

# MINUTES

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 9<sup>TH</sup> MARCH 2016

### RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

### MINUTES REVIEWED BY

Author's Name	Author's Title	Signature	Date
Lindsay Dunstan	Traffic Unit Manager (Acting)		16.3.16
Peter Nunn	Transport and Stormwater Services – Manager		17.3.16
Mike Dowd	Infrastructure Strategy and Planning – Manager		17.3.16
Mike Hyde	Director – Infrastructure and Works		17.3.16

### MINUTES ENDORSED BY

Name	Title	Signature	Date
David Farmer	General Manager		18.3.16

## Wollongong City Council

Infrastructure, Strategy and Planning Division  
Transport and Stormwater

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, each of whom has a single vote only.**

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

### IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting  
Wollongong City Council Administration Building  
Level 10 Committee Rooms 2 & 3  
Commencing at 9.15 am

# MINUTES

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 9<sup>TH</sup> MARCH 2016

PRESENT	
Lindsay Dunstan	Chairman – Wollongong City Council
Kaitlin Christlo	Engineering Cadet – Wollongong City Council
Naomi Reid	Road Safety Officer – Wollongong City Council
Debra Nicholls	Administration Officer – Wollongong City Council
Snr Constable Andrew Cotton	NSW Police
Nathan Boscaro	Roads & Maritime Services
Reg Jago	Representing Noreen Hay MP
Melanie Haskew	Representing Ryan Park MP

APOLOGIES	
Neil McCormack	Representing Lee Evans MP
Les Dion	Dion's Bus Service
Sunny Brailey	Premier Illawarra

CONFIRMATION OF MINUTES OF MEETING HELD ON 17 FEBRUARY 2016.

BUSINESS ARISING – None.

## GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	FAIRY MEADOW	Rann and Holder Streets	Give Way Sign
2	GWYNNEVILLE	Berkeley Road	Edgelines and Children's Crossing
3	NORTH WOLLONGONG	Cliff Road	Loading Zone
4	WOLLONGONG	Wilson and Campbell Streets	Improved delineation and pavement markings
5	WOLLONGONG	Robinson Street	Install Edgelines
6	FIGTREE	Uralba Street	Install Edgelines
7	UNANDERRA	Central Road	Night time taxi zone

## REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
8	KEIRAVILLE	Grey Street	Full Closure
9	KEMBLA GRANGE	West Dapto Road	Temporary Road Closure - West Dapto Level Crossing

## DESIGN MATTERS

	Suburb	Street(s)	Issue
10	NORTH WOLLONGONG	Cliff Road	Line Marking
11	KEMBLA GRANGE	West Dapto Road	Right Turn Bay
12	WARRAWONG	Shellharbour Road to Northcliffe Drive	Shared Path

INFORMAL ITEMS – None.

## GENERAL BUSINESS

### 1 FAIRY MEADOW

Rann and Holder Streets - Give Way Sign

#### **Background:**

Rann Street has a cul-de-sac at each end and all traffic enters and leaves via Holder Street. At present the northern side of the intersection has a concrete dish drain separating the northern end of Rann Street from the street network. Therefore it is appropriate for a Give Way sign to be installed in Rann Street so that priority is given to traffic in Holder Street.

#### **PROPOSAL SUPPORTED UNANIMOUSLY**

Install Give Way signs and associated line marking for all traffic in Rann Street.

### 2 GWYNNEVILLE

Berkeley Road - Edgelines and Children's Crossing

#### **Background:**

Representatives from Council, Roads and Maritime Services and the Gwynneville Public School met recently to discuss possible improvements to the Children's Crossing on Berkeley Road, which leads to a secondary entrance to the school. Council has listed an improved crossing facility on the Traffic Facilities Priority List however the project is not yet funded. The school community have concerns about the visibility of the crossing as it is located close to the crest in Berkeley Road. The site meeting agreed that edgelines may assist in slowing the traffic and in making the crossing a little more obvious, even though the traffic volumes are less than recommended for edgeline treatment.

