


**Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10)** - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

|                 |  |
|-----------------|--|
| Office Use Only |  |
|                 |  |
|                 |  |

## SECTION 1 APPLICANT DETAILS

|                 |   |                |          |
|-----------------|---|----------------|----------|
| Company Name    |   |                |          |
| Name            | Surname   | Mr /Mrs /Other |          |
|                 | Given Names   |                |          |
| Postal Address  | Number and Street   |                |          |
|                 | PO Box / DX /Other  |                |          |
|                 | Suburb/Town   | State          | Postcode |
| Contact Details | Phone   | Mobile         |          |
|                 | Fax   | Email          |          |
| Signature       |  | Date           |          |


## SECTION 2 SITE DETAILS

|   |                   |      |       |          |          |       |
|---|-------------------|------|-------|----------|----------|-------|
| Lot Description<br><i>(Attach separate sheet if insufficient space)</i> | Lot/Unit          | Sec. | DP/SP | Lot/Unit | Sec.     | DP/SP |
|   | Lot/Unit          | Sec. | DP/SP | Lot/Unit | Sec.     | DP/SP |
| Name  | Number and Street |      |       |          |          |       |
|   | Suburb/Town       |      |       | State    | Postcode |       |

## SECTION 3 APPROVED DEVELOPMENT

|                         |  |                                  |  |  |  |    |
|-------------------------|--|----------------------------------|--|--|--|----|
| Development Description |  |                                  |  |  |  |    |
|                         | <input type="checkbox"/> Torrens   | <input type="checkbox"/> Strata  | <input type="checkbox"/> Community         |  |  |    |
| Reference               | Development Consent Number   | <input type="text"/>             | Date Granted                               |  |  |    |
|                         | Complying Development Consent Number   | <input type="text"/>             | Date Granted                               |  |  |    |
|                         | Was a Subdivision Construction Certificate required by the development consent? <input type="checkbox"/> No <input type="checkbox"/> Yes |                                  |  |  |  |    |
|                         | If Yes, Construction Certificate Number  | <input type="text"/>             | Date Granted                               |  |  |    |
|                         | Construction Certificate issued by   | <input type="checkbox"/> Council | <input type="checkbox"/> Private Certifier |  |  |    |
| PCA                     | Identity of the PCA  | <input type="text"/>             | Date Granted                               |  |  |    |
| Statistics              | Total Number of Lots   | Industrial/Commercial Lots       |  |  |  |    |
|                         | Residential Lots   | Length of New Dedicated Road     |  |  |  | m  |
|                         | Vacant Residential Lots  | Area of Public Reserve           |  |  |  | ha |

## SECTION 4 OWNER CONSENT

|   |   |      |
|---|---|------|
| Consent<br><i>(All owners must give their consent. Companies must attach a letter containing the signature of at least one director.)</i> | I /We   | of   |
|   | as owner(s) of the property subject to this application, give consent to the application. |      |
|   |        | Date |

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**Note: Applications will be accepted for lodgement in Council's Customer Service Centre between 8.30am and 4.30pm Mondays to Fridays (excluding public holidays).**

| NOTE 1      | Information Required  |
|-------------|---|
| Preparation | <p><b>* Required information that MUST be attached</b></p> <p><b>Please Note: One digital copy of all *required documentation is needed for lodgement. If digital copy is not supplied, a scanning fee will apply as per Council's Fees and Charges.</b></p> <ul style="list-style-type: none"> <li>• Subdivision certificate fees.</li> <li>• Two (2) copies of the plan of the subdivision, prepared by a registered surveyor.</li> <li>• One (1) copy of the S88b instrument.</li> <li>• One (1) copy of the deposited plan administration sheet</li> <li>• A copy of the development consent or the complying development certificate.</li> <li>• Letter from the applicant which states that all subdivision conditions of the development consent have been addressed. The letter should for larger developments accompany a report/covering letter stating how each condition of consent is addressed.</li> <li>• S73 certificate from Sydney Water.</li> <li>• Documentation as specified in the developer consent, including Notice of Arrangement from Integral Energy and Telecommunications Provisioning Confirmation Letter from Telstra and NBN.</li> <li>• Evidence of s94 payment (where conditioned in development consent).</li> </ul> <p><b>The following items MUST be attached if construction works were required as a condition of the development consent.</b></p> <ul style="list-style-type: none"> <li>• A copy of the construction certificate and approved engineering drawings and specifications (where issued by a private certifier).</li> <li>• A compliance certificate issued by a private certifier (where Council did not inspect the works during construction).</li> <li>• A copy of the Works as Executed Drawings showing all completed development works, including any stormwater drainage and roadworks, upon completion of works.</li> </ul> <p style="text-align: center;"><b>You are advised that your application will be refused unless all the required information is lodged with the application form.</b></p> |