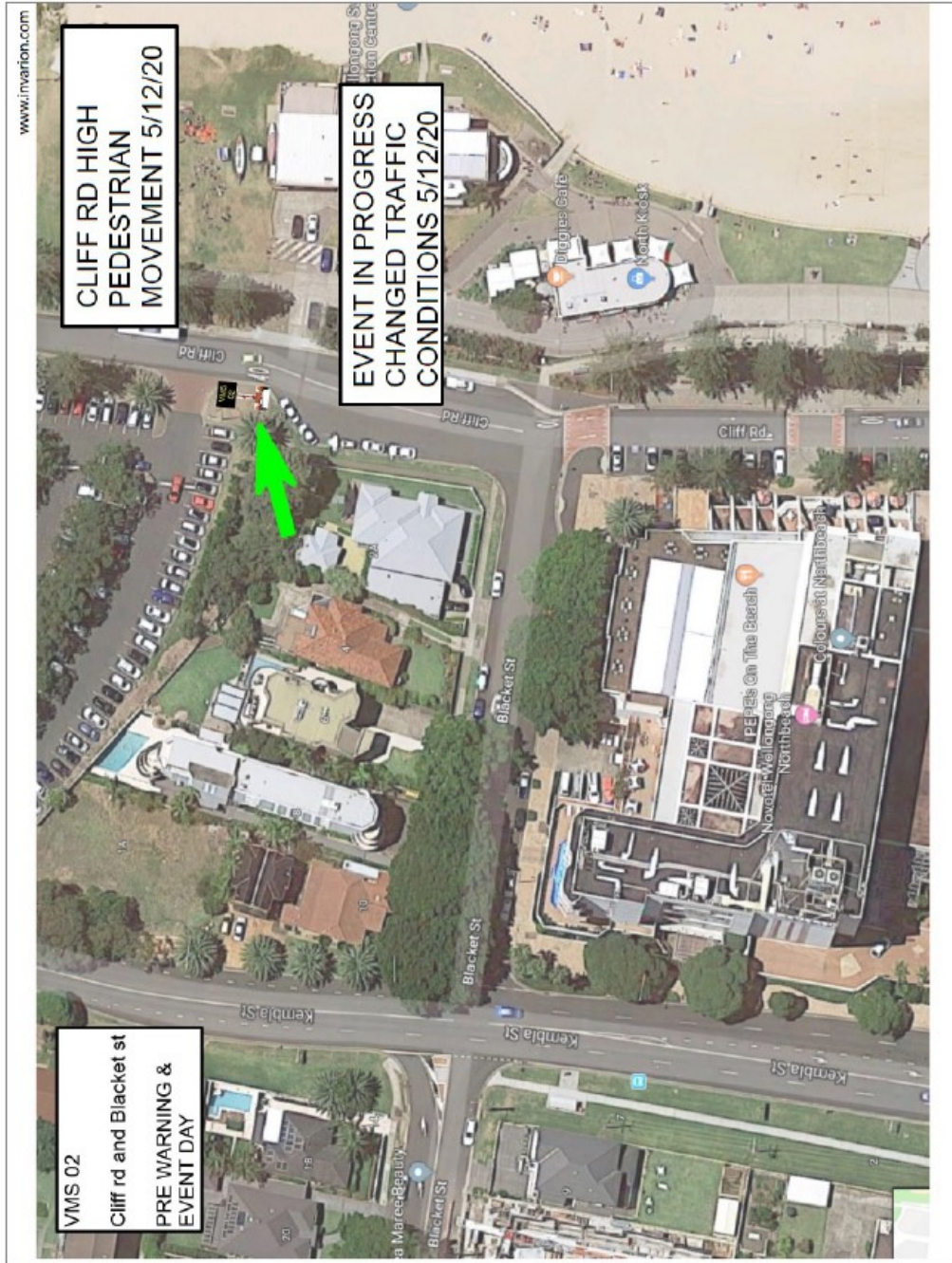
Traffic Control Plans



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