

WOLLONGONG CITY COUNCIL

# Traffic Committee Meeting Agenda



17 April  
2019



## WEDNESDAY DATE 17 APRIL 2019

9.15 AM

LEVEL 10, COMMITTEE ROOM 2 & 3

### PURPOSE OF MEETING

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, *each of whom has a single vote only.***

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

# INDEX

ITEM	PAGE NO.
1. STANDING AGENDA ITEMS .....	4
1.1 Welcome .....	4
1.2 Acknowledgement of Country .....	4
1.3 Declarations of Interest .....	4
1.4 Apologies .....	4
1.5 Confirmation of Minutes Arising from Previous Minutes .....	4
1.6 Business Arising from Previous Meeting .....	4
2 GENERAL BUSINESS .....	4
2.1 THIRROUL - Station Street - No Stopping Restrictions - WARD 1 .....	4
2.2 CORRIMAL - Underwood Street - No Stopping Restrictions - WARD 1 .....	5
2.3 TOWRADGI - Pioneer Road - No Stopping Restrictions - WARD 1 .....	5
2.4 WOLLONGONG - First Street – Parking Restrictions for cul de sac - WARD 2 .....	6
2.5 DAPTO - Prince Edward Drive - Timed Parking ½ Hour on Week Days - WARD 3 .....	6
2.6 WOLLONGONG - Gipps Street - Extension of School Bus Zone Time - WARD 2 .....	6
3 REGULATION OF TRAFFIC .....	7
3.1 BELLAMBI - Cawley Road - Annual Reconciliation Walk - WARD 1 .....	7
3.2 GWYNNEVILLE - Vickery Street - School Fete - WARD 2 .....	7
3.3 MOUNT KEIRA AND MOUNT KEMBLA - Mount Keira Road and Harry Graham Drive- WARD 2 .....	8
3.4 WOLLONGONG – Keira Lane – Road Closure for Construction Work May to July 2019 - WARD 2 .....	8
4 DESIGN MATTERS .....	9
4.1 WOONONA - Beach Drive Carpark - Line-Marking - WARD 1 .....	9
4.2 WOONONA - Beach Drive Carpark - Line-Marking - WARD 1 .....	9
4.3 BERKELEY - Burke Way Berkeley Park Carpark - Line-Marking- WARD 3 .....	9
4.4 EAST CORRIMAL - Dobbie Avenue - Carpark Upgrade - WARD 1 .....	10

## 1. STANDING AGENDA ITEMS

### 1.1 Welcome

### 1.2 Acknowledgement of Country

*"We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today."*

### 1.3 Declarations of Interest

### 1.4 Apologies

### 1.5 Confirmation of Minutes Arising from Previous Minutes

Confirmation of Minutes of Meeting Held on 13 March 2019

### 1.6 Business Arising from Previous Meeting

## 2 GENERAL BUSINESS

### 2.1 THIRROUL - Station Street - No Stopping Restrictions - WARD 1

#### BACKGROUND

Council Rangers have observed drivers parking alongside the kerb extension at the pedestrian crossing point on the western side of Station Street near St Michael's Primary School. This kerb extension connects directly with a set of stairs leading pedestrians to Lawrence Hargrave Drive. The parked vehicles are blocking sight distance for students who are waiting to cross the road on Station Street. In addition the vehicles have the potential to disrupt drivers leaving the school's pick up area.

#### CONSULTATION

No consultation required.

#### PROPOSAL

Install yellow line-marking and No Stopping signs to cover the kerb extension on the western side of Station Street Thirroul opposite St Michael's Primary School.

## 2.2 CORRIMAL - Underwood Street - No Stopping Restrictions - WARD 1

### BACKGROUND

The recently completed development on the medical centre in Underwood Street Corrimal has the completed driveway joining Underwood Street as southbound traffic approaches Francis Street. As the intersection has a right turn bay the kerb lane becomes the through traffic lane. Therefore there is a need for new No Stopping restrictions on the approach to Francis Street to ensure free traffic flows.

### CONSULTATION

No consultation required.

### PROPOSAL

Install No Stopping restrictions on the eastern side of Underwood Street either side of the medical centre driveway on the approach to Francis Street.

## 2.3 TOWRADGI - Pioneer Road - No Stopping Restrictions - WARD 1

### BACKGROUND

The recent construction work at 157 Pioneer Road involved trucks and delivery vehicles parked on the eastern side of Pioneer Road and sight distances for drivers entering Towradgi Road from Sturdee Street were restricted. The building is now occupied and nearby residents have requested that Council consider installing No Stopping restrictions for a distance of 10m in Sturdee Street and a length of 30m north of Sturdee Street on the eastern side of Pioneer Road.

The through lane on the south bound side of Pioneer Road moves to the kerb lane immediately to the south of Sturdee Street to allow a right turn bay at the traffic signals at Towradgi Road. This prevents drivers stopped on the Stop line in Sturdee Street moving forward until the road is clear. The suggested 30m of No Stopping on Pioneer Road will assist in ensuring adequate sight distance to approaching south bound traffic.

### CONSULTATION

No consultation required.

### PROPOSAL

Install No Stopping restrictions by way of continuous yellow lines for a distance of 30m on the eastern side of Pioneer Road north of Sturdee Street and 10m from the intersection with Pioneer Road on both sides of Sturdee Street.

## 2.4 WOLLONGONG - First Street – Parking Restrictions for cul de sac - WARD 2

### BACKGROUND

In late 2018 Council agreed to install No Stopping restrictions in the cul de sac of First Street due to ongoing difficulties in having the garbage services completed. It is understood the collection vehicles reverse into First Street as the turning area is usually too small and permanent No Stopping is the appropriate solution. When Council contacted residents there were objections, and a timed Loading Zone can be considered as an alternative. The times would need to be Monday to Friday, and 6am to 10am to allow waste services to be completed.

### CONSULTATION

Council will advise residents that a timed Loading Zone is to be installed.

### PROPOSAL

Install a timed Loading Zone 6am to 10am Monday to Friday in the cul de sac of First Avenue Wollongong.

## 2.5 DAPTO - Prince Edward Drive - Timed Parking ½ Hour on Week Days - WARD 3

### BACKGROUND

Although the laundromat at 70 Prince Edward Drive Dapto has operated for a number of years, in recent times all day parking demand has increased from new businesses in the area. A section of ½ hour timed parking on week days on the frontage to the laundromat would provide two timed spaces and assist visitors. There are usually unrestricted parking spaces elsewhere in the street to accommodate long term parking.

### CONSULTATION

The owner of the laundromat has been consulted and supports the timed parking proposed.

### PROPOSAL

Install a section of ½ hour timed parking 8.30am to 6am Monday to Friday on the frontage to 70 Prince Edward Drive Dapto.

## 2.6 WOLLONGONG - Gipps Street - Extension of School Bus Zone Time - WARD 2

### BACKGROUND

Council has received a request from the local bus company on behalf of Smiths Hill High School to amend the Bus Zone times on Gipps Street Wollongong. The afternoon bus zone time would be extended from 2.30pm-4pm to 2pm-4pm School Days, this would help accommodate a new earlier school finish time. This change will affect the School Bus Zone located on Gipps Street between Keira Street and Church Street Wollongong.

### CONSULTATION

Consultation has taken place with the local bus company and with Smith's Hill High School.

### PROPOSAL

The timed afternoon Bus Zone on Gipps Street outside Smiths Hill High School be extended from 2.30pm-4pm School Days to 2pm-4pm School Days. The morning bus zone time will remain unchanged.

### 3 REGULATION OF TRAFFIC

#### 3.1 BELLAMBI - Cawley Road - Annual Reconciliation Walk - WARD 1

Friday 31 May 2019

##### BACKGROUND

In co-operation with the Aboriginal community, the staff at Bellambi Public School have planned to run a street parade on the north bound carriageway of Cawley Street Bellambi on Friday 31 May 2019. The proposal is to close this carriageway of Cawley Street to allow the parade to move from Holy Spirit College to Bellambi Public School where celebrations for Aboriginal Reconciliation will continue.

The event will take place between 10am and 11am on the day, where the detour for north bound traffic is via Turner Esplanade, Sellers Crescent and Rothery Street (eastern end).

##### CONSULTATION

The applicant is required to consult with affected residents as a condition of approval for this event.

