

# AGENDA

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



TO BE HELD AT 9.15AM ON WEDNESDAY 21 JUNE 2017 IN  
COUNCIL ADMINISTRATION BUILDING, LEVEL 10 ROOMS 2 + 3

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, each of whom has a single vote only.**

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Item No	Subject	Attach	Timing	Who
1	WELCOME			Chair
2	ACKNOWLEDGEMENT OF COUNTRY			Chair
3	DECLARATIONS OF INTEREST			Chair
4	APOLOGIES			Chair
5	CONFIRMATION OF MINUTES OF MEETING HELD ON 31 MAY 2017			Chair
6	BUSINESS ARISING FROM PREVIOUS MINUTES			Chair
7	GENERAL BUSINESS			All
8	REGULATION OF TRAFFIC			Chair
9	DESIGN MATTERS – 10.00am			Chair
10	NEXT MEETING			Chair
11	CLOSE			

## ACKNOWLEDGEMENT OF COUNTRY

*"We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today."*

## APOLOGIES

## CONFIRMATION OF MINUTES OF MEETING HELD ON 26 APRIL 2017

## BUSINESS ARISING FROM PREVIOUS MEETING

## ITEMS FOR CONSIDERATION

### GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	HELENSBURGH	Short Street	Loading Zone
2	BULLI	Park Road & Blackall Street	Give Way Sign
3	WOLLONGONG	Regent Street	No Parking Restrictions
4	WARRAWONG	Fairfax Road	Removal of No Parking Sign
5	BERKELEY	Winnima Way	Timed Parking

### REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
6	WOLLONGONG	Lang Park, Cliff Road, George Hanley Drive, Harbour Street, Marine Drive, Endeavour Drive, Carters Lane, Elliotts Road and Squires Way	Run Wollongong Event Sunday 15 October 2017
7	WOLLONGONG	Squires Way, Elliotts Road, Cliff Road, George Henley Drive, Endeavour Drive	Australian Road Walking Championship – Sunday 27 August 2017
8	WOLLONGONG	Cliff Road, Bourke Street, Georges Place, Endeavour Drive, Marine Parade, Crown Street & Church Street.	Queens Baton Relay Event 5 February 2018
9	DAPTO	Jerematta & Werowi Streets	St John's Catholic School Spring Fair – 9 September 2017

### DESIGN MATTERS

	Suburb	Street(s)	Issue
10	BULLI	Trinity Row and Ursula Road	Pedestrian Crossing Facilities

## GENERAL BUSINESS

- 1 HELENSBURGH WARD 1  
Short Street - Install a loading zone

### Background

The operators of the Butcher shop and fruit shop on the corner of Walker and Short Streets have requested that Council consider installing a loading zone on the southern side of Short Street which will improve the serviceability of both businesses.

### Consultation

No other consultation was required for this Agenda item.

### Proposal

Install a work zone adjacent to the fruit shop driveway in Short Street

- 2 BULLI WARD 1  
Park Road & Blackall Street – Install a give way sign.

### Background

A resident has requested that Council consider a give way sign for the intersection of Park Road and Blackall Street, due to the number of drivers who do not observe the default give way restriction at this T Junction. The intersection has double barrier centre lines and a formal give way restriction is appropriate.

### Consultation

No consultation was required for this Agenda item.

### Proposal

Install a Give Way sign and hold line at the intersection of Park Road and Blackall Street Bulli.

- 3 WOLLONGONG WARD 2  
Regent Street – Install No Parking Restrictions.

### Background

The local manager of the State Emergency Services has requested that Council consider installing a 12 metre length of No Parking in the vicinity of the SES offices. Emergency vehicles attending the offices have difficulty finding parking in the area and when in the emergency operation mode have a standing exemption which permits the vehicles to use a No Parking area.

### Consultation

No consultation was required for this Agenda item.

### Proposal

Install a No Parking area 12 metres in length in the vicinity of the office of the State Emergency Services.

- 4 WARRAWONG WARD 3  
Fairfax Road – Removal of No Parking Sign

### Background

Fairfax Road is reasonably narrow and parking is at a premium due to its proximity to Port Kembla hospital. Several years ago a resident requested a short section of No Parking restrictions to allow family members to transport the resident to and from home because he has a disability preventing his use of the driveway. The arrangements no longer seem to work and the resident has requested the removal of the parking restrictions.

### Consultation

No further consultation was required for this Agenda item.

### Proposal

Remove the No Parking restrictions in the vicinity of 35 Fairfax Road Warrawong

5 **BERKELEY WARD 3**  
Winnima Way – Timed Parking

**Background**

Winnima Way has No Parking restrictions at present and Council has received a request for timed parking restrictions on the section of Winnima Way closest to the shops. It is proposed to install two hour restrictions for weekdays and Saturday mornings. The area will still have significant numbers of unrestricted parking spaces available.

