

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



MEETING HELD AT 9.15AM ON WEDNESDAY 14 FEBRUARY 2018

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

Author's Name	Author's Title	Signature	Date
Lindsay Dunstan	Senior Traffic Engineer	Lindsay Dunstan	28 February 2018
Ted Collins	Traffic Unit Manager	Ted Collins	1 March 2018
Peter Nunn	Transport & Stormwater Services Manager	Peter Nunn	2 March 2018
Mike Dowd	Manager - Infrastructure Strategy and Planning	Mike Dowd	2 March 2018
Greg Doyle	Director - Infrastructure and Works	Greg Doyle	5 March 2018

Name	Title	Signature	Date
David Farmer	General Manager	David Farmer	6 March 2018

Wollongong City Council

Infrastructure, Strategy and Planning Division
Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 14 FEBRUARY 2018

PRESENT	
Lindsay Dunstan (Chair)	Wollongong City Council
Rob Gaudiosi (Traffic Engineer)	Wollongong City Council
Tania Martin (Administration Officer – Acting)	Wollongong City Council
Deb Nicholls (Road Safety Officer – Acting)	Wollongong City Council (Left at 10.30am)
Snr Constable Andrew Cotton	NSW Police
Snr Constable Ray Holmes	NSW Police
David Cratchley	Premier Illawarra
Danny Benedetti	RMS
Les McMahon	Representing Paul Scully MP, Anna Watson MP, and Ryan Park MP
Les Dion	Dion's Bus Service

APOLOGIES	
None	

CONFIRMATION OF MINUTES OF MEETING HELD ON 17 January 2018

BUSINESS ARISING: NONE

GENERAL BUSINESS

1	SCARBOROUGH	Railway Terrace	Extension of No Stopping
2	UNANDERRA	Maynes Parade & Hargreaves Street	Install Chevron markings & reflective pavement markers

REGULATION OF TRAFFIC

3	CORRIMAL	Princes Highway to Tarrawanna Road	Anzac Dawn Services Parade
4	WOLLONGONG	Crown Street, Endeavour Drive, Marine Parade, Cliff Road	Kembla Joggers Fitness Five Fun Run & Kerry McCann 10 Fun Run
5	DAPTO / KEMBLA GRANGE	West Dapto Road, Cordeaux Road, Paynes Road, Sheaffes Road	Kembla Joggers Winter Series
6	WOLLONGONG	Kembla Street	Road closure to Dismantle Tower Crane

DESIGN MATTERS

7	WOONONA	Park Road	Pedestrian Kerb Extension Relocation
8	WOLLONGONG	Edward and Keira Street	Proposed Kerb Extension relocation
9	PORT KEMBLA	Cowper Street/Illawarra Street	New Traffic Signals
10	LAKE HEIGHTS	Flagstaff Road/ Lake Avenue	Traffic Signal Improvements

LATE ITEMS

11	KEIRAVILLE	29-31 Robsons Road	Bus Zone extension
12	WEST WOLLONGONG	David Street	Propose new Bus zone
13	FIGTREE	2 Branch Avenue	Signs and Lines
14	WINDANG	Oakland Avenue	Review of No Stopping near Children's Crossing
15	WOLLONGONG	Church Street	Bus Seat installation

INFORMAL ITEMS

16	BERKELEY	Semaphore Road	Speed Cushion
17	WOLLONGONG	Crown Street	Clearway on Crown Street

GENERAL BUSINESS

1 **SCARBOROUGH – WARD 1**

Railway Terrace – Extension of No Stopping.

Background:

Railway Terrace is a No Through road which commences at Lawrence Hargrave Drive on the northern side and is closed off on the southern side. A resident living on Railway Terrace has contacted Council regarding drivers who park their vehicles on Railway Terrace to visit Scarborough Hotel. The parked vehicles then inhibit access to driveways due to the narrow carriageway.

Consultation:

Consultation with all residents along Railway Terrace prior to extending the No Stopping was required for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

To extend the No Stopping restrictions on the western side of Railway Terrace up to No.30.

2 **UNANDERRA – WARD 3**

Maynes Parade & Hargreaves Street – Install chevron markings & reflective pavement markers

Background:

The crossing supervisor from RMS has requested that additional signs and line markings be installed to encourage slower speeds when approaching drivers turn into Hargreaves Street from Maynes Parade. Arrangements have been made to upgrade the children's crossing to meet current standards and to replace the yellow warning signs with the higher visibility fluorescent yellow. The RMS Safety Round Schools Officer has suggested a painted chevron in the kerbside lane of Maynes Parade should be effective in slowing drivers as they make the left turn into Hargreaves Street

Consultation:

Consultation has been carried out with RMS and St Pius School.

PROPOSAL SUPPORTED UNANIMOUSLY

Install Chevron markings to define the kerb extension and reflective pavement markers to guide drivers around the corner from Maynes Parade into Hargreaves Street.

REGULATION OF TRAFFIC

3 **CORRIMAL – WARD 2**

Anzac Dawn Service Parade – 25 April 2018

Background:

The Corrimal RSL Sub branch have submitted Traffic Management Plans for the ANZAC Day dawn Service on 25 April 2018 which involves the closures of the Princes Highway between Collins and Railway Streets, and Railway Street between the Princes Highway and Gilbert Street.

Consultation:

Consultation is a condition of approval for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Road closures of Princes Highway between Collins & Railway Streets and Railway Street between Princes Highway and Gilbert Street be approved subject to the submitted Traffic Management Plans (Attachment 2) from 5am to 8am on the day and Councils Standard Conditions of Approval for Road Closures (Attachment 1)

4 **WOLLONGONG – WARD 2**

Kembla Joggers – Temporary Road Closures for Fitness Five Run & Kerry McCann 10 Fun Run 25 March 2018

Background:

Kembla Joggers seeks permission for temporary road closures on 25 March 2018 for Crown Street, Marine Drive, Endeavour Drive and Cliff Road to hold the concurrent events on Sunday 25 March 2018. The road closures will take effect from 6.00am to 12 Noon on the day.

The extent of the event requires the closure of the bus terminus. The organisers will need to provide a temporary bus zone in Burelli Street in the vicinity of the Steelers Club, including portable toilets. It is also a condition to have Traffic Controllers on site at Burelli Street during the event and equally important to barricade off the bus zone the night before so they can prepare for the event without vehicles being parked overnight.

The event involves the re-routing of the Gong Shuttle via Corrimal Street from 6.00am to 12 noon and then back onto Bourke Street.

Consultation:

Consultation is a condition of approval for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Road closures for the Kerry McCann Fun Run and the Fitness Five Run be approved subject to the submitted Traffic Management Plans (Attachment 3) and Council's Standard Conditions of Approval for Road Closures (Attachment 1).

5 **DAPTO/KEMBLA GRANGE / KEMBLA HEIGHTS – WARD 3**

Kembla Joggers Winter Series – Harry Graham Drive, Sheaffes Road, Paynes Road, West Dapto Road and Darkes Road

Background:

Kembla Joggers seeks permission for temporary road closures on the dates listed below:

17 March – 8km – West Dapto

12 May – 5km – West Dapto

2 June – 16km – West Dapto

14 July – 9 miles – Kembla Heights

The Winter series involve 3 events from Darkes Road to Paynes Road and one event at Kembla Heights. The road closures apply to Harry Graham Drive, Darkes, Sheaffes and Paynes Road for the respective events but traffic on West Dapto Road is to be held and released as the races proceed across West Dapto Road. The closures and regulation of traffic will take place between 12 Noon until 4pm on each of the days.

The meeting noted that the traffic controls proposed have been used in previous years and that these have been managed satisfactorily.

Consultation:

Community consultation is a condition of approval for this Agenda item

PROPOSAL SUPPORTED UNANIMOUSLY

The road closures and regulation of traffic for the Kembla Joggers Winter race series 2018 be approved subject to the submitted Transport Management Plans (Attachment 4) and Council's Standard Conditions for Road Closures (Attachment 1).

6 **WOLLONGONG – WARD 2**

Kembla Street – Road closure to dismantle Tower Crane (Kembla Street Frontage to 27A Stewart Street)

Background:

Subsequent to the Traffic Committee meeting on 14 February 2018 the builder of the Illawarra Retirement Trust complex on the south east corner of Kembla and Stewart Street, Wollongong has requested a one day closure of Kembla Street to permit the dismantling of the tower crane. The closure is proposed from 5am to 5pm on one day in the period of Tuesday 13 March 2018 to Monday 19 March 2018, a number of days being nominated to allow for unsuitable weather. The section of Kembla Street affected is the short block of approximately 70m between Stewart and George Streets.

