

# AGENDA

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



TO BE HELD AT 9.15AM ON WEDNESDAY 14 MARCH 2018 IN  
COUNCIL ADMINISTRATION BUILDING, LEVEL 10 ROOMS 2 + 3

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, each of whom has a single vote only.**

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Item No	Subject	Attach	Timing	Who
1	WELCOME			Chair
2	ACKNOWLEDGEMENT OF COUNTRY			Chair
3	DECLARATIONS OF INTEREST			Chair
4	APOLOGIES			Chair
5	CONFIRMATION OF MINUTES OF MEETING HELD ON 14 FEBRUARY 2018			Chair
6	BUSINESS ARISING FROM PREVIOUS MINUTES			Chair
7	GENERAL BUSINESS			All
8	REGULATION OF TRAFFIC			Chair
9	DESIGN MATTERS – 10.00am			Chair
10	NEXT MEETING			Chair
11	CLOSE			

## ACKNOWLEDGEMENT OF COUNTRY

*"We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today."*

## APOLOGIES

## CONFIRMATION OF MINUTES OF MEETING HELD ON 14 FEBRUARY 2018

## BUSINESS ARISING FROM PREVIOUS MEETING

## ITEMS FOR CONSIDERATION

### GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	BULLI	Point Street	Installation of Bus Zone
2	EAST CORRIMAL	Duff Parade	Extension of No Parking
3	NORTH WOLLONGONG	Railway Crescent & Porter Street	Introduction of timed parking
4	WOLLONGONG	Campbell Street & Church Street	Removal of redundant parking signs near The Corner Store
5	KEIRAVILLE	Murphy's Lane & Eastern Street	Reduction of No Stopping Length
6	WEST WOLLONGONG	Thames Street	Mobility Parking at Lindsay Park Public School

### REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
7	COLEDALE	Cater Street	RSL Club Anzac March on 25 April 2018
8	WOONONA	Princes Highway	RSL Club Anzac March 25 April 2018
9	WOLLONGONG	Stewart, Harbour, Burelli & Corrimal Streets	Orthodox and Easter Procession
10	WOLLONGONG	Kembla, Burelli & Church Streets	Anzac Dawn Service 25 April 2018
11	WARRAWONG	Green Street	NAIDOC Street Party 10 July 2018 – 10am – 1.00pm
12	PORT KEMBLA	Allan Street	Anzac Day Dawn Service – 25 April 2018

## DESIGN MATTERS

	Suburb	Street(s)	Issue
13	NORTH WOLLONGONG	Belmore Basin to North Beach	Blue Mile Shared Path Line Marking
14	WOLLONGONG	Burelli & Keira Streets	Footpath and Crossing at Intersection
15	GWYNNEVILLE	Robsons Road	Short term (15min) parking zone
16	UNANDERRA	Central Road	Central Road CBD Upgrade

## LATE ITEM

17	STANWELL TOPS	Bald Hill Lookout Car Park	Installation of a Loading Zone
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## GENERAL BUSINESS

### 1 BULLI WARD 1

Point Street – Installation of bus zone

#### Background

Dion's Buses have requested that a bus zone be created in place of a bus stop at 94 Point Street, Bulli as it has been brought to Council's attention that vehicles are parking at the bus stop. As the bus stop is used by passengers from a nearby housing development it is appropriate for a bus zone to be installed.

#### Consultation

No consultation was required for this Agenda item.

#### Proposal

Install a bus zone to replace the bus stop at 94 Point Street with a minimum length of 16 metres.

### 2 EAST CORRIMAL WARD 1

Duff Parade – Extension of No Parking area

#### Background

Following a meeting at the East Corrimal Public School, the Principal has confirmed that it would assist the afternoon collection of students if an extension to the existing No Parking area could be considered. It is proposed to extend the No Parking area on Duff Parade to the southern-most entrance gate to the school.

#### Consultation

Consultation has been carried out with the school community for this Agenda item.

#### Proposal

Extend the existing No Parking area to the southern-most entrance gate on Duff Parade.

### 3 NORTH WOLLONGONG WARD 2

Railway Crescent & Porter Street – Introduction of timed parking.

#### Background

A resident has requested that timed parking restrictions be introduced for a take away shop located on the corner of Porter Street and Railway Crescent. After discussion with the owner it was agreed that 1 hour parking be installed on the Railway Crescent side boundary and one space be installed on Porter Street front boundary.

#### Consultation

Consultation was carried out with the business owner for this agenda item.

#### Proposal

Install 1 hour timed parking on the front and side boundary of 20 Porter Street, to be timed 8.30am – 4.30pm Monday to Friday, while retaining the existing No Stopping restrictions.

### 4 WOLLONGONG WARD 2

Campbell Street & Church Street – Removal of redundant parking signs near The Corner Store.

#### Background

The Corner Store on the corner of Campbell Street and Church Street has recently closed and there is no longer a need for timed parking along the frontage of 55 Campbell Street. Furthermore, Dions Bus service have advised that the GK Shuttle (UOW Service) no longer uses this section of Church Street and the No Parking restrictions in Church Street outside the licenced Club can be returned to unrestricted parking.

**Consultation**

The General Manager of the Licenced Club has been contacted and has no objection was raised to these proposals.

**Proposal**

1. Remove the existing timed parking on the southern side of Campbell Street immediately to the east of Church Street, and return the area to unrestricted parking.
2. Remove the No Parking Monday to Friday restrictions on the eastern side of Church Street immediately to the south of Campbell Street and return the area to unrestricted parking.

**5 KEIRAVILLE WARD 2**

Murphy's Avenue & Eastern Street – Reduction of No Stopping length

**Background**

There is currently a 29m No Stopping zone on the southern eastern corner of Murphy's Avenue where it intersects with Eastern Street. The extent of parking restrictions were installed to accommodate bus movements into Eastern Street, however, route services now travel along Murphy's Avenue to Robsons Road. Therefore, it is proposed to reduce the length of No Stopping to a length of 12m so that it covers the standard 10m from the corner and the existing kerb ramp.

**Consultation**

No consultation is required for this agenda item.

**Proposal**

Reduce the length of No Stopping restrictions on the southern side of Murphy's Avenue to 12m in length measured from the intersection with Eastern Street.

**6 WEST WOLLONGONG WARD 2**

Thames Street – Mobility Parking at Lindsay Park Public School

**Background**

A parent of a child with mobility needs at LPPS has requested a mobility parking space provided in Thames Street near the entrance gate to the school. In consultation with the school it is proposed that the space be provided a few metres to the west of the pedestrian gate to the school on Thames Street. The school principal indicated that it was not possible to provide this facility on site.

