

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



MEETING HELD AT 9.15AM ON WEDNESDAY 11 APRIL 2018

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

| Author's Name | Author's Title | Signature | Date |
|-----------------|--|---------------------|---------------|
| Lindsay Dunstan | Senior Traffic Engineer | Lindsay Dunstan | 17 April 2018 |
| Ted Collins | Traffic Unit Manager | Ted Collins | 18 April 2018 |
| Peter Nunn | Transport & Stormwater Services Manager | | |
| Mike Dowd | Manager - Infrastructure Strategy and Planning | Peter Nunn (Acting) | 20 April 2018 |
| Greg Doyle | Director - Infrastructure and Works | Greg Doyle | 20 April 2018 |

| Name | Title | Signature | Date |
|--------------|-----------------|--------------|---------------|
| David Farmer | General Manager | David Farmer | 23 April 2018 |

Wollongong City Council

Infrastructure, Strategy and Planning Division
Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 The Traffic Committee recommendation be adopted.**
- 2 The Traffic Committee recommendation not be adopted.**
- 3 The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 14 MARCH 2018

| | |
|--|---|
| PRESENT | |
| Lindsay Dunstan (Chair) | Wollongong City Council |
| Rob Gaudiosi (Traffic Engineer) | Wollongong City Council |
| Tania Martin (Administration Officer – Acting) | Wollongong City Council |
| Deb Nicholls (Road Safety Officer – Acting) | Wollongong City Council |
| Snr Constable Ray Holmes | NSW Police |
| David Cratchley | Premier Illawarra |
| Jon Granland | Premier Illawarra |
| Danny Benedetti | RMS |
| Les McMahon | Representing Paul Scully MP, Anna Watson MP, and Ryan Park MP |
| Les Dion | Dion's Bus Service |
| Stephen BurrIDGE | (Busabout) Teleconference Call (call ended 9.25) |

| | |
|-----------|--|
| APOLOGIES | |
| None | |
| | |

CONFIRMATION OF MINUTES OF MEETING HELD ON 14 March 2018

BUSINESS ARISING: NONE

GENERAL BUSINESS

| | | | |
|---|------------|-----------------|---|
| 1 | BULLI | Trinity Row | Timed Loading Zone |
| 2 | WOLLONGONG | Hector Street | Relocation of No Stopping Sign |
| 3 | FIGTREE | Bellevue Road | Installation of Edge Lines |
| 4 | KANAHOOKA | Kanahooka Road | Installation of Pedestrian Fencing outside Hayes Park Public School |
| 5 | DAPTO | Werowi Street | Installation of Mobility Parking Space |
| 6 | HORSLEY | Fairwater Drive | Installation of Mobility Parking Space |

DESIGN MATTERS

| | | | |
|----|---------------|---|---|
| 7 | BULLI | Franklin Avenue | New Raised Pedestrian Crossing |
| 8 | KEMBLA GRANGE | Sheaffes Road | Sign and Line Marking |
| 9 | DAPTO | Bong Bong Road | 2 new Mobility Car Spaces |
| 10 | DAPTO | Corners of Lakelands Drive and 7 Fowlers Road | Adjustments to pedestrian crossing facility |

LATE ITEM

| | | | |
|----|----------|----------------|---------------------------|
| 11 | THIRROUL | Phillip Street | Install No Stopping Signs |
|----|----------|----------------|---------------------------|

GENERAL BUSINESS

1 **BULLI – WARD 1**

Trinity Row – Bulli Beach Kiosk – Timed Limit Loading Zone.

Background:

Council leases the kiosk off Trinity Row to the kiosk operator and it is proposed to install a 10 metre long loading zone at the head of the access driveway. The loading zone is to be timed from 6am to 11am Monday to Friday and these times should avoid the peak period for traffic movements within the reserve. The Cul de Sac is currently a No Parking area and the loading zone is not expected to affect use by the public significantly.

Consultation:

This proposal has been negotiated with the kiosk operator for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Install a loading zone 10 metres in length at the head of the access driveway off Trinity Row, the loading zone to be timed 6am to 11am Monday to Friday.

2 **WOLLONGONG – WARD 2**

Hector Street – Relocation of No Stopping Sign.

Background:

Council has received a request to relocate a No Stopping sign from the corner of Hector Street (outside 11 Harbour Street) 3m east. The current space would not be able to accommodate a small car.

