

WOLLONGONG CITY COUNCIL

# Traffic Committee Minutes of Meeting

13 September 2023



## MINUTES

## CITY OF WOLLONGONG TRAFFIC COMMITTEE

**13 September 2023**  
**Electronic Meeting**

### RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993:

- 1 Council has been delegated certain powers, from TfNSW, regarding traffic matters upon its local roads. A condition of this delegation is that the General Manager will approve the minutes under delegated authority.
- 2 Appropriate persons and Departments be advised of Council's decisions.

Author's Name	Author's Title	Date
Rob Gaudiosi	Traffic Engineer	25 September 2023
Tyson Perry	Traffic and Transport Unit Leader (Acting)	27 September 2023
Manel Mariner	Transport and Stormwater Services – Manager (Acting)	28 September 2023
Nathan McBriarty	Infrastructure Strategy and Planning – Manager (Acting)	28 September 2023
Jo Page	Director – Infrastructure and Works	28 September 2023
Name	Title	Date
Kerry Hunt	General Manager (Acting)	28 September 2023

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of Transport for New South Wales (TfNSW). The Committee operates under the authority conferred to Council by TfNSW under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with TfNSW document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from TfNSW, regarding traffic matters upon its local roads. A condition of this delegation is that the General Manager will approve the minutes under delegated authority.

**There are four permanent members of the Traffic Committee, each of whom has a single vote only.**

- The members are representatives of the NSW Police Force, Transport for New South Wales, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If TfNSW or NSW Police Force disagrees with any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of the Minutes being published on the Council's website. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

**IMPORTANT NOTE:**

The General Manager can only resolve that:

**1 The Traffic Committee recommendation be adopted.**

**2 The Traffic Committee recommendation not be adopted.**

**3 The Traffic Committee reconsider this issue.**

PRESENT	
Rob Gaudiosi - Chair	Wollongong City Council
Tyson Perry	Wollongong City Council
Glenda Fewings	Wollongong City Council
Justin Miles	Transport for NSW
Vanessa Menzies	NSW Police
John Granland	Premier Illawarra
Stephen Burridge	Busabout
Les Dion	Dion's Bus Service
John Burns	Representing the Member for Keira and Member for Wollongong

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## 1 GENERAL BUSINESS

### 1.1 Various Streets & Suburbs – Ward No 1 & 2 – Wollongong Electorate – E-scooter Trial conversion of Footpaths to Shared Use Paths

#### BACKGROUND

Wollongong City Council will launch its E-scooter trial on 29 September 2023. Following analysis of results from an independent Road Safety Audit, Council is proposing to install temporary shared-use paths to enable e-scooters to travel between key destinations across the Wollongong LGA.

The list of locations is summarised below with proposed works also provided on the following pages as illustrations.

1. Gladstone Avenue, Coniston
2. Harbour Street, Wollongong
3. Towradgi Road, Towradgi
4. Carters Lane, Fairy Meadow
5. Foley Street & Throsby Drive, Gwynneville
6. Burelli Street, Wollongong

It is noted that many of the paths proposed do not currently meet the shared path width compliance. However, without approval for the proposed routes, e-scooters will likely be entrapped and cannot travel between destinations such as University of Wollongong, Wollongong Mall, Train Stations, Win Entertainment Centre or the Foreshore Areas. This would likely lead to the Wollongong e-scooter trial having minimal user uptake and lead to a poor trial outcome.

The proposed footpath to shared-path conversions are proposed to retain key connections for the success of the trial whilst also ensuring the safety of the community is appropriately considered.

Council, Neuron and TfNSW will monitor these locations closely during the trial period, particularly on safety grounds. Council may submit a future Traffic Committee item to the Wollongong Traffic Committee requesting the removal of the shared paths prior to 29 September 2024.

More information on the trial criteria and FAQs can be found online here: [E-scooters and E-bikes | Wollongong City Council \(nsw.gov.au\)](https://www.wollongong.nsw.gov.au/e-scooters-and-e-bikes). Should the proposal be supported and installed, Committee members may raise any future safety concerns with respect to this item via the Wollongong E-scooter Working Group for review and appropriate action (noting some voting members of the Traffic Committee are also voting members of the Wollongong E-scooter Working Group).

#### CONSULTATION

Minor informal (walk in) consultation with a few businesses was undertaken on 11 September 2023 during a site inspection. However, noting Council and TfNSW are already committed to the E-scooter Trial, Council will provide a letterbox drop to residents notifying of the proposed changes prior to the trial launch on 29 September 2023.

#### COMMITTEE'S RECOMMENDATION:

Council approved the associated sign and line installations to convert the paths on a trial basis in accordance with the attached plans subject to:

1. Residents and businesses adjacent to proposed changes being notified prior to launch on 29 September 2023.
2. The locations being monitored during the trial for safety incidents and action/resolve where necessary.
3. A Traffic Committee report being submitted to Traffic Committee prior to 29 September 2024 to update the Committee on the trial and request an extension of the trial, implement the changes permanently, or remove the temporary shared paths completely.
4. Installing e-scooter signs/pavement stickers at Harbour Street, Wollongong to encourage riders to take the proposed converted shared path near WIN Stadium.
5. Ensure new pavement markings showing right turns are separated (to avoid giving the impression of asking the rider to complete a U-turn).
6. Install custom "Path Narrows Give Way to Pedestrian" signs (similar to those used on Burelli Street) either side of the bridge at Bridge Street, Coniston noting the bridge is narrow and a possible safety hazard.
7. Council consider the installation of pavement stickers to guide riders behind bus shelters where a shared path is in place.
8. Council consider the installation of a "Dismount and walk" section near Woolworths (Burelli Street) to eliminate risks between e-scooters and pedestrians. Police have suggested highly visible signs, path markings etc to alert riders of possible congestion in the area and at the main bus stop also.
9. The consideration of additional dismount signs should be installed at all traffic lights without bicycle lanterns and at pedestrian (zebra) crossings in busy locations or where compliance is likely to be an issue.
10. 'Advisory speed' signs (10km/h) and "give way to pedestrians" signs be installed to remind cyclists (and E-scooters) of the intended function of these paths i.e., slow speed separated connections.

**CARRIED UNANIMOUSLY****1.2 WOLLONGONG, Market Street – Ward 2 – Wollongong Electorate – Installation of Cycleway Passing Land and ‘Cyclist Excepted’ Sign****BACKGROUND**

Wollongong City Council will launch its E-scooter trial on 29 September 2023. An independent Road Safety Audit identified the one-way section of Market Street (east of Queens Parade) as a potential ‘entrapment risk’ for cyclists and e-scooter travelling eastbound. To address the usability concerns raised in the Road Safety Audit, Council is proposing the installation of a ‘cyclist excepted’ sign to permit cyclists and e-scooters to travel either side of this location. Further, Council is proposing the installation of green pavement linemarking and edge line marking offsets to further reduce the potential probability risk of a head-on-collision between a cyclist/e-scooter and vehicles traveling in the opposite direction.

It is noted that the widths of the proposed cycleway lane (approximately 1m + 0.5m clearance) is slightly narrower than the recommended widths contained within the TfNSW Cycleway Design Toolbox. However, noting the section is less than 10m in length, is at a raised threshold (slower speeds), and has good approach sight distance in each direction, Council considers the treatment to be the most appropriate option when compared to alternatives. It is noted this location is a bus route (which is why the proposal requests the 3.2m travel lane be retained as a minimum).

**CONSULTATION**

Noting the change is considered to be relatively minor to neighbouring residents, Council has not undertaken consultation.