**Consultation**

Consultation has been carried out with the school community for this agenda item.

**Proposal**

A mobility parking space be provided on Thames Street at the western end of the existing no parking area, at a length of 7 metres.

**REGULATION OF TRAFFIC**

**7 COLEDALE WARD 1**

Cater Street – Anzac Parade 25 April 2018

**Background**

The NSW Police have advised various churches and community groups, such as the RSL, that Police Officers will not be available to manage the traffic for street parades in future. Where community groups wish to hold a street parade, they will be required to engage the services of suitably qualified traffic control company to manage the road closure during the parade.

In this case the Coledale RSL Sub Branch are proposing to hold a short parade on ANZAC Day on a one block section of Cater Street between Hyde Lane and Lawrence Hargrave Drive. The traffic controls are similar to those for a Street Party and accordingly additional traffic management plans are not required apart from the vehicle mitigation measures to ensure the parade is protected from out of control vehicles.

**Consultation**

Approval for the road closure involves the Coledale RSL Sub Branch advising property owners affected by the road closure.

**Proposal**

The proposed Road Closure on Cater Street Coledale be approved subject to the vehicle mitigation required by the NSW Police and Council's Standard Conditions for Street Parties (Attachment 2).

**8 WOONONA WARD 2**

Princes Highway – Anzac Parade 25 April 2018

**Background**

Council has received an application on behalf of Woonona Bulli RSL for a road closure of the Princes Highway and Nicholson Road. The closure will take effect from 5.30am to 6.30am on the day and will extend from Russell Street to the Cenotaph in Nicholson Road. The Traffic Management Plans include the vehicle mitigation required to protect the parade from out of control vehicles.

**Consultation**

Approval for the road closure involves the Woonona RSL advising property owners affected by the road closure.

**Proposal**

To approve Road Closure on Princes Highway subject to Traffic Management Plans Attached (Attachment 4) and Council's Standard Conditions of Road Closures (Attachment 1).

**9 WOLLONGONG WARD 2**

Stewart, Harbour, Burelli and Corrimal Street – Orthodox and Easter processions  
Easter Friday - 6 April 2018

**Background**

On behalf of both Orthodox Churches in Stewart Street, Wollongong, the Macedonian Church has requested permission for road closures of Stewart, Harbour, Burelli and Corrimal Street for the purpose of the traditional orthodox Easter procession. The road closures will take effect from 8.00pm to 9.10pm on 6 April 2017. The traffic management plans show suitable vehicle mitigation to protect attendees from out of control vehicles.

**Consultation**

Consultation is required for this Agenda item.

**Proposal**

The proposed closure be approved on Friday 6 April 2018 from 8.00pm to 9.10pm subject to the submitted Traffic Management Plans (Attachment 5) and Council's Standard Conditions for Road Closures (Attachment 1).

**10 WOLLONGONG WARD 2**

Kembla, Burelli & Church Streets – Anzac Day Dawn Service & Parade 25 April 2018

**Background**

The Anzac Day Committee of the Wollongong RSL Sub Branch has arranged for traffic control plans in consultation with Wollongong City Council event's staff for the 2018 Anzac Day Dawn Service and the main parade 8.00am to midday.

The Dawn Service involves the closure of Burelli, Stewart and Church Streets to permit a short parade from the RSL building to the Cenotaph in McCabe Park. The road closures will take effect from 4.30am until 6.00am. The main parade involves the closure of Kembla, Burelli, Stewart, Crown and Church Streets and Simpson Place to permit the parade to be marshalled in the Crown Street Mall and Simpson Place. The parade will proceed along Kembla Street, Burelli Street and Church Street to the Cenotaph, and participants will disperse from Church Street in the vicinity of Pioneer Hall

Bus Services will only be affected by the main parade and will be diverted from approximately 9.00am until 11.00am. The bus diversions will be via Kiera, Swan and Corrimal Streets and via Crown Street to the bus terminus on Marine Drive.

**Consultation**

Consultation is required as a condition of approval for this Agenda item.

**Proposal**

The proposed road closure for both the Dawn Service and the Main Parade be approved subject to the submitted Traffic Management Plans including suitable vehicle mitigation and Council's Standard Conditions for Road Closures (Attachment 1).

**11 WARRAWONG WARD 3**

Greene Street – NAIDOC Street Party Road Closure 10 July 2018 from 9.00am – 2.00pm

**Background**

The NAIDOC event will be held on Tuesday 10 July 2018 from 9.00am to 2.00pm. There will be Marshalls at both ends of Greene Street where the closures will take place wearing high-vis vests. Vehicles (possibly fire trucks) will be placed at both ends of the road closure as an added precaution. The Marshalls closest to the laneway will direct any traffic to either turn around or travel down the lane, pending on direction of permitted travel.

**Consultation**

Consultation is required for this Agenda item.

**Proposal**

To approve the road closure on Tuesday 10 July 2018 from 9.00am to 2.00pm subject to the submitted Traffic Management Plan (Attachment 6) and Council's Standard Conditions for Street Parties (Attachment 2).

**12 PORT KEMBLA WARD 3**

Allan Street – Anzac Day Parade – 25 April 2018

**Background**

The Port Kembla RSL Sub Branch has requested a road closure of Allan Street between Wentworth Street and Military Road for the purposes of holding the Anzac Day Dawn Service at the War Memorial in Allan Street. The closure will take effect from 5.45am until 8am and can be treated in a similar way as street parties, because it is a simple one block closure. Although traffic management plans may not be required the event will need to have vehicle mitigation in place to protect attendees from out of control vehicles.

**Consultation**

Consultation is required for this Agenda item.as part of the approval.

**Proposal**

The proposed road closure be approved subject to vehicle mitigation and Council's Standard Conditions for Street Parties (Attachment 2).

**DESIGN MATTERS**

**13 NORTH WOLLONGONG WARD 2**

Blue Mile Shared path – Line Marking - Belmore Basin to North beach

**Background**

Council are preparing plans for the line marking of the Blue Mile shared path from North Wollongong Surf Club to WIN Stadium. The newly constructed path needs to accommodate significant numbers of cyclist and pedestrians safely and detailed line marking will assist.

**Consultation**

Consultation is required for this Agenda item.

**Proposal**

Plan to be tabled at the meeting for approval (Attachment 7)

**14 WOLLONGONG WARD 2**

Burelli and Keira Street – Footpath and Crossing at Intersection

**Background**

Council's design team have prepared plans for the reconstructing of the footpath, kerb and gutter and kerb ramps on all four corners of the intersections of Burelli and Keira Streets. The island at the crossing of the south side of Keira Street will be reshaped to aid crossing vision impaired pedestrians. The pedestrian crossing and kerb ramp on the south eastern corner will be moved around the corner slightly to improve pedestrian's line of sight.

