

WOLLONGONG CITY COUNCIL

Traffic Committee Meeting

23 October 2019



WEDNESDAY 23 OCTOBER 2019

9.15 AM

LEVEL 10 ROOM 2

PURPOSE OF MEETING

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only.*

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

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1 STANDING AGENDA ITEMS

1.1 Welcome

1.2 Acknowledgement of Country

"We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today."

1.3 Declarations of Interest

1.4 Apologies

1.5 Confirmation of Minutes Arising from Previous Minutes

Confirmation of Minutes of Meeting Held on 2 October 2019

1.6 Business Arising from Previous Meeting

2 GENERAL BUSINESS

2.1 FAIRY MEADOW - WARD 1

Proposed No Stopping Restrictions at the intersection of Townsend Avenue and Collaery Avenue

BACKGROUND

Collaery Avenue is a narrow street approximately 6.5 metres wide with parking restrictions on the northern side of the street up to Townsend Avenue. A resident has contacted Council recently regarding issues accessing their property near the T Junction east of Townsend Avenue. Council is proposing to install 10 metres of No Stopping Restrictions on the north east side of this intersection to improve manoeuvring.

CONSULTATION

No consultation required

PROPOSAL

- Install 10 metres of No Stopping by way of unbroken yellow line on the north side of Collaery Avenue east of Townsend Avenue
- Install 10 metres of No Stopping by way of unbroken yellow line on the eastern side of Townsend Avenue, north of Collaery Avenue

2.2 WOONONA - WARD 1

Popes Road Woonona – Parking Restrictions

BACKGROUND

A resident has discussed a potential traffic hazard with Council staff where east bound drivers on Popes Road are unable to see west bound vehicles approaching because of the crest in Popes Road at the intersection with Woonona Parade. Apparently vehicles were not often parked close to the intersection until the unit complex at 13 Popes Road was occupied.

The proposed No Stopping Restrictions will be on the northern side of Popes Road between the driveway to No. 13 and Woonona Parade. This will provide space for east bound vehicles to pause before proceeding safely towards the Princes Highway as Popes Road often has only one travel lane due to the parked cars on both sides of the street to the east.

CONSULTATION

No consultation is required as the proposal only involves the loss of two spaces.

PROPOSAL

Install No Stopping Restrictions on the northern side of Popes Road between the driveway to No. 13 and Woonona Parade.

3 REGULATION OF TRAFFIC

3.1 DARKES FOREST - WARD 1

Darkes Forest Road, Road Closures

BACKGROUND

The Illawarra Cycle Club has applied to hold a Club Open Road Race to be run on Darkes Forest Road monthly on Saturdays between 7:30am and 10:00am from the first Saturday in December 2019 to 31 December 2020. The Club have negotiated with residents in Darkes Road to permit the road to be closed during each race and for residents and visitors to be permitted under escort between races.

The NSW Police also need to provide a separate approval for this series of races on a public road and is understood there is a lead time after Council has given this approval to the road closure.

CONSULTATION

Consultation is required as a condition of approval for this road closure.

PROPOSAL

The proposed road closure be approved subject to the submitted Traffic Management Plans and Council's Standard Conditions for Road Closures.

3.2 WEST WOLLONGONG - WARD 2

Lexburn Avenue, Road Closure

BACKGROUND

Council has received a request from a resident for a Street Christmas Party on Lexburn Avenue West Wollongong between Yellagong and Euroka Streets to be held on Friday 20 December 2019 from 5pm to 11:30pm.

The resident has also provided evidence from adjoining residents that there is no objection to the road closure taking place for this event.

CONSULTATION

Consultation with the community is required as a condition of approval for this road closure.

PROPOSAL

The proposed road closure be approved subject to Council's Standard Conditions for Street Parties attached.

3.3 AVONDALE - WARD 3

Avondale Road, Road Closure

BACKGROUND

The Wollongong Sporting Car Club has applied to hold a Huntley Hillclimb Motorsport Event on various dates. The Club wishes to apply for a road closure on the far western end of Avondale Rd, west of Avondale Colliery Rd between 8:00am to 4:30pm to hold six events in 2020.

