

WOLLONGONG CITY COUNCIL

ANNUAL REPORT 2014 - 2015

ATTACHMENT D:
ADDITIONAL INFORMATION
REQUIRED UNDER THE
LOCAL GOVERNMENT ACT

*From the
mountains
to the sea*

Additional Information Required

UNDER THE LOCAL GOVERNMENT ACT

Wollongong City Council 2014-15 Annual Report was produced to comply with the Local Government Act 1993 (section 428) and the Local Government (General) Regulation 2005 (clauses 132, 217 and 224). The following information is a requirement under the Act to include in a council's annual report.

SPECIAL VARIATION OF RATING INCOME

Local Government (General) Regulation 5508(2) 5508(a)

In June 2014, Wollongong City Council received approval for a Special Rate Variation (SRV) for an increase in 'General Revenue', which included minimum rate amounts of 6.13% in 2014-15, 6.23% in 2015-16 and 6.24% in 2016-17. At its meeting on 23 June 2014, Council endorsed its rates and charges for the 2014-15 financial year, including the 6.13% rate increase (inclusive of 2.3% rate peg).

The Special Rate Variation application approved by IPART was supported by a comprehensive strategy, Securing Our Future program, which included a commitment to productivity improvements, as well as the increase in rates levy that together, would support the achievement of long term financial sustainability through an increase in expenditure for asset renewal.

Overall, Council expended the full 6.13% rate increase in revenue on renewal of Council's infrastructure and spent a further \$2.49 million in revenue above that projected across a range of programs.

Actual expenditure between programs varied relative to original plans for each program due to the following contributing factors:

- Original projections were established based on a needs-based proportional distribution of additional SRV revenue.
- Actual expenditure is influenced by deliverability of projects. For example, expenditure for Community Buildings was below original projections due to undertaking detailed planning and design for future renewal projects.
- Additional roadwork, aquatic facilities, playgrounds and car park projects were accelerated from future years.

Projects delivered within programs to which the SRV was applied include:

- Roads
- Bridges
- Footpaths
- Car parks
- Buildings
- Public facilities
- Crematorium/Cemeteries
- Play facilities
- Aquatic facilities

The tables below outline how the total amount of the rating increase has been allocated and expended during the 2014-15 financial year, in accordance with Council's financial sustainability program.

Capital Program Related to Special Rate Variation 30 June 2015					
SRV Renewal Program	Base Revenue \$	Allocation of SRV revenue (6.13%) \$	Base + SRV \$	Total renewal actuals expenditure of revenue funding \$	Difference of expenditure to Base + SRV \$
Public Transport Facilities (bus shelters, etc)	175,000	22,000	197,000	222,500	25,500
Roadworks - road resurfacing	253,000	543,000	796,000	2,513,982	1,717,982
Roadworks - road reconstruction	3,600,000	579,000	4,179,000	3,569,847	(609,153)
Bridges, Boardwalks and Jetties	1,100,000	111,000	1,211,000	1,835,796	624,796
Footpaths	7,954,139	2,657,000	10,611,139	10,756,738	145,599
Cycle/Shared Paths	800,000	100,000	900,000	525,142	(374,859)
Car Parks	100,000	55,000	155,000	886,920	731,920
Community Buildings including Cultural Centres (IPAC, Gallery, Town Hall)	6,615,000	1,462,000	8,077,000	6,158,267	(1,918,733)
Public Facilities (shelters, toilets, etc)	250,000	71,000	321,000	507,087	186,087
Crematorium/Cemetery Facilities	150,000	11,000	161,000	351,596	190,596
Play Facilities	625,000	120,000	745,000	1,548,311	803,311
Recreation Facilities	417,000	106,000	523,000	534,724	11,724
Sporting Facilities	80,000	78,000	158,000	52,793	(105,207)
Aquatic Facilities (pools, etc)	1,685,000	155,000	1,840,000	2,899,125	1,059,125
TOTAL	23,804,139	6,070,000	29,874,139	32,362,826	2,488,687

The following table provides a comparison of forecast operating result contained in the submission with the actual result for the year ending 30 June 2015.

Operating Statement Comparison of Special Rate Variation Forecast and Actual 2014-15 30 June 2015			
	SRV \$'000	Actual \$'000	Variation \$'000
Total Revenue	252,124	273,217	21,093
Total Expenses	251,331	241,624	(9,707)
Operating results including capital grants and contributions	793	31,592	30,799

These results reflect a substantial positive outcome against forecasts for the financial year ending 30 June 2015. Approximately \$14 million of this improvement is in relation to timing issues with a further \$9 million resulting from non-recurrent improvements. An overview of these is provided below. In addition, there has been a range of savings across the organisation that are consistent with the longer term direction set in the Securing Our Future program that adopted minimum targets in efficiency and other revenue opportunities and recognised that there was potential for a further *upside* required to create additional opportunity and improved delivery outcomes.

Major Variations	\$M
Timing Issues	
Additional capital grants and contributions received for specific capital projects	5.4
Section 94 developer contributions received earlier than forecast	3.5
Value of assets contributed to Council by external parties at end of financial year	1.9
Carbon tax collected for domestic waste prior to repeal of legislation to be refunded in 2015-16	1.9
Additional operating grants to be spent in subsequent years	1.4
Non-recurrent income and expenditure	
Settlement of legal claim and reimbursement from insurance companies that were in liquidation	2.0
Lower level of legal and insurance related expenditure	0.6
Lower waste levy for cover materials due to ability to source materials on site through construction project	2.8
Profit on land sales (\$5.0M) partially offset by write off of residual values on assets that were replaced during the year (\$1.6M)	3.5
Other	
Street lighting and electricity charges due to pricing and usage management	1.0
Other various improvements	6.7
Total variation for year ending 30 June 2015	30.8

CONTRACTS AWARDED

In accordance with Section 428(2)(h) of the Local Government Act 1993 the following is a list of contracts greater than \$150,000 awarded during the period 1 July 2014 to 30 June 2015 (whether as a result of tender or otherwise):