**Consultation**

Consultation is part of the design process required for this Agenda item.

**Proposal**

To Approve Plan 6069 SK01 1 (Attachment 8).

**15 GYWNNEVILLE WARD 2**

Robsons Road – Short term (15min) parking zone

**Background**

Council's design team has prepared plans for a short-term (15min) parking zone on Robsons Road (opposite properties 20-22) which will provide a pick-up and drop-off facility for the newly constructed Rainforest Walk at the Botanic Gardens. The proposed short-term parking will be 12m in length to allow for a mini bus or two cars. The proposal will remove two existing unrestricted parking spaces.

**Consultation**

Consultation is part of the design process required for this Agenda item.

**Proposal**

Plan to be tabled at the meeting. (Attachment 9)

**16 UNANDERRA WARD 3**

Central Road – CBD Upgrade

**Background**

Council's design team have prepared plans for the upgrade of Central Road CBD. The scope of the project includes new footpaths, vehicle crossings, street trees and furniture, new road surface with line marking and signage. Additionally, there will be threshold treatments at the entrance to Central Road from Princes Highway and Nudjia Road with a new central pedestrian crossing. There will also be two new raised road humps with pedestrian access restricted using RMS pedestrian fences.

**Consultation**

Consultation is part of the design process required for this Agenda item.

**Proposal**

To approve Plan 6067 C15 A (Attachment 10).

**LATE ITEM**

**17 STANWELL TOPS WARD 1**

Bald Hill Lookout Car Park – Installation of a Loading Zone.

**Background**

A request for a Loading Zone has been received from the kiosk which operates at Bald Hill Lookout Carpark due to the lack of space available for deliveries. The business owner has requested a full time zone be installed as deliveries occur at any point during the day throughout the week.

Additionally, Council's design section have confirmed that the indented bay nearest to the kiosk on Otford Road has been purpose built as a loading zone, but has not yet to be signposted accordingly.



**Consultation**

Consultation with the business has already taken place for this Agenda item.

**Proposal**

Install a full time Loading Zone along the length of the indented bay closest to the kiosk on Otford Road.

## Attachment 1 – Standard Conditions for Road Closures

### **Standard Conditions for Road Closures**

#### **For Special Events and Work Related activities Within Council Road Reserves.**

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

#### **Checklist:**

- ☒ **Completed Council Form:**

*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

#### **Required information as shown below MUST be attached:**

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

**Applications may be lodged in** the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

## Attachment 2

### STANDARD CONDITIONS FOR ROAD CLOSURES FOR STREET PARTIES 1 of 2

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper  
  
E.g. Temporary Road Closure – Larkins Lane, Yallah  
Date: 18 December 2015  
Time: 2 pm – 7 pm  
Event: Street Party
- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- 6 Council will endeavour to make available to you the following equipment for the closure

Regular Street Equipment Requirements	Cul - De - Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9 volt batteries for flashing lights, however batteries can be made available for approximately \$3.40 each.

The flashing lights must be fixed to the barriers and operating prior to sunset.

It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

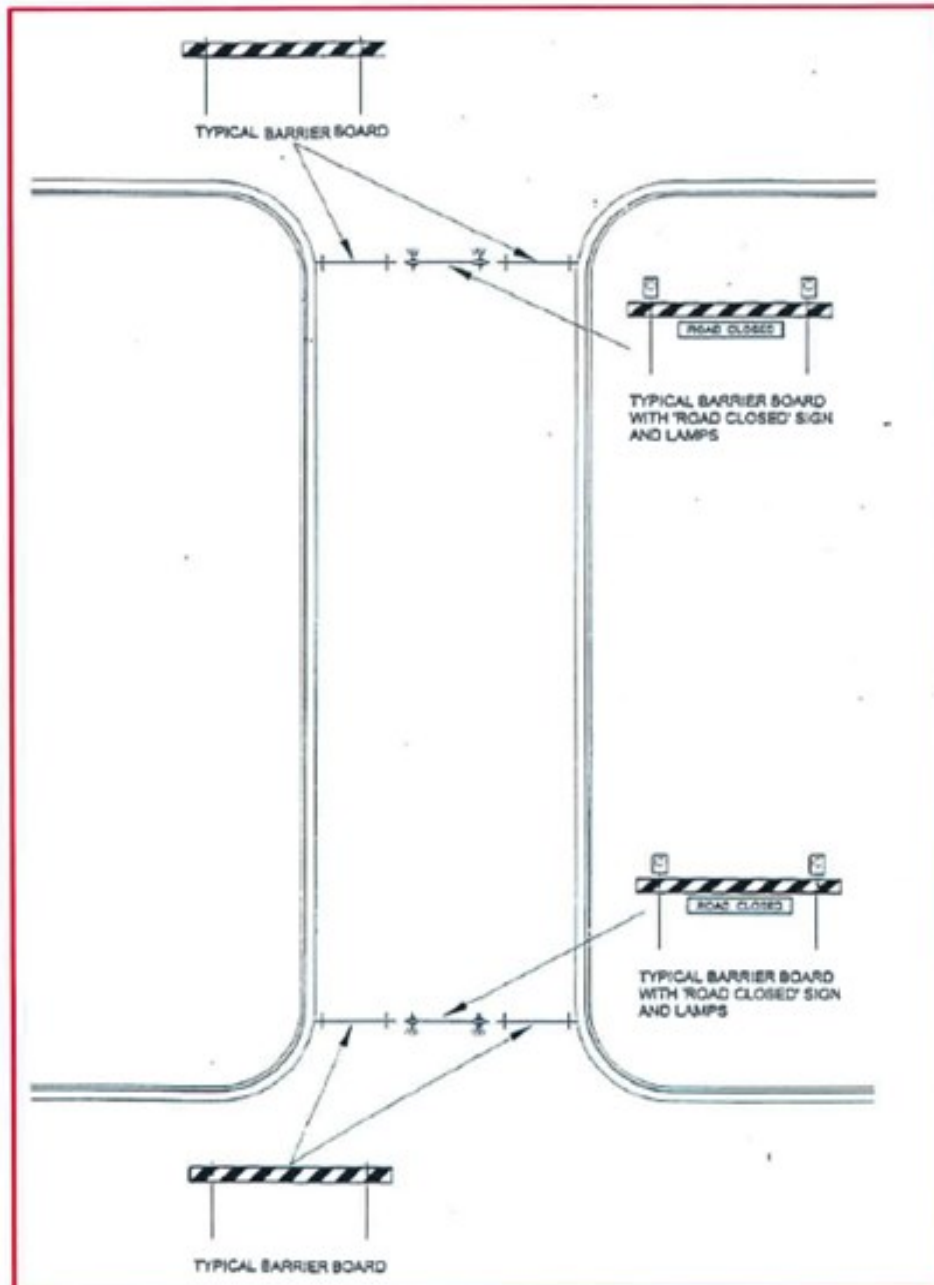
Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

