

WOLLONGONG CITY COUNCIL

# Traffic Committee Minutes of Meeting

22 May 2019



## MINUTES

## CITY OF WOLLONGONG TRAFFIC COMMITTEE

at 9.15 am

22 May 2019

### RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

Author's Name	Author's Title	Date
Lindsay Dunstan	Senior Traffic Engineer	4 June 2019
David Wilson	Traffic and Transport Unit Leader	4 June 2019
Peter Nunn	Transport and Stormwater Services – Manager	12 June 2019
Mike Dowd	Infrastructure Strategy and Planning – Manager	12 June 2019
Andrew Carfield	Director – Infrastructure and Works (Acting)	12 June 2019
Name	Title	Date
Greg Doyle	General Manager	12 June 2019

### Wollongong City Council

Infrastructure, Strategy and Planning Division  
Transport and Stormwater

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the

distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, *each of whom has a single vote only.***

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

**IMPORTANT NOTE:**

Council can only recommend that:

- 1 The Traffic Committee recommendation be adopted.**
- 2 The Traffic Committee recommendation not be adopted.**
- 3 The Traffic Committee reconsider this issue.**

PRESENT	
Lindsay Dunstan - Chair	Wollongong City Council
Rob Gaudiosi	Wollongong City Council
Ellen Dreghorn	Wollongong City Council
David Cratchley represented by Jon Granland	Premier Illawarra
Senior Constable Andrew Cotton	NSW Police
Les Dion	Dion's Bus Service
Danny Benedetti	Roads and Maritime Services
Matthew White	Roads and Maritime Services
John Burns	MP Representative for Keira and Wollongong

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## 1 STANDING AGENDA ITEMS

### 1.1 Welcome

### 1.2 Acknowledgement of Country

An Acknowledgement of Country was presented by the Chairperson Lindsay Dunstan.

### 1.3 Declarations of Interest

John Burns declared a conflict of interest in Item 4.1 as he is a member of Kembla Joggers. He advised he would remain present in the room and join aspects of the discussion as the conflict is deemed to have no bearing.

### 1.4 Apologies

Apologies were received and accepted on behalf of Stephen Burrridge.

### 1.5 Confirmation of Minutes Arising from Previous Minutes

#### **COMMITTEE'S RECOMMENDATION:**

The Committee confirmed the previous minutes as an accurate record.

#### **CARRIED UNANIMOUSLY**

## 2 BUSINESS ARISING

### 2.1 THIRROUL Clyde Close – WARD 1 – Turning T, No Stopping

#### **BACKGROUND**

Clyde Close is part of the Sandon Point subdivision and the northern boundary is on Thomas Gibson Park. On weekends there is a high parking demand due to visitors to the Park. The Turning T is frequently used for parking which can affect access to adjoining properties and inhibits other road users from turning at the end of the Street.

Following a discussion with residents the amount of no stopping originally proposed isn't necessary for turning movements. The no stopping restrictions need to be maintained around the driveways on the Western side of the turning area however, the restrictions on the northern most section and on the frontage to the property on the eastern side of Clyde Close can be removed.

#### **CONSULTATION**

Consultation has been carried out with adjoining residents.

#### **COMMITTEE'S RECOMMENDATION:**

Retain no stopping restrictions around the driveways on the Western side of Clyde close and remove the restrictions from the northern part of the T and on the frontage to 25 Clyde Close.

#### **CARRIED UNANIMOUSLY**

### 3 GENERAL BUSINESS

#### 3.1 UNANDERRA Factory Road – WARD 3 - No Stopping Restrictions

##### BACKGROUND

Council has received a request from a resident to review parking restrictions on Factory Road at the intersection with the Princes Highway Unanderra. This busy precinct attracts people visiting the library and Community Centre which are near the intersection. Parking within 10m is already illegal however yellow lines and No Stopping signs would assist drivers entering and leaving Factory Road.

##### CONSULTATION

No consultation is required for this item.

##### **COMMITTEE'S RECOMMENDATION:**

Install 15m of No Stopping restrictions on the southern side of Factory Road and 10m on the northern side in the form of yellow lines, and install 15m Double BB centre lines as part of the stop line markings.

##### **CARRIED UNANIMOUSLY**

#### 3.2 UNANDERRA Princes Highway – WARD 3 – No Stopping Restrictions

##### BACKGROUND

A new factory unit development is being constructed on a property with frontages to both the highway and Sylvester Avenue, Unanderra. The main entrance is on an existing driveway on the Princes Highway and this driveway is covered by a right of way in favour of an adjoining property. It is proposed to install no stopping restrictions either side of the driveway on the highway to facilitate access by heavy vehicles, given that the driveway has normal kerb and gutter in the form of a Street T Junction.

The developer has also proposed no stopping restrictions, a stop sign and line marking within the private driveway to improve access for heavy vehicles. Whilst not requiring endorsement from the Traffic Committee these proposed restrictions are supported.

##### CONSULTATION

It is a condition of approval that the developer completes consultation with the adjoining landowner.

##### **COMMITTEE'S RECOMMENDATION:**

Install 30 metres of no stopping Restrictions to the north and south of the driveway servicing 275 Princes Highway and 10-12 Sylvester Avenue, Unanderra.