##### PROPOSAL

The submitted traffic management plans be approved subject to Council's standard conditions for road closures.

#### 3.2 GWYNNEVILLE - Vickery Street - School Fete - WARD 2

Saturday 14 September 2019

##### BACKGROUND

St Brigids School has proposed a road closure for Vickery Street Gwynneville between Gipps Road and the southern property boundary of the school, to allow the annual fete to be held. As the closure is short and there is a simple detour via Acacia Avenue and Berkeley Road, this event is to be managed in a similar way to a street party. The closure is to take effect between 7am and 4pm on the day.

Council's Standard Conditions for Street Parties include a Traffic Control plan and suitable vehicle mitigation measures. The School is also proposing to install road closure warning and detour signs on Gipps Road, Acacia Avenue and Berkeley Road. Therefore, separate Traffic Management Plans are not required.

##### CONSULTATION

The applicant is required to consult with affected residents as a condition of approval for this event.

##### PROPOSAL

The proposed closure of Vickery Street between Gipps Road and the southern boundary to St Brigids School be approved subject to Council's Standard Conditions for Street Parties.

### 3.3 MOUNT KEIRA AND MOUNT KEMBLA - Mount Keira Road and Harry Graham Drive- WARD 2

Mountain to Mountain Fun Run/Walk Sunday 28 July 2019

#### BACKGROUND

Greenacres have organised the Mount Keira to Mount Kembla fundraising run/walk for Sunday 28 July 2019 with similar arrangements to previous years. The event begins at Edmund Rice College on Mt Keira Road West Wollongong and finishes at Mt Kembla Bowling Club on Harry Graham Drive Kembla Heights. The event involves rolling road closures on Mt Keira Road from 7.30am (Edmund Rice College) until 11am (Harry Graham Drive intersection) and the full closure of Harry Graham Drive from 9.30am until 3pm.

Mt Keira Road is to be opened progressively as participants pass Allan Street, Yates Avenue, Gipps Street, Clive Bissell Drive and Harry Graham Drive will remain closed for the duration of the event. As in previous years the organisers will run a shuttle bus to collect participants during the afternoon and especially after 3pm to ensure the road closures can be lifted. The two bus services which use the Allan Street Mt Keira Road route may be delayed slightly at the beginning of the event.

The organisers will need to be advised that in the event of an emergency on Picton Road or Mount Ousley Road that Mt Keira road may be needed as an emergency route for light traffic. In that event the Mountain to Mountain walk may need to be suspended. Vehicle mitigation plans has been included in the plans for the road closures, as required in 2018.

It is understood the organisers have been in contact with residents sporting clubs, scouts and guides who will be affected by the closures. Residents and visitors to properties on the event route will not be permitted to pass until all participants have cleared that section of roadway. A comprehensive plan for variable message boards to be paced on Mount Ousley Road, Picton Road, Clive Bissell Drive, Mount Keira Road and Cordeaux Road is part of the Traffic Management proposed.

#### CONSULTATION

Consultation with affected residents and organisations with activities/facilities in the area is a condition of approval for this event.

#### PROPOSAL

The proposed road closures of Mt Keira Road, Allan Street, Yates Avenue, Gipps Street, Clive Bissell Drive, Cordeaux Road and Harry Graham Drive on Saturday 28 July 2019 be approved subject to the submitted Traffic Management Plans and Council's Standard Conditions for Road Closures.

### 3.4 WOLLONGONG – Keira Lane – Road Closure for Construction Work May to July 2019 - WARD 2

7 May until 31 July 2019

#### BACKGROUND

Council previously approved a road closure on Keira Lane for half the block between Victoria Street and Smith Street Wollongong, This approval expired on 31 March 2019 and since then the Lane has been partially opened. The building contractor has requested a new closure to take place from 7 May 2019 until 31 July 2019, which will permit the next phase of the work to be completed.

#### CONSULTATION

The applicant is required to consult with affected residents as a condition of approval for this event.

#### PROPOSAL

The submitted traffic management plans be approved subject to Council's standard conditions for road closures.

## 4 DESIGN MATTERS

### 4.1 WOONONA - Beach Drive Carpark - Line-Marking - WARD 1

Beach Drive

#### BACKGROUND

Council has prepared plans for a 90 degree angle parking area opposite nos. 26 to 30 Beach Drive Woonona. The signs and lines plan submitted will need to have the addition of signs to read “90 Degree Angled Parking” to be located at each end of the carpark.

#### CONSULTATION

Community consultation is part of the design process.

#### PROPOSAL

The submitted plan 6410\_C07\_2 be approved subject to the addition of the “90 Degree Angled Parking” signs at each end of the parking area.

### 4.2 WOONONA - Beach Drive Carpark - Line-Marking - WARD 1

Beach Drive

#### BACKGROUND

Council has prepared plans for a 90 degree angle parking area opposite nos. 6 to 12 Beach Drive Woonona, in a similar arrangement to Item 4.1 above. The signs and lines plan submitted will need to have the addition of signs to read “90 Degree Angled Parking” to be located at each end of the carpark.

#### CONSULTATION

Community consultation is part of the design process.

#### PROPOSAL

The submitted plan 6409\_C07\_2 be approved subject to the addition of the “90 Degree Angled Parking” signs at each end of the parking area.

### 4.3 BERKELEY - Burke Way Berkeley Park Carpark - Line-Marking- WARD 3

#### BACKGROUND

Council has prepared plans for a 90 degree angle parking area across the middle of Berkeley Park to formalise the existing parking practice. The signs and lines plan submitted meets the current standards for angled parking and a number of disabled parking spaces.

#### CONSULTATION

Community consultation is part of the design process.

#### PROPOSAL

The submitted plan 6416\_C06\_2 be approved.

#### 4.4 EAST CORRIMAL - Dobbie Avenue - Carpark Upgrade - WARD 1

##### BACKGROUND

A new Speed Cushion and new Linemarking and Signage is proposed as part of the proposed new carpark on Dobbie Avenue, East Corrimal.

##### CONSULTATION

Community consultation is part of the design process.

##### PROPOSAL

The submitted plan 6263\_SK01\_1 be approved.

### **Standard Conditions for Road Closures**

#### **For Special Events and Work Related activities Within Council Road Reserves.**

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller, a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

#### **Checklist:**

- ☒ **Completed Council Form:**

*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

#### **Required information as shown below MUST be attached:**

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

**Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.**

### Standard Conditions for Street Parties

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper  
(eg) Temporary Road Closure – Owen Street, Bulli  
Date: 6 December 2014  
Time: 2 pm – 7 pm  
Event: Street Party
- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- 6 **See attached typical road closure set up for a street party – note that vehicles will be required to be parked across the roadway at each closure point.**

Council will endeavour to make available to you the following equipment

Regular Street Equipment Requirements	Cul - De - Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9 volt batteries for flashing lights, but these can be obtained at a modest cost from hardware stores. The flashing lights must be fixed to the barriers and operating prior to sunset.