**Consultation**

Council will advise all traders in the area prior to installing the time parking.

**Proposal**

Install two hour parking restrictions in Winnima Way, between the zebra pedestrian crossing and Parkway Avenue.

REGULATION OF TRAFFIC

6 **WOLLONGONG WARD 2**  
Run Wollongong Event – Sunday 15 October 2017 - Lang Park, Cliff Road, George Hanley Drive, Harbour Street, Marine Drive, Endeavour Drive, Carters Lane, Elliotts Road and Squires Way.

**Background**

Run Wollongong is a distance running event which has been held previously however arrangements for this year have been adjusted. There are three events on the program - 1 km Kids Event, 6km Course and 12 km Course. The road closures involve Harbour Street, Marine Drive, Endeavour Drive, Cliff Road, George Hanley Drive, Carters Lane, Elliott's Road and Squires Way. The road closures generally take affect from 6am to 12.30pm however the streets north of Harbour Street and the Cliff Road intersection will be open by 10am.

The organisers will be required to establish alternate bus facilities in Harbour Street between Crown and Market streets as the Marine Drive Bus Terminus will be closed for the duration of the event. The event will also require the closure of the Gong Shuttle Service between 6am and 10am, as Squires Way and George Hanley Drive will be closed.

At the previous traffic committee meeting 31 May 2017 there were a number of changes requested and it is expected that amended plans will be tabled at this meeting.

**Consultation**

Consultation regarding this Agenda item is a condition of approval.

**Proposal**

The proposed road closure be approved subject to submitted traffic management plans (To be tabled) and Council's Standard Conditions for Road Closures (Attachment 1)

7 **WOLLONGONG WARD 2**  
Australian Road Walking Championship – Squires Way, Elliotts Road, Cliff Road, George Henley Drives & Endeavour Drive – Sunday 27 August 2017

**Background**

The Kembla Joggers have been successful in securing the Australian Road Walking Championships which its understood will be a qualifying event for international competition. The event will be taken place over several laps of the circuit approved by Athletics Australia and involves road closures at Squires Way, Elliotts Road, Cliff Road, George Henley Drive and Endeavour Drive. The traffic management plans will be tabled at the meeting.

**Consultation**

Consultation regarding this Agenda item is a condition of approval.

**Proposal**

The proposed road closure be approved subject to submitted traffic management plans (To be tabled) and Council's Standard Conditions for Road Closures (Attachment 1).

- 8 WOLLONGONG WARD 2  
Queens Baton Relay Event – 5 February 2018 Cliff Road, Bourke Street, Georges Place, Endeavour Drive, Marine Parade, Crown Street & Church Street.

**Background**

In preparation for the Commonwealth Games in April 2018 in Queensland there is a Baton Relay in the months leading up to the games. The Wollongong Section will be a moving convoy of vehicles and runners which begin at Stuart Park, North Wollongong at approximately 10.30am and moves along Cliff Road to Flagstaff Hill. From Flagstaff Hill the convoy will move to the eastern end of the mall at the intersection of Kembla and Crown Streets. The vehicles will then move under normal travel conditions to McCabe Park where the runners and officials will return via a short relay along Church Street. The road closures are expected to be completed by 12 noon.

**Consultation**

Consultation regarding this Agenda item is a condition of approval.

**Proposal**

The proposed road closure be approved subject to submitted traffic management plans (To be tabled) and Council's Standard Conditions for Road Closures (Attachment 1)

- 9 DAPTO WARD 3  
Jerematta & Werowi Street – St John's Catholic School Spring Fair – 9 September

**Background**

St John's Catholic primary school in Jerematta Street is holding its annual Spring Fair 9 September 2017 with road closures of Jerematta and Werowi Streets. The arrangements are similar to previous years and it is understood that the school has a good relationship with the nearby residents affected by this event. The road closures take effect from 6am on the day until 6pm.

**Consultation**

Consultation regarding this Agenda item is a condition of approval

**Proposal**

The proposed road closure be approved subject to submitted traffic management plans (Attachment 5) and Council's Standard Conditions for Road Closures (Attachment 1)

DESIGN MATTERS

- 10 BULLI WARD 1  
Trinity Row and Ursula Road – Pedestrian crossing facilities

**Background**

Council has completed plans for a central median and pedestrian crossing facilities at the intersection of Trinity Row and Ursula Bulli, which were endorsed by Traffic Committee in May 2017. The length of the No Stopping has been extended on the southern side of Ursula Road and has been resubmitted.

**Consultation**

Consultation has been carried out as part of the Design process for this Agenda item.