Tender No.	Name of Contractor	Contract Description	Contract Amount (Excluding GST) \$
T13/09	Datacom Systems (NSW) Ltd	Customer relationship management system	702,485
T13/11	Convic Skateparks Pty Ltd	Design and construction of a skate plaza at Holborn Park, Berkeley	700,000
T13/10	The Lighting Group Pty Ltd	Crown Street Mall refurbishment decorative lighting	330,664
T13/30	Atlas Air Conditioning	Beaton Park swimming pool air management system	545,000
E4407	Ruby's on Beach Bulli	Lease to operate Bulli Beach Tourist Park kiosk	420,000
T14/20	C & M Constructions	Wollongong City Council Central Depot Workshop re-roofing	431,121
T14/01	Knightguard Protection Group	Provision of cash collection service	180,573
T14/18	PricewaterhouseCoopers	External auditing services	627,000
T14/23	Deane Constructions	Towradgi SLSC – Render and brickwork repairs	188,072
T14/28	Land and Marine Ocean Engineering	Wombarra rock pool sea wall project	578,115
T14/29	Camarda & Cantrill	Thomas Dalton Park – Redevelopment of existing amenities	337,558
T14/31	Edwards Constructions	North Beach Diggies kiosk construction rectification works	433,952
T14/34	Select Civil	Blue Mile Heritage Walk Stage 2 – Promenade	1,126,450
T14/35	Malsave	Nicholson Park Woonona amenities upgrade	327,614
T14/36	The GC Group	Grand Pacific Walk Stage 1 Lawrence Hargrave Drive, Coalcliff	321,822
T14/26	Precinct Street and Park	Stuart Park regional playground	362,841
T15/01	Project Coordination	Berkeley Community Centre refurbishment	2,189,660
T15/04	GC Civil	Port Kembla Pool – Extend northern intake pipe	298,204
T14/30	KPMG	Internal audit and auxiliary services	670,000
T14/25	Duncan Solutions Pty Ltd	Parking meter maintenance	276,480 pa

CONTROLLED ENTITIES

There are no controlled entities in the financial statements for 2014-15.

Council has significant influence over the following entities but do not consolidate due to their immaterial value and nature.

- Illawarra Performing Arts Centre Limited
- Wollongong City of Innovation Limited (trading as *Destination Wollongong*)

PARTNERSHIPS, COOPERATIVES OR JOINT VENTURES

Wollongong City Council is in a joint venture with Westpool and United Independent Pools, whose principal activity is insurance.

FINANCIAL ASSISTANCE TO PERSONS FOR COUNCIL FUNCTIONS

Contributions made by Council under Section 356 of the Local Government Act, 1993 in 2014-15 include:

Name of Contractor	\$
Community events and activities	558,226
Arts and cultural activities	70,973
Community safety	25,432
Educational and environmental activities	59,443
Sporting activities	49,500
Heritage Grants	30,000
Total	793,614

NATIONAL COMPETITION POLICY

Council has adopted the principle of 'competitive neutrality' to its business activities as part of the national competition policy which is being applied throughout Australia at all levels of government.

The framework for its application is set out in the June 1996 Government Policy statement on the Application of National Competition Policy to Local Government.

The Pricing and Costing for Council Businesses 'A Guide to Competitive Neutrality' issued by the Division of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard of disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents; Council subsidies; return on investments (rate of return); and dividends paid.

Declared Business Activities

In accordance with Pricing and Costing for Council Businesses *A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

CATEGORY 1 (where gross operating turnover is over \$2 million):

- Waste Disposal - Manages the disposal of solid waste generated within the city.
- Tourist Parks - Operation, management and development of tourist parks at Bulli, Corrimal and Windang.
- Health and Fitness - Responsible for the management and upkeep of Council's leisure centres.
- Crematorium and Cemeteries - Provision of quality crematorium, cemetery and memorial facilities and services.

Competitive Neutrality Complaints

Underpinning competitive neutrality is the need to properly recognise the full costs of Council's business activities. This allows comparisons to be made with competitors in the same marketplace and provides information that will allow Council to determine pricing policies for each business.

Wollongong City Council has a process distributing indirect costs and overheads attributable to the declared business activities which are shown in the Special Purpose Financial Reports.

RATES AND CHARGES WRITTEN OFF

2015 Abandonments	\$
Section 600 Allowances	0.00
Postponed Rates	46,551.57
Postponed Interest	24,993.88
Council Voluntary Pension Rebate	645,056.42
Pensioner Interest write-offs	28,609.99
Total	745,211.86

COMPANION ANIMAL MANAGEMENT

The Annual Pound Data Collection Forms and all data relating to dog attacks have been returned to the Office of Local Government (OLG) for the 2014-15 period.

Council now undertakes its impounding activities in accordance with a Deed of Agreement with the RSPCA at the RSPCA's new facility at Industrial Road, Unanderra. The RSPCA's reputation and network is seen as increasing the potential to re-home animals prior to euthanasia. Council has also introduced a Pound Hardship Policy that provides an increased opportunity for owners in financial hardship to afford to release their animals from the pound rather than potential euthanasia.

Council encourages the community to de-sex their companion animals through the differential registration rates between desexed and non desexed cats and dogs. The Ranger Services unit also encourages desexing through their discussions with owners about registration after issuing notices to register and extend the time to register where owners want to desex their animal.

All registration income returned to Council from the Companion Animal Fund from the OLG was expended into animal management. Council expended a total of \$1,418,783 on companion animal management activities during 2014-15.

This year education included the handing out of Council's Dogs on Beaches and Parks Off-Leash Brochure by Rangers (also available at Customer Service areas). The Dogs on beaches information was also included in Council's Newsletter and has been earmarked for attachment with the Council's rates notice. We also continued education by providing media articles in relation to microchipping and registration requirements, information concerning offences and their associated fines and information concerning the requirements to notify changes to details. This information is also available on Council's web page. A brochure is also sent out with microchip and registration letters to educate the community on microchipping and registration laws and changes to ownership details.

This year Council applied for a grant under the OLG Responsible Pet Ownership Grants Program Year One and received a grant of \$15,000. This program has commenced and relates to free microchipping and the provision of information to low socio economic groups in our community.

Council's Dogs on Beaches and Parks Policy was again reviewed by Council on 24 November 2014 after considerable community consultation. A new brochure has also been developed and the brochure is available on Council's web page for additional education opportunity.

The current list of declared off-leash areas are:

- Perkins Beach, Windang (extending from Shellharbour Road/Wattle Street beach walkway north to access way south of Port Kembla Surf Life Saving Club southern car park)
- MM Beach, Port Kembla
- Coniston Beach, Coniston south of Bank Street
- Beach area directly east of Puckey's Estate, Fairy Meadow (walkway north of Fairy Creek lagoon to walkway south of playground at Fairy Meadow Beach)
- East Corrimal Beach (from northern side of Bellambi Lagoon to Bellambi Point)
- Bellambi between Bellambi ramp and ocean pool
- McCauley's Beach, Bulli
- Little Austinmer Beach, Austinmer
- Sharkey's Beach, Coledale (from the car park, south toward the rock outcrop)
- Stanwell Park Beach, north of northern lagoon
- Figtree Oval, Figtree
- Proud Park, Helensburgh
- Riley Park, Unanderra
- Eleebana Reserve, Koonawarra; and
- King George V Park, Port Kembla.