#### **PROPOSAL SUPPORTED UNANIMOUSLY**

Install edgelines on both sides of Berkeley Road Gwynneville between Murphy's Avenue and Acacia Avenue.

### 3 NORTH WOLLONGONG

Cliff Road - Loading Zone

#### **Background:**

There are two ground floor restaurants within a unit complex at 54 - 58 Cliff Road, Wollongong where the servicing facilities in the building do not suit the current use as restaurants. The Committee met with the two restaurant managers and it was agreed a Loading Zone can be created adjacent to the driveway to this unit complex at a length of 12 metres timed from 6am to 11am Monday to Friday.

There are several parking spaces and a bus stop immediately opposite on the eastern side of Cliff Road and both managers suggested this area could be considered as the Loading Zone in order to preserve parking close to the restaurants. Although Cliff Road has a 40kph speed limit there are still safety risks for delivery personnel attempting to cross the road with goods and trolleys.

#### **PROPOSALSUPPORTED UNANIMOUSLY**

Install a Loading Zone 12 metres in length from the driveway to 54 Cliff Road and extending to the north; to be timed from 6am to 11am Monday to Friday.

### 4 WOLLONGONG

Wilson and Campbell Streets - Improved delineation and pavement markings

#### **Background:**

Residents of Wilson Street have asked Council to consider improvements to the signs and line marking at the intersection of Wilson and Campbell Streets, as numbers of drivers undertake a U turn at this location when the driver fails to find parking or has attempted to access the beach.

#### **PROPOSAL SUPPORTED UNANIMOUSLY**

Install

- a) A painted extension to the existing kerbside island immediately opposite Campbell Street
- b) Duplicate 'No Entry' Signs at the entrance to the one way section of Wilson Street.

5 **WOLLONGONG**

Robinson Street – Edgelines

**Background:**

In response to a request from a resident of Robinson Street to encourage drivers to keep to the speed limit, Council proposes to install edgelines in Robinson Street from Hercules to Denison Street.

The most recent traffic survey shows that the averages speed on Robinson Street is about 50 kph, which is the posted speed limit. According to the survey a significant proportion of drivers travel at speed between 50 and 60 kph, but unfortunately the gradient of Robinson Street does not permit traffic calming treatments, such as speed humps. As with other streets with steep gradients edgelines are an appropriate traffic calming solution.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Install edgelines in Robinson Street from Hercules to Denison Street.

6 **FIGTREE**

Uralba Street – Edgelines

**Background:**

In response to a request from a resident of Uralba Street, Council proposes the installation of edgelines between Bellevue Road and Walang Avenue. Uralba Street is too steep and at times there is limited sight distance which prevents any other traffic calming treatment. The resident reported an out of control single vehicle crash in December 2015 and accordingly the NSW Police have been asked to monitor driver behaviour in Uralba Street subject to Police resources.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Install edgelines in Uralba Street, Figtree between Bellevue Road and Walang Avenue.

7 **UNANDERRA**

Central Road – Night time taxi zone

**Background:**

The manager of Wollongong Radio Cabs has asked that a new night time Taxi Zone be installed in Central Road, Unanderra on the southern side of the street, in the vicinity of 108 Central Road. There is a pedestrian crossing facility in this area with no stopping restrictions on both approaches. The most appropriate place for a new Taxi Zone is outside the medical centre to the west of the pedestrian crossing point.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Install a Taxi Zone on the southern side of Central Road, to the west of the pedestrian crossing facility near 108 Central Road, extending for a distance of 30 metres. The Taxi Zone is to be timed 10pm to 6am.

REGULATION OF TRAFFIC

8 **KEIRAVILLE**

Grey Street – Full Closure

**Background:**

The developer of a unit complex on the corner of Grey and Gipps Streets, Keiraville has proposed to close Grey Street adjacent to the worksite in order to carry out construction work with a large crane. The Traffic Management Plan submitted is for closure of Grey Street between 7am and 5pm on Saturday 16<sup>th</sup> April 2016 with Saturday 23<sup>rd</sup> April nominated as an alternative date.