- 7 You are requested to email Council's Events and Functions Coordinator [events@wollongong.nsw.gov.au](mailto:events@wollongong.nsw.gov.au) **two weeks prior to pick-up** to ensure availability of the

Attachment 2 – Standard Conditions for Street Parties – 2 of 2

TYPICAL ROAD CLOSURE SET UP FOR STREET PARTIES



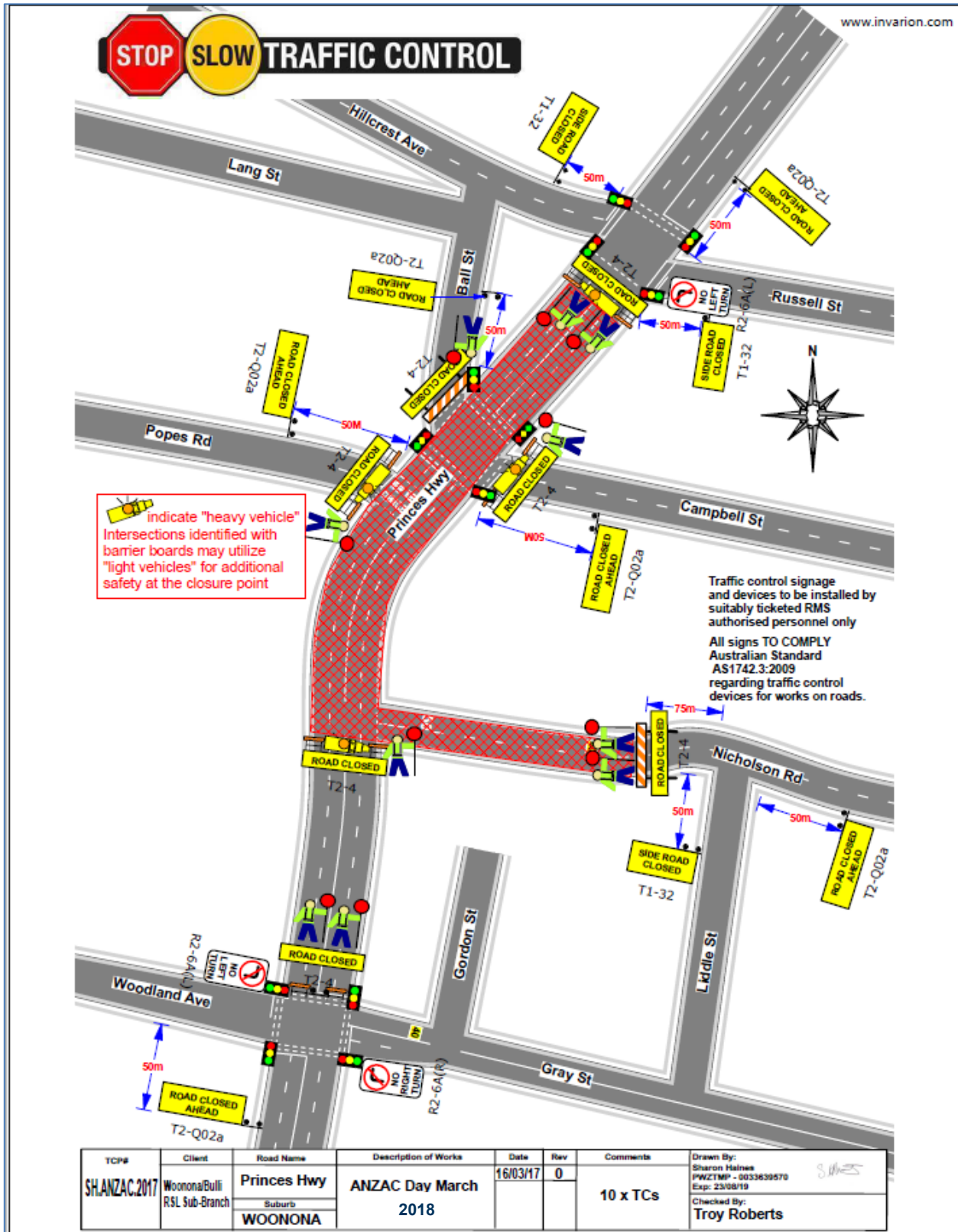
Attachment 3

Coledale RSL Club Anzac March  
Plans to be tabled at the meeting

## Attachment 4

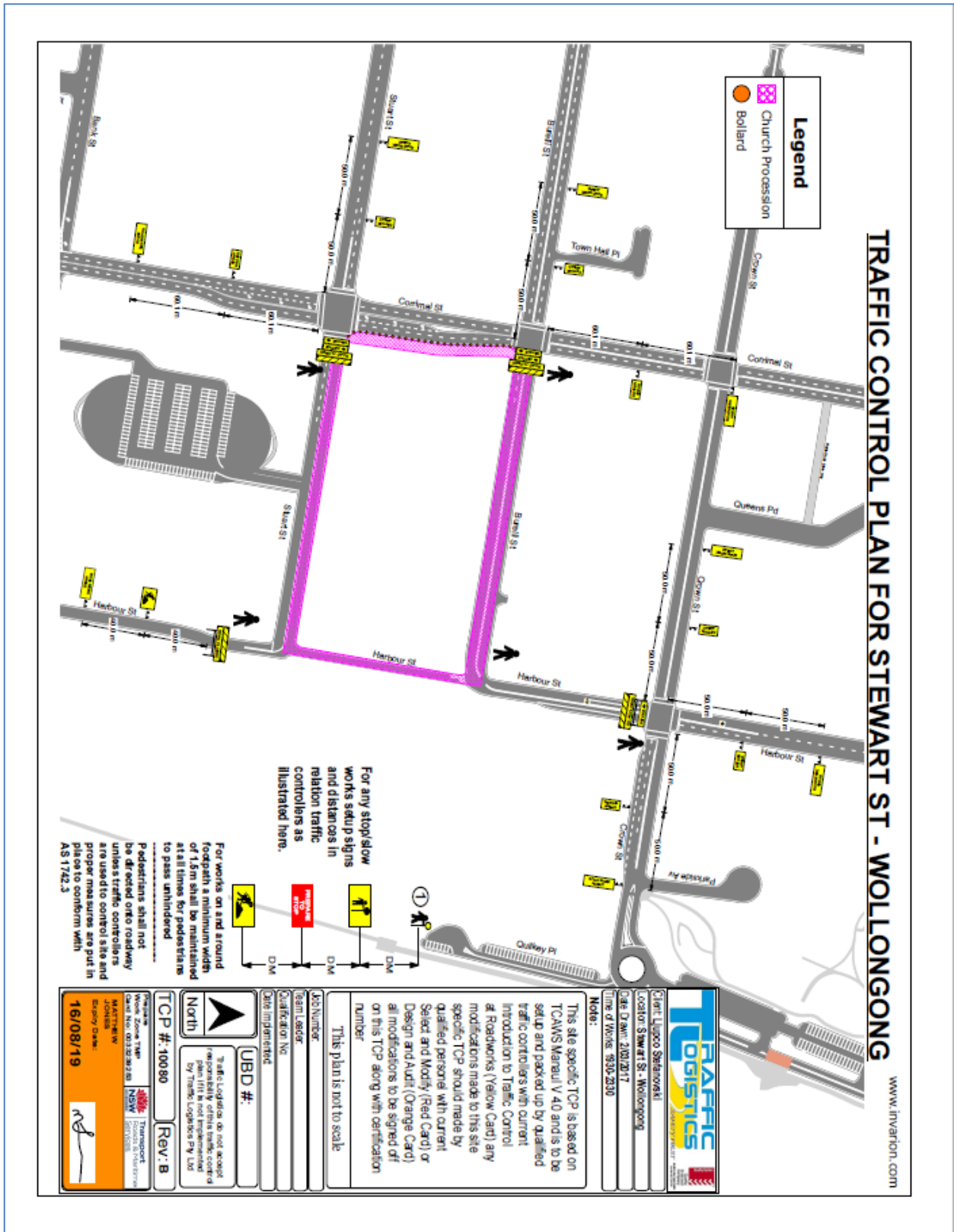
Woonona Bulli RSL Anzac March

Plans to be tabled at the meeting



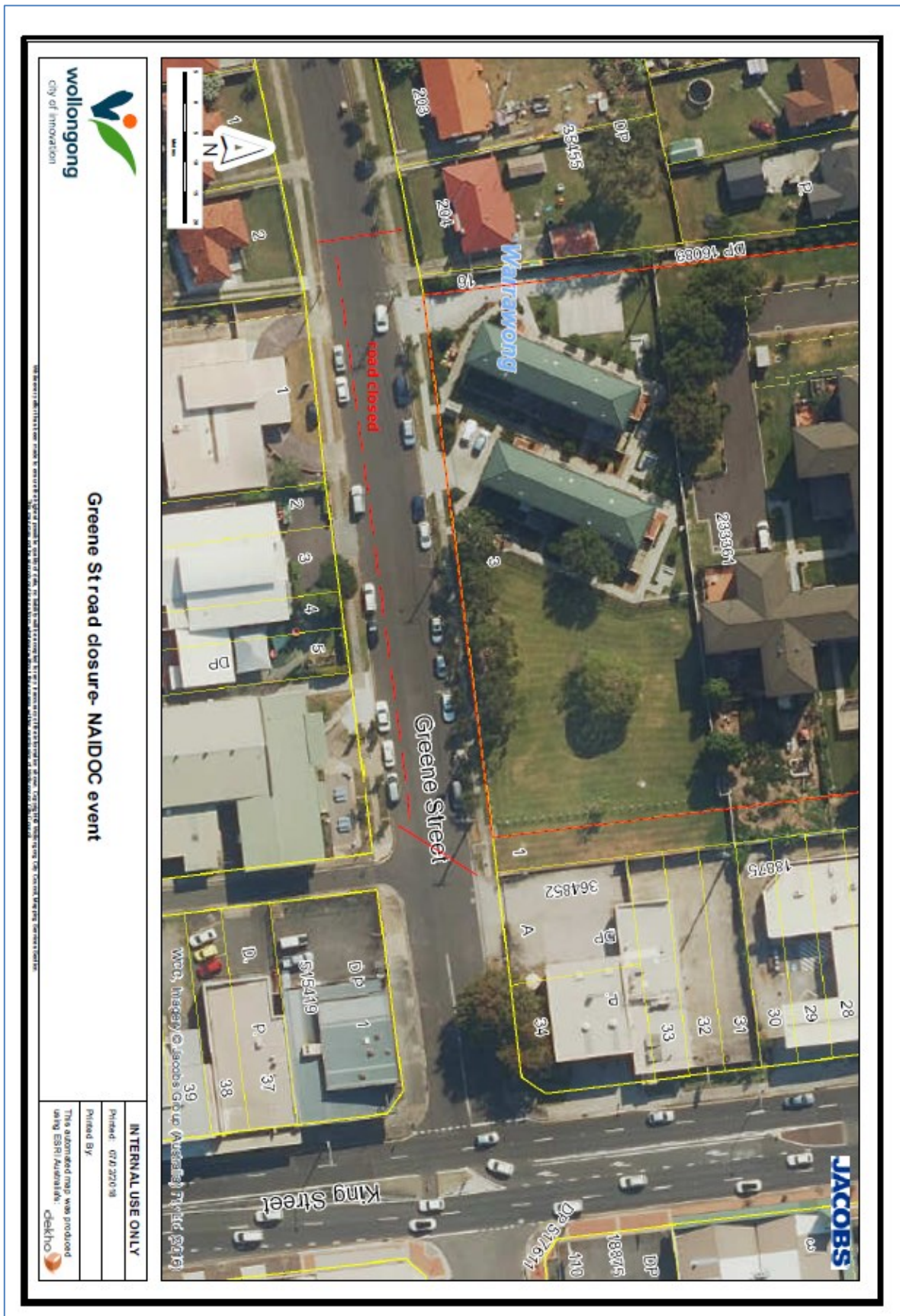


