MINUTES
CITY OF WOLLONGONG TRAFFIC COMMITTEE
9.15AM ON WEDNESDAY 20 JULY 2016

RECOMMENDATION
In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document ‘A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees’:

1. The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.

2. Appropriate persons and Departments be advised of Council’s decisions.

<table>
<thead>
<tr>
<th>Author’s Name</th>
<th>Author’s Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lindsay Dunstan</td>
<td>Traffic Engineer</td>
<td>26.7.2016</td>
</tr>
<tr>
<td>Ted Collins</td>
<td>Traffic Unit Manager</td>
<td>26.7.2016</td>
</tr>
<tr>
<td>Peter Nunn</td>
<td>Transport and Stormwater Services – Manager</td>
<td>-</td>
</tr>
<tr>
<td>Mike Dowd</td>
<td>Infrastructure Strategy and Planning – Manager</td>
<td>26.7.2016</td>
</tr>
<tr>
<td>Mike Hyde</td>
<td>Director – Infrastructure and Works</td>
<td>26.7.2016</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Farmer</td>
<td>General Manager</td>
<td>29.7.2016</td>
</tr>
</tbody>
</table>
The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.

- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council’s resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council’s resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

1. The Traffic Committee recommendation be adopted.
2. The Traffic Committee recommendation not be adopted.
3. The Traffic Committee reconsider this issue.
MINUTES
CITY OF WOLLONGONG TRAFFIC COMMITTEE
9.15AM ON WEDNESDAY 20 JULY 2016

PRESENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lindsay Dunstan – Chairman</td>
<td>Wollongong City Council</td>
</tr>
<tr>
<td>Debra Nicholls – Administration Officer</td>
<td>Wollongong City Council</td>
</tr>
<tr>
<td>Snr Constable Andrew Cotton</td>
<td>NSW Police</td>
</tr>
<tr>
<td>Jayde Marsh</td>
<td>NSW Roads &amp; Maritime Services</td>
</tr>
<tr>
<td>Robert Gaudiosi</td>
<td>NSW Roads &amp; Maritime Services</td>
</tr>
<tr>
<td>Reg Jago</td>
<td>Representing Noreen Hay MP</td>
</tr>
<tr>
<td>Melanie Haskew</td>
<td>Representing Ryan Park MP</td>
</tr>
<tr>
<td>Neil McCormack</td>
<td>Representing Lee Evans MP</td>
</tr>
<tr>
<td>Les Dion</td>
<td>Dion’s Bus Service</td>
</tr>
<tr>
<td>David Cratchley</td>
<td>Premier Illawarra</td>
</tr>
</tbody>
</table>

APOLOGIES

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephen Burridge – Depot Operations Manager</td>
<td>Busabout</td>
</tr>
</tbody>
</table>

CONFIRMATION OF MINUTES OF MEETING HELD ON 29 JUNE 2016.

BUSINESS ARISING – None.
GENERAL BUSINESS

<table>
<thead>
<tr>
<th>Suburb</th>
<th>Street(s)</th>
<th>Issue</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CONISTON</td>
<td>Heaslip Street Installation of Edgelines</td>
</tr>
</tbody>
</table>

REGULATION OF TRAFFIC

<table>
<thead>
<tr>
<th>Suburb</th>
<th>Street(s)</th>
<th>Issue</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>CORRIMAL Various</td>
<td>‘Spring into Corrimal’ Sunday 11th September 2016</td>
</tr>
<tr>
<td>3</td>
<td>MOUNT KEIRA Mount Keira Road, Allan Street</td>
<td>Mount Keira Challenge Sunday 25th September 2016</td>
</tr>
<tr>
<td>4</td>
<td>PORT KEMBLA Gloucester Boulevarde</td>
<td>Additional Race Dates 2016</td>
</tr>
<tr>
<td>5</td>
<td>DAPTO Various</td>
<td>‘Dapto Street Fair’ Sunday 4th September 2016</td>
</tr>
</tbody>
</table>

