

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 17 FEBRUARY 2016

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

MINUTES REVIEWED BY

Author's Name	Author's Title	Signature	Date
Lindsay Dunstan	Traffic Engineer		24.2.16
Ted Collins	Traffic Unit Manager		24.2.16
Peter Nunn	Transport and Stormwater Services Manager		29.2.16
Mike Dowd	Manager – Infrastructure Strategy and Planning		25.2.16
Mike Hyde	Director – Infrastructure and Works		25.2.16

MINUTES ENDORSED BY

Name	Title	Signature	Date
David Farmer	General Manager		29.2.16

Wollongong City Council

Infrastructure, Strategy and Planning Division
Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 17 FEBRUARY 2016

PRESENT	
Lindsay Dunstan	Chairman – Wollongong City Council
Snr Constable Andrew Cotton	NSW Police Force
Nathan Boscaro	Roads & Maritime Services
Naomi Reid	Road Safety Officer – Wollongong City Council
Jen Nolan	Engineering Cadet – Wollongong City Council
Debra Nicholls	Administration Officer – Wollongong City Council
Sunny Brailey	Premier Illawarra
Reg Jago	Representing Noreen Hay MP
Neil McCormack	Representing Lee Evans MP
Jenelle Rimmer	Representing Ryan Park MP

APOLOGIES	
Mr Les Dion	Dion's Bus Service

CONFIRMATION OF MINUTES OF MEETING HELD ON 20 JANUARY 2016.

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	HELENSBURGH	Walker Street and Whitty Road	Request for 'No Stopping' restrictions
2	THIRROUL	Railway Parade	Request for timed parking
3	THIRROUL	Armagh Parade and Robinsville Crescent	Traffic Safety Concerns
4	NORTH WOLLONGONG	Railway Crescent and Hindmarsh Avenue	Request for timed parking
5	UNANDERRA	Tallegalla Street and Princes Highway	Replacement of 'No Standing' signs
6	WARRAWONG	Turpin and Churchill Avenues	Intersection Improvements

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
7	COALCLIFF	Monash Street and Clifton School Parade	Seacliff Bridge – Seacliff Half Marathon Event
8	MOUNT KEMBLA & WEST DAPTO	Various	Kembla Joggers Winter Series

DESIGN MATTERS

	Suburb	Street(s)	Issue
9	CONISTON	Iris Avenue	New Guard Rail Installation

INFORMAL ITEMS (TRAFFIC ENGINEERING ADVICE ONLY)

	Suburb	Street(s)	Issue
10	WOLLONGONG	Keira Street	Taxi Zones
11	WOLLONGONG	Church and Burelli Streets	2016 ANZAC Day March

LATE ITEMS

	Suburb	Street(s)	Issue
12	UNANDERRA	Tannery Street	Change of Taxi Zone - Hours of operation

The meeting concluded at 12.30pm.

GENERAL BUSINESS

1 **HELENSBURGH**

Walker Street and Whitty Road - 'No Stopping' Restrictions

Background:

A resident has requested that Council consider installing parking restrictions on the eastern side of Walker Street, immediately to the north of Whitty Road. In particular, the parking of larger vehicles in this area affects the available sight distance to approaching traffic in Walker Street.

PROPOSAL SUPPORTED UNANIMOUSLY

Install:

- 'No Stopping' Restrictions for a distance of 20 metres on the eastern side of Walker Street to the north of Whitty Road.
- Double barrier lines at intersection of Walker Street and Whitty Road.
- Edgelines around the section of 'No Stopping' to help define kerb line around Whitty Road.

2 **THIRROUL**

Railway Parade - Request for timed parking

Background:

Council has been contacted by the owners of two businesses in Railway Parade, Thirroul requesting that unrestricted parking in the vicinity of the businesses to be changed to timed parking. Council can consider this request, however requires permission from NSW Roads and Maritime Services to reduce the unrestricted parking within 1km of Thirroul Railway Station.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 2P Parking restrictions on the western side of Railway Parade on the frontage to No 6 Railway Parade.

3 **THIRROUL**

Armagh Parade and Robinsville Crescent - Traffic Safety Concerns

Background:

Council has been contacted by concerned residents regarding the top corner of Robinsville Crescent and Armagh Parade, Thirroul. There is no 'Give Way' sign in either direction to indicate to drivers who is responsible for giving way when approaching the intersection. Several new houses are being built at the end of Armagh Parade which will provide increased traffic in the area; accordingly 'Give Way' restrictions for drivers in Robinsville Crescent are appropriate in these circumstances.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 'Give Way' signs and the associated line marking in Robinsville Crescent on both sides of the intersection with Armagh Parade.

4 **NORTH WOLLONGONG**

Railway Crescent and Hindmarsh Avenue - Request for timed parking

Background:

Council has been contacted by the staff of *Flametree*; an off-site annexe of Figtree High School situated at 8 Railway Crescent, North Wollongong. *Flametree* caters for 35 secondary school students with mental health disabilities and the school has concerns regarding on-street parking in the streets adjacent to the school.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 2P parking restrictions on the northern side of Hindmarsh Avenue for a distance of 30m to the east of the driveway.

5 UNANDERRA

Tallegalla Street and Princes Highway – Replacement of ‘No Standing’ Signs

Background:

Council’s Rangers have advised that two ‘No Standing’ signs have been located in Unanderra. The first is located in Tallegalla Street near the Woolworths Supermarket and the second is located on the Princes Highway, immediately north of Victoria Street. ‘No Standing’ signs ceased to have a legal meaning with the review of the NSW Road Rules in 2008 and accordingly, these ‘No Standing’ signs need to be replaced with ‘No Stopping’ restrictions.

PROPOSAL SUPPORTED UNANIMOUSLY

Replace the ‘No Standing’ signs located in Tallegalla Street and the Princes Highway immediately north of Victoria Street with ‘No Stopping’ restrictions.

6 WARRAWONG

Junction of Turpin and Churchill Avenues - Intersection Improvements

Background:

A resident of Churchill Avenue, Warrawong has contacted Council with concerns about the traffic island at the intersection of Turpin and Churchill Avenues. It will probably assist drivers if pavement arrows were to be installed on the part of the intersection where one way traffic is appropriate.

PROPOSAL SUPPORTED UNANIMOUSLY

Install:

- Left and right arrows on pavement of the western side of the traffic island in Churchill Avenue to indicate one way northbound for traffic entering Turpin Avenue.
- A through pavement arrow in Churchill Avenue on the eastern side of the traffic island in Churchill Avenue to indicate one way southbound for traffic entering Churchill Avenue from Turpin Avenue.
- ‘No Entry’ signs in Turpin Avenue on the western side of the traffic island in Churchill Avenue.
- ‘Give Way’ signs in Churchill Avenue on the western side of the traffic island in Churchill Avenue.

REGULATION OF TRAFFIC

7 COALCLIFF

Seacliff Bridge - Seacliff Half Marathon Event

Background:

A private event organiser is proposing a half marathon running on Sunday 26th June 2016 which will run from the Council reserve on Monash Street, Coledale to Clifton School Parade, Coalcliff and return. Most of the regulation of traffic occurs on state roads and accordingly requires permission from NSW Roads and Maritime Services (NSW RMS) and the NSW Police. Both NSW RMS and NSW Police have indicated that the arrangements on Lawrence Hargrave Drive for the event area are acceptable and the application for traffic controls on Clifton School Parade and Monash Street can now be processed by Council.

The organisers have been made aware of the requirement in point 4 of the Standard Conditions for Road Closures that they must contact affected residents.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closures on local roads be approved subject to:

- I. The submitted traffic management plan (Attachment 2)
- II. Council’s Standard Conditions for Road Closures (Attachment 1)
- III. Permission for the event from NSW Police and NSW RMS
- IV. Suitable VMS boards to be displayed at least one week prior to the event at the top of Bald Hill, the roundabout at the Princes Highway, Helensburgh; the top of Bulli Pass as well as a suitable location between Austinmer and Coledale.

8 MOUNT KEMBLA AND WEST DAPTO

Kembla Joggers - 2016 Winter Series Road Race Events

Background:

Kembla Joggers have previously conducted a race series at Kembla Grange and at Mount Kembla successfully and in 2016 there are events proposed for four Saturdays as outlined below.

Date	Distance	Race Route	Traffic controls in place
19 March	8km	Darkes Road to West Dapto Road, Sheaffes Road, Paynes Road and return to Darkes Road.	1pm to 4pm
23 April	5km	Darkes Road to West Dapto Road, Sheaffes Road, Paynes Road and return to Darkes Road.	1pm to 4pm
4 June	16km	Darkes Road to West Dapto Road, Sheaffes Road, Paynes Road, Sheaffes Road, West Dapto Road, Smiths Lane and return to Darkes Road.	12 noon to 4pm
16 July	9 miles	Morans Road to Harry Graham Drive, Cordeaux Road with closed trails in the Sydney Water Catchment area to return to Morans Road.	12 noon to 3pm

The Kembla Joggers Winter Program of events does not require road closures however extensive traffic controls and a 40kph speed limit are proposed.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed regulation of traffic for the Kembla Joggers Winter Race Series 2016 be approved.