Attachment 5  
Orthodox and Easter Procession – Easter Friday 6 April 2018



Attachment 6

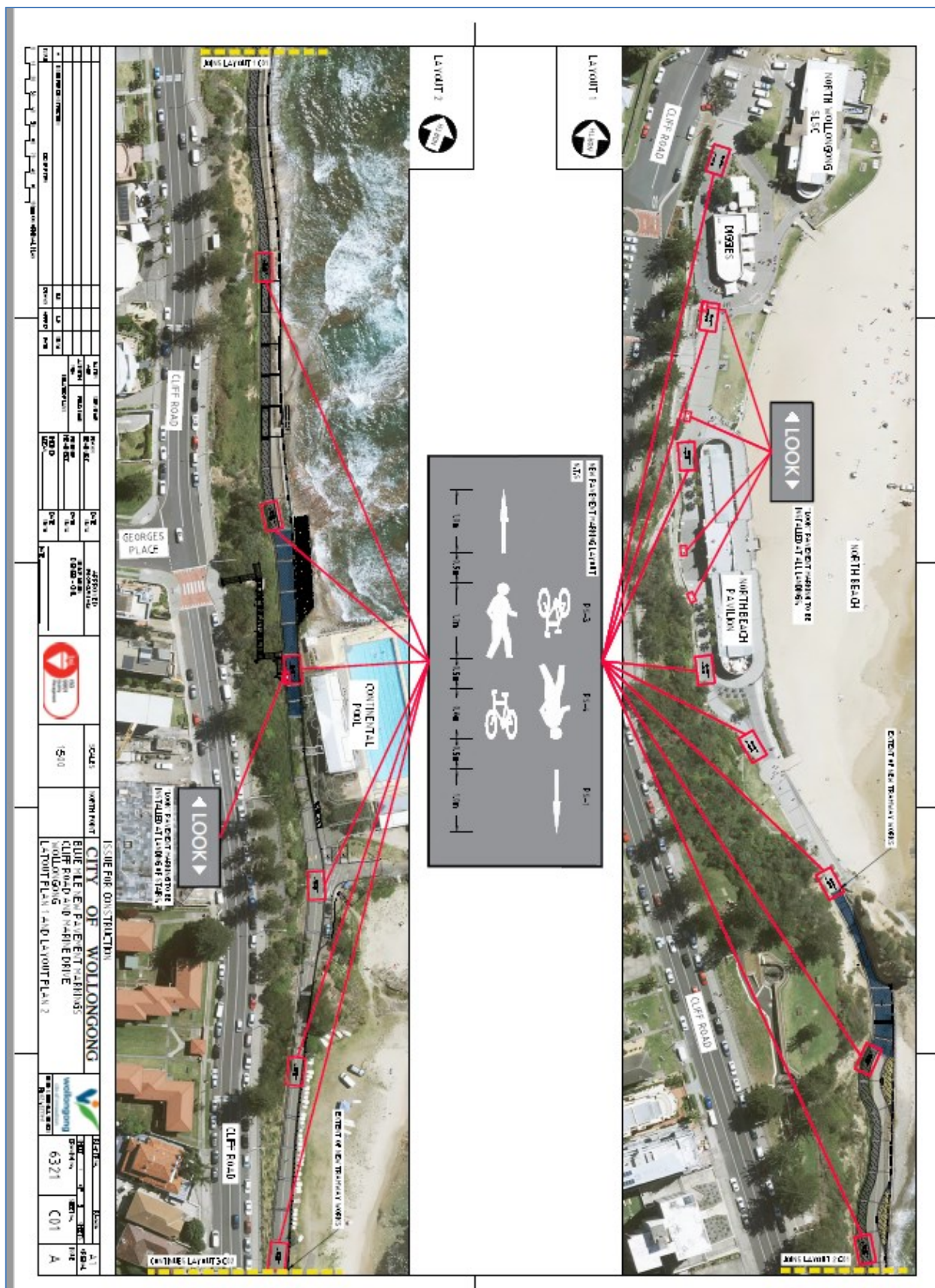
NAIDOC Street Party – 10 July 2018 – 10am – 1.00pm





## Attachment 7

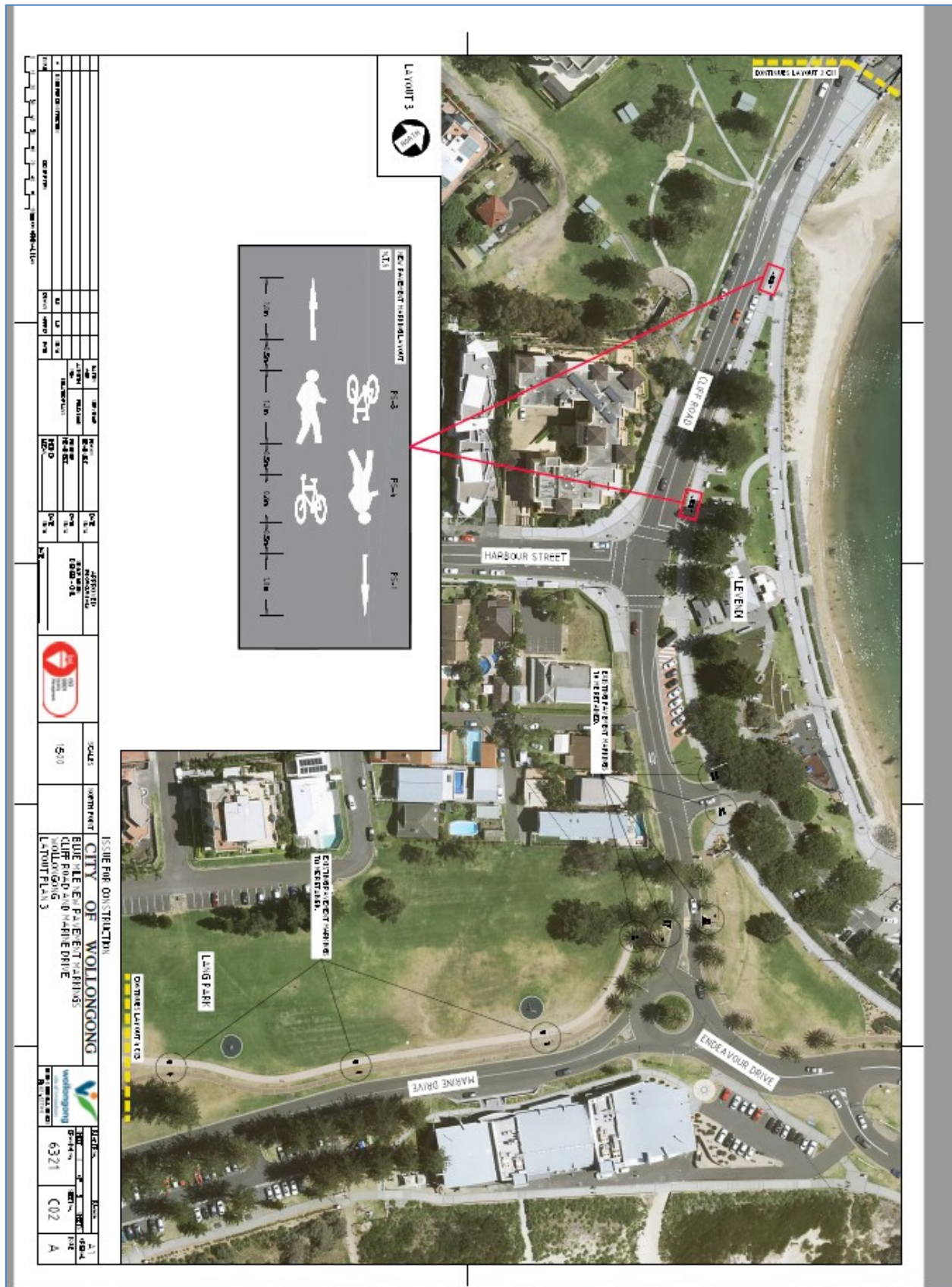
## Design Item – Blue Mile Shared Path – Line Marking

