

Wollongong Local Planning Panel Assessment Report | 5 December 2018

WLPP No.	Item 4
DA No.	DA-2018/1000
Proposal	Use of Bulli Showground for New Years Eve music and dance event – December 2018
Property	Bulli Raceway, Princes Highway, Bulli Lot 33 DP 1182831
Applicant	Balunn Jones (Yours and Owls)
Responsible Team	Development Assessment and Certification - City Wide Team (BL)

ASSESSMENT REPORT AND RECOMMENDATION

Executive summary

Reason for consideration by Local Planning Panel

The proposal has been referred to the Wollongong Local Planning Panel **for determination** pursuant to Section 1(a) and Section 2(b) of Schedule 2 of the Local Planning Panels Direction of 1 March 2018, as the application is development for which the land owner is Council and the application is the subject of 10 or more unique submissions by way of objection.

Proposal

The proposal involves the temporary use of Bulli Showground for the purposes of a New Years Eve dance and music event.

Permissibility

The site is zoned RE1 – Public Recreation under the Wollongong Local Environmental Plan 2009. The proposed event is ancillary to the existing recreational facility which is a permissible use in the RE1 Public Recreation zone.

Consultation

Details of the proposal were publicly exhibited in accordance with Council's Notification Policy. The application received twelve (12) submissions including one (1) letter of support.

The issues raised in submissions and Council's considerations to identified issues are discussed at Section 1.5.

Council's Property, Traffic, Stormwater, BCA, Recreation, Health and Environment Officers have reviewed the application and provided conditionally satisfactory referral advice.

Main Issues

The main assessment issues are:

- Building Code of Australia non-compliances
- Noise and amenity impacts
- Traffic and car parking management

Likely impacts

There are not expected to be adverse environmental impacts on either the natural or built environments or adverse social or economic impacts in the locality.

RECOMMENDATION

DA-2018/1000 be determined by way of Deferred Commencement as at Attachment 8.

1 APPLICATION OVERVIEW

1.1 PLANNING CONTROLS

The following planning controls apply to the proposal:

State Environmental Planning Policies:

- SEPP No. 55 – Remediation of Land
- SEPP Infrastructure 2007

Local Environmental Planning Policies:

- Wollongong Local Environmental Plan 2009 (WLEP 2009)

Development Control Plans:

- Wollongong Development Control Plan 2009 (WDCP 2009)

Other policies

- Wollongong City-Wide Development Contributions Plan 2018

The proposal is satisfactory with regard to the applicable planning controls as discussed in the body of this report.

1.2 DETAILED DESCRIPTION OF PROPOSAL

The proposal comprises of the use of Bulli Showground for a ticketed New Years Eve dance and music event with a maximum of 3000 patrons. See attachment 1.

The dates and operation times are as follows:

- Bump in to commence 8:00am Friday 28th December 2018
- Event to occur 7:00pm to 3:00am Monday 31st December 2018 – 1st January 2019
- Bump out to finish by 5:00pm Wednesday 2nd January 2019

The event involves the partial use of the ground floor of the existing showground building to accommodate the following:

- Utilisation of the existing betting ring area as an enclosed dance area with DJ booth.
- Use of the existing internal toilet facilities which provides 9 female toilets, 3 male toilets and 20 urinals.
- Installation of food stalls, bar and seating area adjacent to the internal DJ booth area.

The event also proposes the use of the open grass area to the north of the existing showground building involving the installation of the following temporary structures:

- Outdoor stage 6m x 4m
- Two shipping container bars
- Food stalls 6m x 3m
- 25 portaloos
- 50m temporary fencing
- 100m crowd control barrier

Access and transport modes for the event are as follows:

- Access to the event is via one single entry point at the existing main entrance to the showground building. Multiple emergency exit points are provided from the building and the fenced outdoor area.
- Car parking is provided along the western side of the event area and is divided into three sections. P1 and P2 provide car parking for 600 vehicles. P3 is provided as an overflow area.
- A free shuttle bus supplied by Gallagher Transport Services is proposed to be provided for patrons which is to operate every 30 minutes between 11:30pm and 3:30pm to Wollongong to provide a public transport option after all scheduled trains and buses have finished.
- A dedicated drop off/pick up point for the shuttle bus, taxis and Uber is located adjacent to the front entrance.
- Traffic is proposed to be managed by traffic control security personnel.
- Public transport is proposed as an alternative option. The site is located within 5 minutes walking distance (350m) of the closest bus stop and 10 minutes walking distance (750m) of Bulli train station.

Event servicing details are as follows:

- Licenced security by Red Dawn Event security at a rate of two guards for the first 100 patrons and one guard for every 100 patrons thereafter.
- Use pays police at a rate of 1 officer for every 1000 patrons (3 police) or as directed by the Wollongong LAC Licensing representative.
- Customer hotline in operation for residents to contact throughout the event duration.
- First Aid by St John's Ambulance Service with a dedicated tent at all times throughout the event.
- Waste management to be contracted to Citizen Blue and Precise Waste for litter picking, waste sorting and waste management reporting. Waste bins to be supplied and removed by Remondis.

1.3 BACKGROUND

Between the early 1960's and 2008 a number of applications were lodged which related to alterations and additions to the existing structures on the site and the construction of amenities.

Applications associated with the nearby Bulli Brickworks site and the construction and opening of Grevillea Park Road have also been lodged and approved on the site between 2012 and 2015.

Recent approvals granted for the site include:

- Bikes and Bulls Entertainment Event (January 2018)
- Weekly 'Foragers' community market (restricted consent to February 2020)
- Annual Illawarra Folk Festival (restricted consent to January 2021)
- Annual Illawarra Festival of Wood (restricted consent to April 2022)
- Annual Vintage Motorcycle Event (restricted consent to August 2022)

The current proposal is not incomparable with the development history of the site and previous approvals granted.

No pre-lodgement meeting was held for the proposal.

Customer service actions

There are no outstanding customer service requests of relevance to the development.

1.4 SITE DESCRIPTION

The site is located at Bulli Raceway, Princes Highway, Bulli and the title reference is Lot 33 DP 1182831.

The site has a total area of more than 9,500m². The property is owned by Council and categorised as Community Land. The NSW Greyhound Breeders, Owners and Trainers' Association holds the primary lease over the site and has submitted a letter indicating their support for the event on a sub-lease arrangement.

The site forms parts of an area of recreational land that fronts the Princes Highway. The site is comprised of the Bulli Raceway which includes a harness track and greyhound track, associated amenities, ancillary structures and storage areas. The site also contains a large car parking area to the west.

The site is located directly adjacent to the planned extension of Memorial Drive, zoned SP2 – Road and owned by the RMS. A watercourse and heavily vegetated riparian corridor traverse the eastern property boundary of the site. The site contains a WWI memorial which is listed as a Local Heritage Item (Item No 6444).

Development in the immediate vicinity of the site includes the Bulli Brickworks development, the former Bulli Bowling Club, tennis courts, the future road corridor and RU1 zoned RMS owned land.

The site is generally flat and located within 800m of the Bulli Town Centre and Bulli Train Station.

Property constraints

Council records indicate that the site is affected by the following constraints:

- Acid sulphate soils (Class 5)
- Flooding
- Natural Resource Sensitivity – Biodiversity
- Filled Land
- Bushfire Hazard
- Riparian Land (Bank Stability & Water Quality)
- Heritage item (Local Items 6444)
- Foreshore Building Line
- Key Fish Habitat

Whilst these constraints apply to the entire land parcel, they do not necessarily impact the area identified to be utilised for the proposed event.

There are no restrictions on the title which would preclude the proposal.



Figure 1: Aerial photograph

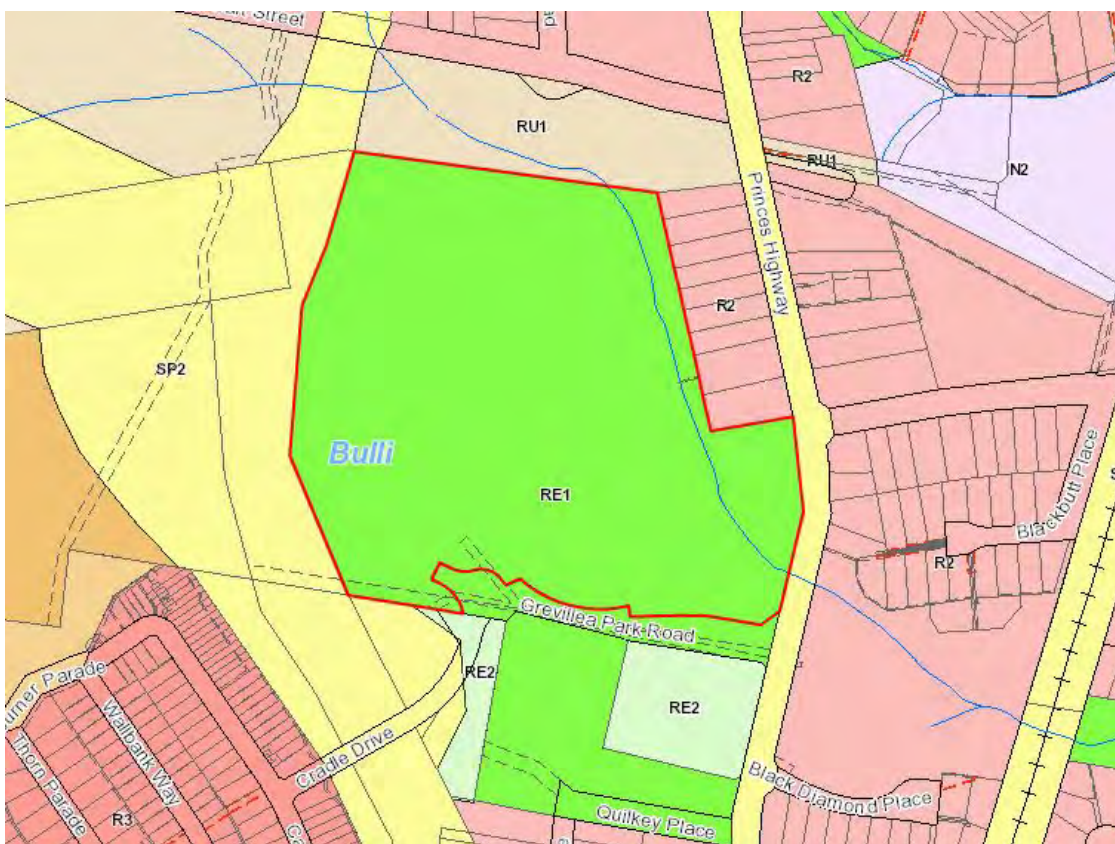



Figure 2: WLEP 2009 zoning map

1.5 SUBMISSIONS

Details of the proposal were publicly exhibited in accordance with Council's Notification Policy. A total of 12 submissions were received including 1 letter of support. The issues raised in the submissions are summarised below:

Table 1: Submissions

Concern	Comment
1. Traffic and Car Parking	The issues raised have been considered as part of the assessment of the application.
<ul style="list-style-type: none">• Traffic problems for residents• Insufficient car parking provided for number of patrons• Car parking likely to occur in surrounding residential streets as overflow	<p>Additional information was requested from the applicant regarding traffic and car parking matters on the 6 September 2018, in particular relating to:</p> <ul style="list-style-type: none">- Submission of a transport management plan- Expected traffic/ car parking demand and mode shift- Information to demonstrate appropriate alternative modes of transport (i.e. shuttle bus, rail taxi, Uber) and location - pick up/ drop off points. <p>Information was submitted by the applicant on 11 October 2018 in response to the above requirements which were assessed by Council's Traffic Engineer and considered acceptable.</p> <p>The event provides:</p> <ul style="list-style-type: none">- P1 and P2 parking for 600 vehicles and P3 for all overflow parking which is provided on site. Management by traffic control security personnel- Dedicated shuttle bus, Uber and taxi pick up and drop off location.- Free shuttle bus supplied by Gallagher Transport Services provided for patrons every 30 minutes between 11:30pm and 3:30pm to Wollongong to provide a public transport option after all scheduled trains and buses have finished.- Public transport options; 4 minute walk to bus stop (350m) and 10 minute walk to train station (750m)

Concern	Comment
	
Figure 3: Transport Management Plan	
<p>2. Noise and amenity</p> <ul style="list-style-type: none"> 3am finish time unacceptable Event will cause noise disturbance to neighbouring properties 	<p>The concerns raised regarding noise impact to surrounding residents have been considered as part of the assessment.</p> <p>It is noted that the proposed event is located within a recreational zone – RE1 in accordance with WLEP 2009 which is a dedicated area for public and community type events. Bulli Showground has a history of music events such as the Annual Illawarra Folk Festival (over 4 days) and other community events such as Foragers Markets and the Annual Vintage Motorcycle Event. The showground is also utilised for on-site camping.</p> <p>As such, it should be recognised that the showground is an established area for community events of a larger scale. The operation of a New Years Eve event is considered to be consistent with the purpose of the Bulli Showground facility.</p> <p>However, it is recognised that a balance is required between the operation of the event and managing noise and amenity impacts for local residents who are in close proximity to the showground.</p> <p>In this instance, a 3:00am finish time is not considered acceptable. Patrons are likely to create noise and disturbance for a longer period of time past the event completion when exiting the site. As a result, this would extend the noise generated from the event past 3:00am.</p> <p>It is recommended that the event finish at 2:00am, which would allow for all patrons to exit the site with no noise or disturbance to residents by 3:00am.</p> <p>It is also noted that the event operators Liquor Licence is permitted until 2:00am. The finish time of the event would therefore be consistent with the liquor licence restrictions.</p> <p>Council’s Environment Officer has assessed the application with regard to anticipated noise to be generated from the event and sound equipment. Appropriate conditions have been recommended within</p>

Concern	Comment
	<p>the development consent to monitor and restrict the noise disturbance. Monitoring results are also required to be submitted to Council for evaluation.</p> <p>It is also noted that the event operator proposes a Customer hotline in operation for residents to contact throughout the event duration which also forms a condition of consent.</p>
3. Not a suitable location due to close proximity of residential properties	The proposed event is located within an existing recreational facility which is a dedicated area for public and community type events. As such, the operation of a New Years Eve event is consistent with the purpose of the Bulli Showground facility and is also permissible within the RE1 – Public Recreation zone in accordance with WLEP 2009.
4. Notification of event does not cover all of Brickworks Estate	<p>It is noted that the notification map provided by the applicant does not cover all of the Brickworks Estate.</p> <p>A condition has been recommended within the development consent to ensure that the applicant notifies all relevant residents within the Brickworks Estate which is to take place a minimum of two (2) weeks prior to the event date.</p>
5. Vandalism and waste issues within surrounding residential properties	<p>Appropriate conditions have been recommended within the development consent to ensure that all waste generated by the event is appropriately managed and removed from the site and surrounding area throughout the duration and after the event.</p> <p>With regard to security; licenced security by Red Dawn Event security and user pays police is proposed. A condition has also been recommended to ensure this is undertaken throughout the duration of the event.</p>
6. Fireworks <ul style="list-style-type: none"> • Are fireworks proposed as part of event • Not supportive of fireworks if they are to be used due to noise impact • Bushfire risk due to use of fireworks 	<p>Information was submitted by the applicant on 11 October 2018 confirming that fireworks are not proposed as part of the event.</p> <p>A condition has been recommended to prohibit the use of fireworks as part of the event.</p>

Frequency of Issues Raised:

Issue No.	1	2	3	4	5	6
Frequency	4	6	1	2	2	4

1.6 CONSULTATION

2.1.1 INTERNAL CONSULTATION

Council's Property, Traffic, Stormwater, Recreation, Health and Environment Officers have reviewed the application and provided conditionally satisfactory referral advice.

BCA Officer

The application has been reviewed by Council's BCA Officer. The applicant has submitted a Building Code of Australia Audit Report prepared by A1 accredited certifier Matthew Morrissey dated 5 October 2018 relating to the use of the existing showground building and adequacy in relation to the BCA. As a result of the report, a fire safety risk management strategy has been recommended to address non-compliances within the existing building raised in Section 8 of the report.

A fire safety risk management strategy has not been provided within the assessment timeframe. As such, it is recommended that the application be deferred until such a time that the information is provided to Council and an appropriate assessment is undertaken.

The submission of a fire safety risk management strategy prepared by a building professional holding an appropriate level of accreditation with the NSW Building Professionals Board is addressed by way of a deferred commencement condition.

2.1.2 EXTERNAL CONSULTATION

External referral comments were requested from Wollongong Police within Council's letter dated 30 August 2018. Verbal advice was given regarding the liquor licence of the event operator which is only permitted until 2:00am, however no formal written response was received within the application reporting timeframe.

2 ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 – 4.15 EVALUATION

2.2 SECTION 4.15(1)(A)(1) ANY ENVIRONMENTAL PLANNING INSTRUMENT

2.2.1 STATE ENVIRONMENTAL PLANNING POLICY NO. 55 – REMEDIATION OF LAND

Clause 7 Contamination and remediation to be considered in determining development application

(1) A consent authority must not consent to the carrying out of any development on land unless:

(a) it has considered whether the land is contaminated,

(b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and

(c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.

A review of Council records does not indicate any previous historic use that would contribute to the contamination of the site. There are no earthworks proposed and the event does not result in a change of use. No concerns are raised in regard to contamination as relates to the intended use of the land and the requirements of clause 7.

2.2.2 SEPP INFRASTRUCTURE 2007

Clause 101 Development with frontage to classified road

The proposal has been assessed against the clause above and is considered to be satisfactory. The proposed event is not envisaged to have unacceptable impacts on the future construction or operation of the Memorial Drive extension or the Princes Highway or result in an unreasonable in traffic flow from the lot.

Entry and exit from the site are via a signalised intersection with the Princes Highway off Grevillea Park Road.

The design and nature of the proposal is not expected to adversely impact on the operation of the road. Due to the event development history of the site, a referral to the RMS was not required in this case.

2.2.3 WOLLONGONG LOCAL ENVIRONMENTAL PLAN 2009

Part 2 Permitted or prohibited development

Clause 2.2 – zoning of land to which Plan applies

The zoning map identifies the land as being zoned RE1 – Public Recreation.

Clause 2.3 – Zone objectives and land use table

The objectives of the zone are as follows:

- *To enable land to be used for public open space or recreational purposes.*
- *To provide a range of recreational settings and activities and compatible land uses.*
- *To protect and enhance the natural environment for recreational purposes.*
- *To cater for the development of a wide range of uses and facilities within open spaces for the benefit of the community.*

The proposal is satisfactory with regard to the above objectives as it provides for the use of the Bulli Showground public space and existing facilities for a community activity of a recreational purpose.

The land use table permits the following uses in the zone.

Boat sheds; Camping grounds; Caravan parks; Centre-based child care facilities; Community facilities; Environmental facilities; Environmental protection works; Extensive agriculture; Helipads; Information and education facilities; Kiosks; Markets; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreational facilities (outdoor); Respite day care centres; Restaurants or cafes; Roads; Signage; Take away food and drink premises; Water recreation structures

The proposal involves the use of an existing **recreational facility** which is permissible in the zone with development consent and is defined below.

Clause 1.4 Definitions

Recreation facility (major) means a building or place used for large-scale sporting or recreation activities that are attended by large numbers of people whether regularly or periodically, and includes theme parks, sports stadiums, showgrounds, racecourses and motor racing tracks.

Clause 2.8 Temporary Use of Land

The event is proposed to operate over six days including the actual event time and bump in and bump out on either side (28th December 2018 – 2nd January 2019) which is considered a temporary use of less than 52 days.

The use of the land is not anticipated to have adverse impacts on the potential for subsequent development, the amenity of the neighbourhood, environmental attributes of the surrounding area and will not increase the risk of natural hazards.

A number of conditions have been recommended to ensure that the land will be restored to its previous condition at the conclusion of the event.

The proposal is considered to be acceptable with regard to the above provisions and permissibility is not reliant upon this clause.

Part 4 Principal development standards

The proposal involves the installation of temporary structures only and does not result in any changes to the principal development standards for the site.

Part 5 Miscellaneous provisions

Clause 5.10 Heritage conservation

The site contains Local Heritage Item 6444 – WWI Memorial. The memorial is located within the area of the site that fronts the Princes Highway and as such is not located in close proximity to the area of the site proposed to be utilised for the event. The site is also identified as being within the Old Bulli Heritage Conservation area.

As the proposal is for the temporary use of the site and does not require any significant works it is considered that the proposal will not adversely impact on the heritage significance of items in the surrounding area.

Clause 5.11 Bush fire hazard reduction

Any bush fire hazard reduction work that is to be carried out within the site requires consent and is to be authorised by the Rural Fires Act 1997.

The proposal is not envisaged to increase the bushfire risk for the site. A condition is recommended in this regard requiring the applicant to liaise with the local branch of the NSW RFS to obtain advice as to the warnings affecting the site. A condition is also recommended requiring the applicant to adopt any fire bans that are put in place.

Part 7 Local provisions – general

Clause 7.1 Public utility infrastructure

The development is adequately serviced by electricity, water and sewage services.

Clause 7.2 Natural resource sensitivity – biodiversity

Council records indicate the site is affected by “Natural Resource Sensitivity – Biodiversity”. The application was referred to Council’s Environment Officer to assess likely impacts of the proposal in this regard. No objection was raised to the proposal.

Clause 7.3 Flood planning area

As the proposal is for a single temporary event, no significant adverse impacts on flood behaviour or significant effects on the environment are expected. Council’s Stormwater Engineer has assessed the application in this regard and has not raised any objections subject to appropriate conditions of consent.

A note will also be included on the development consent advising the applicant that under existing conditions and during prolonged rainfall events, flooding of the site may occur and it is in the

applicant's interest to take all necessary precautions to minimise the risk of property loss and/or damage.

Clause 7.4 Riparian lands

The site is affected by a Category 3 Riparian Corridor for the purposes of bank stability and water quality which traverses the eastern boundary of the site. Given the size of the site and the proposed location of the event, being restricted to the western area of the site, the proposal is not envisaged to have an adverse impact on the corridor.

Clause 7.5 Acid Sulfate Soils

The site is identified as being affected by class 5 acid sulphate soils. An acid sulphate soils management plan is not required as the proposed event does not require excavations or earthworks.

Clause 7.7 Foreshore building line

Part of the subject land is affected by a foreshore building line. The proposed location of the event is outside of the extents and due to the nature of the proposal, in that it does not involve any permanent structures; further consideration of this clause is of limited relevance to the assessment.

2.3 SECTION 4.15(1)(A)(II) ANY PROPOSED INSTRUMENT

None.

2.4 SECTION 4.15(1)(A)(III) ANY DEVELOPMENT CONTROL PLAN

2.4.1 WOLLONGONG DEVELOPMENT CONTROL PLAN 2009

CHAPTER A2 – ECOLOGICALLY SUSTAINABLE DEVELOPMENT

Development controls to improve the sustainability of development throughout Wollongong are integrated into the relevant chapters of this DCP.

Generally speaking, the proposal is considered to be consistent with the principles of Ecologically Sustainable Development.

CHAPTER C1 – ADVERTISING AND SIGNAGE

Signage proposed is expected to fall under exempt development identified within Schedule 2 of WLEP 2009, being temporary signage for religious, cultural, social or recreational events. The SEPP (Exempt and Complying Development Codes) 2008 also provides for additional provisions for temporary event signage.

