

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.20AM ON WEDNESDAY 28TH OCTOBER 2015

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

MINUTES REVIEWED BY

Author's Name	Author's Title	Signature	Date
Lindsay Dunstan	Traffic Engineer		
Ted Collins	Traffic Unit Manager		
Peter Nunn	Transport and Stormwater Services – Manager		
Martin Parmenter	Infrastructure Strategy and Planning – Manager (Acting)		
Mike Dowd	Director – Infrastructure and Works (Acting)		

MINUTES ENDORSED BY

Name	Title	Signature	Date
David Farmer	General Manager		

Wollongong City Council

Infrastructure, Strategy and Planning Division
Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only*.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE

9.20AM ON WEDNESDAY 28TH OCTOBER 2015



PRESENT	
Lindsay Dunstan	Chairman – Wollongong City Council
Snr Constable Andrew Cotton	NSW Police Force
Danny Benedetti	Roads & Maritime Services
Frank Del Bao	Roads & Maritime Services
Sunny Brailey	Premier Illawarra
Les Dion	Dion's Bus Service
Rego Jago	Representing Noreen Hay MP
Melanie Haskew	Representing Ryan Park MP
Neil McCormack	Representing Lee Evans MP
Jen Nolan	Engineering Cadet – Wollongong City Council
Debra Nicholls	Administration Officer – Wollongong City Council

APOLOGIES	
Jenelle Rimmer	Representing Ryan Park MP

CONFIRMATION OF MINUTES OF MEETING HELD ON 16TH SEPTEMBER 2015.

BUSINESS ARISING – NONE.

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	BALD HILL	Otford Road	Illegal Parking
2	AUSTINMER	Off Lawrence Hargrave Drive	Accessible Parking at Sharky's Beach
3	AUSTINMER	Off Yuruga Street	Accessible Parking at Little Austinmer Beach
4	WOONONA	Hopetoun Street	Request for 'No Parking' signage
5	TOWRADGI	Pioneer Road	Installation of edgelines
6	CRINGILA	Jarvie Street	Request for change of signage
7	UNANDERRA	Princes Highway	Level Crossing delineation
8	UNANDERRA	Off Tannery Street	Short Term Parking
9	WOLLONGONG	Market Street	New Accessible Parking Space
10	YALLAH	Yallah Bay Road	'Beware Horses' signage

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
11	MT OUSLEY, MT KEIRA, MT KEMBLA	Various	Greenacres Mountain 2 Mountain Event
12	WOLLONGONG	Various	'Tri the Gong' Triathlon Festival
13	KEIRAVILLE	Shoobert Crescent	Annual Christmas Street Party

DESIGN MATTERS

	Suburb	Street(s)	Issue
14	AUSTINMER	Headlands Avenue	New roadway and additional public parking
15	MOUNT OUSLEY	Dumfries Avenue	Footpath Design

INFORMAL ITEMS (TRAFFIC ENGINEERING ADVICE ONLY)

16	WOLLONGONG	'Tri the Gong' Triathlon Festival	Amendment to course
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The meeting concluded at 12.45pm.

GENERAL BUSINESS

1 **BALD HILL**
Otford Road – Illegal Parking

Background:

The recent work at Bald Hill to construct a new car park and tourist facilities has led to complaints about vehicles parking on the narrow section of Otford Road adjacent to the intersection with Lady Wakehurst Drive. The road is too narrow for centrelines and edgelines, and parking has the potential to make the remaining roadway in Otford Road less than one lane wide. The installation of 'No Stopping' signs to restrict parking on both sides of Otford Road for a distance of 150 metres from the intersection with Lady Wakehurst Drive should be sufficient to manage illegal parking in this area.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 'No Stopping' signs to restrict parking on both sides of Otford Road for a distance of 150 metres from Lady Wakehurst Drive.

2 **AUSTINMER**
Off Lawrence Hargrave Drive – Request for Accessible Parking, Sharky's Beach

Background:

Council has received a request for Accessible Parking in the car park off Lawrence Hargrave Drive at Sharky's Beach. It is proposed to install two Accessible Parking spaces (side by side) adjacent to the entrance driveway.

PROPOSAL SUPPORTED UNANIMOUSLY

Install two Accessible Parking spaces in the car park off Lawrence Hargrave Drive at Sharky's Beach.