##### **CARRIED UNANIMOUSLY**

### 3.3 UNANDERRA Farmborough Road – WARD 2 – Change to Timed Parking

#### BACKGROUND

Council has recently approved a Medical Centre at 19-21 Farmborough Road and the operator has requested that the nearby parking restrictions be changed from half hour to one hour parking. A review of the shops in this area show that a number could benefit from a longer timed restriction and a recent inspection shows during business hours that a change to 1 hour parking would still permit adequate parking turnover.

#### CONSULTATION

Council will notify adjoining business owners of the intention to change the timed restrictions.

#### **COMMITTEE'S RECOMMENDATION:**

The angled parking on the southern side of Farmborough Road immediately west of the Princes Highway intersection be changed to 1 hour parking.

#### **CARRIED UNANIMOUSLY**

### 3.4 CONISTON Iris Avenue – WARD 2 - No Stopping Restrictions

#### BACKGROUND

Council is currently constructing a retaining wall between the divided carriageways of Iris Avenue to correct some land instability. As each carriageway is narrow it is necessary to formalise parking restrictions above and below the wall and accordingly no stopping restrictions on the right of the direction of travel for both carriageways is appropriate.

#### CONSULTATION

No consultation is required.

#### **COMMITTEE'S RECOMMENDATION:**

Install no stopping restrictions by way of a continuous yellow line on the right of the direction of travel for both carriageways, adjacent to the retaining wall on Iris Avenue, Coniston.

#### **CARRIED UNANIMOUSLY**



## 4 REGULATION OF TRAFFIC

### 4.1 MOUNT KEMBLA Harry Graham Drive and Cordeaux Road - WARD 2

Kembla Joggers Winter Series on 20 July 2019

#### BACKGROUND

Kembla Joggers propose a distance running event via Harry Graham Drive, Cordeaux Road and Fire trails within the Sydney Water catchment area to return to the start point Morans Road.

The road closures of Harry Graham Drive and Cordeaux Road are approved subject to updated Traffic Management Plans being submitted from the applicant and Councils Standard Conditions for Road Closures. Unfortunately, the plans provided for the road closure are lacking a number of important details.

The dates on the plans need to be changed to 2019 and suitable vehicle mitigation needs to be indicated at the beginning of the closure points. Notes on the plans should read that vehicles are not to be permitted on the roadway whilst competitors are passing that section of closed road. Notes on the plan should be adjusted to show that all volunteers and staff are suitably qualified traffic controllers.

Subsequent to the meeting Kembla Joggers have advised that amended plans will be provided prior to the event should Kembla Joggers wish to retain the original route.

It is possible Kembla Joggers will decide to adjust the route so that a road closure of Harry Graham Drive can be avoided.

#### CONSULTATION

Consultation with effected property owners is a condition of approval for this event.

#### COMMITTEE'S RECOMMENDATION:

The proposed road closures of Cordeaux Road and Harry Graham Drive on Saturday 20 July 2019 be approved subject to the receipt of amended plans showing correct dates, suitable vehicle mitigation certifying the use of qualified Traffic Controllers and instructions noted that while participants are on the road all traffic is to be stopped.

#### CARRIED UNANIMOUSLY

## 5 DESIGN MATTERS

### 5.1 BELLAMBI Rothery and Cawley Streets - WARD 1

#### Kerb realignment and new splitter island crossing

##### BACKGROUND

Several years ago Council agreed to carry out a study in the Bellambi area to address traffic concerns raised by local residents. The large roundabout at the intersection of Cawley and Rothery Streets lacked adequate pedestrian facilities and the vegetation on the centre island tended to obscure sight lines to smaller vehicles. In response to the community Council has prepared plans to upgrade this roundabout which includes realigning the kerbs providing adequate refuge crossing points and replacing the vegetation on the island with low ground cover species.

##### CONSULTATION

Consultation is a requirement of the design process.

##### COMMITTEE'S RECOMMENDATION:

Plans 6575\_SK01\_2 and 6575\_SK02\_2 – Rothery and Cawley Streets, Bellambi be approved.

##### CARRIED UNANIMOUSLY

### 5.2 BULLI Point Street from Sandon Drive to Blackall Street - WARD 1

#### Local Area Traffic Management

##### BACKGROUND

A number of years ago Council received a contribution from the Sandon Point developers towards the cost of traffic improvements on Point Street due to the additional traffic from the new residential area. Council has prepared plans for a range of median treatments of intersections in order to provide slow points and crossing opportunities for pedestrians. The plans also include a new roundabout for the eastern most intersection of O'Brien and Point Streets. It was noted that the existing kerb ramps at the end of O'Brien Street will need to be relocated to the north so that pedestrians are not directed into the traffic section of the roundabout.

##### CONSULTATION

A number of meetings with neighbourhood group NIRAG regarding the LATM treatments throughout Point Street.

##### COMMITTEE'S RECOMMENDATION:

Plan 6452\_C01-C07\_1 – Point Street, Bulli be approved, subject to the pram ramps at the new roundabout at the intersection of Point and O'Brien Streets being relocated away from the roundabout.

##### CARRIED UNANIMOUSLY

## 6 LATE ITEMS

### 6.1 WOLLONGONG Denison Street - WARD 2 – Install Shared Path and Crossing

#### BACKGROUND

As part of the construction of a new shared path and crossing upgrade on Denison St, from Throsby Drive to Crown Street, Wollongong Council is proposing amendments to line marking and additional warning and no stopping signs on Denison Street and Victoria Street, Wollongong.