CHAPTER C6: EVENTS MANAGEMENT

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<u>3 Transport management plan & temporary road closure requirements for major events</u>	A transport management plan has been submitted as part of the application. The application has been considered by Council's Traffic Engineer and is satisfactory subject to conditions.	Yes
<u>4 Events held on council land</u>		
1. Events held on Council land may attract a fee for the use of the land and must	The subject site is Council owned. The proposed use is permitted on	Yes

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<p>comply with any Plan of Management pertaining to the land. Any such fee will be as per Council's adopted Management Plan – Fees and Charges for that financial year.</p> <p>2. The formal booking of any public reserve is required upfront to ensure the event may be held. This may be arranged through contacting Council's Customer Service Centre. However, the initial booking of the public reserve does not automatically guarantee that formal approval will be granted for the event. Therefore, Council's initial correspondence will advise that the booking is tentative, pending the final determination of any formal application.</p> <p><u>5 Other relevant legislation</u></p> <p>The event organiser is to operate the event in accordance with the following legislation:</p> <ul style="list-style-type: none"> • Work Health and Safety Act 2011 • Protection of the Environment Operations Act 1997 <p><u>6 Event management</u></p> <p>1. The management of an event is a complex task and it is strongly recommended that proponents proposing to hold an event should employ the services of a professional event management organiser.</p>	<p>the Community land categorised as 'General Community Use', in accordance with the Generic Plan of Management which applies to the site.</p> <p>At the time of preparing this report, GBOTA held the primary/head licence agreement with Council for the use of the site, on a month to month basis.</p> <p>A condition is imposed requiring a sub-licence arrangement be entered into by the event operator with the primary licensee for the site.</p> <p>Conditions are imposed requiring compliance with the relevant legislation.</p> <p>The information submitted with the application indicates that there will be a professional event management organiser for the temporary event</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<u>7 Car parking</u>		
<ol style="list-style-type: none"> 1. Where possible, the applicant must provide on-site parking to reduce demand in nearby residential streets. Off-site parking areas should not be in locations which result in large numbers of people walking through residential areas. 2. Promotional and advertising material must advise of the location of public car parks and nearby available parking. 3. Advertising material must also encourage the use of public transport where services are available. 4. The applicant may be required to provide Traffic Marshalls to ensure safe and efficient parking of vehicles. 5. The provision of temporary car parking areas may be required for major events. The proposed access arrangements to / from temporary car parking areas will be subject to appropriate approval by Council's Local Advisory Traffic Committee. 6. For major events, a shuttle bus service should be also provided. The shuttle bus service should be run between railway stations and public car parking areas to the site. Additionally, local bus companies should be consulted regarding normal and / or special bus services and routes to encourage public transport to / from major events, wherever practicable. 	<p>It is proposed that patrons use the existing informal parking area along the northern and western sides of the showground. The applicant has provided a transport management plan addressing car parking which is considered satisfactory by Council's Traffic Engineer.</p> <p>Traffic marshals are proposed as part of the transport management plan.</p> <p>A free shuttle bus supplied by Gallagher Transport Services is proposed to be provided for patrons which is to operate every 30 minutes between 11:30pm and 3:30pm to Wollongong to provide a public transport option after all scheduled trains and buses have finished.</p>	Yes
<u>8 Lighting</u>		
<ol style="list-style-type: none"> 1. Location and direction of existing and any additional lighting to be used must be shown on the required site plan. Hours of use and intensity of lighting may also be required. 2. Lighting must be directed away from nearby dwellings and should not be located in a position likely to cause a traffic hazard on adjoining roads. 3. At all times lighting must be adequate to enable the safe movement of people through the premises. 	<p>The showground has existing lighting which can be utilised for the event</p>	Yes

Controls/objectives	Comment	Compliance
<u>9 Toilet facilities</u>		
<div>1. Adequate toilet facilities must be provided for the duration of the event. Toilet facilities for people with disabilities must also be provided.</div> <div>2. Details of existing and additional toilet facilities are to be submitted with the Development Application.</div> <div>3. The minimum number of toilet facilities to be provided at an event shall be in accordance with Table 1.</div>	Council’s Building (BCA) Officer has assessed the application in this regard. Appropriate facilities are indicated to ensure sufficient toilets amenities and hand washing facilities to cater for the peak population of the event	Yes
<u>10 Security / crowd management</u>		
<div>1. Qualified security personnel must be employed for the duration of the event. Duties to include monitoring entry and exit points, general surveillance to ensure safety and good behaviour of crowd, assist in co-ordination of emergency procedures, and ensure quiet and efficient movement of people from the site at the conclusion of the event.</div> <div>2. The type of event and the capacity of the venue should determine the number of staff required to undertake security and crowd management functions. It is recommended that research of other similar past events should be undertaken to ascertain the necessary level of security and marshalling / crowd control personnel.</div> <div>3. A security management plan should also be developed with the main security provider in order to clarify the roles and responsibilities of security staff and other staff in attendance at the event.</div> <div>4. The attitude of the security staff is also important to a successful running of an event. In this respect, security staff should be friendly and professional in their crowd management role, to help maintain a positive atmosphere with patrons whilst ensuring appropriate crowd control.</div> <div>5. Other responsibilities for security staff may include cash protection for the event organiser and the various stall holders as well as protection of event equipment and / or the confiscation of any prohibited</div>	The applicant has advised that security management personnel and user pays police will be appropriately employed for the duration of the event. Appropriate conditions have been recommended in this regard.	Yes

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<p>items.</p> <p>6. The event organiser and the lead security provider must adequately brief all of the security staff as to each of their respective individual roles throughout the course of the event.</p> <p>7. The security staff shall remain in attendance until all patrons have left the event.</p> <p><u>11 Public liability insurance</u></p> <p>1. In the event that formal development consent is granted for the event by Council, a condition of consent will be imposed requiring the provision of suitable public liability insurance coverage for the event.</p> <p>2. The minimum public liability insurance cover required for an event will be \$10,000,000. However, large scale events or those held on Council property may require greater insurance cover.</p> <p>3. If the event is held on Council owned land, the applicant's insurance policy must include a provision indemnifying Council.</p> <p>4. A copy of the public liability insurance policy (certificate of currency) is to be provided to Council at least 14 days in advance of the date of commencement of the event. A receipt for payment of an insurance premium will not be accepted.</p> <p>Note: The event will not be permitted to commence on any Council property without the public liability insurance policy (certificate of currency) being in place, prior to the event.</p> <p>5. Examples of other insurance coverage that may also be necessary for an event include:</p> <p>(a) Public liability insurance of any sub-contractor.</p> <p>(b) Volunteer's insurance.</p> <p>(c) Worker's compensation.</p> <p>(d) Professional indemnity insurance.</p> <p>6. Each organiser of an event is recommended to seek their own legal</p>	<p>An appropriate condition of consent is imposed on the development consent to ensure that public liability insurance is in place for the event.</p>	<p>Yes</p>

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
advice as to what insurance coverage is necessary for their event.		
7. The main organiser of the event should also guarantee that any other organisations participating in an event have suitable insurance coverage in place.		
<u>12 Incident reporting</u>		
1. A systematic method reporting incidents that have occurred at an event is required. This should include a written incident reporting manual whereby staff are required to provide written details on the exact nature of the incident and what procedures were implemented to deal with the incident.	All incident reporting is to be the responsibility of the applicant and event organiser. A condition is imposed requiring appropriate incident reporting procedures be followed during the event.	Yes
<u>13 Emergency response plan</u>		
1. A written Emergency Response Plan is to be provided for all events.	An emergency management plan has been submitted by the applicant. An appropriate condition is imposed on the consent to ensure that the emergency response plan is undertaken for the event	Yes
<u>14 Fireworks / pyrotechnics displays</u>		
1. Fireworks or pyrotechnic displays can only be held if a Fireworks (Single Use) Licence has been issued by NSW WorkCover Authority or the operator of the fireworks display holds an appropriate Pyrotechnicians Licence from the NSW WorkCover Authority.	No fireworks/pyrotechnic display is proposed for the event. A condition is recommended within the consent to prohibit fireworks.	N/A
2. An authorised display by a licenced Pyrotechnician may only be held where a "legitimate reason" is demonstrated such as:		
(a) Organised public displays such as a community event which is open to the public (whether or not for a fee) and is run by Council, community or private organisation. Types of community events include shows, fetes, carnivals and other cultural, religious or sporting events.		
(b) Theatrical displays such as film and television special effects, indoor or outdoor theatrical events such as concerts and performing arts special		

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<p>effects.</p> <p>(c) Technical fireworks used for industrial or agricultural purposes.</p> <p>3. Fireworks cannot be used for private functions. If a person is intending to use fireworks illegally they should be aware that they will held personally responsible for any injuries or damages caused by the fireworks since public liability insurance does not cover illegal fireworks displays. Additionally, the court may impose significant penalties and / or jail for persons using fireworks without a permit.</p> <p>4. The event organiser is required to advise the following organisations:</p> <p>(a) NSW WorkCover Authority.</p> <p>(b) Local Area Command of the NSW Police Service.</p> <p>(c) Local NSW Fire Brigades.</p> <p>(d) Council's Corporate Governance Section of the Technology & Administration Division (where the subject site is a Council owned or controlled parcel of land).</p> <p>(e) NSW Ambulance Service.</p> <p>(f) Any other relevant agencies such as the NSW Roads & Traffic Authority, RailCorp, Ministry for Transport etc.</p> <p>5. For further information regarding the licensing of firework displays, contact should be made directly with the Hazardous Activities Hotline on 02 4321 5499 or the WorkCover Assistance Service on 13 10 50. Additionally, the following WorkCover Authority website www.workcover.nsw.gov.au may be viewed for the licensing requirements for firework displays. Once in the WorkCover Authority website, click on FAQs and type fireworks into the search engine.</p> <p>6. Any fireworks display upon land owned or controlled by Council will require separate approval of Council, prior to the event.</p>		

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<u>15 Amusement devices & temporary structures (including stages)</u>		
<p>1. If the event includes the provision of amusement devices, the following information must be in place, prior to the use of each amusement device:</p> <p>(a) Current NSW WorkCover Authority registration in place for the amusement device.</p> <p>(b) Public liability insurance cover in place for each amusement (Minimum \$10 million public liability insurance).</p> <p>(c) The installation of the amusement device in accordance with the procedures and specifications contained in any written technical manual / instructions.</p> <p>2. Appropriate public safety precautions being put in place to minimise any potential public safety issue during the operation of amusement rides or devices.</p> <p>3. Applicants are also advised to check the requirements of the NSW WorkCover Authority for any temporary structures, including stages.</p>	<p>No amusement devices are proposed as part of the event.</p> <p>Temporary stages are proposed as part of the event which is subject to an Activity Approval in accordance with Section 68 of the Local Government Act 1993.</p> <p>Appropriate conditions regarding registration, public liability insurance and installation of staging are imposed on the development consent.</p>	Yes
<u>16 Food stalls /mobile food vans</u>		
<p>1. Under the Food Act 2003, all food handling businesses including food stall holders at temporary, periodic and / or one-off events in NSW are required to notify the NSW Food Authority of their business details. However, food handling businesses which are directly licensed by the NSW Food Authority are exempt from the notification process.</p> <p>2. The NSW Food Act 2003 may be viewed at the following website: www.austlii.edu.au/au/legi/nsw/consol_act/fa200357/</p> <p>3. Temporary food outlets must also comply with Council's -</p> <p>(a) Food Premises Code.</p> <p>(b) Temporary Food Premises Code.</p> <p>(c) Food Vending Vehicles Code, as applicable.</p>	<p>Food stalls are proposed to sell food for purchase at the event. The proposal has been considered by Council's Health Officer and is considered to be satisfactory subject to conditions.</p>	Yes

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<p>4. Copies of Council's Food Codes are available from Council's Regulation & Enforcement Division (Health and Ranger Services Section).</p> <p>5. All outlets shall be established and available for inspection by Council's Regulation & Enforcement Division, 24 hours prior to the event. The inspection of all food handling business outlets by Council staff will be subject to an appropriate inspection charge, in accordance with Council's adopted Fees and Charges.</p>		
<u>17 Accessibility to the event by people with a disability</u>		
<p>1. All events should be designed to ensure accessibility to the event by people with a disability. Accordingly, the provision of special parking areas for disabled people and the provision of special viewing areas and accessible facilities such as toilets and food and drink counters is required.</p> <p>2. The provision of hearing loops or Auslan (sign language) interpreters for people with a disability impairment may be appropriate for larger community events or public events. The provision of information in large print and / or Braille for people with a visual impairment is also recommended for community or public events.</p>	The provision of disabled access has been assessed by Council's BCA Officer and is considered acceptable.	Yes
<u>18 Copyright issues – live or pre-recorded music</u>		
<p>1. Music is generally protected by copyright. Accordingly, if an event proposes to use live music or pre-recorded music, then appropriate licensing may be required to be obtained.</p> <p>2. If your event proposes to have live music a licence will be required from the Australian Performing Rights Association (APRA). Recorded music (either a recording or music video) is generally protected by two types of copyright so if any recorded music is proposed at your event, appropriate licensing will need to be obtained from both APRA and the Phonographic Performance Company of Australia (PPCA).</p>	The applicant and event organisers will be responsible for ensuring any music played is compliant with applicable Copyright laws. A condition is recommended in this regard.	Yes

<i>Controls/objectives</i>	<i>Comment</i>	<i>Compliance</i>
<p><u>19 Fundraising events</u></p> <p>1. The approval of the NSW Department of Arts, Sport and Recreation (Office of Liquor, Gaming and Racing) may be required for fundraising at your event.</p> <p>Further information concerning licensing requirements for fundraising events may be obtained from the NSW Department of Arts, Sport and Recreation (Office of Liquor, Gaming and Racing)</p>	No fundraising event proposed.	N/A
<p><u>20 Alcohol free zones</u></p> <p>1. The suspension or variation of designated Alcohol Free Zones requires a specific resolution of Council</p>	An Alcohol Free Zone does not apply to the site.	N/A
<p><u>21 Trading licence</u></p> <p>1. Sale of food or merchandise at the event requires the purchase of a trading licence from Council.</p> <p>2. Details, including location, number and type of market stalls, are to be provided with the Development Application. Markets must be ancillary to the proposed event.</p>	Conditions are recommended with regard to liquor licencing.	Yes
<p><u>22 Waste management / recycling</u></p> <p>1. Adequate garbage and recycling facilities must be provided to cater for the anticipated number of people. Details are to be provided for approval at Development Application stage.</p> <p>2. Council is able to assist in the provision of small bins, to be returned on the first working day after the event. Provision of larger bins and the removal of litter and garbage is the responsibility of the applicant.</p> <p>3. Council encourages the use of recyclable food and drink containers and the proper recycling of all waste.</p>	<p>A waste management plan has been submitted.</p> <p>A condition of consent is recommended to require adequate waste facilities be provided for the duration of the event.</p>	Yes

EVENT OPERATION TIMES

The dates and operation times are as follows:

- Bump in to commence 8:00am Friday 28th December 2018

- Event to occur Monday 31st December 2018 7:00pm to 3:00am
- Bump out to finish by 5:00pm Wednesday 2nd January 2019

It is recognised that a balance is required between the operation of the event and managing noise and amenity impacts for local residents who are in close proximity to the showground.

In this instance, a 3:00am finish time is not considered acceptable. Patrons are likely to create noise and disturbance for a longer period of time past the event completion when exiting the site. As a result, this would extend the noise generated from the event past 3:00am.

It is recommended that the event finish at 2:00am, which would allow for all patrons to exit the site with no noise or disturbance to residents by 3:00am.

It is also noted that the event operators Liquor Licence is permitted until 2:00am. The finish time of the event would therefore be consistent with the liquor licence restrictions.

CHAPTER E3: CAR PARKING, ACCESS, SERVICING/LOADING FACILITIES AND TRAFFIC MANAGEMENT

Schedule 1 of this chapter does not provide for car parking rates for events. The site is used regularly for large events such as the Illawarra Folk Festival and Foragers Community Market. The expected 3,000 visitors to the event are not expected to result in greater car parking requirements than other events held on the site.

The applicant has submitted a transport management plan. Councils Traffic Engineer has assessed the plan with regard to Chapter E3.

- The Traffic Section accepts the proposed mode shift estimates requiring around 600 car parking spaces (20% car drivers) with further overflow area provided on the western side of the showground building if required.
- The management of car parking by traffic marshals will ensure that people park in an orderly manner.
- It is noted that a free shuttle bus supplied by Gallagher Transport Services is proposed to be provided for patrons which is to operate every 30 minutes between 11:30pm and 3:30pm to Wollongong to provide a public transport option after all scheduled trains and buses have finished. The provision of the shuttle bus will assist in managing the flow of people from the event into Wollongong.

CHAPTER D1 – CHARACTER STATEMENTS

Bulli

The proposed event is considered to be consistent with the existing and desired future character for the locality.

CHAPTER E7: WASTE MANAGEMENT

A Waste Management Plan has been submitted as part of the application. The plan is considered to be acceptable and appropriate conditions have been recommended in this regard.

CHAPTER E11 HERITAGE CONSERVATION

The site contains Local Heritage Item 6444 – WWI Memorial. The memorial is located within the area of the site that fronts the Princes Highway and as such is not located in close proximity to the area of the site proposed to be utilised for the event. The site is also identified as being within the Old Bulli Heritage Conservation area.

As the proposal is for the temporary use of the site and does not require any significant works it is considered that the proposal will not adversely impact on the heritage significance of items in the surrounding area.

CHAPTER E13 FLOODPLAIN MANAGEMENT

The site is flood affected. As the proposal is for a single temporary event, no significant adverse impacts on flood behaviour or significant effects on the environment are expected. Council's Stormwater Engineer has assessed the application in this regard and has not raised any objections subject to appropriate conditions of consent.

A note is recommended to be included on the development consent advising the applicant that under existing conditions and during prolonged rainfall events, flooding of the site may occur and it is in the applicant's interest to take all necessary precautions to minimise the risk of property loss and/or damage.

CHAPTER E16 BUSHFIRE MANAGEMENT

The proposal is not envisaged to increase the bushfire risk for the site. A condition is recommended in this regard requiring the applicant to liaise with the local branch of the NSW RFS to obtain advice as to the warnings affecting the site. A condition is also recommended requiring the applicant to adopt any fire bans that are put in place.

CHAPTER E17 PRESERVATION AND MANAGEMENT OF TREES AND VEGETATION

The proposal is unlikely to result in adverse impacts on the health of any existing vegetation.

CHAPTER E23 RIPARIAN LAND MANAGEMENT

The site contains Riparian Land (Bank Stability & Water Quality). Whilst the riparian land notation applies to the entire land parcel, the riparian land does not impact the area identified to be utilised for the proposed event.

2.4.2 WOLLONGONG CITY-WIDE DEVELOPMENT CONTRIBUTIONS PLAN 2018

The estimated cost of works is >\$100,000 (\$150,000) and a levy of 1% is applicable under this plan.

However, Clause 4 'expected development and demand for public facilities' refers only to permanent development types. The relationship between the expected development and the demand for additional infrastructure refers to population and development growth.

As the proposal is for a temporary event development type, it is therefore considered that the Wollongong City-Wide Contributions Plan 2018 does not apply to this type of development, and no contribution is required.

2.5 SECTION 4.15(1)(A)(IIIA) ANY PLANNING AGREEMENT THAT HAS BEEN ENTERED INTO UNDER SECTION 93F, OR ANY DRAFT PLANNING AGREEMENT THAT A DEVELOPER HAS OFFERED TO ENTER INTO UNDER SECTION 93F

There are no planning agreements entered into or any draft agreement offered to enter into under S93F which affect the development.

2.6 SECTION 4.15(A)(IV) THE REGULATIONS (TO THE EXTENT THAT THEY PRESCRIBE MATTERS FOR THE PURPOSES OF THIS PARAGRAPH)

92 What additional matters must a consent authority take into consideration in determining a development application?

Not applicable.

93 Fire safety and other considerations

Not applicable.

94 Consent authority may require buildings to be upgraded

Not applicable.

2.7 SECTION 4.15(A)(V) ANY COASTAL ZONE MANAGEMENT PLAN (WITHIN THE MEANING OF THE COASTAL PROTECTION ACT

The site does not fall within the Coastal Zone. There is no Coastal Zone Management Plan currently applicable to the land.

2.8 SECTION 4.15(1)(B) THE LIKELY IMPACTS OF DEVELOPMENT

Context and Setting:

The proposed event is considered to be compatible with the recreational nature of the Bulli Showground being ancillary to the existing recreational facility which is permissible within the RE1 – Public Recreation zone in accordance with WLEP 2009. Management of the event is demonstrated to have been well considered within the information submitted as part of the application.

Access, Transport and Traffic:

The proposal is not envisaged to result in an unreasonable flow of traffic to and from the site. There are adequate car parking areas on the site to cater for the expectant demand. Access and parking provision is considered satisfactory. Council's Traffic Engineer has reviewed the application and provided conditionally satisfactory referral.

Public Domain:

The proposal does not adversely affect the public domain.

Utilities:

The proposal is not envisaged to place an unreasonable demand on utilities supply. Existing utilities are adequate to service the proposal.

Heritage:

The site contains Local Heritage Item 6444 – WWI Memorial and is also identified as being within the Old Bulli Heritage Conservation area.

As the proposal is for the temporary use of the site and does not require any significant works it is considered that the proposal will not adversely impact on the heritage significance of items.

Other land resources:

The proposal is not envisaged to impact upon any valuable land resources.

Water:

The site is presently serviced by Sydney Water. The event is not envisaged to have unreasonable water consumption.

Soils:

The proposal does not involve earthworks and is not expected to have negative impact on soils.

Air and Microclimate:

The proposal is not expected to have negative impact on air or microclimate.

Flora and Fauna:

The outdoor component of the proposed event is located within an open and cleared portion of the site. The event is not anticipated to have an adverse impact on flora or fauna.

Waste:

A waste management plan has been submitted as part of the application. The plan is considered to be acceptable and conditions of consent have been recommended to ensure that appropriate waste management is undertaken throughout the event and the site is restored to its original condition after the event.

Energy:

The proposal is not envisaged to have unreasonable energy consumption.

Noise and vibration:

Council's Environment Officer has assessed the application with regard to noise. Appropriate conditions have been recommended with regard to managing/monitoring and minimising noise throughout the event.

Natural hazards:

Council records list the site as flood affected (uncategorised). Council's Stormwater Officer has reviewed the application and did not raise any concerns providing conditionally satisfactory referral advice.

The site is mapped as being bushfire hazard affected. A condition is recommended requiring that the applicant consult with the NSW RFS prior to the commencement of the event.

There are no natural hazards affecting the site that would prevent the proposal.

Technological hazards:

Council records list the site as acid sulphate soil affected. As no significant excavations are proposed, no impacts in this regard are expected.

The site is identified as being filled land. No excavations are required and no impacts are expected in this regard.

There are no technological hazards affecting the site that would prevent the proposal.

Safety, Security and Crime Prevention:

The application does not result in any opportunities for criminal or antisocial behaviour. The events management plan incorporates security provisions in this regard.

Social Impact:

The proposal is not expected to create negative social impact.

Economic Impact:

The proposal is not expected to create negative economic impact.

Site Design and Internal Design:

The application does not result in any departures from development standards or Council's development control plans as outlined above. The proposed site design is considered to be satisfactory.

Construction:

No construction works proposed

Cumulative Impacts:

The proposal is not expected to have negative cumulative impacts.

2.9 SECTION 4.15(1)(C) THE SUITABILITY OF THE SITE FOR DEVELOPMENT

Does the proposal fit in the locality?

The proposal is considered appropriate with regard to the zoning of the site and is not expected to have negative impacts on the amenity of the locality or adjoining developments.

Are the site attributes conducive to development?

There are no site constraints that would prevent the proposal.

2.10 SECTION 4.15(1)(D) ANY SUBMISSIONS MADE IN ACCORDANCE WITH THIS ACT OR THE REGULATIONS

See Section 1.5 above.

2.11 SECTION 4.15(1)(E) THE PUBLIC INTEREST

The application is not expected to have any unreasonable impacts on the environment or the amenity of the locality. It is considered appropriate with consideration to the zoning and the character of the area and is therefore considered to be in the public interest.

Plan of Management

The subject land is zoned RE1 - Public Recreation. The site is included within Councils Mapping system as Community Land and the Generic Plan of Management for the Community Land of Wollongong City Council applies.

How can community land be used?

Section 35 of the Local Government Act 1993 provides that community land can only be used in accordance with the plan of management applying to that area of community land, any law permitting the use of the land for a specific purpose or otherwise regulating the use of the land and the provisions of Division 2 of Chapter 6 of the Act. The subject site is considered to be categorised for 'general community use' as provided for within Section 36 of the Local Government Act 1993.

A primary/head lease has been granted by Councils Property Staff for the use of the site by the Greyhound Breeders Owners and Trainers Association Bulli (GBOTA). Section 46(2) of the LG Act requires that a licence may only be granted for a purpose which is consistent with the core objectives applying to the subject category of community land.

Any land use proposed for any site within a plan of management must be consistent with the zoning that is applied to the land by WLEP 2009. The Plan of Management required that any land use proposed for a site within this POM may also require development consent under the provisions of the WLEP.

The POM requires that for the general community use category:

Land should be categorised as general community use under Section 36(4) of the Act if the land may be made available for any purpose for which community land may be used, whether by the public at large or specific sections of the public and is not required to be categorised as a natural area under sec 36A, 36B or 36C of the Act and does not satisfy the guidelines for categorisation of a park, sportsground and an area of cultural significance or natural area.