**COMMITTEE’S RECOMMENDATION:**

Council approved the associated sign and line installations at Market Street (one-way section east of Queens Parade) subject to:

1. Additional warning sign (cyclist) be added to further enhance notification to drivers of cyclist presence.
2. Installation of a ‘keep left’ sign for westbound traffic to encourage drivers to keep left when approaching the Queens Parade intersection.
3. Council investigate and prioritise improved separation through the kerb blister/garden area to further reduce interaction between cyclists/scooters and through traffic.

**CARRIED UNANIMOUSLY**



# Item 1.1 – WOLLONGONG LGA, Bridge Street – E-scooter Trial conversion of Footpaths to Shared Use Paths – page 1 of 25

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All line marking to be installed in accordance with Transport for NSW Delineation Guidelines  
All signage to be installed in accordance with AS1742.2




## Sign Plan

### Footpath E-scooter Route 1

Date	28/08/23	Street	Bridge Street
Scale	1:500	Suburb	Wollongong
Page	1 of 3	Drawn	RJA
		Reviewed	TP

## Legend

 Proposed Pole


Install Shared Path (R8-2)  
signs in locations shown

N





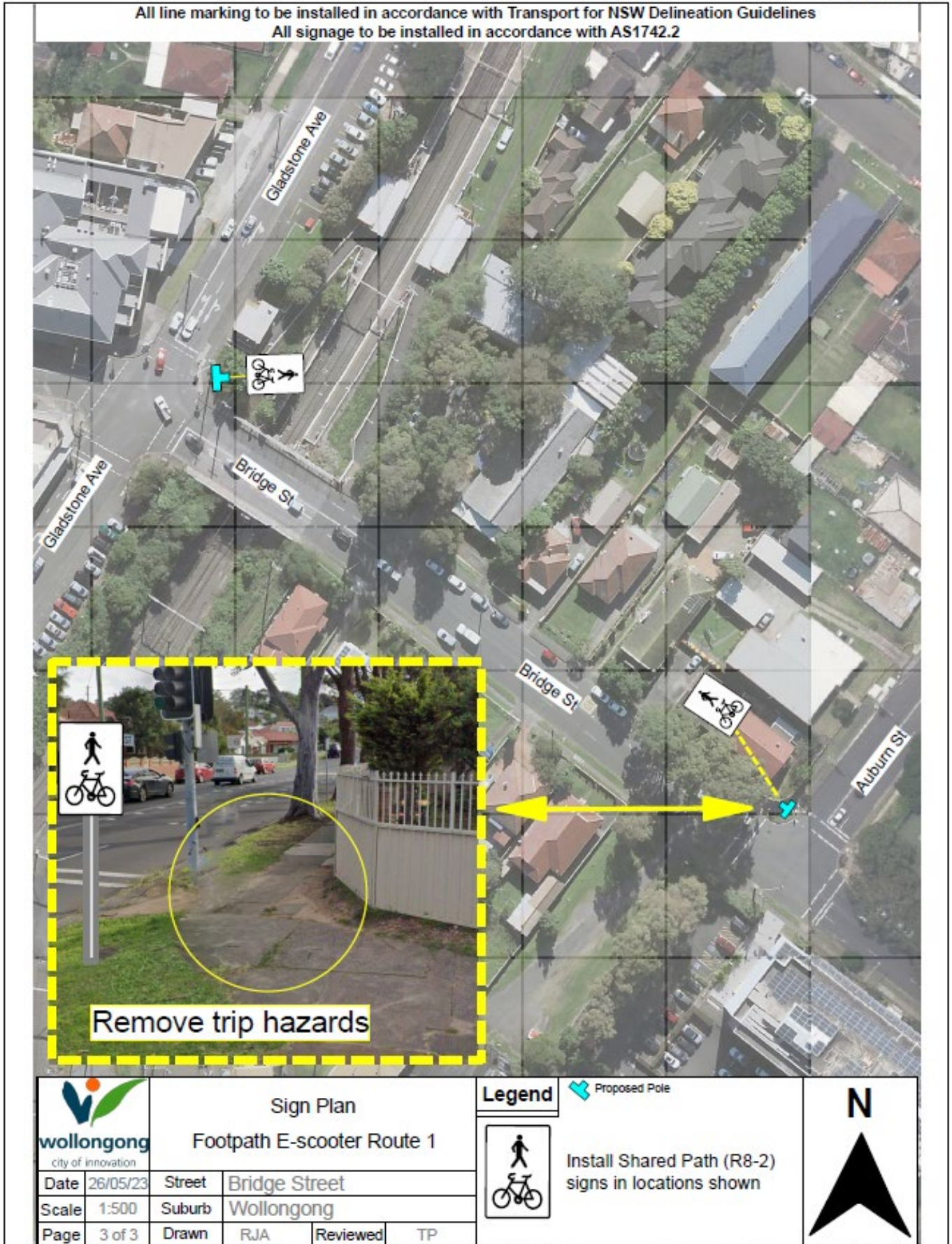
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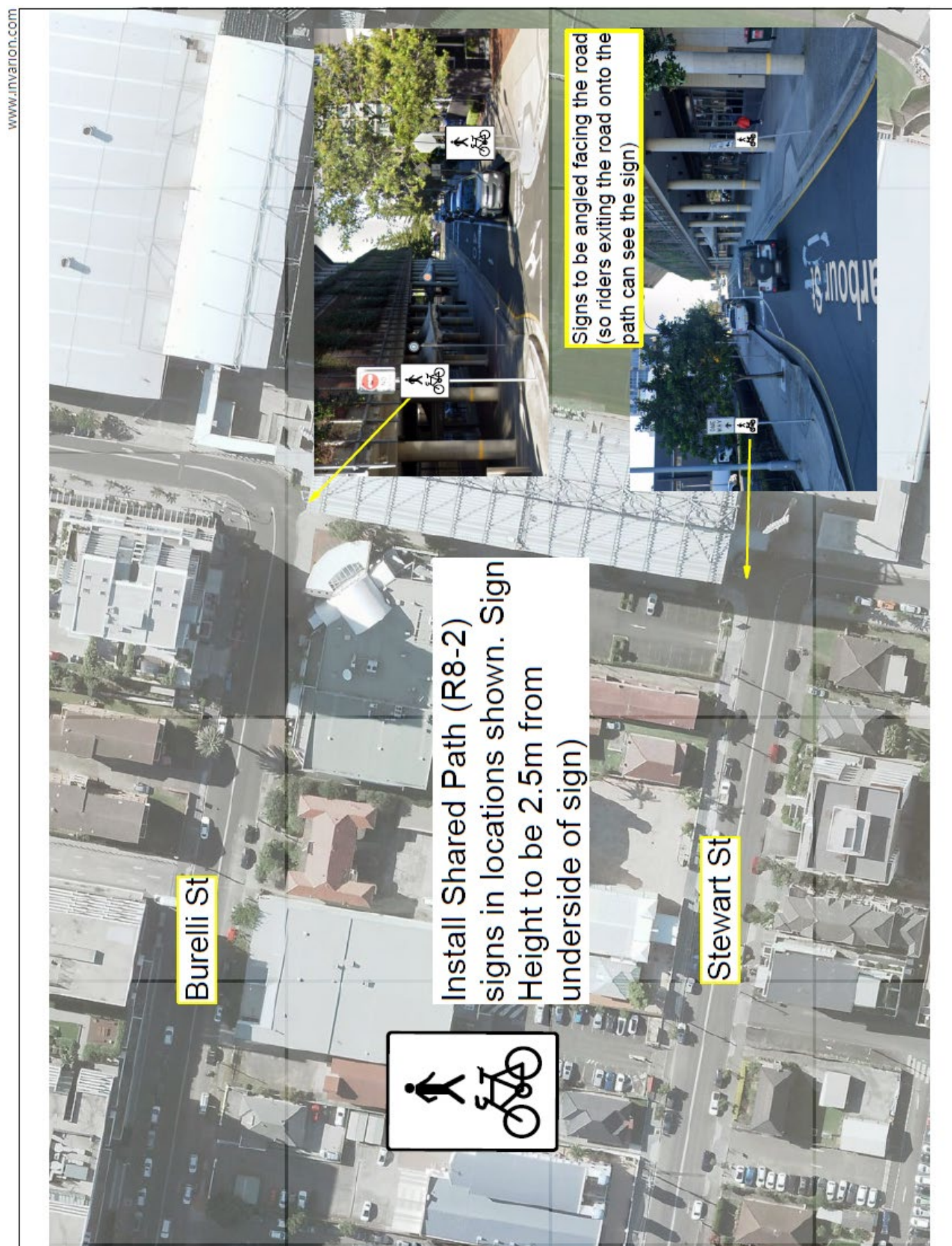