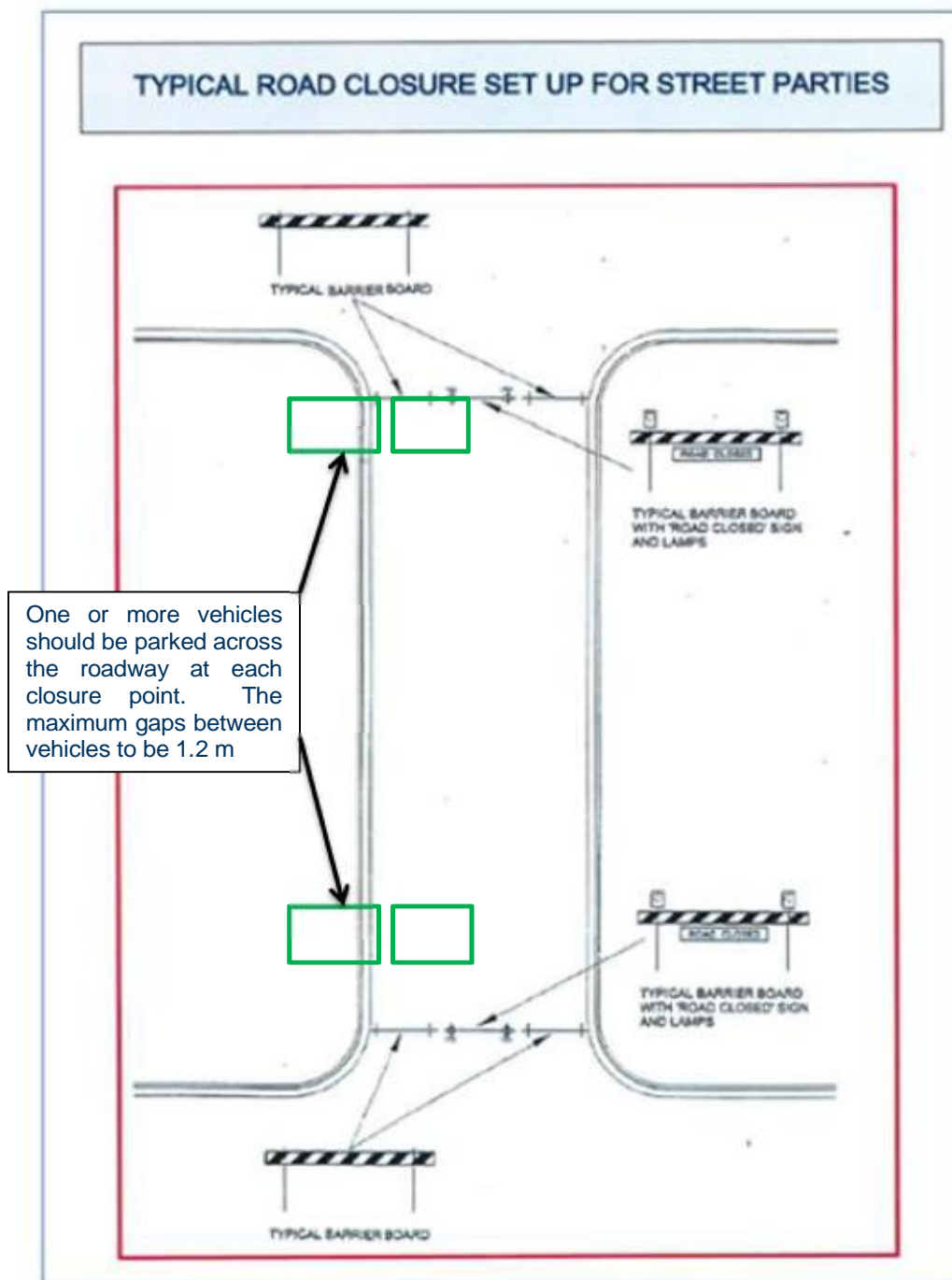
It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

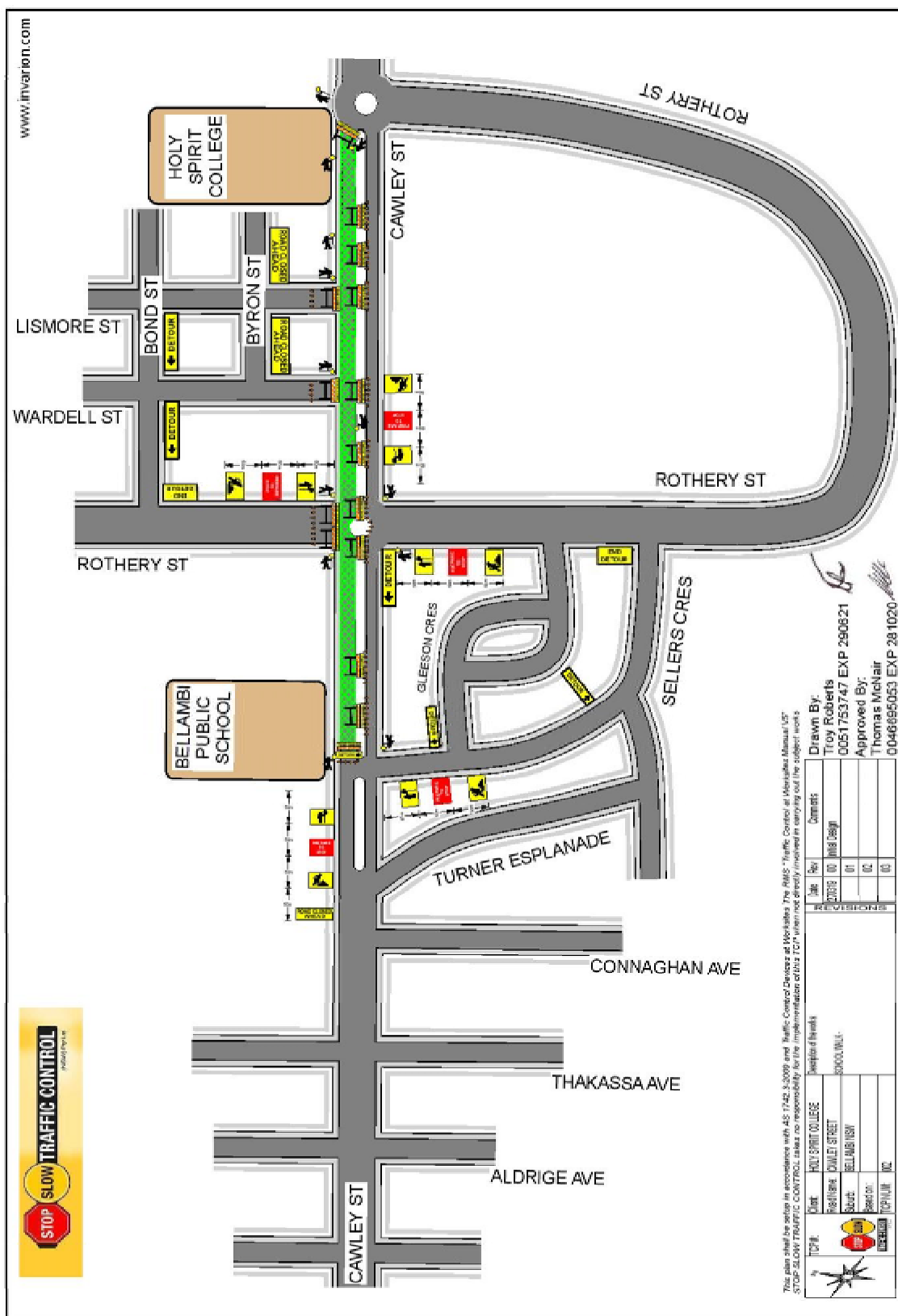
A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

- 7 You are requested to contact Lee Cramer, Council's Events and Functions Coordinator on 42 277104 two weeks prior to pick-up to ensure availability of the equipment.
- 8 If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm) at your expense.