#### CONSULTATION

Consultation is a requirement of the design process.

#### COMMITTEE'S RECOMMENDATION:

Plan 6392\_SK04\_1 – Denison Street, Wollongong be approved.

#### CARRIED UNANIMOUSLY

### 6.2 BALGOWNIE Balgownie Road - WARD 1 – Replacement of No Stopping with 1 hour parking

#### BACKGROUND

In the section of Balgownie Road west of Church Street there is a section of redundant no stopping restrictions, previously associated with a bus zone which was relocated several years ago. It is proposed that 1 hour parking be installed to match the existing timed parking in this area.

#### CONSULTATION

Council is to advise adjacent owners of timed parking.

#### COMMITTEE'S RECOMMENDATION:

Install 1 hour parking between 170 Balgownie Road and Church Street Balgownie to replace the No Stopping Restrictions. The 1 hour parking will be timed 8.30am to 6.30pm Monday to Friday and 8.30am to 12.30pm Saturday.

#### CARRIED UNANIMOUSLY

## 7 INFORMAL ITEMS

### 7.1 THIRROUL Cliff Parade – WARD 1

#### COMMITTEE'S RECOMMENDATION:

During inspections, it was noted that adjacent to the No Stopping Sign in Cliff Parade the kerb lane is wide enough to accommodate a car space. The edge lines could be adjusted to make the provision of this parking space more obvious. As there are no regulatory consequences adjusting the edge line does not require endorsement of the City of Wollongong Traffic Committee.

The next meeting City of Wollongong Traffic Committee will be held on 26 June 2019 at 9.15am at the Wollongong City Council Administration Building on Level 10 in Committee Room 2.

## Standard Conditions for Road Closures

### **Standard Conditions for Road Closures**

#### **For Special Events and Work Related activities Within Council Road Reserves.**

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

#### **Checklist:**

- ☒ **Completed Council Form:**

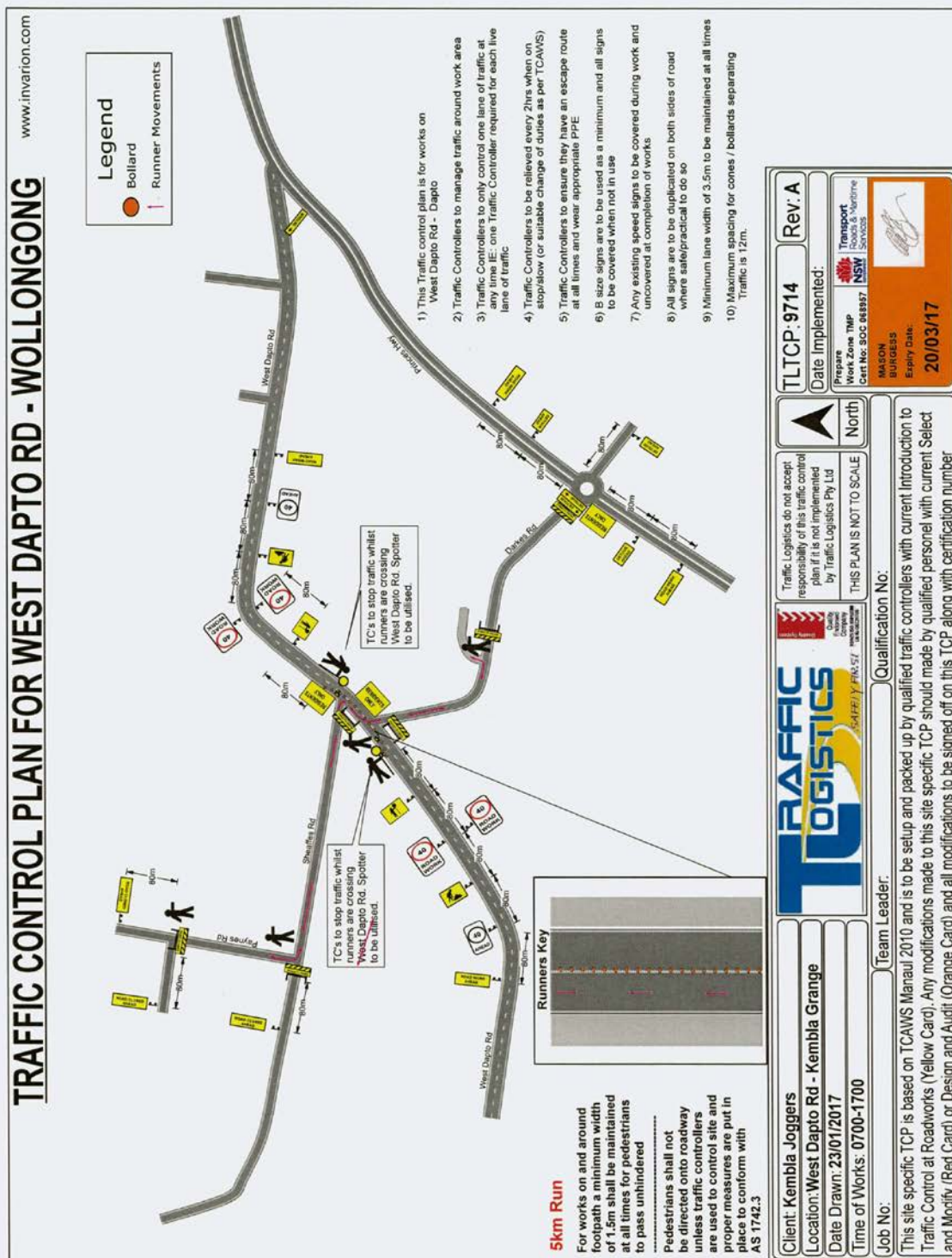
*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