- In accordance with the submitted traffic management plans (Attachment 3)
- Subject to Council's Standard Conditions for Road Closures (Attachment 1)
- Subject to approval from the NSW Police

DESIGN MATTERS

9 CONISTON

Iris Avenue – New Guard Rail Installation

Background:

Council has received plans from our Design division regarding proposed line marking in Iris Avenue.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan No 5729-C01 be approved. (Attachment 4)

INFORMAL ITEMS

10 WOLLONGONG

Church and Burelli Streets – Annual ANZAC Day March

Background:

The Wollongong RSL Sub Branch has advised Council of the proposed route for the annual ANZAC Day March on the 25th April, 2016. The march will follow the same route as in previous years and it is understood that the NSW Police will manage the regulation of traffic for this event.

11 WOLLONGONG

Keira Street - Taxi Zones

Background:

The section Keira Street between Crown and Flinders Streets is a NSW State Road and Council has no delegations through the Traffic Committee process to alter parking arrangements. Council has responsibility for the road side furnishings and approaches have been made by the adjoining property owner to adjust the bus zone on the western side of Keira Street in order to allow a vacant part of the development to be leased.

Council has agreed to adjust the Bus Zone in Keira Street between Crown and Market Streets to facilitate the use of an adjacent shop as a restaurant. The Bus Zone includes a night time Taxi Zone and during discussions with Wollongong Radio Cabs, the taxi operators have agreed to this night time Taxi Zone being relocated to the eastern side of Keira Street.

It is appropriate that Council reviews the bus zone on the eastern side of Keira Street, directly opposite the al fresco dining area associated with the West Keira Development. The bus zone is currently 45 m long and is mostly used for dropping off passengers and accordingly after 9pm this bus zone only needs to accommodate a single bus. The representatives of Wollongong Radio Cabs have agreed that the night time taxi zone could be relocated from the western side of Keira Street to the eastern side.

After discussion with the representative from RMS it was agreed that Council arrange to install:

- A 'No Parking' zone on the western side of Keira Street across the area currently signposted as a night time Taxi Zone, between Crown and Market Streets.
- A Taxi Zone to operate from 9pm to 6am on the eastern side of Keira Street for a distance of 25 m south of the beginning of the present full time Bus Zone between Crown and Market Streets.

LATE ITEM

12 UNANDERRA

Tannery Street – Adjustments to Taxi Zone

Background:

In relation to the Unanderra Access & Movement Strategy, there is a proposal for the Tannery Street Taxi to operate from 6pm – 6am, with ¼ P from 6am to 6pm. This was agreed through engagement with local businesses. Wollongong Radio Cabs have also agreed to this adjustment, and have indicated that most taxi activity takes place in Victoria Street. Where taxis need to drop off in the vicinity of Tannery Street the drivers usually make use of one of the car parks as the need to stop is relatively brief.

PROPOSAL SUPPORTED UNANIMOUSLY

Install new signs in Tannery Street, at the existing taxi zone to indicate 'Taxi Zone 6pm – 6am' and '¼ P 6am – 6pm'.

Minutes to be confirmed at the next meeting to be held at 9.15am on **Wednesday 9 March 2016**.

2016 Traffic Committee Meetings			
Wednesday 9 March	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 13 April	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 4 May	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 25 May	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 29 June	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 20 July	Administration Building, Level 8 Conference Room	9.15am – 2.00pm	
Wednesday 10 August	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 14 September	Administration Building, Level 9 Function Room	9.15am – 2.00pm	
Wednesday 5 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 26 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 16 November	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved **Traffic Management Plan (TMP)** prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

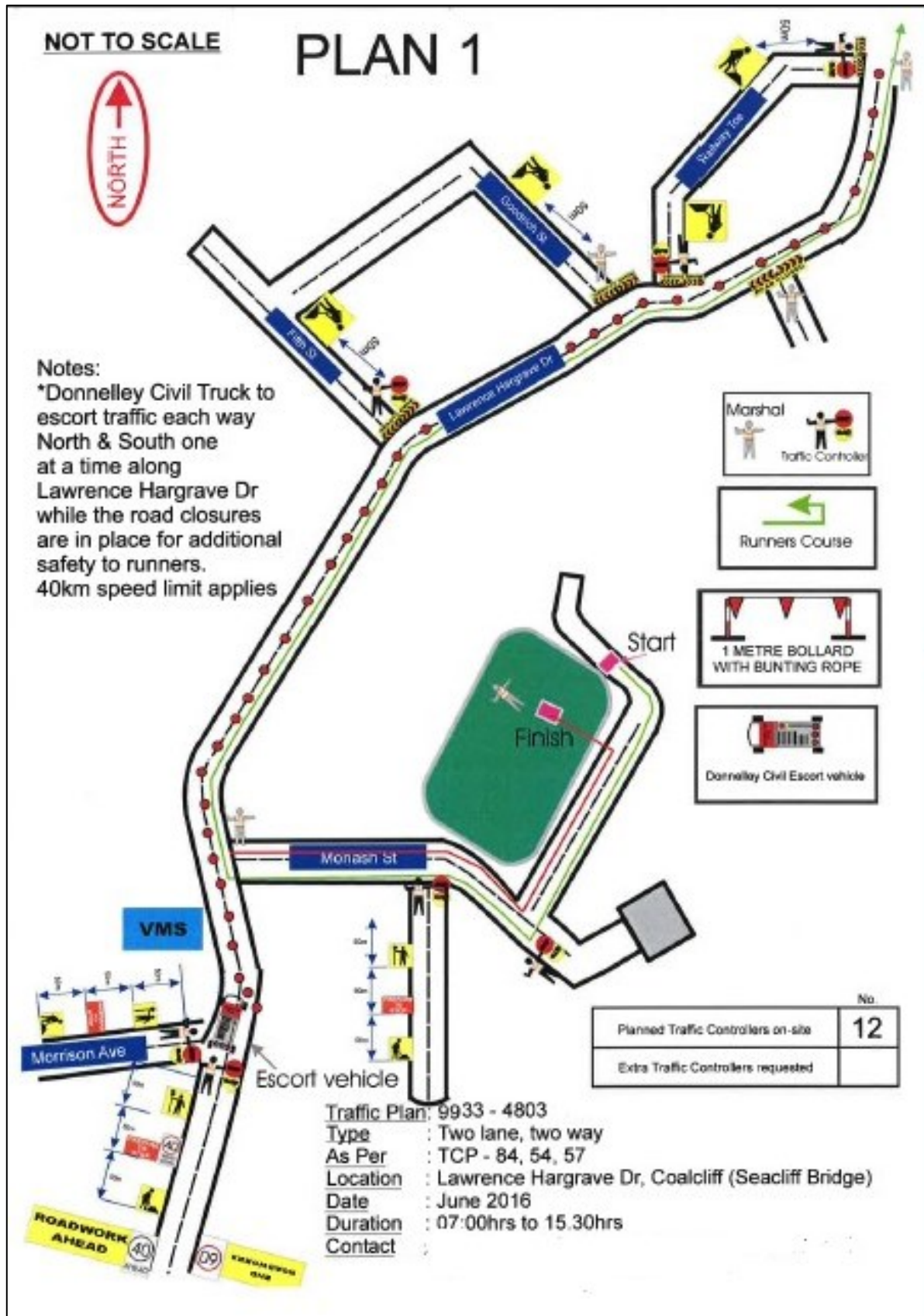
- ☒ **Completed Council Form:**
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

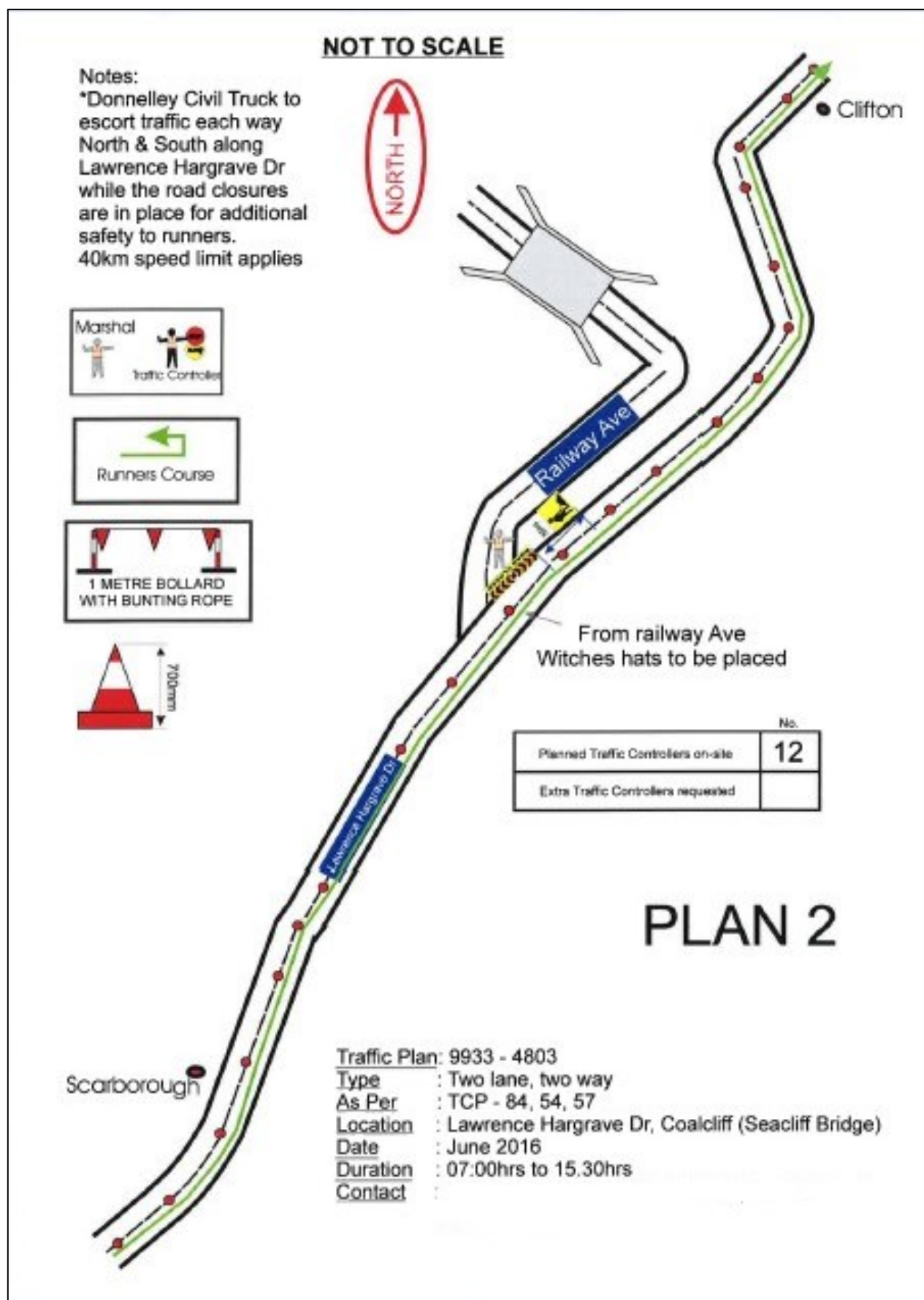
Attachment 2 – 'Seacliff Half' Marathon Event – 1 of 5