The dates are as follows:

1. Sunday February 9 - Multi Club
2. Saturday April 4 and Sunday April 5 - NSW Hillclimb Championship
3. Sunday April 19 - Multi club and Come and Try Day
4. Sunday July 5 - Multi Club and Ladies Day
5. Sunday September 13 - Multi Club
6. Sunday November 8 - Multi Club plus NSW CAMS Interclub Challenge

As in previous years the Club will permit residents to access their properties between races.

CONSULTATION

Consultation with the community is required as a condition of approval for this road closure.

PROPOSAL

The proposed road closure be approved subject to the submitted Traffic Management Plans and Council's Standard Conditions for Road Closures.

4 DESIGN MATTERS

4.1 HELENSBURGH - WARD 1

Intersection of Maidstone Street, Fletcher Street, Junction Street & The Ridge

BACKGROUND

New roundabout to improve the layout and safety of the intersection (5-way, non-standard) and reduce the risk for vehicular and pedestrian conflicts. The Project involves a mountable roundabout to allow for buses to enter the pick-up/drop off point at the adjacent Primary School and manage traffic movements through the intersection. Footpath links have also been included to assist pedestrians.

CONSULTATION

Consultation is a requirement of the design process and is currently underway with the community.

PROPOSAL

Plan 5976_C10_4 to be approved

4.2 DAPTO Marshall St - WARD 2

Marshall St from Elizabeth Street to North of McCabe Street

BACKGROUND

As part of the construction for the Fowlers Road to Fairwater Drive road extension including the new bridge over Mullet Creek and the rail corridor, a new deviation has been constructed for continuous traffic along Marshall Street. At the completion of the Marshall street deviation it was identified that a potential safety issue arose for school children commuting between the Dapto Train Station and to the Dapto High School i.e. pedestrian traffic amongst a busy industrial area. The school children are also crossing on Marshall Street without any designated pedestrian crossing.

CONSULTATION

Consultation is a requirement of the design process.

PROPOSAL

Plan 5906_SK330_03 and 5906_SK331_03 to be approved

Standard Conditions for Road Closures

Standard Conditions for Road Closures**For Special Events and Work Related activities Within Council Road Reserves.**

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Standard Conditions for Street Parties

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper (eg)

Temporary Road Closure – Owen Street, Bulli
Date: 6 December 2014
Time: 2 pm – 7 pm Event: Street Party

- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- 6 **See attached typical road closure set up for a street party – note that vehicles will be required to be parked across the roadway at each closure point.**

Council will endeavour to make available to you the following equipment

Regular Street Equipment Requirements	Cul - De - Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9 volt batteries for flashing lights, but these can be obtained at a modest cost from hardware stores. The flashing lights must be fixed to the barriers and operating prior to sunset.