3 **AUSTINMER**
Off Yuruga Street – Request for Accessible Parking, Little Austinmer Beach

Background:

Council has received a request for Accessible Parking in the car park at Little Austinmer Beach. It is proposed to install two Accessible Parking spaces (side by side) adjacent to the ramp leading to the beach.

PROPOSAL SUPPORTED UNANIMOUSLY

Install two Accessible Parking spaces in the car park off Yuruga Street at Little Austinmer Beach, adjacent to the ramp leading to the beach.

4 **WOONONA**
Hopetoun Street – Request for 'No Parking' signage

Background:

Council has been in discussion with the Woonona Medical Practice regarding the suggestion that a 'No Parking - Emergency Vehicles Excepted' space be provided adjacent to the common driveway on the eastern side of the building. At present there are parking spaces at the rear however the building has no lift and ambulance vehicles are normally required to park on the footpath at the front of the building.

PROPOSAL SUPPORTED UNANIMOUSLY

Install a 'No Parking - Emergency Vehicles Excepted' space adjacent to the driveway on the eastern side of 44 – 46 Hopetoun Street, Woonona.

5 **TOWRADGI**
Pioneer Road – Installation of edgelines

Background:

A series of traffic islands are located in Pioneer Road between Carter's Lane and Towradgi Road where the carriageway in each direction is narrowed to a single lane. At night and in wet weather, drivers may fail to see the traffic islands and it is proposed to install edgelines and raised reflective pavement markers around the perimeter of the islands.

PROPOSAL SUPPORTED UNANIMOUSLY

Install edgelines and raised reflective pavement markers around the perimeter of the traffic islands in Pioneer Road, north of Carter's Lane.

6 **CRINGILA**

Jarvie Road – Request for change of signage

Background:

Council has recently installed 'No Parking' restrictions in Jarvie Road outside the Cringila Multi Purpose Centre and the facilities officer has requested that the signs be changed to permit parking by buses. It is unlikely that buses other than those servicing the Centre would utilise the space.

PROPOSAL SUPPORTED UNANIMOUSLY

Replace existing 'No Parking' signs in Jarvie Road, outside the Cringila Multi Purpose Centre, with signs to read 'No Parking – Buses Excepted'.

7 **UNANDERRA**

Princes Highway - Level Crossing delineation

Background:

Transport for NSW reported a serious incident at the rail level crossing on the Princes Highway, Unanderra to the south of Nolan Street. The vehicle appears to have turned at the break in the traffic islands located on either side of the level crossing and proceed along the rail corridor. Fortunately the occupants had abandoned the vehicle before it was struck by a north bound train. Following a meeting onsite with staff from Transport for NSW Council proposes to install edgelines on either side of the highway and around the traffic islands in order to improve the delineation of the facility and to ensure that the break between the islands is not mistaken for access to a side street.

PROPOSAL SUPPORTED UNANIMOUSLY

Install edgelines and raised reflective pavement markers on either side of the highway and around the traffic islands at the level crossing on the Princes Highway to the south of Nolan Street, Unanderra.

8 **UNANDERRA**

Off Tannery Street – Short Term Parking

Background:

Council owns a portion of the car park off Tannery Street, Unanderra which serves a number of local shops and a large supermarket. It is proposed to restrict parking to 1 hour within the Council section at the rear of the shops which have a frontage to the Princes Highway.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 1 hour parking restrictions within the Council section of the carpark off Tannery Street, which is located at the rear of the shops which have a frontage to the Princes Highway.

9 **WOLLONGONG**

Market Street – New Accessible Parking space

Background:

Council has recently reconstructed footpath and vehicle ramps on the northern side of Market Street between Young and Keira Streets. A request has been received from Vision Australia to install an Accessible Parking space on the northern side of Market Street in the vicinity of Young Street.

As the vehicle ramps now comply with the requirements for wheel chair access, it is possible to install a new 'Accessible Parking' space to replace a ticket parking space at the location requested. It is also proposed to install a length of 'No Parking' at the corner of Young Street, adjacent to the standard 'No Stopping' area on the northern side of Market Street.