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Item 1.1 – WOLLONGONG LGA, Harbour Street – E-scooter Trial conversion of Footpaths to Shared Use Paths – page 4 of 25





Item 1.1 – WOLLONGONG LGA, Towradgi Road – E-scooter Trial conversion of Footpaths to Shared Use Paths – page 5 of 25

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Item 1.1 – WOLLONGONG LGA, Towradgi Road – E-scooter Trial conversion of Footpaths to Shared Use Paths – page 7 of 25

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All line marking to be installed in accordance with Transport for NSW Delineation Guidelines  
All signage to be installed in accordance with AS1742.2



Sign Plan  
Footpath E-scooter Route 3

Date	23/05/23	Street	Towradgi Rd
Scale	1:500	Suburb	Towradgi
Page	4 of 4	Drawn	RJA
		Reviewed	TP

Legend

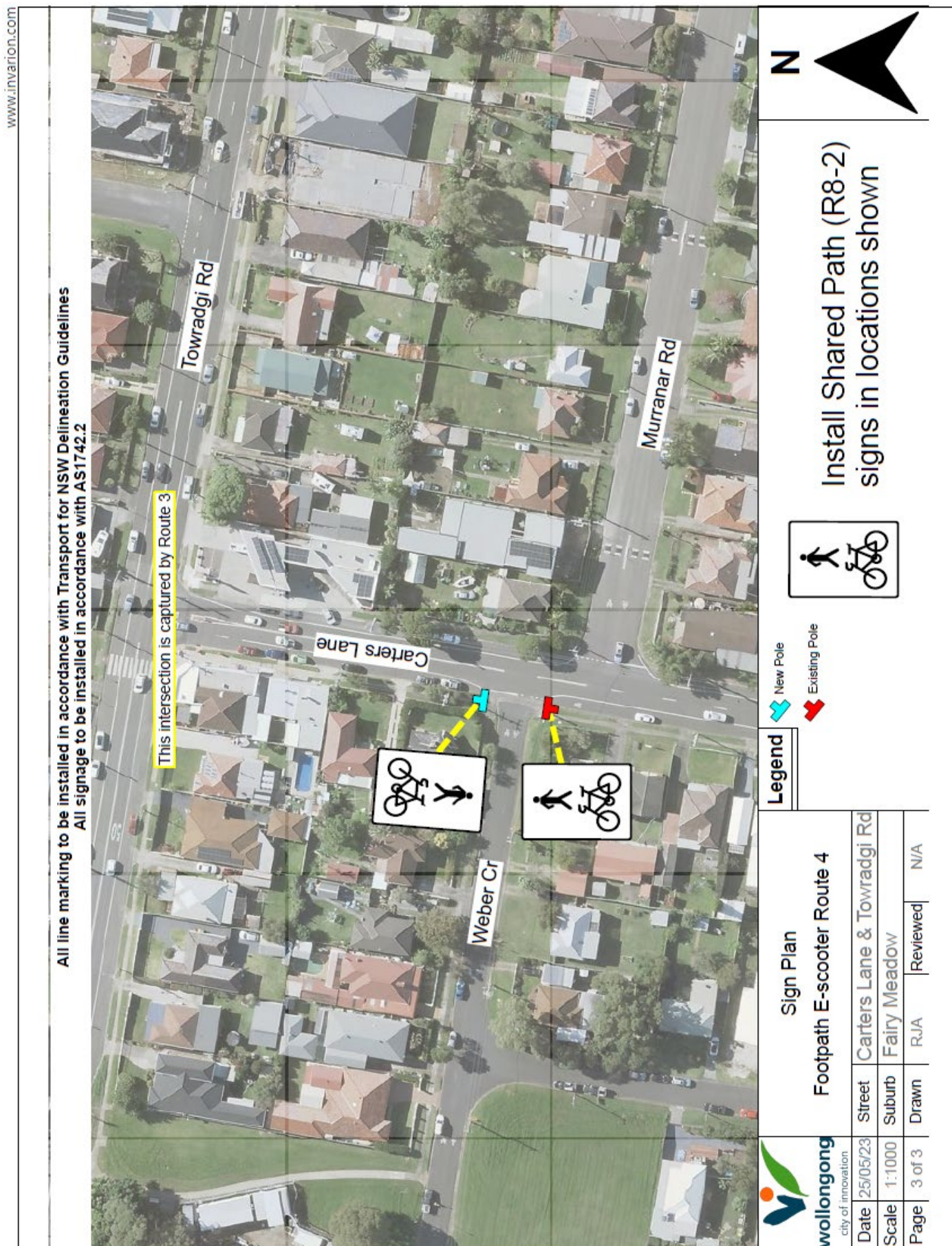


Install Shared Path (R8-2)  
signs in locations shown



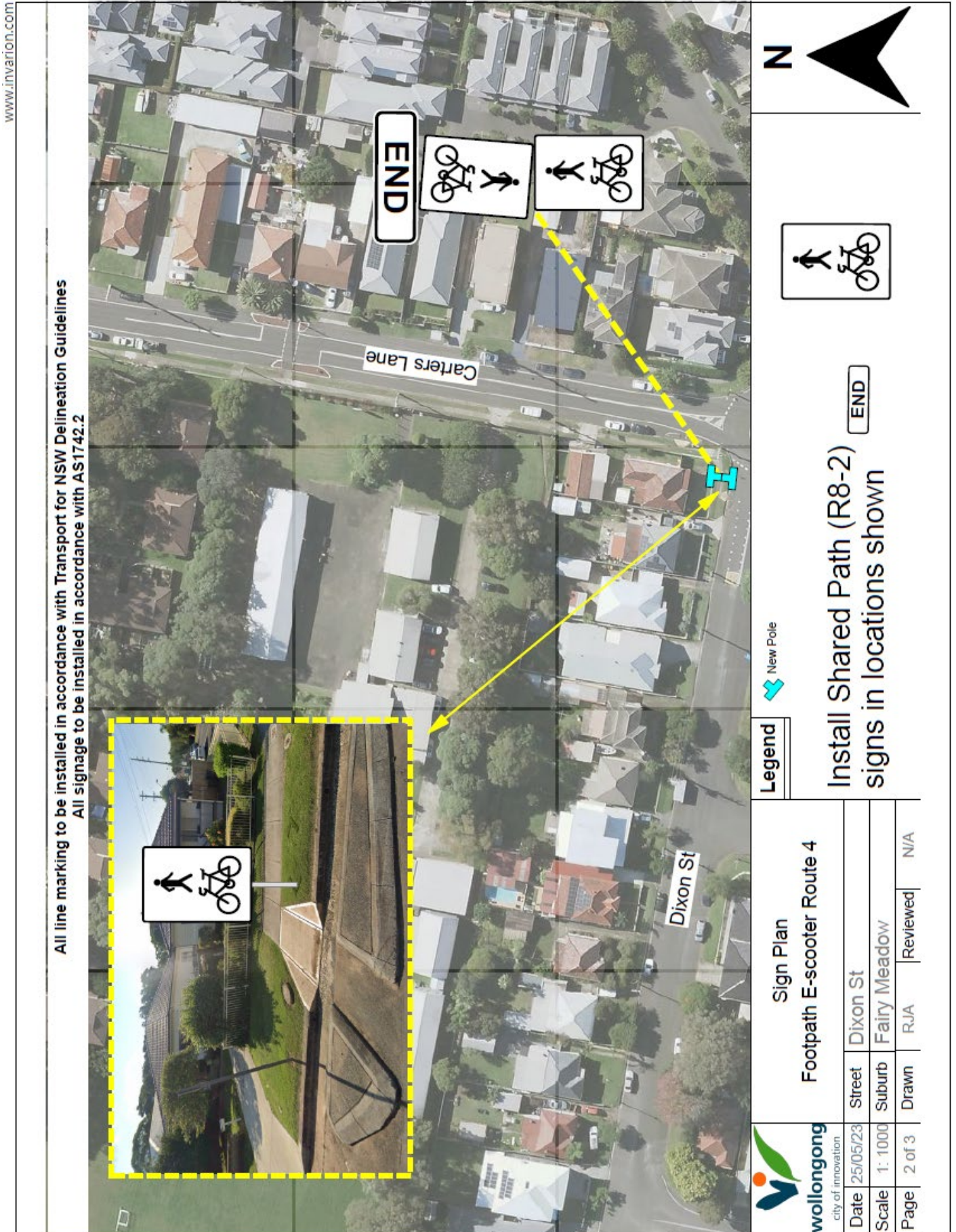


Item 1.1 – WOLLONGONG LGA, Carters Lane – E-scooter Trial conversion of Footpaths to Shared Use Paths – page 8 of 25





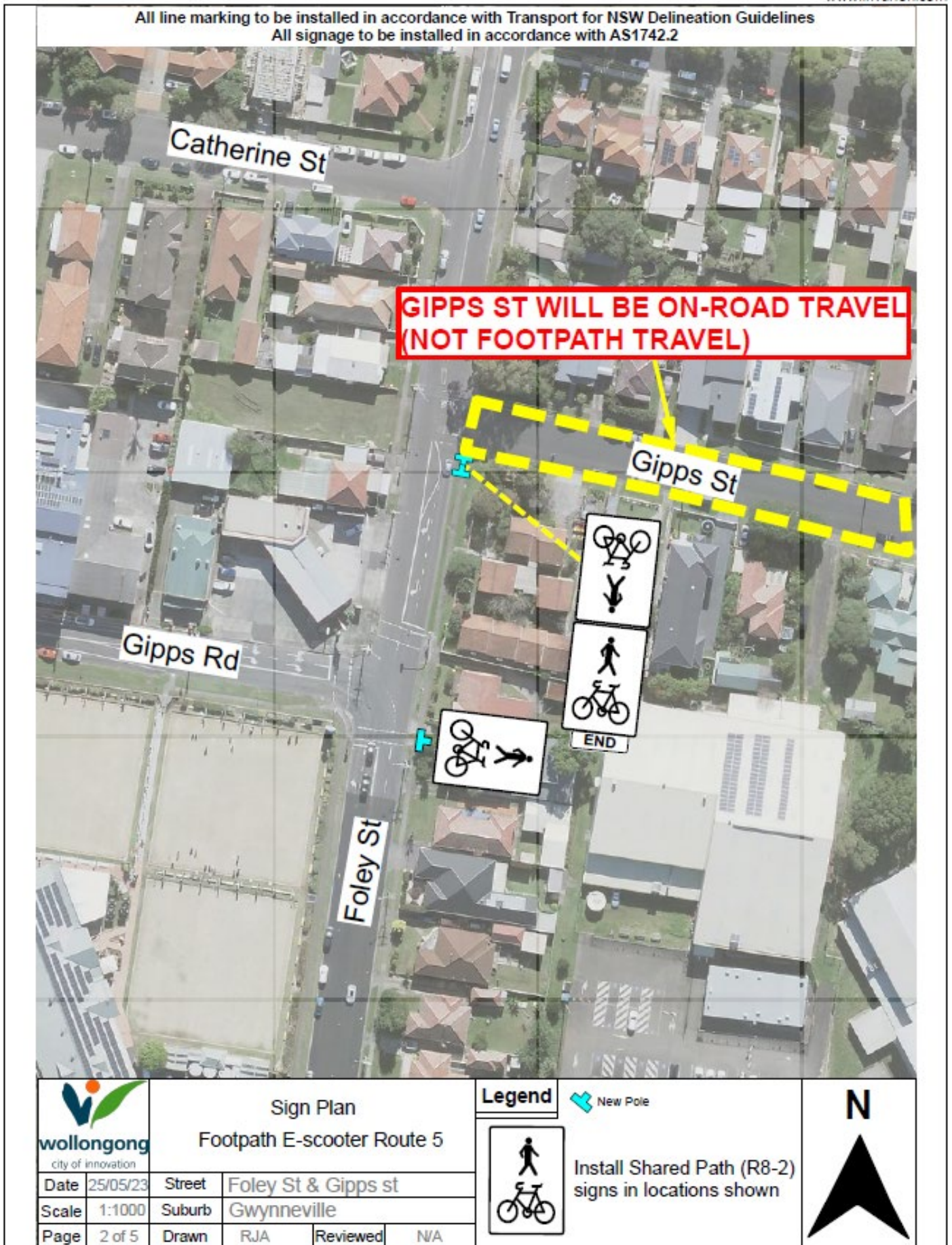
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Item 1.1 – WOLLONGONG LGA, Throsby and Foley Sts – E-scooter Trial conversion of Footpaths to Shared Use Paths – page 10 of 25