DESIGN MATTERS

<table>
<thead>
<tr>
<th>Suburb</th>
<th>Street(s)</th>
<th>Issue</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>BERKELEY Nolan Street</td>
<td>Upgrade of School Crossing at Berkeley West Public School</td>
</tr>
</tbody>
</table>

INFORMAL ITEMS (TRAFFIC ENGINEERING ADVICE ONLY)

LATE ITEMS

<table>
<thead>
<tr>
<th>Suburb</th>
<th>Street(s)</th>
<th>Issue</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>WOLLONGONG Church Street</td>
<td>Replacement of Bus Zone</td>
</tr>
</tbody>
</table>

BUSINESS ARISING – None.

The meeting concluded at 12 noon.
GENERAL BUSINESS

1 CONISTON
Heaslip Street – Installation of Edgelines

Background
The speed humps in Heaslip Street, Coniston were installed in the early 1990’s prior to the current standards with respect to delineation of the traffic lanes. Several recent incidents where vehicles have driven over the adjoining traffic island and warning sign at the edge of the speed hump demonstrate that edgelines would assist in keeping drivers in the traffic lanes, particularly at night.

PROPOSAL SUPPORTED UNANIMOUSLY
Install edgelines for the full length of Heaslip Street, between St Johns Avenue, Mangerton and Gladstone Avenue, Coniston.

REGULATION OF TRAFFIC

2 CORRIMAL
Spring into Corrimal – Sunday 11th September 2016

Background
The Annual ‘Spring into Corrimal’ Event has been proposed for Sunday 11th September 2016 and involves road closures of Princes Highway, Short Street, Railway Street, Russell Street and Bertram Lane. Traffic Management Plans have been submitted which show similar arrangements as previous years.

The bus operators indicated that in previous years there was a lack of supervision by traffic controllers at the temporary bus zones and requested that a traffic controller be present to monitor the bus zones to ensure they remain clear of other traffic.

The Global Positioning System component of the management of bus routes means that bus operators are required to give formal notification to Transport NSW when bus routes are altered for organised events. It would be helpful if the applicant for this event be asked to submit the traffic management plan separately to Transport NSW.

PROPOSAL SUPPORTED UNANIMOUSLY
The road closures be approved subject to the submitted Traffic Management Plan (Attachment 2), Council’s Standard Conditions for Road Closures (Attachment 1), the provision of a traffic controller at the temporary bus zones on both sides of Underwood Street and the submission of the Traffic Management Plan to Transport NSW.

3 MOUNT KEIRA
Mount Keira Challenge – Sunday 25th September 2016

Background
The Mount Keira Challenge is a road cycle (hill climb) and fun run/walk event involving a timed uphill cycle climb race of 6.5km and Fun Run/Walks of 5km and 10km set within Mount Keira Road, Wollongong, from Mount Keira Demonstration School to the Summit. The planned date is Sunday 25th September 2016 with road closures from 7.45am to 12.00pm; with event site set up to commence from 5.30am. Endorsed by Cycling NSW, the organisers envisage hosting the event annually on suitable dates on either the 2nd or 4th Sunday of September each year.

The event is likely to affect just one bus service and the traffic controllers will be asked to permit the bus to pass into Spring and Allen Streets.

Aside from providing a competitive cycle climb race for registered NSW Cyclists and a challenge for recreational cyclists; the event aims to provide a recreational and community level fun run/walk, opportunity as a community health and well-being event and promotion of Destination Wollongong’s vision to promote the region.

This event has arisen post the inaugural Keira Challenge which was held in November 2014, with participant and wider positive stakeholder feedback leading to the submission to create an annual event. The 2015 event attracted 100 cyclists, 300 walkers/runners and 100 volunteers. This year’s event will raise funds for ‘Fearless Outreach’ which offers mental health support.
PROPOSAL SUPPORTED UNANIMOUSLY
The road closures be approved subject to the submitted Traffic Management Plan (Attachment 3) and Council's Standard Conditions for Road Closures (Attachment 1).