Attachment 2 – Standard Conditions for Street Parties



Plan - Annual Reconciliation Walk  
Friday 31 May 2019

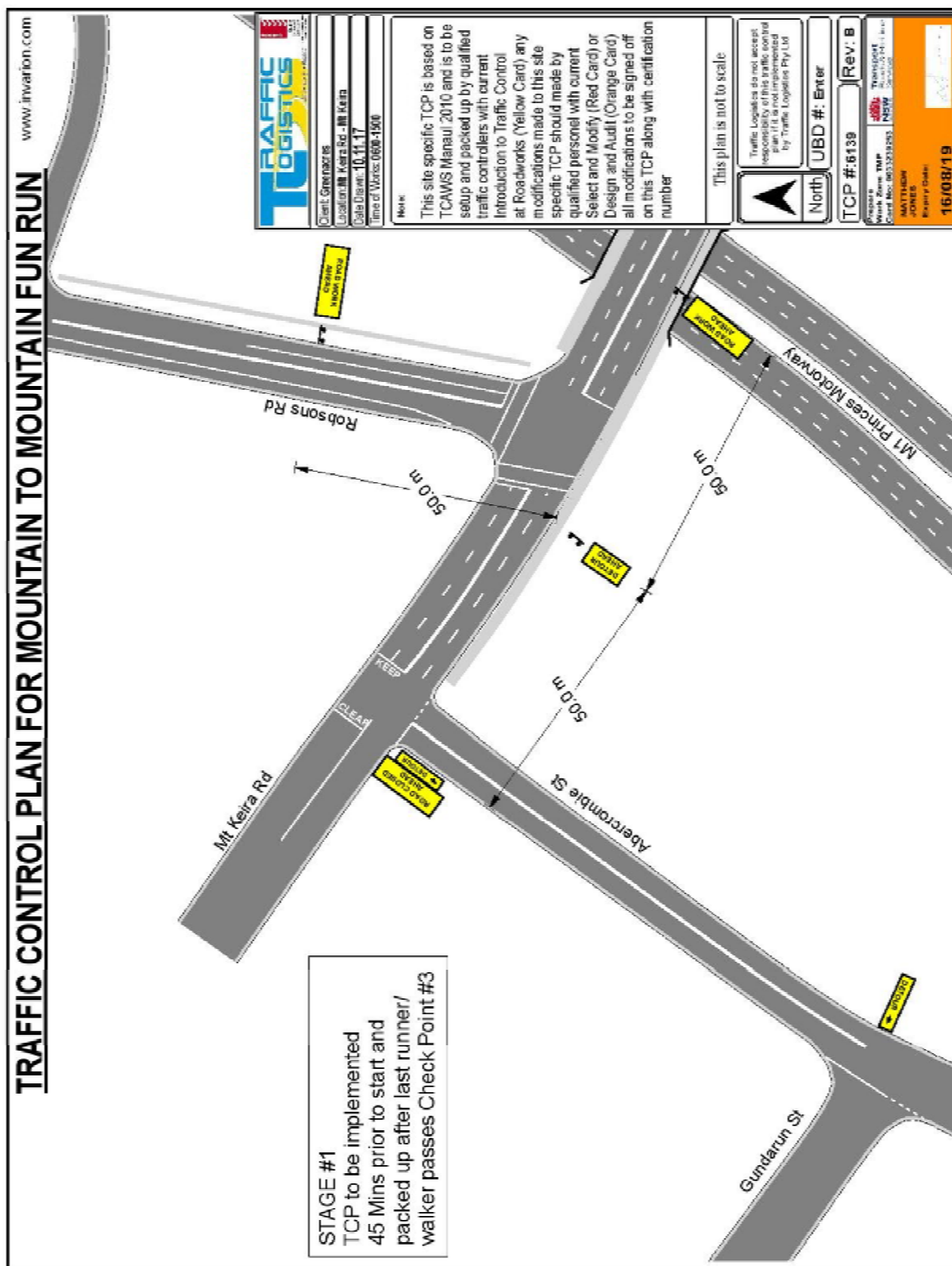


This plan shall be subject to review in accordance with AS 1742 & 2009 and Traffic Control Devices at Workplaces. The H&S Traffic Control at Workplaces Manual (2017) shall be used as a guide. The H&S Traffic Control at Workplaces Manual (2017) shall be used as a guide. The H&S Traffic Control at Workplaces Manual (2017) shall be used as a guide.

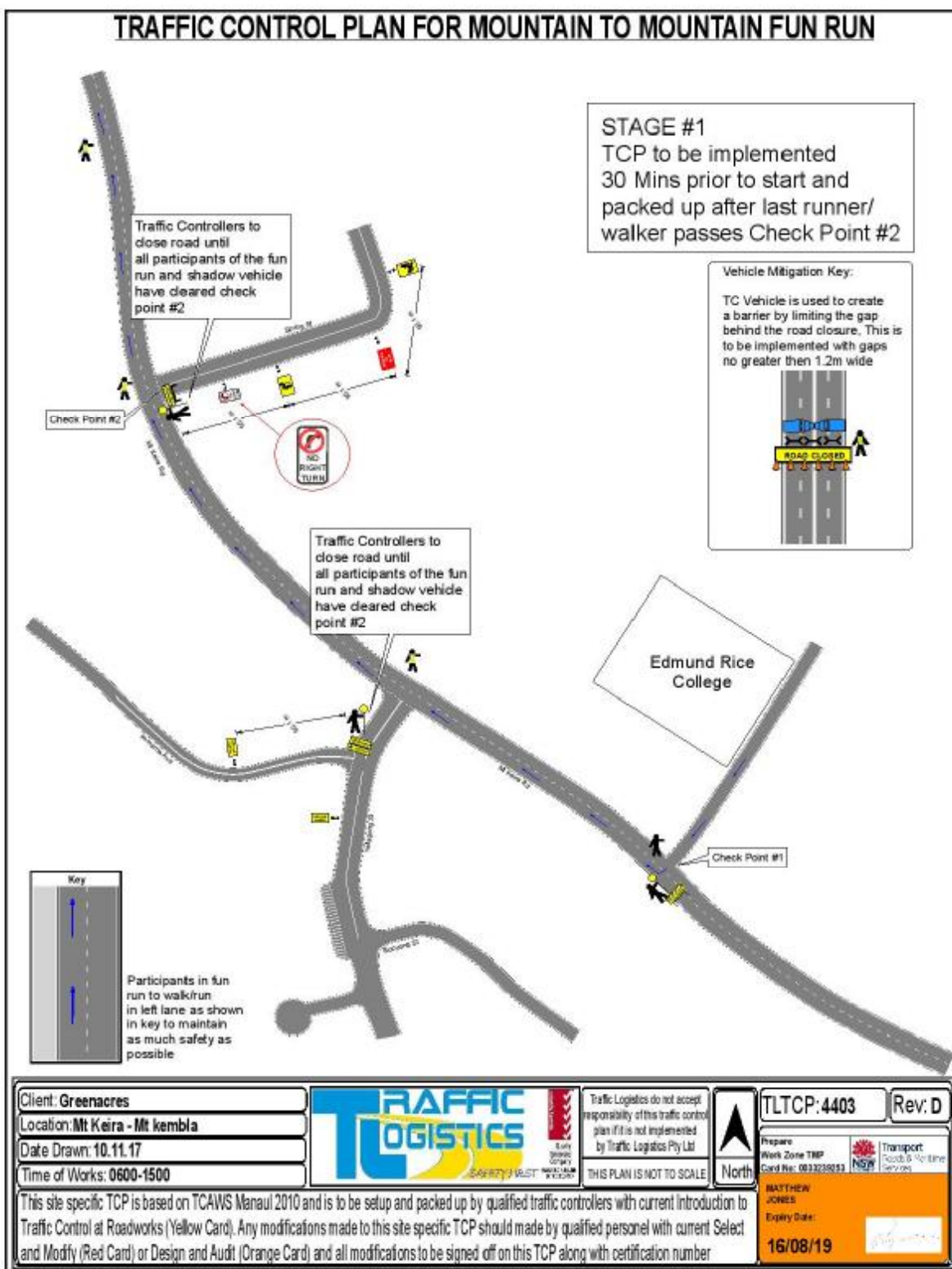
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4	4	4	4	4
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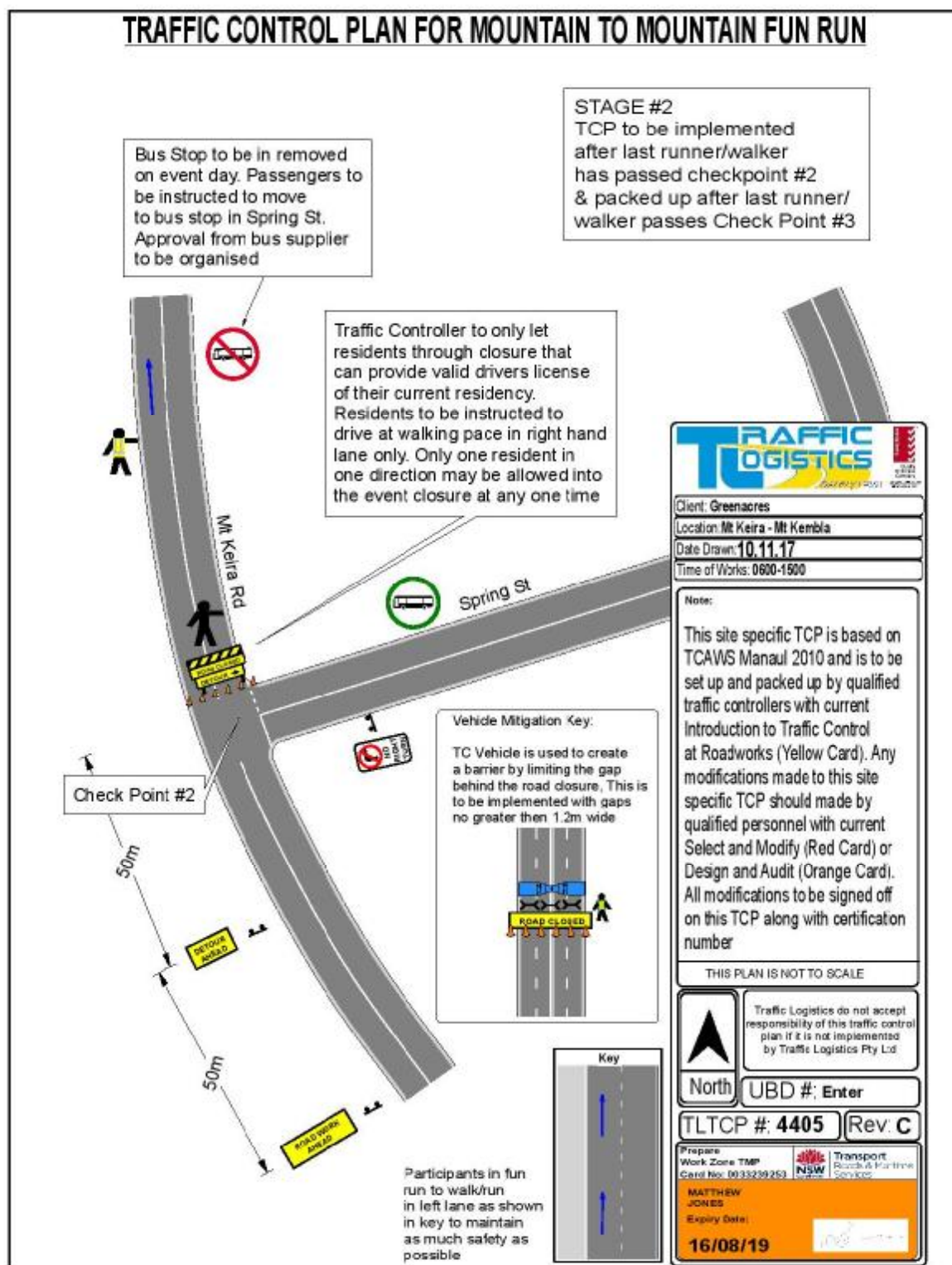
Drawn By: Troy Roberts  
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Approved By: Thomas McNair  
0046895053 EXP 28 1020