The proposed use of the site for an event is not considered to be inconsistent with the requirements of the above. The current use of the site is considered to be primarily a 'sportsground' given the primary leaseholder is the greyhound club. Other uses of the site could more appropriately be considered a general community use.

Core Objectives:

General community use

- To encourage, promote and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:
- In relation to public recreation and physical, cultural, social and intellectual welfare or development of individual members of the public, and
- In relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).

The proposed development is not considered to be inconsistent with the core objectives for the use of community land as outlined above.

Community Values of Community Land:

General Community use (GCU) – Values and Objectives

The proposed use of the site for a public entertainment event is not considered to be inconsistent with the above values and objectives.

Management issues and action plans for community land by category:

There are a number of management issues outlined for general community use within this section. The following are considered relevant to the subject application:

- Ensuring equitable access to facilities and services by the community and general public

The objectives and performance targets outlined within this section include the development of facilities which provide for multi-purpose uses.

Permitted uses by community land category

Generic Community Use requires a Lease, licence or the grant of another estate for community activities. The subject application is conditioned to comply with the above.

General provisions regarding permissible uses under this generic plan of management:

This part of the POM provides for the requirement for consultation with Councils Property Division for owners consent. Owners consent has been provided by the appropriate officer on the subject application form. In principal support has also been submitted by the head licensee of the site.

3 CONCLUSION

This application has been assessed as satisfactory having regard to the Heads of Consideration under Section 4.15 of the Environmental Planning and Assessment Act 1979.

Some of the issues identified in submission though technically unresolved, are considered to have been adequately addressed by proposed conditions. Any remaining issues are not considered sufficient to refuse the application.

It is considered the proposed development has been designed appropriately given the constraints and characteristics of the site, is not inconsistent with the existing and desired future character of the locality and is unlikely to result in significant adverse impacts on the amenity of the surrounding area.

4 RECOMMENDATION

DA-2018/1000 be determined by way of Deferred Commencement as at Attachment 8.

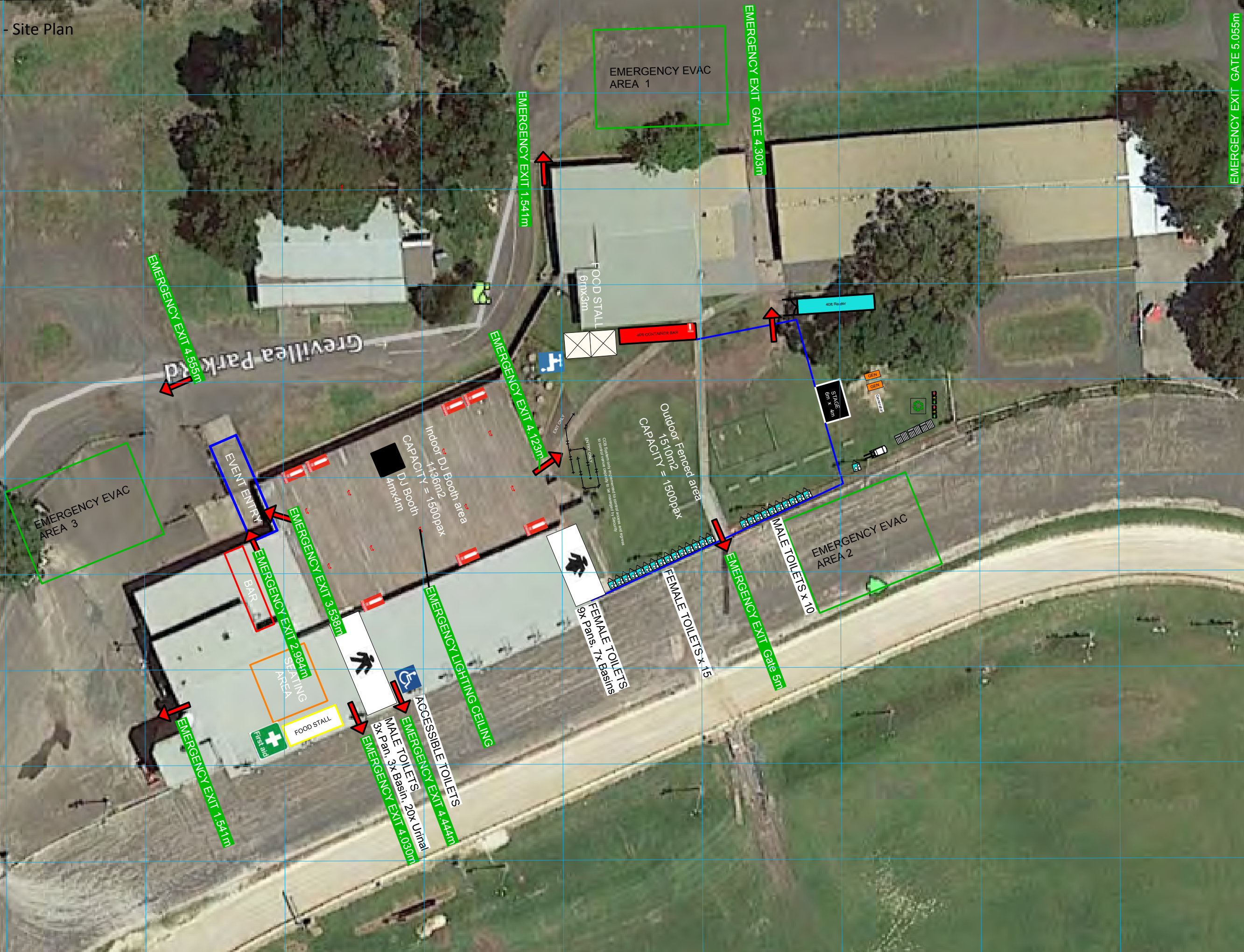
5 ATTACHMENTS

- 1 Site Plan
- 2 Statement of Environmental Effects
- 3 Building Code of Australia Report
- 4 Transport Management Plan
- 5 Event Risk Management Plan
- 6 Emergency Management Plan
- 7 Alcohol Management Plan
- 8 Conditions
- 9 Late Attachment - Late Night Trading Plan of Management

Attachment 1 - Site Plan



PROJECT	Yours & Ows - NYE 2018 - Bulli		PROJECT #	Y&ONYE
CLIENT	Yours & Ows		DATE #	11/10/18
DRAWING	SITE PLAN		SCALE	1:500 @ A3
SIMS EVENTS AND ENTERTAINMENT			DRAWN	Matt Sims
Narabeen, Sydney NSW 2101 Australia			DWG#	00A3
			VERSION #	5
			W: www.sims-events.com.au	
			E: matt@sims-events.com.au	
			T: 0423 746 781	





Event Management Plan (Statement of Environmental Effects)

Event Name: LAST DANCE

Date: 31st December 2018

Location: Bulli Showgrounds, Grevillea Park Rd Bulli NSW

Details: Sydney artist management and international touring agency, Astral People, are partnering with Yours and Owls to launch the regions first official New Years Eve Festival – Last Dance. The event will host respected overseas and Australian DJ's. It will be a ticketed, licensed, over 18's event.

Patron Capacity 3,000

Venue Occupation Dates: Friday 28th December – Wednesday 2nd January

Event Running times: 7pm – 3am

Event Manager Balunn Jones

M: 0401 758 758

al@yoursandowls.com.au



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Event Management Plan

Event Dates and Times

Monday 31st January 2018: 7pm – 3am

Bump in / bump out dates and times

Bump in will commence at 8.00 am on Friday 28th December 2018

Bump out will finish by 5pm on Wednesday 2nd January 2019

Event Participant Numbers

Max capacity: 3000

Ticketed or free to the public

Entrance to the event requires a ticket. Tickets prices start at \$69 - \$60

Target Audience

18 - 35 years.

Event Purpose

Entertainment.

Event Insurance Cover

\$20,000,000 public liability (see certificate of currency attached with this application)

Event Site Map

See site plan attached

Transport routes and parking

Several large parking stations are available at Bulli Showgrounds which is used regularly to host markets, dog races and festivals for crowds of up to 10,000. 600 parking spots will be made available for the event. A public bus stop is located on the highway (2 minute walk front venue) or the Bulli train station is 800m down the road. Late night services will operate on New Years Eve. Additionally, a free event shuttle bus will be operating between 12am and 3.30am transporting passengers between the event and Wollongong City. The shuttle bus will depart from outside the venue. A dedicated taxi and Uber pick up point will be signposted and monitored by security. Taxi companies will be informed off the location of the pick up point and start and finish times of the event (see Transport Management Plan for more details).

Waste Minimisation and Management Plan

Yours and Owls in consultation with Citizen Blue and Plastic Free Wollongong have developed a comprehensive waste management plan for events that incorporates global best practices for sustainable festival management. This has resulted in a landfill diversion rate of

between 85 and 90% at Yours and Owls events. These statistics are equal to and above industry leaders for sustainable festival practice in Australia. The waste minimization and management plan involves a multi step process:

1. Limiting the type of materials that are brought into the festival site
 - a. Substituting single use disposal cups for a reusable cup system for bar and drink service
 - b. Substituting all single use plastic plates and cutlery for compostable alternatives such as Bagasse sugar cane and wooden cutlery.
 - c. Substituting single use plastic water bottles for a reusable water bottle system and free drinking water.
2. Strategic waste bin plan:
 - a. Public areas supplied with separate bins for cans and bottles, compostable material, paper and cardboard and landfill
 - b. Waste staff patrolling the crowd to undertake waste disposal education and reverse watering to remove cans and bottles and other waste that is left on the ground
3. Litter picking and site clean:
 - a. Picking up all waste from the surrounding environment
4. Back of house waste sorting
 - a. Separate bins behind food stalls and bars for paper and cardboard, glass cans and bottles, soft plastics and landfill
 - i. Waste disposal briefing to bar staff and food vendors
 - b. Sorting all front of house and back of house waste to produce clean waste streams including:
 - i. Aluminium Cans
 - ii. Compostable material
 - iii. Paper and Cardboard
 - iv. Soft plastics
 - v. Landfill
5. Appropriate disposal of different waste streams:
 - a. Aluminium cans taken to container deposit scheme facility (Citizen Blue)
 - b. Compostable material disposed of at a commercial composting facility (Soilco)
 - c. Paper and cardboard and soft plastics taken to specific recycling facilities (Flagstaff)
 - d. Minimise waste let in land fill bins (disposed by Remondis)

The event will be generating the following types and volumes of waste:

Waste stream	Type	Area	Volume
Aluminum cans	Alcoholic and non alcoholic beverage containers	FOH	30m3
Compostable materials	Uneaten food, food service materials	FOH	10m3
Glass Bottles	Cider and wine	BOH	1m3
Paper and Cardboard	Bar packaging, signage	BOH	3m3
Soft Plastics	Ice bags, fencing scrim, bar packaging	BOH	1m3

Landfill	Cable ties, contaminated waste, cigarette butts, unrecyclable plastics ie signage	BOH	3m3
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The following bins will be required:

Waste stream	FOH	BOH
Aluminum cans	20 x 330l can bins	30 x 1m3 cages
Compostable materials	10 x 330l compost bins	10m3 skip bin
Glass Bottles		2 x 1m3 cages (behind bars)
Paper and Cardboard	5 x 330l cardboard bins	3 x 1m3 cages
Soft Plastics		2 1m3 cages
Landfill	10 x 330l bins	3m3 skip bin

Protection of Services and Utilities Plan

No excavation or disturbance of top soil will be required during the erection of infrastructure for the festival.

All electrical cabling will be secured to appropriate structures and will be weather proof. Any cabling that is required to run across the ground will be mounted in rubber cable trays.

Event Notification Plan

Yours and Owls will be notifying local residents of the nature and details of the event no later than 4 weeks prior to the event. Residents residing in the following localities will be notified by the event organisers using letter box drops (see Figure 2 for details).

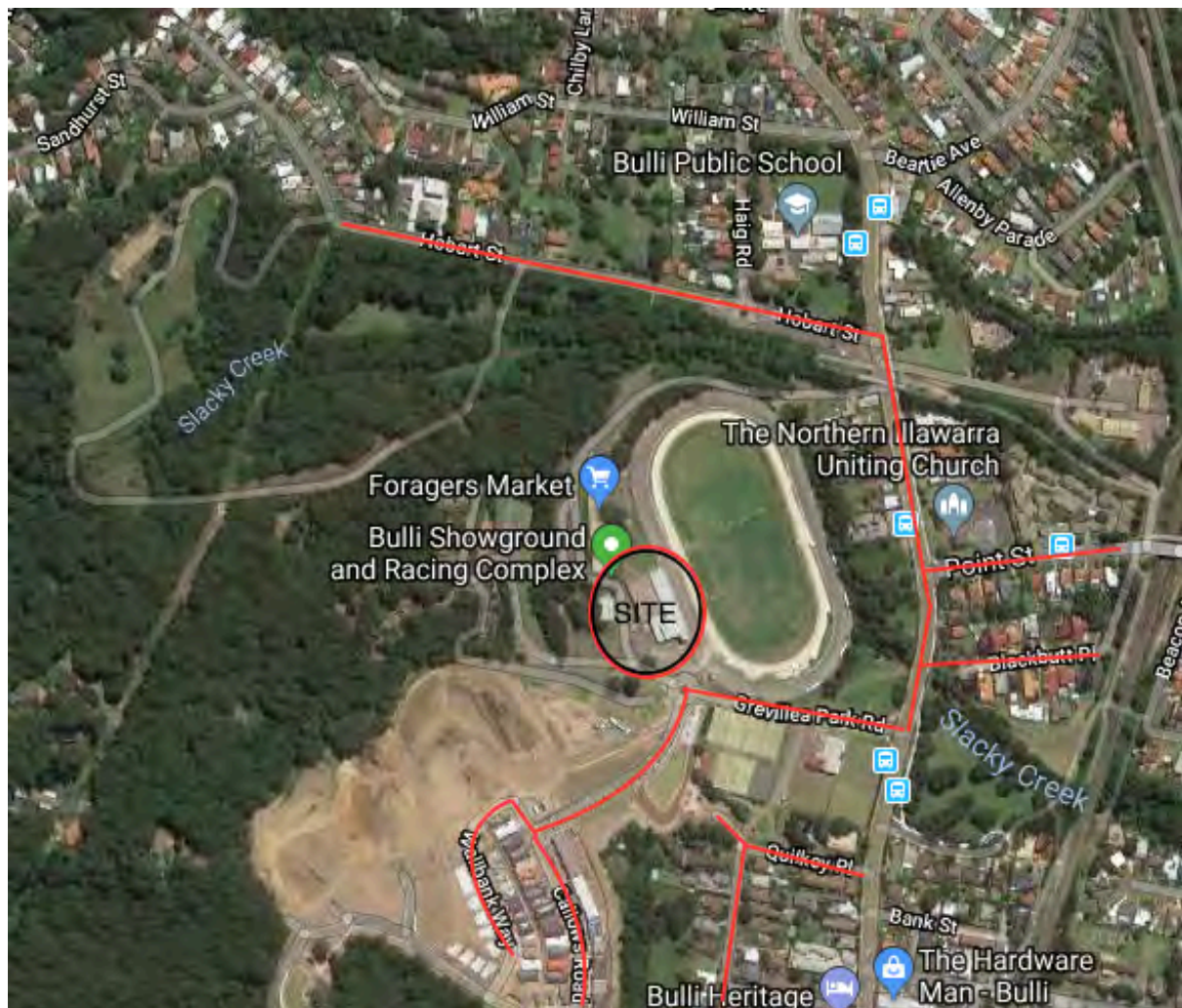


Figure 1 Resident notification map

Public Access including Disability Access Plan/ Map

The public will be entering the event through the south/western entrance of the Bulli Showground.

The site location is already accessible for people with disability. The venue is mainly hard surfaces and access to the venue is by either stairs or ramp.

There is already disabled facilities onsite and we have made a number of provisions to ensure our events are accessible to all.

We will be allocating a limited number of accessible parking spots.

Being accompanied by a carer is recommended, but not necessary. However we will be offering a complimentary carer ticket to all people with disability to ensure all of our patrons are comfortable and hassle free.

Egress Plan

Licensed Security will be provided at a rate of two guards for the first 100 patrons and one guard for 100 patrons thereafter. Security will be tasked with monitoring egress from the event perimeter and the surrounding neighborhood. Security will be monitoring unruly and antisocial behavior and assisting patrons to reach transport options. No alcohol will be allowed to leave the premises and guards will be checking patrons as they exit the event. Parking stations will be monitored by security guards to ensure safe and efficient departure of vehicles. A taxi and shuttle bus rank will be monitored by security to provide transport options to patrons leaving the site. More detailed information can be found in the Transport Management Plan.

Signage Plan

All signage will:

- Display only the names of the event, sponsors and will not include advertising of a commercial nature;
- Be safely secured and will not obstruct a public road, footpath or cycleway
- Signage will be displayed for no more than 28 days before the event and 7 days after the event.

Adverse Weather Contingency Plan

In the event of extreme weather conditions, this event will be cancelled or postponed. A decision will be made in consultation with Wollongong City Council, Bureau of Meteorology forecasts, head of security and event organisers and based on risk to patron safety. Please see Emergency Management Plan for more details.

Emergency Management Plan

Please see Emergency Management Plan

Alcohol Management Plan

Please see Alcohol Management Plan

Noise Management Plan

The following noise management strategies will be in place:

Pre event planning:

Sound contractors have undertaken a site inspection and devised a four-point sound system for the event that ensures all sound is directed onto the crowd area and away from neighboring residents. In this way sound levels can be maintained at an adequate level for attendees without unnecessary sound bleeding outside the event perimeter.

Resident notification:

A resident notification letter will be sent, as per figure 2 which notifies residents when amplified noise will be occurring at the event.

Acoustic monitoring

Yours and Owls will employ an acoustic monitoring technician at all times during the event to monitor sound levels and ensure they do not exceed limitation set by Wollongong City Council. This data will be made available to council after the event.

Customer hotline

A customer hotline will be in operation and all surrounding residents will be notified of the number to call should they wish to make a comment about the noise levels from the event. Any incidents will be recorded and logged and made available to Wollongong City Council on request.

User pays police

User pays police will be on site and the event manager and production manager will consult with the police across the event to manage any public complaints. User pays police will be provided at a ratio of 1 officer for every 1000 patrons, or as directed by Wollongong LAC Licensing representative.

Catering Plan

Food will be available at all times throughout the duration of the event. Food vendor names and registration numbers will be provided to council no later than 21 days prior to the event date. The event plans to host 3 hot food vendors.

Risk Management Plan

Please see *Risk Management Plan*

Incident Reporting Plan

The event Security Operations Manager will maintain an incident reporting logbook. This will include a written incident report on the exact nature of any incident and the procedures implemented to deal with the incident.

Event servicing details

First Aid

St John's Ambulance service will provide trained first aid personnel and a first aid tent at all times during the event

Security Guards &/or Police Presence

Security guard services will be provided at a rate of two guards for the first 100 patrons and 1 for 100 patrons thereafter. Security will be provided by Red Dawn Event Security

Security Guards &/or Police Presence

Waste Management

Waste management services will be contracted to Citizen Blue and Precise Waste Management who will provide litter picking, waste sorting and waste management reporting services. Waste bins will be supplied and removed by Remondis.

User Pays Police

NSW Police will be employed by the event at a rate of 1 officer for every 1000 patrons, or as requested by Wollongong LAC Licensing Sergeant representative.

Public Toilet Provision

Permanent Public toilet facilities and hand washing facilities are already located at the Bulli Showgrounds. This includes 24 cubicles, 14 hand washing facilities, 21m of urinal and two disabled toilets with hand washing facilities. An additional 20 portaloos with hand washing facilities will be provided by TFH services.

Traffic Management

Is not required. On ingress and egress security will provide Ushers, Parking Attendants and shuttle bus coordinators.

Pedestrian ingress / egress management

Security and event staff will be stationed as ushers around the perimeter of the event to assist patrons as they arrive at the event. Litter pickers and waste bins will be posted around the external perimeter of the site to reduce littering. Pedestrian ingress routes will be clearly sign posted by event staff. Additional 'daymaker' lighting will be provided for the event, should lighting of egress routes be deemed unsatisfactory.

Temporary Structures

The following equipment will be used at the event:

- 40ft shipping container bar
- 20ft shipping container bar
- 40ft refrigerated shipping container
- 20 ft refrigerated container
- 4m x 4m x .5m stage
- 6m x 4m x .5m stage
- 20 portaloos
- 50m of temporary fencing
- 100m of crowd control barrier
- tables and chairs

Event Contact List

Event Coordinator:

Balunn Jones

Email: al@yoursandowls.com.au

Phone: 0401 758 758

Production Manager

Adam Smith

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Phone: 0431 614 026

Marketing and Promotion Coordinator

Benjamin Tillman

YOURS & OWLS – NYE 2018 - EVENT MANAGEMENT PLAN

Version: 2

Last updated: 10th October 2018

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BUILDING CODE OF AUSTRALIA AUDIT REPORT

BULLI SHOWGROUND:
PRINCES HIGHWAY, BULLI NSW

Prepared for:

**YOURS<sup>A
N
D</sup> OWLS**

Date: 5 October 2018

Report No: R1298

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Date	Revision	Status	Author
05.10.2018	0	Preliminary report for Client review	Matthew Morrisey

Prepared by:



Matthew Morrisey
Director – A1 Accredited Building Certifier
Accredited Building Certifiers (NSW) Pty Ltd

1. INTRODUCTION

Accredited Building Certifiers have been commissioned to undertake an assessment of the existing showground building against the relevant provisions of the Building Code of Australia 2016, amendment 1 (BCA).

2. PURPOSE

The purpose of this report is to undertake an assessment of the relevant parts of the existing building which are proposed to be used by Yours and Owls Festival, against the deemed-to-satisfy provisions of the BCA 2016, amendment 1.

3. EXISTING DEVELOPMENT

This report has been prepared to assess the level of compliance of the existing commercial / public assembly building against the Building Code of Australia 2016, amendment 1, for the proposed use as a temporary music festival, in which a summary of all relevant Clauses is attached.

The site comprises of a number of buildings and structures on site including a grandstand and function building, stables and ancillary buildings.

The main building which is subject to this assessment is a part 2 & part 3 storey building, which incorporates the main grandstand, sanitary facilities, betting booths, bar area and commentating facilities. The building comprises primarily masonry and concrete construction with a rear attachment which comprises of a steel portal frame structure.

The existing site is identified as Lot 33 in DP1182831 and is situated on the Western side of the Princes Highway, Bulli, as follows:



Source: Six Maps

4. REFERENCED DOCUMENTATION

The following documentation has been reviewed, referenced and/or relied upon in the preparation of this report:

- » Building Code of Australia 2016, amendment 1 (BCA).
- » The Guide to the Building Code of Australia 2016 (BCA).
- » Correspondence prepared by Wollongong City Council dated 6 September 2018,
- » Australian Building Codes Board Temporary Structures Standard 2015,
- » Schematic Site Plan 00A3, prepared by SIMS Events and Entertainment, Version 3 and dated 14 August 2018.

5. ASSESSMENT METHODOLOGY

This BCA assessment was carried out in tabulated form in Appendix 1 below. The documents were assessed against the Deemed to satisfy provisions of BCA 2016, amendment 1, and the findings were detailed under the 'Comment' column below.

6. LIMITATIONS AND EXCLUSIONS

The limitations and exclusions of this report are as follows:

- » This assessment is limited to the areas of the existing building that are proposed to be used by the festival (i.e. Ground Floor Level), as it is understood that all other parts of the building will be restricted.
- » This report has been assessed against Parts D1, D2, E1, E2 & E4 only which is outlined by Councils correspondence dated 6 September 2018.
- » No assessment has been undertaken with respect to the Disability Discrimination Act 1992 (DDA, other than those matters referred to under the Disability (Access to Premises – Buildings) Standards 2010. The building owner should be satisfied that their obligations under the DDA have been addressed.
- » The Report does not address matters in relation to the following Local Government Act and Regulations:
 - ≈ Occupational Health and Safety Act and Regulations.
 - ≈ Work Cover Authority requirements.
 - ≈ Water, drainage, gas, telecommunications and electricity supply authority requirements.
 - ≈ Disability Discrimination Act 1992.
- » Accredited Building Certifiers do not guarantee acceptance of this report by Local Council, NSW Fire Brigades or other approval / Government Authorities.
- » No part of this document may be reproduced in any form or by any means without written permission from Accredited Building Certifiers. This report is based solely on client instructions, and therefore should not be used by any third party without prior knowledge of such instructions.
- » This report has been prepared based upon a visual inspection of the premises undertaken on 28.09.2018.