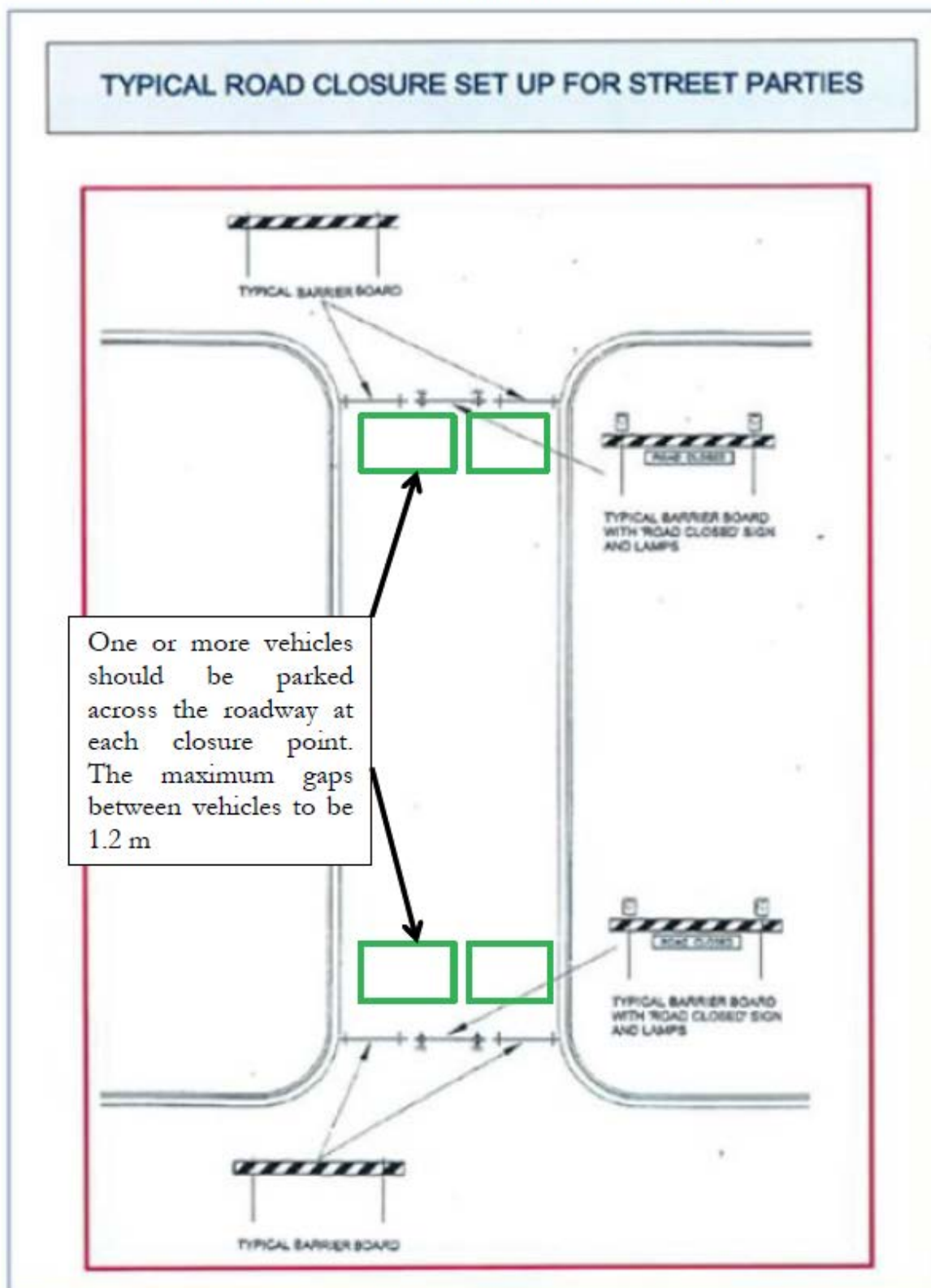
It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

