

# AGENDA

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



TO BE HELD AT 9.15AM ON WEDNESDAY 13 SEPTEMBER 2017 IN  
COUNCIL ADMINISTRATION BUILDING, LEVEL 10 ROOMS 2 + 3

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, each of whom has a single vote only.**

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Item No	Subject	Attach	Timing	Who
1	WELCOME			Chair
2	ACKNOWLEDGEMENT OF COUNTRY			Chair
3	DECLARATIONS OF INTEREST			Chair
4	APOLOGIES			Chair
5	CONFIRMATION OF MINUTES OF MEETING HELD ON 16 AUGUST 2017			Chair
6	BUSINESS ARISING FROM PREVIOUS MINUTES			Chair
7	GENERAL BUSINESS			All
8	REGULATION OF TRAFFIC			Chair
9	DESIGN MATTERS – 10.00am			Chair
10	NEXT MEETING			Chair
11	CLOSE			

ACKNOWLEDGEMENT OF COUNTRY

*"We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today."*

APOLOGIES

CONFIRMATION OF MINUTES OF MEETING HELD ON 12 JULY 2017

BUSINESS ARISING FROM PREVIOUS MEETING

**ITEMS FOR CONSIDERATION**

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	BELLAMBI	Bellambi Lane	Extension of No Stopping Zone
2	WOLLONGONG	Jutland Avenue	Install Signs at bus location
3	WOLLONGONG	Murphy's Avenue	Timed Parking

DESIGN MATTERS

	Suburb	Street(s)	Issue
4	STANWELL PARK	Lawrence Hargrave Drive	Upgrade Town Centre
5	HORSELY	Shone Avenue	Signs and Line markings

INFORMAL ITEMS

	Suburb	Street(s)	Issue
6			

GENERAL BUSINESS

**1 BELLAMBI - WARD 1**

Bellambi Lane – Extension of No Stopping Zone

**Background**

Alteration to the traffic signal operations and lane discipline to provide a dual right turn to Memorial Drive has been necessary due to the adjacent Bunnings development. The left/through lane requires additional length of No Stopping to ensure the efficient operation of this major intersection.

**Consultation**

No consultation was required for this Agenda item.

**Proposal**

Extend the no stopping zone on the southern alignment for an additional length towards the easts as indicated on the attached plan.(To be tabled at the meeting)

**2 WOLLONGONG - WARD 2**

Jutland Avenue – install signs at bus location

**Background**

An issue with a bus stop has been raised by a resident of 38 Jutland Avenue, Coniston advising that cars continually park in the bus stop area resulting in unsafe circumstances for children using the buses. He has requested bus zone signage outside property No.36 and also for the bus stop across the road.

**Consultation**

No consultation was required for this Agenda item.

**Proposal**

Bus zone signage be provided for both stops subject to further consultation.

**3 WOLLONGONG - WARD 2**

Murphy's Avenue – Timed parking

**Background**

Friends of Wollongong Botanic garden have requested timed parking of 90 degree angle parking recently constructed by Council in Murphy's Avenue adjacent to the Botanic Garden Entrance. The existing off street garden parking lot is regularly at Capacity.

**Consultation**

No consultation was required for this Agenda item.

**Proposal**

To install two hour parking for six car parking spaces at the eastern end of the recently constructed 90 angle parking bays. The utilisation of this restricted parking to be monitored

DESIGN MATTERS

**4 STANWELL PARK - WARD 1**

Stanwell Park – village and town centre upgrade

**Background**

A design layout has been prepared for town centre upgrade showing layout including traffic facilities

**Consultation**

Community Engagement has been undertaken for this Agenda item

**Proposal**

Plan No. 5913 C01 1 be approved (Attachment 2)

**5 HORSLEY - WARD 3**

21 -23 Shone Avenue – proposed Stage 1 subdivision – signs and line marking plan

**Background**

A design layout for a subdivision in Horsley has been submitted to Council for approval.

**Consultation**

Consultation undertaken as part of the development application process

**Proposal**

Plan No. C74 be approved (Attachment 3)

## Attachment 1 – Standard Conditions for Road Closures

### **Standard Conditions for Road Closures**

#### *For Special Events and Work Related activities Within Council Road Reserves.*

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

#### **Checklist:**

- Completed Council Form:**

*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

#### **Required information as shown below MUST be attached:**

- A copy of the letter from the Traffic Committee authorising the closure
- The Traffic Management Plan (TMP)
- The Road Occupancy Licence (ROL) *if required*
- Written approval from NSW Police
- Public Liability Insurance

**Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.**



Attachment 3  
Signs and Line Markings - Horsley