4 PORT KEMBLA
Illawarra Triathlon – Adjustment to Race Dates for 2016/2017

Background
Previously approved at the 13 April 2016 City of Wollongong Traffic Committee Meeting, the Illawarra Triathlon Club has submitted a revised application for the 2016/17 events to be held on Gloucester Boulevard Port Kembla on the following Sundays. The new race dates are shown in bold below:

<table>
<thead>
<tr>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday 28th August</td>
<td>Sunday 22nd January</td>
</tr>
<tr>
<td>Sunday 16th October</td>
<td>Sunday 12th February</td>
</tr>
<tr>
<td>Sunday 20th November</td>
<td>Sunday 12th March</td>
</tr>
<tr>
<td>Sunday 18th December</td>
<td>Sunday 9th April</td>
</tr>
</tbody>
</table>

The closures take place between 8.00am – 11.00am on each of the race days and only affect Traffic on Gloucester Boulevard between the car park at MM Beach and Gallipoli Street, Port Kembla.

PROPOSAL SUPPORTED UNANIMOUSLY
The proposed road closures on the new dates be approved subject to the submitted traffic management plans (Attachment 4) and Council’s Standard Conditions for Road Closures (Attachment 1).

5 DAPTO
Dapto Street Fair – Sunday 4th September 2016

Background
The Dapto Chamber of Commerce has formed the Street Fair Committee for 2016 and have applied for Road Closures to permit the Annual Dapto Street Fair to be held on Sunday 4th September 2016. Once again the main road closure is the Princes Highway between Jerematta and Moombara Streets, together with Bong Bong Road east of Osborne Street and Baan Baan Street between Osborne Street and Moombara Street. The closures will take effect from 6am to 8.30pm on the day and the traffic management plan is similar to that approved in previous years.

The bus operators asked that the temporary bus zones be set up in Osborne Street in the vicinity of the Dapto Leagues Club have a traffic controller present to monitor the bus zones to ensure they remain clear of other traffic.

PROPOSAL SUPPORTED UNANIMOUSLY
The proposed road closures be approved subject to the traffic management plans amended to include the temporary bus zones in Osborne Street, in the vicinity of Dapto Leagues Club (Attachment 5), Council’s Standard Conditions for Road Closures (Attachment 1) and the submission of the Traffic Management Plan to Transport NSW.

DESIGN MATTERS

6 BERKELEY
Nolan Street – Upgrade of School Crossing at Berkeley West Public School

Background
Council’s Design team have prepared plans for the upgrade of the crossing at Berkeley West Public School, Nolan Street, Berkeley. Plans for this design will be tabled at the meeting.

PROPOSAL SUPPORTED UNANIMOUSLY
Plan 5886_C02_1 be approved. (Attachment 6)
LATE ITEM

7 WOLLONGONG
Church Street – Replacement of Bus Zone

Background:
The representative of Dion’s Bus Service asked that the bus zone in Church Street immediately south of Campbell Street and adjacent to the Builder’s Club be changed to a ‘No Parking’ zone. The bus zone was installed several years ago to accommodate the University’s GK Shuttle in order to minimise vehicle trips to and from the University and it was timed for school days only.

The difficulty is that the University Semesters do not coincide with school terms and there are several periods during the year where the bus zone does not operate, yet the GK Shuttle is operating. A ‘No Parking’ zone Mondays – Fridays is recommended because vehicles including buses are permitted to pick up and set down passengers and a general ‘No Parking’ zone should prove useful to residents and visitors to the club.

PROPOSAL SUPPORTED UNANIMOUSLY
Replace the existing bus zone in Church Street immediately south of Campbell Street and adjacent to the Builder’s Club with a ‘No Parking’ zone Monday – Friday.