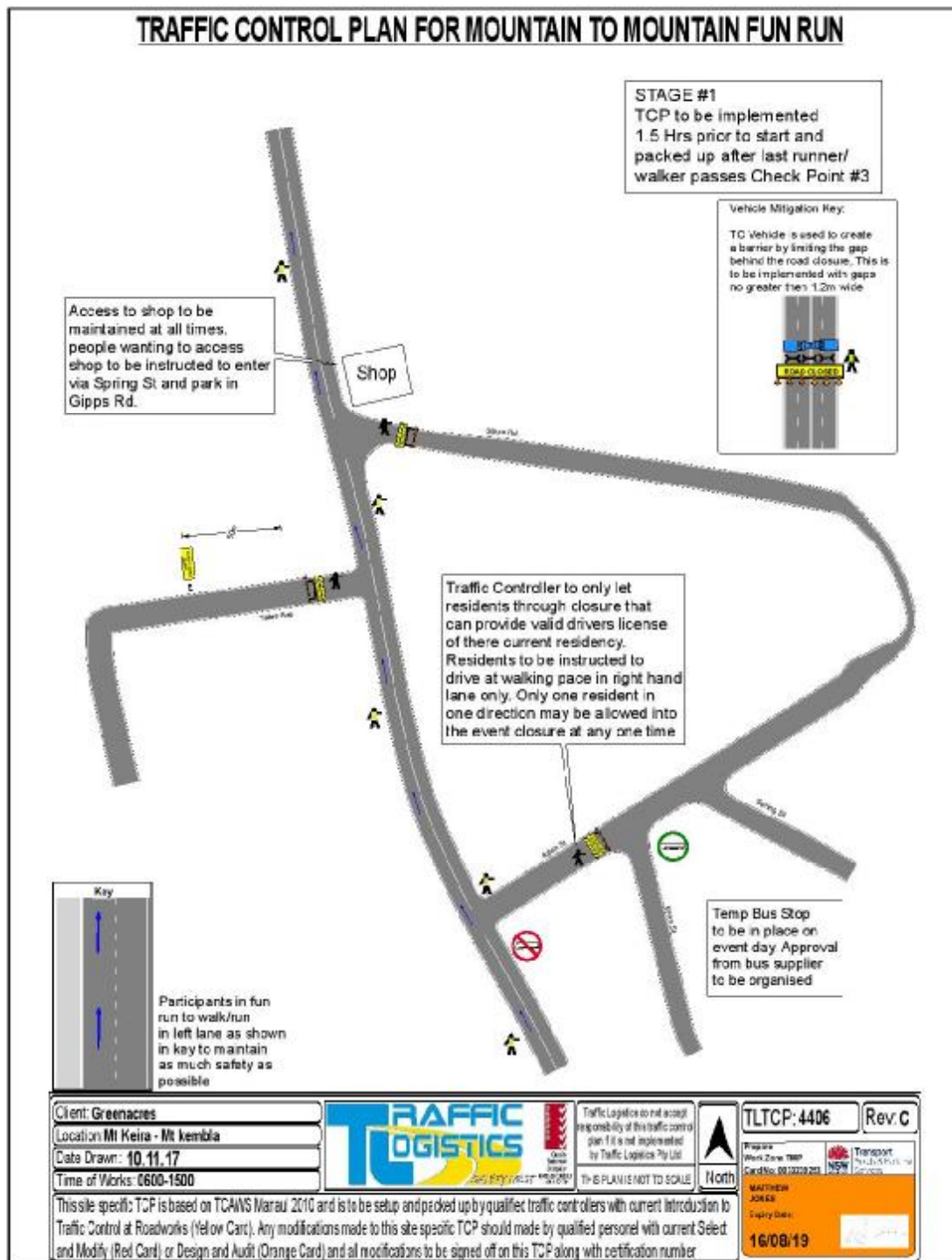
Plan - Mountain to Mountain Fun Run/Walk  
Sunday 28 July 2019  
Pages 1 of 13