**Proposal**

The amended Plans 6078 be approved (Attachment 6)

## Attachment 1 – Standard Conditions for Road Closures

### **Standard Conditions for Road Closures**

#### **For Special Events and Work Related activities Within Council Road Reserves.**

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

#### **Checklist:**

- ☒ **Completed Council Form:**

*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

#### **Required information as shown below MUST be attached:**

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

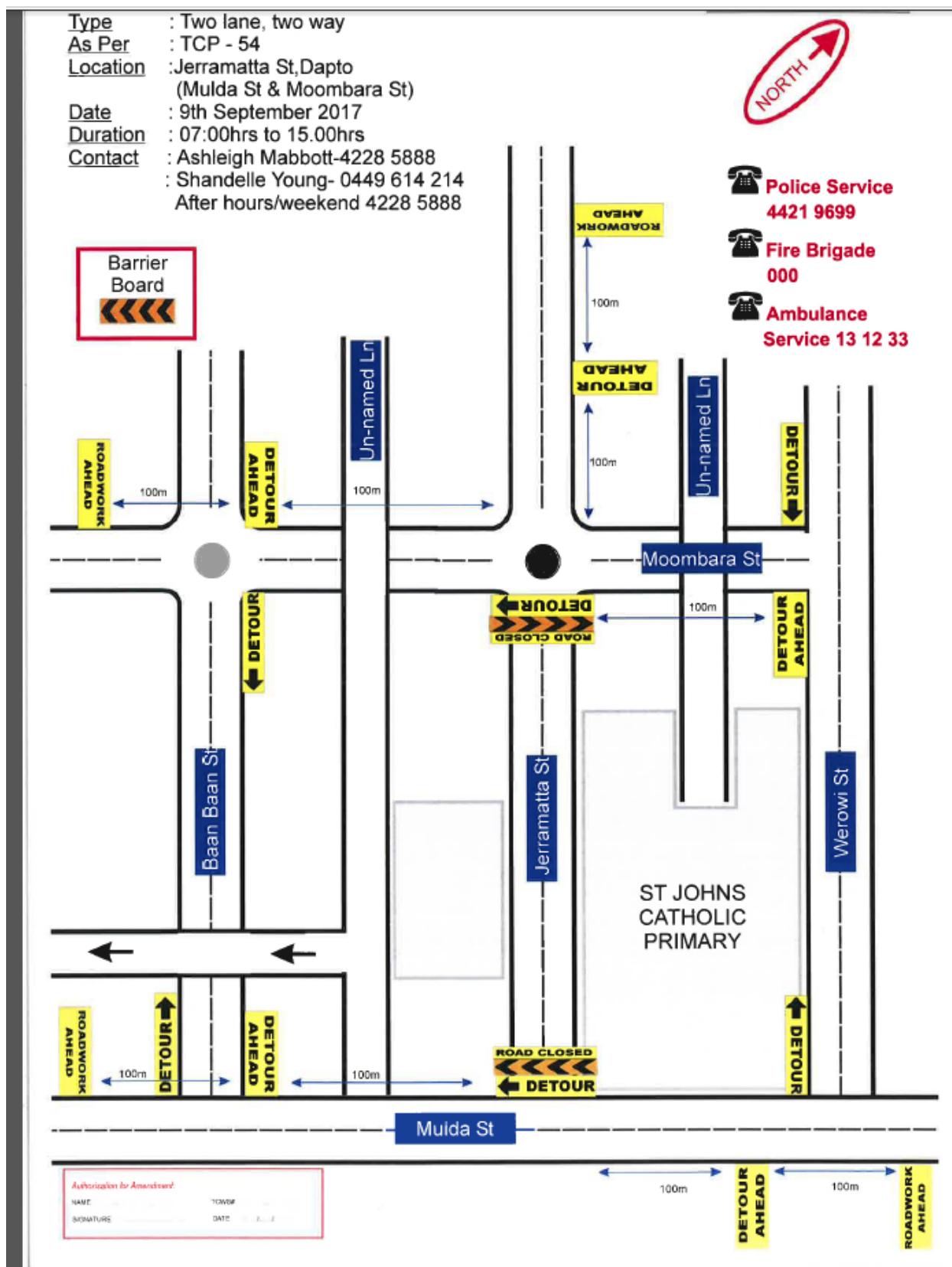
**Applications may be lodged in** the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 – Run Wollongong Event –  
Plans to be Tabled at Meeting

Attachment 3 – Australia Road Walking Championship  
Plans to be Tabled at the Meeting



Attachment 4 – Queens Baton Relay Event – 5 February 2018  
Plans to be Tabled at the Meeting



## Attachment 6 – Bulli – Trinity Row &amp; Ursula Road – Pedestrian Crossing facilities