There are two properties with driveways affected by the closure and it's understood that during a previous road closure for the assembly of the tower crown the builder managed the access needs of these properties satisfactorily.

Consultation:

Community consultation is a condition of approval for this Agenda item

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure of Kembla Street between George and Stewart Streets Wollongong be approved subject to the submitted Traffic Management Plans (Attachment 5) and Council's Standard Conditions for Road Closures (Attachment 1) on one day in the period of Tuesday 13 March 2018 to Monday 19 March 2018.

DESIGN ITEMS

7 **WOONONA – WARD 1**

Park Road – Signs and Line marking

Background:

Council has prepared plans for the relocation of pedestrian blisters on Park Road which include new signs and line marking in order to improve traffic safety in this area.

After discussion with Committee Members and a road Design Officer, it was agreed that the traffic lanes should be increased to 3.7 m in width so that there is additional space between the kerb blisters and the traffic lane to enable cyclist to travel more safely.

Consultation:

Consultation is part of the design process for this Agenda item..

PROPOSAL SUPPORTED UNANIMOUSLY

Amended Plans 626 SK04 incorporating 3.7m wide travel lanes be approved (Attachment 6)

8 **WOLLONGONG – WARD 2**

Edward and Keira Streets – Proposed Roundabout

Background:

Council has prepared plans for a roundabout with a mountable centre island at the intersection of Edward and Keira Street Wollongong in order to improve traffic safety in this area.

Consultation:

Consultation is part of the design process for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Plans 6278 C01 be approved (Attachment 7)

- 9 **PORT KEMBLA – WARD 3**
Cowper Street and Illawarra Street – New Traffic Signals

Background:

The intersection of Cowper and Illawarra Streets, Port Kembla has a significant crash history due to the geometry of the intersection and the steep gradient on Illawarra Street. As a result right turns from Cowper Street are currently not permitted and separate right turn bays from Illawarra Street into Cowper Street have been provided by way of traffic islands. Council has prepared plans for new traffic signals to improve traffic safety at the intersection and to reinstate the turning movements from Cowper Street into Illawarra Street.

Consultation:

Consultation is part of the design process for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan 6207 SK02 be approved (Attachment 8)

- 10 **LAKE HEIGHTS – WARD 3**
Flagstaff Road & Lake Avenue Intersection

Background:

Council has prepared plans to upgrade the existing traffic signals at the intersection of Flagstaff Road and Lake Avenue, Lake Heights.

Consultation:

Consultation is part of the design process for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan 6073 be approved (Attachment 9)

LATE ITEMS

- 11 **KEIRAVILLE – WARD 2**
Robsons Road – Extend existing bus zone

Background:

Dion's Bus Service have requested that the bus zone outside 29 Robsons Road southbound be extended due to parked vehicles making entry difficult to the existing bus zone.

Consultation:

Consultation is to take place with the owner of number 31 Robsons Road.

PROPOSAL SUPPORTED UNANIMOUSLY

Extend the existing bus zone outside 29 Robsons Road to create a 20m bus zone. The proposed new bus zone will partially extend into the frontage of 31 Robsons Road

- 12 **WEST WOLLONGONG – WARD 2**
Gilmore & David Street – Proposed new bus zone

Background:

Dion's bus service has requested that the west bound bus zone be removed from David Street and a new northbound bus stop be installed on Gilmore Street. The request is due to dangerous driver behaviour when vehicles attempt to manoeuvre around buses on David Street.

Consultation:

No consultation is required for this agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Install a new northbound bus zone on Gilmore Street across from the substation driveway.

13 **FIGTREE – WARD 3**
2 Branch Avenue - Signs and Lines

Background:

A construction certificate application (CS-2017/6) has been lodged with the Development Engineering Team at Council. There is a condition on the consent which requires signs and lines to be approved prior to the release of the Construction Certificate.

Consultation:

Consultation has been carried out as part of the Design for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan 2016010-002 1025 be approved (Attachment 10)

14 **WINDANG – WARD 3**
Oakland Avenue – Review of No Stopping near Children's crossing

Background:

The Children's Crossing near Windang Public School has recently been updated to incorporate kerb extensions. However, some of the signposting has not been changed to reflect the new facility. A resident has requested that parking on the southbound departure side crossing be converted to No Stopping. Council Officers have observed that the parking arrangement has the potential to inhibit sight distance of children for vehicles turning right from Cedar Avenue or travelling north on Oakland Avenue. This would be in line with RMS technical direction for No Stopping restrictions near a pedestrian facility

Consultation:

Notification with the resident of number 16 Oakland Avenue to be carried out prior to any changes

PROPOSAL SUPPORTED UNANIMOUSLY

Extend the existing No Stopping on the South bound departure side of the children's crossing to remove the remaining parking spots.

15 **WOLLONGONG – WARD 2**
Church Street – Proposed bus seat

Background:

Council's design team are preparing plans to extend a bus zone sign 5m south along Church Street extending the current bus zone. This is due to the location of the proposed bus seat.

Consultation:

Consultation has been carried out as part of the Design for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan 6216 C01 1 be approved (Attachment 11).

INFORMAL ITEM

- 16 **BERKELEY – WARD 3**
Semaphore Road – Speed cushion

Background:

Council's Design Team are preparing a plan to provide a speed cushion in Semaphore Road. Semaphore Road between Berkeley Road and Cribb Street is a windy road with adverse cross fall in some sections. Residents living on this street have reported that vehicles have ended up in their front yard due to loss of control on numerous occasions. This problem has been treated in the past by upgrading the line marking and signs, however, residents report continued incidents to Council.

Consultation with all residents in between Berkeley Road and Cribb Street will be undertaken prior to the design being finalised.

- 17 **WOLLONGONG – WARD 2**
Crown Street – Clearway on Crown

Background:

It was discussed at the Meeting that an AM and PM clearway on Crown Street Eastbound adjacent to the Medical Centre be made a clearway in the morning only. This section is currently 60kph and recommend that it be changed to 50kph extending it back the Crown Street Mall. RMS are reviewing speed limits in this section between Keira Street and Mangerton Road.

The RMS representative advised that although there may be less traffic in the PM peak hour than during the morning the recorded traffic volumes support the clearway remaining for the am and pm peak hours.

Minutes to be confirmed at the next meeting to be held at **9.15am on 14 March 2018**.

2018 Traffic Committee Meetings		
Wednesday 14 March 2018	Administration Building, Level 10, Rooms 2 and 3	9.15am – 12.00pm
Wednesday 11 April 2018	Administration Building, Level 10, Rooms 2 and 3	9.15am – 12.00pm
Wednesday 9 May 2018	Administration Building, Level 10, Rooms 2 and 3	9.15am – 12.00pm
Wednesday 13 June 2018	Administration Building Level 9 Function Room	9.15am – 12.00pm
Wednesday 11 July 2018	Administration Building Level 9 Function Room	9.15am – 12.00pm
Wednesday 8 August 2018	Administration Building, Level 10, Rooms 2 and 3	9.15am – 12.00pm
Wednesday 12 September 2018	Administration Building Level 9 Function Room	9.15am – 12.00pm
Wednesday 10 October 2018	Administration Building, Level 10, Rooms 2 and 3	9.15am – 12.00pm
Wednesday 14 November 2018	Administration Building Level 9 Function Room	9.15am – 12.00pm