Attachment 2 – 'Seacliff Half' Marathon Event – 2 of 5



Attachment 2 – 'Seacliff Half' Marathon Event – 3 of 5



Attachment 2 – 'Seacliff Half' Marathon Event – 4 of 5

Traffic Plan: 9933 - 4803

Type : Two lane, two way

As Per : TCP - 84, 54, 57

Location : Lawrence Hargrave Dr, Coalcliff (Seacliff Bridge)

Date : June 2016

Duration : 07:00hrs to 15:30hrs

Contact

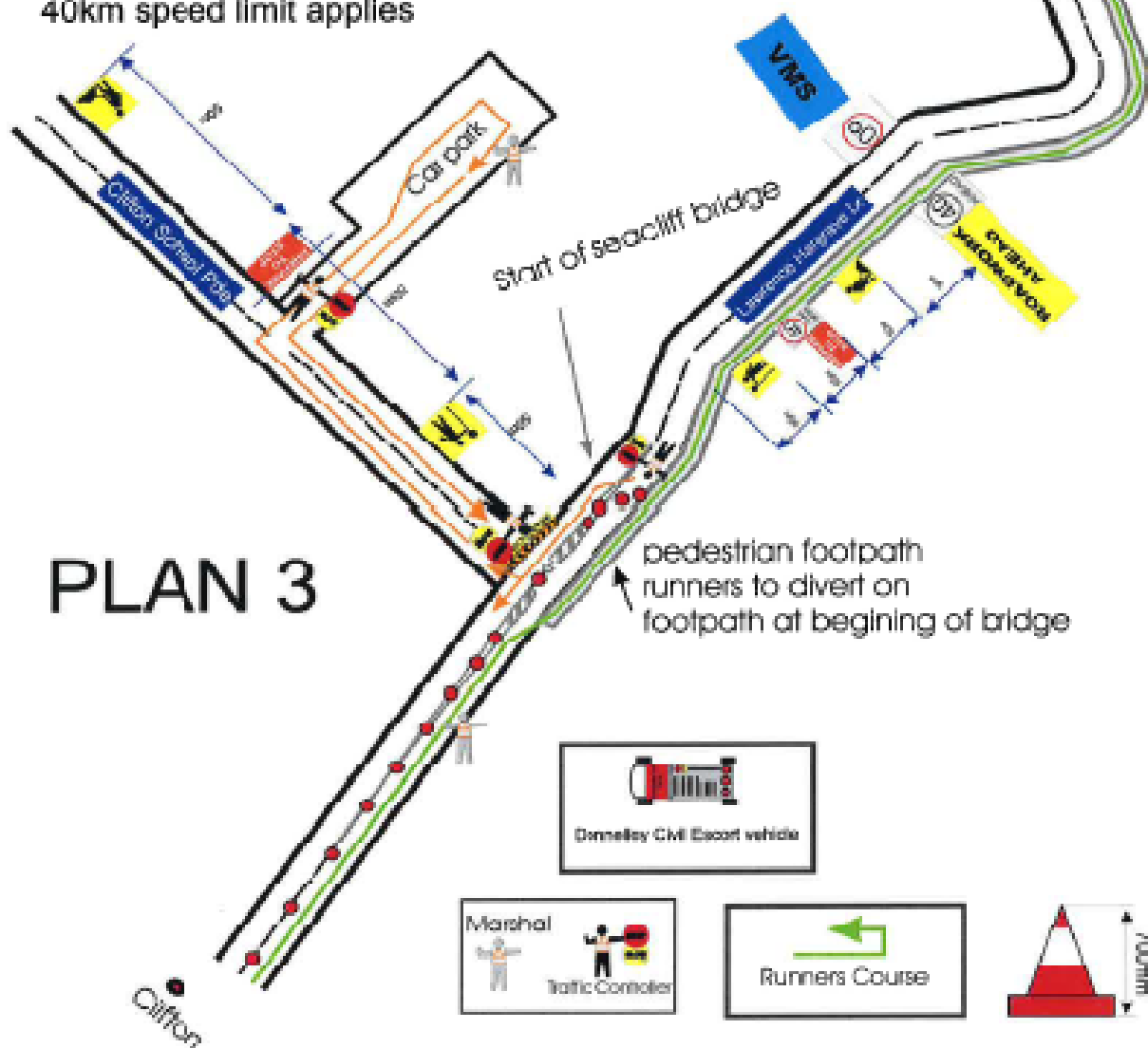
Notes:

*Donnelley Civil Truck to escort traffic each way North & South along Lawrence Hargrave Dr while the road closures are in place for additional safety to runners.
40km speed limit applies