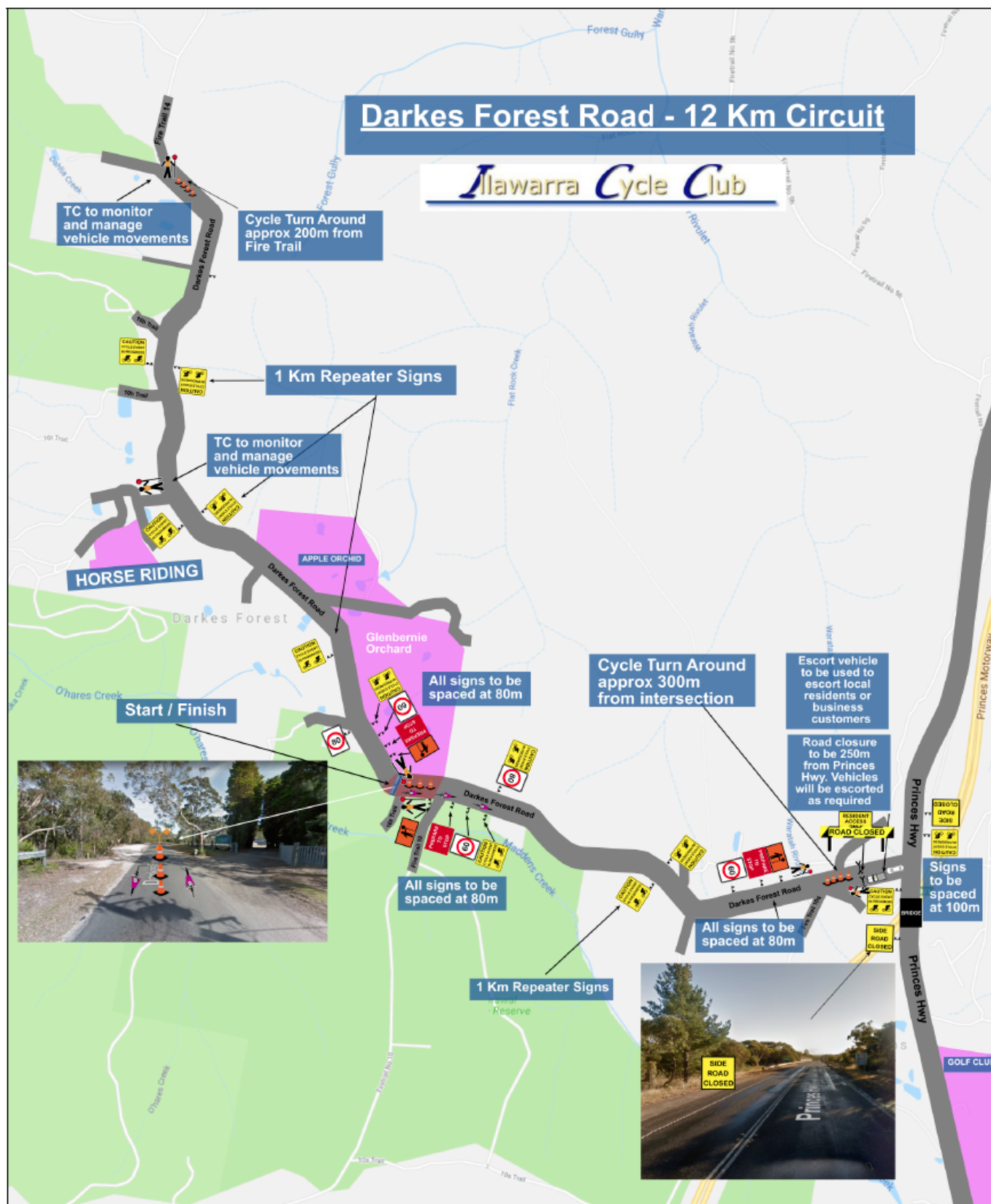
A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.



- 7 You are requested to contact Lee Cramer, Council's Events and Functions Coordinator on 42 277104 two weeks prior to pick-up to ensure availability of the equipment.
- 8 If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm) at your expense.