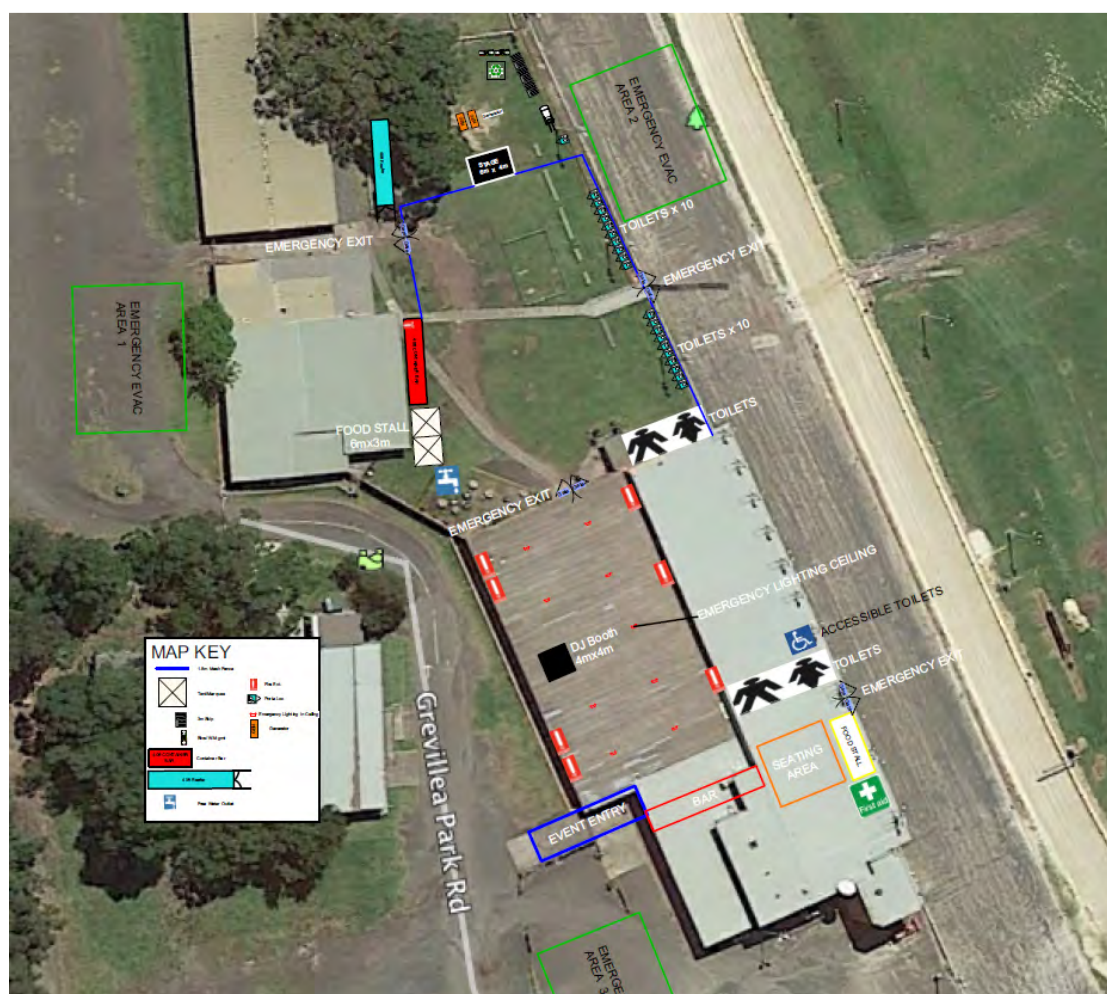
7. BUILDING CHARACTERISTICS

7.1 PROPOSED DEVELOPMENT / USE

The existing building is essentially a Part 2 & Part 3 storey building which incorporates the main grandstand, sanitary facilities, betting booths, bar area and commentating facilities. The building comprises primarily masonry and concrete construction with a rear attachment which comprises of a steel portal frame structure.

In accordance with DA-2018/1000, it is understood that it is proposed to use parts of the existing Bulli Showground for a New Years Eve music and dance event.

The areas of the showground that will be used are identified in the below plan prepared by SIMS Events and Entertainment.



Proposed site plan – SIMS Event & Entertainment

7.2 CLASSIFICATION

The proposed building has been classified in accordance with the following table:

BCA CLASSIFICATION:	Class 9b (Assembly Building)
RISE IN STOREYS:	Three (3)
STOREYS CONTAINED:	Three (3)
TYPE OF CONSTRUCTION:	Type A Construction
EFFECTIVE HEIGHT:	Less than 12m
FLOOR AREA:	Approx. 3,559m ²
CLIMATE ZONE:	Zone 5

8. SUMMARY OF KEY COMPLIANCE ISSUES

The following comprises a summary of the key compliance issues identified under the clause-by-clause assessment in Appendix 1 of this report.

8.1 FURTHER INFORMATION TO BE PROVIDED WITH CONSTRUCTION CERTIFICATE:

BCA CLAUSE		DESCRIPTION
1.	D1.6	It is noted that the aggregate exit widths at the perimeter of the building are not sufficient to accommodate the proposed population numbers. Notwithstanding, we are of the opinion that there is opportunity to address this non-compliance by way of a Fire Safety Engineering Management Strategy.
2.	D1.10	Egress from the subject site to the roadway contains a number of compliance issues from, travel over allotment boundary to reduced aggregate widths. Notwithstanding, we are of the opinion that there is opportunity to address this non-compliance by way of a Fire Safety Engineering Management Strategy.
3.	D2.13	The existing tread and riser dimensions of the main entry stairway do not indicate compliance as identified within this report.
4.	D2.17	The construction of handrails to serve the internal ground floor steps to accommodate the change in levels, had not been provided.
5.	D2.19	It is noted that the use of roller doors as a required exit is not permitted where the floor area of the building / part exceeds 200m ² . Notwithstanding, we are of the opinion that there is opportunity to address this non-compliance by way of a Fire Safety Engineering Management Strategy.
6.	D2.21	The door latching devices did not comply in a number of areas, as identified within this report. Notwithstanding, we are of the opinion that there is opportunity to address this non-compliance by way of a Fire Safety Engineering Management Strategy.
7.	E1.3	As the building is over 500m ² , the hydraulic consultant will need to verify that suitable pressure, flow and coverage is provided from the feed hydrant.
8.	E1.4	As the building is over 500m ² fire compartment, Fire Hose Reel coverage is to be provided to serve the entire building. The hydraulic consultant will need to verify that suitable coverage is provided from the existing Fire Hose Reels.
9.	E2.2	The use of the existing building itself as a discotheque / nightclub is not afforded sufficient detections & smoke exhaust services.
10.	E4.5	Additional illuminated exit signs are to be provided to those nominated required exits as identified under Clause D1.2 of this report.


9. CONCLUSION

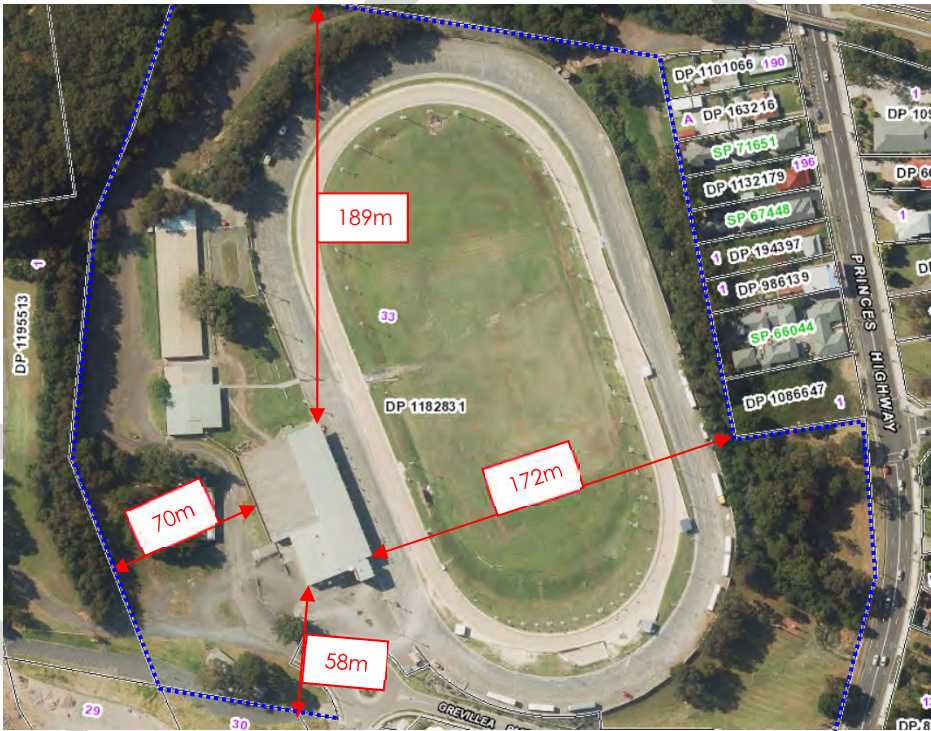
This report contains an assessment of the existing commercial / public assembly building against the deemed-to-satisfy provisions of the Building Code of Australia 2016, amendment 1 (BCA).

It is considered that the proposed development can readily achieve compliance with the BCA subject to resolution of the matters identified under Section 8 & Appendix 1 of this report.

10. APPENDIX 1 - CLAUSE-BY-CLAUSE BCA ASSESSMENT

KEY	REFERENCE
Complies	The existing building indicates compliance with this Clause.
Compliance Readily Achievable	Based upon our visual inspection we were unable to determine that the works achieved compliance without invasive works being undertaken.
Does Not Comply	The referenced plans do not comply with this Clause.
Noted	Provisions contained within this BCA clause are provided for guidance, or are to be read in conjunction with other BCA Clauses.
Not Applicable	This clause is not applicable to the proposed development

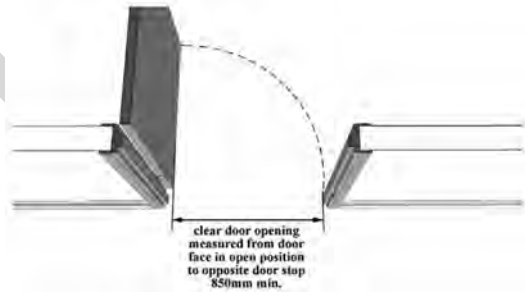
CLAUSE	REFERENCE	COMMENT
SECTION C	FIRE RESISTANCE	
Part C1	Fire Resistance and Stability	
C1.1 – Type of construction required	The minimum type of fire-resisting construction of a building must be that specified in Table C1.1 and Specification C1.1.	The building is required to be constructed as Type A Construction.
C1.2 – Calculation of Rise In Storeys	The rise in storeys of a building is the sum of the greatest number of storeys at any part of the external walls of the building and any storeys within the roof space calculated in accordance with the requirements set out in this clause	The building contains a RIS of three (3)
	 <p style="text-align: center;"><u>Rise in Storeys – Southern Elevation of Building</u></p>	

Part C2	Fire Compartmentation & Separation	
C2.2 - General Floor Area Limitations	This clause sets out the parameters for the area and volume of Class 5, 6, 7, 8 & 9 buildings as required by sub-clauses (a), (b) & (c).	Complies As the building is of type A Construction, we note that the building does not exceed 8,000m ² nor 48,000m ³ .
Part C3	Protection of Openings	
C3.2 - Protection of openings in external walls	Openings in an external wall that is required to have an FRL must – (a) If the distance between the opening and the fire-source feature to which it is exposed is less than – (i) 3 m from a side or rear boundary of the allotment; or (ii) 6 m from the far boundary of a road, river, lake or the like adjoining the allotment, if not located in a storey at or near ground level; or (iii) 6 m from another building on the allotment that is not a Class 10, be protected in accordance with C3.4 and if wall-wetting sprinklers are used, they are located externally;	Complies The subject building is positioned greater than 3m from any allotment boundary as indicated below:
	 <p style="text-align: center;"><u>Building Setbacks from Fire Source Features (Boundaries)</u></p>	



Building Setbacks from Fire Source Features (Adjacent Buildings)

SECTION D		ACCESS AND EGRESS
Part D1		Provisions for Escape
D1.1 - Application of part	The Deemed-to-Satisfy provisions of this Part do not apply to the internal parts of a sole-occupancy unit of a Class 2 or 3 building or a Class 4 part of a building.	Noted
D1.2 - Number of exits required	This clause requires the provision of sufficient exits to enable safe egress in case of an emergency. Clause D1.2 provides that all buildings must have at least one exit from each storey and sets out circumstances in which more than one exit may be required.	<p>Complies</p> <p>In accordance with this clause, we advise that a minimum number of two (2) exits must be provided to serve each storey.</p> <p>In this regard, we note that the building is currently provided with more than two (2) egress points from the building which indicates compliance.</p> <p>Note: Notwithstanding the above, please refer to comments under BCA Clause D1.6 below, having regard to the minimum required exit widths required within the building to facilitate the occupant numbers.</p> <p>The exit points from the building have been nominated as follows:</p>

	Class 9b – every stairway must be fire isolated if it connects more than 2 consecutive storeys. Concessions apply to inclusion of an additional storey, or sprinklers, as per the above.	
D1.4 - Exit Travel Distances	<p>This clause specifies the permitted travel distances allowable from Class 2 to Class 9 buildings, i.e. for Class 9b</p> <ul style="list-style-type: none"> » Maximum 20m to an exit or 20m to a point of choice between alternative exits. » Maximum distance to one of those exits is 40m 	<p>Complies</p> <p>Travel distances to the nominated required exits indicate compliance.</p>
D1.5 Distances between alternative exits	<p>Exits required as alternative exits must be –</p> <ul style="list-style-type: none"> » Distributed as uniformly as practicable within or around the storey served and in positions where unobstructed access to at least 2 exits is readily available from all points on the floor including lift lobby areas; and <ul style="list-style-type: none"> ≈ not less than 9m apart; and ≈ not more than – <ul style="list-style-type: none"> • in a Class 2 or 3 building - 45m apart; or • In a Class 9a health-care building, if such required exit serves a patient care area – 45m apart; or • In all other cases, i.e. the non-patient care areas – 60m apart. » Located so that the alternative paths of travel do not converge such that they become less than 6m apart. 	<p>Complies</p> <p>Travel distances between alternative exits indicate compliance.</p>
D1.6 Dimensions of exits	<p>This clause sets out the minimum dimensions such as height and width of paths of travel from Class 2 to 9 buildings. It also specifies the minimum dimensions of doorways from the various compartments and the width of exit doors from buildings depending on the uses and functions carried out therein.</p> <p>For a Class 9b building, the following exits dimensions are required:</p> <ul style="list-style-type: none"> » Doorways – unobstructed width of not less than 1m where used as an Entertainment Venue, whilst the door height must be not less than 1980mm. » Corridors – Exits or paths of travel leading to an exit must achieve a minimum unobstructed width of not less than 1m.  <p>This Clause also nominates the minimum required exit widths required based upon the use and population of the building.</p>	<p>Compliance Readily Achievable</p> <p>It is understood that the proposed population numbers expected during the event will be approximately 1500 persons within the building itself and 1500 persons within the outdoor lawn area.</p> <p>We advise that this clause relates to the required exits provided from a building in which case the aggregate egress widths from the building must be sufficient to accommodate the proposed population of 1500 persons.</p> <p>A review of the exit widths within the building have indicated that an <u>aggregate exit width of 20.66m</u> (20m) is provided from the building.</p> <p>Based upon the above dimension, we note that this aggregate exit width is capable of accommodating 1500 persons at any one time.</p> <p>Does Not Comply / Alternative Solution Required</p> <p>Notwithstanding the above, in a Class 9b building used as an Entertainment Venue, where paths of travel merge, the width of the combined paths of travel must be not less than the sum of the required width of those paths to the road</p> <p>We note that based upon a population of 1500 persons within the building and 1500 persons externally (3,000 total), a minimum</p>

aggregate width of 30m is required via the perimeter gates which provides access to the roadway.

A review of the aggregate exit widths at the perimeter of the site was measured at 20.667m which would only facilitate 2,000 persons.


Having regard to the available refuge spaces available on the subject land which are away from the building, we believe that there is opportunity to address this non-compliance by way of a Fire Safety Engineered Management Strategy which looks at evacuating excess occupants to the open space areas in the event of an emergency.

This Management Strategy will need to be further documented with a C10 Accredited Fire Safety Engineer and implemented prior to occupation / use of the festival.

We would also recommend that the local Fire Brigade stations be consulted having regard to the proposed evacuation strategy to ensure this does not interfere with their operational procedures in the event of an Emergency.



Exit widths from the building

	 <p style="text-align: center;"><u>Aggregate widths at perimeter of the site</u></p>	
D1.7 Travel via Fire Isolated Exits	<p>This clause sets out the requirements for safe discharge from various compartments and areas within a building, into a fire isolated stairway or passageway or ramp.</p> <p>Where a path of travel from the point of discharge of a fire isolated exit necessitates passing within 6m of any part of an external wall of the same building, measured horizontally at right angles to the path of travel, that part of the wall must have –</p> <ul style="list-style-type: none">» an FRL of not less than 60/60/60; and» Any openings protected internally in accordance with BCA Clause C3.4,» For a distance of 3m above or below, as appropriate, the level of the path of travel, or for the height of the wall, whichever is the lesser.	Not Applicable
D1.8 External stairways in lieu of fire-isolated exits	<p>An external stairway or ramp may serve as a required exit in lieu of a fire-isolated exit serving a storey below an effective height of 25m provided that it is constructed in accordance with the requirements of sub-clauses (a) to (d).</p>	Not Applicable
D1.9 Travel via non-fire isolated stairways or ramps	<p>A non-fire isolated stairway or ramp serving as a required exit must provide a continuous means of travel by its own flights and landings from every storey served to the level at which egress to a road or open space is available.</p> <p>Upon discharge of a non-fire isolated stairway, the distance from the door leading to open space from the stair is 20m (or 40m to one of 2 such doorways if travel to each of them from the stair or ramp is in opposite directions).</p>	Not Applicable <p>As the proposed event is situated on the ground floor, there is no requirement for the use of the stairways serving the first-floor level.</p>
D1.10 Discharge from exits	<p>An exit must not be blocked at the point of discharge. Barriers such as bollards must be installed to prevent vehicles from blocking the discharge from exits.</p>	Does Not Comply / Alternative Solution Required <p>The discharge point from exits to the roadway do not indicate compliance having regard to the following:</p>

This clause also provides the methods of construction, location and separation, at exit discharge points for all building classes.

In a Class 9b building which is used as an entertainment venue, at least half of the required number of exits from each storey and half of the aggregate widths, must discharge through the main entry or the area immediately adjacent to the main entry.

In addition, where the required exit leads to open space, then the path of travel to the road must not diminish the required exit width nominated under Clause D1.6 above.

- » The required exits from the building are positioned uniformly throughout, however half of the required exits and aggregate exit widths are not provided via the main entrance.
- » The internal access roadway is not of a sufficient width that could accommodate and aggregate width of 30m.
- » Egress via the northern gates located off the track requires occupants to pass over the allotment boundary to obtain access to the roadway, which is a technical non compliance having regard to the "open space" definition.

It is recommended that these non-compliances may be able to be addressed by way of a Fire Safety Engineered Management Strategy for the temporary event.




Paths of Travel to the road

D1.11 Horizontal Exits	<p>Horizontal exits must not be counted as required exits between sole-occupancy units or in an early childhood centre, primary or secondary school.</p> <p>Horizontal exits may be counted as required exits in Class 9a-health care building or a Class 9c aged care building if the path of travel from a fire compartment leads by one or more horizontal exits directly into another fire compartment which has at least one required exit which is not a horizontal exit.</p> <p>In addition, horizontal exits must have a clear area on the side of the fire wall to which occupants are evacuating, to accommodate the total number of persons serviced by the horizontal exit of not less than 2.5m² per patient.</p>	Not Applicable
D1.12 Non Required Stairways, Ramps and Escalators	<p>This clause sets out the requirements for the application of non-required exits and the circumstances under which they may be utilised. Clause D1.12 only applies to escalators, moving walkways and travelators, non-required non-fire-isolated stairways and non-required non-fire-isolated ramps.</p> <p>A non-required stairway cannot be used to connect patient care areas in a class 9a building or resident use areas in a class 9c building.</p>	Not Applicable
D1.13 Number of persons accommodated	<p>Clause D1.13 and Table D1.13 are used to calculate the anticipated number of people in particular types of buildings so that minimum exit widths and the required number of sanitary and other facilities can be calculated.</p>	<p>Noted</p> <p>In accordance with Clause D1.13, we advise that the calculation of the maximum population numbers within the building will need to be based upon 0.5m² per person, which is equivalent to a dance floor.</p> <p>On this basis, we note that the occupied area of the existing building to be used as a dance floor was measured at 1,136m² which is able to accommodate 2,272 persons (subject to available required exit widths).</p> <p>Note: Refer to Clause D1.6 above having regard to the population numbers based upon required exit widths.</p>
D1.14 Measurement of distances	<p>This clause describes the point at which an exit commences with respect to both non-fire-isolated and fire-isolated exits providing the parameters for measuring travel distance.</p>	Noted
D1.15 Method of measurement	<p>This clause sets out the method of measuring travel distance to an exit in various circumstances by determining the path that a person would walk.</p>	Noted
D1.16 Plant rooms & lift motor rooms Concession	<p>A ladder may be used in lieu of a stairway to provide egress from a plant room with a floor area of not more than 100m²; or all but one point of egress from a plant room or a lift machine room with a floor area not more than 200m². Sub-clause (b) sets out the parameters for the ladders permitted to be used in this circumstance.</p>	Not Applicable
D1.17 Access to Lifts Pits	<p>This clause provides the requirements for access to lift pits not more than 3m deep and the requirements of construction of access for lift pits that are more than 3m deep. The requirements for signage to lift pits are also set out.</p>	Not Applicable
PART D2 Construction of Exits		
D2.1 Application of Part	<p>With the exception of specified clauses in this part the Deemed-to-Satisfy Provisions of this Part do not apply to the internal parts of sole-occupancy units</p>	Noted

	Class 2 & Class 3 buildings and Class 4 parts of buildings, however applies to all other Classifications.	
D2.2 Fire Isolated Stairways & Ramps	A stairway or ramp, including landings that are required to be within a fire-resisting shaft must be constructed of non-combustible materials to protect the structural integrity of the shaft.	Not Applicable
D2.3 Non-Fire-Isolated stairways and ramps	This clause requires that required non-fire-isolated stairways and ramps must be either constructed in accordance with D2.2 or the alternative options set out in D2.3(a) to (c).	Not Applicable
D2.4 Separation of Rising & Descending Stairs	If a stairway serving as an exit is required to be fire-isolated, there must be no direct connection between the rising and descending flights of stairs at the level from which egress is obtained. This clause also prescribes the level of construction required to achieve separation.	Not Applicable
D2.5 Open Access Ramps & Balconies	This clause allows the use of an open access ramp to meet the smoke hazard management requirements of Table E2.2(a) by allowing smoke to vent naturally through an open access ramp or balcony before it reaches a fire-isolated exit. Sub-clauses (a) and (b) set out the ventilation requirements if this method is used in lieu of stairwell pressurisation.	Not Applicable
D2.6 Smoke Lobbies	This clause only applies to a smoke lobby required by D1.7. A smoke lobby required by D1.7 must be constructed in accordance with each of the requirements of sub-clauses (a) to (d)	Not Applicable
D2.7 Installations in exits and paths of travel	This clause restricts the installation of certain services in fire-isolated exits, non-fire-isolated exits and certain paths of travel to exits. It prescribes which services shall not be installed as well as the circumstances in which certain services may be installed in fire-isolated and non-fire-isolated exits. If installed in a path of travel to an exit, Electrical distribution boards, Communication cupboards and the like containing motors, etc are to be enclosed with non-combustible construction, and doors are to be provided with smoke seals to the perimeter.	Noted
D2.8 Enclosure of space under stairs and ramps	A space below a required fire-isolated stairway or ramp in a fire-isolated shaft must not be enclosed to form a cupboard or other enclosed space. If the required stairway or ramp is non-fire-isolated, (including an external stairway) any cupboard underneath must have an FRL of 60/60/60, with a self-closing -60/30 door.	Not Applicable
D2.9 Width of stairways	A required stairway or ramp that exceeds 2m in width is counted as having a width of only 2m unless it is divided by a handrail, balustrade or other barrier continuous between landings and each division has a width of not more than 2m.	Not Applicable
D2.10 Pedestrian ramps	A fire-isolated ramp may be substituted for a fire-isolated stairway if the construction enclosing the ramp and the dimensions comply with the requirements for a fire-isolated stairway. The ramp must also comply with the access requirements of D3 and AS1428.1, not have a gradient steeper than 1:8 and have a non-slip finish	Not Applicable
D2.11 Fire Isolated Passageways	This clause requires that a fire-isolated passageway must have an FRL at least equivalent to the part of the building in which it is situated and, in any case, not less than 60/60/60.	Not Applicable

