

MINUTES

WOLLONGONG HERITAGE REFERENCE GROUP

5.15PM ON THURSDAY OCTOBER 25TH 2018



PRESENT	
Cr Mithra Cox (Chair)	Fiona Reynolds
Meredith Hutton	Martin Gorrick
Douglas Boleyn	Georgina Element
Lorraine Neate	

IN ATTENDANCE	
David Green – Manager Environmental Strategy & Planning (Acting) - WCC	Carly Boag – Heritage Officer - WCC
Joel Thompson – Coordinator Heritage - WCC	Jenny McConchie – Local Studies Library – WCC

- 1 WELCOME
- 2 APOLOGIES – Apologies were received and accepted on behalf of John Shipp, Sharralyn Robinson, Megan McKell (Cultural Development) and Mark Sleigh (Destination Wollongong).
- 3 ACKNOWLEDGEMENT OF COUNTRY – Councillor Cox (Chair) provided an Acknowledgement of Country.
- 4 INTRODUCTION OF MEMBERS AND STAFF – The membership of the Reference Group Membership introduced themselves briefly.
- 5 MEMORANDUM OF UNDERSTANDING AND REFERENCE GROUP CHARTER – The Reference Group’s obligations and responsibilities under the MoU and Charter were discussed and noted by the membership. All members signed the MoU.
ACTION: John Shipp and Sharralyn Robinson to return signed MoU.
- 6 DECLARATIONS OF INTEREST – Councillor Cox declared a non-pecuniary interest in relation to the former Corrimal Coke Works site which is subject to a Planning Proposal request.
- 7 FUTURE MEETING DATES – Following discussion of future meeting dates members agreed to explore the following future meeting dates for 2018:
 - *Wednesday 28th November 2018*
 - *Thursday 29th November 2018*
- 8 CURRENT HERITAGE PROGRAM AND PROJECTS – HERITAGE STAFF PRESENTATION

Joel provided an overview of Council's Heritage Program and an update on various Heritage projects in accordance with the presentation material. Members were provided with a copy of the Wollongong Heritage Strategy 2015-2017 with project status updates for review and consideration of each for the next meeting.

ACTION:

- 1. Heritage Staff slideshow presentation and other background material to be circulated to the Reference Group Membership; and**
- 2. Members to review the Wollongong Heritage Strategy 2015-2017 to support discussion of a revised Strategy and Delivery Plan at the next Heritage Reference Group Meeting.**

The meeting concluded at 7.15pm.

Minutes to be confirmed at the next meeting to be held in November 29 2018.

ACTION SUMMARY

Item	Action	Who	Status
5	John Shipp and Sharralyn Robinson to return signed MoU	John Shipp & Sharralyn Robinson	
8	Heritage Staff slideshow presentation and other background material to be circulated to the Reference Group Membership	Coordinator Heritage / Heritage Officer	Completed 8/11/18
8	Members to review the Wollongong Heritage Strategy 2015-2017 to support discussion of a revised Strategy and Delivery Plan at the next Heritage Reference Group Meeting.	All Members	