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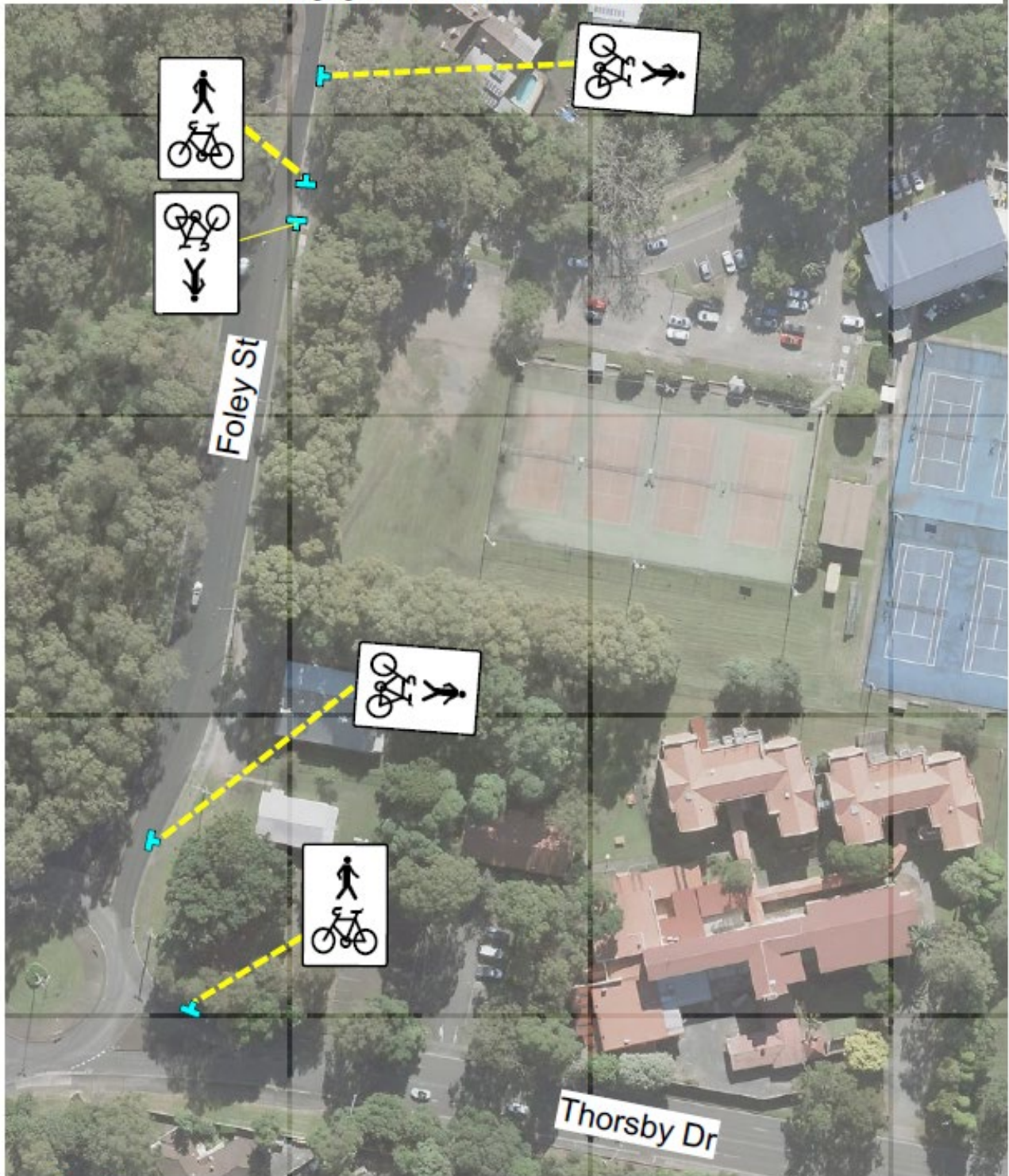




Item 1.1 – WOLLONGONG LGA, Thorsby and Foley Sts – E-scooter Trial conversion of Footpaths to Shared Use Paths – page 11 of 25

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All line marking to be installed in accordance with Transport for NSW Delineation Guidelines  
All signage to be installed in accordance with AS1742.2



Sign Plan  
Footpath E-scooter Route 5

Date	25/05/23	Street	Foley St & Thorsby Dr
Scale	1:1000	Suburb	Gwynneville
Page	4 of 5	Drawn	RJA
		Reviewed	N/A