STORMWATER MANAGEMENT SERVICES

STORMWATER MANAGEMENT CHARGE

Management of stormwater in Wollongong is difficult due to the large number of creeks and estuaries as well as the proximity of the escarpment to the coast which results in rapid stormwater surface flows during rainfall events. This presents particular challenges for managing the planning and development of the city's stormwater drainage network in such a way to balance the sometimes competing demands for new land for development, increased stormwater run-off that accompanies new development, protection of private and public assets from floods and protection of the natural environment.

The Stormwater Management Service Charge was introduced in 2006-07, following changes to the Local Government Act, to help fund the stormwater infrastructure and management costs borne by councils. The legislation allowed a flat fee of \$12.50/\$25.00 to be applied to each unit and townhouse/individual household and a pro rata fee for each business premises. The charge enables a significant increase in the works program for renewal of our ageing stormwater infrastructure, along with construction of new stormwater infrastructure with a focus on urban flooding and stormwater quality improvement works.

The city has an Integrated Stormwater Management Plan that incorporates the three stormwater management plans, including some overlap into the Shellharbour LGA, that provide a strategic approach to stormwater management. The plans, along with the Stormwater Asset Management Plan, catchment specific Floodplain Risk Management Plans, Illawarra Biodiversity Strategy and estuary management plans, inform future capital, maintenance and operational works programs to continue to build the capacity and reliability of the city's stormwater infrastructure to manage both the quantity and quality of stormwater run-off. Some tasks and projects identified in these programs are funded, or part funded, by the Stormwater Management Service Charge.

Projected Versus Actual Expenditure on Stormwater Infrastructure

Stormwater Management Service	Expenditure \$'000	Funding * \$'000
Planned - Annual Plan 2014-15	9,457	1,955
Actuals costs 2014-15	9,431	1,994
Difference	(26)	39

* Stormwater Management Service Charge revenue

Allocation of Stormwater Management Service Charge Funds

Income from the Stormwater Management Service Charge is allocated across five categories as follows:

Category	Planned Expenditure 2014-15 \$	Final Expenditure 2014-15 \$	Reasons for change
Stormwater Quantity Management	307,076	295,655	Some works were delivered at a lower cost than estimated.
Stormwater and Watercourse Quality Management	455,627	436,987	Some works were delivered at a lower cost than estimated.
Stormwater Infrastructure Restoration and Replacement	8,292,494	8,261,754	Some works were delivered at a lower cost than estimated.
Stormwater Operational Management	167,923	343,951	Increased volume of debris removed and increasing disposal costs resulted in higher costs.
Stormwater Asset Management System	234,000	92,195	Some Dam Safety Committee investigative work was undertaken using internal staff resources and not external consultants.
TOTAL	9,457,120	9,430,542	

STORMWATER MANAGEMENT SERVICE CHARGE FUNDED WORKS**Stormwater Quantity Management**

Construction of new or enhanced stormwater drainage services to address current needs

Category	Reasons for change	Planned Expenditure 2014-15 \$
Chalmers St, Balgownie	Debris control structure	24,953
College Pl, Gwynneville	Debris control structure	16,658
Barina Park Detention Basin,	Reline of pipeline	100,000
Princes Hwy/Unara Rd, Dapto	Construction of pipeline	55,000
Koloona Ave, Figtree	Debris control structure	6,583
Henry Halloran Park	Drainage improvements	9,395
Lismore St, Bellambi	Grassed swale	18,099
TOTAL		230,688

Stormwater and Watercourse Quality Management

Construction or renewal of infrastructure for debris and/or pollution control; and creek bank clearing and revegetation with appropriate native species to maintain or improve stormwater flows, improve natural pollution control including siltation reduction and weed propagation as well as reducing flood risks.

Project Location	Work Description	Funding \$
Bellambi Creek - Albert St, Bellambi	Weed removal and replanting with native species	2,000
Branch Creek - Gellately Ave & Obriens Rd, Figtree	Weed removal and replanting with native species	3,346
Budjong Creek -Imperial Dr, Berkeley	Weed removal and replanting with native species	4,722
Byarong Creek - Figtree	Weed removal and replanting with native species	15,000
Cabbage Tree Ck - Chalmers Street, Balgownie	Weed removal and replanting with native species	5,000
Cabbage Tree Creek - Innovation Campus	Weed removal and replanting with native species	7,500
Cabbage Tree Creek - Guest Park	Weed removal and replanting with native species	17,500
Cabbage Tree Creek - Alvan St, Helen Brae, Ira Ave	Weed removal and replanting with native species	7,000
Cabbage Tree Creek - Foothills Rd	Weed removal and replanting with native species	3,000
Cabbage Tree Creek - Cabbage Tree Lane, McMahon St	Weed removal and replanting with native species	3,000
Cabbage Tree Creek - Aristo Cres, Mt Ousley	Weed removal and replanting with native species	3,000
Charcoal Ck - Cummins St, Unanderra	Weed removal and replanting with native species	3,000
Charcoal Creek - Tallegalla St, Unanderra	Weed removal and replanting with native species	15,000
Collins Creek - Robert St, Woonona	Weed removal and replanting with native species	1,000
Fairy Creek - Carters Ln, Fairy Meadow	Weed removal and replanting with native species	2,500
Fairy Creek - Fraternity Club	Weed removal and replanting with native species	5,000
Fairy Creek - North Wollongong	Weed removal and replanting with native species	2,000
Fairy Creek - Thomas Dalton Park	Weed removal and replanting with native species	10,000
Fairy Creek- Wisemans Park Basin	Weed removal and replanting with native species	5,000
Hospital Creek - Warrawong	Weed removal and replanting with native species	6,000
Stanwell Creek - Stanwell Park	Weed removal and replanting with native species	2,500
Towradgi Creek - Lemrac Ave, Corrimal	Weed removal and replanting with native species	2,000
Towradgi Creek - Meadow St, Karen Pl, Underwood St, Corrimal	Weed removal and replanting with native species	2,000
American Creek - Gibsons Rd, Mt Kembla	Weed removal and replanting with native species	1,500
Farahars Creek - Halley Cres, Woonona	Weed removal and replanting with native species	1,500
Mullet Creek - Bong Bong Rd, Dapto	Weed removal and replanting with native species	1,000
Robins Creek - Horsley	Weed removal and replanting with native species	1,000
Semaphore Rd/Cherrybush Cct, Berkeley	Weed removal and replanting with native species	4,722
Mullet Creek - Avondale Rd, Avondale	Weed removal and replanting with native species	1,000
Ena Ave, Avondale	Weed removal and replanting with native species	1,000
Minegang Creek - Ranchby Ave, Lake Heights	Weed removal and replanting with native species	5,000
Fairy Creek - Porter St, North Wollongong	Weed removal and replanting with native species	1,500
Minegang Creek - Denise St, Lake Heights	Weed removal and replanting with native species	5,000
Fairy Creek - Gilmore Park	Weed removal and replanting with native species	10,000