Council proposes to relocate the No Stopping sign to assist residents living in 11 Harbour Street. Drivers are currently required to navigate around parked vehicles and into the path of oncoming traffic as this street has a narrow carriageway. This issue is exacerbated by the traffic volumes created from St Marys High School which is in close proximity.

Consultation:

No consultation is required for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Relocate the No Stopping sign on Hector Street (outside 11 Harbour Street) by 3m east.

3 **FIGTREE – WARD 2**

Bellevue Road Installation of Edge Lines.

Background:

Council has received a request to upgrade the line marking on Bellevue Road from the Princes Highway to Murray Park Road. An initial review of the carriageway width has shown that edge lines are achievable with space to provide an adequate travel and parking lane.

Additionally, the high volume of traffic on Bellevue Road warrants the use of edge lines which will significantly improve delineation of the travel lanes.

Consultation:

No consultation is required for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Install edge lines from the Princes Highway to Murray Park Road including raised pavement markers (RPMs) at 6m spacings.

4 **KANAHOOKA – WARD 3**

Kanahooka Road – Proposed installation of Pedestrian Fencing.

Background:

Council has received a request to install Pedestrian Fencing at the entrance to Hayes Park Public School. Council proposes to install Pedestrian fencing near the mid-block traffic lights to promote safe crossing and encourage students to use the facilities provided. The fencing is proposed to be installed along the No Stopping zone on the northern side of Kanahooka Road.

Consultation:

Consultation has been carried out with the Hayes Public School for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Install pedestrian fencing on the northern side of Kanahooka Road either side of the mid-block crossing in the No Stopping Zone.

5 **DAPTO – WARD 3**

Werowi Street – Proposed installation of a Mobility Parking Space.

Background:

Council has received a request for a mobility parking space outside St John's Catholic School. Council proposes to install a disabled parking spot on the frontage of the school along Werowi Street. It is to be located near the western boundary of the school adjacent to the current vehicle driveway access. Amendments to the current line marking may be necessary but will be according to RMS standards.

Consultation:

No further consultation is required as the school support this project for this agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Install a kerb ramp and disabled parking signs along Werowi Street (Southern side) near the vehicular driveway access.

6 **HORSLEY – WARD 3**

Fairwater Drive – Proposed installation of a Mobility Parking Space.

Background:

Council has received a request for a mobility parking space outside Dapto Public School. Council proposes to install a disabled parking spot on the frontage of the school along Fairwater Drive. The proposed mobility space will be integrated with an existing indented bay on the north side of Fairwater Drive near the staff car park.

Consultation:

No consultation is required for this agenda item as the school supports this project.

PROPOSAL SUPPORTED UNANIMOUSLY

Install a kerb ramp and disabled parking signs in the indented bay on the north side of Fairwater Driver near the staff carpark.

DESIGN MATTERS

7 BULLI – WARD 1

New raised pedestrian crossing – Franklin Avenue.

Background:

Council has amended plans, previously approved, for a raised threshold pedestrian crossing on Franklin Avenue adjacent to the Bulli Railway Station to permit school students, attending Waniora Primary and Bulli High School, to cross safely.

As a consequence, proposed changes have increased the length of the “No Stopping” zone, on the southbound approach to the crossing, from 5m to 15m.

Consultation:

Consultation for this Agenda item has been carried out as part of the design process.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan 6070 SK01 3 be Approved (Attachment 2).

8 KEMBLA GRANGE – WARD 3

Sheaffes Road – Sign and Line Marking.

Background:

The developer for a new sub division in Sheaffes Rd Kemplar Grange has submitted the signs and lines plans for the next stage of the development. The plans involve Give Way signs and the associated line marking.

Consultation:

Consultation is not required as for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan No. 300178107.00 DA801 & DA802. 01 be approved (Attachment 3).

9 DAPTO – WARD 3

Bong Bong Road – Off Street Car Park 2 new mobility spaces.

Background:

Council has prepared plans for an upgrade to the commuter car park on the southern side of Bong Bong Road. The plans involve new mobility car parking spaces and the associated line marking.

Consultation:

Consultation is required for this Agenda item as part of the design process.

PROPOSAL SUPPORTED UNANIMOUSLY

To approve Plan 6313 C01 1 (Attachment 4).

10 DAPTO – WARD 3

Lakelands Drive and Fowlers Road – adjustments to pedestrian crossing facility.

Background:

The developer of a multi-unit complex on the corner of Fowlers road and Lakelands drive has proposed adjustments to the pedestrian crossing facility adjacent to the development.

Consultation:

No consultation is required for this agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

To approve submitted Plan No. KF112497 S01 (Attachment 5).