kicks

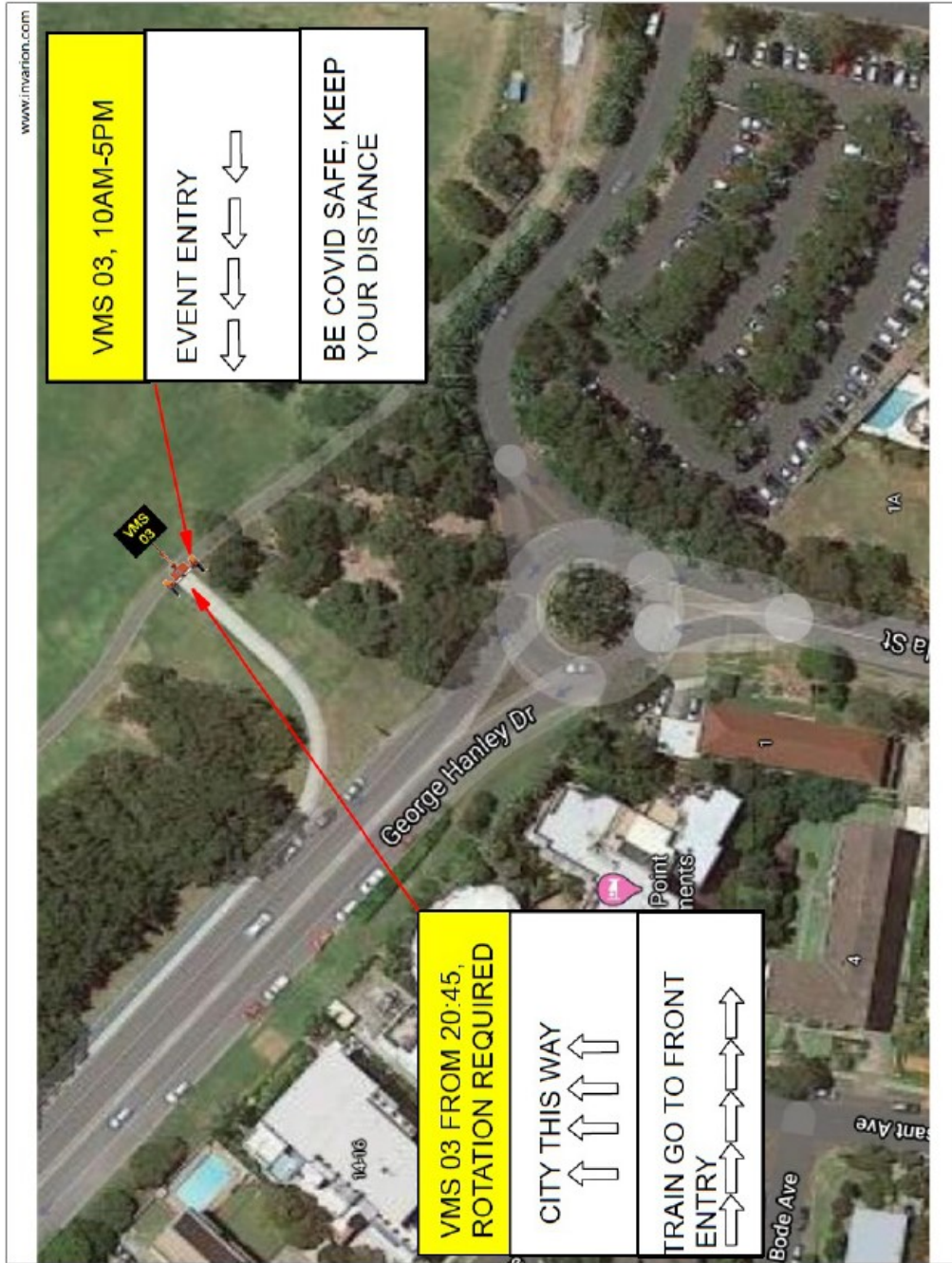
Traffic Control Plans