Minutes to be confirmed at the next meeting to be held at 9.15am on Wednesday 10 August 2016.
Standard Conditions for Road Closures
For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. The Applicant must complete the Council form ‘Application to Open and Occupy or Underbore a Roadway or Footpath’ (Refer to Checklist below – relates to Section 138 of the Roads Act.)

2. NSW Police Approval: The Applicant must obtain written approval from NSW Police, where required under the Roads Act.

3. If the Road Closure is within 100m of any traffic control signals or on a ‘State Classified Road’ the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).

4. The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.

5. The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.

6. Traffic Management Plan: The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller, a copy of whose qualifications must be included with the submitted TMP.

7. Traffic Management Plan Setup: The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.

8. Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.

9. Public Notice Advertisement: The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.

10. Public Liability Policy: The Applicant must provide Council with a copy of their current insurance policy to a value of no less than $20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:
☑ Completed Council Form:
   ‘Application to Open and Occupy or Underbore a Roadway or Footpath’.

Required information as shown below MUST be attached:
☑ A copy of the letter from the Traffic Committee authorising the closure
☑ The Traffic Management Plan (TMP)
☑ The Road Occupancy Licence (ROL) if required
☑ Written approval from NSW Police
☑ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council’s Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.
TRAFFIC CONTROL PLAN FOR COLLINS ST - CORRIMAL

Legend

- Spring Into Corrimal Event Area

For works on and around footpath a minimum width of 1.5m shall be maintained at all times for pedestrians to pass unhindered.

Pedestrians shall not be directed onto roadway unless traffic controllers are used to control site and proper measures are put in place to conform with AS 1742.3

Client: Blue Juice Events
Location: Collins St - Corrimal
Date Drawn: 14/07/2015
Time of Works: 0700-1700

Traffic Logistics do not accept responsibility of this traffic control plan it is not implemented by Traffic Logistics Pty Ltd.

TLTCP: 6853 Rev A

This site specific TCP is based on TCAWS Manual 2010 and is to be setup and policed up by qualified traffic controllers with current Introduction to Traffic Control at Roadworks (Yellow Card). Any modifications made to this site specific TCP should be made by qualified personnel with current Select and Modify (Red Card) or Design and Audit (Orange Card) and all modifications to be signed off on this TCP along with certification number.
DETOUR PLAN FOR SPRING INTO CORRIMAL

Legend
- Spring Into Corrimal Event Area
Attachment 2 – Spring Into Corrimal – 6 of 6
7.45am to 10.15am
then this position moves
to Gates just up from Girl Guides.

7.45am - 8.45 closure
8.45am re-open

TC position here: 7.45am - 8.45am
Aim: cyclist leave ERC gates in
groups 8am, 8.05am,
8.10am- CLOSE ROAD during this period
in between cycle starts
allow cars to turn RIGHT ONLY.
if car wants to access (left) they must
be directed via detours
if cars want to access (left) to
go into Spring street -
yes but ensure they
do not go up further

ensure cars can only
turn left from 7.45am to 8.45am

KEY:
- Divided Carriageway
- Traffic Controller
- Marshall
- VMS Board
Attachment 3 – Mount Keira Challenge – 2 of 2

Traffic controller (2) moves to this position at 9.15am (post finish / pack up) of location at Yellagong street.

9.15am to 12pm
ILLAWARRA TRIATHLON CLUB
Location - GLOUCESTER BLVD PORT KEMBLA

NOTE:
1. *TRAFFIC CONTROLS & SIGNS TO BE ERECTED*
2. *LOCAL STAFF TO BE APPOINTED & INSTRUCTED*
3. *EXTRA SLOTTING TO BE Installed WHERE APPLICABLE*

ILLAWARRA TRIATHLON CLUB 2016/17 Races
Attachment 5 – Dapto Street Fair – 1 of 2
Attachment 6 – School Crossing, Nolan Street, Berkeley