

**Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10)** - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

## SECTION 1 SITE DETAILS

Site Details	Unit/Street No.	Street		
	Suburb	Lot	DP	

Under the requirements of the Environment Planning and Assessment 1979 and to ensure the proposal complies with the approved plans, specifications, standards and legislation, Council will act as your Principal Certifying Authority and carry out inspections where necessary, based on the following terms and conditions.

The following terms and conditions must be agreed to:

- All appropriate documentation, certificates and reports will be supplied to Council where required. For example, survey certificates, engineers' reports, other certification.
- Inspections required by Council must be arranged with appropriate prior notice.

## SECTION 2 PRINCIPAL CERTIFYING AUTHORITY FEES (Buildings)

**Council will act as Principal Certifying Authority and inspect buildings during construction.**

Critical Stage Inspections are required by legislation, Environmental Planning and Assessment (Quality of Construction) Act, and will be carried out by the Principal Certifying Authority (PCA)


All building classifications are in accordance with the Building Code of Australia (BCA).

The critical stage inspections which may apply to building works are:

- commencement of the building work
- after excavation for, and prior to the placement of, any footings
- prior to pouring any in-situ reinforced concrete building element
- prior to covering waterproofing in any wet areas (at least 10% of rooms in multi-storey buildings)
- prior to covering any stormwater drainage connections
- final inspection after the building work has been completed
- prior to any occupation certificate being issued in relation to the building.

Applicable fees apply for building inspections. Council can provide you with a fee estimate on request.

**Note: The appointment of the PCA must not be made by any contractor or other person who will carry out the building work unless the contractor or other person is the owner of the land on which the work is to be carried out.**

Applicant	Name		
	Signature		Date