Project Location	Work Description	Funding \$
American Creek - Obriens Rd, Figtree	Weed removal and replanting with native species	4,000
WASIP - American Creek - Figtree Park	Weed removal and replanting with native species	1,000
Camp Creek - Helensburgh - Landcom	Weed removal and replanting with native species	7,000
Bellambi Creek - John Parker Reserve	Weed removal and replanting with native species	5,500
Towradgi Creek - IRT	Weed removal and replanting with native species	3,000
Towradgi Creek - Meadow and Keira Sts	Weed removal and replanting with native species	1,000
Tramway Creek- North Depot	Weed removal and replanting with native species	1,000
Slacky Creek	Weed removal and replanting with native species	12,500
Brooks Creek - Kanahooka and Dapto	Weed removal and replanting with native species	15,000
Stormwater - Weed tree removal	Weed removal and replanting with native species	35,350
Towradgi Creek East - Railway St/ Ziems Ave, Towradgi	Weed removal and replanting with native species	17,500
Whartons Creek - Bulli SWL	Weed removal and replanting with native species	2,000
Branch Creek - Murray Park Rd, Figtree	Weed removal and replanting with native species	1,194
Fairy Creek - Mercury St, Gwynneville	Weed removal and replanting with native species	5,000
American Creek - Stones Oval, Mt Kembla	Weed removal and replanting with native species	2,500
Edgewood Estate	Weed removal and replanting with native species	10,000
Squires Way, North Wollongong	Construct new access ramp for maintenance vehicles to remove debris	11,710
Nyrang Park, Gwynneville	Construct new access ramp for maintenance vehicles to remove debris	16,261
Andrew Ave, Keiraville	Construct new access ramp for maintenance vehicles to remove debris	47,145
Elliotts Rd, North Wollongong	Construct new access ramp for maintenance vehicles to remove debris	2,696
Sunnybank Cres, Horsley	Retaining wall in dam	271
Robert St, Woonona	Gross pollutant trap	49,296
SUBTOTAL: Stormwater Quality Management - Operational		411,211

Stormwater Infrastructure Restoration and Replacement

The replacement and/or upgrading of existing stormwater drainage assets due the condition of the asset or to address current needs.

Project Location	Work Description	Funding \$
12 Cope Pl, Bulli	Pipe reline	17,427
26 Cope Pl, Bulli	Pipe reline	18,182
36 June Pde, Woonona	Pipe reline	6,308
83 Buttenshaw Dr, Austinmer	Pipe reline	32,555
Foothills Estate 1 Dam	Pipe reline	27,500
Barina Park Dam	Pipe reline	53,673
Keira St, Wollongong	Pipe reline	15,965
22 Brian St, Balgownie	Pipe reline	14,256
89 Blackman Pde, Unanderra	Pipe reline	50,000
Manna Ave, Figtree	Survey and drainage investigation to determine asset ownership for proposed design	558
Minor Drainage North	Stormwater drainage	33,232
Minor Drainage Central	Stormwater drainage	14,713
Minor Drainage South	Stormwater drainage	26,580
721 Lawrence Hargrave Drive,	Channel lining	56,549
Robsons Rd, Keiraville	Culvert and scour protection	186,000
83 Morrison Ave, Wombarra	Pipes and headwalls	27,523
Second Ave, North, Warrawong	Design stage of pipe refurbishment to precede road reconstruction	135
34 Swan St, Wollongong	Access track to upstream headwall	94,000
Charles Harper Park	Swale	18,749
1 Young St, Coledale	Pipe reline	5,000
Bellambi Lane	Reline, new pits	42,004
TOTAL		740,908

Stormwater Operational Management

Planning and undertaking operational activities including cleaning of debris and pollution control assets

Project Location	Work Description	Funding \$
Citywide	Cleaning and removal of debris from stormwater pollution control and stormwater drainage infrastructure.	343,951
TOTAL		343,951

Stormwater Asset Management System

Collection of asset management data on the stormwater drainage network, the urban drainage (pits and pipes), creeks/waterways, flood attenuation and management structures and pollution/debris control structures. This information is used to refine and update the asset management plan including maintenance, capital renewal and augmentation programs.

Project Location	Work Description	Funding \$
Citywide	Programmed inspections of stormwater assets, develop maintenance and capital renewal programs	92,195
TOTAL		92,195

CONDITION OF PUBLIC WORKS

Due to changes in the Integrated Planning and Reporting requirements, information on the condition of public works is now reported in the General Purpose Financial Statements through Note 9a - Infrastructure, Property, Plant and Equipment, Note 27 - Fair Value Measurement; and Special Schedule No. 7 - Report on Infrastructure Assets.

WORK CARRIED OUT ON PRIVATE LAND

In 2014-15, there were no Council resolutions made under Section 67 of the Local Government Act 1993 for private works on private property.

PUBLIC INTEREST DISCLOSURES (PID)

Public authorities are required to report annually to Parliament on their obligations under the Public Interest Disclosures Act 1994 (Section 31). The Public Interest Disclosures Act 1994 (PID Act) sets in place a system to encourage public officials to report serious wrongdoing. The conditions around this reporting are set out in Council's Internal Reporting Policy.

Public Interest Disclosures received and investigated by Council during 2014-15 include:	
Number of public officials who made PIDs	1
Number of PIDs received	1
Corrupt Conduct	0
Maladministration	0
Serious and substantial waste	0
Government information contravention	0
Local government pecuniary interest contravention	1
Number of PIDs finalised	1

Note: The number of PIDs finalised only refers to PIDs that have been received since 1 July 2014.

During the reporting period, Council undertook the following actions to meet its staff awareness obligations:

- Council has nominated eight senior officers and eleven additional Council officers as PID officers
- The Wollongong City Council Professional Conduct Coordinator, for consistency and best practice management of internal reports, has developed a series of templates for the management of public interest disclosures. This was recognised as best practice by the Ombudsman Audit team
- Message from the General Manager to staff on the Hub (intranet) reminding staff of the public interest disclosure provisions and Council's internal reporting policy, and thanking staff who made PID reports for their contribution to Council
- Placing the internal reporting policy on the intranet
- Poster Program to promote staff awareness
- Internal reporting policy and procedures covered in staff induction sessions
- Attendance by PID Coordinator to NSW Ombudsman PID workshop
- Organisation-wide Code of Conduct training, also covering public interest disclosures.

GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009

The Government Information (Public Access) Act was introduced 1 July 2010 and facilitates access to information that Council holds in the following ways: Mandatory release of information via Council's website (Open access), authorised proactive release via Council's website, informal release subject to an informal access application and release subject to a formal access application. Any person who wishes to obtain access to information held by Council is encouraged to contact our public officer for assistance. There are a number of *open access* documents available including Wollongong 2022 Community Strategic Plan, management plans, annual reports, annual budgets, plans and policies, meeting agendas and minutes and graffiti and land registers. These, and other documents, are easily accessed via our website.

The following table specifies the number of Formal Access Applications lodged under the Government Information (Public Access) Act 2009. Statutory processing times were complied with in all cases.

Month	Number of Applications Received	Were applications processed within the statutory timeframe of 20 working days
July	2	Yes
August	5	Yes
September	Nil	N/A
October	2	Yes
November	6	Yes
December	1	Yes
January	4	Yes
February	3	Yes
March	1	Yes
April	6	Yes
May	1	Yes
June	7	Yes

Where a formal access application is received, and it is likely to be of interest to members of the public, Council may make the details available by publishing the content to its *disclosure log*. The disclosure log contains non-personal information only and can be viewed on Council's website via the following link - <http://www.wollongong.nsw.gov.au/council/gipa/Pages/DisclosureLog.aspx>

SUMMARY OF LEGAL PROCEEDINGS

Particulars	Finalised	Expenses Including GST \$	Receipts Excluding GST \$
Liability Litigation Against Council			
Breach of contract	No	108,159	Nil
Personal injury	No	114,432	Nil
Personal injury	Yes	222,457	Nil
Professional indemnity	No	7,643	Nil
Council Initiated Litigation			
Unauthorised structure	Yes	9,700	6,000
Unauthorised use	No	16,869	Nil
Unauthorised use	Yes	2000	Nil
Professional indemnity	Yes	29,559	Nil
Planning Appeals Against Council			
Refusal of development application	No	56,689	Nil
Civil Enforcement Proceedings			
Challenge to Consent	No	0	Nil

EXTERNAL BODIES THAT EXERCISE FUNCTIONS DELEGATED BY COUNCIL

During 2014-15 the following external bodies exercised functions delegated by Council under Section 355 of the Local Government Act, 1993.

Body	Function
Planning + Environment	
Alanson Avenue Fiready	APZ maintenance
Allen Park Bushcare	Riparian restoration
Alvan Parade Bushcare	Bushland restoration
Artis Street Bulli Bushcare	Riparian restoration
Balmer Crescent Fiready	APZ maintenance
Bellambi Creek	Riparian restoration
Bellambi Dune Bushcare	Dune/lagoon restoration
Bellambi Street Bushcare	Bushland restoration
Blue Divers Bushcare	Riparian restoration
Blue Lagoon Bushcare	Coastal/riparian restoration
Brickyard Point Bushcare	Coastal headland restoration
Budjong Creek Landcare	Riparian restoration
Byarong Creek (Mt Keira) Bushcare	Riparian restoration
Byarong Creek (Figtree) Bushcare	Riparian restoration
Cambridge Road (Brooks Creek)	Riparian restoration
Charcoal Creek (Mid) Bushcare	Riparian restoration
Clifton Bushcare	Sea cliff restoration
Coledale Bushcare	Sea cliff restoration
Collins Creek Bushcare	Woodland restoration
Coomaditchi Bushcare	Dune/lagoon restoration
Corrimal Dune Bushcare	Dune restoration
Darkes Road (Integral Energy)	Bushland restoration
Emperor Court Bushcare	Bushland restoration
Farmborough Waterfall Bushcare	Bushland restoration
Figtree Oval Bushcare	Riparian restoration
Friends of the Botanical Gardens	Foster community interest in the garden, promote the role of education in the garden, and support the development of the garden by raising funds for specific projects.
Garden Avenue Fiready	APZ maintenance
Gellatly Bushcare	Riparian restoration
Gooyong Crescent Fiready	APZ maintenance
Greenhouse Park Bushcare	Revegetation
Hewitts Bushcare	Riparian restoration
Hospital Road Bushcare	Riparian restoration
Keira Oval Bushcare	Hind-dune/lagoon restoration
King George V Oval Bushcare	Revegetation
Kuloa Road Bushcare	Riparian Restoration
Kurrimul Creek Bushcare	Riparian restoration
Lower Hill Street Fiready	APZ maintenance
Mangerton Park Bushcare	Dry rainforest
Mangerton Park Project	Dry rainforest
Murray Garden Bushcare	Riparian restoration
Nyrang Park Bushcare	Riparian restoration
Ocean Park Bushcare	Riparian restoration
Odenpa Road Bushcare	Bushland restoration
Puckeys Estate Bushcare	Dune/lagoon restoration
Puckeys Estate Project	Dune/lagoon restoration
Reed Park Bushcare	Bushland Restoration
Richardson Park Bushcare	Bushland restoration
Riveroak Bushcare	Bushland restoration

Body	Function
Sandon Point Bushcare	Dune restoration
Spearing Reserve Bushcare	Riparian restoration
Stanwell Park Bushcare	Dune restoration
Stephen Drive Fiready	APZ maintenance
Stockyard Slope	Riparian restoration
Sunninghill Circuit Fiready	APZ maintenance
Tathra Park Bushcare	Riparian restoration
Thomas Dalton Park	Riparian restoration
Towradgi Dune Bushcare	Dune restoration
2 Figs Bushcare	Bushland restoration
Underwood Bushcare	Riparian restoration
Upper Brooks Creek Bushcare	Riparian restoration
Upper Hill Street Fiready	APZ maintenance
Wombarra Creek Bushcare	Riparian Restoration
Wombarra LHD Bushcare	Dune restoration
Wharton's Creek Bushcare	Riparian restoration
Whipbird Reserve Bushcare	Bushland restoration
William Beach Park Bushcare	Riparian restoration
Wilson Street Bushcare	Sea cliff restoration
Windang Dunes Bushcare	Dune restoration
Wisemans Park Bushcare	Woodland restoration
Wollongong Surf Leisure Resort	Dune restoration
Wollomai Bushcare	Bushland restoration
Wombarra Pool	Sea cliff restoration
Woodland Park Fiready	APZ maintenance
Infrastructure + Works	
Mount Kembla Pathway Project	Undertake management of the memorial track through minor weed control, mowing and waste removal.
Corporate + Community Services	
Berkeley Pioneer Cemetery Restoration Group	Undertake minor maintenance and works to the grounds and improvements of Berkeley Pioneer Cemetery also utilising private equipment and labour from the Periodical Detention Centre.
Bulli Senior Citizens' Centre	To occupy, manage, secure, care take and maintain the premises on behalf of Council. Make the premises available for use by senior groups, community groups and others compatible with guidelines at mutually agreed times.
ComicGong Volunteers	To assist to <i>meet and greet</i> visitors, conduct craft activities and surveys.
Community Transport Volunteers	To transport frail older people, people with a disability and their carers in their own cars or Council's vehicles.
Friends of Scarborough Cemetery	Undertake minor maintenance and works to the grounds and improvements of Scarborough cemetery.
Social Support Services Volunteers	Support for frail aged, people with disabilities and their carers.
Home Library Service Volunteers	Selection of books on behalf of and delivery to customers' homes
Surf Life Saving Illawarra	To provide lifesaving and rescue services to Council in accordance with the executed service agreement.
Viva La Gong Volunteers	Support for Papergirl Wollongong project.
Mt Kembla Mining Heritage Inc.	The hosting of the g6 Candles Ceremony at Mt Kembla and operation of the Mt Kembla Heritage Centre.
Wollongong Art Gallery Volunteers	To fulfil the role of Gallery guides, provide informed talks and facilitate discussion about the exhibitions for both school groups and adult members of the community.