LATE ITEM

- 11 **THIRROUL – WARD 1**
Phillip Street - Install No Stopping signs.

Background:

The eastern side of Phillip Street between The Lookout and the entrance to Thirroul Public school is currently being utilised by parents as an area to pick up and drop off students.

The parked vehicles are inhibiting pedestrians from using the footway and encouraging children to manoeuvre in between parked vehicles or walk closer to the road.

The introduction of parking restrictions will allow safe passage for children along the footway and also reduce illegal parking.

Consultation:

The school will be notified by Council prior to introducing these restrictions.

PROPOSAL SUPPORTED UNANIMOUSLY

Install No Stopping signs on the eastern side of Phillip Street from The Lookout to the entrance to Thirroul Public School.

Minutes to be confirmed at the next meeting to be held at **9.15am on 9 May 2018**.

| 2018 Traffic Committee Meetings | | |
|--|---|-------------------------|
| Wednesday 9 May 2018 | Administration Building, Level 10, Rooms 2 and 3 | 9.15am – 12.00pm |
| Wednesday 13 June 2018 | Administration Building Level 9 Function Room | 9.15am – 12.00pm |
| Wednesday 11 July 2018 | Administration Building Level 9 Function Room | 9.15am – 12.00pm |
| Wednesday 8 August 2018 | Administration Building, Level 10, Rooms 2 and 3 | 9.15am – 12.00pm |
| Wednesday 12 September 2018 | Administration Building Level 9 Function Room | 9.15am – 12.00pm |
| Wednesday 10 October 2018 | Administration Building, Level 10, Rooms 2 and 3 | 9.15am – 12.00pm |
| Wednesday 14 November 2018 | Administration Building Level 9 Function Room | 9.15am – 12.00pm |

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

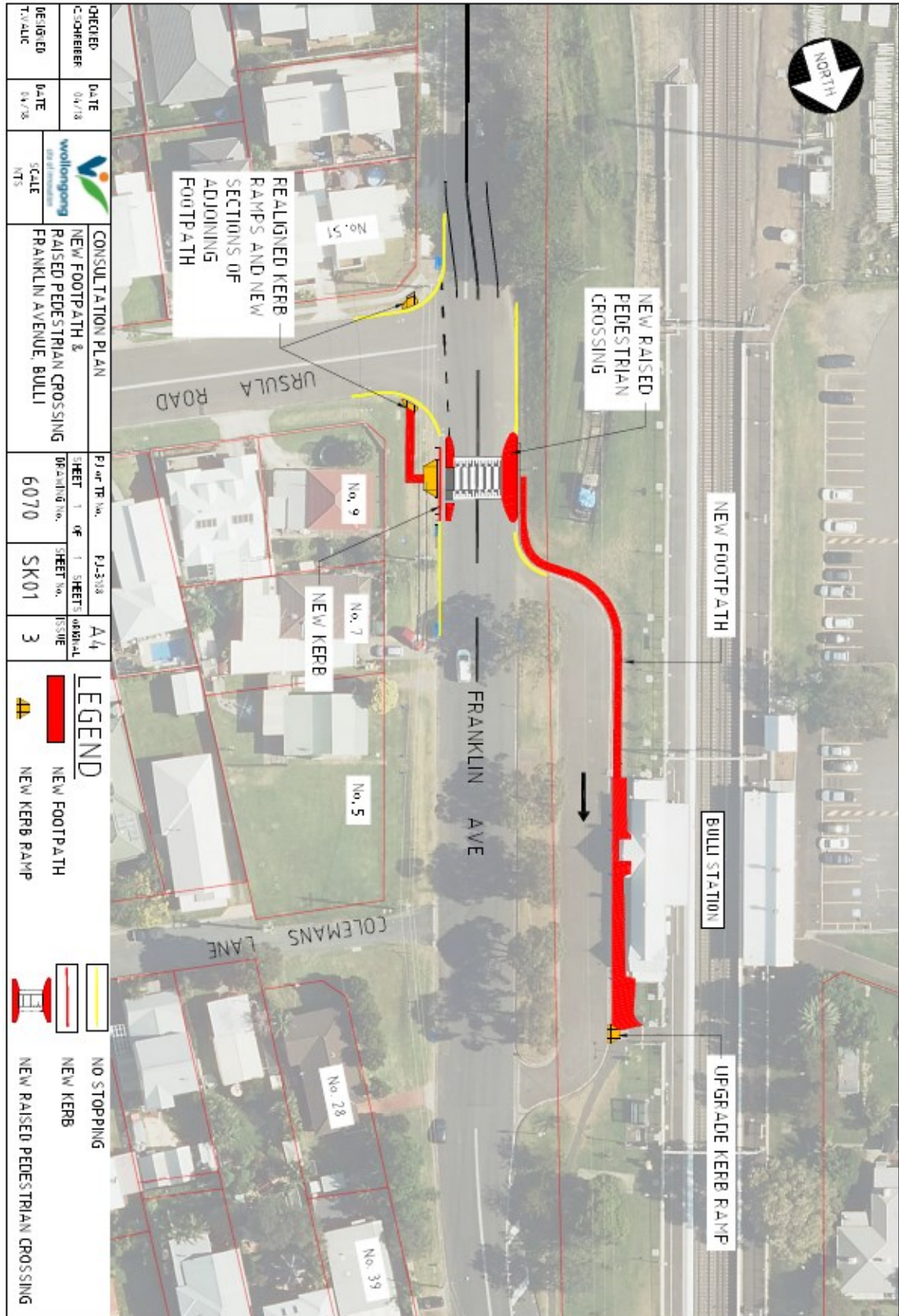
Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