D2.12 Roof as Open Space	If an exit discharges to a roof of a building, the roof must have an FRL of not less than 120/120/120; and not have any roof lights or other openings within 3m of the path of travel of persons using the exit to reach a road or open space.	Not Applicable
D2.13 Goings and Risers	This clause sets out the detailed requirements for the construction and geometry of the goings and risers in required stairways (as detailed below). These details are set out in sub-clauses (a) to (c) and Table D2.13 Riser and Going Dimensions.	<p>Does Not Comply</p> <p>Whilst the proposed event is to be situated on the ground floor level, it was noted that the external stairway at the main entrance which provides access between varying levels, contained tread and riser dimensions which contained variances of more than 5mm between steps.</p> <p>In addition, it was noted that the bottom step exceeded the maximum permitted height of 190mm where the riser was measured at 200mm.</p>  <p><u>Inconsistent Riser Heights – outside main entry</u></p>
D2.14 Landings	<p>The dimensions and gradients of landings in stairways are set out in this clause; for example:</p> <ul style="list-style-type: none"> » The landings must not have a gradient any steeper than 1:50, » The length of the landing must not be any less than 750mm long, » Must have a non-slip finish throughout or a non-skid strip near the edge of the landing where it meets the flight below in accordance with the following table: 	<p>Complies</p> <p>Note: please also refer to comments under Clause D3.3 of this report having regard to requirements for accessibility.</p>
D2.15 Thresholds	<p>The threshold of a doorway must not:</p> <ul style="list-style-type: none"> » incorporate a step or ramp at any point closer to the doorway than the width of the door leaf, and » Not incorporate a step unless the doorway opens to the road or open space, and » Where there is a difference in levels at the threshold, then either a threshold ramp or a step ramp may be provided in accordance with AS1428.1-2009, where required to be accessible. 	Complies

D2.16 Balustrades	<p>This clause details where balustrades are required to be provided and sets out in specific detail the construction requirements.</p> <ul style="list-style-type: none"> » Balustrades are required where the fall to the level below is more than 1m in height. The minimum height of a balustrade is 1m above the floor of the landing, walkway or the like; and 865mm above the floor of a stairway or a ramp. » Balustrades must be constructed so as to not permit a sphere of 125mm diameter to pass through. The exception to this is within fire isolated exits within the building, where the rails can be positioned a maximum of 460mm apart, so long as a bottom rail is located so a sphere of 150mm cannot pass through the opening between the nosing of the stair treads and the rail or between the floor of the landing, balcony or the like. 	<p>Not Applicable</p> <p>As the proposed event relates to the ground floor level only there is no requirement to have balustrades as there is no difference in levels of more than 1m.</p>
D2.17 Handrails	<p>This Clause sets out the requirements regarding the location, spacing and extent of handrails required to be installed in buildings.</p> <p>Handrails must:</p> <ul style="list-style-type: none"> » Be provided along at least one side of every ramp or flight (except for an accessible ramp or stairway where handrails on both sides are required), and, » Fixed not less than 50mm clear of the wall; and » Continuous for their full length, and » Designed and constructed to comply with clause 12 of AS 1428.1-2009 (including fire stair). 	<p>Does Not Comply</p> <p>It was noted that the internal steps which contain 2 risers are deemed to be considered a stairway and as such should be provided with suitable handrails.</p>  <p><u>Handrail not provided to internal steps change in level</u></p>
D2.18 Fixed platforms, walkways stairways and ladders	<p>A fixed platform, walkway, stairway, ladder, any going and riser, any balustrade or other barrier attached thereto may comply with AS1657 if it only serves a machinery or plant room or non-habitable part of a sole-occupancy unit in a Class 2 building or Class 4 part</p>	<p>Not Applicable</p>
D2.19 Doorways and doors	<p>This clause applies to all doorways and refers to the types of doors that cannot be used in buildings of prescribed uses, the use of power operated doors and the force required to operate sliding doors.</p> <p>In a Class 9b building a doorway must not be fitted with a sliding fire door, a sliding smoke door, a revolving door, a roller shutter or tilt up door.</p>	<p>Does Not Comply</p> <p>Whilst the building is provided with hinged doors in certain areas, it was also noted that the building will be utilising the existing roller shutter openings as a means of providing additional egress width.</p> <p>The use of roller shutters as a required exit does not comply with the deemed to satisfy provisions of the BCA.</p> <p>Providing that the roller shutters are able to be either kept open during operation or have permanent staff adjacent to the doors to open in the event of an emergency, we are of the opinion that this can be</p>

addressed by way of a Fire Safety Engineered Management Strategy.



Main entry roller doors – Western side of Building




Roller door adjacent to main entry – Western side of building



Roller door – Northern side of the building

D2.20 Swinging doors	<p>A swinging door in a required exit or forming part of a required exit must swing in the direction of egress and must not otherwise impede egress.</p> <p>In addition, a door is required to swing in the direction of egress where it opens to a fire isolated stairway / external stairway, or the final discharge door to open space where the tenancy exceeds 200m².</p>	<p>Complies</p> <p>Swinging doors provided swing in the direction of egress (i.e. outwards).</p>
D2.21 Operation of latch	<p>A door in a required exit or forming part of a required exit and in a path of travel to a required exit must be readily openable without a key from the side that faces a person seeking egress, by a single downward action or pushing action on a single device which is located between 900mm & 1100mm from the floor.</p> <p>Notwithstanding, where the storey is able to accommodate more than 100 persons in a Class 9b building, then the doors must be fitted with panic bars as per the below:</p> <p>This clause prohibits the use of devices such as deadlocks and knobs (rather, lever latches are required). D2.21 also sets out exceptions in relation to buildings where special security arrangements are required in relation to the uses carried out.</p> <p>Where fitted with a fail-safe device which automatically unlocks the door upon the activation of a sprinkler system or detection system, the above need not apply.</p>	<p>Does Not Comply</p> <p>Door latches shall be provided with panic bar devices and be mounted so that they are position between 900mm and 1100mm from the finished floor level (as indicated below)</p> <p>With regard to a number of doors throughout the building it is noted that the latching devices are not compliant in that they are provided with the rounded knob type latch or lever handle in lieu of panic bars.</p> <div data-bbox="995 824 1370 1294" data-label="Image">  </div> <p><u>Typical non-compliant door hardware – Enclosed bar</u></p> <div data-bbox="995 1406 1370 1899" data-label="Image">  </div> <p><u>Typical non-compliant door hardware – Northern Exit</u></p>

	 <p>Panic bars to be installed to doors where provided with a lever</p>	
D2.22 Re-entry from Fire Isolated Exits	This clause details instances where fire isolated exit doors are required to provide re-entry from within the stairway.	Not Applicable
D2.23 Signs on doors	<p>This clause requires the use of signs to alert persons that the operation of fire doors and doors discharging from fire isolated exits, must not be impaired and must be installed where they can be readily seen. The following would apply to a fire door:</p> <ul style="list-style-type: none"> » An automatic door held open by an automatic hold open device: FIRE SAFETY DOOR - DO NOT OBSTRUCT » Self-Closing Fire Door: FIRE SAFETY DOOR – DO NOT OBSTRUCT – DO NOT KEEP OPEN » A final discharge door from a fire isolated exit: FIRE SAFETY DOOR - DO NOT OBSTRUCT » The following offences signage is to be provided on the wall located outside the stairway, adjacent to the door in accordance with Clause 186 of the Environmental Planning & Assessment Act 1979. 	Not Applicable
D2.24 Protection of Openable Windows	This clause relates to the restriction of openings to windows in a Class 2, 3, 4 & 9b building where the floor below the window is 2m or more above the surface below.	Not Applicable
D2.25 Timber stairway: concession	This clause relates to the construction of fire protected timber within a building and including a fire isolated stairway, subject to the installation of fire sprinklers.	Not Applicable
SECTION E SERVICES AND EQUIPMENT		
Part E1 Fire Fighting Equipment		
E1.1	Left Blank	
E1.2	Left Blank	
E1.3 Fire Hydrants	A fire hydrant system must be provided to serve a building having a total floor area greater than 500m ² and where a fire brigade is available to attend a building fire, installed in accordance with the provisions of AS2419.1-2005	<p>Does Not Comply</p> <p>As the floor area of the building is measured at being greater than 500m², then Fire Hydrant Coverage</p>

must be provided to serve the entire building in accordance with AS2419.1-2005.

In this regard, we note that the building is served by a single external Fire Hydrant, which from our preliminary review appears to provide coverage to the area of the building proposed to be used for the event.

Notwithstanding, we would recommend that a hydraulic consultant shall verify that adequate Pressures, Flow and coverage can be achieved from the existing Hydrant.

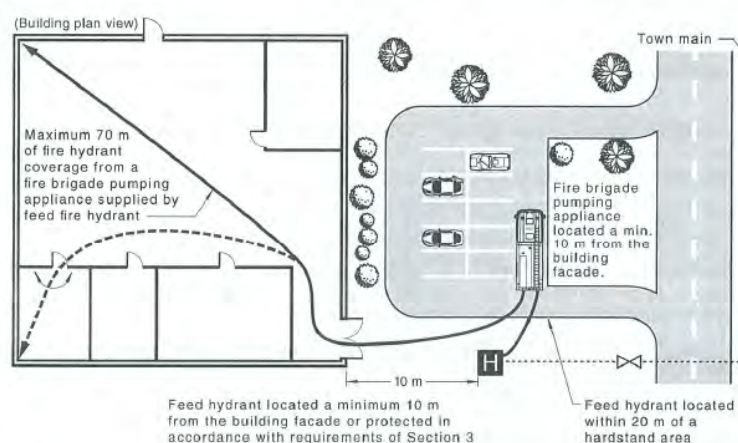
With regard to the fire hydrant valve itself we note that this does not comply with the current provisions of AS2419.1-2005, in that the height of the valve was less than 750mm above FFL and is only provided with one valve in lieu of the external dual pillar arrangement.



Existing Fire Hydrant Valve



Location of External Hydrant



(a) Fire hydrant coverage to all parts of a building's floor area using one on-site fire hydrant

Method of Measurement

E1.4 Fire Hose Reels

This clause requires that the fire hose reel system must be installed in accordance with AS 2441.1-2005 and sets out the detail for location and uses of fire hose reels

A fire hose reel system must be provided to serve a building where one or more internal fire hydrants are installed or in a building with a floor area greater than 500m²

Where system coverage is not achieved by the above, additional FHR may be located in paths of travel to an exit.

Does Not Comply

As the total floor area of the building exceeds 500m² fire compartments, Fire Hose Reels need to be provided to serve the building.

In this regard the Hose reels shall be positioned within 4m of the required exit door and need not be provided adjacent to every exit door providing coverage is achieved.

Based upon our inspection it was noted that a Fire Hose Reel was positioned adjacent to the Stables Building, and one near the southern exit point of the main grandstand building.

Verification will need to be sought from a Hydraulic consultant which

		confirms whether adequate coverage is afforded to the whole building from the existing Fire Hose Reels.
E1.5 Sprinklers	A sprinkler system must be installed in a building or part of a building when required by Table E1.5 and comply with Specification E1.5.	Not Applicable
E1.6 Portable Fire Extinguishers	Portable fire extinguishers must be provided as listed in Table E1.6 and must be selected, located and distributed in accordance with Sections 1, 2, 3 and 4 of AS 2444	<p>Does Not Comply</p> <p>Whilst it was noted that Portable Fire Extinguishers are provided throughout, we note that one of the extinguishers within the building (western side) was missing a CO2 extinguisher.</p>  <p><u>Missing Portable Fire Extinguisher</u></p>
E1.7	Left blank	
E1.8 Fire Control Centres	A fire control centre facility in accordance with Specification E1.8 must be provided for a building having an effective height of more than 25m and in a Class 6, 7, 8 or 9 building with a total floor area of more than 18,000m ² .	Not Applicable
E1.9 Fire precautions during construction	In buildings under construction at least one fire extinguisher to suit Class A, B and C fires and electrical fires must be provided at all times on each storey adjacent to a required exit and if the building has reached an effective height of 12m the required hydrant and hose reel systems must be installed, as set out in (b)(ii) and be operational and any required booster connections must be installed	Not Applicable
E1.10 Provisions for Special Hazards	<p>Suitable provision must be made if special problems of firefighting could arise because of;</p> <p>(a) The nature or quantity of materials stored, displayed or used in a building on the allotment; or</p> <p>(b) The location of the building in relation to a water supply for fire fighting purposed.</p>	Not Applicable
Part E2 Smoke Hazard Management		
E2.1 Application of Part	<p>(a) The Deemed-to-Satisfy Provisions of this Part do not apply to any open deck carpark or open spectator stand.</p> <p>(b) The smoke exhaust and smoke-and-heat vent provisions of this part do not apply to any</p>	Noted

	area not used by occupants for an extended period of time such as a storeroom with a floor area of less than 30m ² , sanitary compartment, plant room or the like.	
E2.2 General requirements for smoke hazard management (including Tables E2.2a & E2.2b)	<p>Class 2 to 9 buildings must comply with the provisions of this Clause to remove smoke during a fire, to control the operation of air handling systems and to prevent the spread of smoke between compartments.</p> <p>The details relating to the installation and operation of the applicable systems are set out in Specifications E2.2a, E2.2b and E2.2c.</p>	<p>Does Not Comply</p> <p>Given that the building contains a rise in storeys of 3 in part, then the following provisions are to be made within the building (if to be used as a discotheque, nightclub or the like):</p> <ul style="list-style-type: none"> » Automatic Shutdown of any air handling system in accordance with AS1668.1, and » Automatic Smoke Detection & Alarm System complying with AS1670.1-2015, and » An automatic smoke exhaust system complying with Spec E2.2b <u>or</u> automatic smoke and heat vents complying with Spec E2.2c <p>Currently there are none of these provisions installed within the building.</p>
E2.3 – Provision for Special Hazards	<p>Additional smoke hazard management measures may be necessary due to the nature of a buildings special characteristic, its use, the nature of materials being stored in them and special mix of classifications.</p> <p>Where the building or part is provided with a mechanical air handling system, the mechanical air handling system will be required to automatically shut down on the activation of any smoke detection system or any other fire alarm system.</p> <p>Note: the above provisions do not relate to the following:</p> <ul style="list-style-type: none"> » Non-ducted individual room units with a capacity not more than 1000l/s and miscellaneous exhaust air systems installed in accordance with Sections 5 and 11 of AS/NZS 1668.1. 	Noted
Part E4 Emergency Lighting, Exit Signage and Warning Systems		
E4.1	<i>Repealed</i>	
E4.2 Emergency Lighting	This clause details when emergency lighting must be installed in Class 2 to 9 buildings.	<p>Compliance Readily Achievable</p> <p>Emergency lighting is typically provided throughout the areas where it is proposed to undertake the music and dance event.</p>
E4.3 Measurement of distances	Distance, other than vertical rise, must be measured along the shortest path of travel whether by straight lines, curves or a combination of both.	Noted
E4.4 Design and operation of emergency lighting	<p>Every required emergency lighting system must comply with AS2293.1.</p> <p>Design Certification should be provided by the electrical consultant verifying compliance.</p>	Noted

E4.5 Exit Signs	An exit sign must be clearly visible to persons approaching the exit and must be installed on, above or adjacent to each door providing egress from a building. Sub-clauses (a) to (d) set out the situations where exit signs are required to be installed	Does Not Comply Whilst exit signage has been installed above certain doors and openings exiting the building, we note that for the purposes of obtaining additional egress widths, that the roller doors would also need to be provided with additional illuminated exit signage.												
E4.6 Direction Signs	If an exit is not readily apparent to persons occupying or visiting the building then exit signs must be installed in appropriate positions in corridors, hallways, lobbies, and the like, indicating the direction to a required exit.	Noted												
E4.7 Class 2 & 3 Buildings and Class 4 parts exemptions.	This clause grants an exemption for Class 2, 3 and Class 4 parts of buildings from the need to comply with E4.5 if the provisions of sub-clauses (a) & (b) are complied with.	Not Applicable												
E4.8 Design and operation of exit signs	Every required exit sign must comply with AS/NZS 2293.1 and be clearly visible at all times when the building is occupied by any person having the legal right of entry into the building.	Noted												
E4.9 Sound Systems and Intercom systems for emergency purposes	This clause sets out the types of buildings requiring the installation of a sound system and intercom system to assist with the emergency evacuation of occupied. This clause specifies that sound and intercom systems must comply with AS 1670.4	Not Applicable												
SECTION FHEALTH AND AMENITY														
Part F2Sanitary & Other Facilities														
F2.2 Calculation of number of occupants and fixtures	This clause sets out the requirements for the calculation of the number of occupants and the number of sanitary facilities required to be installed in Class 2 to 9 buildings. The parameters for the calculation are set out in sub-clauses (a) to (d).	Noted												
F2.3 Facilities in Class 3 to 9 Buildings	This clause provides the requirements for sanitary facilities to be installed in Class 3, 5, 6, 7, 8 and 9 buildings in accordance with Table F2.3.	Does Not Comply Based upon a maximum population of 3,000 persons, we advise that the following sanitary facility numbers are required:												
9b Assembly Building (based upon 3,000 people total):														
	<table><tr><td></td><td>Closet Pan Required / proposed</td><td>Urinal Required / proposed</td><td>Wash Basin Required / proposed</td></tr><tr><td>Male:</td><td>8 / 3</td><td>18 / 20</td><td>9 / 5</td></tr><tr><td>Female:</td><td>19 / 9</td><td>N/A</td><td>10 / 7</td></tr></table>		Closet Pan Required / proposed	Urinal Required / proposed	Wash Basin Required / proposed	Male:	8 / 3	18 / 20	9 / 5	Female:	19 / 9	N/A	10 / 7	
	Closet Pan Required / proposed	Urinal Required / proposed	Wash Basin Required / proposed											
Male:	8 / 3	18 / 20	9 / 5											
Female:	19 / 9	N/A	10 / 7											

APPENDIX 2 – EXISTING FIRE SAFETY SERVICES

Fire Safety Measure	Status*	Minimum Standard of Performance
Emergency Lighting	E	BCA Clause E4.4 & AS 2293.1
Exit Signs	E	BCA Clauses E4.5, E4.6 & E4.8; and AS 2293.1
Fire Hydrant System	E	Ordinance 70
Fire Hose Reels	E	BCA Clause E1.4 & AS 2441
Paths of Travel	E	EP&A Regulation Clause 186 & Part D1 of the BCA
Portable Fire Extinguishers	E	BCA Clause E1.6 & AS 2444

Should you have any questions or require further information please do not hesitate to contact the undersigned.



Matthew Morrisey
Director – A1 Accredited Building Certifier
Accredited Building Certifiers (NSW) Pty Ltd

Transport Management Plan

Event Name:	Last Dance – NYE – Bulli Showgrounds
Date:	31/12/18
Location:	Bulli Showgrounds, Bulli
Details:	The event will host overseas and Australian DJ's. It will be a ticketed, licensed, over 18's event
Patron Capacity	3000
Event coordinator	Balunn Jones M: 0401 758 758 al@yoursandowls.com.au

Purpose of the Plan

The purpose of this plan is to outline transport management and car parking procedures at the Last Dance NYE Event at Bulli Showgrounds.

About the Event

A NYE celebration featuring entertainment by Australian and International DJ's. The event will run from 7pm until 3am. It is a ticketed, licensed, over 18's event. It is expected to attract a mixed gendered crowd from 18 years of age to 45 years of age.

About the Site

Bulli Showgrounds is used on a weekly basis to host markets and Greyhound races. It also hosts a range of other major events and festivals throughout the year. The site has existing parking facilities and has managed crowds of up to 10,000 people.

Public Parking

Based on previous events of a similar nature run by the event organisers it is estimated that 20% of total patrons travel by car, with the remaining 80% arriving via ride sharing, or public transport. It is estimated that each vehicle carries approximately 2.5 people. Patron car parking will be available at sites P1 and P2 as marked in *Figure 1*. An Emergency overflow parking area has been allowed for at P3 and will only be used if P1 and P2 reach capacity. P1 and P2 can accommodate 600 vehicles, or 20% of the total patron capacity.

Car parking will be managed by traffic control security who will control car movement, pedestrian movement and parking locations. These security guards will be stationed as marked in *Figure 1*. Event Staff will work as ushers in around the car park and at the entrance of the event to assist with safe movement of cars and pedestrians.

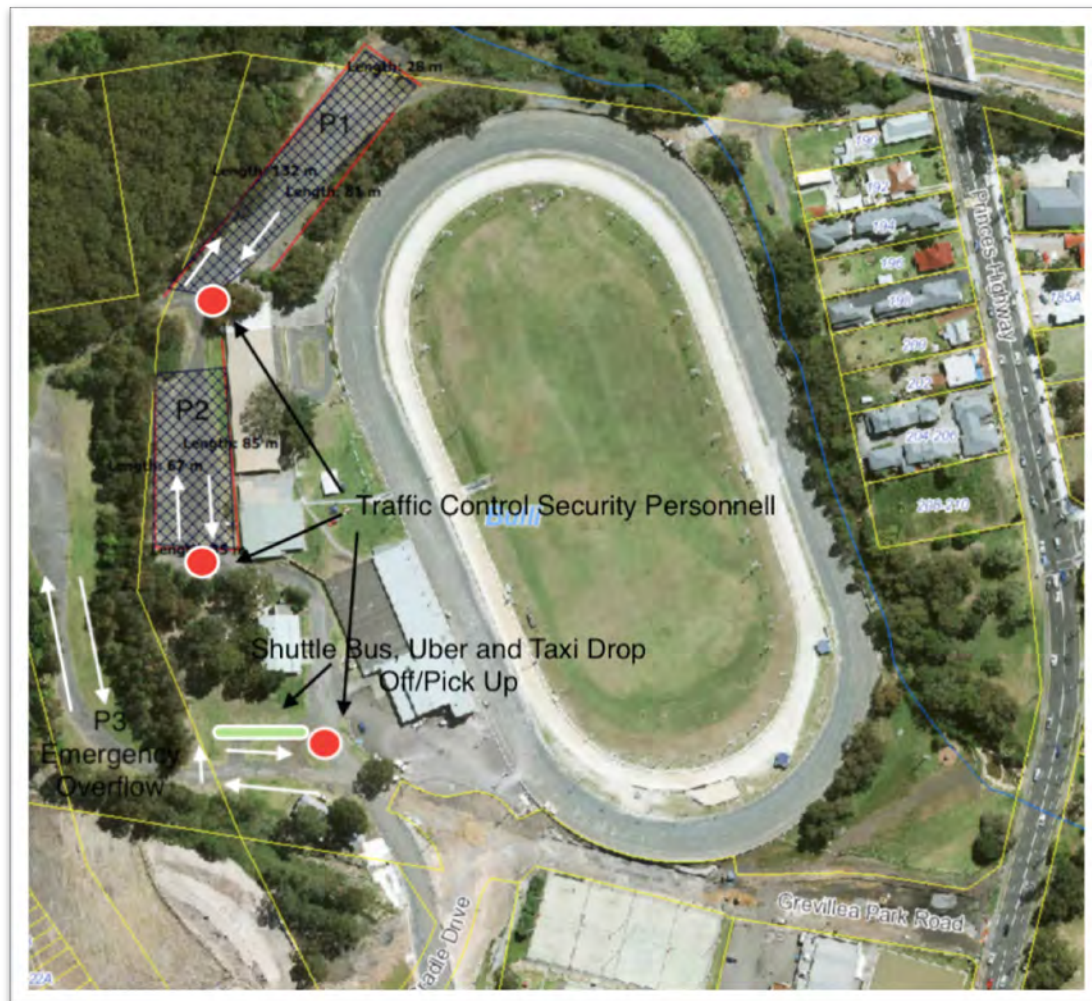


Figure 1 Parking and shuttle bus pick up locations

Event Shuttle Bus, Taxi and Uber

A free courtesy shuttle bus will be provided for the event and will be supplied by Gallagher Transport Services. It has capacity for 72 patrons and will depart every 30 minutes from the site, bound for Wollongong City. The shuttle bus will run between 11.30pm and 3.30am and travel Southbound to Wollongong to provide a public transport option after all scheduled trains and buses have finished (see last scheduled public transport departures at the end of this report).