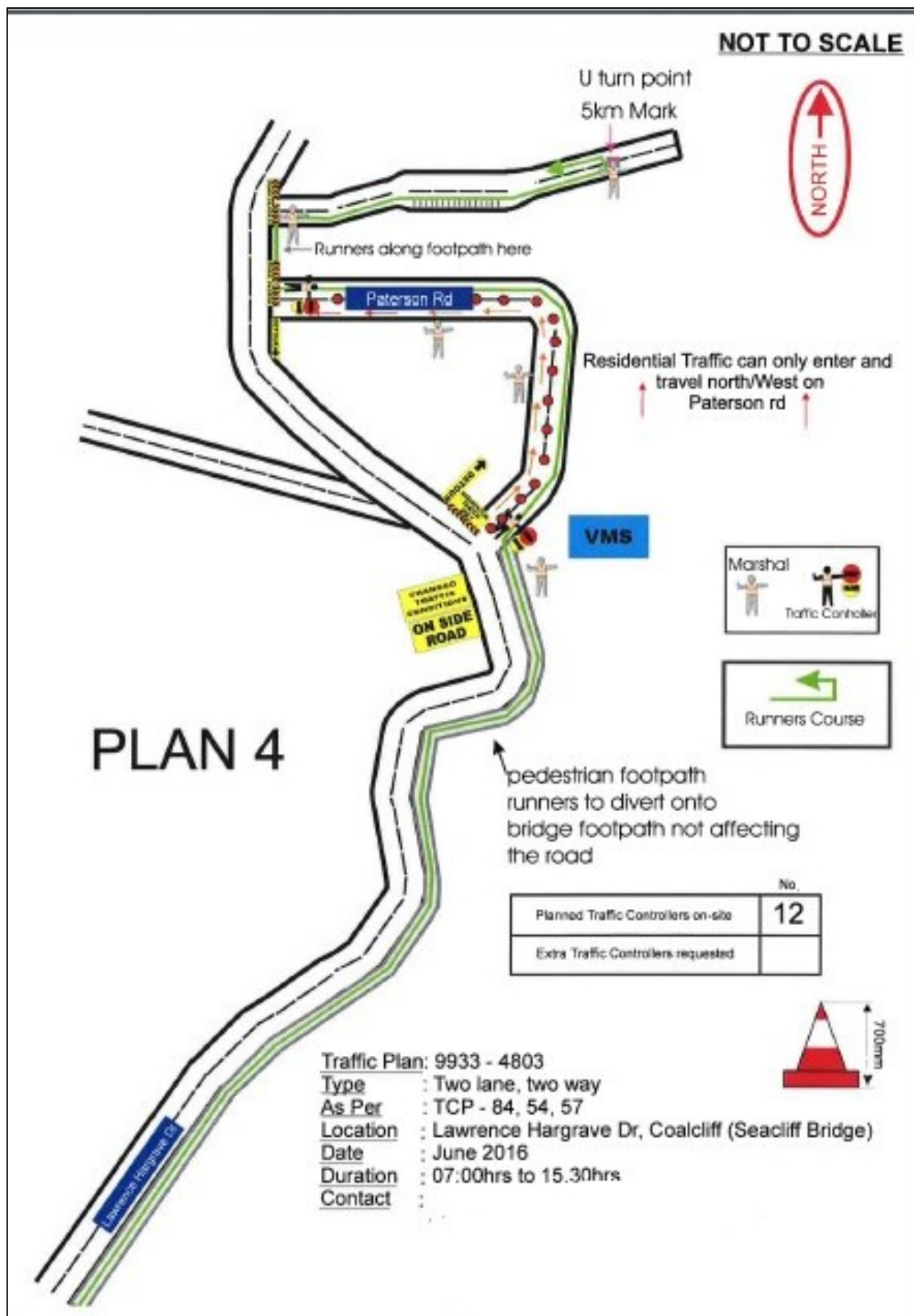
NOT TO SCALE



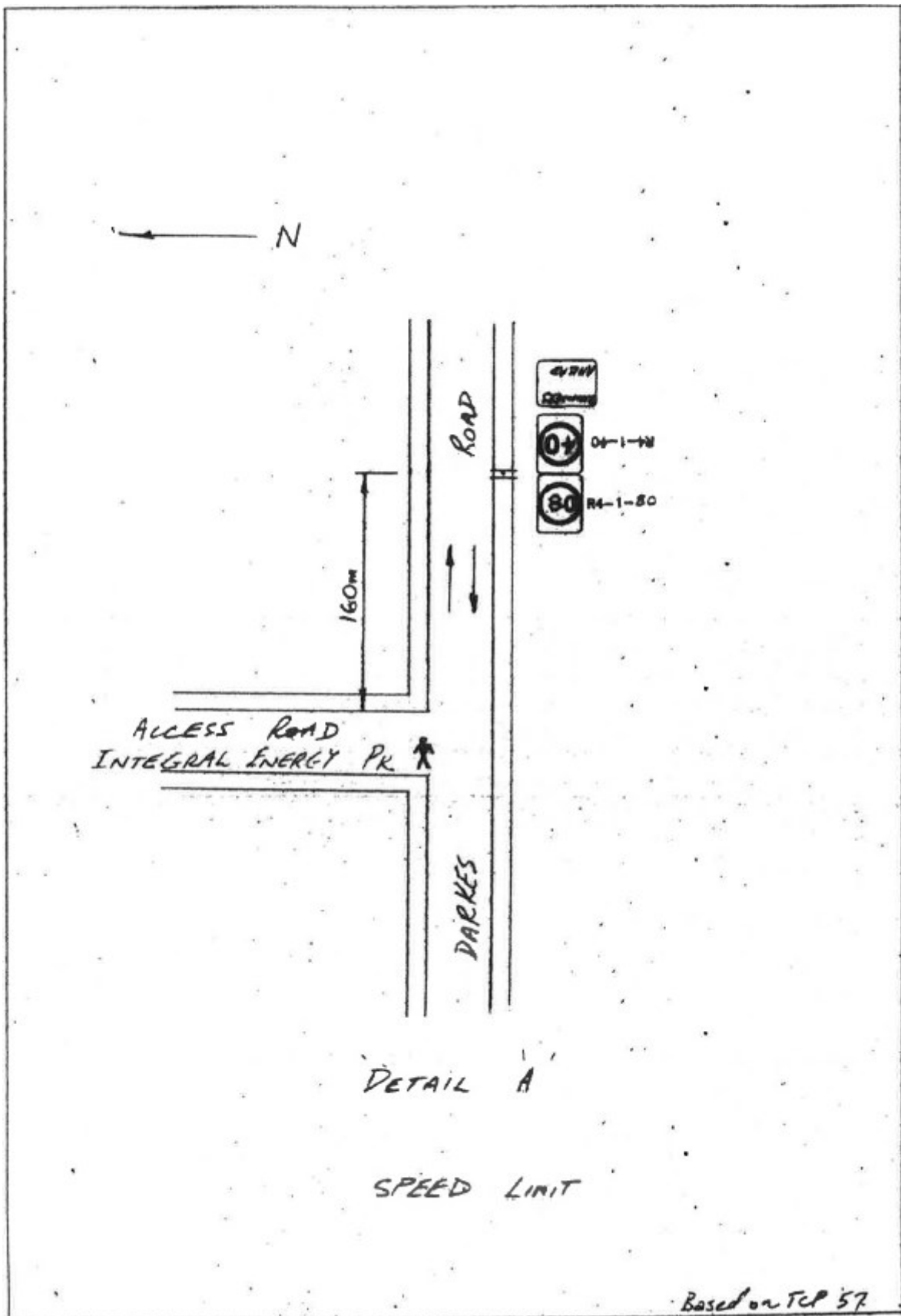
	No.
Planned Traffic Controllers on-site	12
Extra Traffic Controllers requested	



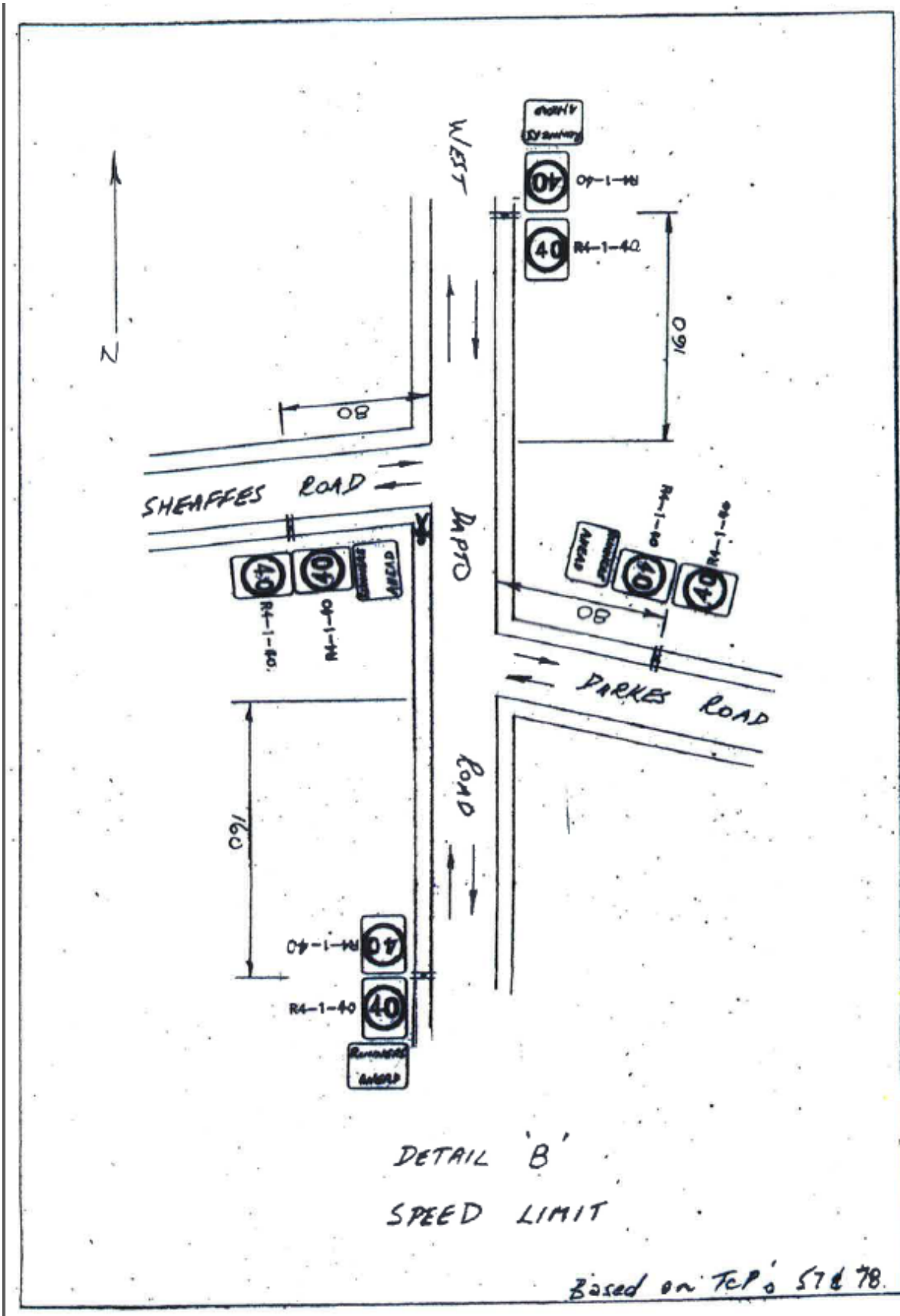
Attachment 2 – 'Seacliff Half' Marathon Event – 5 of 5