Legend

 New Pole

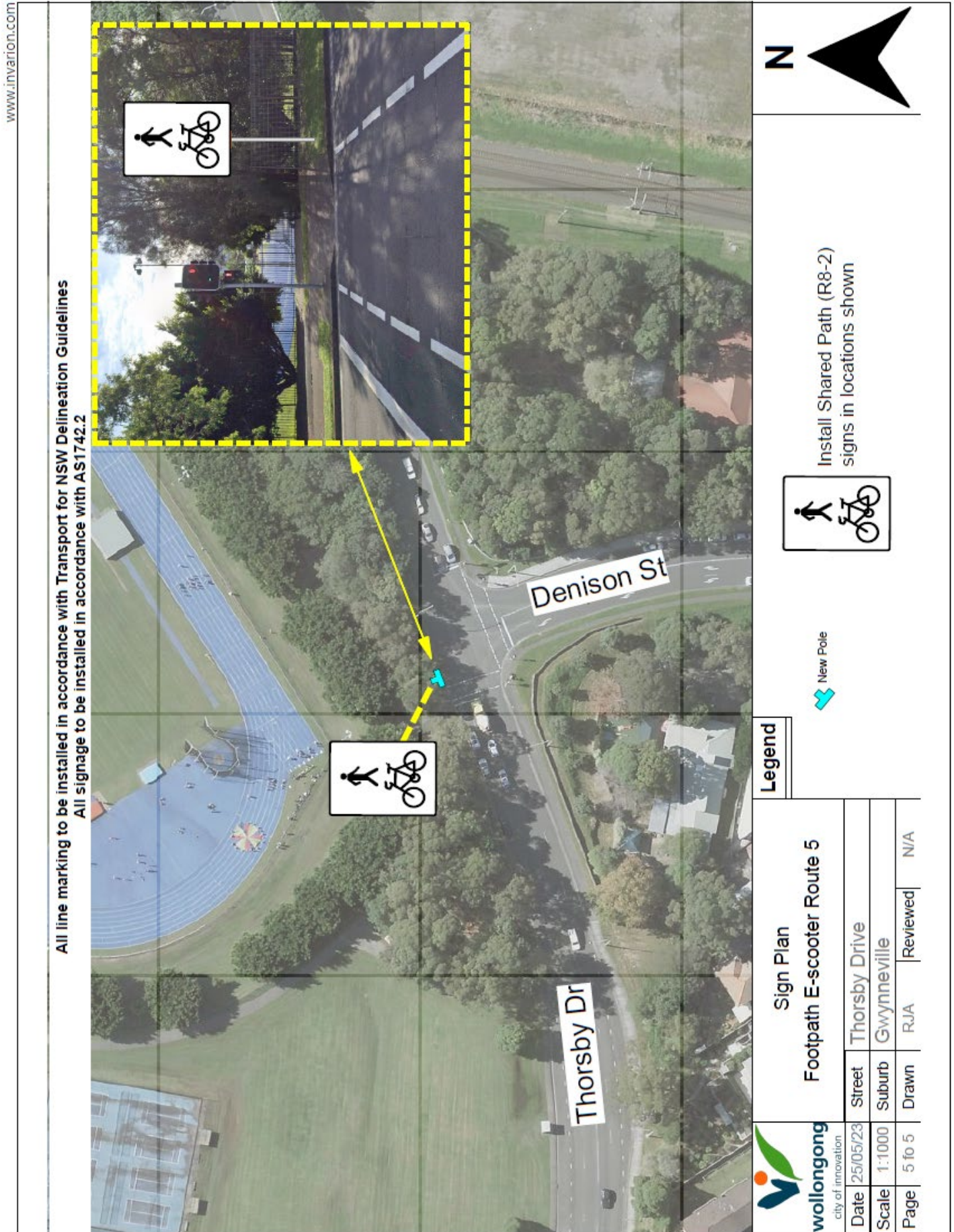


Install Shared Path (R8-2)  
signs in locations shown



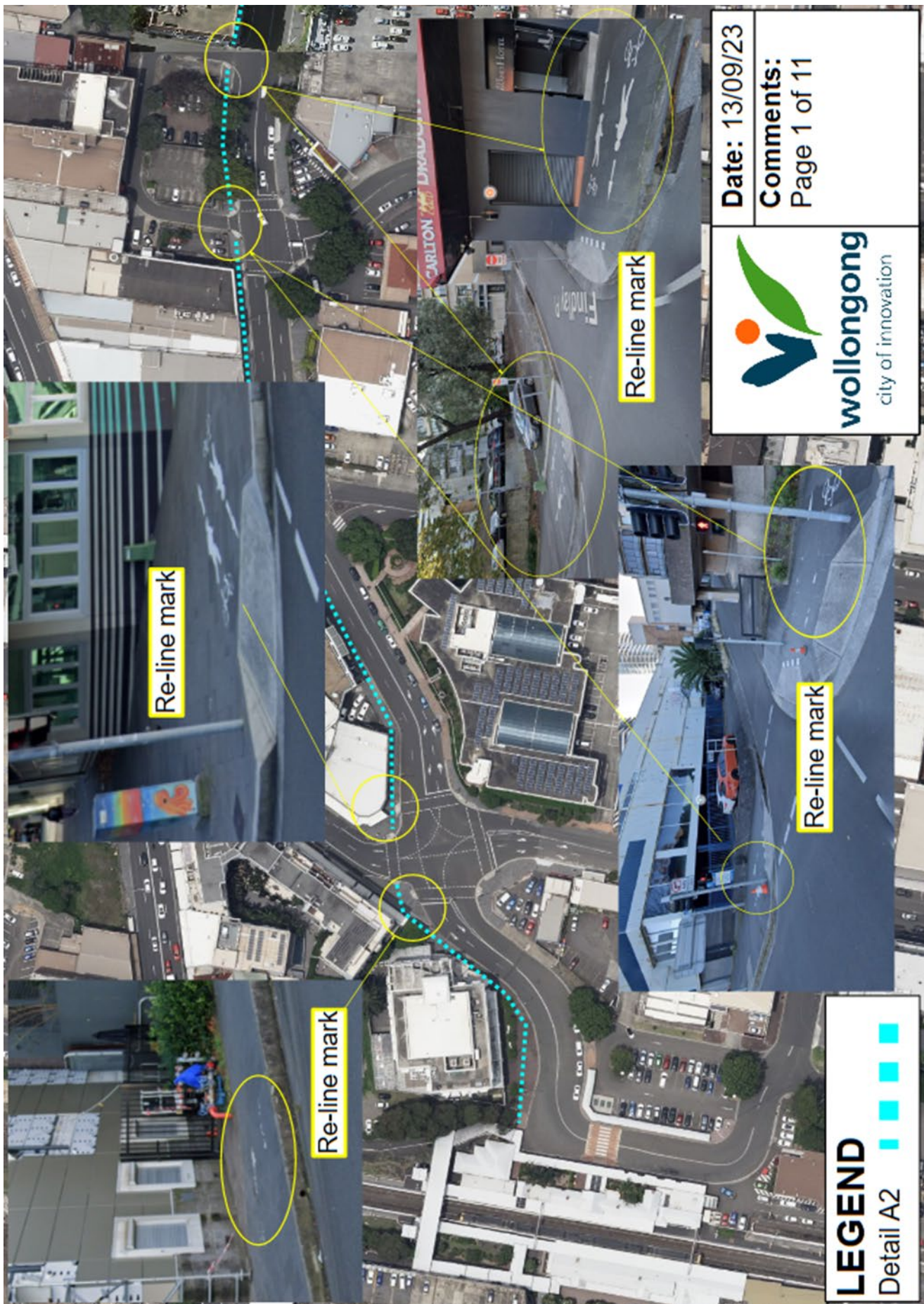


Item 1.1 – WOLLONGONG LGA, Thorsby and Foley Sts – E-scooter Trial conversion of Footpaths to Shared Use Paths – page 12 of 25

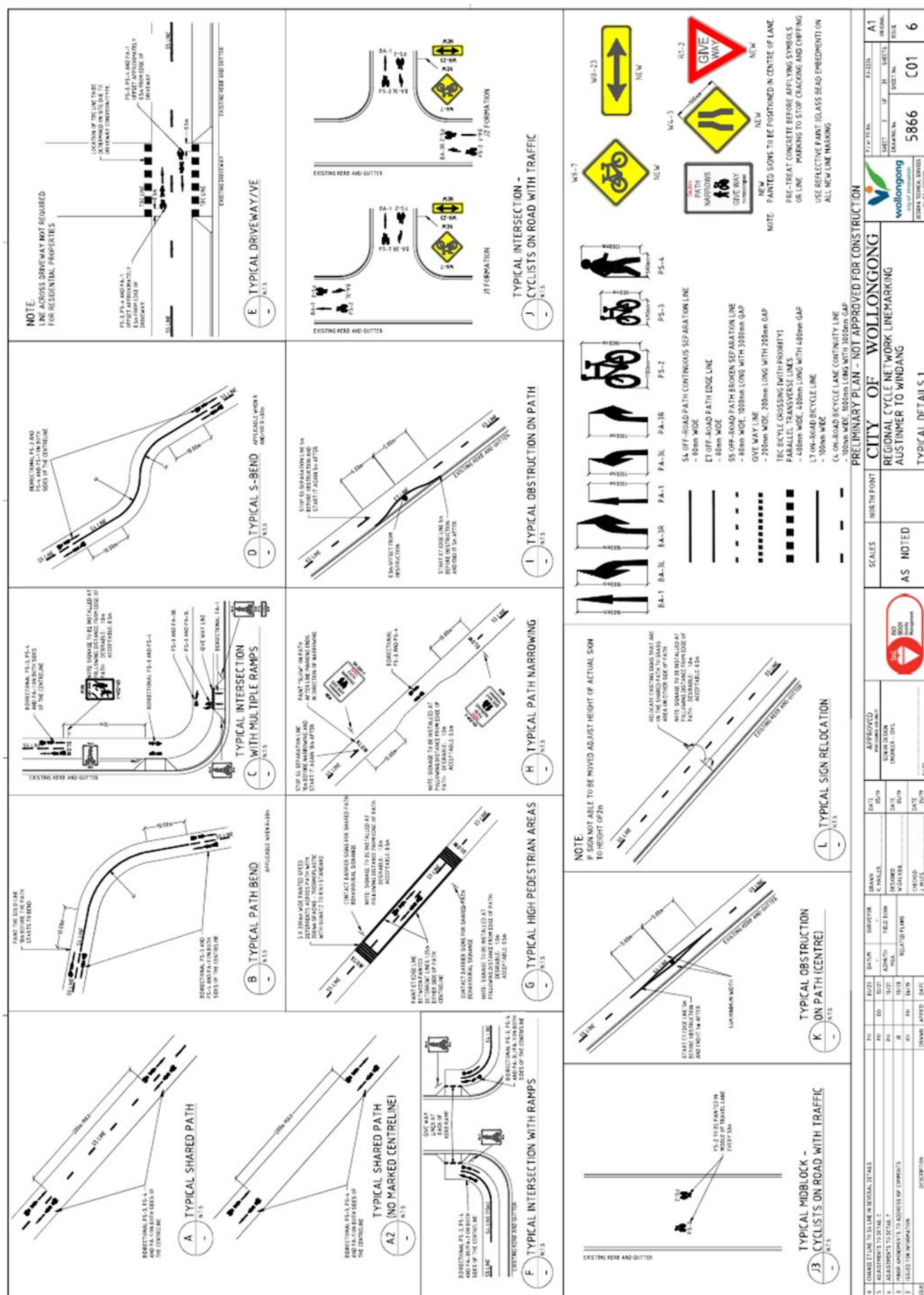




Item 1.1 – WOLLONGONG LGA, Burelli Street – E-scooter Trial conversion of Footpaths to Shared Use Paths – page 13 of 25



