

WOLLONGONG MEMORIAL GARDENS & CEMETERIES DISPOSITION AUTHORISATION FORM



Privacy Notification (*Privacy and Personal Information Protection Act 1998 – Section 10*) - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

Wollongong Memorial Gardens & Cemeteries
176 Berkeley Road, Unanderra, NSW 2526
Post Locked Bag 8821 Wollongong DC NSW 2500
Phone 02 4227 7780 **Fax** 02 4271 7535
Email memorialgardens@wollongong.nsw.gov.au
Web www.memorialgardens.wollongong.nsw.gov.au
Office Hours: 8:30 am to 4:30 pm Mon - Fri

MEMORIAL GARDENS DISPOSITION AUTHORISATION

MEMORIAL ARRANGEMENTS ARE BY APPOINTMENT ONLY – PHONE 02 42277780 TO ARRANGE YOUR APPOINTMENT

Record Number [Click or tap here to enter text.](#)

Debtor Number [Click or tap here to enter text.](#)

Licencee [Click or tap here to enter text.](#)

Address [Click or tap here to enter text.](#)

Email [Click or tap here to enter text.](#)

Phone (H) [Click or tap here to enter text.](#)

Phone (M) [Click or tap here to enter text.](#)

Details

Name of Deceased [Click or tap here to enter text.](#)

Memorial Location [Click or tap here to enter text.](#)

Prop Key [Click or tap here to enter text.](#)

Reserved For [Click or tap here to enter text.](#)

Reservation Location [Click or tap here to enter text.](#)

Prop Key [Click or tap here to enter text.](#)

Memorial Plaque Inscription

Plaque Type [Click or tap here to enter text.](#)

War Service / other emblem (fee applies)

Photo (fee applies)

1 [Click or tap here to enter text.](#)

2 [Click or tap here to enter text.](#)

3 [Click or tap here to enter text.](#)

4 [Click or tap here to enter text.](#)

5 [Click or tap here to enter text.](#)

6 [Click or tap here to enter text.](#)

7 (fee applies) [Click or tap here to enter text.](#)

8 (fee applies) [Click or tap here to enter text.](#)

FORM

WOLLONGONG MEMORIAL GARDENS & CEMETERIES DISPOSITION AUTHORISATION FORM



Additional Instructions

<input type="checkbox"/> Family present for placement of ashes (fee applies \$)	Date <small>Click or tap to enter a date.</small>	Time <small>Click or tap here to enter text.</small>
Small niche wall placement – instructions for 2 nd urn	<input type="checkbox"/>	To be collected by applicant or person authorized in writing by applicant
Small niche wall placement – instruction for 2nd urn	<input type="checkbox"/>	To be scattered → Confirmation required prior to Scattering
<input type="checkbox"/> Other Instructions <small>Click or tap here to enter text.</small>		
<small>Click or tap here to enter text.</small>		
Signature of Applicant	Date <small>Click or tap to enter a date.</small>	

(PLEASE READ CONDITIONS AND SUMMARY OF FEES BEFORE SIGNING)

CONDITIONS

1	The disposition of cremated remains will be in strict accordance with the regulations of the <i>Cemeteries and Crematoria Act 2013</i> and the policies and practices of Wollongong City Council for the time being.
2	Details of the conditions under which a memorial is placed within the Wollongong Memorial Gardens appear on the attached form and I have read and acknowledged them.
3	I authorise the instructions to be carried out and/or any plaque wording has been proof read by me and I authorise this order to proceed.

SUMMARY OF FEES (OFFICE USE ONLY)

Site Fee
Reservation Fee
Plaque Fee
Extra Lines
Vase
Emblem
Family Attend Placement
Decorative Urn
Other Items
TOTAL
Receipt Details

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