

## ITEM 3 AMENDMENT TO COUNCIL MEETING DATES

At its meeting held on 23 September 2019 Council adopted meeting dates for the 2020 calendar year. An amendment to the adopted schedule of meetings is required to facilitate the timelines required for the exhibition and adoption of the Council Operational Plan and Budget and also to make allowance for the 2020 local government elections and the caretaker period preceding the election.

### RECOMMENDATION

Council adopt the amended 2020 Council Meeting Cycle as shown in the attachment to this report.

### REPORT AUTHORISATIONS

Report of: Todd Hopwood, Manager Governance and Customer Service  
Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

### ATTACHMENTS

- 1 Proposed Amendments to 2020 Council Meeting Cycle

### BACKGROUND

Council meetings have traditionally been held on a Monday. Following the 2017 election, Council adopted the following meeting cycle –

- Ordinary Council Meetings held on a three (3) weekly cycle on Mondays, commencing at 6.00 pm.
- Councillor Briefing Sessions held on the second and third Monday of the cycle, commencing at 5.00 pm.
- No Ordinary Council Meetings or Councillor Briefing Sessions held during a public-school holiday period.
- Additional Councillor Briefing Sessions scheduled for Thursdays, when there is an urgent demand.

The above cycle has worked well, with Councillors being briefed on a wide range of significant matters prior to the reports coming before Council. At its meeting held on 23 September 2019 Council resolved to adopt a set of meeting dates for 2020 consistent with the above approach.

### PROPOSAL

This report recommends the following variations to the adopted set of meeting dates:

- Meeting scheduled for 4 May 2020 to be brought forward one week to occur on 27 April 2020

It is proposed that the meeting scheduled for 4 May 2020 be brought forward one week to occur on 27 April 2020. This amendment is required to fit in with the requirements for exhibiting and adopting Council's Operational Plan and Budget. A Councillor Briefing will be held on 4 May 2020.

- Cancellation of the meetings scheduled for 31 August 2020 and 21 September 2020

Local Government elections will be held on 12 September 2020 and as such Council will be under caretaker provisions from 14 August 2020 until the date of the election, and no major decisions will be able to be made during that period. Accordingly, it is proposed to cancel the meeting scheduled for 31 August 2020 as this is only 12 days prior to the 2020 local government elections and Council will be under caretaker provisions.

Additionally, it is proposed to cancel the meeting scheduled for 21 September as the declaration of results from the election held on 12 September 2020 would not normally occur until 4 to 5 working days

after the election. Any business papers for the meeting could not be provided to returning and newly elected Councillors until such time as the poll is declared, and as such it is considered that there may not be sufficient time for Councillors to prepare for the meeting.

As has occurred after previous elections, an Extraordinary Council Meeting will be called as soon as practical once the election result is declared (most likely in the last week of September or the first week of October 2020).

## PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 4 “We are a connected and engaged community”.

It specifically delivers on core business activities as detailed in the Governance and Customer Service Business Plan 2019-2020.

## CONCLUSION

The recommended set of meeting dates is consistent with the current three-week cycle and will continue to provide for Councillors to receive, on average, two briefing nights in each three-week cycle.

## 2020

January						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	M	Tu	W	Th	F	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
Su	M	Tu	W	Th	F	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Council Meetings
  Councillor Briefings
  NGA June & LG NSW Conference

Public Holidays
  School Holidays