A Taxi, Uber and shuttle bus pick up and drop off will be sign posted and marshalled by traffic security as marked in *Figure 1*. Wollongong Radio Cabs will be notified of the event and provided with pick up/drop off point maps at least 21 days prior to the event start date. Crowd Control Barriers (see *Figure 2*) will be used to separate patrons from the shuttle bus and taxi rank. Additional security will be redeployed at the end of the event to assist with safe management of egress.



Figure 2 Crowd Control Barriers

Access to Public Transport

The site is within walking distance to the closest bus stop on Princes Highway (see *Figure 3*) and Bulli Railway Station (see *Figure 4*).



Figure 3 Walking route from event site to closest bus stop



Figure 4 Walking route from event site to closest train station

Last Scheduled Public Transport Services

Trains (from Bulli Train Station)

Northbound (to Central Station): 3.43am

Southbound (to Kiama via Wollongong City): 2.04am

Buses (from Princes Highway, Bulli)

Northbound (to Thirroul) 1.54, 2.24, 2.54, 3.24

Southbound (to Wollongong) 1.34, 2.04, 2.34

Communications Plan

The following information will be provided on the event website and communicated directly to tickets holders via email and social media in the week leading up to the event:

Travelling by Bus

Getting to the event:

Dion's Bus route 1 and 4 stop at the bus stop outside the event and depart from Wollongong City and Thirroul Village. Timetable information can be found [here](#).

Leaving the event:

The last scheduled bus departure to Thirroul leaves at 3.24am.

The last scheduled bus departure to Wollongong leaves at 2.34am.

A free courtesy bus will depart from directly outside the event every 30 minutes from from 11.30pm until 3.30am. It drops off at Wollongong City only.

Travelling by Car:

Limited free parking is available at the event. Parking preference will be given to cars with three or more passengers and we recommend carpooling and ride sharing to ensure a hassle-free experience. Please be aware that NSW Police will be undertaking RBT tests. If you are planning to drink, don't drive.

A taxi and UBER rank will be located directly outside the event.

Travelling by Train

The closest train station is Bulli which is a 10-minute walk from the event site. The last scheduled train departures are:

Northbound (to Central Station): 3.43am

Southbound (to Kiama via Wollongong City): 2.04am



Yours & Owls NYE 2018

Event Risk Assessment

Bulli Showgrounds
Monday 31st December 2018



Author

Balunn Jones
Event Manager

VERSION CONTROL

This document is updated on a frequent basis. Amendments and/or versions of this document are recorded in the following table. Yours & Owls recommends that readers ensure that they refer to the most recent version.

Version:	Amendment annotations:	Date:
V1	Created	14 August 2018

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EXECUTIVE SUMMARY

The document provides an assessment of the risks associated with the Yours & Owls NYE event at Bulli Showgrounds. This risk assessment provides an overview of the risk management framework applied by Yours and Owls

The risk assessment was completed in compliance with AS/NZS ISO 31000 “Risk Management - Guidelines” with consequences assessed and operational/ event controls and activities put in place.

Following consultation with stakeholders, risk identification and consideration of the hierarchy of control. It was determined that the identified risks cannot be eliminated and should be controlled by other means (Hierarchy of controls).

Implementation of the risk controls is the responsibility of Yours and Owls and those stakeholders identified in the risk register. The risk register will continue to be updated in the lead up to the event as stakeholders identify further risks.



DESCRIPTION OF EVENT

The Y&O NYE event is a one night event set up at Bulli Showgrounds. It will feature performances from eight DJ's on two stages, two bars and three food stalls.

EVENT SUMMARY

Event Type	Music Concert
Event Dates	31/12/2018
Event Attendance	3000, Capacity 3500
Event Crowd Profile	Cohesive/spectator/expressive/revelous crowd
Event Demographic	18 - 45 years
Event Behaviour	Active & Social
Licensing	Yes. Approved licensed areas with bars on site at the ticketed event.
Event Start Time	7pm
Event Close Time	3am
Security Company	Red Dawn
Security Communications	Two Way radios

EMERGENCY PROCEDURES

Radio Communications

Security, First Aid, Site Manager, Bar Manager, FOH Manager and Production Manager will use a two-way radio system.

Evacuation Procedures

Event Area	Primary Assembly Area	Secondary Assembly Area
FOH	Assembly Area 1	Assembly Area 2
Staff	Assembly Area 2	Assembly Area 1
BOH	BOH Assembly Area	Assembly Area 2

OPERATIONAL CONTEXT

Risk is defined, as the effect of uncertainty on objectives and therefore it is critical to identify the objectives of the event and determine the risks and the appropriate control measures.

Bulli Showgrounds are used for a broad range of events year round (e.g Illawarra Folk Festival & foragers markets etc), meaning they are already a fully functional venue and have measures in place to reduce risk and have met certain guidelines to proceed with holding these events.

The events still need to be approved under DA from Wollongong council and additional restrictions may be applied under the event license issued for this specific event.

The risks included under the Yours & Owls concert at Bulli Showgrounds risk management strategy are:

- Work, Health & Safety (WHS) and Public Safety
- Reputation within the scope of event work and operations

PURPOSE AND SCOPE OF ASSESSMENT

The operational risk assessment is provided as a base for the risks associated specific to the event to be held on 31/12/18 at Bulli Showground.

This risk plan also covers security and crowd management in a broad sense with detailed information in the Security Management Plan developed by the Security officer.

Residual risk ratings are based on the assumption that the nominated control measures have been implemented.

- Crowd and Traffic Management
- Food & Alcohol management
- Illicit drug use
- Security & Public Safety
- Site & Structural Safety
- Impact on general park/ garden users and businesses
- Impact on neighbours, sound management, event demographic and patron behaviour
- Financial viability of organiser
- Experience of organiser or key suppliers
- Impact on venue assets – protection of the site, waste management etc.
- Delivery of Event Services – food, bar services, toilets, etc.

RISK ASSESSMENT PROCESS

This document is aligned with the principles of AS/NZS ISO 31000. The process provides an approach to developing risk management protocols into operations and events.

The assessment is a critical part of the event planning process. It provides the platform for managing the event risks related to the event. This document serves as part of the decision-making process, as it provides evaluation against criteria and risk control actions to reduce the consequence of an occurrence that would impact against event objectives.



The risk management process, when applied in a security threat context, incorporates the following steps:

- Threats to event safety are identified, analyzed and evaluated in terms of hazard potential and event vulnerability;
- Evaluated threats are referred to relevant decision makers for assessment and ranking;
- Then treatment strategies are developed and implemented to reduce the threats by modifying the characteristics of hazards, the event and the environment. Threat/ risk reduction may affect likelihood or consequence.

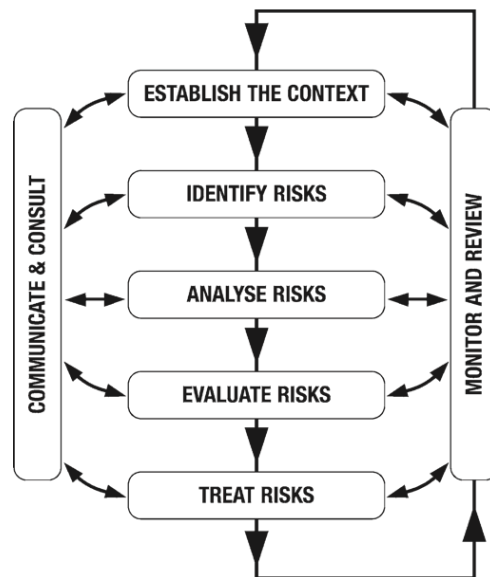


Diagram: Risk Management Process Flowchart

Control Hierarchy



This refers to a list of prioritised control measures that can be used to eliminate or reduce the exposure of a hazard. The following provides guidance around the control hierarchy and how the control measure effects the risk overall in determining the way forward.

- **Elimination** – Avoid the risk completely by removing it
- **Substitution** – Use a different process or product less hazardous
- **Isolation** – Separate the process from people
- **Engineering** – controls through mechanical or physical changes to equipment/ product/ process
- **Administrative** – Controls change procedures to reduce the exposure to a hazard
- **Personal protective equipment** - gloves, hat, vest, boots, goggles to minimise consequence of exposure

RISK CONSULTATION

The assessment is based on best available information and has been developed in consultation with key stakeholders and decision makers, and those responsible for risk management at the event site.

Name:	Company:	Role:	Email:
Simon Auston	Red Dawn	Security Manager	simon@reddawn.com.au
Adam Smith	Yours & Owls	Production Manager	adam@yoursandowls.com.au
Larissa Drew	Yours & Owls	FOH Manager	larissa@yoursandowls.com.au
James Spink	Yours & Owls	Bar Manager	james@wingdingthings.com.au
Angus Mcmillan	NSW Police	Licensing Sergeant	mcmilang@police.nsw.gov.au
Simon Clark	Avert Risk	Risk Consultant	sclark@avertrisk.com.au
Darren Hull	GBOTA	Venue Manager	bulli@gbota.com.au

We have consulted with key stakeholders regarding all aspects of the event and we are incorporating the feedback from those consulted. Yours & Owls have reviewed all documents provided by stakeholders and we will ensure that the suggested controls have been considered and will be implemented.



The risk assessment facilitates continuous improvement and enhancement of events operated by Yours & Owls, and will continue to develop in the lead up to the event.

CORRELATION WITH OTHER DOCUMENTS

The Yours & Owls Concert at Bulli Showgrounds Risk Management assessment should be read in conjunction with other planning documents which assist in the control of identified risks in the operational execution of the event. These include:

- Event management plan
- Site plan
- Alcohol Management Plan
- Emergency Evacuation Plan

RISK MANAGEMENT ANALYSIS CRITERIA

Risk Tables

TABLE 1 - LIKELIHOOD ASSESSMENT		
LEVEL	DESCRIPTOR	GENERALISED DESCRIPTION/INDICATORS
A	ALMOST CERTAIN	The risk will occur during the event period. (Bump in, event, bump out).
B	LIKELY	The risk will probably occur during the event period.
C	POSSIBLE	The risk might occur at events occasionally.
D	UNLIKELY	The risk is not expected to occur but it known to occur from time to time.
E	VERY RARE	The risk not known to occur by stakeholders in the consulting group

TABLE 2 - CONSEQUENCE TABLE			
LEVEL	DESCRIPTOR	SAFETY	REPUTATION



Event Risk Assessment — Yours & Owls NYE 2018, Bulli Showgrounds

5	SEVERE	One or multiple fatalities or permanent disability/ill health to one or more persons.	Prominent national media coverage. Triggers changes at management level
4	MAJOR	Serious injury or illness requiring immediate hospital admission via Ambulance (In-patient).	State media coverage Affecting major stakeholders and partners. Interest by NGOs and regulators.
3	MODERATE	Moderate injury or illness requiring hospital admission (out patient)	Local media coverage over several days. Potential for involvement by regulators.
2	MINOR	Minor injury or temporary ill health requiring treatment by a medical practitioner.	Some social media adverse image if publicised
1	MINIMAL	First aid treatment on site.	Kept on site. Potentially some community complaints.

TABLE 3 - RISK ANALYSIS MATRIX						
CONSEQUENCE						
LIKELIHOOD		5	4	3	2	1
	A	VERY HIGH	VERY HIGH	HIGH	MEDIUM	MEDIUM

	B	VERY HIGH	HIGH	HIGH	MEDIUM	LOW
	C	HIGH	HIGH	MEDIUM	MEDIUM	LOW
	D	HIGH	MEDIUM	MEDIUM	LOW	VERY LOW
	E	MEDIUM	MEDIUM	MEDIUM	VERY LOW	VERY LOW

TABLE 4 - RISK CRITERIA TABLE		
DESCRIPTOR	TREATMENT	GENERALISED DESCRIPTION/INDICATORS
EXTREME	AVOID	<p>Activity that presents the risk shall be modified as soon as practicable or suspended.</p> <p>Management attention needed, action plan and responsibility specified.</p> <p>Risk shall be eliminated or if elimination is not possible - controlled by taking specialised actions to reduce the likelihood or consequences or both. Management understanding and commitment required for the allocation of resources and time in implementing specialised controls.</p>

HIGH	TREAT	Combinations of multiple specific risk controls with rigid regime of checking required. Resources and time shall be allocated and persons made responsible for risk controls implementation with a systematic process of verification.
MEDIUM	TREAT	Specialised and routine controls shall be applied complemented by monitoring.
LOW	Treat / Accept	Control the risk with routine controls and monitor for factors and conditions that can increase the risk.
VERY LOW	Accept	Accept the risk (record, but take no specific action besides monitoring) only if authorised on behalf of Yours & Owls. Monitor the risk rating.

RISK REGISTER

A detailed risk register has been developed and outlines the recommended risk mitigation/ controls to manage potential risks for the event

Prior to the event management staff should review the register, the risk controls and responsible person for the ensuring management of each risk.

Each responsible person should complete the recommended actions required to control the risk and seek signoff by management in accepting the risk.

A copy of the risk assessment shall be retained by the Event Manager, Site manager, Operations Manager, Safety Officer, FOH Manager, Bar Manager and Security Manager as evidence of risk control implementation.

RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
SAFETY RISKS							
S1	Inadequate WHS communication, consultation, coordination and cooperation	Incident and injury/illness attributes to inadequate stakeholder communication and consultation	B3 HIGH	<input type="checkbox"/> Yours & Owls engage in pro-active communication with all event stakeholders, <input type="checkbox"/> Seek confirmation on key matters in writing, <input type="checkbox"/> Include groups of stakeholders as much as practicable (e-mail) so more parties are included on discussions, <input type="checkbox"/> Stress time frames for key decisions to allow planning time for all relevant parties, <input type="checkbox"/> Document key decisions in writing and double-check/confirm as required (using 'closed loop communication'), <input type="checkbox"/> Encourage all stakeholders to communicate, consult and cooperate on WHS and operational matters (Horizontal Consultation - a legal requirement and an industry best practice).	D2 LOW	Event Manager	
S2	Mass Gathering	Terrorist attack – active armed	D5 HIGH	<input type="checkbox"/> Liaison with police and police presence at the event to assist in understanding:	D4 MED	Security Manager	

RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
		offender, or hostile vehicle attack		<input type="checkbox"/> the current threat Environment <input type="checkbox"/> Knowledge of the national threat level and any changes made <input type="checkbox"/> Knowledge of Australia's Strategy for Protecting Crowded Places from Terrorism <input type="checkbox"/> Situational and environmental awareness <input type="checkbox"/> Assessing the level of threat in the context of the event <input type="checkbox"/> Shared Emergency Plan and Security Management Plan developed and ready for activation, including clearly documented roles and responsibilities in the event of an emergency/ incident <input type="checkbox"/> Physical Security measures including secured perimeter, Security and Police presence, perimeter patrols, accreditation policy. <input type="checkbox"/>			
S3	Mass Gathering	Failure to plan for security management/responsibility of security incidents	C3 MED	<input type="checkbox"/> Security Management Plan developed and shared with stakeholders <input type="checkbox"/> Security Management plan developed in consultation with Event Management Planning, Traffic Management Plan and Emergency Management Planning <input type="checkbox"/> Security Guard Deployment as per the SMP <input type="checkbox"/> Security Guards complete site induction <input type="checkbox"/> Security Guards trained in first aid <input type="checkbox"/> Security Guards aware of security SOP's <input type="checkbox"/> Security Management Escalation process in place <input type="checkbox"/> Security to monitor large groups forming <input type="checkbox"/> Security to check accreditation and manage access points around the event site <input type="checkbox"/> Security to undertake bag checks	D2 LOW	Event/Venue manager Security manager	

RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
				<input type="checkbox"/> Security to be briefed items prohibited from entering the event <input type="checkbox"/> Security to monitor patron behaviour and respond. <input type="checkbox"/> Medical and first aid onsite <input type="checkbox"/> Security to liaise with Police			
S4	High crowd numbers arriving & departing	Traffic management and control failures leading to patron being hit by a vehicle and suffering injuries	B4 HIGH	<input type="checkbox"/> Development of Traffic Management Plan (if required) <input type="checkbox"/> Development of TCP's (if required) <input type="checkbox"/> Development of traffic plans in line with the Emergency Management Plan and Event Management Plan <input type="checkbox"/> Implementation of road closures and deployment of traffic controllers, wayfinders and Police on Point duty at strategic locations (if required) <input type="checkbox"/> Implementation of target hardening strategies for identified vulnerable locations <input type="checkbox"/> Separation of pedestrians from vehicles using CCB's and road closures <input type="checkbox"/> Transport Management stakeholders consulted on plan and coordinate public transport requirements to assist the event ingress and egress. <input type="checkbox"/> Information sharing amongst key event stakeholders of TMP and through pre-event exercises and briefings	C3 MED	Event/Security manager	
S5	Outdoor show exposed to severe weather	Collapse of stage or injury to patrons due to severe weather, high winds, torrential rain, lightning strikes leading to dangerous conditions causing injury and an unsafe	B3 HIGH	<input type="checkbox"/> Weather monitored via the Beaufort Scale using www.bom.gov.au prior to and during event <input type="checkbox"/> Compare wind speeds to temporary structures prescribed tolerance level. <input type="checkbox"/> Medical and First Aid personnel on site <input type="checkbox"/> Security Guards trained in first aid <input type="checkbox"/> Emergency evacuation plan developed and in place for activation if required	C3 MED	Site Manager	

RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
		site		<input type="checkbox"/> All structures inspected and approved by qualified building regulations consultant <input type="checkbox"/> Supply of weather appropriate gear <input type="checkbox"/> Communication protocols in place including loud hailer to communicate and direct patrons			
S6	Infrastructure failure	Collapsing of infrastructure	C4 HIGH	<input type="checkbox"/> Owners of temporary demountable structures to submit Design Certificates in advance for review. Design Certificates to be forwarded to local Certified Practicing Structural Engineer for review and reference, <input type="checkbox"/> Production loads and rigging plot for High Post Structures to be forwarded to engineer for check, <input type="checkbox"/> Local insured and industry expert Certified Practicing Structural Engineer to inspect the structures on site (as-built) with production load attached and certify their structural adequacy and safety, <input type="checkbox"/> Certificates to have prescribed wind resistance data and prescribed de-rigging actions. Structure owners to roster expert crew for de-rigging if required, <input type="checkbox"/> Capabilities to be in place to abandon structure and isolate in extreme weather.	C3 MED	Site Manager	
S7	Fires	Electrical fault causing sparks to ignite fire, or patrons flicking a cigarette	B4 HIGH	<input type="checkbox"/> Designated smoking area provided with sand buckets for patrons to put their butts out in, to avoid anything catching alight. <input type="checkbox"/> Emergency management plan in place and emergency exits highlighted <input type="checkbox"/> Fire extinguisher's and fire blankets located through out venue and at all exits <input type="checkbox"/> Emergency evacuation signage to provide information on partial	C3 MED	Event Manager	

RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
				evacuation plans <input type="checkbox"/> Portable fire hydrant available with fire hose.			
S8	Aggressive patrons (related to alcohol consumption)	Aggressive behaviour of patrons towards other patrons or workers resulting in assault	A4 HIGH	<input type="checkbox"/> Alcohol to be served by workers holding RSA, RSA Marshalls to remain vigilant for underage patrons <input type="checkbox"/> All necessary signage will be displayed in bar areas of event <input type="checkbox"/> There is a limit of 4 drinks per person, which will be reduced approaching the main act or as required <input type="checkbox"/> There will be no glass served at the event <input type="checkbox"/> Avoid crowd frustration through site design: <input type="checkbox"/> Site designed with enough space to allow free movement of patrons <input type="checkbox"/> Adequate amenities, and short queue times for services <input type="checkbox"/> Roaming security personnel to identify intoxicated patrons, and minimise anti social behaviour within crowd <input type="checkbox"/> Clear communication to patrons if technical production issues are encountered and performers are delayed in taking to the stage.	C3 MED	Security Manager	
S9	Handling of temporary electrical grid	Electric shock to worker while plugging or unplugging electrical appliances and cords. Electric shock to patron if electrical appliance not adequately isolated.	C5 HIGH	<input type="checkbox"/> Local expert electrician to convert and certify foreign equipment where required, <input type="checkbox"/> Power mains to be turned off (de-energised) and physically unplugged while event electrical grid and appliances are being plugged/unplugged, <input type="checkbox"/> Mains and portable distribution boards to be RCD-protected and Overload-protected, <input type="checkbox"/> Crew to test RCDs daily and confirm functionality, <input type="checkbox"/> No hard wiring unless done by a licensed electrician and only 3-prong leads to be used, No 2-prong leads allowed, <input type="checkbox"/> Leads/cords to be uncoiled when energised,	D3 MED	Site Manager	

RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
				<input type="checkbox"/> Leads and appliances to bear current AS 3760 inspection test tags. RCD to bear current RCD test tags. Overload Protection Breakers to be considered,			
S10	Outdoor event site with various temporary structures & equipment	Trip and fall incidents leading to worker/patron injury	B3 HIGH	<input type="checkbox"/> Site build to be monitored by an experienced site manager and all infrastructure works to be inspected prior to commencement of event. <input type="checkbox"/> Employment of experienced contractors with event expertise <input type="checkbox"/> Adequate lighting of undulating terrain and uneven surfaces in the park <input type="checkbox"/> Event site to be free of all equipment and infrastructure unrelated to the operations of the event prior to patrons being admitted entrance and regular checks throughout. <input type="checkbox"/> Security Manager to inform Site Manager if a hazard is identified and appropriate measures should be taken to remove or minimise the hazard.	D3 MED	Site Manager	
S11	Lack of insufficient first aid	Inability to respond to a first aid incident, resulting in escalations and aggravation of injury and consequent illness	C2 MED	<input type="checkbox"/> First aid supplies to be available during all stages of bump-in, event, and bump-out, <input type="checkbox"/> First aid kit location to be clearly signposted. Paramedics to be on site during show and during high risk work (bump-in and bump-out), <input type="checkbox"/> Workers to be instructed during site safety induction of the location of the first aid kit and certified first aiders, <input type="checkbox"/> At least two first aiders to be on site during bump-in/bump-out - one primary and one as back-up (in case main first aider is unavailable and incident occurs), <input type="checkbox"/> Procedures to be in place for medical escalation - closest medical centre/clinic and hospital placarded at the location of the first aid kit as well as emergency numbers,	D2 LOW	Event Manager	

RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
				<input type="checkbox"/> First Aid reports to be completed for each first aid treatment as well as any escalation, <input type="checkbox"/> Ratios of first aiders-to-workers to be checked in consultation with venue or other government stakeholder.			
S12	Food Service	Patrons effected by food poisoning requiring medical treatment and transport out of event site	C3 MED	<input type="checkbox"/> Event manager to ensure all food vendors provide food safety supervisor certification and local council registration and have adequate experience of event catering <input type="checkbox"/> Event Manager to provide local council authorities with all food vendor details 21 days prior to the event <input type="checkbox"/> Site manager to ensure adequate water and power is provided for food vendors to comply with safety requirements <input type="checkbox"/> Adequate first aid services to treat food poisoning should it arise.	D3 MED	Event Manager	
S13	Alcohol Service	Excessive consumption of alcohol resulting in alcohol poisoning and risky behaviour causing injury Intoxicated patrons exhibiting risk taking behaviour and failures of self control contributing to patron injury or illness	B3 MED	<input type="checkbox"/> Strict RSA regulations to be enforced as per the Alcohol Management Plan <input type="checkbox"/> Multiple intoxication and RSA checks completed by security and Bar Staff <input type="checkbox"/> Bar manager to liaise with security and licensing police on general crowd intoxication and implement a 2 drink maximum purchase per customer if necessary <input type="checkbox"/> Free drinking water to be readily available and easily located <input type="checkbox"/> Event to clearly promote a policy that anti social behaviour will not be tolerated and will result in eviction from the event <input type="checkbox"/> Roaming security patrols to identify anti social behaviour in the crowd <input type="checkbox"/> Identification and intoxication checks prior to patrons being admitted entry to the event. <input type="checkbox"/> Patrons exhibiting anti social behaviour to be removed from the event	C3 MED	Bar Security Manager	