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kicks

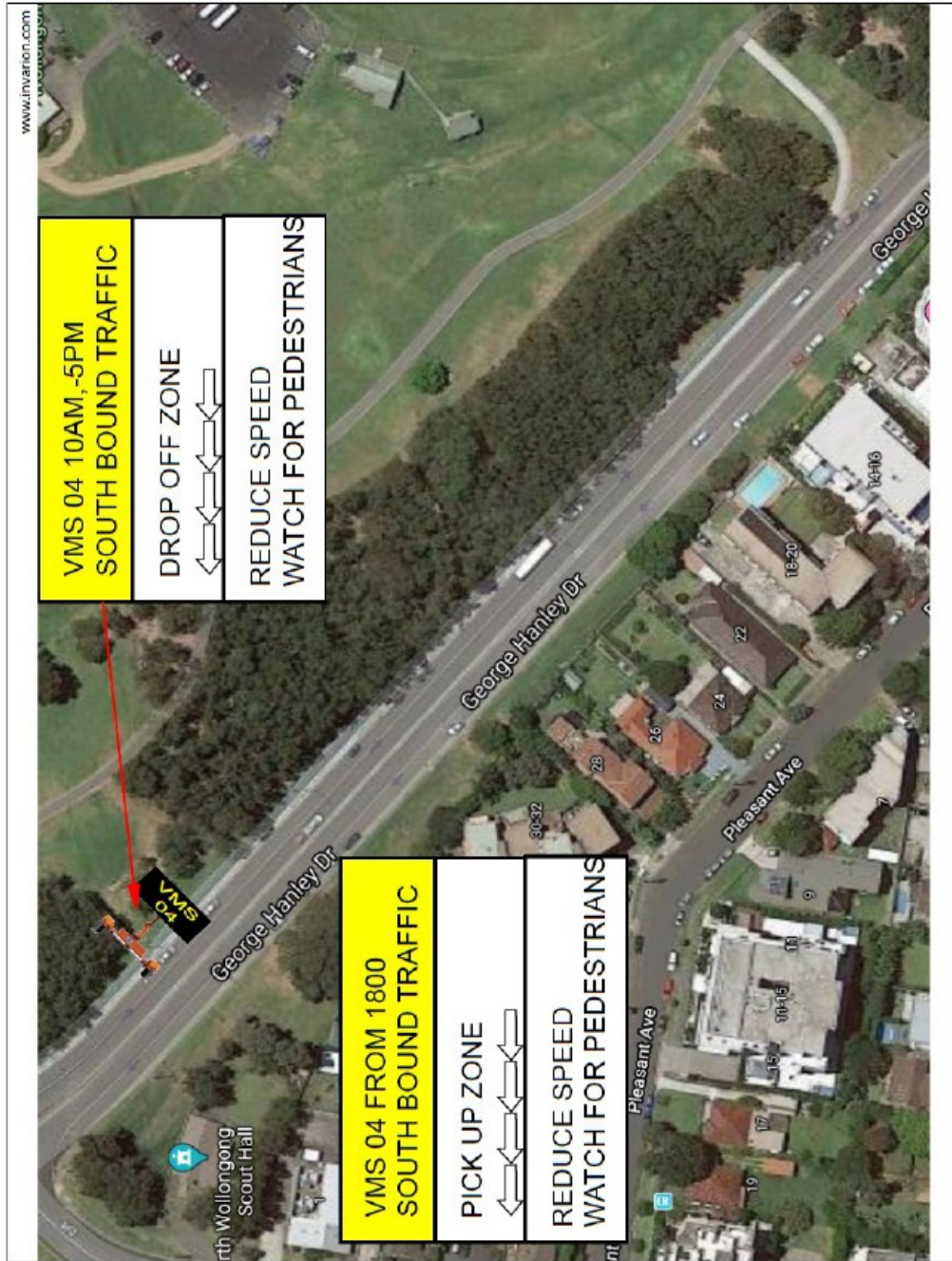
Traffic Control Plans