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

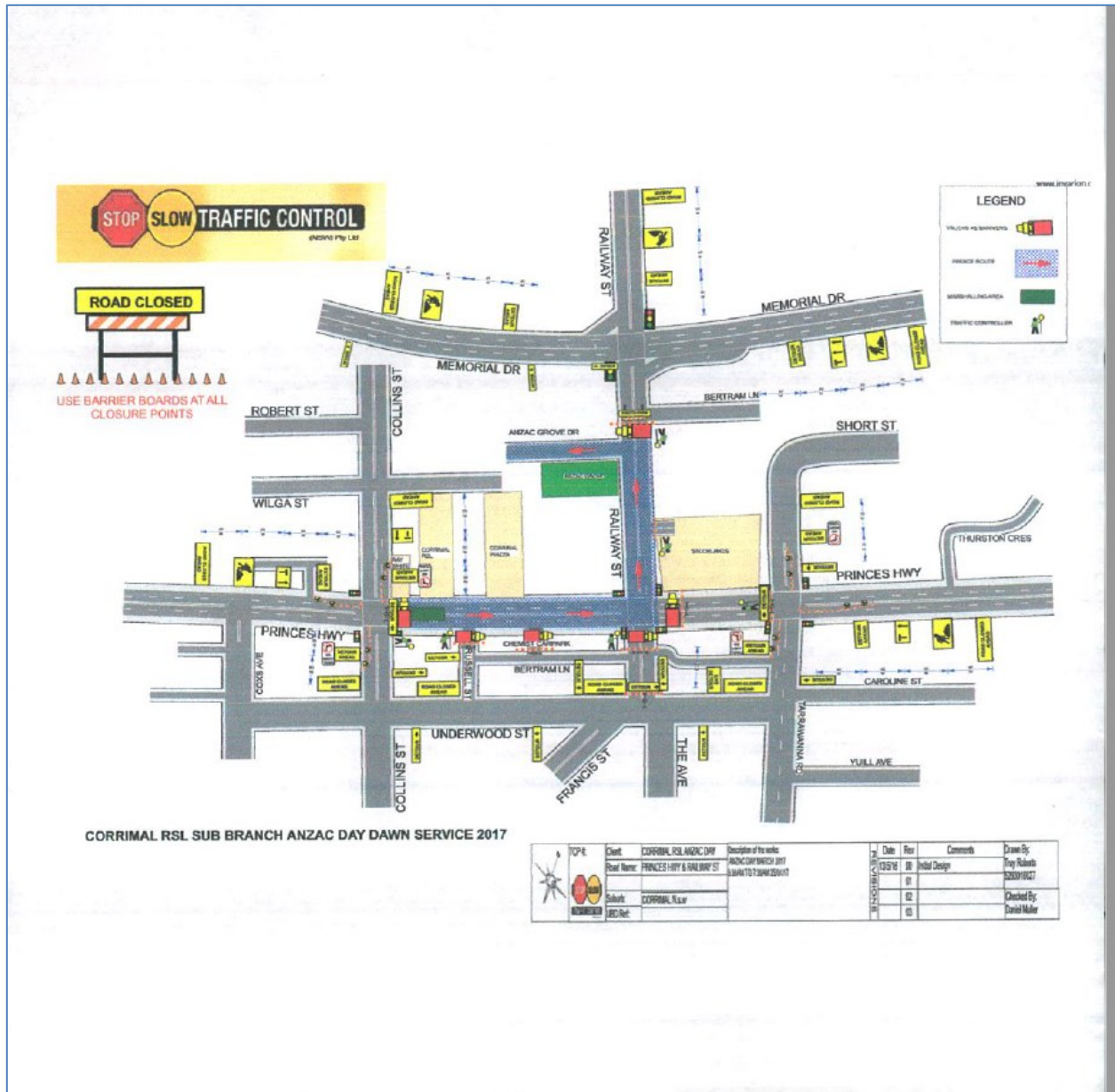
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2
Anzac Dawn Service Parade



