

Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10) - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

This form must be submitted to the PCA at the completion of a project and prior to the issue of an occupation certificate.

This form is essential as it provides evidence to the certifying authority that the development works have been carried out in accordance with the requirements of the structural design, any site inspections, and that any changes to the development occurring during construction were carried out in accordance with all the requirements and recommendations of the structural design and geotechnical report, conditions of development consent relating to geotechnical issues, and any site instructions issued.

SECTION 1 RELATED APPLICATION	
Reference	What is the Council development application number?
DA Site Address	
DA Applicant	

SECTION 2 GEOTECHNICAL REPORT	
Details	Title
	Author Dated / /


SECTION 3 STRUCTURAL DESIGN DOCUMENTS					
List of Structural Design Documents <i>(More space on Page 2 if required)</i>	Description	Plan or Document Number	Revision or Version Number	Date	Author

SECTION 4 DECLARATION	
Declaration <i>(Tick all that apply)</i>	<p>I am a structural or civil engineering geologist as defined by Council's geotechnical DCP and I prepared the above structural designs in accordance with the recommendations given in the geotechnical report described above on behalf of the company below:</p> <ul style="list-style-type: none"> <input type="checkbox"/> I inspected and am satisfied that the structural elements of the above development have been erected, and complied with the requirements and recommendations specified in the structural design and geotechnical report. <input type="checkbox"/> To the best of my knowledge, I am satisfied that the above development has been carried out in accordance with all the requirements and recommendations of the structural design and above geotechnical report, and conditions of development consent relating to geotechnical issues. <input type="checkbox"/> To the best of my knowledge, I am satisfied that where changes to the above development occurred during construction, those changes were carried out in accordance with all the requirements and recommendations of the structural design and above geotechnical report, conditions of development consent relating to geotechnical issues, and any site instructions issued by me. <input type="checkbox"/> I am aware that the PCA requires this certificate prior to issuing an occupation certificate for the above development and will rely on this certificate as verification that the above development has been erected, and complied with the requirements and recommendations specified in the structural design and geotechnical report as defined by Council's Geotechnical DCP and in determining the occupation certificate. <input type="checkbox"/> I have professional indemnity insurance in accordance with Council's Geotechnical DCP of not less than \$2 million, being in force for the year in which the report is dated, with retroactive cover under this insurance policy extending back to the engineer's first submission to Council.

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GEOTECHNICAL DECLARATION – FINAL STRUCTURAL /CIVIL CERTIFICATE

SECTION 5 ADDITIONAL DOCUMENTATION					
List of Structural Design Documents	Description	Plan or Document Number	Revision or Version Number	Date	Author

SECTION 6 STRUCTURAL/CIVIL ENGINEER DETAILS				
Company / Organisation Name				
Name <small>(Company Representative)</small>	Surname	Title		
	Given Name	Middle		
	Chartered Professional Status			
Signature				Date / /