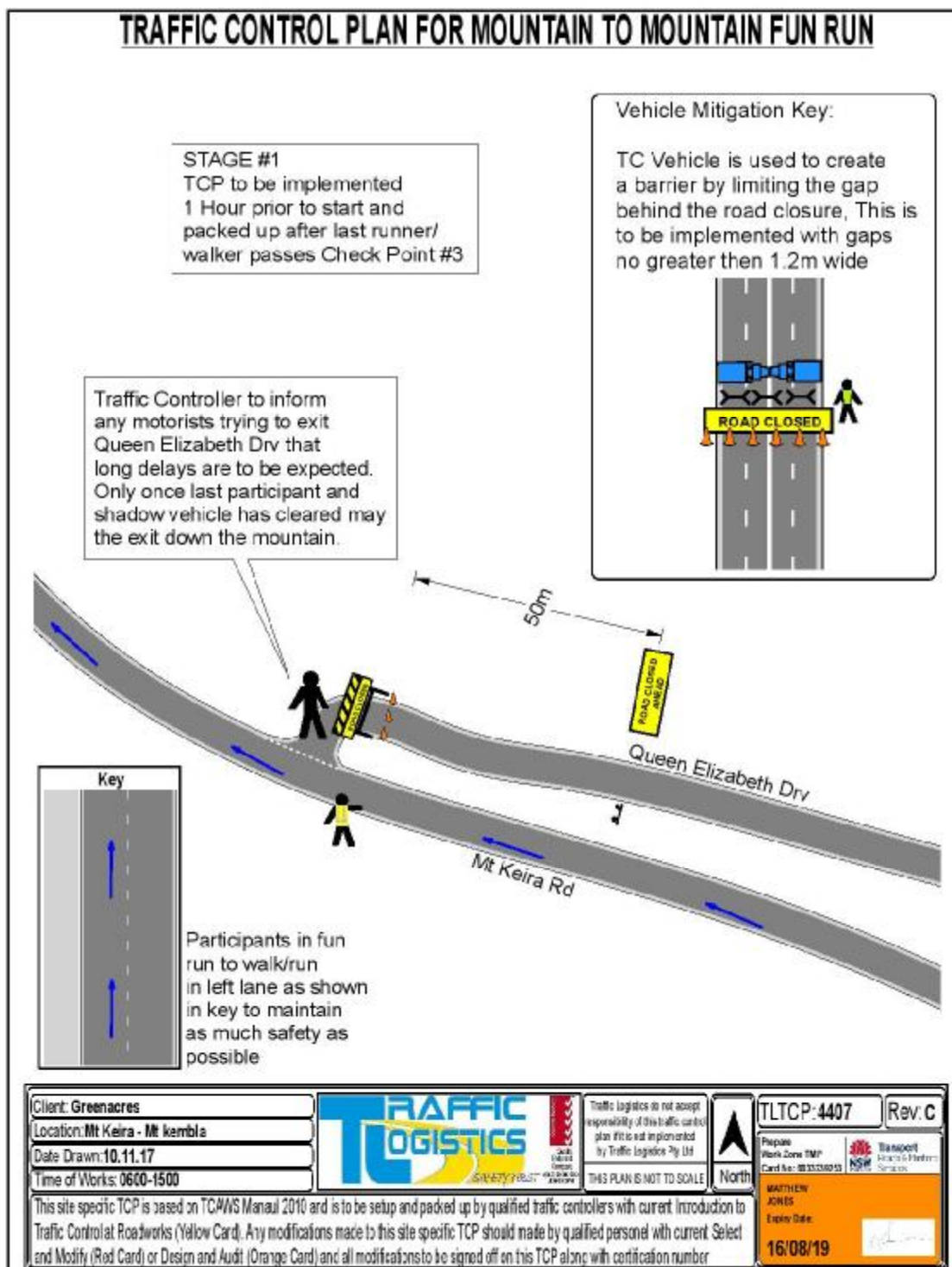


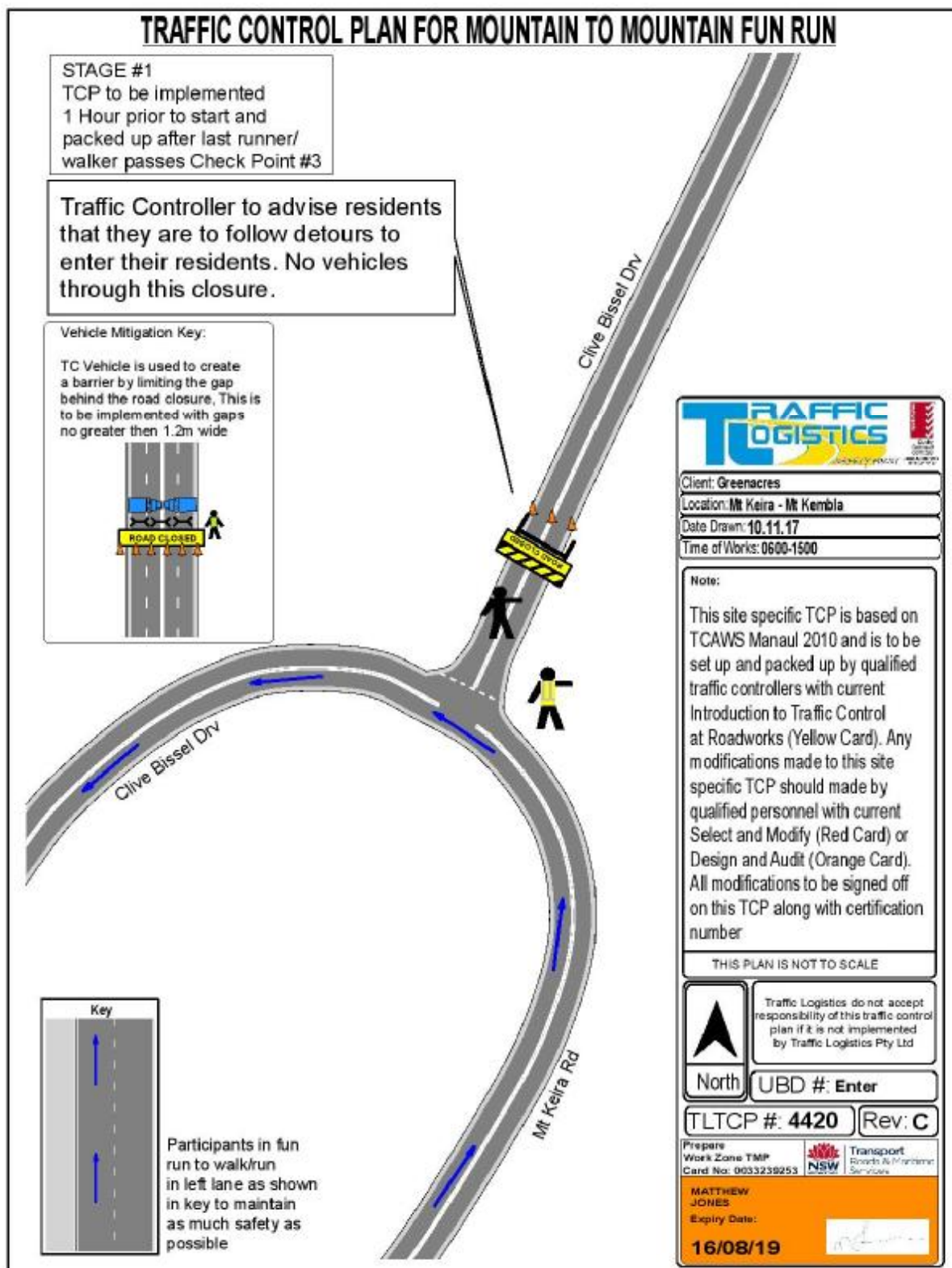


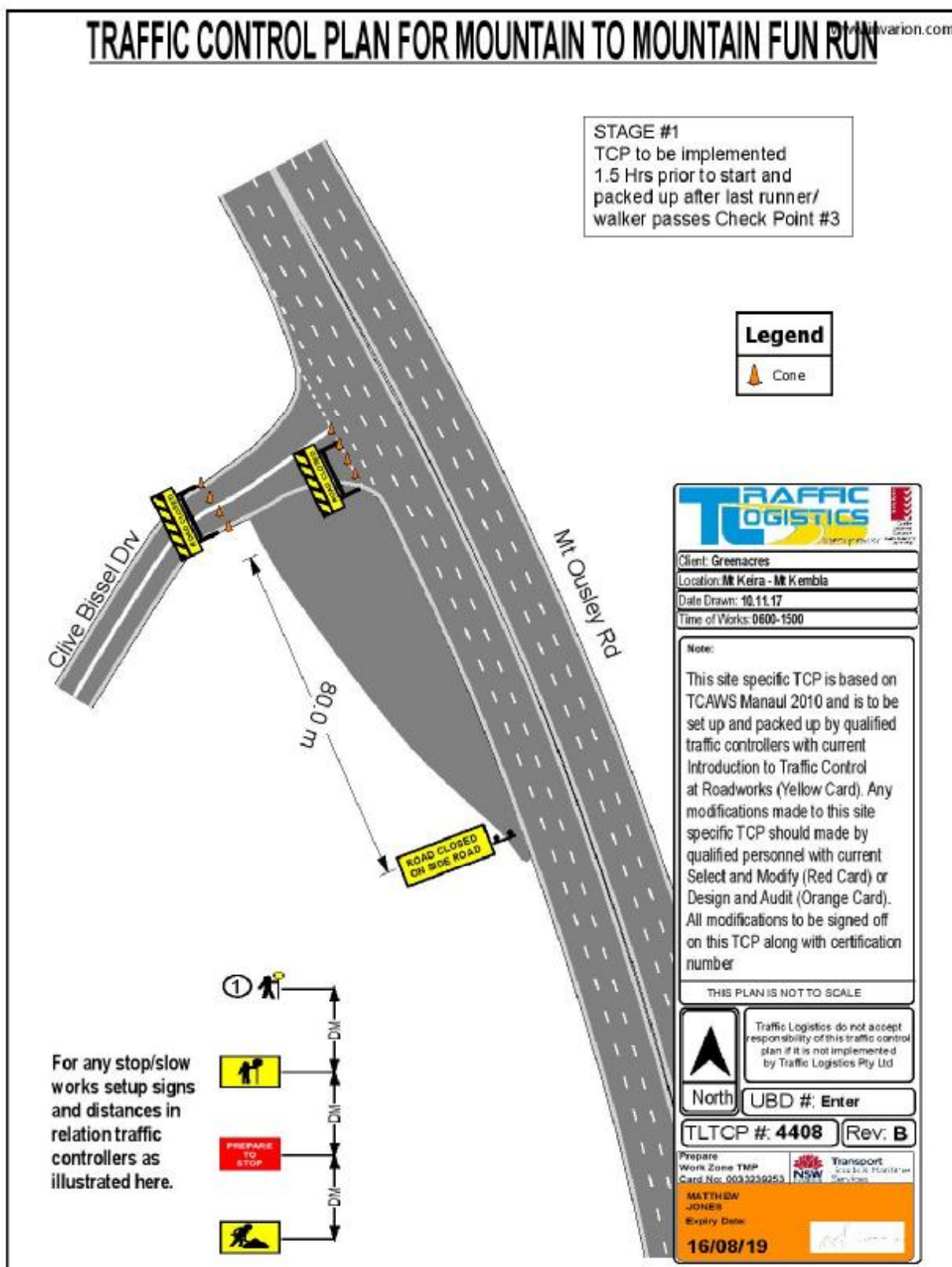


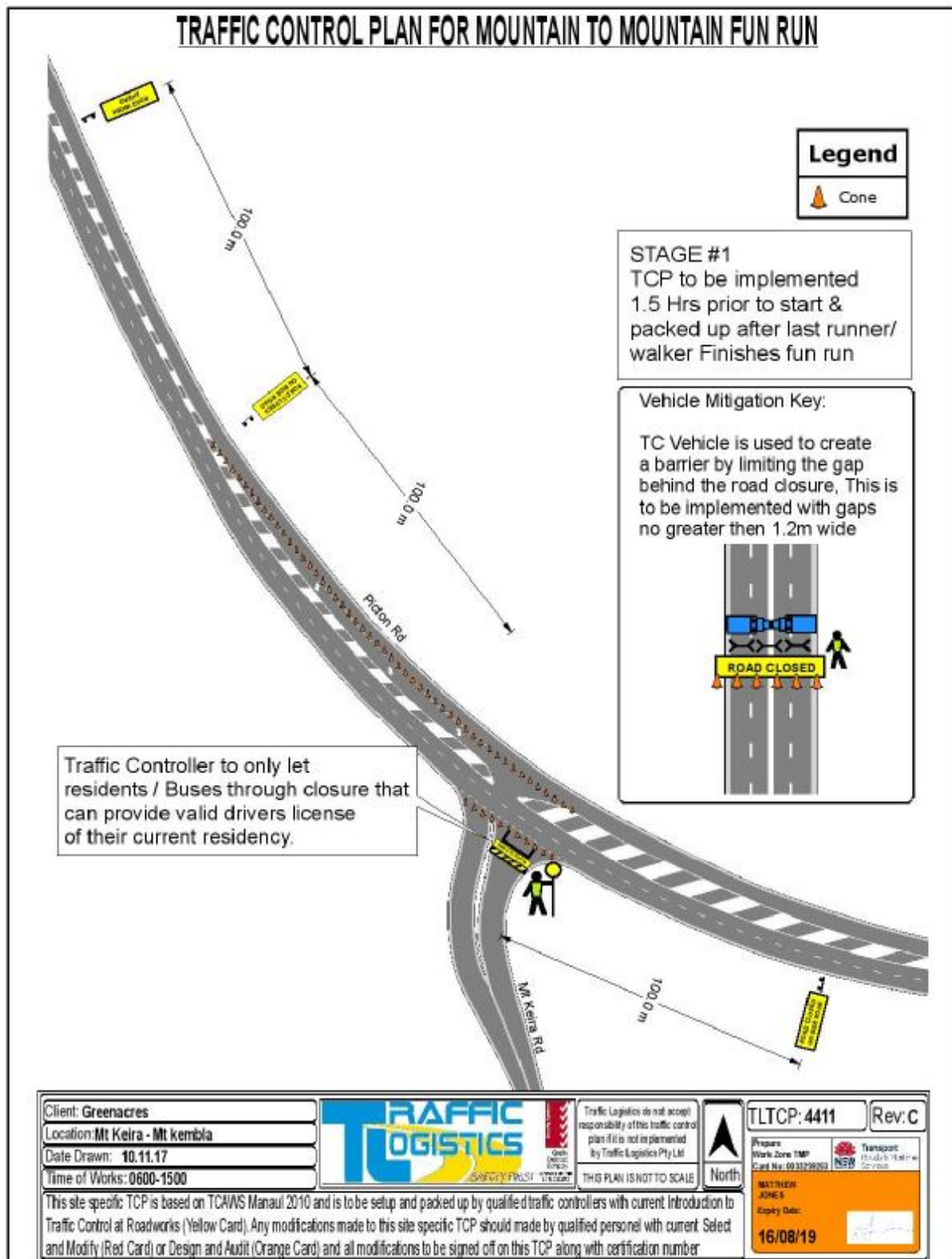


