

ITEM 11

TENDER T21/14 - SPORTS FIELD LIGHTING INSTALLATION - ST JAMES PARK, COLEDALE

This report recommends acceptance of a tender for the installation of sports field lighting at St James Park, Coledale in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Council has identified lighting of sports grounds as a key priority to meet the increasing demand from sporting clubs through the Sports Ground and Sporting Facilities Strategy (2017-2021).

The proposed works will facilitate the installation of energy efficient light-emitting diode (LED) sports field lighting at St James Park, Coledale, to meet the increasing demands of football (soccer) within the City.

## RECOMMENDATION

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of Central West Electrical Contractors Pty Ltd for the supply and installation of sports field lighting at St James Park, Coledale, in the sum of \$174,472.00, excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

## REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery

Authorised by: Joanne Page, Director Infrastructure + Works - Connectivity Assets + Liveable City (Acting)

## ATTACHMENTS

- 1 Locality Plan

## BACKGROUND

Council's Sports Ground and Sporting Facilities Strategy (2017-2021) identifies lighting at sports grounds as one of the most significant assets that require upgrading to meet the increasing demand and use from existing sporting clubs. Installing lighting at existing sports grounds provides greater opportunities for sporting clubs to train and play at night and encourages greater participation in community sporting events. New lighting increases the standard of existing facilities and allows a significant increase in the number of games that can be played during the football season.

The installation of sports field lighting at St James Park, Coledale has been programmed to meet the demands of football in the area and is planned for construction during the 2021/22 financial year. The scope of works includes the installation of multiple lighting towers incorporating energy efficient LED lighting with an associated upgrade of the electrical supply and distribution boards at the site.

Tenders were invited for this project by the open tender method with a close of tenders of 10.00 am on Thursday, 15 April 2021.

Eight (8) complying tender packages were received from six (6) tenderers by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Project Delivery, Infrastructure Strategy and Planning and Governance and Customer Service Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

### **Mandatory Criteria**

- 1 Satisfactory references from referees for previous projects of similar size and scope
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works
- 3 Tenderers have as a minimum a Health and Safety Policy and WHS Management System Manual or Plan

### **Assessable Criteria**

- 1 Cost to Council – 40%
- 2 Appreciation of scope of works and construction methodology – 15%
- 3 Experience and satisfactory performance and staff qualifications and experience – 15%
- 4 Proposed Sub-contractors – 10%
- 5 Project Schedule – 5%
- 6 Workplace Health and Safety Management System and Environmental Management Policies and Procedures – 5%
- 7 Demonstrated strengthening of local economic capacity – 10%

The mandatory assessment criteria have been met by the recommended tenderer.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
Central West Electrical Contractors Pty Ltd	1
REES Electrical Pty Ltd	2
Stowe Australia Pty Ltd	3
Havencord Pty Ltd	4
Jaydub Electrical Services	5
Power By Watts Pty Ltd	6

### **PROPOSAL**

Council should authorise the engagement of Central West Electrical Contractors Pty Ltd to carry out the supply and installation of sports field lighting at St James Park, Coledale in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that they are capable of undertaking the works to Council's standards and in accordance with the technical specification.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

## CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees

## PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 5 “We have a healthy community in a liveable city”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2020-21
Strategy	4 Year Action	Operational Plan Actions
5.1.4 Urban areas are created to provide a healthy and safe living environment for our community	5.1.4.1 Provide an appropriate and sustainable range of quality passive and active open spaces and facilities	Pursue key actions outlined in the 2017-2021 Sports Ground & Sporting Facilities Strategy

## RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council’s Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works is considered low based upon Council’s risk assessment matrix and appropriate risk management strategies will be implemented.

## SUSTAINABILITY IMPLICATIONS

The following sustainability implications have been considered:

- Lighting will be energy efficient with LED technology installed
- Wireless control systems to optimise the energy consumption and to lower maintenance costs
- Energy efficient lighting reduces lighting pollution and glare

## FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Operational Plan –

Capital Program 2020/21 and 2021/22

The construction of the project is fully funded by the Local Roads and Community Infrastructure Program.

## CONCLUSION

Central West Electrical Contractors Pty Ltd has submitted an acceptable tender for the proposed works and Council should endorse the recommendations of this report.