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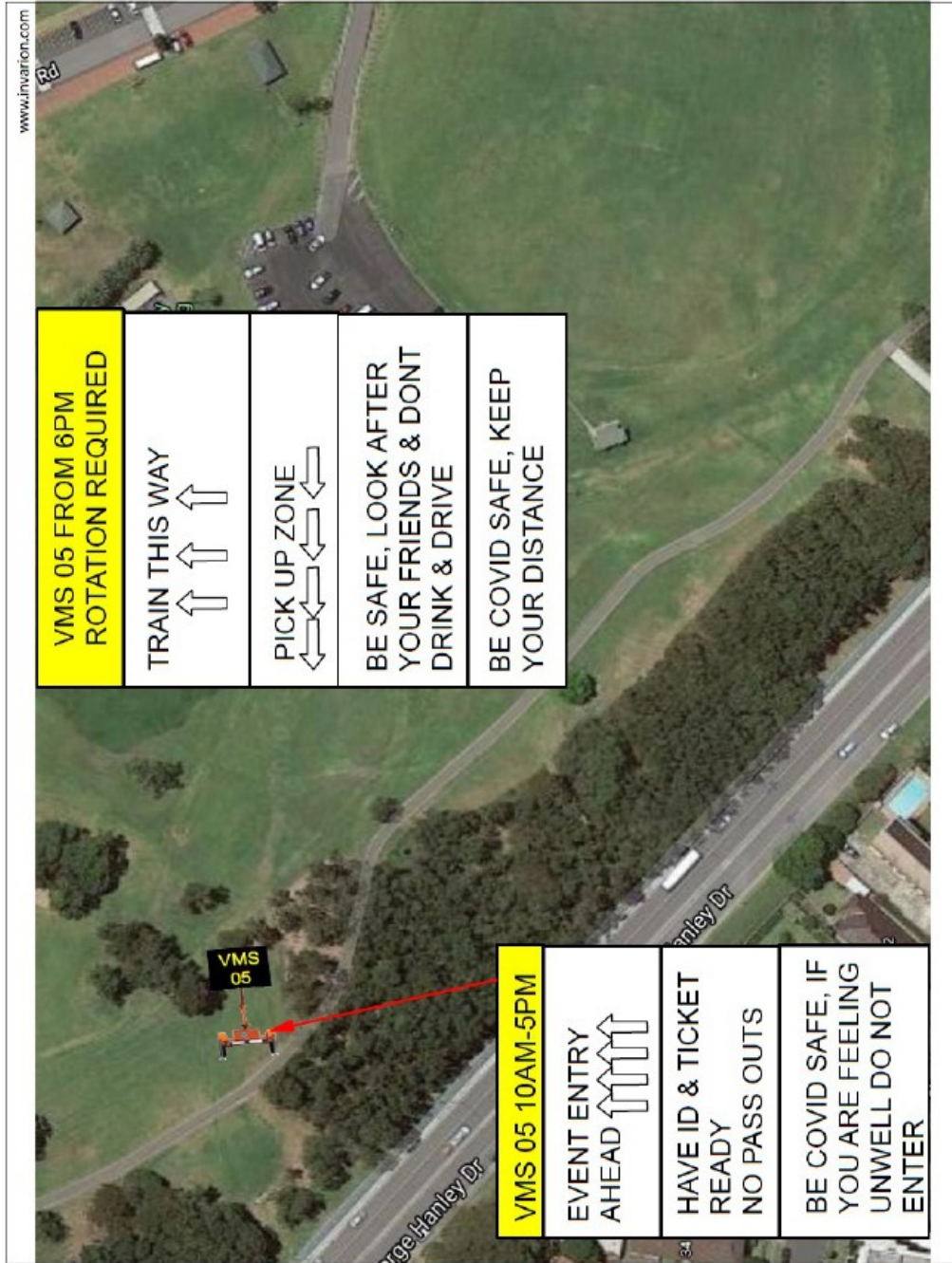
kicks