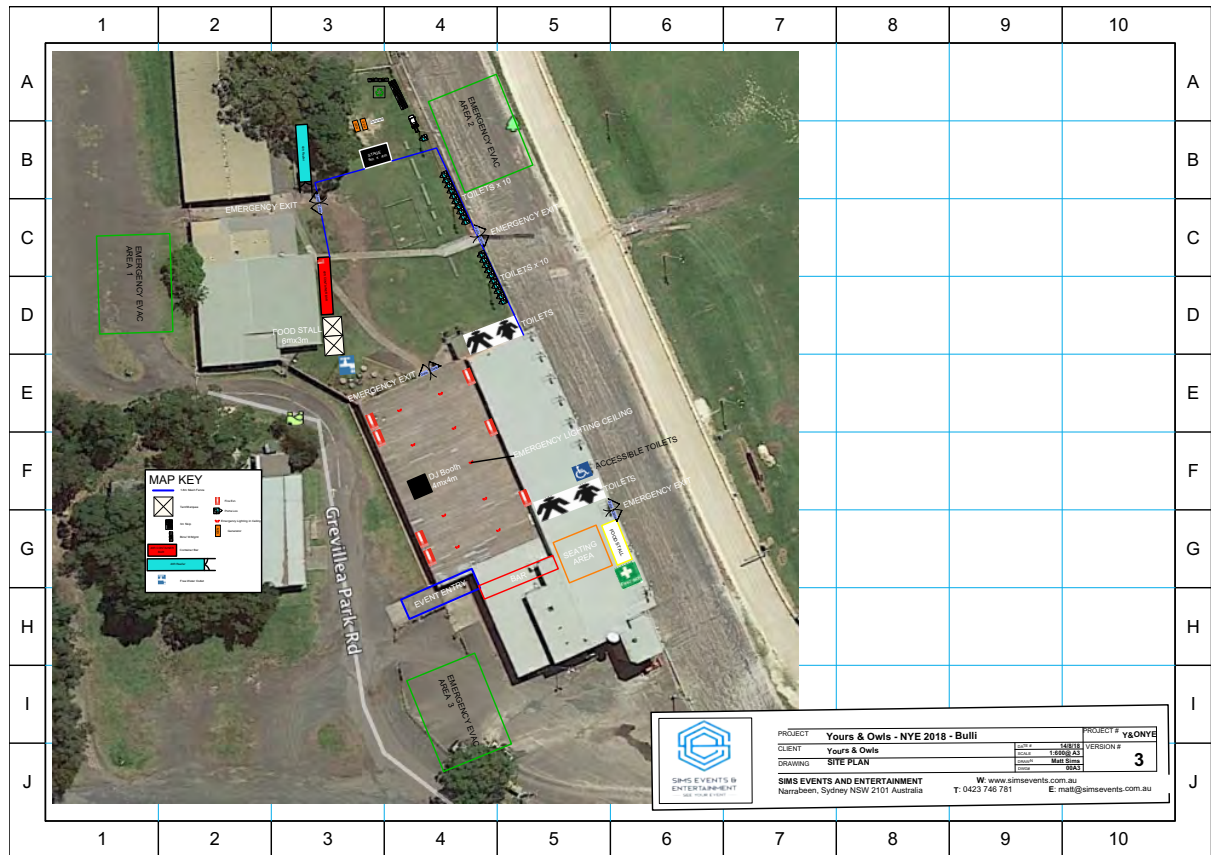
RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
				<input type="checkbox"/> by security, assistance from Paid police staff should be requested.			
R1	Event involving large patron attendance	Failing to manage crowds during ingress, egress and circulation resulting in; <ul style="list-style-type: none"> crowd reaching critical capacity crowd crush resulting in crowd panic, poor crowd behaviour leading to persons injured/ death, discomfort to crowd, crowd flow pinch points, damage to property and negative publicity. 	C5 HIGH	<input type="checkbox"/> Security positioned at all event entry points <input type="checkbox"/> Security Management plan developed identifying detailed crowd information and management methods. <input type="checkbox"/> Establish communication protocols for crowd management <input type="checkbox"/> Discuss and conduct crowd management exercises prior to the event <input type="checkbox"/> Have contingency management practices in place to close sections of the event to address and alleviate crowd numbers <input type="checkbox"/> Ensure Security is deployed as per the Security Management Plan <input type="checkbox"/> Use crowd control barriers at key locations to assist crowd management. <input type="checkbox"/> Information sharing amongst key event stakeholders of event plans and through pre- event exercises and briefings <input type="checkbox"/> Adequate amenities and bar service to be provided to minimise queue wait times. <input type="checkbox"/>	D3 MED	Site & Security Manager	
R2	Inadequate emergency management	Inadequate Emergency Management Procedures through lack of planning and a delayed or	D4 MED	<input type="checkbox"/> Development of Emergency Management Plan in support of local area emergency management plan ready for activation <input type="checkbox"/> Development and awareness of Emergency Management Plan <input type="checkbox"/> Training of Emergency management plan prior to event through table top exercises and briefings with all stakeholders <input type="checkbox"/> Police Commander/ forward commander provided event information for review	E3 MED	Event & Site Manager	

RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
		inadequate emergency response resulting in injured persons, death.		<input type="checkbox"/> LAC provided situational awareness of event			
R3	Failing to communicate protocols in media messaging and spokes person	Resulting in incorrect messages to media impacting event patronage, reputation and safety of patrons	C4 HIGH	<input type="checkbox"/> All plans reviewed and signed off for consistency in messaging around an event incident <input type="checkbox"/> Risk and communications plans developed and in place prior to event. <input type="checkbox"/> Clear signoff protocols and communication protocols understood and followed <input type="checkbox"/> Communication devices maintained and use correctly <input type="checkbox"/> Regular event operations meetings to take place <input type="checkbox"/> All event staff and contractors briefed on communication protocols <input type="checkbox"/> Onsite inductions to take place <input type="checkbox"/> Ongoing contact with stakeholders <input type="checkbox"/> Emergency and critical incident communications to the public to be handled by the Police Commander/and or ECC Communications officer.	D2 LOW	Event Manager	
R4	Damage to pre-existing built environment	Natural environment & infrastructure damaged by worker/patrons	C2 MED	<input type="checkbox"/> Truck access to site for bump in and bump out to be located away from obstacles <input type="checkbox"/> Speed limit of 20km per hour to be enforced within site <input type="checkbox"/> Site manager to communicate to all contractors entering the site about minimising damage to the turf <input type="checkbox"/> Infrastructure to be located away from low lying or flood prone areas. <input type="checkbox"/> Site plan to ensure natural obstacles are not located in areas of dense crowd movement	D1 LOW	Site Manager	

RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
				<input type="checkbox"/> Security to monitor crowd for intoxication and anti social behaviour			
R5	Unclear Emergency Vehicle Access	Emergency vehicle unable to find event location resulting in a delayed response	D2 LOW	<input type="checkbox"/> Event Manager to undertake pre event consultation with emergency services and provide site maps showing location of Emergency Vehicle access <input type="checkbox"/> Adequate signage to be erected at the event <input type="checkbox"/> First Aid manager to liaise with emergency services personnel <input type="checkbox"/> Emergency services staff to undertake a pre event site meeting (if deemed necessary)	D2 LOW	Site Manager	
R6	Un-hygienic facilities	Toilets not working properly leading to an unsafe and unsanitary event site	D2 LOW	<input type="checkbox"/> Event Manager to ensure a reputable and experienced contractor is engaged <input type="checkbox"/> Site manager to inspect amenities following installation <input type="checkbox"/> Contracting staff to be employed during event hours to clean and service toilets	D1 LOW	Site Manager	
R7	Online Ticket sales	Ticket sale system failure causing discrepancies with patrons receiving their tickets	D4 MED	<input type="checkbox"/> Consult with designated ticket sales processing party and determine what contingencies are in place, <input type="checkbox"/> Consult with ticket sales service provider and respective venue and determine alternative options for ticket sales and processing in case of catastrophic internet failures (cyber traffic and/or online platforms), <input type="checkbox"/> Allocate resources to activate contingency plans if required, <input type="checkbox"/> Employ FT web page and online social media for key messages should online ticket sales operations experience interruptions.	E2 VERY LOW	Event Manager	
R8	Inadequate or	Crowd flow issues.	D3	<input type="checkbox"/> Develop wayfinding signage in consultation with the respective	E2	Site	

RISK REGISTER							
ID No	Hazard / Risk Source:	Risk	Inherent Risk:	Risk Controls:	Residual Risk:	Risk Control Responsibility:	Risk Control Verified – Sign Off:
	incorrect wayfinding signage.	Disgruntled patrons.	MED	venue, <input type="checkbox"/> Layover signage on maps and check for any conflicts, <input type="checkbox"/> Carry out site inspection with the site manager to get an understanding sign locations - check visibility, language and symbols, colours used, is the signage secured (especially if overhead), <input type="checkbox"/> Have a plan on how to address signage that is in conflict with other signs, unclear, has to be relocated.	VERY LOW	Manager	

SITE MAP





Emergency Management Plan

Event Name:

Last Dance

Date:

31st December 2018

Location:

Bulli Showgrounds, Grevillea Park Rd Bulli NSW

Details:

A NYE event featuring DJ performances, food vendors, and two bars. The event is ticketed and over 18's.

Patron Capacity

3,500

**Venue Occupation
Dates:**

Friday 28th December – Wednesday 2nd January

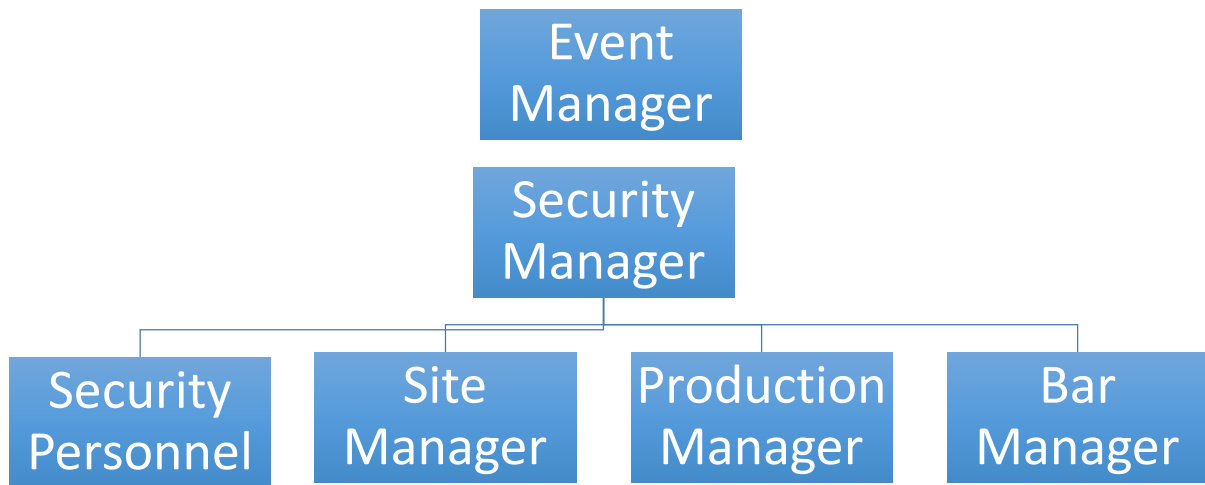
Event Manager

Balunn Jones

M: 0401 758 758

al@yoursandowls.com.au

Emergency Command and Control Structure



Emergency Response Procedure

1. Emergency identified by person responsible
2. Emergency reported to Security Manager
3. Security Manager to advise Event Manager of emergency
4. Event Manager to authorise emergency response
5. Security Manager to activate emergency response
6. Security personnel, Site Manager, Production Manager and Bar Manager to implement emergency response orders

Full site evacuation procedure

1. Security Manager to notify emergency services and authorise full evacuation
2. Production Manager to authorise public communications representative to use event PA system
3. Public communications representative to inform patrons that an emergency evacuation is required and to proceed orderly to the nearest emergency exit and follow instructions of all staff, security and Police personnel
4. Event Staff and security to assist patrons to the closest Emergency Exit and Emergency Evacuation point, as shown on the site map
5. If a full cancellation of event is required, public communications representative to communicate to public using a portable loudspeaker. Ticket refunds and lost property procedures will be communicated to patrons via SMS and email within two working days of the event.

Partial site evacuation procedure

1. Security manager to notify emergency services (if required) and authorise partial site evacuation
2. Security personnel to direct patrons and staff around the emergency site to the nearest emergency exit



3. Site Manager to use Risk Control Hierarchy procedures to minimize the impact of the emergency

Emergency Response:

Type of Emergency	Control Measure	Person responsible	Emergency Response
Extreme weather	<p>Weather monitored via the beaufort scale using www.bom.gov.au prior to and during event</p> <p>If wind speed is approaching the lowest maximum tolerance of temporary structures (80km/hour) a full site evacuation is required</p> <p>If a lighting storm is within 10kms of the event site a full evacuation is required</p> <p>BOM Flood watch updates to be monitored and evacuation responses to be implemented according to warning advice.</p> <p>Monitor BOM website for bush fire warnings</p>	Event Manager	Full Evacuation
Terrorism	<p>Physical Security measures including secured perimeter, Security and Police presence, perimeter patrols, accreditation policy, bag checks.</p> <p>Police presence at the event to assist in understanding: the current threat Environment, Situational and environmental awareness, Assessing the level of threat in the context of the event, liaise with Security regarding potential threats.</p>	NSW Police and Security Manager	Full Evacuation
Unstable Temporary Structures	All temporary structures to be signed off by an engineer once site build is completed	Event Manager	Partial Evacuation



	If a temporary structure becomes unstable and there is high likelihood of collapse – partial evacuation of specific area or partial evacuation of site, depending on structure.		
Localised Fire	<p>Fire extinguishers and blankets located in visible, high risk areas.</p> <p>Partial site evacuation if a fire breaks out through the closest accessible emergency exit.</p>	Event Manager	Partial Evacuation

[illegible]



ALCOHOL MANAGEMENT PLAN

Event Name: LAST DANCE

Date: 31st December 2018

Running Times: 7pm – 3am

Capacity: 3,500

Location: Bulli Showgrounds, Grevillea Park Road, Bulli

Details: A NYE event featuring DJ performances, food vendors, and two bars. The event is ticketed and over 18's.

Bar service times 7pm – 2am

License type: On Premise License – Caterers authorisation

Licensee Serious Business Group Pty Ltd

LIQO660033419

Appointed Manager: James Spink

Event Manager: Balunn Jones

M: 0401 758 758

Email: al@yoursandowls.com.au

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Plan overview:

Yours and Owls management in consultation with major stakeholders have developed a comprehensive alcohol management plan that focuses on RSA best practice principles and risk minimisation to ensure a safe and hassle free event for all. This plan addresses:

1. Pre-event strategies promoting a safe event
2. Operational procedures and patron safety
3. Strategies to minimise intoxication
4. Crowd movement and dispersal of patrons from the licensed premises

About the event:

A ticketed and licensed event, which includes performances from eight DJ's. It will have two bars with a total maximum service area of 35 metres. The event site will also provide three food stalls, a seated area, art installations, and toilets at a ratio of one toilet for every 75 patrons. The majority of ticket purchasers are likely to be between 18 and 45 years of age. Crowd behavior is expected to be cohesive, spectator, expressive and revelous.

Yours and Owls have 7 continuous year's experience promoting and coordinating outdoor events. This includes four major festivals. Yours and Owls upholds a zero violence policy and has recorded no major offences or incidents during this time. Yours and Owls is an events company that promotes events where food, entertainment, art and alcohol can be enjoyed, in a comfortable social environment.

Location and site plan:

The event will be held at Bulli Showgrounds. The licensed area will be physically enclosed using the existing fencing at Bulli Showgrounds as well as temporary fencing. Entrances and emergency exits will be clearly sign posted, monitored by security and only valid ticket holders will be admitted. Alcohol will be served from two bars which will have a queue management system with entrances controlled by security.

Event Management Policy

Pre-event strategies promoting a safe event

Yours and Owls will engage in standard pre event publicity targeted at all ticket holders, to promote a safe event with an emphasis on responsible consumption of alcohol.

The following strategies will be used in this campaign:

1. Promoting positive drinking culture with zero tolerance for violence
2. Outlines a strict policy surrounding intoxication and anti social behaviour, resulting in refusal of entry or eviction from the licensed premise, forfeiting the right to a ticket refund.
3. Promotes public transport locations and times, encouraging patrons to get home safely following the completion of the event.

Operational procedures and patron safety

Red Dawn Security will provide trained, experienced and highly visible security staff to manage crowd movement, behaviour, intoxication and provide rapid response to first aid incidents and issues involving health and safety. Security guards will be employed at the rate of 2 for the first 100 patrons and 1 for every 100 patrons thereafter.

Yours and Owls will utilise First Aid services to provide First Aid assistance to any patron at the event. Yours and Owls management staff are also First Aid trained to provide additional assistance should it be required.

Front Entrance

A concentration of security staff will be found at the entry gate for the venue opening. The security staff will be processing patrons with a valid ticket, conducting bag searches and refusing prohibited items such as glass and alcohol. In doing so, security will have the opportunity to speak with each patron to provide a thorough assessment for signs of intoxication upon entry. Any patron deemed intoxicated will be refused entrance to the licensed premises as per RSA regulations.

Bar

Crowd control barriers will be used to create a physical barricade around all bar service areas, to allow an effective queue management system to operate. Highly visible security staff will be monitoring patrons as they enter the bar queue, assessing patrons for signs of intoxication. Protocols and best practice measures will be used, such as patrons not being able to stand in the queue whilst holding/consuming alcohol. Bar managers and bar staff will be undertaking a final check for intoxication before serving drinks. Free drinking water will be visible and available at all bars as well as locations around the event. All drinks will be served in aluminium cans or reusable cups. No glass will be permitted in any area of the event that is accessible to patrons.

Crowd Management

Security staff will be tasked with roving patrols to assess patrons for signs of intoxication at all times. Any disorderly behaviour, aggression or unsafe activity will be dealt with promptly and may result in a patron being removed from the premises. Any patron refused or removed from the venue will be informed of Section 77 of the NSW Liquor Act. The details of any such interaction will be recorded in the Security Incident Register. Police will be called to assist where required.

External Perimeter

Security guards will be monitoring the external perimeter of the event at areas identified by management as high risk areas of fence jumpers.

Strategies to minimize intoxication

1. A 4 drink limit per person, per transaction will apply, to discourage rapid drinking.
2. A two drink minimum will be imposed between 1am and 2am
3. Bar service will cease at 2am. That is one hour prior to cessation of the event
4. Roving Security / RSA Marshals for ongoing identification of intoxicated patrons.
5. All drinks will be opened at the point of service to discourage them being carried in pockets whilst returning to the bar for additional service beyond drink limitations.
6. Low and mid strength alcohol options will be economically priced and promoted.
7. Free and bottled water available at the bar.
8. Food options available before, during and after bar opening times.
9. Non-alcoholic beverage alternatives will be available throughout the event.
10. No glass will be served, with all beverages being decanted into reusable cups where required.
11. Bag checks at the gate to prevent the entry of alcohol into the festival.
12. Security will monitor exit points to prohibit drinks from leaving the declared area upon completion.



Crowd movement and dispersal of patrons from the licensed premises

To minimise risks, Yours and Owls are implementing the following strategies:

1. Closure of bar one hour before the event ends
2. Pedestrian thoroughfares, exits and emergency exits will be well lit, well marked and monitored by security
3. Advertising location of closest bus stops, train stations and taxi ranks.
4. Provision of a free Shuttle Bus Service between the hours of 12am and 3.30am
5. Security will be employed until 1 hour after the event to monitor the event site, as well as surrounding areas & egress thoroughfares.
6. Liaison with Wollongong Ambulance services to advise them of the event in case of emergencies

Please don't hesitate to contact the undersigned should any aspect of this plan require clarification.

Sincerely,



Balunn Jones

Director

Yours and Owls

M:0401758758

E: al@yoursandowls.com.au

Attachment 8: Draft Conditions

- (i) **The Development Consent shall not operate until Council has been satisfied as to the following matters:**

a **Deferred Commencement – Fire Safety Engineering Management Strategy**

In accordance with the Building Code of Australia Report prepared by ABC Building Certifiers dated 5 October 2018, a Fire Safety Engineering Management Strategy is required to be submitted addressing the ten key compliance issues raised within Section 8 of the report.

The Fire Safety Engineering Management Strategy is to be prepared by a building professional holding a suitable level of accreditation with the NSW Building Professionals Board.

Once Council is satisfied that the matters contained in condition number (i) have been complied with and the developer has been notified in writing of such compliance, the following conditions shall apply in respect of the approved development:

Approved Plans and Specifications

- 1 The development shall be implemented substantially in accordance with the details and specifications set out on Project No Y&ONYE Drawing 00A3-5 dated 11 October 2018 prepared by Sims Events & Entertainment and any details on the application form, and with any supporting information received, except as amended by the conditions specified and imposed hereunder.

General Matters

2 **Restricted Hours of Operation**

The hours of operation for the event shall be restricted to:

- Bump in to commence 8:00am Friday 28 December 2018.
- New Years Event to take place 7:00pm to 2:00am Monday 31 December 2018 to Tuesday 1 January 2019.
Music to cease at 2:00am with patrons off site by 3:00am.
- Bump out to finish by 5:00pm Wednesday 2 January 2019.

3 **Disability Discrimination Act 1992**

This consent does not imply or confer compliance with the requirements of the Disability Discrimination Act 1992.

It is the responsibility of the applicant to guarantee compliance with the requirements of the Disability Discrimination Act 1992. The current Australian Standard AS1428.1 (2009) – Design for Access and Mobility is recommended to be referred for specific design and construction requirements, in order to provide appropriate access to all persons within the building.

Prior to the Commencement of the Event

4 **Section 68 Activity Application - Local Government Act 1993**

The submission of an Activity Application under Section 68 of the Local Government Act 1993 is required for events involving any of the following:

Part D – Community Land

- a The construction of a temporary enclosure for the purpose of entertainment.
- b The use of any loudspeaker or other sound amplifying device.
- c Any theatrical, musical or other form of entertainment for the public.

The Activity Approval must be obtained prior to the commencement of the event.

5 **Occupation Certificate**

A Occupation Certificate must be issued by the Principal Certifying Authority prior to the commencement of the event. In issuing an Occupation Certificate, the Principal Certifying Authority must be satisfied that the requirements of section 6.9 of the Environmental Planning and Assessment Act 1979, have been complied with as well as all of the conditions of the Development Consent.

6 **Appointment of Certifying Authority**

As soon as practical after the issue of this consent the person having the benefit of the development consent must: for the purpose of obtaining an Occupation Certificate as required by clause 154 of the Environmental Planning and Assessment Regulation, 2000;

- a appoint a Certifying Authority and notify Council in writing of the appointment irrespective of whether Council or an accredited private certifier is appointed; and
- b notify Council in writing of their intention to commence work (at least two days' notice is required).

7 **Fire Safety Servicing Provision**

All required fire safety provision upgrades in accordance with the recommendations of the Fire Safety Engineering Management Strategy are to be certified prior to the commencement of the event.

8 **Licence Agreements**

The applicant is required to enter into an appropriate License agreement with the Greyhound and Harness Racing Club who holds the Head Licence Agreement with Council for this facility.

9 **Event Notification Plan**

- The event operator must ensure the requirements of the event notification plan are satisfied at least two (2) weeks prior to the event date.
- Notification to residents is to include the notification letter, site map and customer hotline information which is to be made available to residents throughout the duration of the event.
- In addition to the specified notification map, all properties within the Bulli Brickworks Estate must also be included within the event notification correspondence.

10 **Event Co-ordinator Responsibilities**

The event co-ordinator must:

- a Implement controls to ensure the structural adequacy of installed temporary structures and/or mobile structures for the intended use and that temporary structures and/or mobile structures are installed on ground and/or surfaces which are sufficiently firm and level to sustain the structure while in use.
- b Implement fire safety precautions to manage and deal with the potential threat of fire associated with event activities, including but not limited to evacuation procedures, provision of adequate fire safety equipment/appliances and personnel to initially respond to a fire emergency until fire brigade arrive.

Ensure there are sufficient toilets and hand washing facilities to cater for the peak population of the event. The number and type of sanitary facilities are to be provided generally in accordance with Part 5.3 Sanitary Facilities of Temporary Structures Standard – 2015 - Australian Building Codes Board.