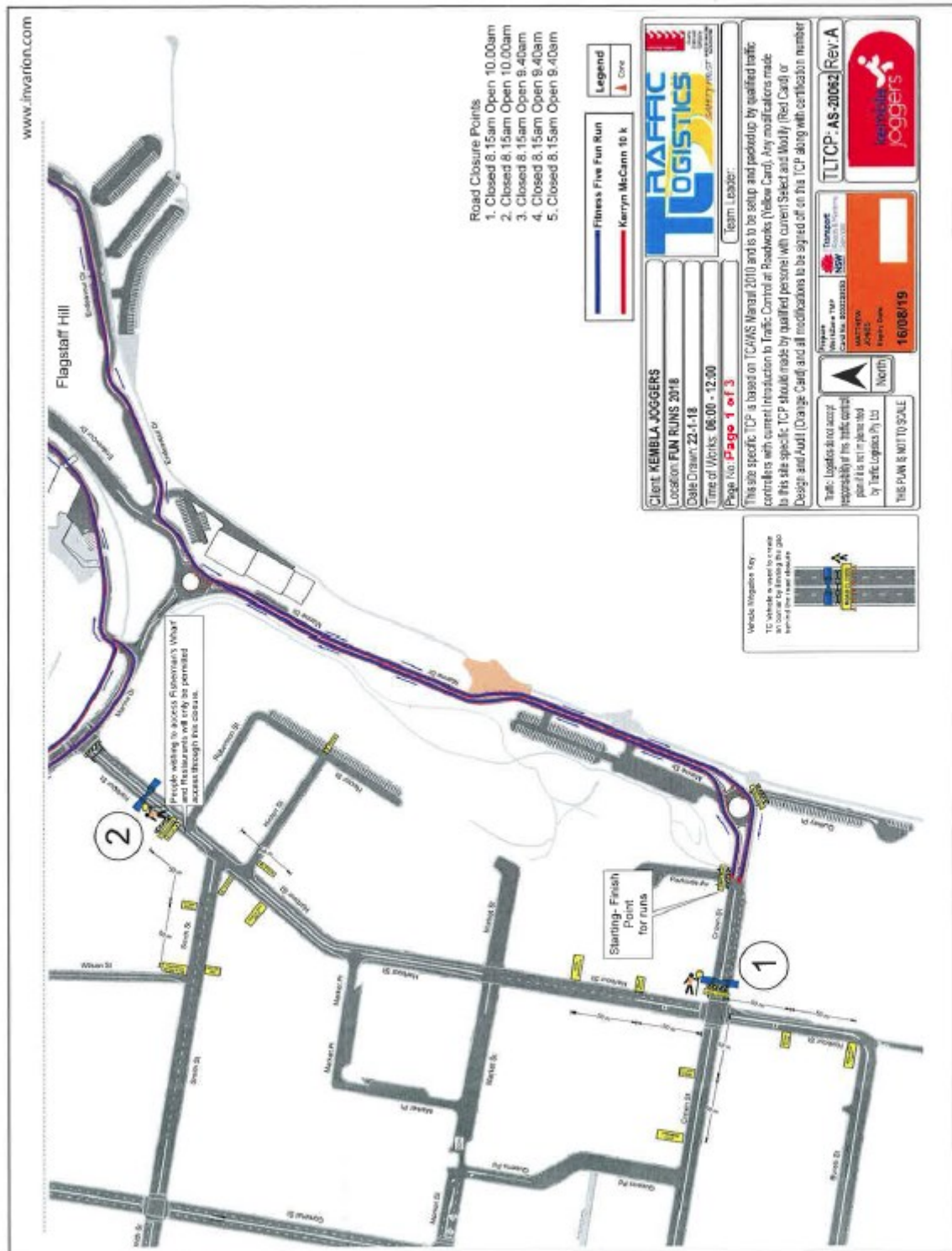
Attachment 3

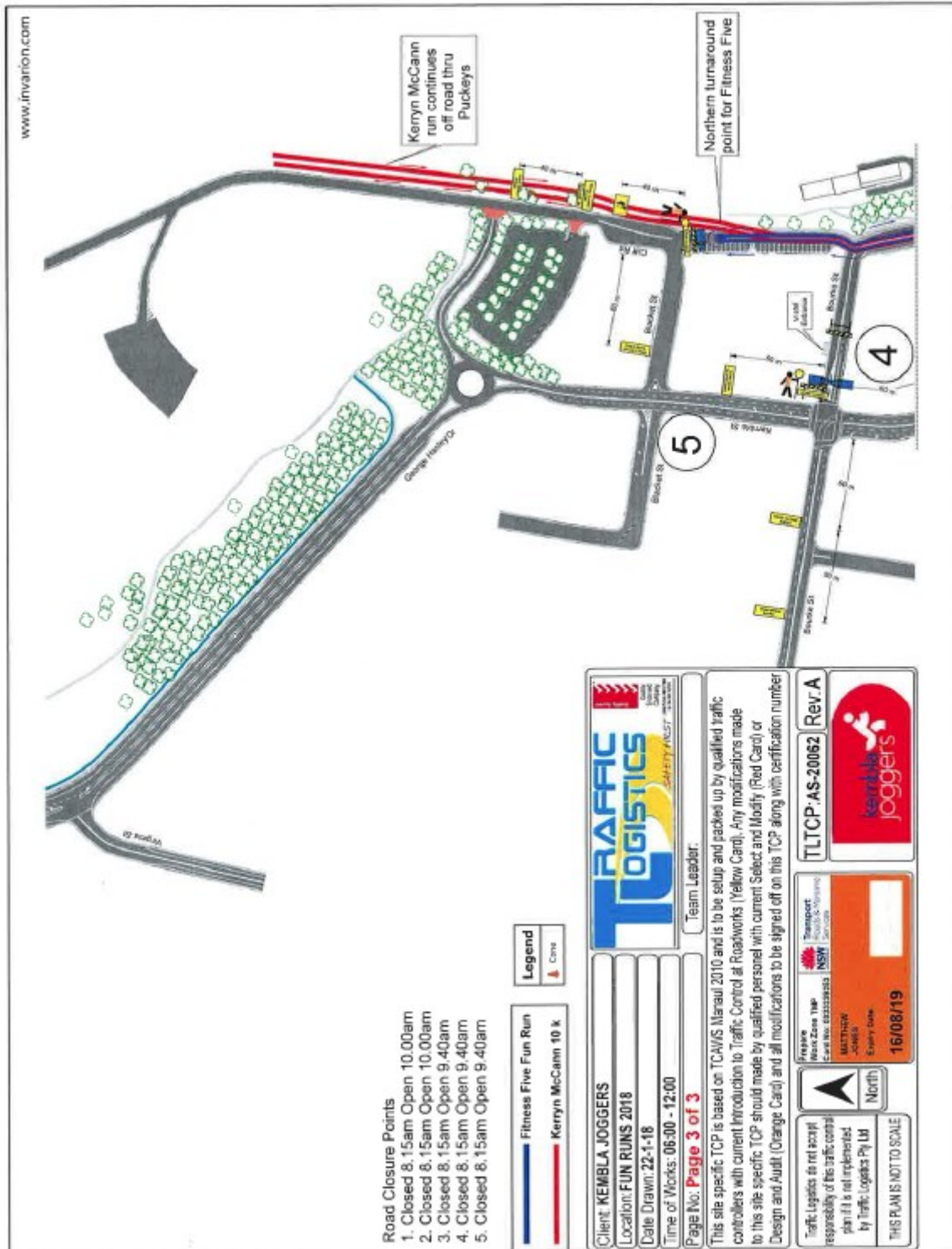
Kembla Joggers Fitness Five & Kerry McCann 10 Fun Run 25 March 2018