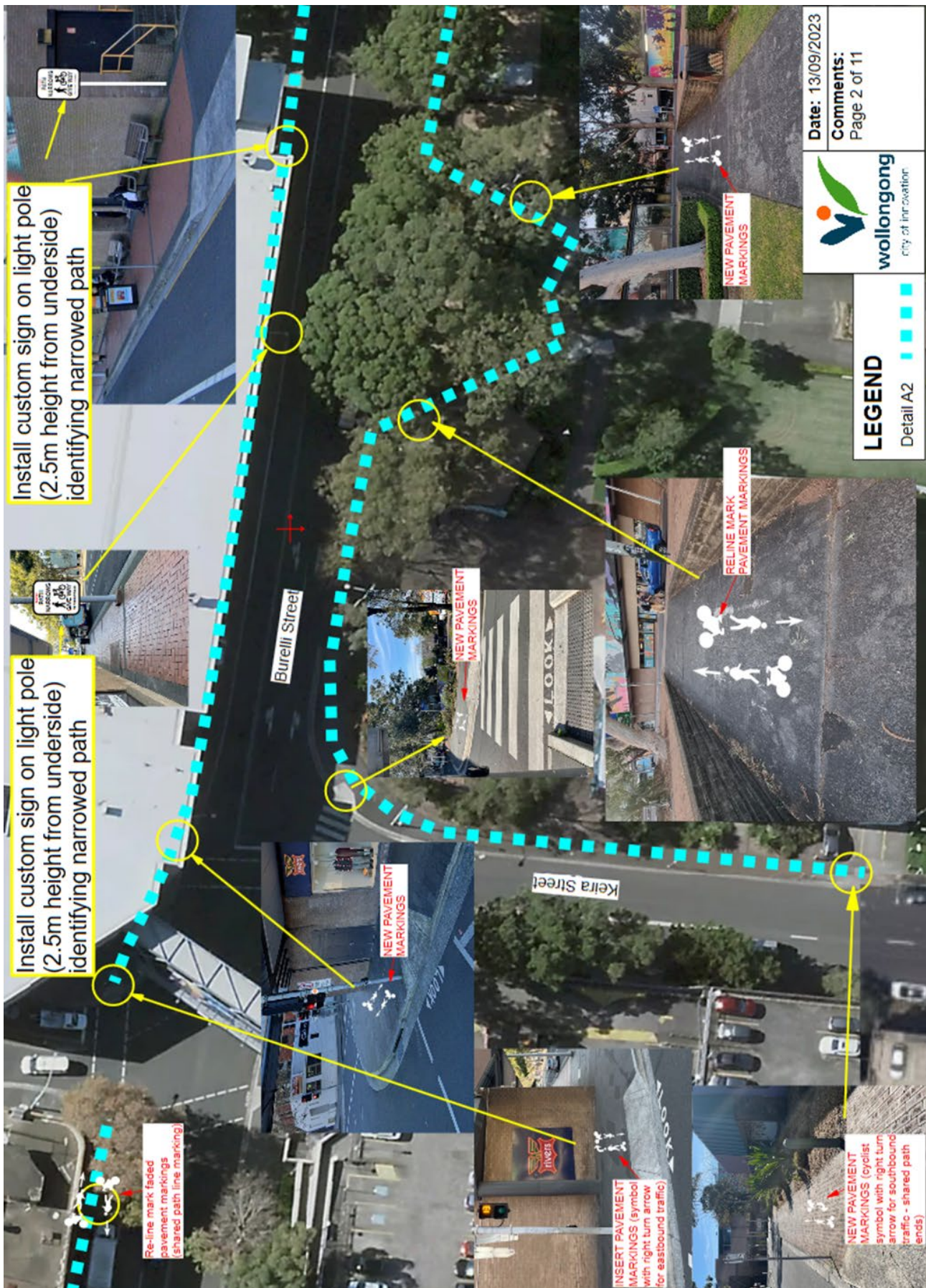




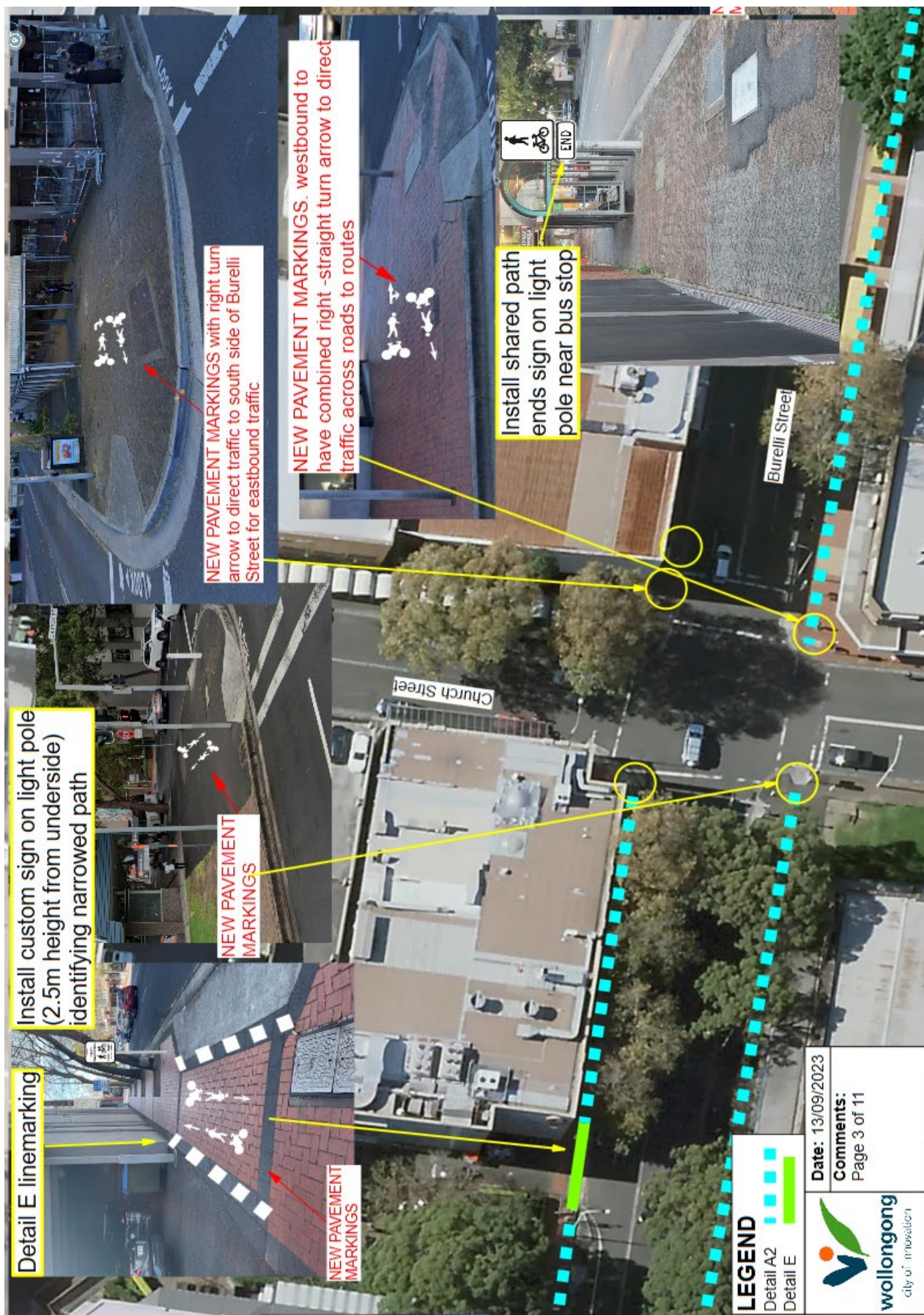
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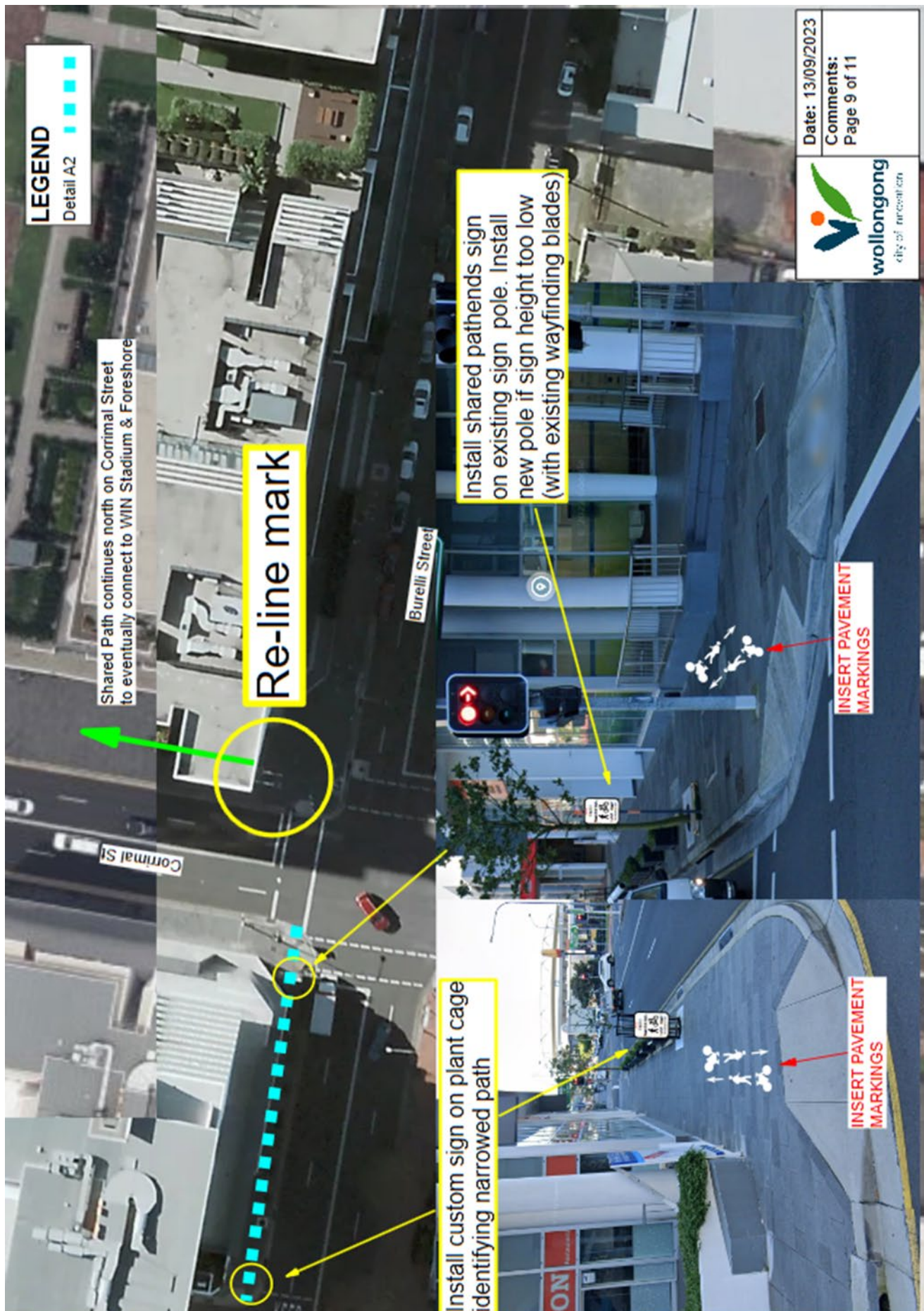