11 **Temporary Structures**

The applicant must ensure that all temporary structures such as marquees and stages satisfy the requirements of Workcover. All temporary structures must be certified by a structural engineer and covered by public liability insurance.

12 **Temporary Entertainment Venue**

Pursuant to Clause 98(1A) of the Environmental Planning and Assessment Regulation the temporary structure used as an entertainment venue is to comply with Part B1 and NSW Part H102 of Volume One of the Building Code of Australia.

13 **Temporary Structures – General Requirements**

Temporary structures used for other purposes than entertainment performances are to be installed in accordance with the Australian Building Codes Board “Temporary Structures” Standard 2005.

14 **Capacity Signage**

Display prominently in the building used for discotheque entertainment signage reflecting the maximum capacity of this venue is limited to 1500 people.

15 **Separate Consent Required for Advertising Signage**

This consent does not authorise the erection of any advertising signage. Any such advertising signage will require separate Council approval, in the event that such signage is not exempt development, under Schedule 2 of Wollongong Local Environmental Plan 2009.

Any new application for advertising signage must be submitted to Council in accordance with Chapter C1 – Advertising and Signage Structure of Wollongong Development Control Plan 2009.

16 **Temporary Events - Food**

a **Registration**

The food business is required to be registered with Council. A Food Business Notification Form must be submitted prior to business operations commencing. The appropriate form can be completed on Councils’ web page by visiting:

<http://www.wollongong.nsw.gov.au/customerserviceonline/applyforit/Pages/foodpermises.aspx>

Alternatively, contact Council’s Regulation and Enforcement Division on (02) 4227 7737 to obtain a registration form.

b **Food Outlets**

Food outlets shall comply with Council’s *Guidelines for Food Handling at Temporary Events*. This document can be found at:

<http://www.wollongong.nsw.gov.au/customerserviceonline/factsheet/Factsheets/Guidelines%20for%20Food%20Handling%20at%20Temporary%20Events.pdf>

Alternatively, contact Council’s Regulation and Enforcement Division on (02) 4227 7737 to obtain a copy.

17 **Emergency Services**

A minimum of ten days prior to commencement of the event, written advice must be provided to the local Police, Fire brigade and Ambulance service advising them of the event, its duration and frequency and the likely number of visitors and the number of vehicles. Compliance with the requirements of NSW WorkCover Authority, NSW Fire Brigades, NSW Ambulance Services & NSW Police Service, is required at all times.

18 **Location of Services**

The applicant is to investigate the location of services before any marquee tents, stakes, pegs, star pickets are driven into the ground to ensure that no underground services are affected by the proposal.

19 **Work Cover**

The applicant is to abide by Work Cover regulations: any electrical leads used are to be no more than four (4) metres along the ground. Any electrical items are to be tested and tagged and ensure they hold any localised RCD protection.

The applicant must comply with all Work Cover requirements and the maintenance of necessary licences and insurances.

20 **NSW Food Authority**

All Food providers must read the NSW Food Authority Food Handling Guidelines for Temporary Events. Please refer to:

<http://www.foodauthority.nsw.gov.au/retail/markets-and-temporary-events>

21 **Public Liability Insurance**

All contractors working in Council's road reserve and/or public reserve areas shall take out public liability insurance for a minimum amount of \$10 Million. The policy shall specifically indemnify Council from all claims arising from the execution of the works. Written evidence of this insurance shall be supplied to the Principal Certifying Authority and Council (in the event that Council is not the Principal Certifying Authority) prior to the commencement of any such works in any road reserve or public reserve area.

22 **Application for Occupation, Use, Disturbance or Work on Footpath/Roadway**

Any occupation, use, disturbance or work on the footpath or road reserve for construction purposes, which is likely to cause an interruption to existing pedestrian and/or vehicular traffic flows requires Council consent under Section 138 of the Roads Act 1993. An application must be submitted and approved by Council prior to the works commencing where it is proposed to carry out activities such as, but not limited to, the following:

- a Digging or disruption to footpath/road reserve surface;
- b Loading or unloading machinery/equipment/deliveries;
- c Installation of a fence or hoarding;
- d Stand mobile crane/plant/concrete pump/materials/waste storage containers;
- e Pumping stormwater from the site to Council's stormwater drains;
- f Installation of services, including water, sewer, gas, stormwater, telecommunications and power;
- g Construction of new vehicular crossings or footpaths;
- h Removal of street trees;
- i Carrying out demolition works.

Operational Phases of the Development/Use of the Site

23 **Maximum Number of Patrons**

- A maximum of 3000 patrons are permitted to be on the site throughout the duration of the event.
- A maximum of 1500 patrons are permitted within the outdoor area.
- A maximum of 1500 patrons are permitted within the indoor DJ Booth area.

24 **Noise Restrictions**

The applicant shall ensure noise from the event is not to create a nuisance to other park/public space users or adjoining and nearby residents. The use of public address systems, megaphones or other sound reproducing devices shall be restricted so as not to cause offensive noise as defined by the Protection of the Environment Operations Act, 1997.

All sound systems and amplifiers sound must comply with the following:

- LAeq (5 minutes) of 96dBA at the Front of House (FOH) at 25 metres from stage/speakers; and
- LAeq (5 minutes) of 65 dBA at nearest affected residential property boundary.

These noise limits apply to the performance of the special event and any sound testing prior to the event.

FOH distance	Allowable sound levels in LA eq 5 min (dBA)
20 metres	98 dBA
25 metres	96 dBA
30 metres	95 dBA
35 metres	93 dBA

25 **Noise Monitoring**

You are required to do independent sound monitoring at the event and a copy of the monitoring results must be supplied to Council.

26 **Weather Conditions**

The event should not be held where there is a current forecast of heavy rain for the subject area or following a heavy rainfall occurrence where the land is severely waterlogged. The organiser must liaise with the current lessee of the site, the Bureau of Meteorology (BOM) and the local branch of the State Emergency Service (SES) on the day prior to each scheduled event day regarding weather forecasts and weather warnings affecting the site on the scheduled event day. On occasion when heavy rain is forecast or a warning for flooding has been issued, then the event day must be cancelled.

Should a significant storm occur on the day of the planned event, current lessee of the site in consultation with event organisers must contact relevant weather forecasters and emergency services authorities (BOM, SES) to determine the potential severity and estimated duration of the storm. Information obtained shall be used to determine if the event can continue or be cancelled. This determination shall be made by the current lessee and the organiser.

27 Footpaths shall not be obstructed by temporary structures, staging, equipment, speakers or signage.

28 Any proposed structures adjacent to the roadway shall comply with the requirements of AS2890.1 to provide for adequate sight distance. This includes, but is not limited to, structures such as temporary signage, stalls, registration tables etc.

29 Parking and Traffic Marshals shall direct vehicles to appropriate parking areas and ensure safe vehicular and pedestrian movement. All marshals must wear reflective safety vests at all times and be positioned at the entry to the site, and throughout the car parking areas.

Note: The above condition relates to activities on public land only. Activities outside public land and within the road reserve must be undertaken in accordance with an approved Traffic Control Plan issued under S.138 of the Roads Act a separate application. Any Marshal directing traffic within the Road Reserve must also be RMS Traffic Control accredited.

30 **Service of Alcohol**

- Managing alcohol sales and consumption must comply with NSW Liquor and Gaming requirements. These include signage which must be displayed at every point of alcohol sales. Signage includes restricting alcohol sales to +18 years only, no secondary supply of alcohol to minors and discontinuing sales to intoxicated persons.
- All bar staff to have RSA certification that is available on request.
- Storage of alcohol is secure.
- Alcohol must be consumed on site and no takeaways are provided.
- Alcohol will cease to be available 15 mins before the event closes.
- Water is freely available and soft drinks and low alcohol drinks are also available at non-inflated prices.

31 **Public Access**

The applicant must ensure that public access is maintained to the area at all times and ensure that public safety is not compromised.

32 **Waste Removal**

The applicant in their best endeavours is required to ensure the site is clean and tidy after use and that the appropriate method for litter disposal is communicated to attendees of the event. All waste generated by the event must be removed from the site. The applicant must restore the site and any grassed/turfed areas that are damaged as a result of the activity.

33 No food or beverages are to be sold and/or supplied in glass containers.

34 **Site Lighting**

Lighting must comply with the requirements of Australian and New Zealand Standards AS/NZS 1158:2007 Lighting for Roads and Public Spaces.

All additional lighting installed for the event shall be directed away from nearby dwellings.

35 **Copyright Issues**

If the event proposes to have live music, a licence will be required from the Australian Performing Rights Association (APRA). Recorded music (either a recording or music video) is generally protected by two types of copyright so if any recorded music is proposed at your event, appropriate licensing will need to be obtained from both APRA and the Phonographic Performance Company of Australia (PPCA).

Further information concerning event licensing requirements may be obtained from Australian Performing Rights Association (APRA) via telephone number (02) 9935 7900 or via the website at: www.apra.com.au.

The Phonographic Performance Company of Australia (PPCA) may also be contacted via telephone number (02) 8569 1111 or via the website at: www.pcca.com.au/licensing.htm for licensing requirements for recorded music.

36 **Bushfire Management**

Any fire ban regulations must be adopted and rigorously applied.

37 **Incident Reporting**

The applicant is to implement a systematic reporting method for incidents that have occurred. This should include a written incident reporting manual whereby staff are required to provide written details on the exact nature of the incident and what procedures were implemented to deal with the incident.

38 **Emergency Management Plan**

The emergency management plan dated 14 August 2018 prepared by Balunn Jones is to be applied throughout the duration of the event.

39 **Customer Hotline**

- The customer hotline must be available throughout the duration of the event to surrounding residents.
- Contact details must be provided to surrounding residents as part of the event notification.

40 **Security**

- Qualified security personnel must be employed for the duration of the event. Duties must include monitoring of entry and exit points, general surveillance to ensure the safety and good behaviour of the crowd, assist in the co-ordination of emergency procedures and ensure the quiet and efficient movement of people within and from the site.
- User pays police at a rate of 1 per 1000 (or as specified by Wollongong LAC Licensing) must be provided throughout the duration of the event.
- The event operator must ensure that the event is conducted in accordance with the Liquor Licence.

41 **First Aid**

First Aid services must be provided for the duration of the event.

Fresh water is to be provided at First Aid Stations and public entry/exit points. A sign is to be displayed saying water is available.

42 **Fireworks**

Fireworks are prohibited without prior approval from Council.

43 **Loading/Unloading Operations/Activities**

All loading/unloading operations are to take place at all times wholly within the confines of the site or within the road reserve under an approved traffic control plan.

44 **Waste Management**

An adequate number of waste receptacles for both general rubbish and recyclable materials shall be placed strategically around the site, and collected after the event. Waste shall not be allowed to accumulate on the site and the site shall be left clear of all waste material upon completion of the event.

Late Night Trading Plan of Management

Event Name:	Last Dance – NYE – Bulli Showgrounds
Date:	31/12/18
Location:	Bulli Showgrounds, Bulli
Details:	The event will host overseas and Australian DJ's. It is a ticketed, licensed, over 18's event
Patron Capacity	3000
Event coordinator	Balunn Jones M: 0401 758 758 al@yoursandowls.com.au

Purpose of the Plan

The purpose of this plan is to provide additional information on why it is necessary for this event to finish at 3am. It includes management strategies to reduce the impact of trade on local residents between the hours of 2am and 3am.

About the Event

Last Dance is the first boutique New Year's Eve Festival of its kind in the Wollongong Region. It is a collaboration between Sydney touring company Astral People and local festival coordinators Yours and Owls. Director of Astral People Vichara Edirisinghe, explains why they chose Wollongong to host the event:

"We chose Wollongong as the location of the event as we wanted to offer punters a unique space to celebrate New Year's Eve away from the regular Sydney venues which have become oversaturated with New Year's events. Hosting the event in Wollongong sets us apart from other touring companies and allows us to engage international agents and attract fantastic talents such as Motor City Drum Ensemble (GER), Midland (UK) and Moxie (UK). We believe that this will be a unique and special event for our discerning audience which will offer a rare experience in a memorable location."

Part of engaging international talent on New Year's Eve, means offering opportunities that are competitive with the international market. A component of this is the financial offer, but it is also about the experience. Wollongong is an attractive location as it is close to a major international airport, but has a serene natural environment with the escarpment and beaches, as well as cafes, restaurants and other attractions. It is an easy 'sell' in this regard. These artists are accustomed to playing European festivals where there are no time curfews, and on momentous occasions such as New Year's Eve are used to playing until sunrise. A 3am finish time is a big part of the negotiation process. A late-night trading plan is essential for Last Dance to develop into a signature New Year's Eve festival for the region with potential for international recognition.

Sale and supply of alcohol

Last Dance has a liquor license which approves sale of alcohol until 2am on New Year's Eve. No alcohol will be served between the extended trading hours of 2am to 3am.

Managing egress and impact on local residents

Ensuring adequate transport options are available to transport the crowd from the event is the most effective way of moving people away from the venue and surrounding residents. The Transport Management Plan outlines the transport options available at the festival. New Year's Eve is the busiest night of the year for Taxi's and Uber's and whilst the event is providing a free shuttle bus and train and bus services will be operating, ensuring a steady flow of people from the event across a longer period of time will assist to reduce wait times and decrease the likelihood of patrons wondering off into the surrounding environment. There will be a natural flow of people leaving the

event that will start after midnight. A second wave will continue after the bar closes at 2am. This means that when the event ends, there is far less people exiting all at the same time. It is also expected that after 2.30am, Taxi's and Uber's will become more available as demand from Wollongong City starts to subside. If the event was to finish at 2am, security will be forced to manage a much larger crowd all at one time. Less train and bus services would have departed, there will be longer lines for the free shuttle buses and less Uber's and Taxi's to service more people.

For these reasons, management is more likely to experience problems with patrons leaving the event if it were to finish at 2am. It is likely this will result in more disturbance to local residents due to the greater number of people leaving the event all at the same time and patrons becoming frustrated with longer wait times for transportation options.

Managing antisocial and unsafe behaviour

As no alcohol is being served at the event between 2am and 3am, it is safer to allow people to stay inside the venue as it is monitored by security staff and user pays police. Food and water will still be available and St Johns First Aid personnel are on site should they be required. Between 2am and 3am security will have greater potential to identify and manage the small number of patrons that are exhibiting signs of antisocial or unsafe behavior. By identifying these patrons, management can ensure they are escorted from the venue appropriately and assisted to find transportation away from the surrounding environment.

It is a small number of patrons that are likely to cause trouble to surrounding residents. The more potential management has to identify these people and ensure they leave appropriately, the less likely it is for problems to arise. With a 2am finish time, there will be greater people leaving the venue all at once and less capacity for security to identify and manage unruly patrons.

Noise Management Strategy

The production contractor has undertaken sound mapping of the venue to demonstrate sound levels at the closest residents. Speaker systems have been arranged to minimise sound bleed to the surrounding area and ensure that sound is concentrated inside the venue. Sound levels at 20m from stage will be kept below levels of 98d(A). *Figure 1* shows that at the closest residents in the new estate at Bulli Brickworks, expected combined sound levels from both stages does not exceed 75db(A). *Figure 2* shows that sound levels at the closest residents from the indoor stage does not exceed 70db(A).

In an effort to reduce the impact of noise on local residents, music on the outdoor stage will cease at 2.30am.

Map shows values calculated according to ISO 9613-2: 1996 for listed stages

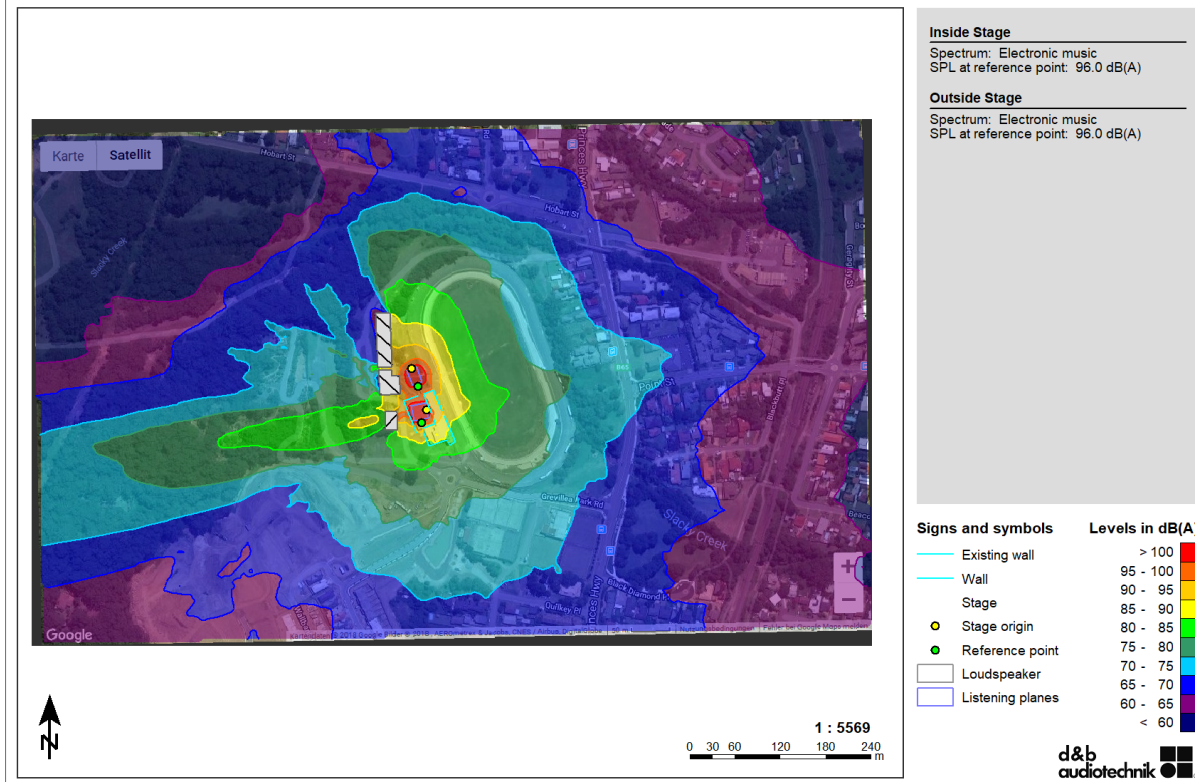


Figure 1 combined sound input from both stages

Map shows values calculated according to ISO 9613-2: 1996 for listed stages

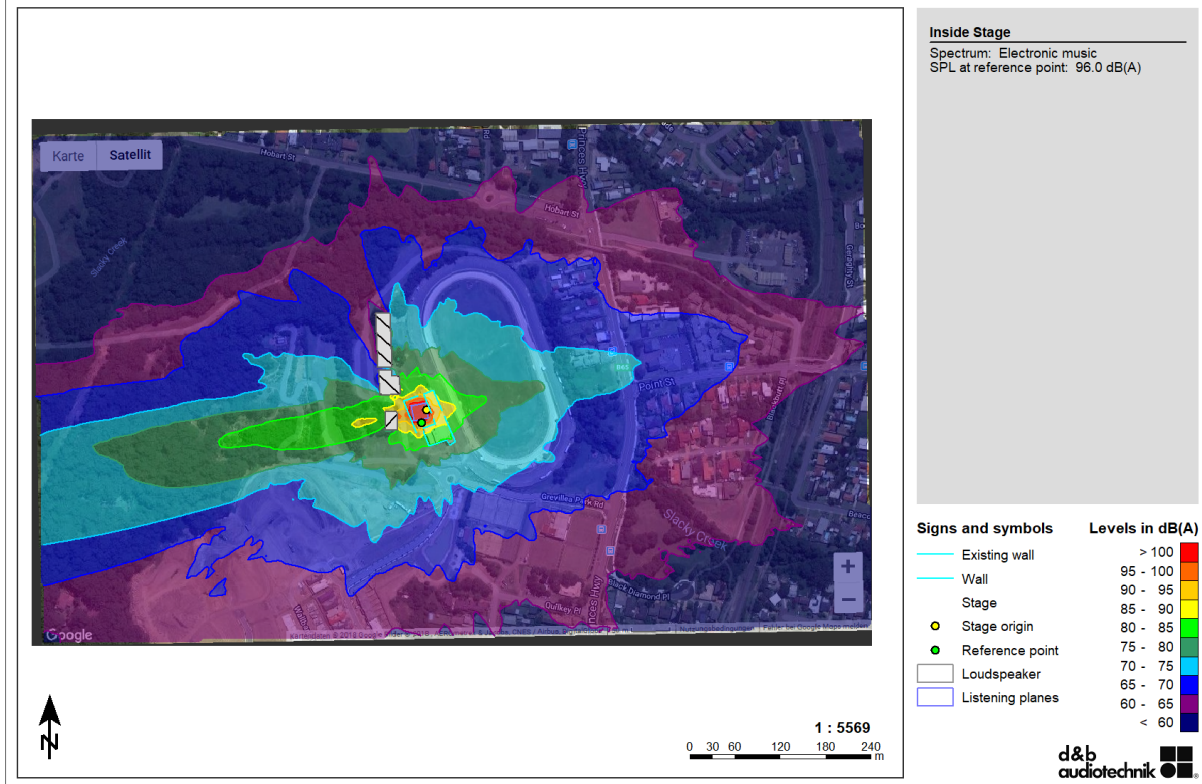


Figure 2 Sound output from indoor stage

Map shows values calculated according to ISO 9613-2: 1996 for listed stages

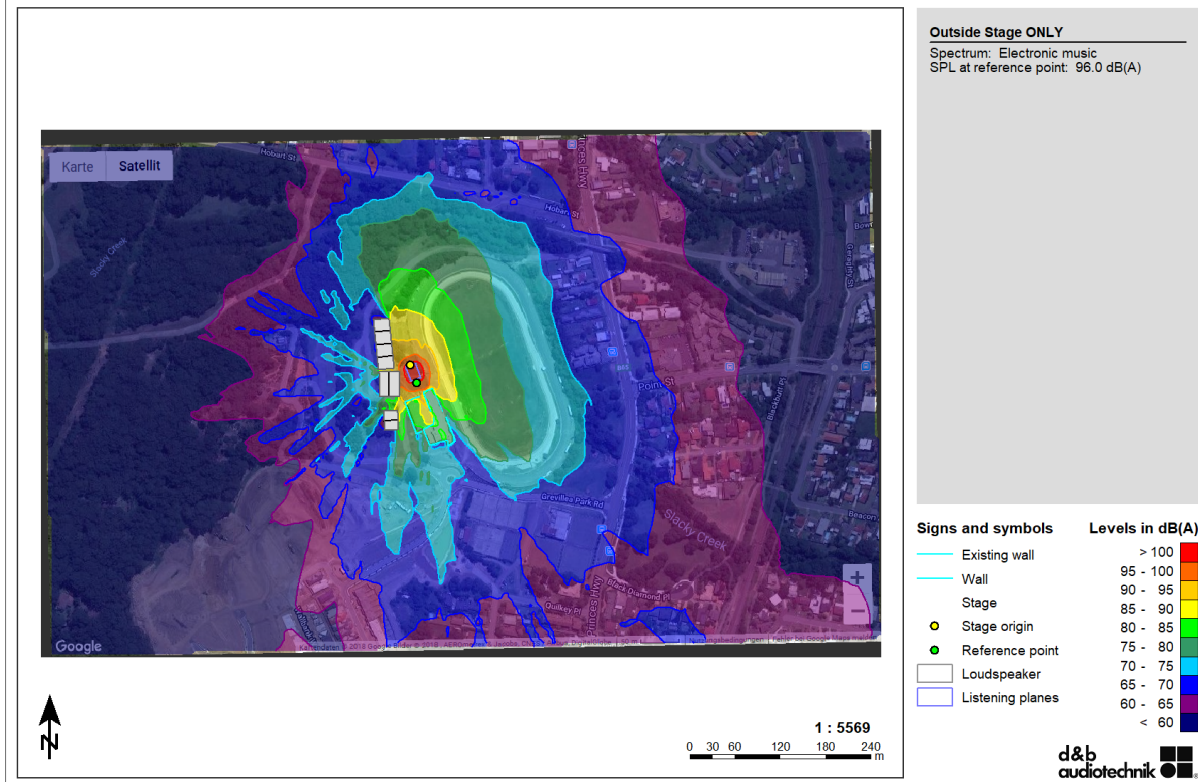


Figure 3 Sound output from outdoor stage