Greater Fitness 5 and PeopleCare Kerry McCann 10 Map

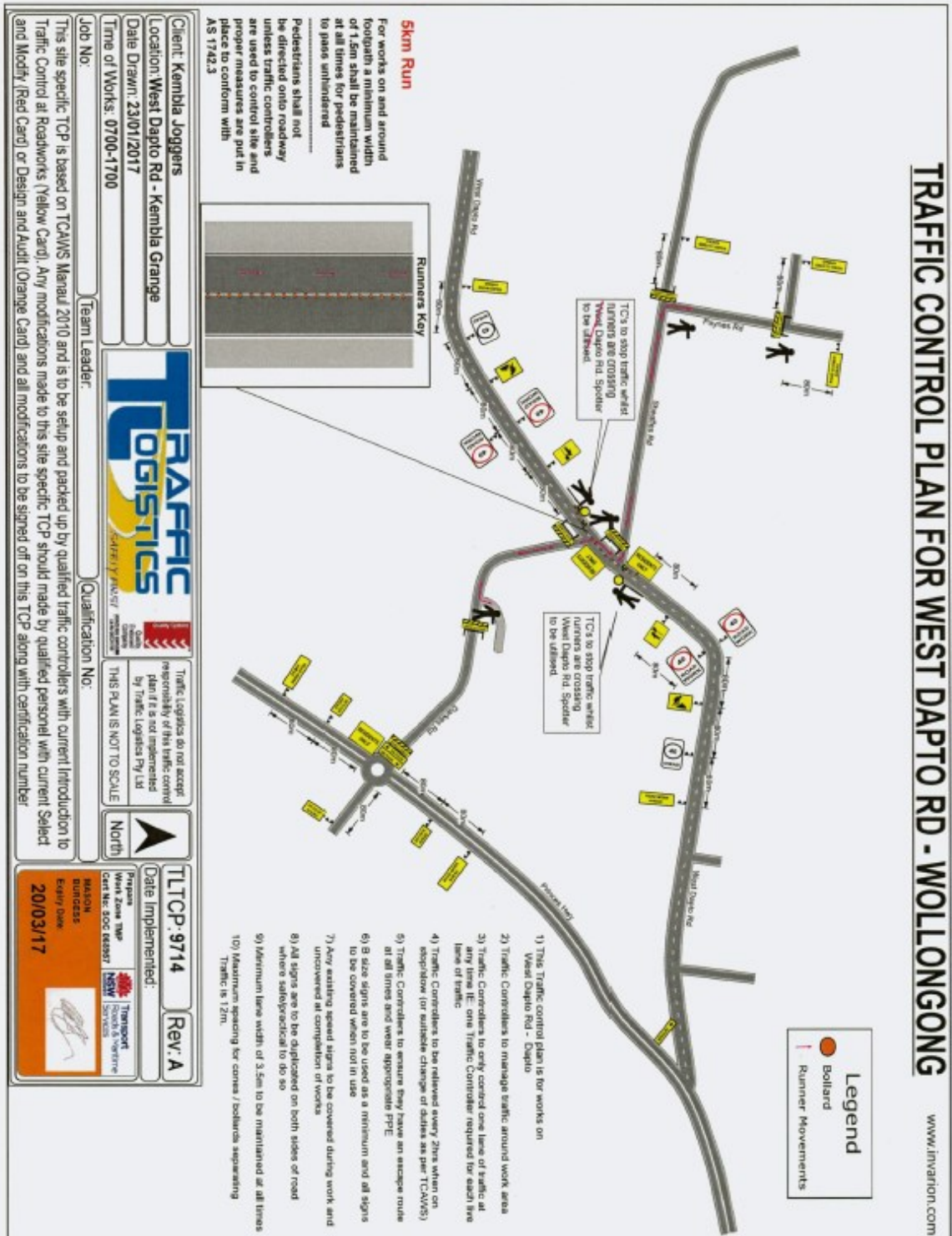
Sunday 25th March 2018

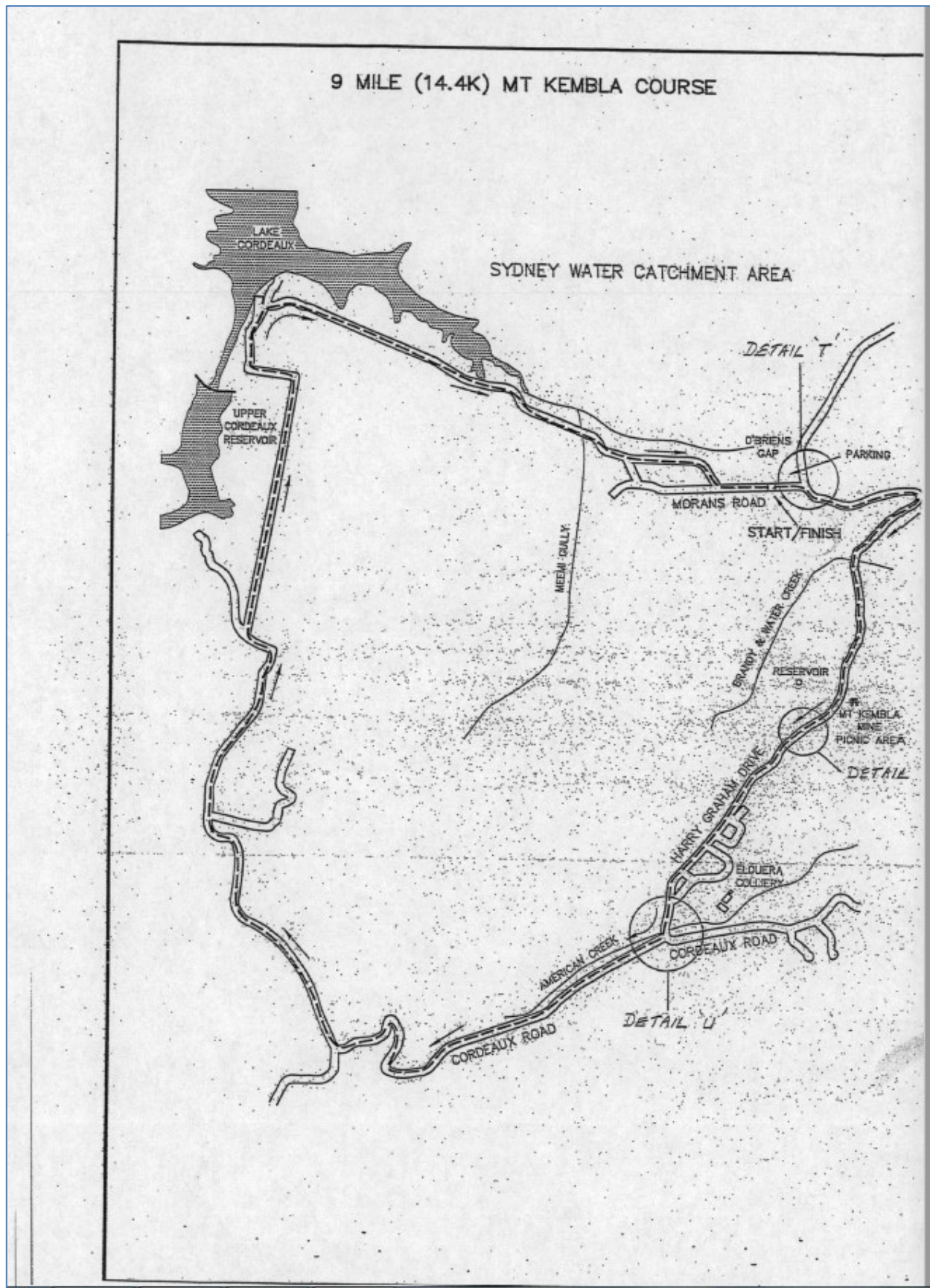


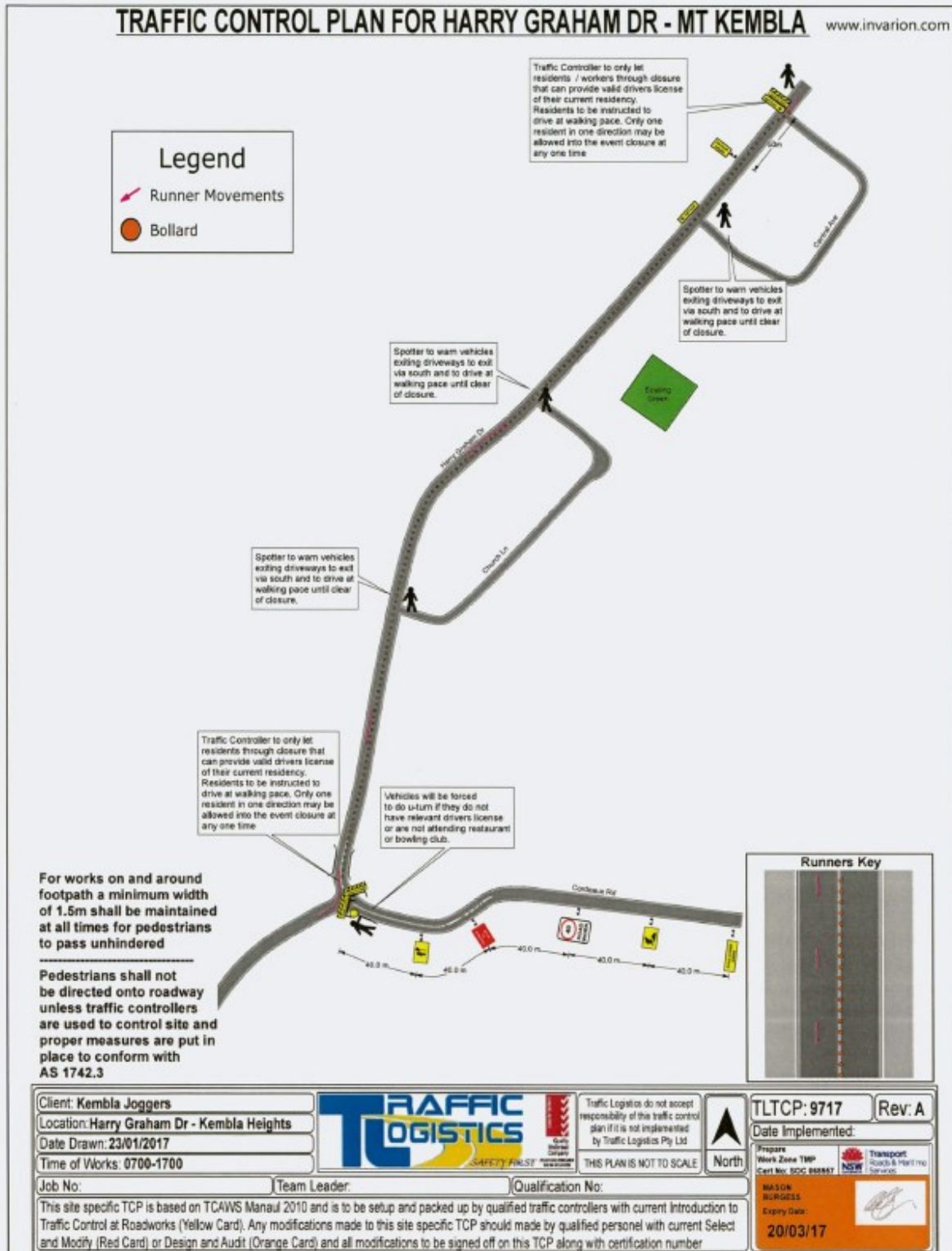




Attachment 4
Kembla Joggers Winter Series





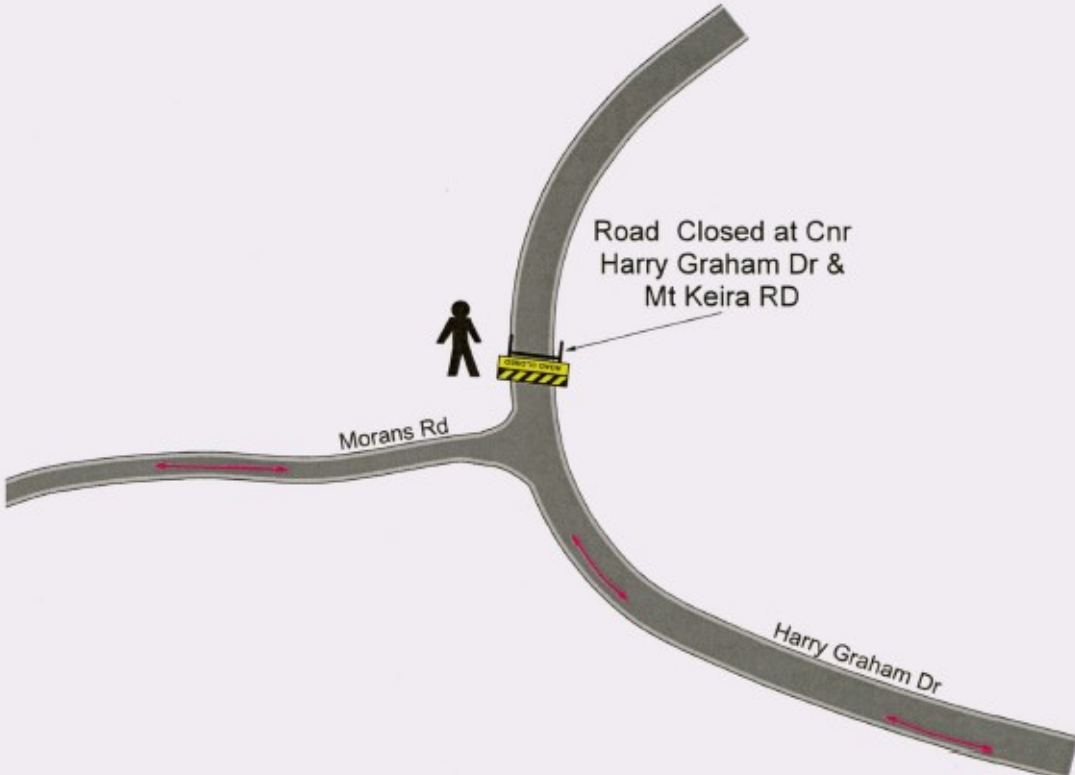


www.invarion.com

TRAFFIC CONTROL PLAN FOR HARRY GRAHAM DR & MORANS RD - MT KEMBLA

Legend




→ Runner Movements

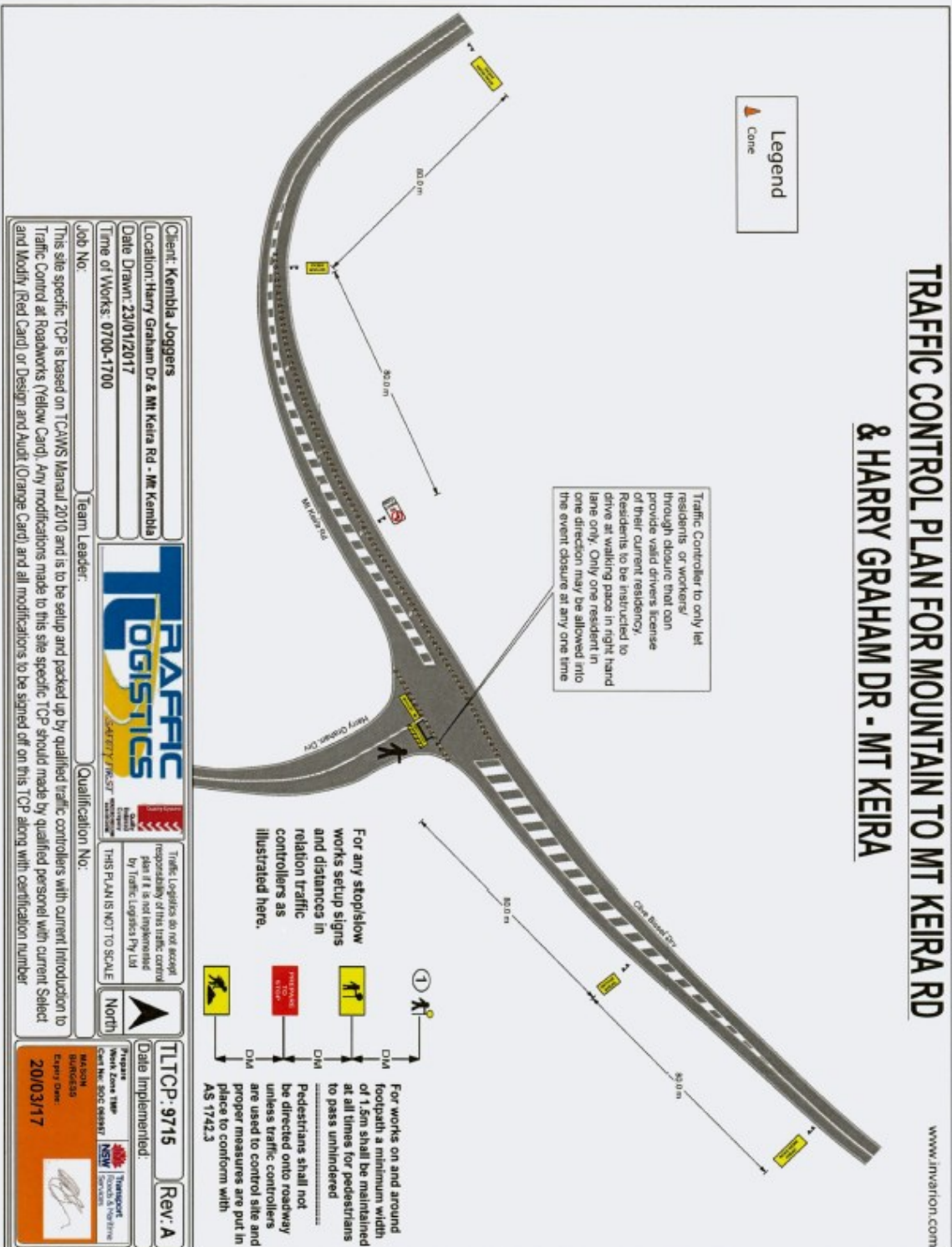


Road Closed at Cnr
Harry Graham Dr &
Mt Keira RD

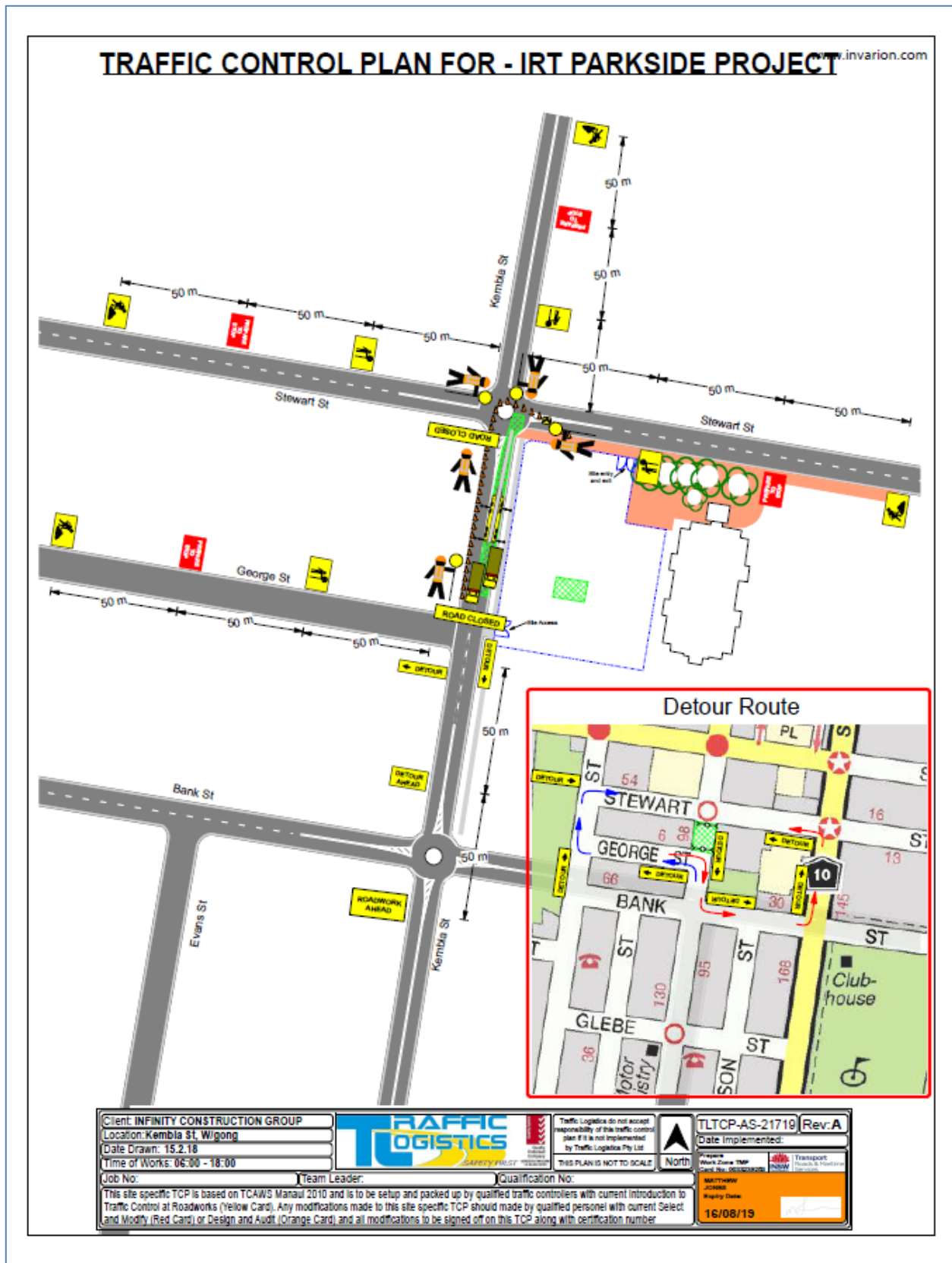
Morans Rd

Harry Graham Dr

