



# SUBDIVISION WORKS – NOTICE OF COMMENCEMENT OF WORKS AND APPOINTMENT OF THE PRINCIPAL CERTIFYING AUTHORITY (PCA)

**Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10)** - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

SECTION 1 APPLICANT DETAILS				
Company Name				
Name	Surname	Given Name	Mr	Mrs Other
Postal Address	Number and Street			
	PO Box /DX /Other			
	Suburb/Town		State	Postcode
Contact Details	Phone	Mobile		
	Fax	Email		
Signature				Date

The applicant will be liable for any claims arising from the execution of work and as such it is the applicant's responsibility to ensure that all contractors working in the road reserve have a minimum of \$10 million public liability insurance. The insurance policy must indemnify Council from all claims arising from the execution of such work.

SECTION 2 APPROVED DEVELOPMENT			
Reference	Development Consent Number	<input type="text"/>	Date Granted <input type="text"/>
	Construction Certificate Number	<input type="text"/>	Date Granted <input type="text"/>
	<b>If not issued by Council please provide details of the certifier and their approved drawings.</b>		
	Name	<input type="text"/>	Accreditation Number <input type="text"/>

SECTION 3 OWNER CONSENT		
Consent <i>All owners must give their consent. Companies must attach a letter containing the signature of at least one director.</i>	I /We	of
	As owner(s) of the property subject to this application, give consent to the application.	
		Date

In accordance with the Environmental Planning and Assessment Act 1979, section 81A, the applicant must not commence work unless Wollongong City Council has been notified no later than two days before the work commences.

SECTION 4 DATE OF COMMENCEMENT		
Date of Commencement	What is the date of the commencement of work	Date

SECTION 5 CONSTRUCTION SUPERVISOR DETAILS					
Company Name					
Name	Surname	Given Name	Mr	Mrs Other	
Postal Address	Number and Street				
	PO Box /DX /Other				
	Suburb/Town		State	Postcode	
	Phone		Mobile		
	Fax		Email		

Continued.....

# SUBDIVISION WORKS – NOTICE OF COMMENCEMENT OF WORKS AND APPOINTMENT OF CERTIFIER

FORM

Qualifications	<input type="checkbox"/> Suitably qualified Engineer	<input type="checkbox"/> Registered Surveyor	<input type="checkbox"/> Experienced Civil Engineering Foreman
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<b>SECTION 6 APPOINTMENT OF INSPECTOR OF SUBDIVISION WORKS (Principal Certifying Authority – PCA)</b>			
Engineering Inspector <i>(Tick one)</i>	Who will carry out engineering inspections to ensure that works carried out comply with the approved Construction Certificate? <input type="checkbox"/> Wollongong City Council <i>(Fees must be paid at time of lodgement of this application form).</i> or <input type="checkbox"/> Accredited Certifier		
Company Name			
Name	Surname	Given Name	Mr Mrs Other
Postal Address	Number and Street		
	PO Box /DX /or Other		
	Suburb/Town	State	Postcode
Contact Details	Phone	Mobile	
	Fax	Email	
Accreditation	Accreditation Number		

Please ensure that a Compliance Certificate is obtained at completion of the work if using an Accredited Certifier.

Where Wollongong City Council are nominated as the Principal Certifying Authority a pre-start meeting is to be booked with Council's Development Engineering Department on 4227 7111.