#### **Required information as shown below MUST be attached:**

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

**Applications may be lodged in** the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

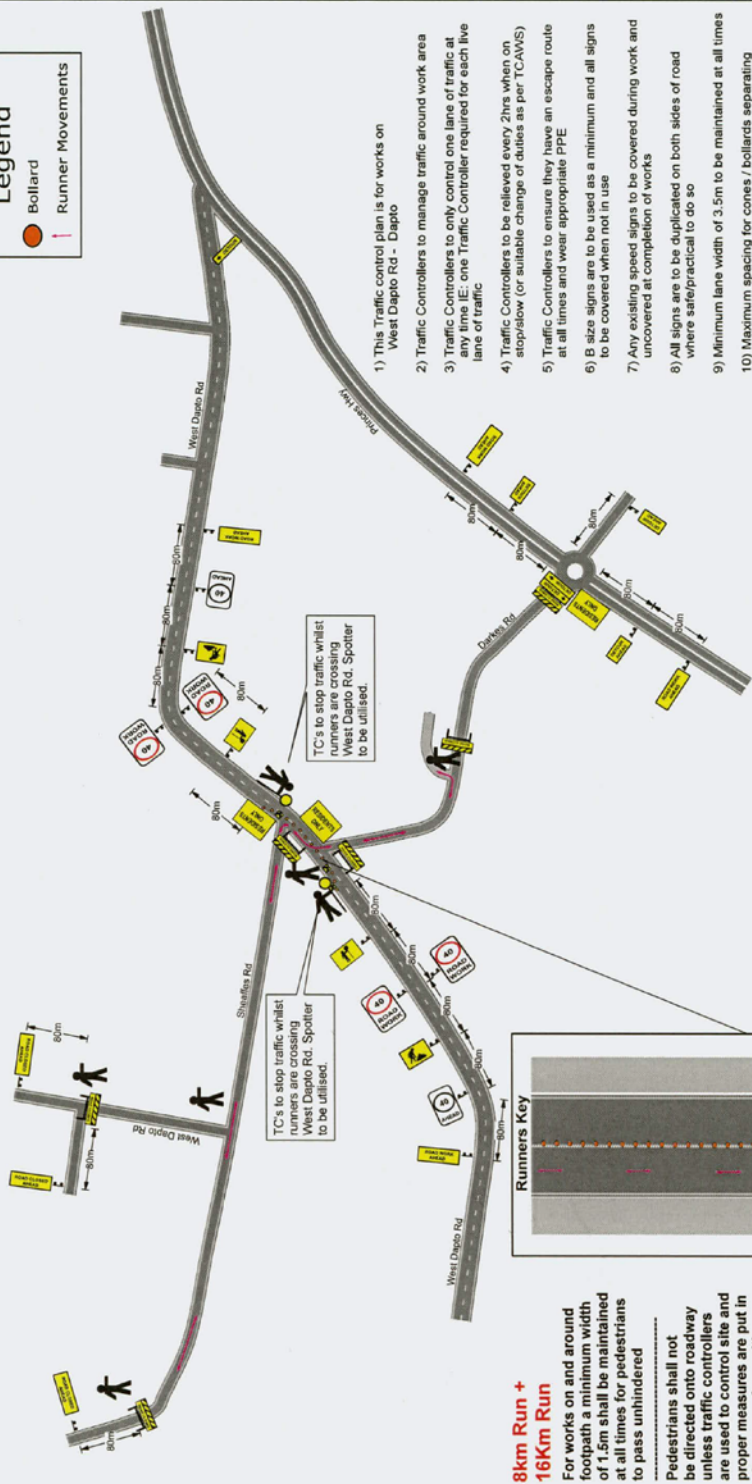