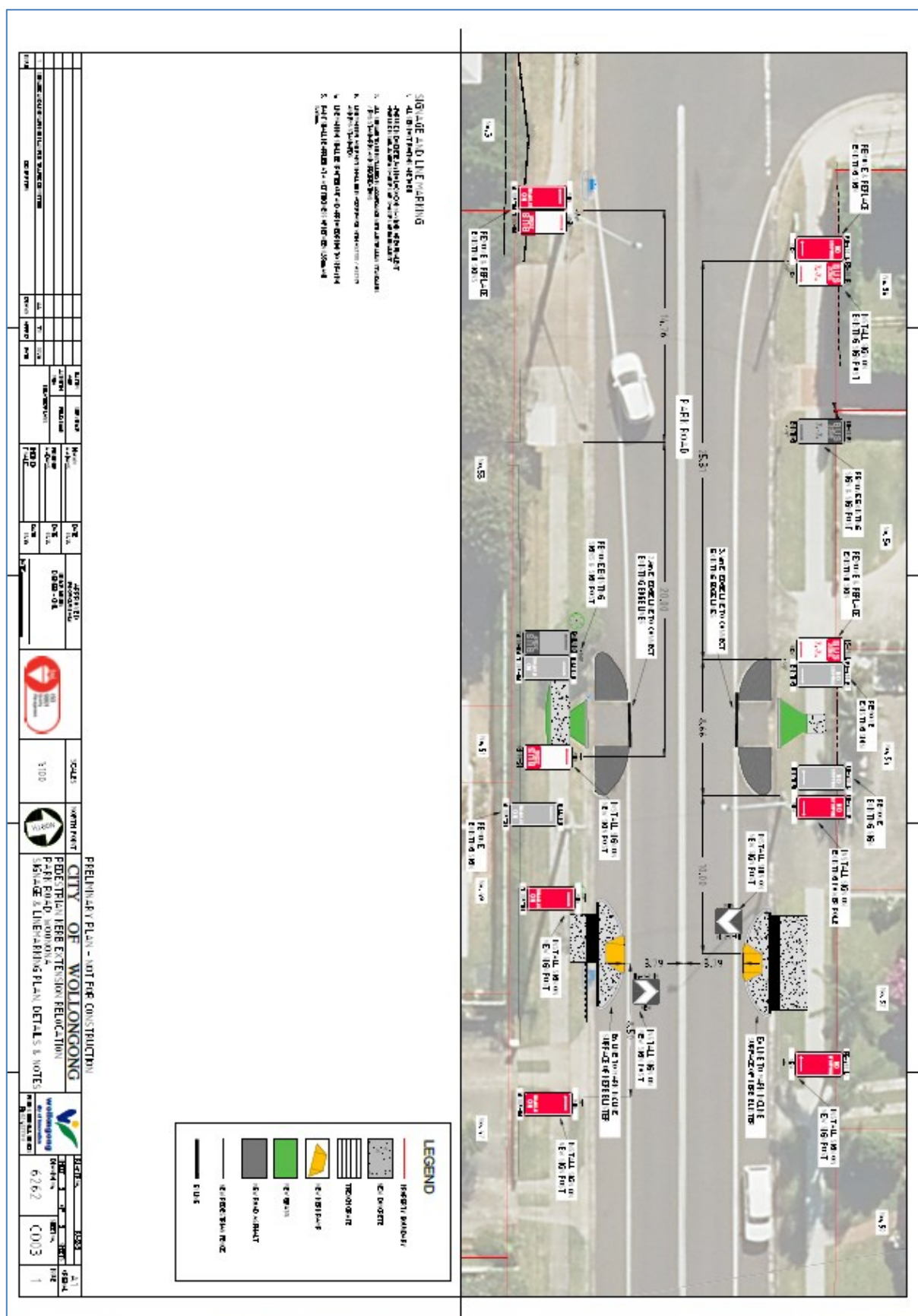
Client: Kempls Joggers		 <small>SAFETY FIRST</small>	<small>Traffic Logistics do not accept responsibility of this traffic control plan if it is not implemented by Traffic Logistics Pty Ltd</small> THIS PLAN IS NOT TO SCALE	 North	TLTCP: 9716	Rev: A
Location: Harry Graham Dr - Mt Kempls					Date Implemented:	
Date Drawn: 23/01/2017					<small>Prepare Work Zone TMP</small> <small>Cert No: SOC 068907</small>	
Time of Works: 0700-1700					<small>Transport Roads & Maritime Services</small> 	