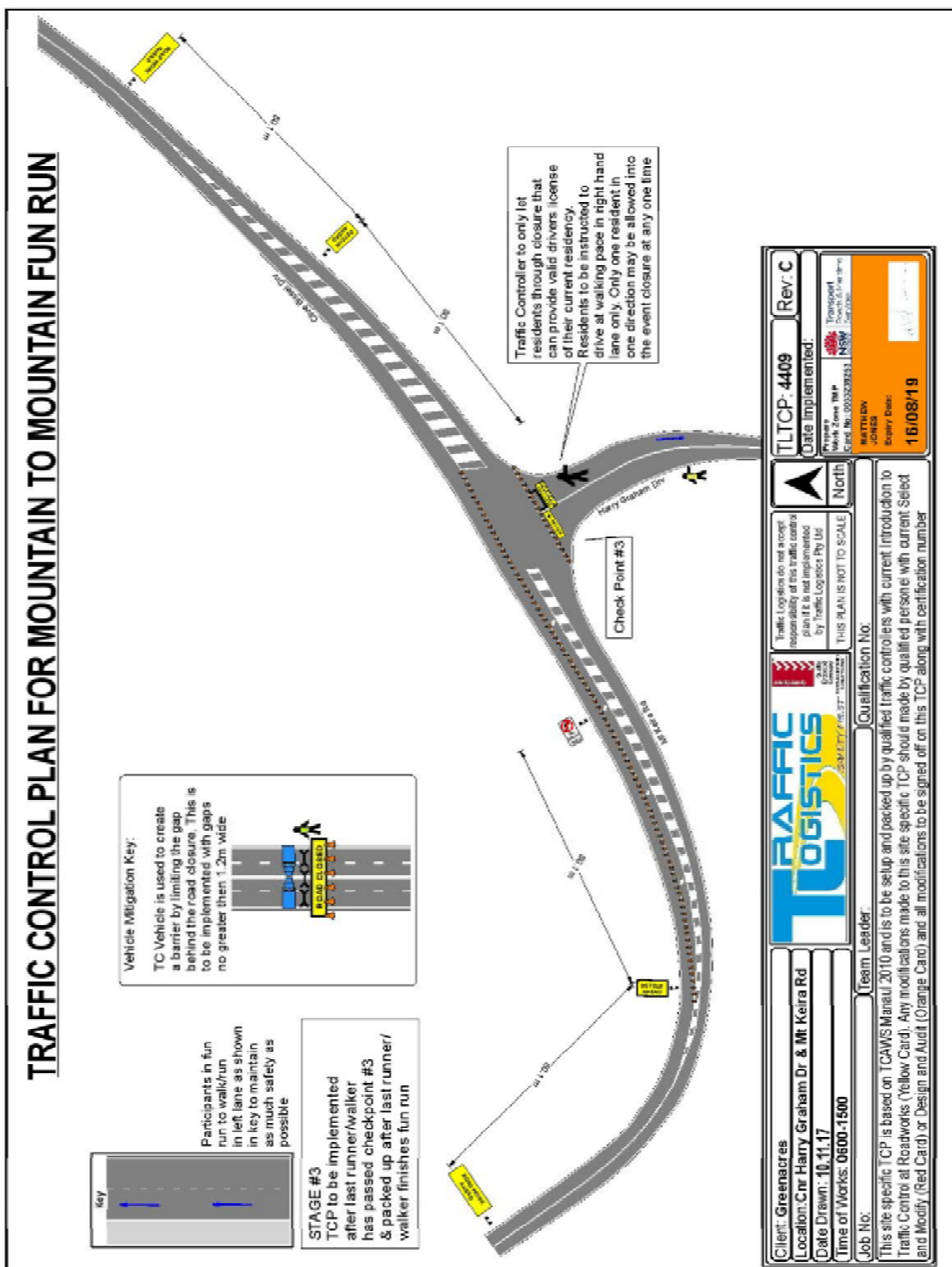


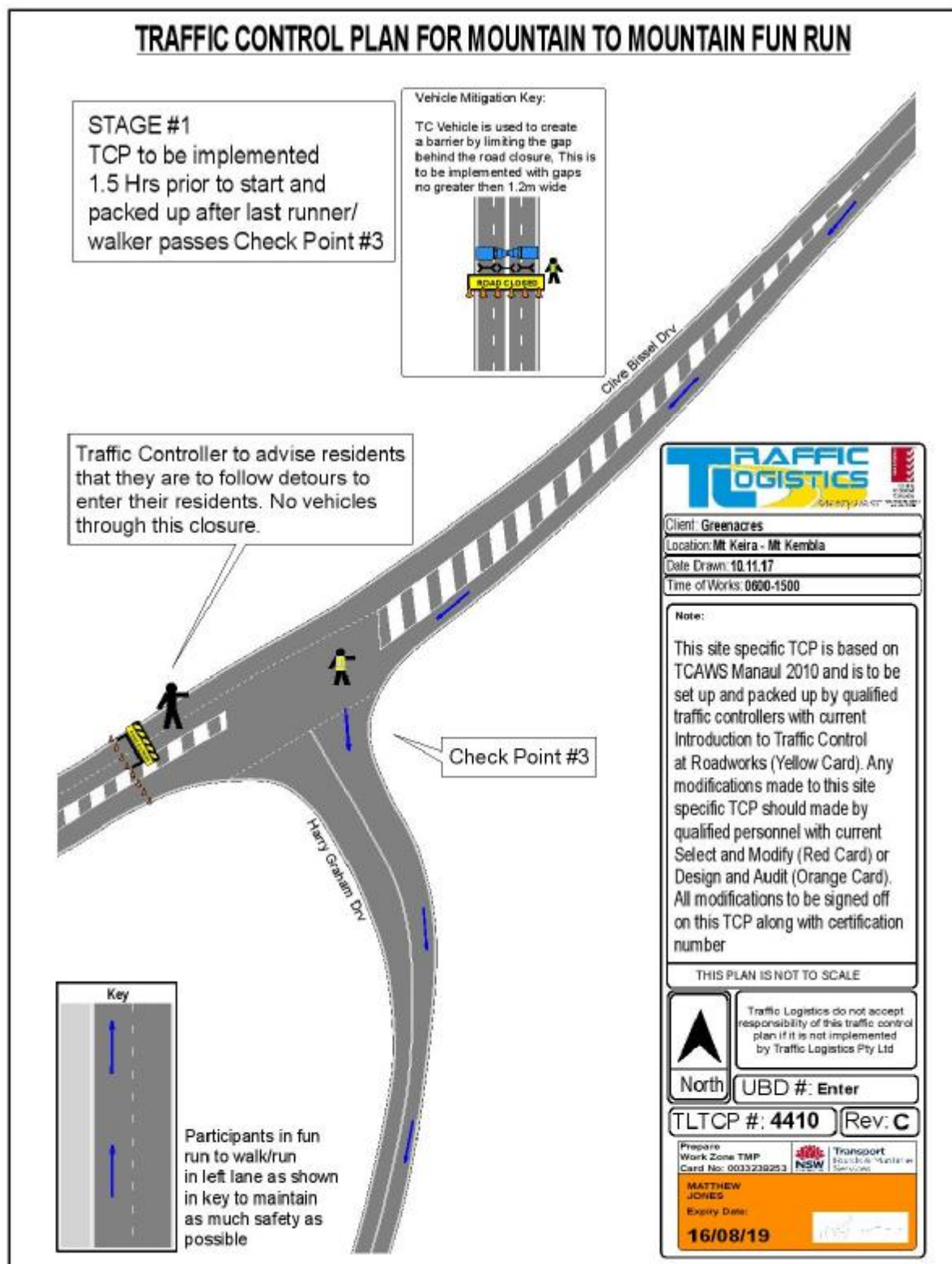


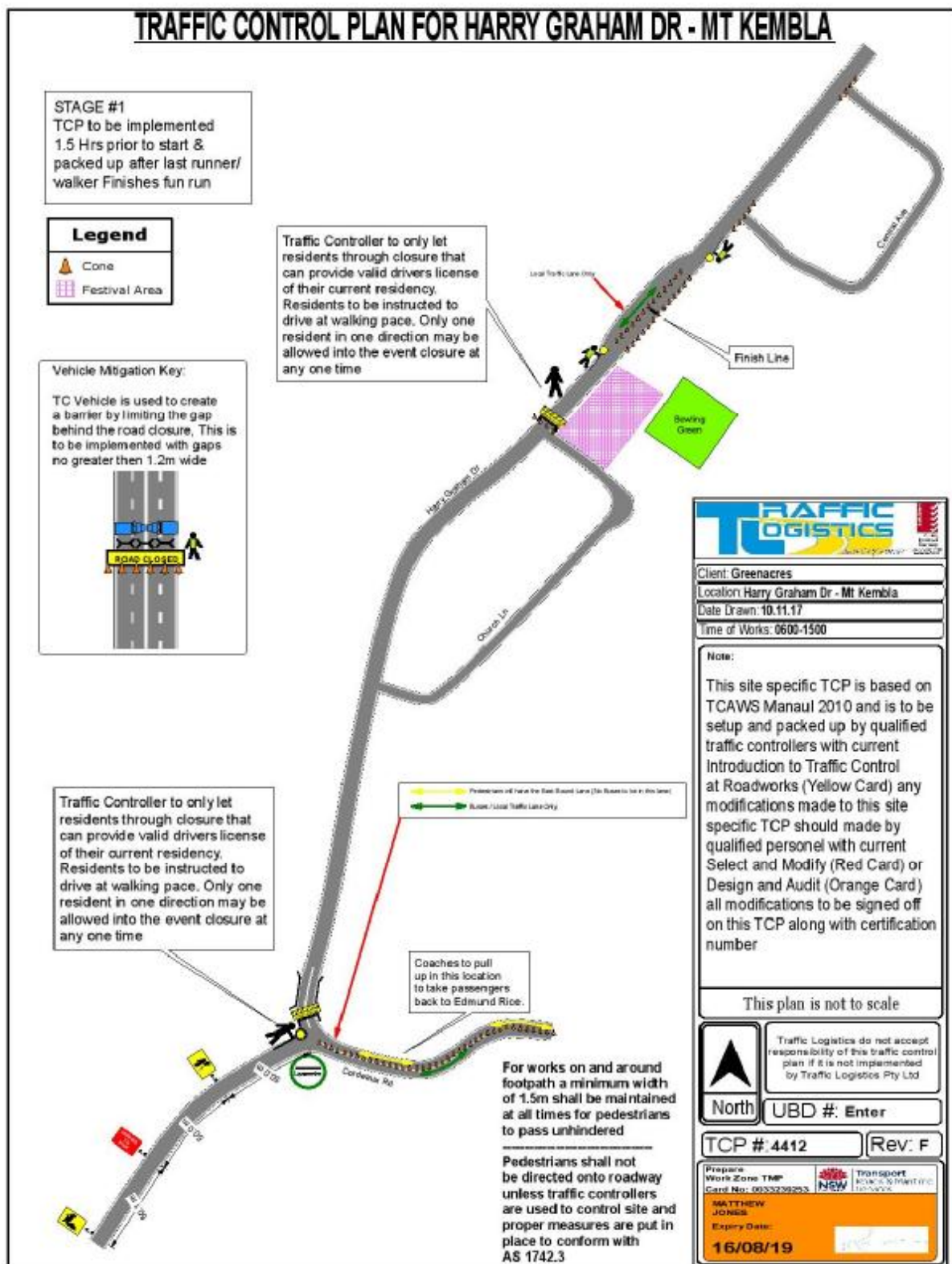












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## Victoria Street Wollongong





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## Page 32