Traffic Control Plans

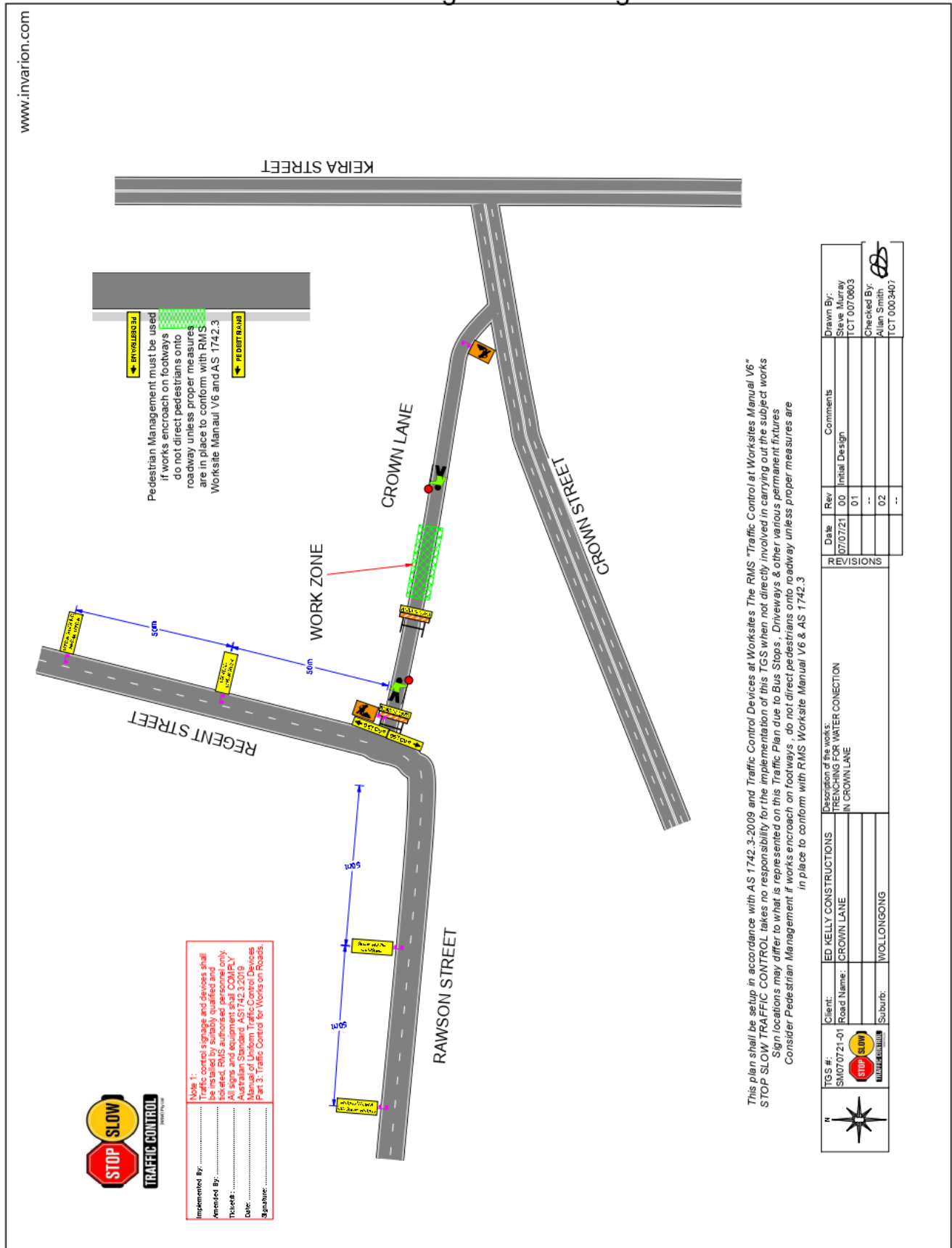


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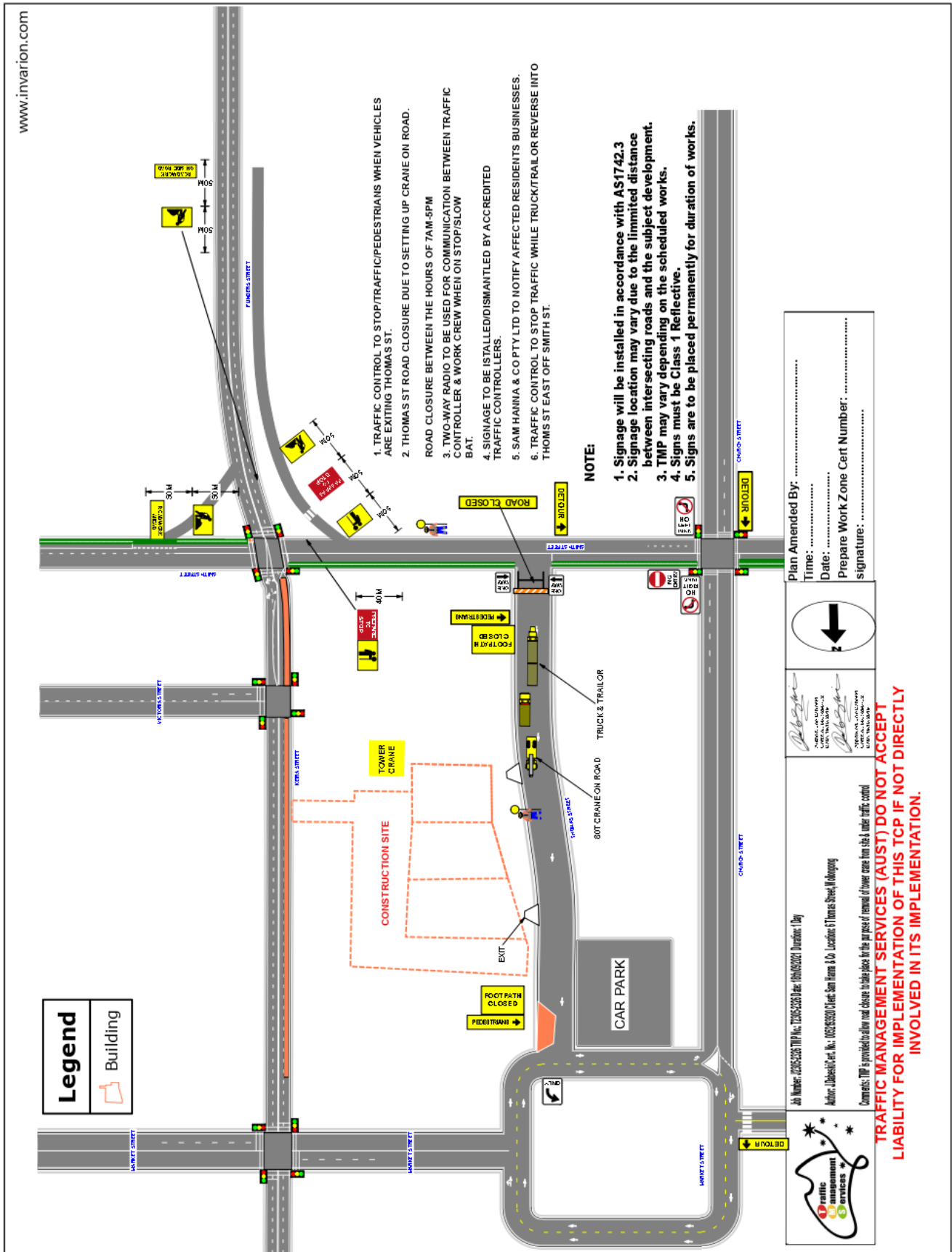
Traffic Control Plans



kicks



Thomas Street Crane Removal TCP



Legend

- Local Resident Route
- Mobile Crane
- Northbound Detour Route
- Parking to be cleared here
- Semi-trailer
- Southbound Detour Route
- Traffic Controller