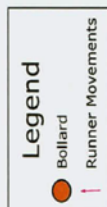
Plan - Harry Graham Drive and Cordeaux Road, Mount Kembla  
Kembla Joggers – 20 July 2019  
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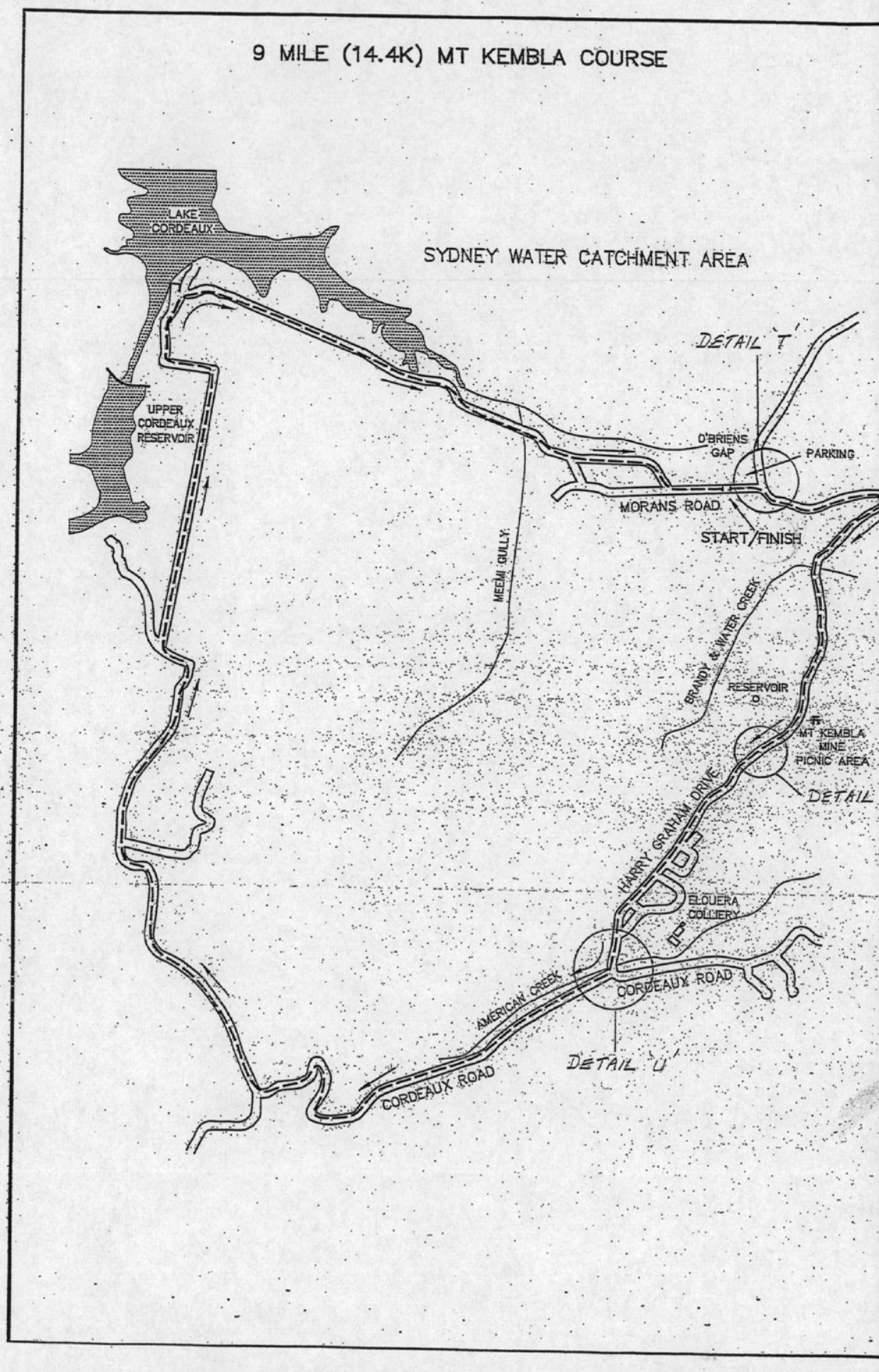