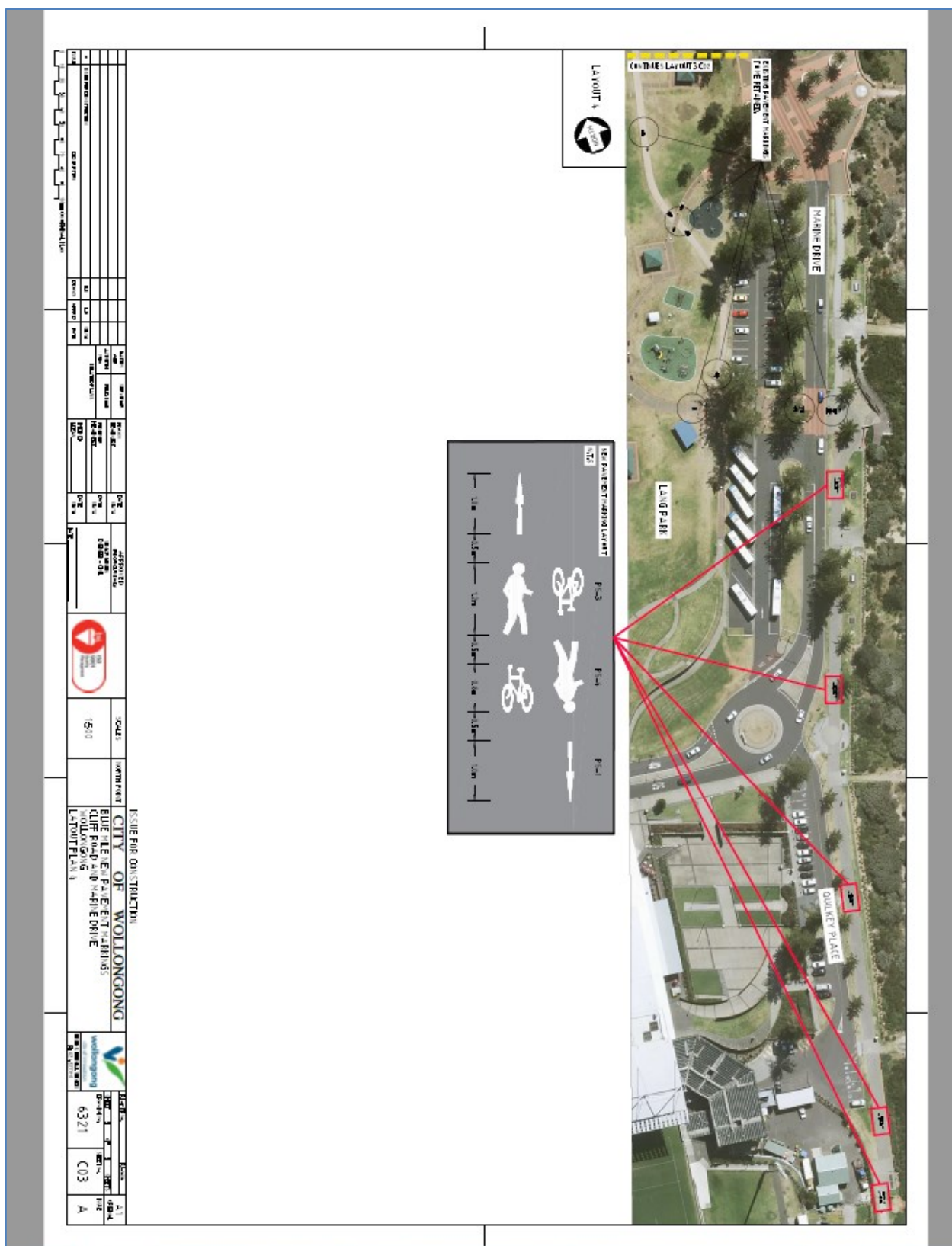




Attachment 7

Design Item – Blue Mile Shared Path – Line Marking

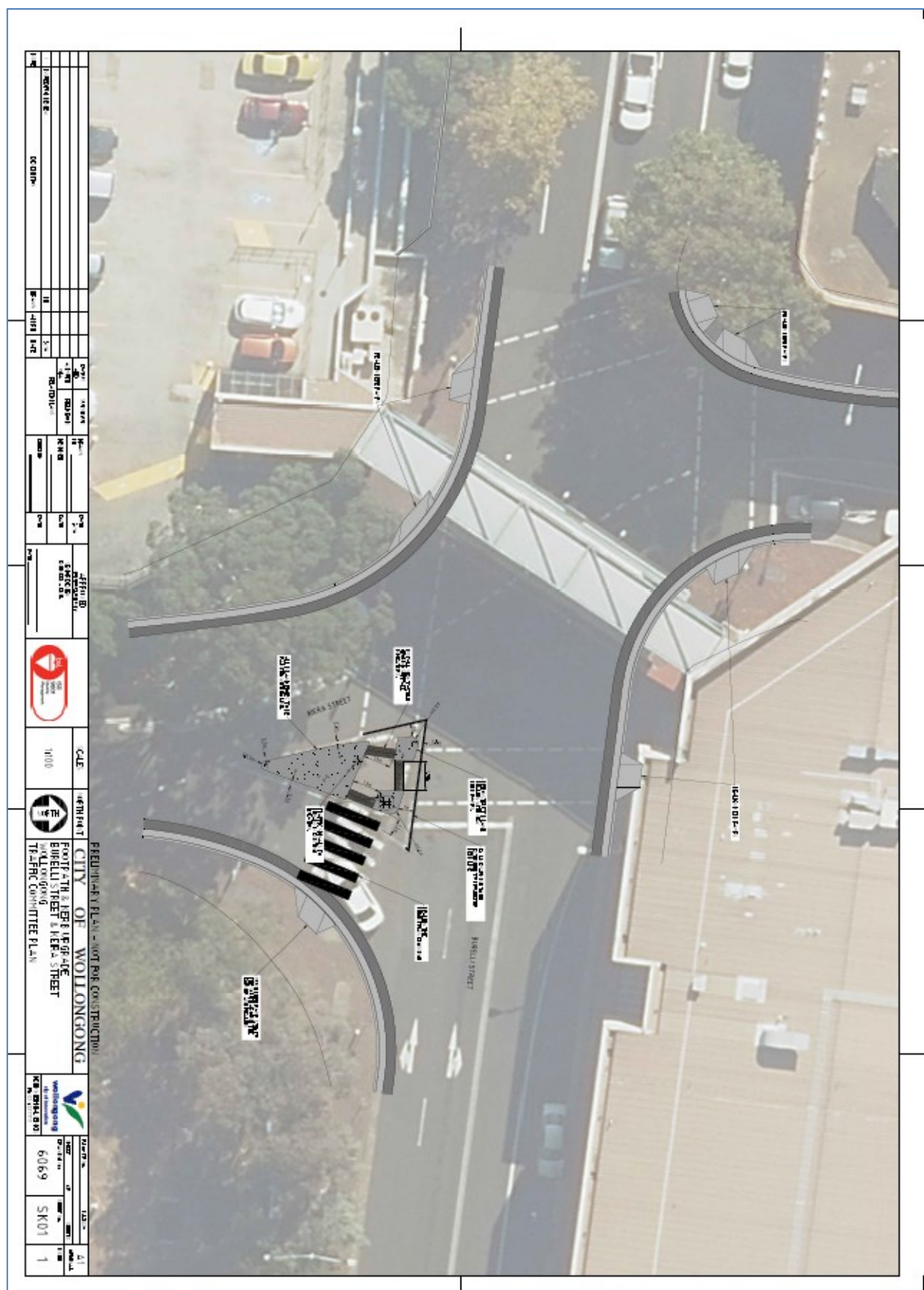






## Attachment 8

Design Item - Burelli & Keira Streets – Footpath and Crossing at Intersection