The proposal allows for two way traffic to be established under traffic control between the closure point and the intersection with Murphy's Avenue so that residents only will be permitted access.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed road closure of Grey Street Keiraville between Murphy's Avenue and Gipps Street be approved subject to the submitted Traffic Management Plan (Attachment 2) and Council's Standard Conditions for Road Closures (Attachment 1).

9 **KEMBLA GRANGE**

West Dapto Road - Full Closure

**Background:**

Sydney Trains have proposed work at the level crossing at West Dapto Road, Kembla Grange to take advantage of a general rail shutdown. The closure is to take effect from 6pm on Friday 22<sup>nd</sup> to 5am Monday 25<sup>th</sup> April 2016.

Sydney Trains will be asked to contact businesses in the area to advise that the detour routes via Darkes Road and West Dapto Road are not suitable for articulated vehicles. Traffic to and from Council's Whytes Gully Waste Disposal Depot is also expected to be limited to heavy rigid vehicles and the normal light traffic. The single lane bridge on Darkes Road over Mullet Creek will require Traffic Control during the road closure at West Dapto Road.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed road closure of West Dapto Road, Kembla Grange be approved subject to the submitted Traffic Management Plan (Attachment 3), the provision of Traffic Controls on the single lane bridge on Darkes Road, and Council's Standard Conditions for Road Closures (Attachment 1).

DESIGN MATTERS

10 **NORTH WOLLONGONG**

Cliff Road – Line Marking and Traffic Calming

**Background:**

Council has received plans from Council's Design & Technical Services regarding proposed line marking and traffic calming in Cliff Road in the vicinity of the North Beach Surf Club between George Hanley Drive and Blakett Street.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Plan No 5089\_SK06 be approved. (Attachment 4)

11 **KEMBLA GRANGE**

Right Turn Bay for 132 West Dapto Road

**Background:**

A previous industrial site on West Dapto Road, Kembla Grange has received Development Consent for the storage of new cars awaiting shipment to retail sales locations. This section of West Dapto Road is approved for the use of 25 m B Doubles and the developer has now proposed a right turn bay and the reconstruction of the road shoulder of West Dapto Road in the vicinity of the main driveway.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Plans No. 59259 C15 – 19 be approved. (Attachment 5)

12 **WARRAWONG**

Shellharbour Road to Northcliffe Drive – Shared Path

**Background:**

Council has received plans from our Council's Design & Technical Services regarding the construction of a new Shared Path along Shellharbour Road and Northcliffe Drive (Plan 5656\_C19 and 5656\_C08).

The new Shared Path connects the two sections of the existing Shared Path network on Shellharbour Road and Northcliffe Drive respectively and includes a new refuge crossing point on Shellharbour Road between Hoskins Avenue and Parkes Street.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Plans Nos. Plan 5656\_C19 and 5656\_C08 be approved. (Attachment 6)

The meeting concluded at 12.30pm.

Minutes to be confirmed at the next meeting to be held at 9.15am on Wednesday 13<sup>th</sup> April 2016.

<b>2016 Traffic Committee Meetings</b>		
<b>Wednesday 13 April</b>	<b>Administration Building, Level 10, Rooms 2 and 3</b>	<b>9.15am – 2.00pm</b>
Wednesday 4 May	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 25 May	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 29 June	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 20 July	Administration Building, <b>Level 8 Conference Room</b>	9.15am – 2.00pm
Wednesday 10 August	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 14 September	Administration Building, <b>Level 9 Function Room</b>	9.15am – 2.00pm
Wednesday 5 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 26 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 16 November	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm



## Attachment 1 – Standard Conditions for Road Closures

### **Standard Conditions for Road Closures**

#### **For Special Events and Work Related activities Within Council Road Reserves.**

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

#### **Checklist:**

- ☒ **Completed Council Form:**

*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

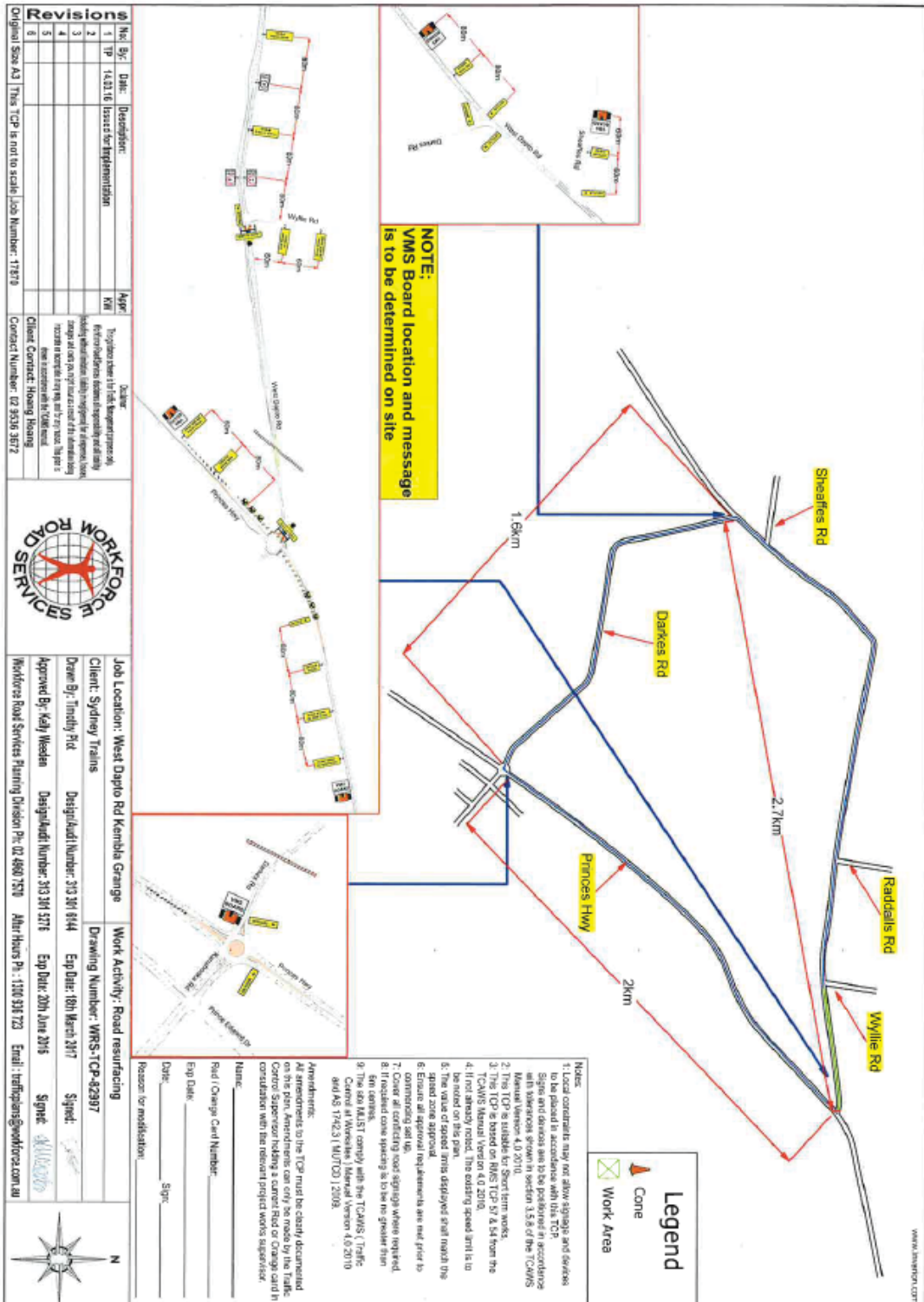
#### **Required information as shown below MUST be attached:**

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

**Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.**



Attachment 3 – Regulation of Traffic - West Dapto Road, Kembla Grange









Attachment 5 – West Dapto Road, Kembla Grange - 2 of 5