# TRAFFIC CONTROL PLAN FOR WEST DAPTO RD - WOLLONGONG

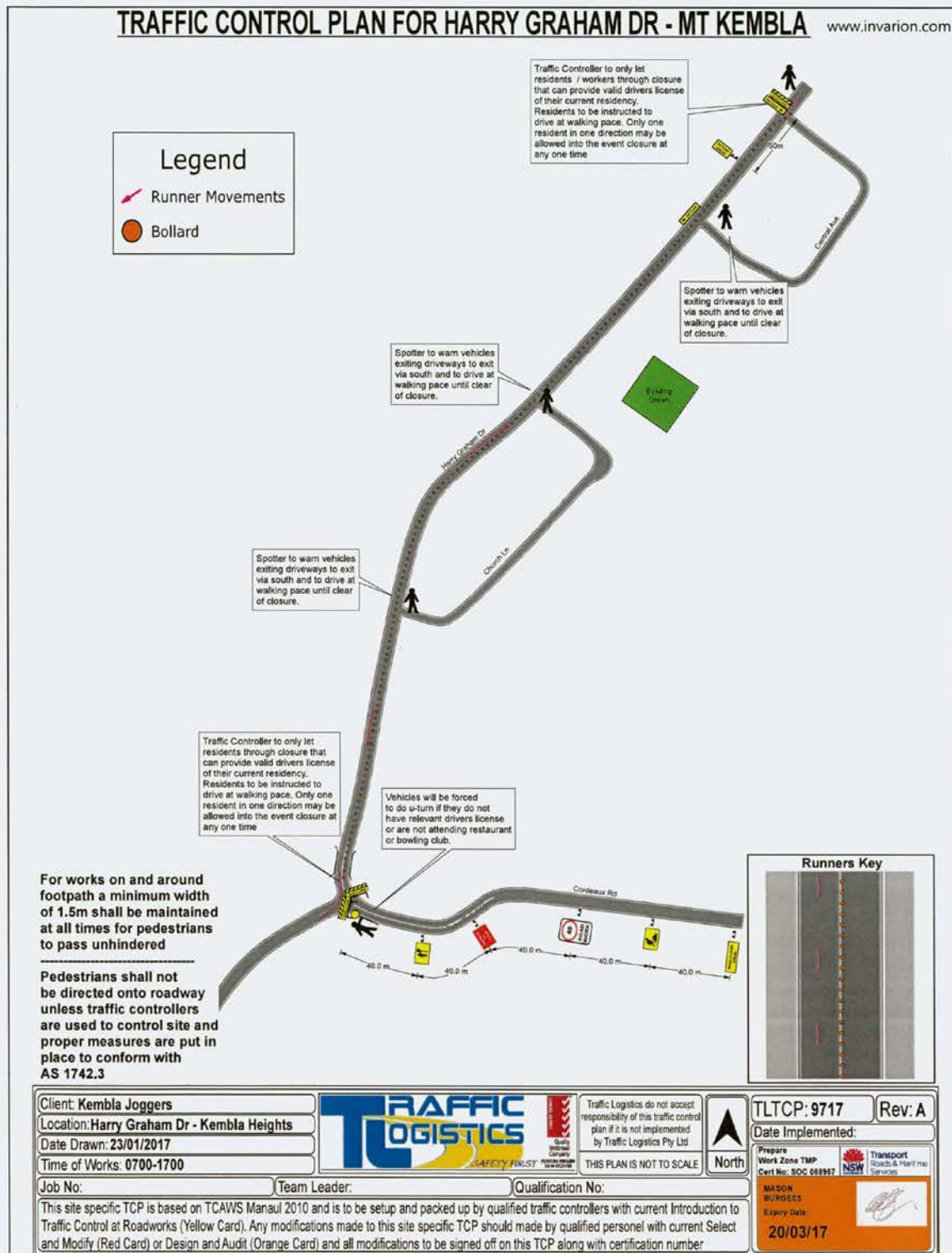
www.invarion.com



<b>Client:</b> Kembla Joggers <b>Location:</b> West Dapto Rd - Kembla Grange <b>Date Drawn:</b> 23/01/2017 <b>Time of Works:</b> 0700-1700		<b>Rev:</b> A <b>TLTCP:</b> 9713 <b>Date Implemented:</b>
<b>Team Leader:</b> _____ <b>Job No:</b> _____ <b>Qualification No:</b> _____		<b>Prepared:</b> _____ <b>Cert No:</b> SOC 063557 <b>NSW</b> <b>Transport</b> <b>Roads &amp; Maritime</b> <b>Services</b> <b>MAISON</b> <b>BURGESS</b> <b>Expiry Date:</b> 20/03/17
Traffic Logistics do not accept responsibility of this traffic control plan if it is not implemented by Traffic Logistics Pty Ltd THIS PLAN IS NOT TO SCALE		
This site specific TCP is based on TCAWS Manual 2010 and is to be setup and packed up by qualified traffic controllers with current introduction to Traffic Control at Roadworks (Yellow Card). Any modifications made to this site specific TCP should be made by qualified personnel with current Select and Modify (Red Card) or Design and Audit (Orange Card) and all modifications to be signed off on this TCP along with certification number		