No: 16

Local Traffic Services

Plan Drawn By
Danny Belts
0402 746 408
9603 8886

Client
STRICTLY CRANES
Location Of Work
16 Smith St
WOLLONGONG

Date
11/06/21

Plan No:
3663-1

Type Of Closure
Road Closure

On Site Contact
Sudheer Reddy
0414 272 637

Speed of traffic
Km/h

Traffic controller at beginning of taper

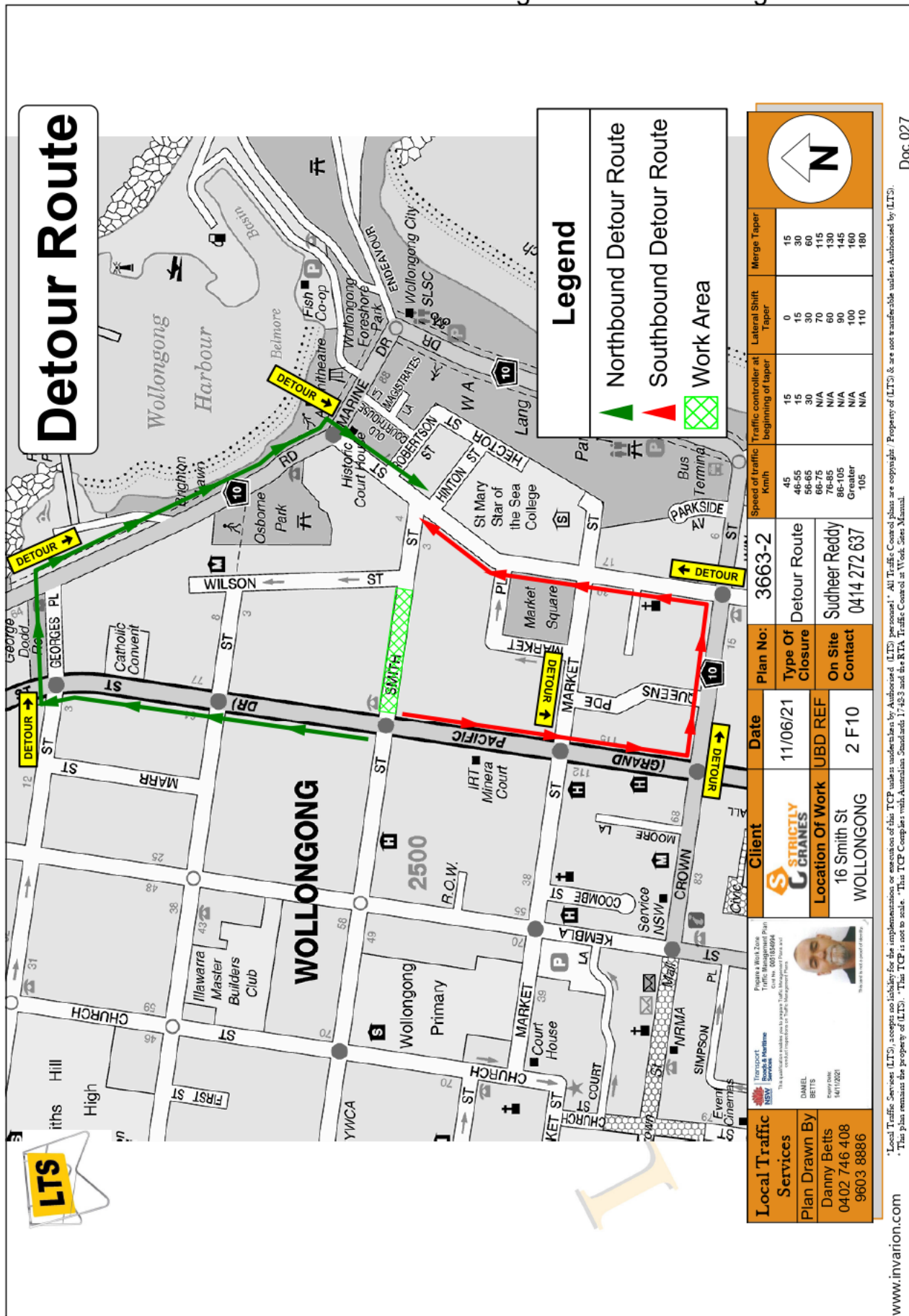
Lateral Shift Taper

Merge Taper

Authorised Traffic Controllers will provide a Road Closure Situation to maintain traffic and a footpath closure to ensure the safety of pedestrians.

Traffic will be stopped on Smith St when a cyclist needs to ride along cycleway.

Doc 027



ITEM 14 NOTICE OF MOTION - COUNCILLOR TANIA BROWN - CO-WORKING HUBS

Councillor Tania Brown has submitted the following Notice of Motion –

“I formally move that –

- 1 The General Manager write to Minister John Barilaro, Minister for Regional New South Wales, Industry and Trade and Minister Stuart Ayers, Minister for Jobs, Investment and Tourism seeking reinstatement of the Smart Work Hubs program and highlighting that in a post COVID environment, Wollongong has the potential to deliver local business hubs that could support our regional economy.
- 2 Council request that Invest Wollongong consider raising with Investment NSW and the Office of Regional NSW, the potential for Wollongong to grow as a base for Co-Working Hubs, targeting start-up and scale-up businesses.
- 3 A report or briefing be provided back to Council by February 2022 on outcomes and opportunities.”

Background provided by Councillor Tania Brown:

The Post COVID-19 Peak Bodies Taskforce has raised the opportunity of Co-Working Hubs as a growth opportunity for Wollongong. The rise in remote working has highlighted the potential of development of co-working spaces for local businesses hubs as we adapt to a post lockdown / post COVID environment.