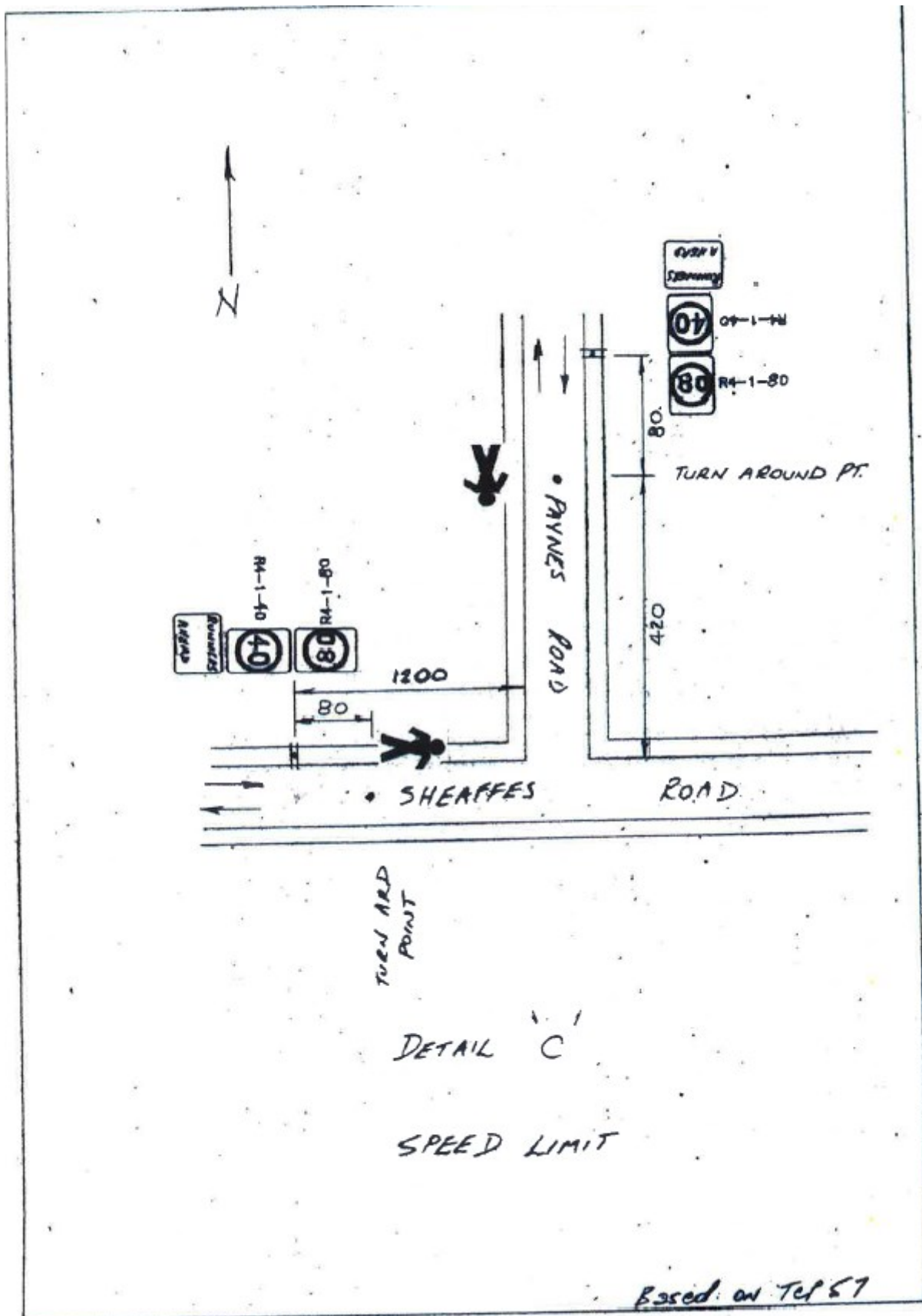
Attachment 3 – Kembla Joggers Winter Series – 1 of 14



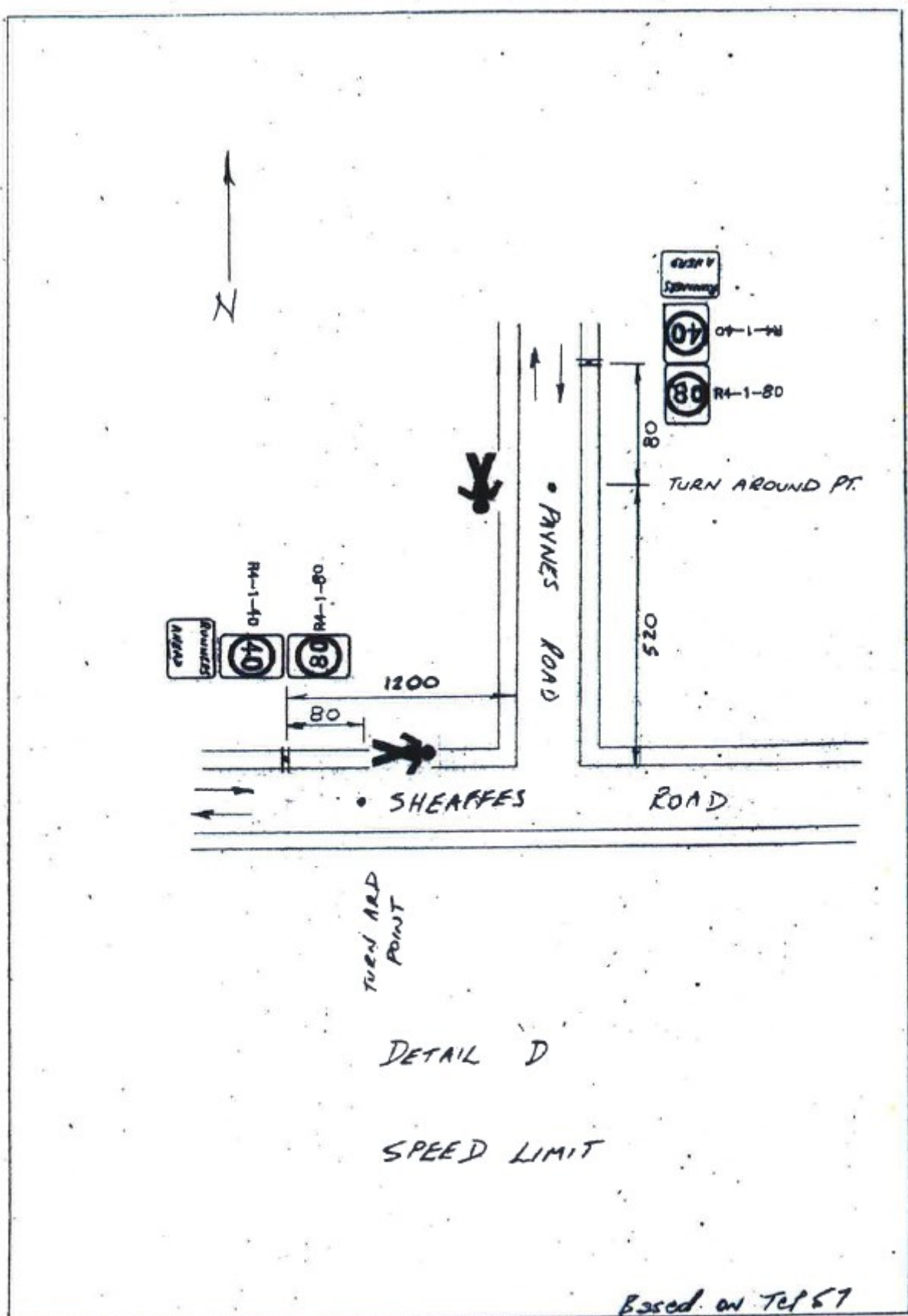
Attachment 3 – Kembla Joggers Winter Series – 2 of 14



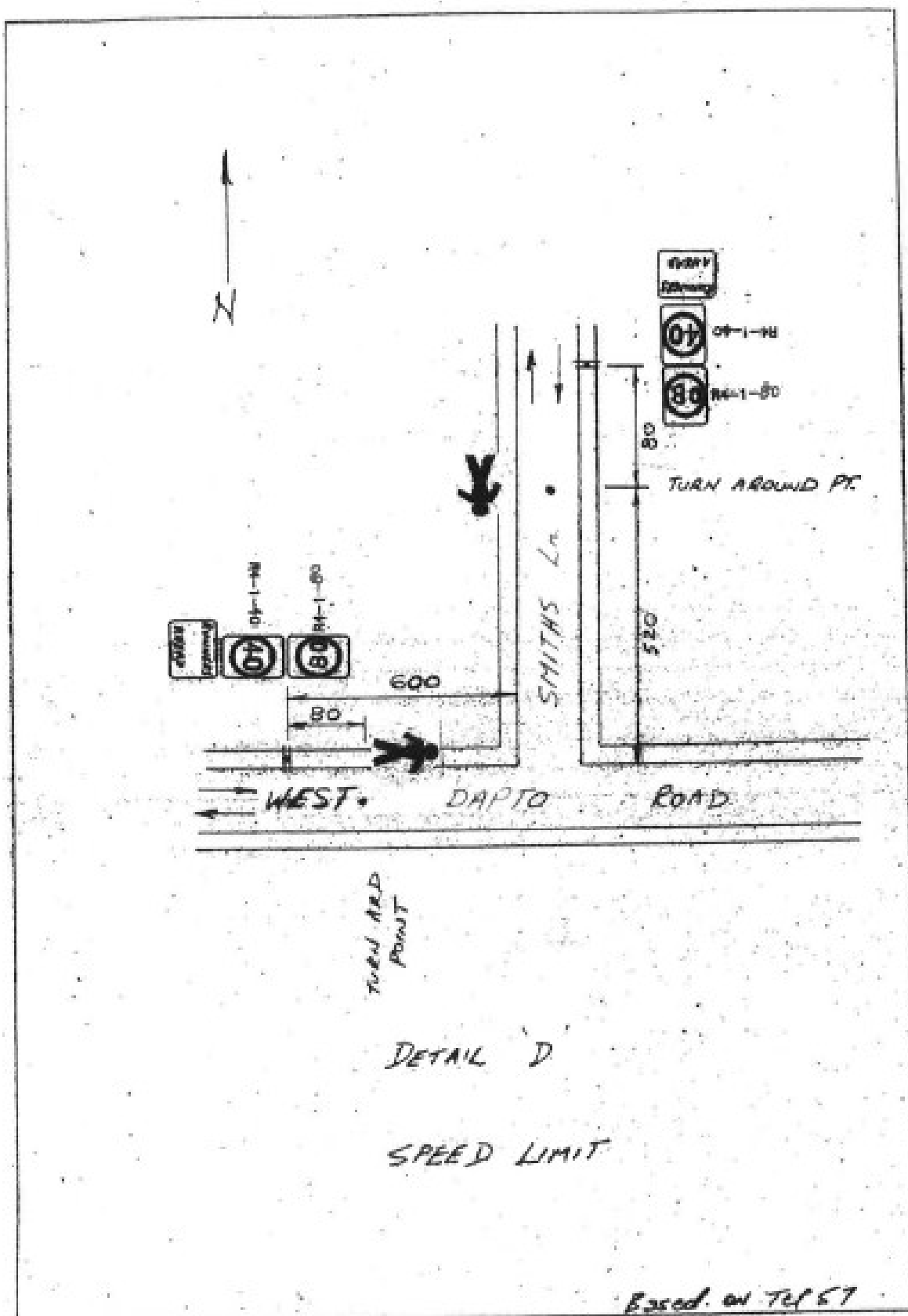
Attachment 3 – Kembla Joggers Winter Series – 3 of 14