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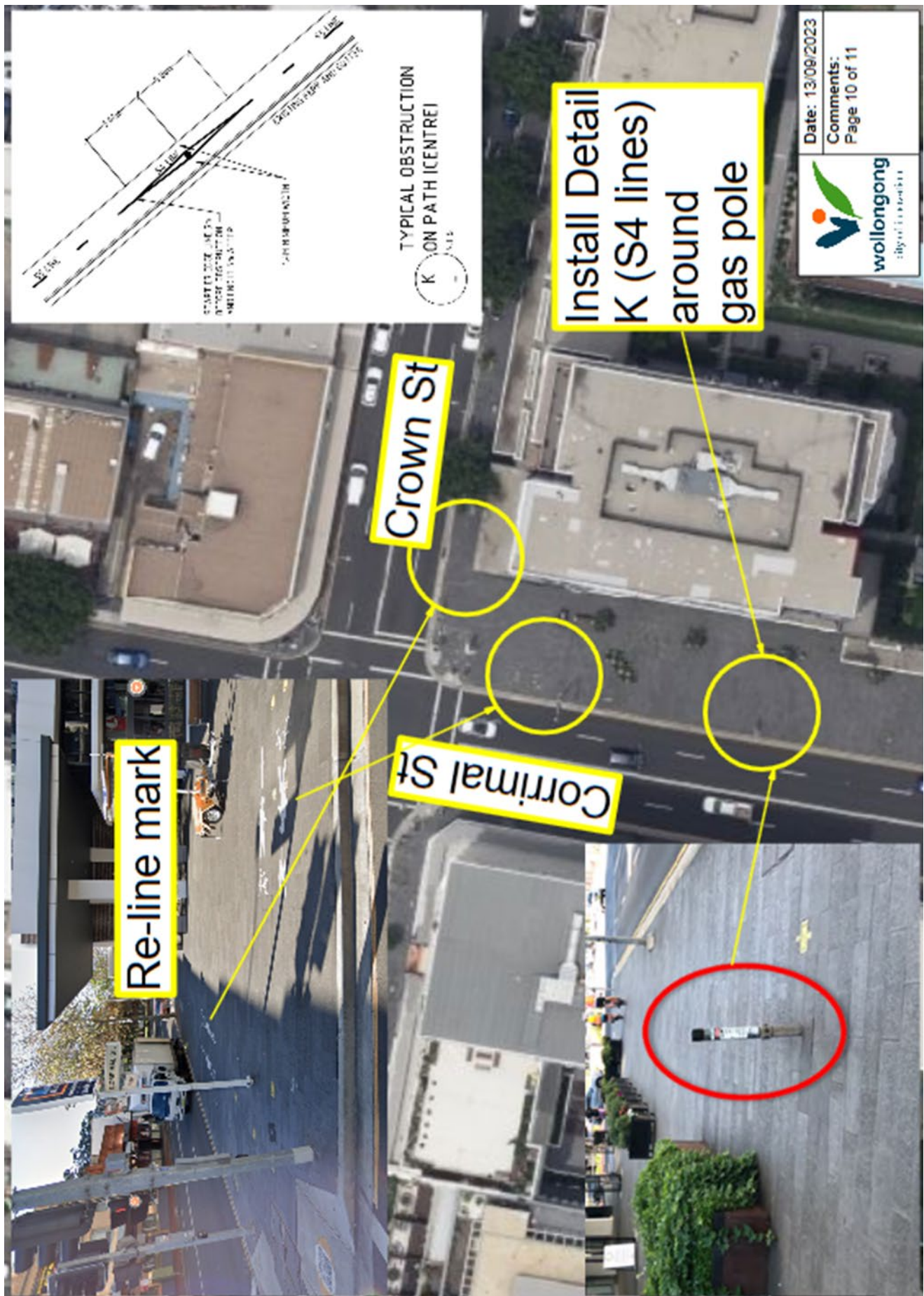


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Item 1.1 – WOLLONGONG LGA, Burelli Street – E-scooter Trial conversion of Footpaths to Shared Use Paths – page 24 of 25





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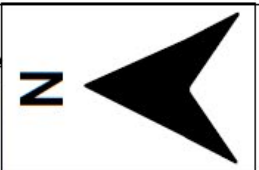




# Item 1.2 – WOLLONGONG, Market Street – Installation of Cycleway Passing Lane and 'Cyclist Excepted' Sign

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All line marking to be installed in accordance with Transport for NSW Delineation Guidelines  
All signage to be installed in accordance with AS1742.2



## Legend

	Signage & Linemarking Plan			
	E-scooter Trial			
	Date	14/09/23	Street	Market Street
	Scale	N/A	Suburb	Wollongong
Page	1 of 1	Drawn	TP	Reviewed
				N/A