DETAILS OF OVERSEAS VISITS BY COUNCILLORS AND COUNCIL STAFF

Councillor Gordon BRADBERRY OAM, Lord Mayor

Future Cities Program, San Francisco, New York and Boston, USA

4-21 September 2014

COSTS

Registration	\$ 4,400*
Accommodation	\$ 1,581
Flights	\$* 4,811
Expenses	\$ 1,617
TOTAL COST	\$ 12,409

*costs incurred during the 2013-14 financial year.

Andrew CARFIELD, Director Planning and Environment

Future Cities Program, San Francisco, New York and Boston, USA

4-21 September 2014

COSTS

Registration	\$ 4,400*
Accommodation	\$ 2,990
Flights	\$* 4,811
Other expenses	\$ 1,502
TOTAL COST	\$ 13,703

*costs incurred during the 2013-14 financial year.

Denise LAZARUS, Customer Service Manager

KANA Sponsored conference for Customer Service Industry Professionals

San Francisco, USA

21-24 September 2014

COSTS

Registration	\$ Met by KANA
Accommodation	\$ Met by KANA
Flights	\$ Met by KANA
Costs fully met by KANA	\$3,365
Expenses met by Council	\$ 300
TOTAL COST	\$3,665

David FARMER, General Manager

Local Government Chief Officers Group Meeting
Auckland, New Zealand

18-21 November 2014

COSTS

Registration	\$ 469
Accommodation	\$ 1,201
Flights	\$ 621
Expenses	\$ 594
TOTAL COST	\$ 2,885

Greg DOYLE, Director Corporate and Community Services

Attendance at meetings at Auckland City Council [corporate strategy and libraries], Auckland Tourism Events and Economic Development, Auckland University of Technology/Integrated Leisure Centre, Library and Community Facility visits, Rotorua Council, Rotorua Tourism and Skyline Rotorua

Auckland and Rotorua, New Zealand

18-21 November 2014

COSTS

Registration	\$ Nil
Accommodation	\$ 1,223
Flights	\$ 629
Expenses	\$ 112
TOTAL COST	\$ 1,964

EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN

The Employment, Equity and Diversity (EED) Management Plan includes a number of programs addressing targeted groups. Our EED programs have continued to expand, and staff have continued to be involved in employment strategy initiatives in the community.

During 2014-15, Council undertook the following activities which provided and maintained opportunities for a diverse range of groups:

- The development of Council's e-Recruitment system to assist in the measurement of Council's attraction and retention strategies.
- The implementation of a consultancy based recruitment approach.
- The ongoing commitment to the employment of Cadets, Apprentices and Trainees which currently supports 16 cadets, 6 apprentices and 14 trainees who are at various stages of their training program. The Cadets, Apprentice and Trainee Program has provided training and employment opportunities for young people in areas such as Community Engagement, Land Use Planning, Community Services, Customer Service and Civil Construction. Included in the program is a targeted position for an ATSI person.
- Council conducted ongoing Cultural Diversity Training for staff, and
- Council reviewed its' Positive Working Relationships Policy.

Council is also committed to:

- Forming a culturally diverse working party to assist in reviewing Council's EED Policy and Plan
- Establish a Women's Network within Council
- Continue to enhance the knowledge of all staff in the area of workplace diversity and cultural sensitivity
- Reviewed recruitment policies, processes and criteria to ensure there are no barriers for any group
- Review the Cadets, Apprentice and Trainee Program
- Making an application to the Australian Local Government Women's Association for consideration at the Silver Award level.

Additional Information - Council Resolutions

COUNCILLORS ATTENDANCE AT MEETINGS

On 28 July 2014, Council resolved to record Councillors' attendance at various meetings and report that information in the annual report. In accordance with Council's resolution, the undermentioned table provides details of Councillor attendance at Ordinary and Extraordinary Council Meetings, Council Committees, Boards (where Councillors are Directors appointed by Council), Council Advisory Committees, Councillor Briefing Sessions and Council Reference Groups.

Attendance at Council Meeting

Councillor	Council Meetings Attended	Councillor Briefings Attended
Cr Gordon Bradbery OAM, Lord Mayor	17	29
Cr Michelle Blicavs	15	21
Cr David Brown	18	31
Cr Chris Connor, Deputy Lord Mayor	18	25
Cr Leigh Colacino	16	26
Cr Bede Crasnich	18	16
Cr Vicki Curran	18	17
Cr John Dorahy	15	20
Cr Janice Kershaw	15	28
Cr Ann Martin	17	29
Cr Jill Merrin	16	22
Cr Greg Petty	18	25
Cr George Takacs	18	29

Attendance at Board Meeting by Councillors

2014-15 List of Meetings	Meetings Held	Meeting Attended
Councillor Bradbery		
Aboriginal Reference Group	4	4
Australia Day Committee	7	6
City Centre Major Projects Steering Committee	9	8
Community Safety Reference Group	6	4
Economic Development Advisory Board	6	6
Illawarra Performing Arts Centre Board	7	6
Multicultural Reference Group	4	3
Performance Review Committee	4	4
United Independent and Westpool Boards	7	7
West Dapto Review Committee	6	3
Wollongong Bicentenary Committee	12	11
Councillor Blicavs		
Audit Committee	4	3
City Centre Major Projects Steering Committee	9	4
Economic Development Advisory Board	6	4
Performance Review Committee	4	3
United Independent and Westpool Boards (Alternate Delegate)	7	0
Councillor Brown		
City Centre Major Projects Steering Committee	9	9
Estuary and Coastal Zone Management Committee	3	3
Illawarra Regional Information Service Board	6	4
Wollongong City Gallery Reference Group	4	3