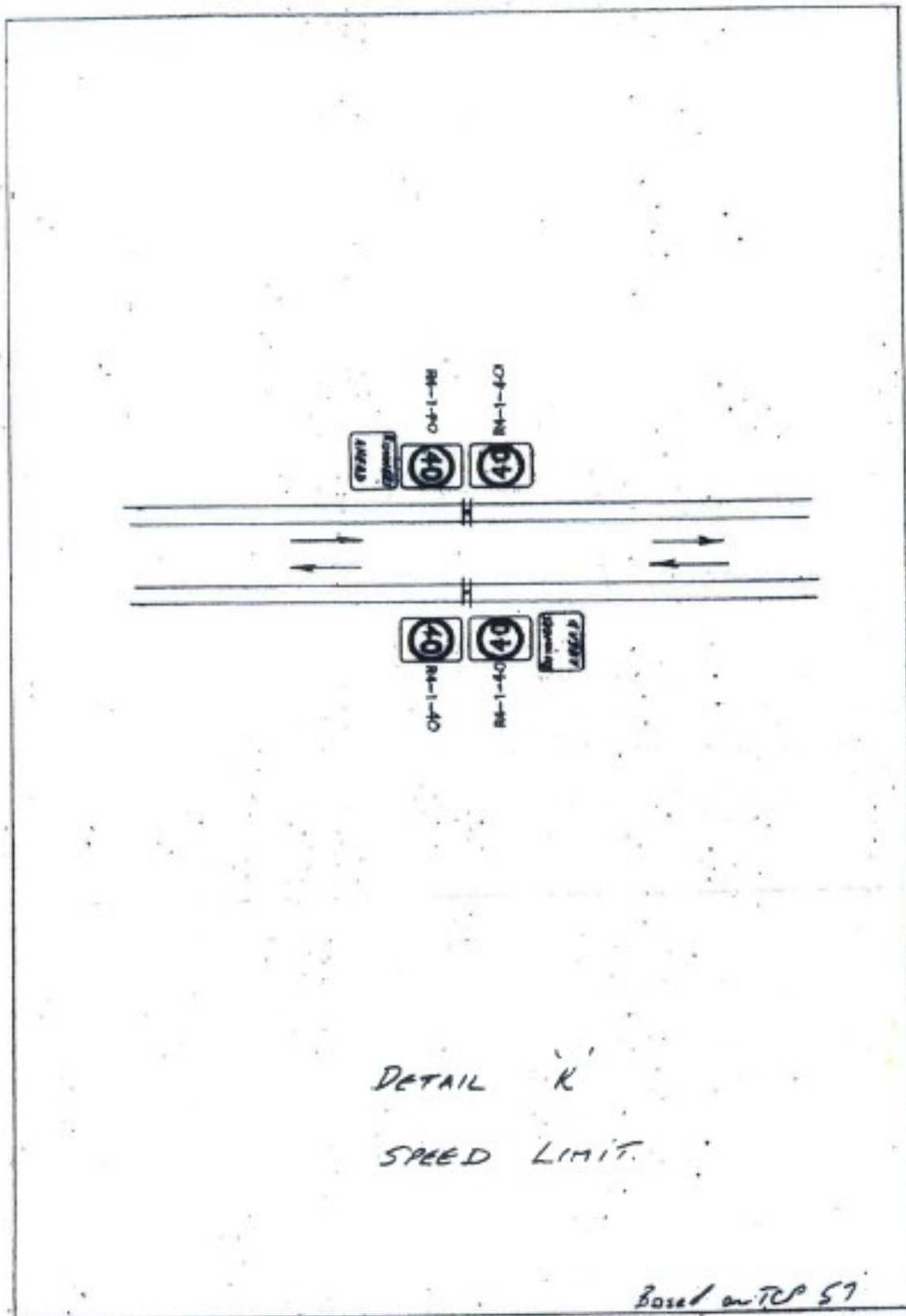
Attachment 3 – Kembla Joggers Winter Series – 4 of 14



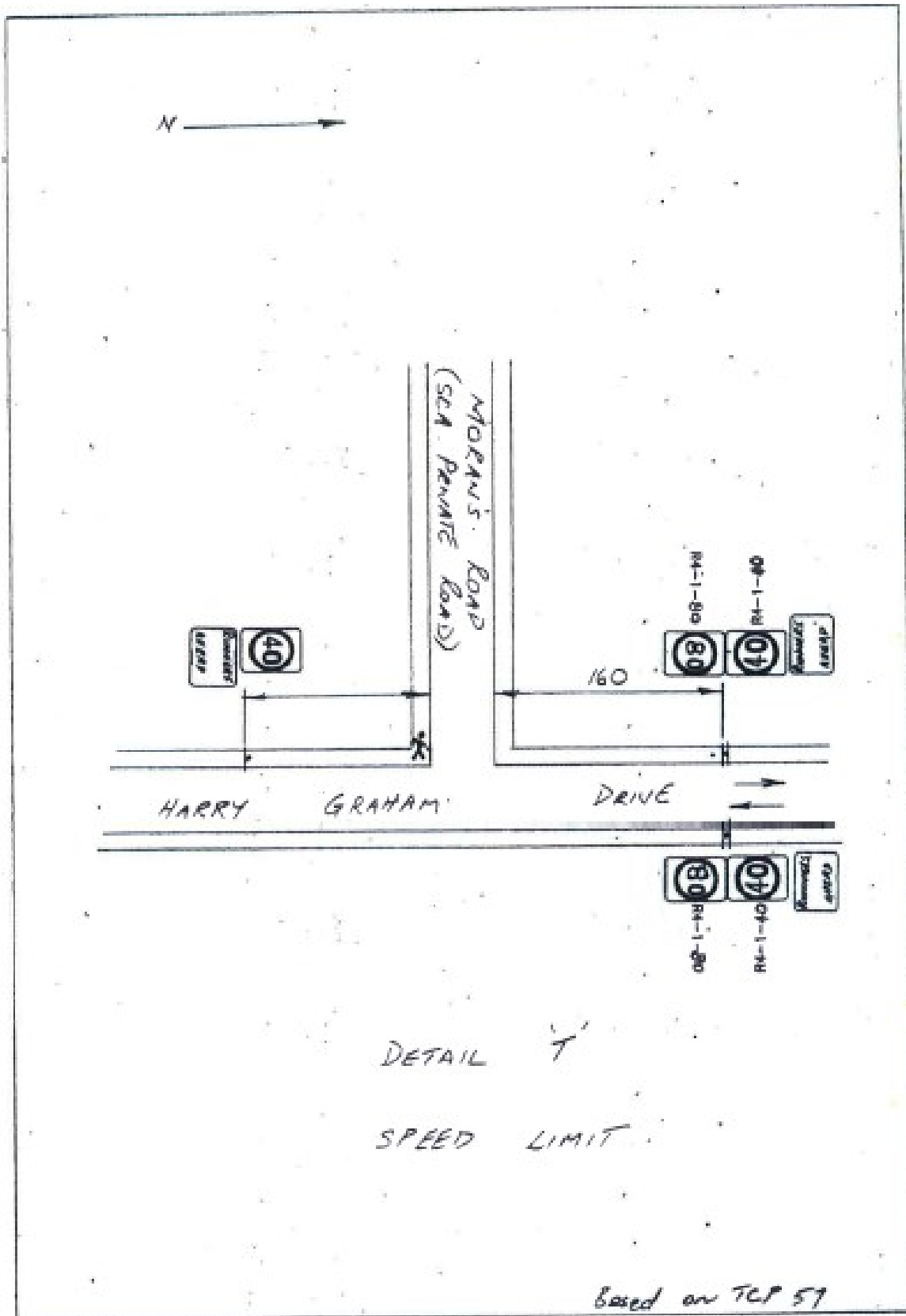
Attachment 3 – Kembla Joggers Winter Series – 5 of 14



