

Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10) - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

How to Complete this Form

- 1 Please print in CAPITAL LETTERS.
- 2 Please complete all relevant Sections in full.

APPLICATION (if known): **ES**

SECTION 1: TYPE OF STATEMENT

This is
(mark applicable box)

- A final fire safety certificate (complete the declaration at [Section 6](#) of this form)
- An interim fire safety certificate (complete the declaration at [Section 7](#) of this form)

SECTION 2: BUILDING THE SUBJECT OF THIS STATEMENT

Street No.	Street Name		
Suburb	Postcode	Lot No (if known)	
DP/SP (if known)	Building Name (if applicable)		
This statement applies to (mark applicable box)			
<input type="checkbox"/> The whole building		<input type="checkbox"/> Part of the building	

SECTION 3: DESCRIPTION OF THE BUILDING OR PART OF THE BUILDING THE SUBJECT OF THIS STATEMENT

Storeys above ground in the building (No)	Storeys below ground in the building (No)
If statement relates to a part – describe that part and its location in the building	
<hr/> <hr/>	
Uses of building or part subject to this statement (eg retail, offices, residential, assembly, carparking)	
<hr/> <hr/>	

SECTION 4: NAME, ADDRESS AND CONTACT DETAILS OF OWNER OF THE BUILDING OR PART

Title	Give Names	Family Name	
Street No.	Street Name	Suburb	Postcode
Phone	Email		

FIRE SAFETY CERTIFICATE

APPROVED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT REGULATION 2000

FORM

SECTION 5: FIRE SAFETY MEASURES

- 1 All essential fire safety measures must be listed for a final fire safety statement.
- 2 All essential fire safety measures for the relevant part of the building must be listed for an interim fire safety certificate.

Fire Safety Measure	Status *	Date **	Minimum Standard of Performance

NOTES

- * Indicate whether the measure is new (N), existing (E) or modified (M)
- ** Date (DD-MM-YYYY) measure was assessed by a properly qualified person

A fire safety certificate must generally deal with all essential fire safety measures in the current fire safety schedule for the building. However, the certificate need not deal with any measure the subject of other fire safety certificates or fire safety statements issued within the previous 6 months. The assessment of a measure must have been carried out within 3 months prior to the date on which this fire safety certificate is issued.

FIRE SAFETY CERTIFICATE

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SECTION 6: FINAL FIRE SAFETY STATEMENT DECLARATION

I _____
Insert Full Name

Being the Owner Owner's Agent
Mark applicable box

Certify that each essential fire safety measure specified in this certificate –
a has been assessed by a properly qualified person, and,
b was found, when it was assessed, to be capable of performing to at least the standard required by the current fire safety schedule for the building for which this certificate is issued.

Owner/Agent Name	Owner/Agent Signature	Date
		


If Strata plan applies, a common seal and signature of Secretary is required

SECTION 7: INTERIM FIRE SAFETY CERTIFICATE DECLARATION

I _____
Insert Full Name

Being the Owner Owner's Agent
Mark applicable box

certify that each critical fire safety measure specified in this certificate –
a has been assessed by a properly qualified person, and,
b was found, when it was assessed, to be capable of performing to at least the standard required by the current fire safety schedule for the building for which this certificated is issued.

Owner/Agent Name	Owner/Agent Signature	Date
		

If Strata plan applies, a common seal and signature of Secretary is required

FIRE SAFETY CERTIFICATE

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SECTION 8: OWNER'S AUTHORISATION

TO BE COMPLETED WHEN AN AGENT MAKES THE DECLARATION IN SECTION 6 OR SECTION 7 OF THIS FORM

I, being the owner, authorise the agent named in Section 6 or Section 7 to act on my behalf to make the declaration.

Owner's Name	Owner's Signature	Date
		

SECTION 9: CONTACT DETAILS OF PERSON ISSUING THIS STATEMENT

Title _____	Give Names _____	Family Name _____
Phone _____	Email _____	

SECTION 10: FIRE SAFETY SCHEDULE

A current Fire Safety Schedule for the building must be attached to this statement.