Attachment 2 – Standard Conditions for Street Parties



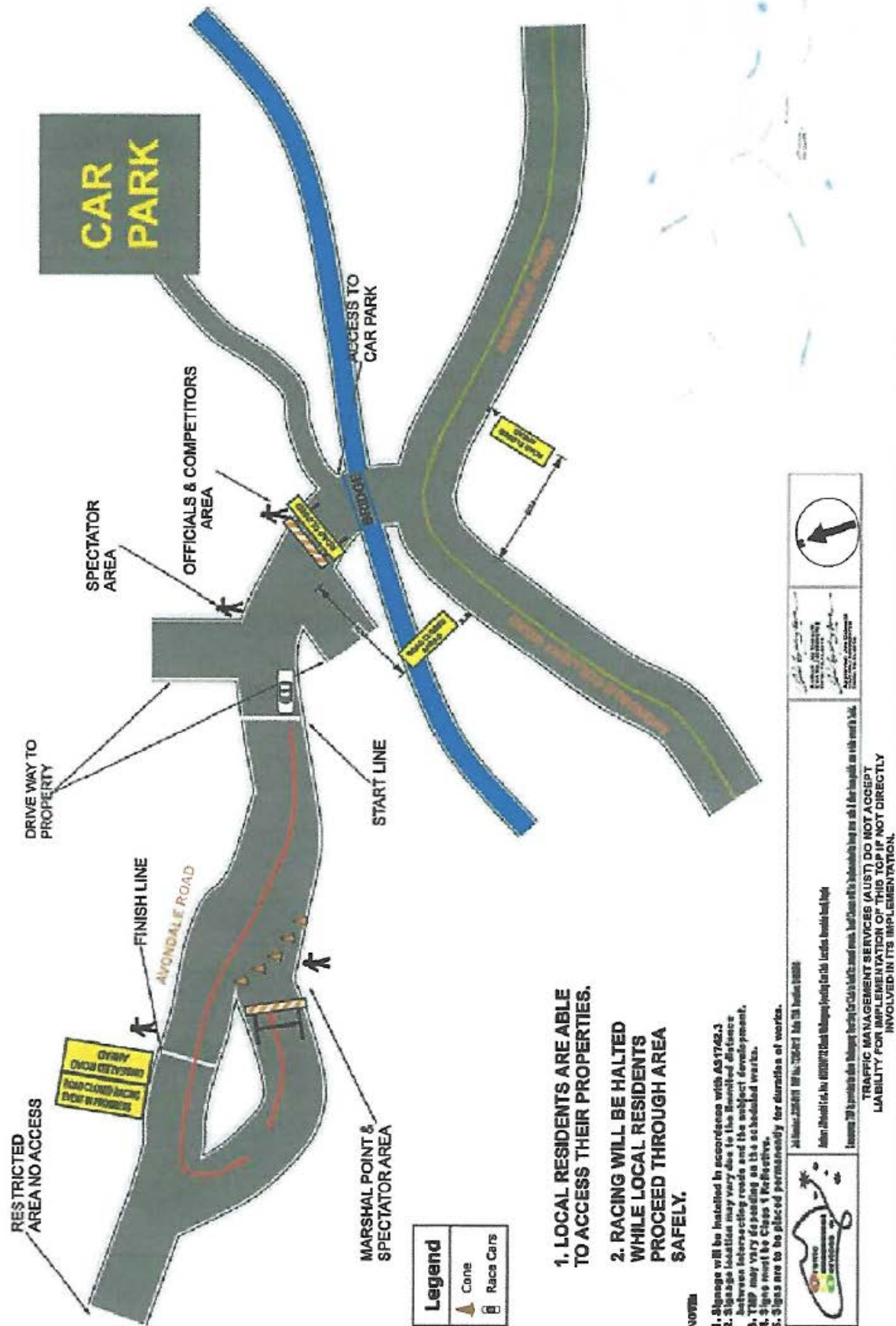
Plan 1 - Darkes Forest Road



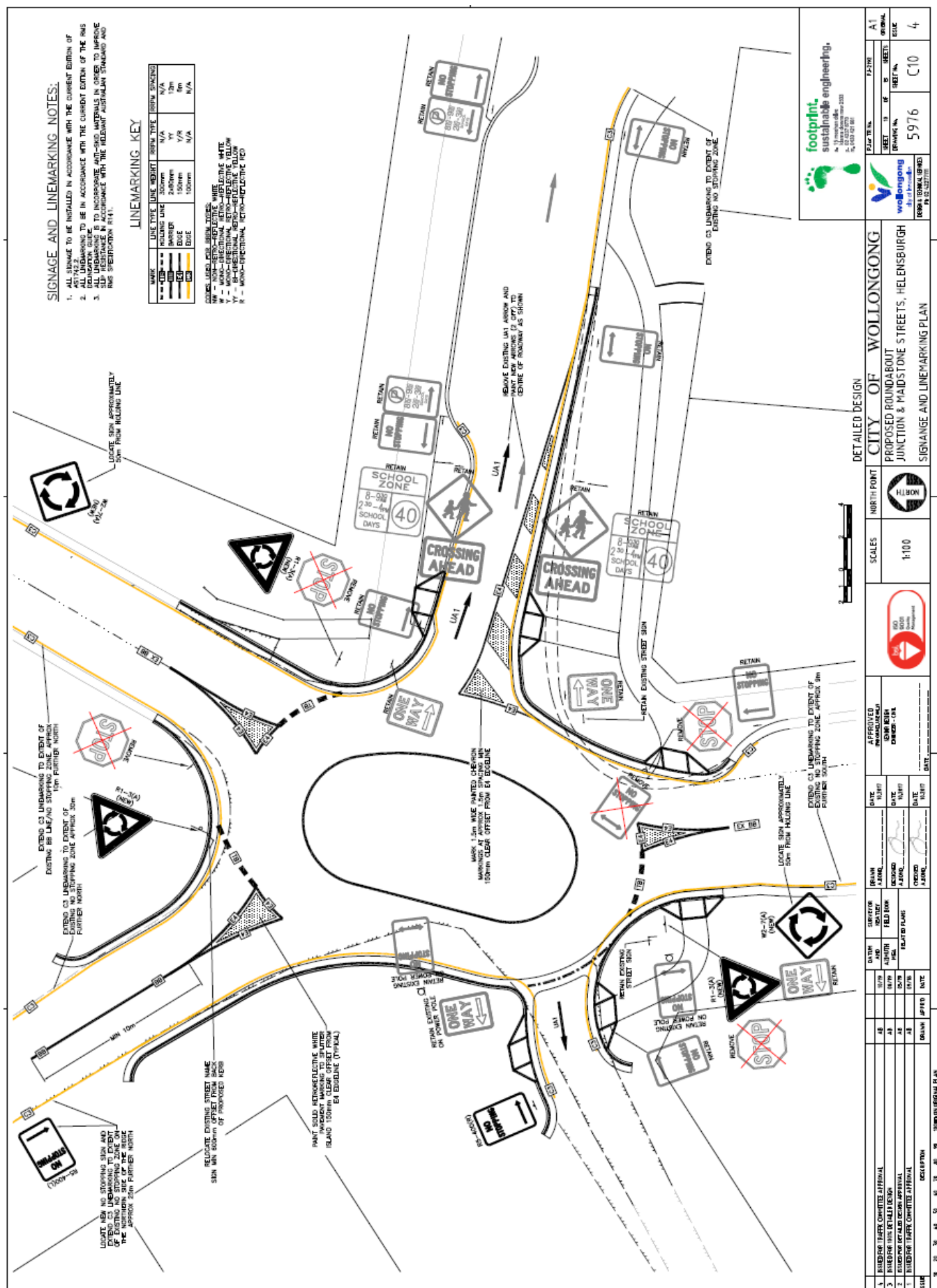
Plan #:		Location:		Title:	
TCP-15082019		Darkes Forest Road Closure - 12km Race Circuit		Ilawarra Cycle Club	
Notes: 1. This TCP is based on TCAMS Manual 2018 V5 and Australian Standards 1742.3; 2. The TCP is to be setup and packed up by qualified traffic controllers with current Implement Traffic Control Plans ticket. 3. Any modifications to this TCP should be made by qualified personnel with a current Prepare a Work Zone Traffic Management ticket. 4. All modifications to be signed off on this TCP along with certification the Prepare Work Zone Traffic Management ticket number and expiry date. 5. Plan is not to scale.					
Posted Speed:		Reduced Speed:		Revision:	
80km		60km		1.0	
Signature:		Signature:		Signature:	
Onsite Contact:		Site Induction:		Date Drawn:	
License #:		Drawn By:		9/09/2019	
0051803248 Expiry Date:		Alex Maturana		26/09/2021	
Date and Time of Project:		Date and Time of Project:		Date and Time of Project:	
				 	