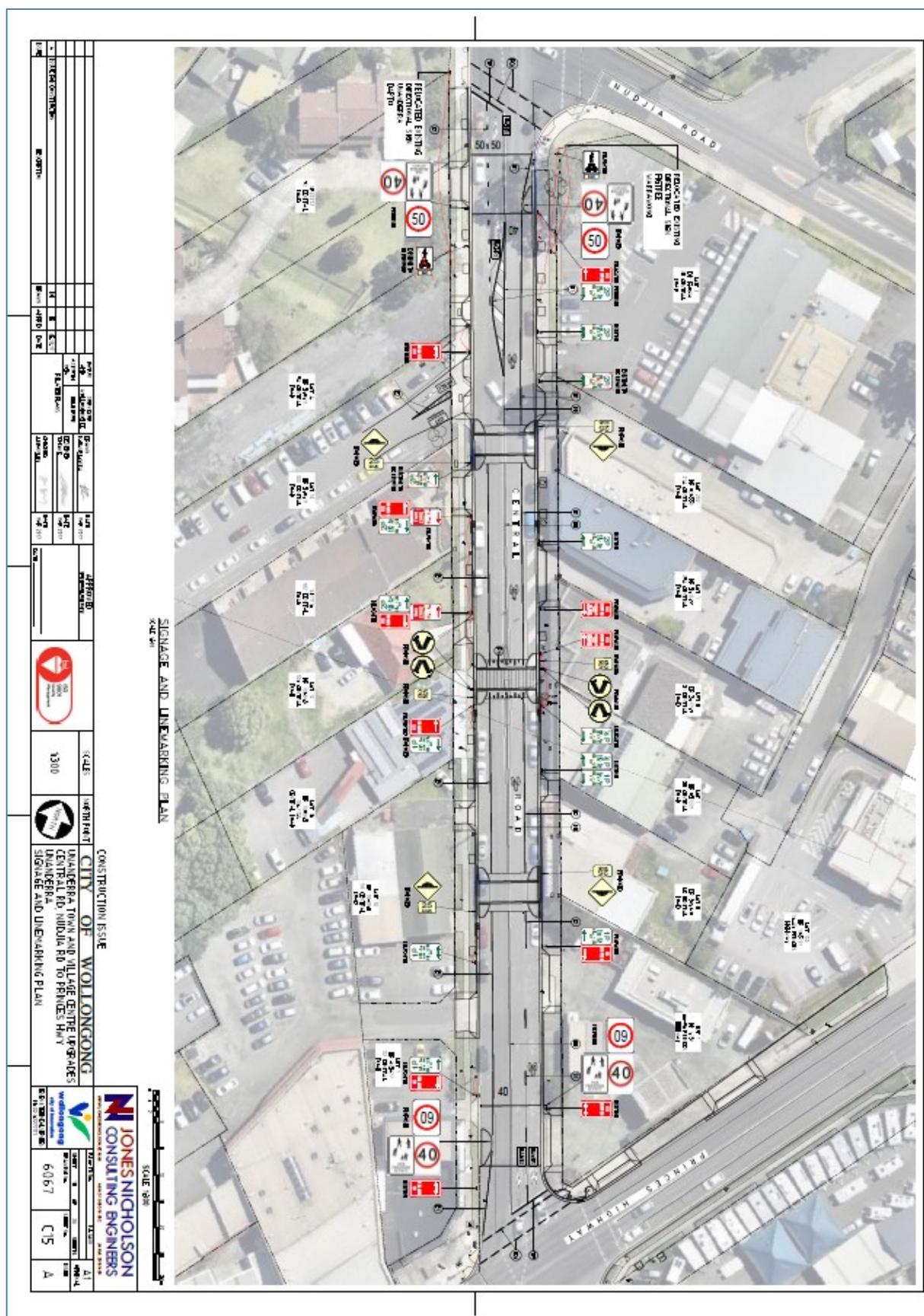
Design Item: Robsons Road, Gwynneville – Short term (15min) parking zone





Attachment 10

Unanderra Central Road CBD Upgrade



## Attachment 11

LATE ITEM: Stanwell Tops Bald Hill Lookout Car Park – Installation of a Loading Zone