Between 2014 and 2016, the NSW Department of Industry and Trade conducted a pilot program into the establishment of ‘Smart Work Hubs’ (SMHs), which saw five hubs established in areas with large commuter populations in the Western Sydney and Central Coast regions.

The pilot program completed in 2016 demonstrated that there was strong support from business and government for the flexible-working facilities that SWHs provided, particularly for telecommuters and private sector investors.

The pandemic has highlighted that how we work in 2021 has changed and moving forward Co-Working Hubs could be the next step in the evolution of remote working.

If Wollongong is to meet our jobs target of 10,500 as identified in the Economic Development Strategy, we need to attract new business investment to the City.

Promotion of Wollongong as a Co-Working Hub could attract entrepreneurial or start-up businesses looking to relocate out of the Sydney CBD and provide a further opportunity for vacant office grade accommodation.

ITEM 15

NOTICE OF MOTION - COUNCILLOR JOHN DORAHY - PEDESTRIAN CROSSING LIGHT AUTOMATIC SEQUENCING

Councillor John Dorahy has submitted the following Notice of Motion –

“I formally move that –

- 1 Wollongong City Council reconsider our residents by recognising the health factor associated with the highly contagious COVID-19 and Delta variant with implementation of Automatic Sequencing of Pedestrian Crossings in the CBD, with Council officers to bring a report to the October 5, 2021 Councillor Briefing to understand the opportunity to –
 - a Provide the number of Pedestrian Lights capable of Automatic Sequencing in the CBD
 - b Provide the number of current Pedestrian Lights active with Automatic Sequencing in the CBD
 - c Provide the proposed timing of installing Automatic Sequencing across the CBD.
- 2 The suggested CBD area include the boundary of Bridge Street/Springhill Road to Bourke Street, and Harbour Street to Mangerton Road.
- 3 A report to Council be provided by 1 November 2021, with a recommendation to proceed or not proceed with installation in the CBD.”

Background provided by Councillor Dorahy:

With the health of Wollongong residents, businesses and their employees as a priority in consideration of the COVID-19 and Delta variant, I hope Councillors recognise the need to counter these contagious touch points of Pedestrian Crossings particularly in the CBD and vote Yes to this motion in understanding the scope and outcomes available. Note - the reason for the CBD perimeter above is it being the most walkable area within close proximity to Crown Street.

ITEM 16 NOTICE OF MOTION - COUNCILLOR CATH BLAKEY - SOLAR OUR SCHOOLS

Councillor Cath Blakey has submitted the following Notice of Motion –

“I formally move that Council –

- 1 Investigate Participation in the Solar My School Program, including how it compliments actions within the Climate Change Mitigation Plan 2020
- 2 Provide a Briefing to Councillors by October 2021 on the progress of the Environmental Education Plan that is part of the Climate Change Mitigation Plan 2020.”

Background provided by Councillor Cath Blakey:

Solar My Schools is a joint initiative established between Randwick, Waverley and Woollahra Councils in 2016 which supports schools to install solar photovoltaic systems, reducing their energy bills and educating students on the benefits of solar power. The Program which is free for participating schools, provides a solar feasibility assessment and assistance in terms of grant applications. There are currently 16 Councils (including Shellharbour City Council as of April 2021) and over 160 schools participating with 6247 kWp solar identified and 7285 MWh/yr of clean energy produced so far. As of July 2021 participating schools have been assisted to secure \$1.2m in external grants to help schools pay for solar projects, and saved \$850k a year from their operating costs.

In March this year, the NSW Department of Education released their new funding guidelines for solar power on public schools: *School Renewable Energy Co-Contribution Program* (SRECP). Eligible public schools that follow the required process will have access to at least 50% funding towards their solar power systems. Solar my School is the lone official partner organisation listed in the guidelines that can work within this process in the initial feasibility stage, through to funding assistance and later, education and promotions.

More information: <https://www.solarmyschool.org.au/>

The Climate Mitigation Plan includes Action C12 to “Design and deliver a sustainability and environmental education plan to expand the existing education programs.” Action C16 identifies a specific environmental education partnership with the Department of Education to invest \$20,000 on an Eco Schools pilot program in the Warrawong Precinct to “reduce their environmental impact by reducing waste to landfill, improving energy efficiency and investigating opportunities to install solar panels”. It is timely for councillors to hear how these initiatives are progressing.