Plan 1 - Avondale Road, Road Closure

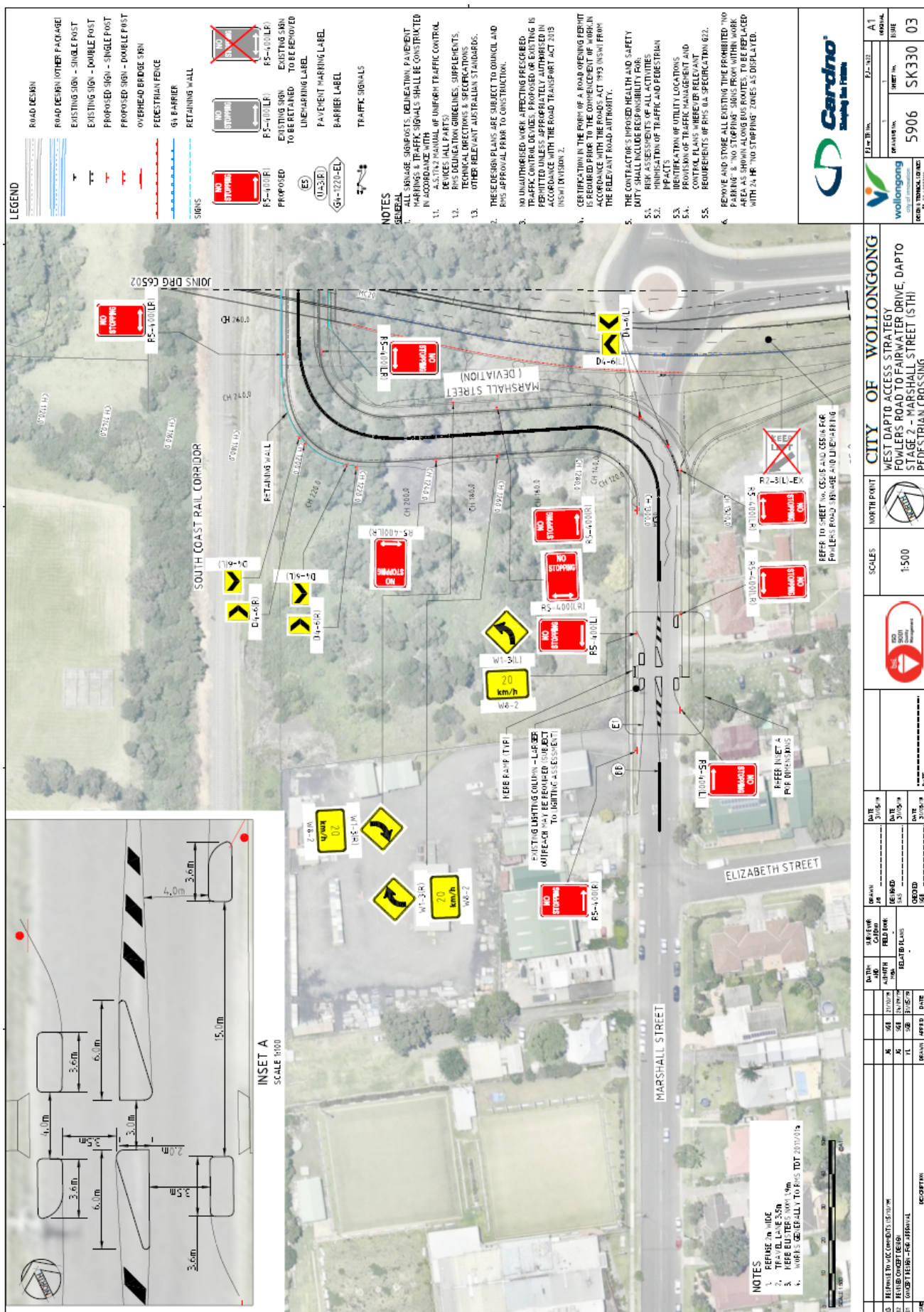
www.invarion.com



Plan 5976_C10_4 Intersection of Maidstone Street, Fletcher Street, Junction Street & The Ridge



Plan 1 of 2 - 5906_SK330_03 Marshall St from Elizabeth Street to North of McCabe Street



Plan 2 of 2 - 5906_SK331_03 Marshall St from Elizabeth Street to North of McCabe Street