## TRAFFIC CONTROL PLAN FOR HARRY GRAHAM DR & MORANS RD - MT KEMBLA

www.invarion.com

**Legend**

— Runner Movements

Road Closed at Cnr  
Harry Graham Dr &  
Mt Keira Rd

Morans Rd

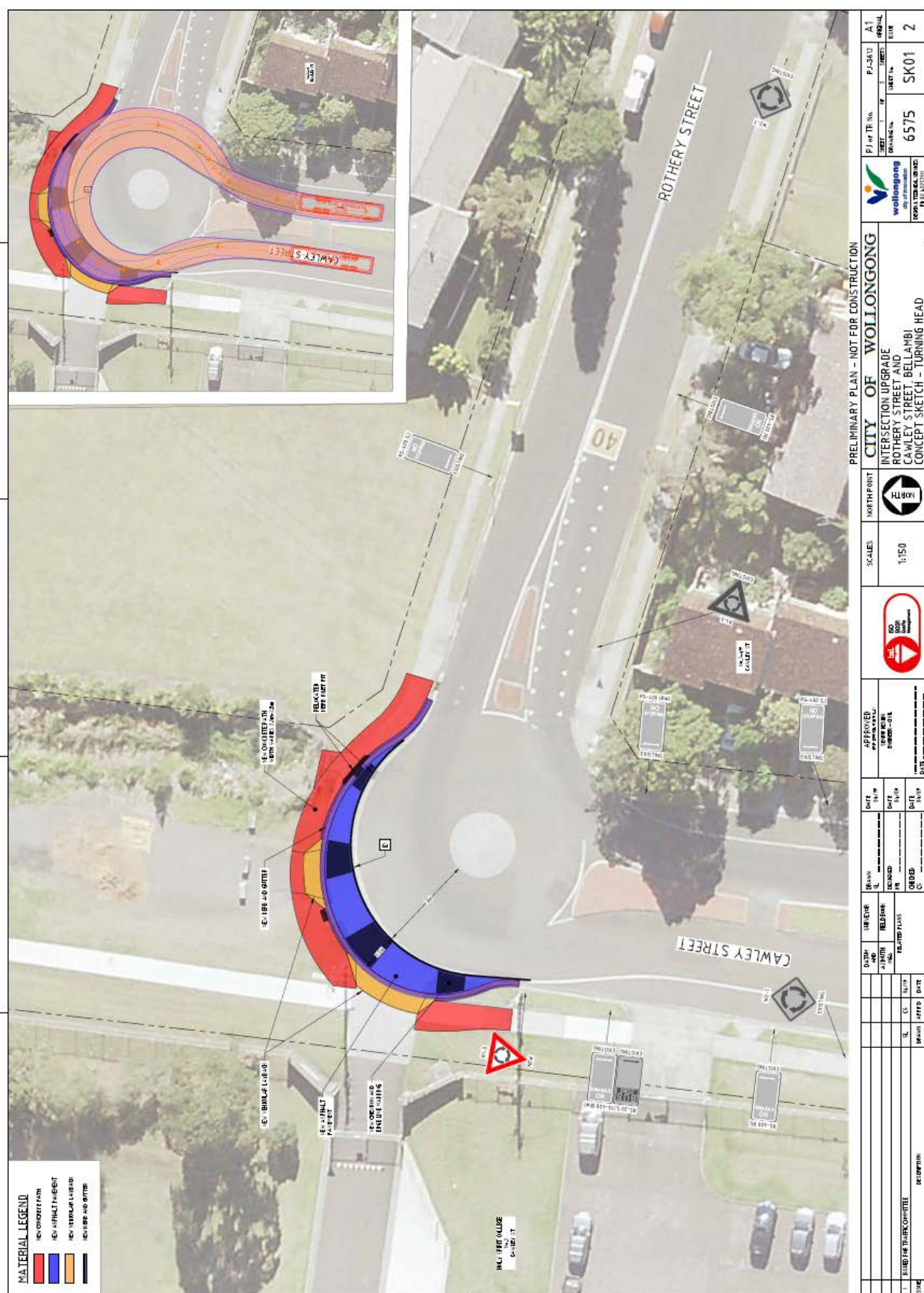
Harry Graham Dr

Client: <b>Kembla Joggers</b>		 <b>TRAFFIC LOGISTICS</b> <small>SAFETY FIRST</small>	<small>Traffic Logistics do not accept responsibility of this traffic control plan if it is not implemented by Traffic Logistics Pty Ltd</small>  <small>THIS PLAN IS NOT TO SCALE</small>	 <b>North</b>	TLTCP: <b>9716</b>	Rev: <b>A</b>
Location: <b>Harry Graham Dr - Mt Kembla</b>					Date Implemented:	
Date Drawn: <b>23/01/2017</b>					<small>Prepare Work Zone TMP</small> <small>Cert No: SOC 068957</small>	
Time of Works: <b>0700-1700</b>					<small>Transport Roads &amp; Maritime Services</small> 	
Job No:	Team Leader:	Qualification No:	<small>This site specific TCP is based on TCAWS Manual 2010 and is to be setup and packed up by qualified traffic controllers with current Introduction to Traffic Control at Roadworks (Yellow Card). Any modifications made to this site specific TCP should be made by qualified personnel with current Select and Modify (Red Card) or Design and Audit (Orange Card) and all modifications to be signed off on this TCP along with certification number</small>			

