

Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10) - The information that Council is collecting from you via this application may be personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The intended recipients of the personal information are officers within Council. Any person may apply to inspect the application in accordance with the Government Information (Public Access) Act 2009. The supply of the information by you is voluntary and if you cannot, or do not wish to provide the information sought, Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with legislation. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

About this form

You may use this form to apply to Council for Development Application information under section 8 of the Government Information (Public Access) Act 2009.

How to complete this form

- 1 Ensure that all fields have been filled out correctly.
- 2 Please note that fields on this form marked with an * are mandatory and must be completed before submitting the application.
- 3 Once completed you can submit this form by mail, e-mail or in person. Please refer to the lodgement details section for further information.

SECTION 1 APPLICANT DETAILS

Company Name *(if relevant)*

Name*	Mr Mrs Ms	Surname	Other Names	
Postal Address*	Street		Suburb	Postcode
Contact Number*			E-mail	

SECTION 2 PROPERTY DETAILS

Property Address

Building Name <i>(if known)</i>	Lot Number (DP/SP)
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SECTION 3 DETAILS OF INFORMATION REQUESTED

1. You will require owner's consent for Council to provide copies of Floor Plans and/or a Building Information Certificate.
2. Please indicate which documents you would like to access from the list below.
3. Development information received by Council prior to 1 July 2010 incurs a fee. See Section 6 below for further details.

- | | | |
|--|--|---|
| <input type="checkbox"/> Application Form | <input type="checkbox"/> Planners Report | <input type="checkbox"/> Consent / Refusal |
| <input type="checkbox"/> Approved Plans | <input type="checkbox"/> Occupation Certificate | <i>(Development Application, Building Application, Construction Certificate, Complying Development)</i> |
| <input type="checkbox"/> Internal / External Submissions | <input type="checkbox"/> Building Information Certificate (\$35 fee) | |

Application Number/s *(if known)*

Other requested information (please specify below)

(Continued....)

ACCESS TO DEVELOPMENT APPLICATION INFORMATION HELD BY COUNCIL

GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009 - INFORMAL ACCESS APPLICATION

FORM

SECTION 4 OWNER'S CONSENT (for the release of floor plans)

As the owner(s) of the above property, I/We give consent to the release of the residential floor plans.

Owner's Name (Please print)	Signature 	Date
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SECTION 5 FORM OF ACCESS

How do you wish to access the information? *Council will email the information to you unless otherwise specified*

- ☐ A hard copy of the document(s)? *(Fee payable as per Council's Fees and Charges)*
- ☐ Inspect documents at Council Administration Building? *(You will be contacted to arrange a suitable time)*
- ☐ Email *(Council will email the information to you unless otherwise specified)*

(A Right to Information officer will contact you to advise the fees payable prior to the release of the information).

SECTION 6 APPLICATION FEE

Development information which was received by Council before 1 July 2010 will have a \$30 flat fee applied per request. I attach payment of the \$30 application fee by:

- ☐ Request Tax Invoice for online payment
- ☐ Cash/EFT at Council's Administration Building (Customer Service)
- ☐ Bank cheque/money order by mail

Details for tax invoice: If same as Applicant Details, tick here ☐ or provide details below.

Name*	
Address*	
Email	

SECTION 7 DECLARATION

I agree to pay all applicable fees in accordance with Council's adopted fees and charges. I declare that all information provided by me in this form is true and correct. I understand that I must seek the Copyright owner's consent in order to use any part of a copyright document for any other purpose.

Applicant's Signature 	Date
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SECTION 8 LODGEMENT DETAILS

You can lodge the completed application by:

Post The General Manager, Wollongong City Council, Locked Bag 8821, Wollongong DC NSW 2500

In Person Wollongong City Council Administration Building, 41 Burelli Street, Wollongong

Email council@wollongong.nsw.gov.au

What now? Once your application is received, a Council Officer will contact you if further information is required. For further information regarding your application please contact us by:

Telephone: (02) 4227 7111

Website: www.wollongong.nsw.gov.au

FURTHER INFORMATION

General information about the *GIPA Act* is available by calling the Information and Privacy Commission on 1800 472 679 or at its website: www.ipc.nsw.gov.au/