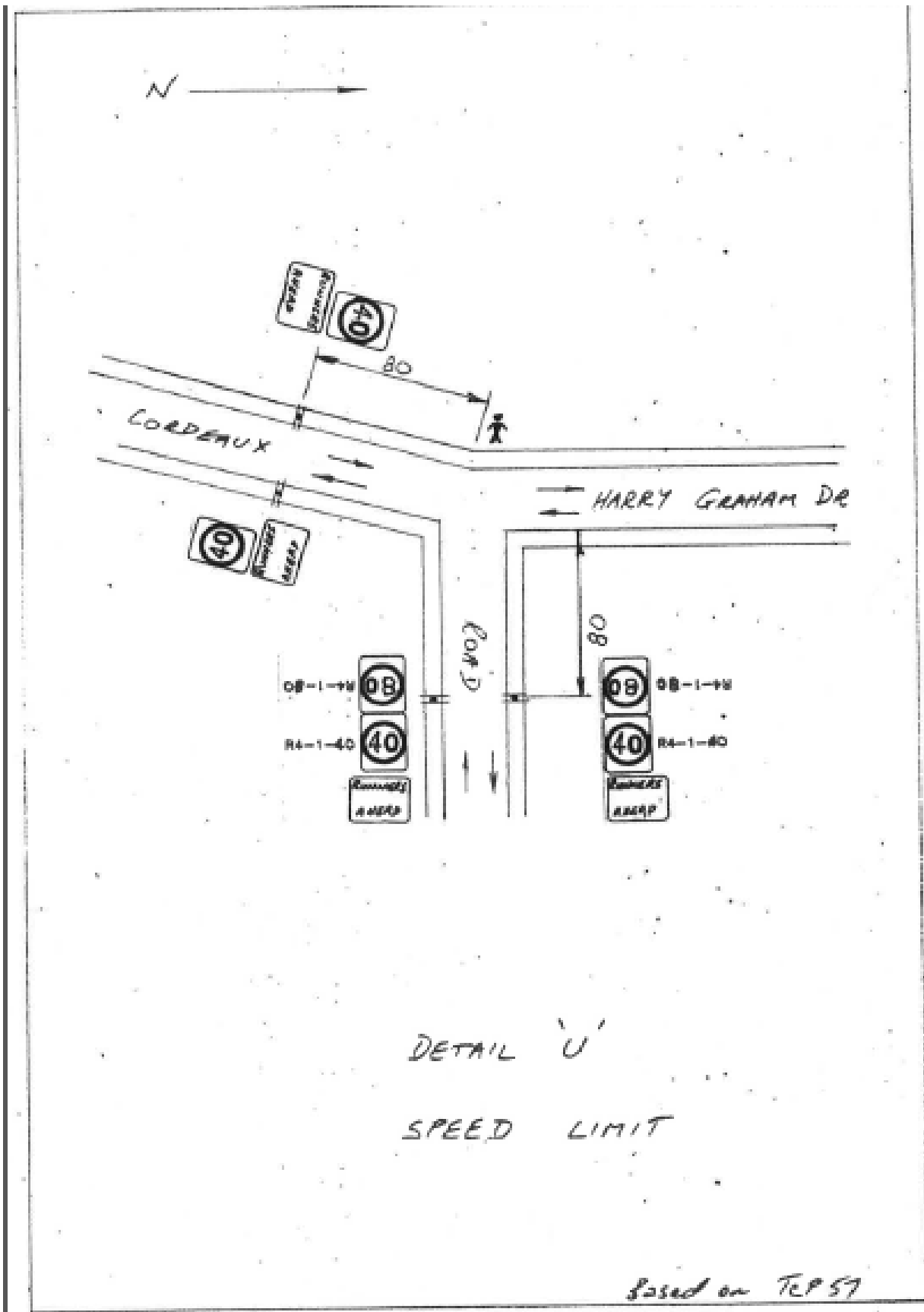
Attachment 3 – Kembla Joggers Winter Series – 6 of 14



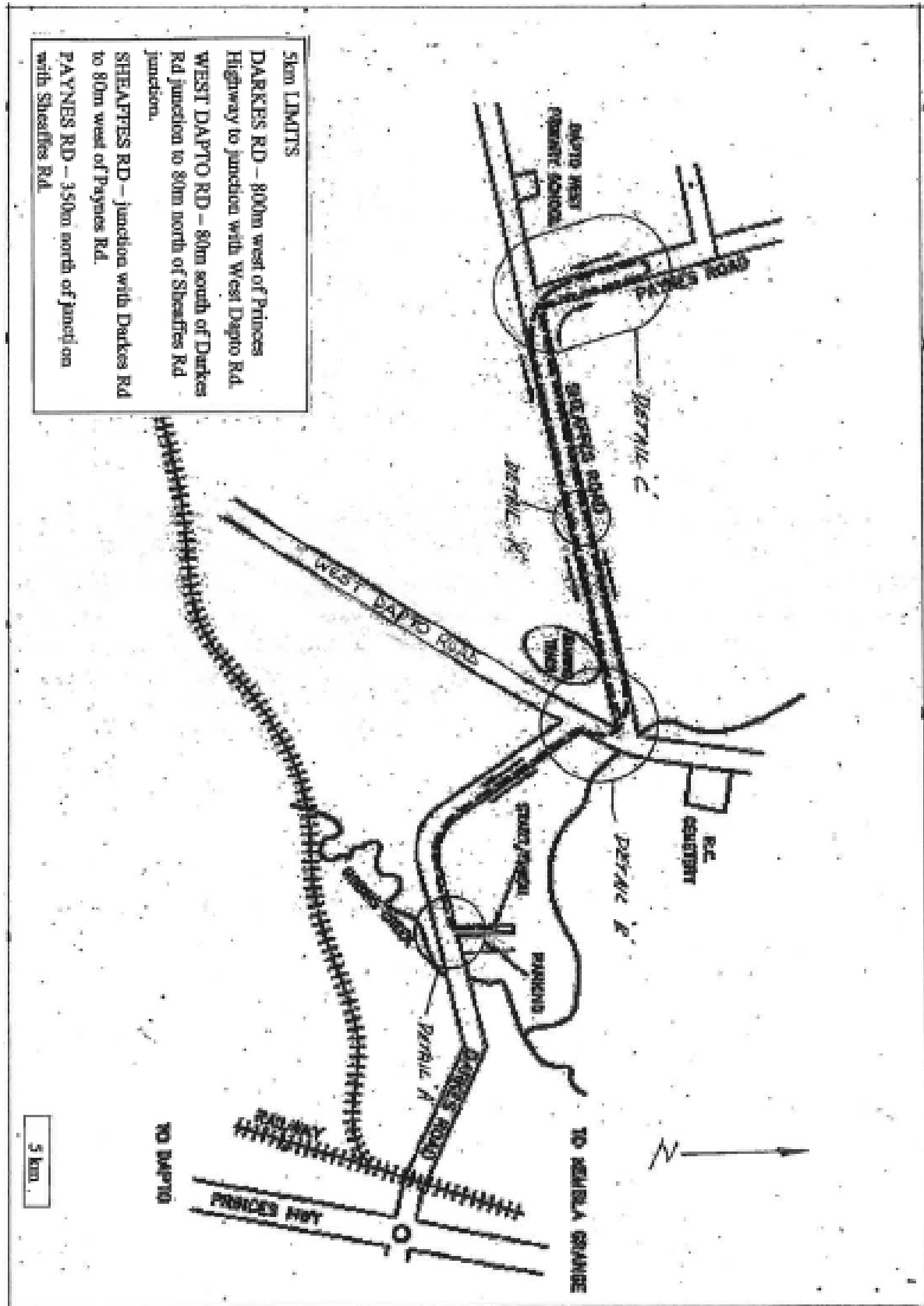
Attachment 3 – Kembla Joggers Winter Series – 7 of 14



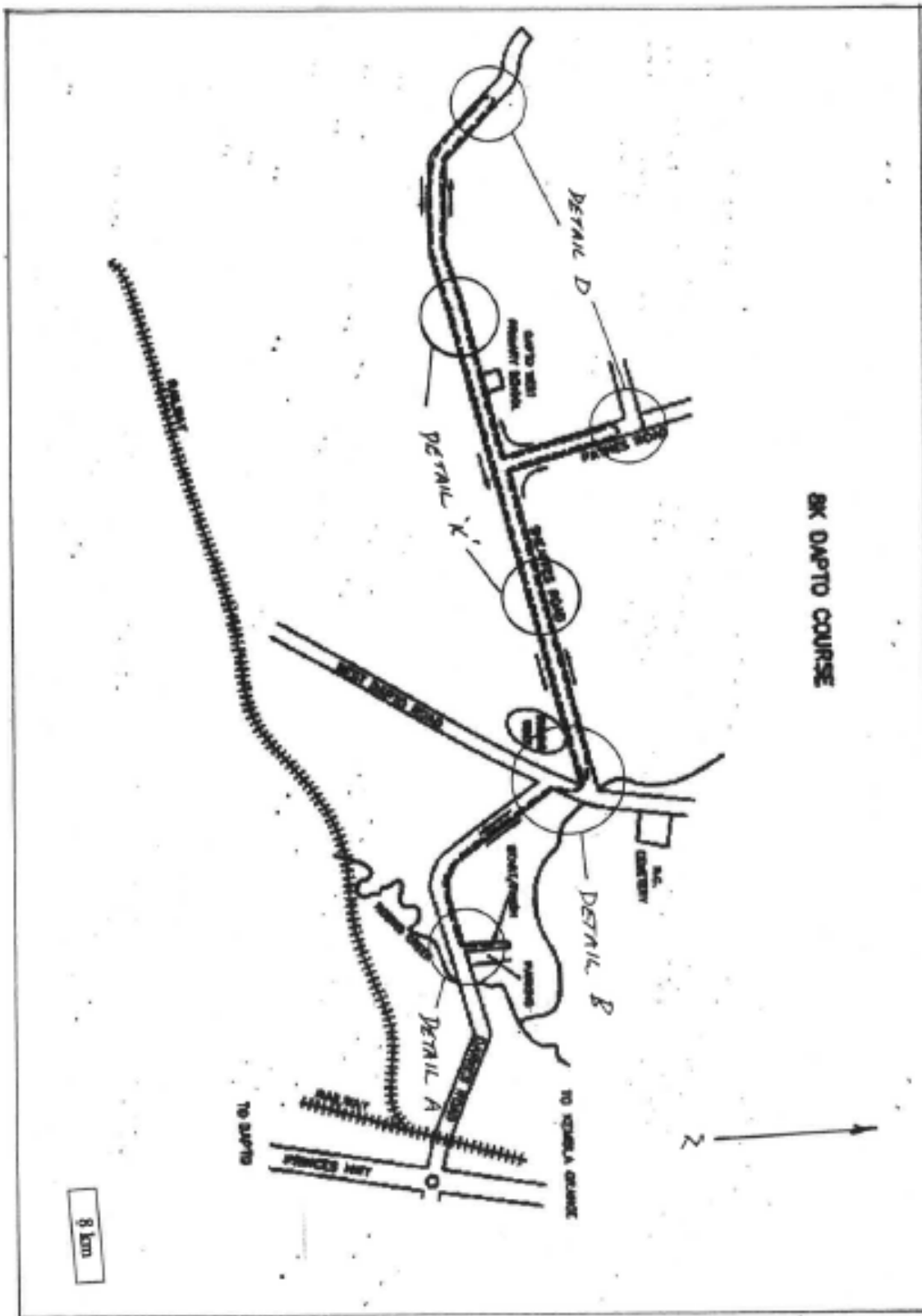
Attachment 3 – Kembla Joggers Winter Series – 8 of 14