**MASON BURGESS**  
Expiry Date: **20/03/17**

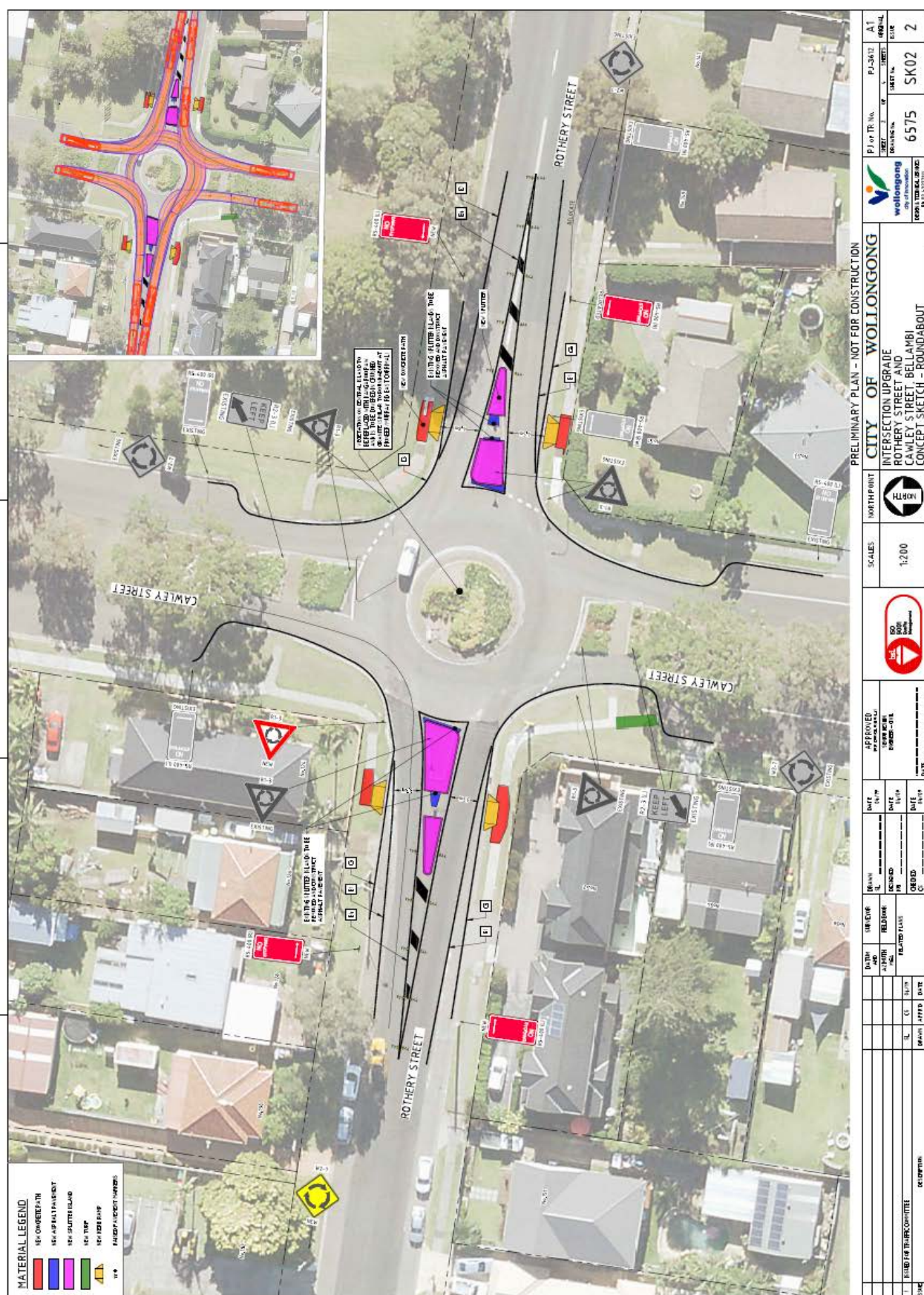


## Plan 6575 – SK01\_2 - Rothery and Cawley Streets, Bellambi





## Plan 6575 – SK02\_ 2 - Rothery and Cawley Streets, Bellambi

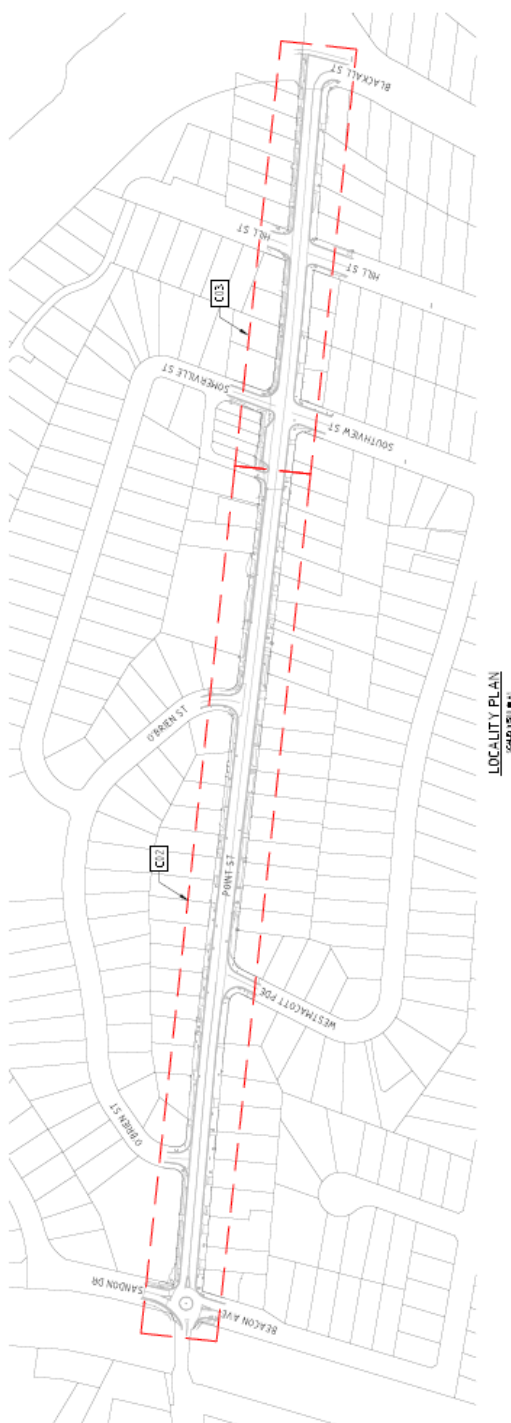


## Plan 6452\_C01-C07\_Point Street, Bulli

WOLLONGONG CITY COUNCIL  
POINT STREET, BULLI  
LOCAL AREA TRAFFIC MANAGEMENT

## DRAWING LIST

- |   |   |
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| - | LAYOUT PLAN 2 OF 2                          |
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| - | O'BRIEN ST (EAST) - ROUNDABOUT              |
| - | C-4 PARK REVIEW                             |
| - | HILL ST INTERSECTION - TRAFFIC MEDIAN       |
| - | 6.452_001_1                                 |
| - | 6.452_002_1                                 |
| - | 6.452_003_1                                 |
| - | 6.452_004_1                                 |
| - | 6.452_005_1                                 |
| - | 6.452_006_1                                 |
| - | 6.452_007_1                                 |

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