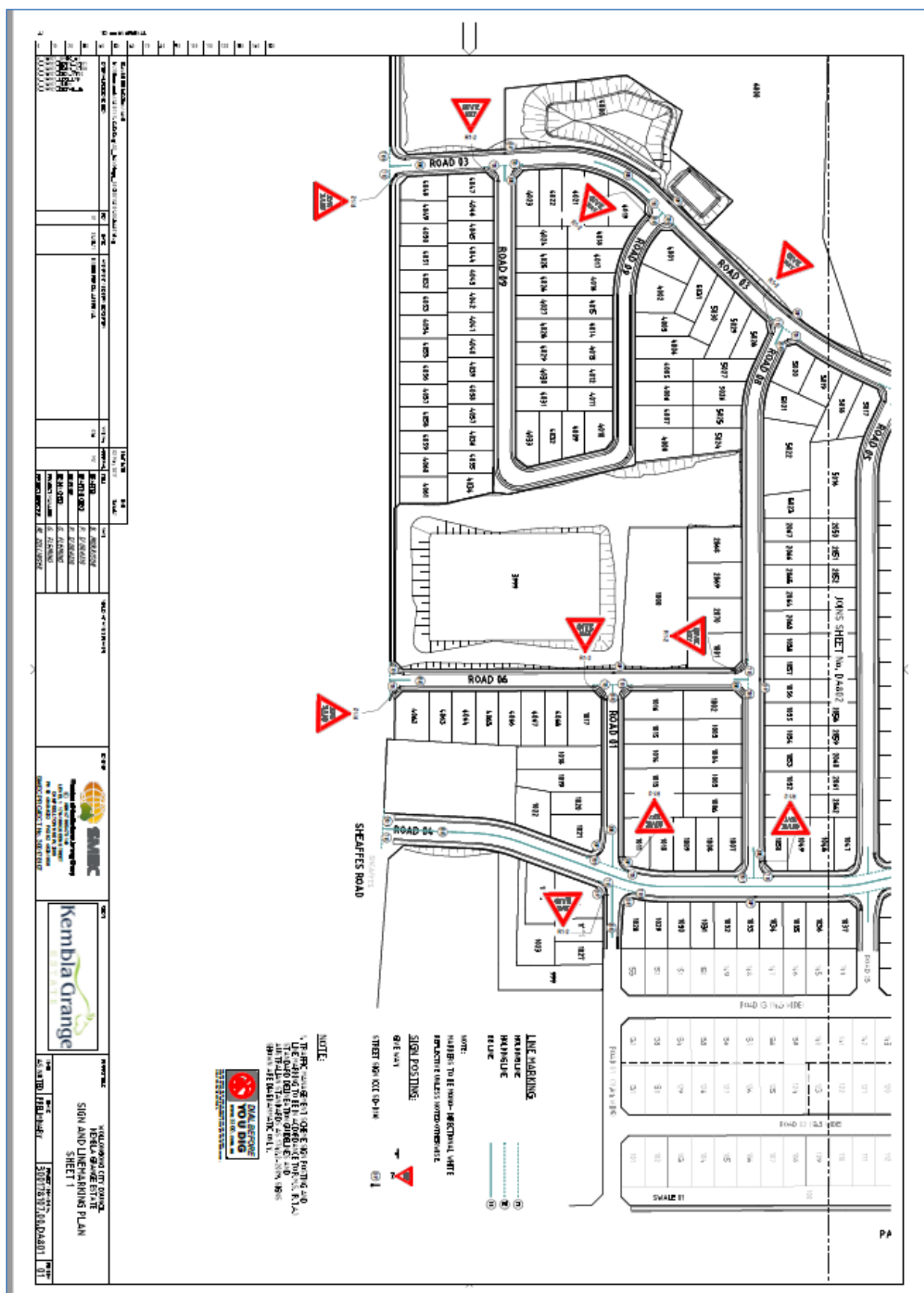
Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2