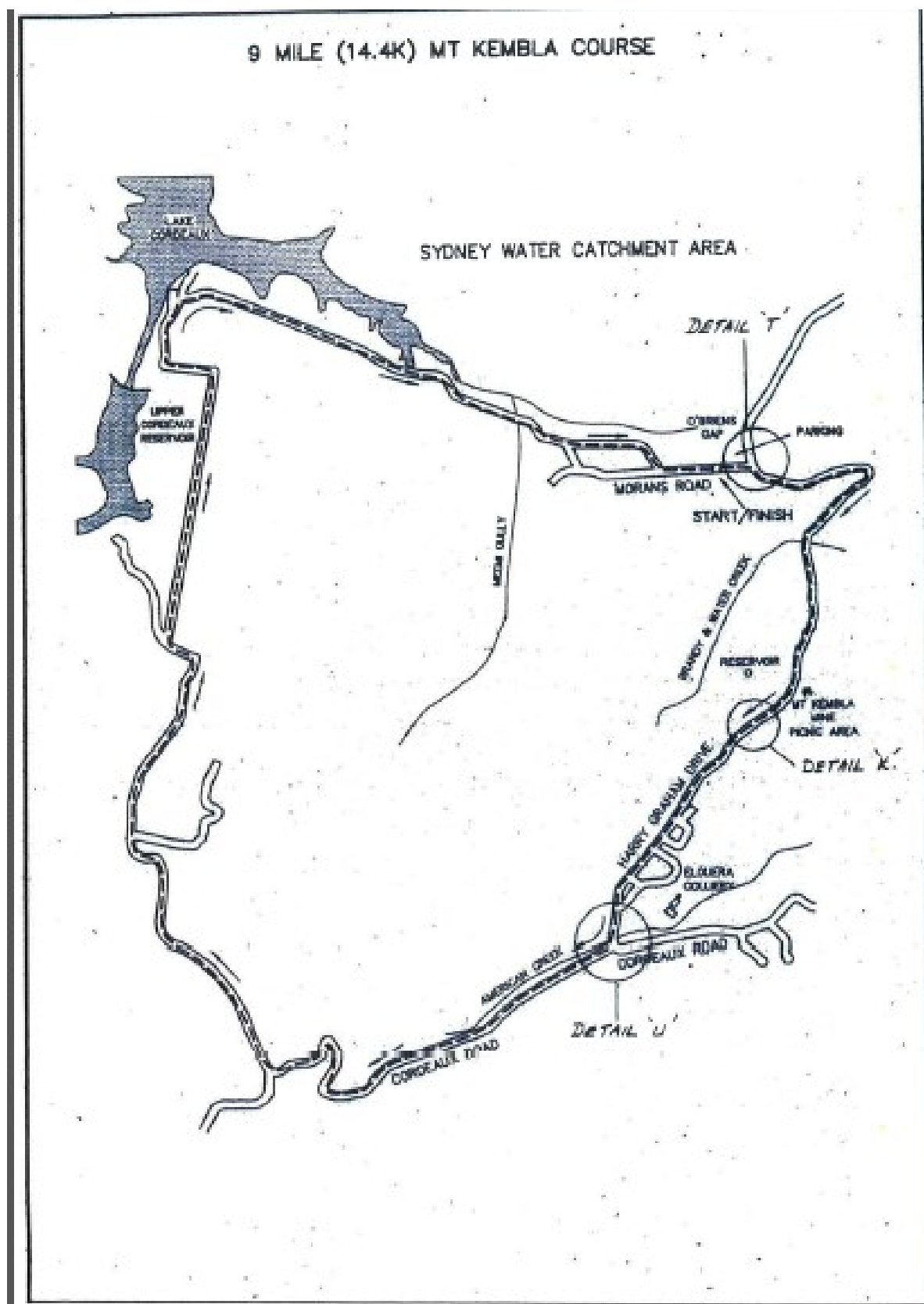
Attachment 3 – Kembla Joggers Winter Series – 9 of 14



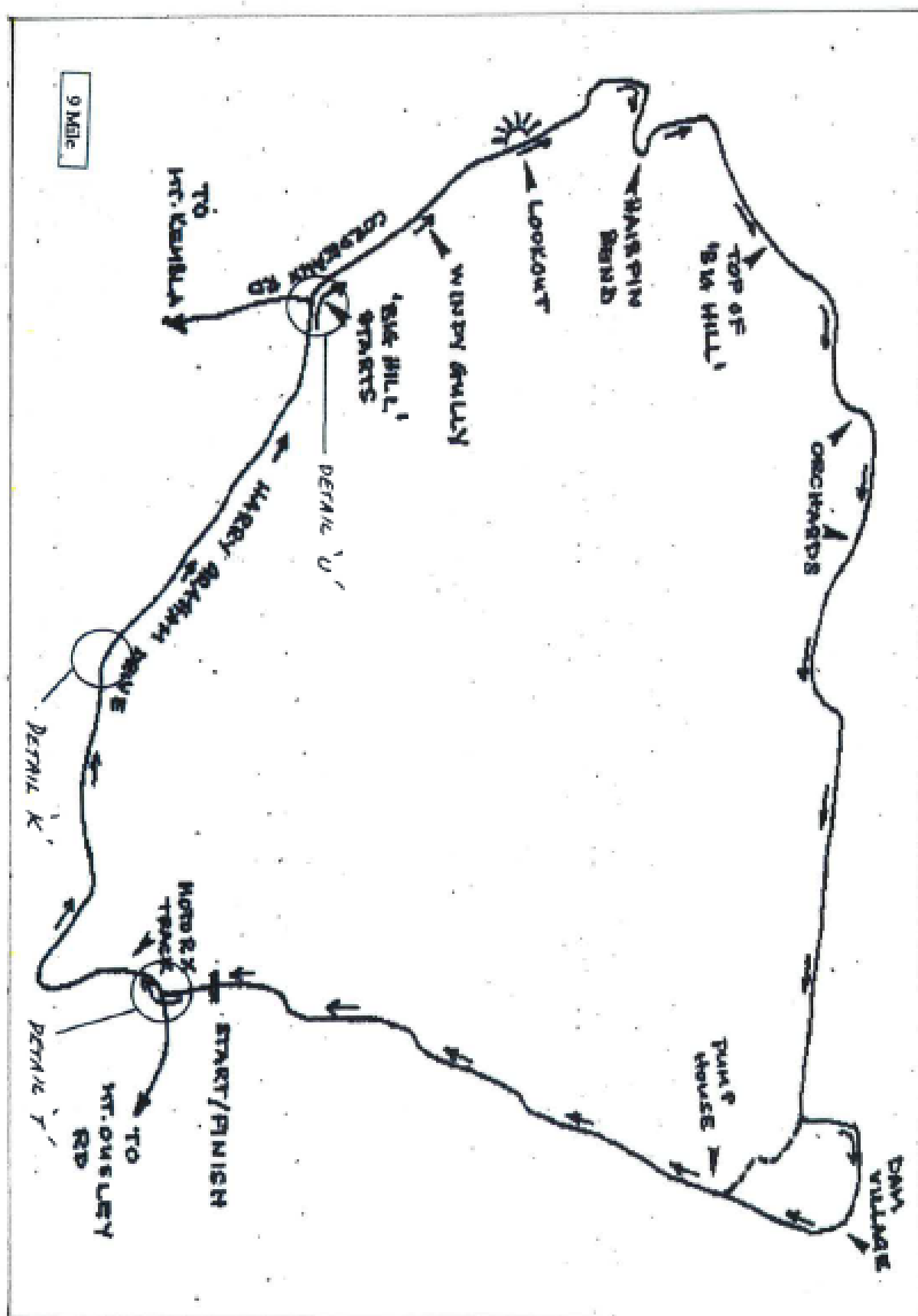
Attachment 3 – Kembla Joggers Winter Series – 10 of 14



Attachment 3 – Kembla Joggers Winter Series – 11 of 14



Attachment 3 – Kembla Joggers Winter Series – 12 of 14







Attachment 4 - New Guard Rail installation - Iris Avenue, Coniston