Job No:	Team Leader:	Qualification No:	<small>This site specific TCP is based on TCAWS Manual 2010 and is to be setup and packed up by qualified traffic controllers with current Introduction to Traffic Control at Roadworks (Yellow Card). Any modifications made to this site specific TCP should be made by qualified personnel with current Select and Modify (Red Card) or Design and Audit (Orange Card) and all modifications to be signed off on this TCP along with certification number</small>			
			<small>20/03/17</small>			



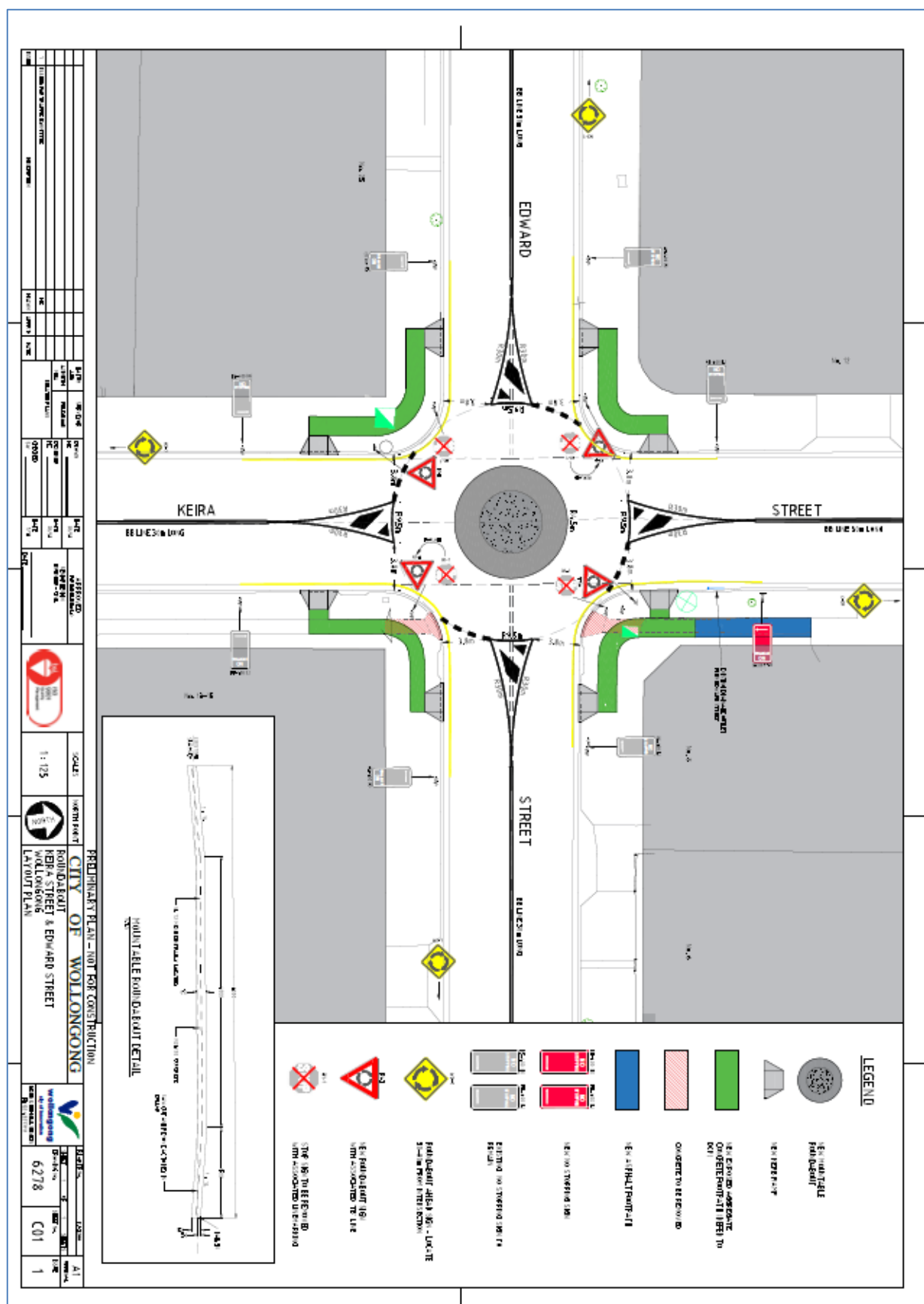
Attachment 5
Kembla Street – Tower Crane Disassembly