2014-15 List of Meetings	Meetings Held	Meeting Attended
Councillor Colacino		
Cultural Reference Group	5	2
Destination Wollongong	8	8
Economic Development Advisory Board	6	6
Illawarra Performing Arts Centre Board	7	6
Wollongong City Gallery Reference Group	4	3
Councillor Connor		
Corporate Governance Committee	4	3
Performance Review Committee	4	3
West Dapto Review Committee	6	4
Wollongong Bicentenary Committee	12	10
Councillor Crasnich		
Active Transport Reference Group	4	0
West Dapto Review Committee	6	2
Councillor Curran		
Escarpment Planning Reference Group	5	1
Estuary and Coastal Zone Management Committee	3	1
Sports and Facilities Reference Group	5	4
West Dapto Review Committee	6	4
Wollongong Bicentenary Committee	12	3
Wollongong Heritage Advisory Committee	6	4
Councillor Dorahy		
City Centre Major Projects Steering Committee	9	3
Corporate Governance Committee	4	3
Floodplain Risk Management Committee for Allans Creek	0	0
Major Events Advisory Group Committee	4	3
Wollongong City Floodplain Management Committee	2	1
Councillor Kershaw		
Australia Day Committee	6	2
Escarpment Planning Reference Group	5	2
Estuary and Coastal Zone Management Committee	3	1
Floodplain Risk Management Committee for Collins Creek	0	0
Floodplain Risk Management Committee for Hewitts Creek	1	1
Floodplain Risk Management Committee for Towradgi Creek Catchment	1	1
Sports and Facilities Reference Group	5	2
Councillor Martin		
Active Transport Reference Group	4	4
Cultural Reference Group	5	4
Economic Development Advisory Board	6	4
Illawarra Regional Information Service Board	6	5
Floodplain Risk Management Committee for Allans Creek	0	0
West Dapto Review Committee	6	4
Wollongong Heritage Advisory Committee	6	6

2014-2015 List of Meetings	Meetings Held	Meeting Attended
Councillor Merrin		
Active Transport Reference Group	4	4
Cultural Reference Group	5	4
Economic Development Advisory Board	6	4
Illawarra Regional Information Service Board	6	5
Floodplain Risk Management Committee for Allans Creek	0	0
West Dapto Review Committee	6	4
Wollongong Heritage Advisory Committee	6	6
Councillor Petty		
Audit Committee	4	4
Environment and Sustainability Reference Group	5	0
Councillor Takacs		
City Centre Major Projects Steering Committee	9	9
Economic Development Advisory Board	6	3
Environment and Sustainability Reference Group	5	5
Escarpment Planning Reference Group	5	4
Healthy Cities Illawarra Board	6	5
Illawarra ITEC Limited Board	6	5
Multicultural Reference Group	4	2
Wollongong City Floodplain Management Committee	2	2

REPORT OF THE AUDIT COMMITTEE

Report to Council covering the period July 2014 to June 2015

Membership

The Audit Committee of Council (The Committee) comprises five members: three independent members and two Councillor members. They are:

INDEPENDENT MEMBERS:	<p>Mr Jim Mitchell FCPA Independent Chair (from 27 January 2015 to present) Independent Member (to 27 January 2015)</p> <p>Ms Kylie McRae EMBA, FCPA, CMIIA, CIA, GAICD, BCOM Independent Chair to (31 October 2014) Independent member (from 27 January 2015 to present)</p> <p>Mr Brian Ward FCPA, GAICD Independent Member (to 24 November 2014)</p> <p>Dr Philip Ross BBus MCom PhD CA Independent Member (from 27 January 2015 to present)</p>
COUNCILLOR MEMBERS:	<p>Councillor Greg Petty FCPA, GAICD, AGIA, BBS (NSWIT), JP</p> <p>Councillor Michelle Blicavs MMgt, GAICD, FAE</p>

All independent members have recent and relevant financial experience in addition to extensive experience in corporate governance. Councillor members have appropriate qualifications and experience to allow them to undertake their roles.

Meeting Attendance

Member	Meeting 02-09-2014	Meeting 16-12-2014	Meeting 03-03-2015	Meeting 02-06-2015
Mr Jim Mitchell	Yes	Yes	Yes	Yes
Ms Kylie McRae	Yes	n/a	Yes	Apology
Dr Philip Ross	n/a	n/a	Yes	Yes
Mr Brian Ward	Yes	n/a	n/a	n/a
Cr Michelle Blicavs	Apology	Yes	Yes	Yes
Cr Greg Petty	Yes	Yes	Yes	Yes

Responsibilities

The Committee has the following responsibilities:

FINANCIAL REPORTING

Advise Council whether the financial information reported by management reasonably portrays the Council's financial position, results of operations and significant commitments. In fulfilling this responsibility throughout the year the Committee have:

- Reviewed monthly and quarterly management financial reports.
- Reviewed the annual financial statements to ensure completeness, consistency with the Committee's knowledge of operations and application of accounting policies and principles.
- Received briefings on significant accounting and legislative matters with the potential to affect the financial position of Council.

INTERNAL AND EXTERNAL AUDIT

Oversight of the work of both internal audit and external audit. In fulfilling this responsibility throughout the year the Committee have:

- Reviewed Council's risk profile developed by the Internal Auditor and subsequently considered, approved and monitored the annual audit plan for internal audit activities.
- Ensured that all systems, processes, operations, functions, and activities of the Council were subject to internal audit evaluation at regular intervals based on risk assessment. To assist in this regard, the Committee received regular briefings and updates on legislative and operational changes with the potential to affect Council's risk profile.
- Monitored, through the results of internal and external audits, the adequacy and effectiveness of the Council's internal control structure.
- Reviewed internal and external audit reports, the practicality of any recommendations and the adequacy of management responses. The Committee also monitored the implementation by management of recommendations arising from audit reports.
- Provided input and feedback on external audit coverage and performance.
- Reviewed the Audit Committee and Internal Audit Charters.

Details of the Internal Audits conducted by Internal Audit and overseen by the Committee during the period July 2014 to June 2015 are provided in the table on the next page.

OTHER RESPONSIBILITIES

The Committee is required, through the Chair, to provide assistance and advice to the Corporate Governance Committee should any matters related to ethics, conflict of interests, misconduct, or fraud come to its attention. No matters of this nature came to the attention of the Committee throughout the year.