 Design Item: New raised pedestrian crossing – Franklin Avenue, Bulli

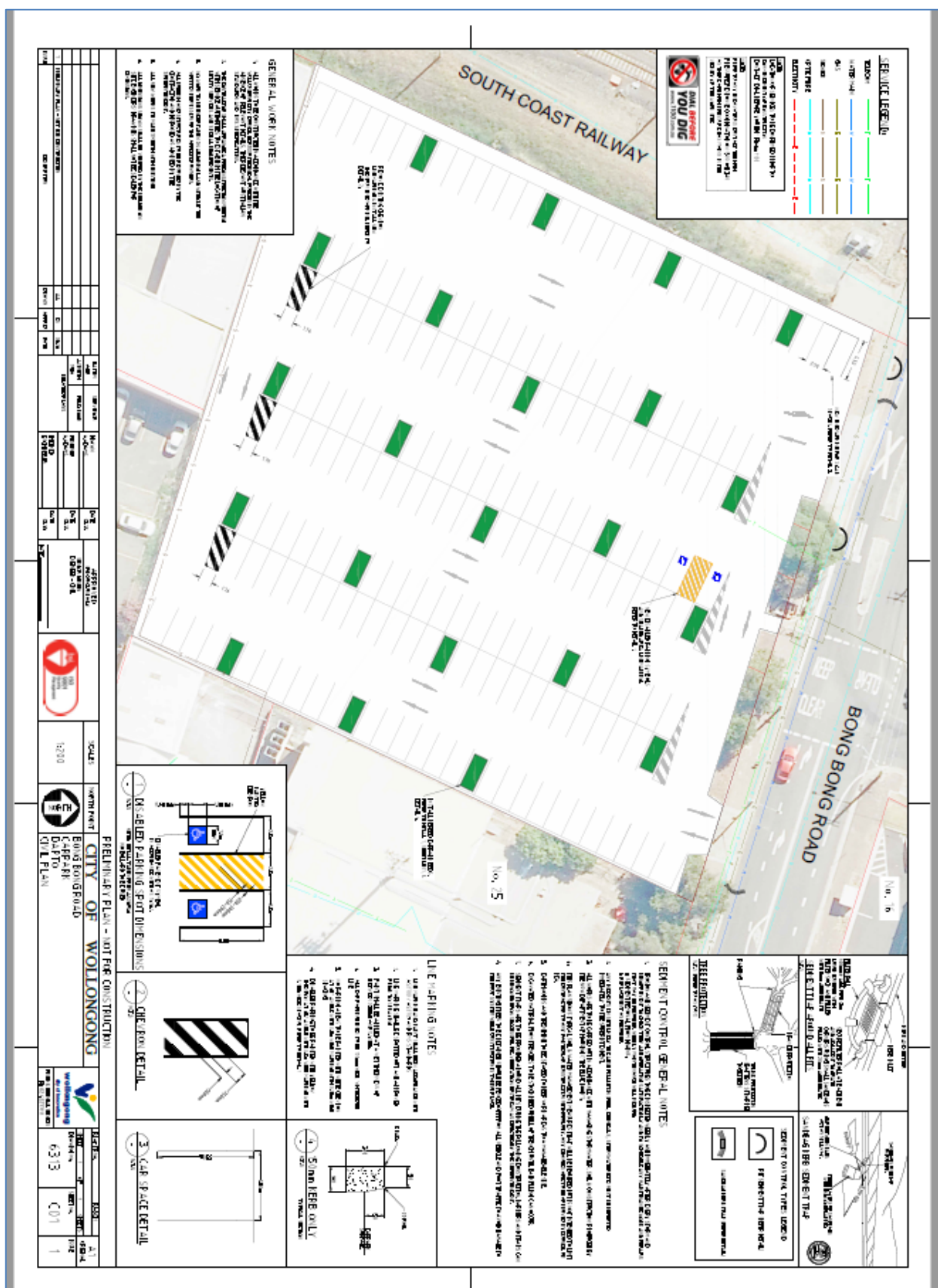


Attachment 3
Design Item: Sheaffes Road, Kembla Grange – Sign and line Marking



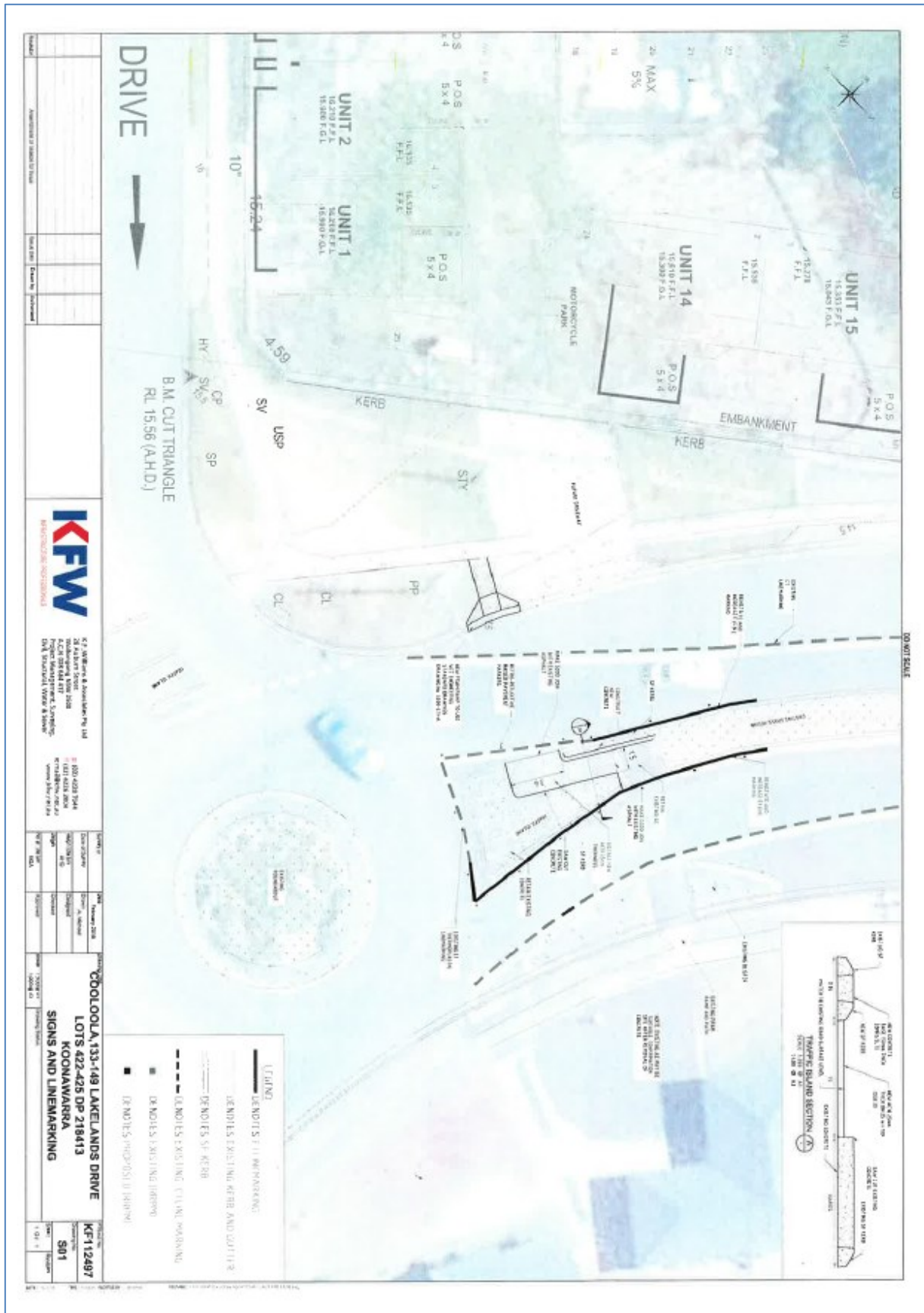
Attachment 4

Design Item: Bong Bong Road – Off street car park 2 new spaces



Attachment 5

Design Item: Lakelands Drive & Fowlers Road – Adjustment to pedestrian crossing facility



Attachment 5

Design Item: Lakelands Drive & Fowlers Road – Adjustments to pedestrian Crossing Facility