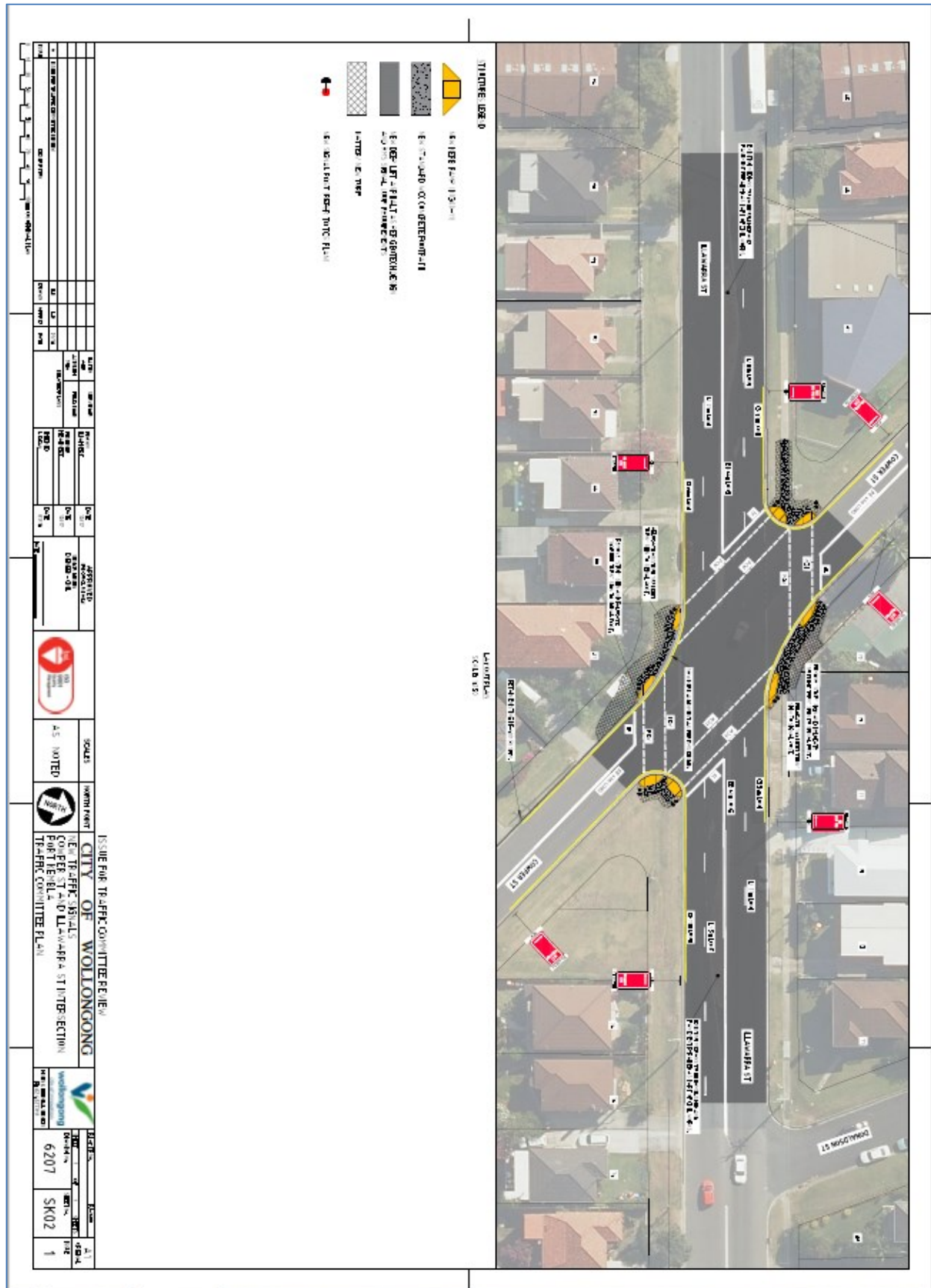
Attachment 6
Park Road – Woonona, Signs and Line Marking



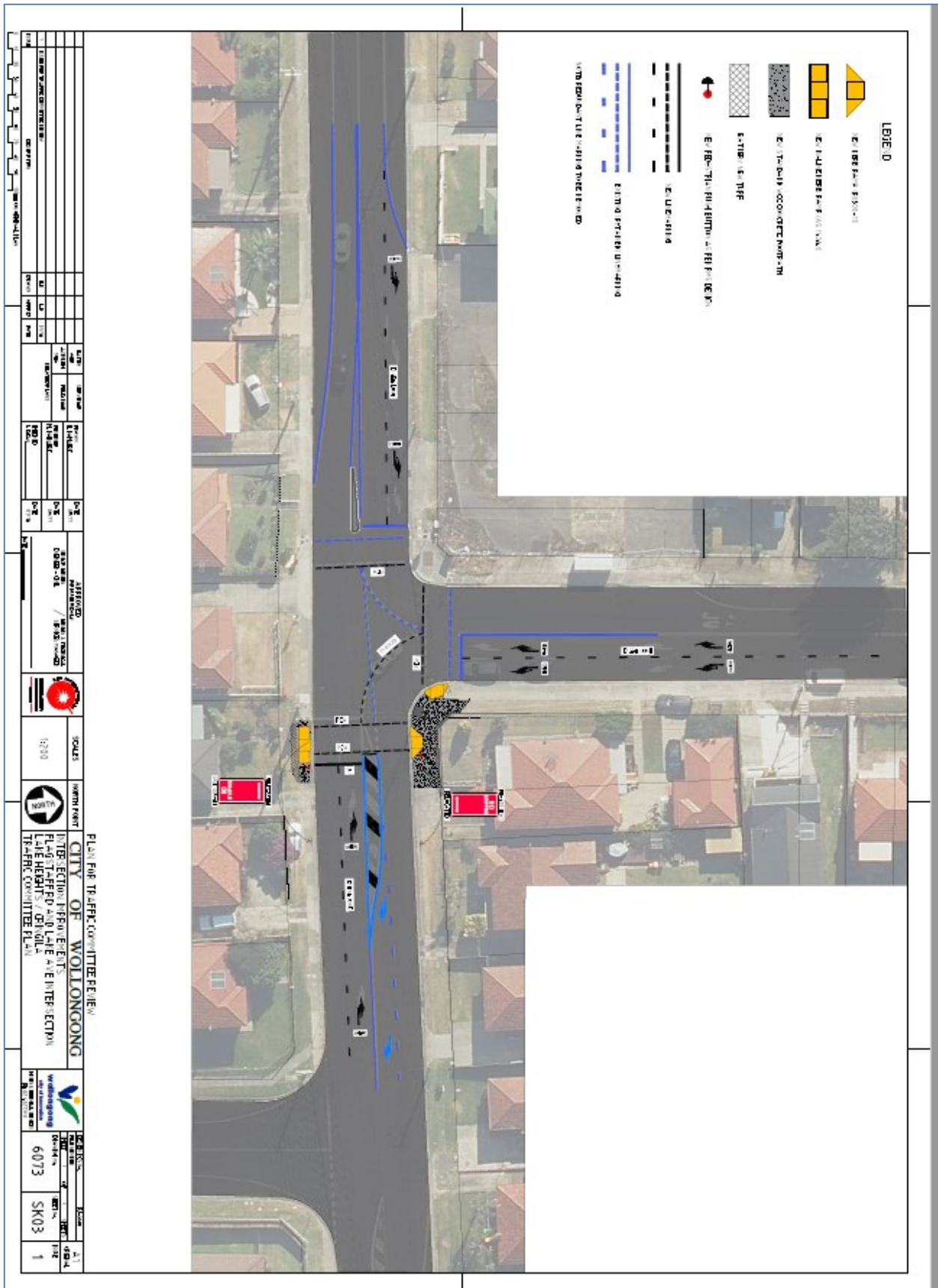
Attachment 7
Edwrad & Keira Streets – Wollongong, Proposed rounabout



Attachment 8
Cowper Street and Illawarra Street – New Traffic Signals



Attachment 9
Flagstaff Road Lake Avenue Intersection - upgrade of existing Traffic Signals



Attachment 10
2 Branch Avenue – Figtree, Signs and Lines