The Chair of the Committee did provide advice to the General Manager in relation to the assessment of tenders for the provision of external and internal audit services.

*Prepared by J Mitchell
Chairperson
Audit Committee*

AUDITS UNDERTAKEN DURING 2014-15

2014-15 Internal Audit Plan	
General Ranger Activities	The review assessed the design and operating effectiveness of the compliance processes and the internal controls that are in place to mitigate the major risks associated with general ranger compliance activities.
Fuel Usage	The objective of the engagement was to assess the adequacy and effectiveness of management systems and controls in place to mitigate the risks associated with the city's fuel purchases, distribution and usage.
Revenue Receipting	The objective of the engagement was to review a selection of Council cash receipting and processing sites and to assess the level of compliance with the Council's Cash Handling Management Policy.
Central Depot Activities and Plant and Equipment	The purpose of the review was to assess the adequacy and effectiveness of management systems and controls in place to mitigate the risks associated with plant and equipment. The audit focussed on plant and equipment purchases made by Workshop Operations Management and included the small tools store.
Councillor Expenses	The objective of the engagement was to perform a compliance review over the payment of expenses and the provision of facilities to the Lord Mayor and Councillors as governed by the relevant Policy and Sections 23A, 252, 253 and 254 of the Local Government Act 1993 and Clause 403 of the Local Government (General) Regulation 2005.
Review of the Implementation of Council Resolutions	The objective of the review was to confirm compliance with management procedures, systems and controls in place that govern the implementation of Council resolutions and actions.
Rates Revenue	The objective of the engagement was to review a selection of Council cash receipting and processing sites and to assess the level of compliance with the Council's Cash Handling Management Policy.
Two Follow-up Audits	A follow-up of internal audit recommendations is performed on a biannual basis. The purpose of each review is to establish and report on the status of actions taken by management to implement agreed internal and external audit and Professional Conduct Coordinator recommendations. This review has covered all recommendations noted by management as completed on or before 30 November 2014.

REPORT OF THE CORPORATE GOVERNANCE COMMITTEE

Report to Council covering the period July 2014 to June 2015

Membership

The Corporate Governance Committee (The Committee) has five members: three independent members and two Councillors. They are:

INDEPENDENT CHAIR:	Ms Janelle Bond MBA (Commercial Law), BIT, FAICD (Jan 2013 – Oct 2014) Ms Kylie McRae EMBA, FCPA, CMIIA, CIA, GAICD, BCOM (Nov 2014 - Present)
INDEPENDENT MEMBERS:	Ms Kylie McRae EMBA, FCPA, CMIIA, CIA, GAICD, BCOM (Jan 2013 – Oct 2014) Mr Ross Clifton PhD, MBA, MA, BEd. (Jan 2013 – present) Mr Terry Clout BA GAICD CPRM (Oct 2014 - present)
COUNCILLOR MEMBERS:	Councillor Chris Connor, Deputy Mayor MEdAdmin, GradDipEdSt (School Admin), DipT, MAICD (Jan 2013 – present) Councillor John Dorahy GAICD (Jan 2013 – Present)

All independent members have recent and relevant corporate governance experience in addition to relevant industry experience. Councillor members have appropriate qualifications and experience to allow them to undertake their roles.

Responsibilities

The role of the Corporate Governance Committee is to serve as an independent and objective party to assist Council in fulfilling its responsibilities in relation to corporate governance, management of its financial affairs, compliance with laws, ethical behaviour, and for risk management.

As per the terms of reference, during the reporting period the Committee completed the following activities.

FINANCIAL MONITORING

- Reviewed Council's financial performance against the Budget as approved by Council, both operating and capital budgets
- Reviewed strategies of management to achieve budget balance
- Reviewed long term financial strategies developed by management.

Note: The Audit Committee is responsible for signing off on the financial statements for accuracy. The Corporate Governance Committee is responsible for examining the appropriate management of the budget.

PLANNING AND PERFORMANCE MONITORING

- Monitored the development of the Council's annual management plan
- Reviewed and monitored progress of Council's strategic plans
- Reviewed the Council's progress against key performance indicators:
 - Executive Key Performance Indicators
 - Council Trends and Statistics including:
 - Legal Matters including Claims
 - Status of Council Resolutions
 - Active Council Tasks Register
 - Customer Relations Feedback
 - TRIM Statistics
 - Work Health and Safety
 - Corporate Governance Health Check.

RISK MANAGEMENT

The Committee closely monitored the risk management program to ensure a comprehensive risk management plan is in place and management has a program to manage all significant risks by identification, prioritisation and implementation of strategies.

In particular, the Committee reviewed:

- Reports on risk assessments and controls;
- Risk management policies and procedures;
- Risk management systems and compliance processes for adequacy.

ETHICAL CONDUCT

The Committee reviewed the Council's Code of Conduct to ensure consistency with the Model Code of the Office of Local Government.

The Committee reviewed the Council's approach to:

- Managing conflicts of interest
- Gifts and Benefits Register
- Secondary employment policies
- Fraud prevention strategies
- Corruption risk management
- Developing and maintaining staff awareness of ethical conduct, risk management and corruption prevention.

Closed session meetings with the Professional Conduct Coordinator were held prior to each Corporate Governance Meeting to consider the Professional Conduct Coordinator's Progress Report for the preceding period.

COUNCIL POLICY REVIEWS

The Committee conducts ongoing reviews of the Council Policy Register and Corporate Governance Health Check to ensure that all key policies are kept current and meet legislative requirements.

OTHER RESPONSIBILITIES

The Chair of the Committee did, on occasion, provide advice to the General Manager in relation to the assessment and investigation of Code of Conduct complaints involving Councillors.

Prepared by K McRae

Chairperson

Corporate Governance Committee

SPONSORSHIP OF WOLLONGONG CITY COUNCIL EVENTS

The following table provides a list of all sponsorship, as per Council's Sponsorship Policy.

Sponsors / Event	Australia Day \$	NYE \$	Moonlight Movies \$	Giving Tree \$
Illawarra Mercury	\$24,000 in kind	\$20,000 in kind		
Win Television	\$10,000 in kind	\$10,000 in kind		
ig8	\$11,000 in kind	\$11,000 in kind		
Wave FM	\$27,000 in kind			in kind
Telstra	10,000			
McDonalds	15,000			
Brandworx	3,000			
Illawarra Mercury	2,000			
BlueScope WIN Community Partners	2,500			500
IMB			3,000	
Ray White Illawarra		8,000		
NSW Ports		2,000		
TAFE			in kind	
Transport NSW	in kind	in kind		
Traffic Logistics	in kind	in kind		
Total	32,500	10,000	3,000	500