PROPOSAL SUPPORTED UNANIMOUSLY

Install:

- I. 'Accessible Parking' restrictions outside 104 Market Street, Wollongong.
- II. 'No Parking' restrictions outside 106 Market Street, Wollongong, adjacent to the standard 10 metre 'No Stopping'.

10 YALLAH

Yallah Bay Road – ‘Beware Horses’ Signage

Background:

Council has received a request for ‘Beware Horses’ signage to be installed along Yallah Bay Road, Yallah, as a deterrent for speeding cars. The resident reports that there is a group of up to 20 riders who use this road three days a week.

PROPOSAL SUPPORTED UNANIMOUSLY

Install the standard warning sign for Horses at two locations on Yallah Bay Road, one at a point 100 metres east of the M1 and the second at a point 600 metres further to the east of the M1.

REGULATION OF TRAFFIC

11 MT OUSLEY, MT KEIRA, MT KEMBLA

Greenacres Mountain 2 Mountain Event - 2016

Background:

Greenacres Disability Services are planning to hold a fundraising walk ‘Mountain 2 Mountain’ in 2016 on the 31st July 2016. The event will be similar to the first event held in August 2015 and involves walkers using a route from the Mount Keira Road entrance of Edmund Rice College to the Bowling Club on Harry Graham Drive, Kembra Heights.

Road closures will be in place on Mount Keira Road from Hurt Street to Picton Road for the period 7am to 11am on the day. Closures will be in place on the cross streets Yellagong Street, Spring Street, Allen Street, Yates Avenue, Gipps Road, Queen Elizabeth Drive and Clive Bissell Drive. Once participants have cleared the intersection of Mount Keira Road and Harry Graham Drive, these closures will be removed.

The road closure on Harry Graham Drive will be in place from 7am to 3pm on the day and includes a closure on Cordeaux Road at Araluen Avenue. The organisers will permit residents to access Gipps Road and Allen Streets Mount Keira, and the southern end of Harry Graham Drive south of Church Lane, Kembra Heights, under escort when safe to do so. It is understood the organisers will contact the residents and property owners of Harry Graham Drive to manage their access needs on the day. There are alternative routes available for drivers wishing to access the other residential areas.

This event will involve an adjustment to the bus route so that the section of Mount Keira Road between Spring Street and Allen Street can be avoided. Buses will still use the Spring Street/Mount Keira Road intersection however diverts via Keira Street, Mount Keira.

In the event of emergencies, the organisers will suspend the event to permit access. Prior to 3pm the organisers have arranged for mini buses to follow the event and collect the slower participants to ensure that all roads are reopened by 3pm.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closures be approved subject to Council’s Standard Conditions for Road Closures (Attachment 1) and the submitted traffic management plans (Attachment 3)

12 KEIRAVILLE

Shoobert Crescent – Annual Community Street Party.

Background:

Council has received a request from residents in Shoobert Crescent for a partial road closure to hold their annual community street party on Sunday 13th December from 3pm to 6pm. The length of Shoobert Crescent required extends from the corner of Murphy’s Avenue to the corner of Harkness Avenue. Diversion of traffic around the closure is expected to have minimal inconvenience upon drivers.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to Council’s Standard Conditions for Street Parties (Attachment 2)

13 **WOLLONGONG**

Harbour Street – KidzWish Christmas Party, Thursday 19th November 2015, WIN Entertainment Centre

Background:

The WIN Sports and Entertainment Centre is hosting the Annual KidzWish Christmas Party on Thursday 19th November 2015. A large number of children and carers are expected to attend. The proposed closures of the south bound lane of Harbour Street between Crown and Burelli Streets, and a full closure of Harbour Street between Stewart and Burelli Streets will assist in the management of such large numbers of attendees. The closures and traffic controls will be in place from 9.30am to 2.30pm and involve the diversion of outbound bus services from Marine Drive to Corrimal Street (via Crown Street) and then to Burelli Street and the normal routes thereafter.

The time of the closure will avoid the afternoon and morning peak traffic flows and the impact on the road network is expected to be minimal. The bus operators have agreed to the diversion arrangements as the impact on bus services is negligible. The event organisers are aware that concurrent approval from NSW Roads and Maritime Services will be required as the signalised intersection of Crown and Harbour Streets will be affected.

PROPOSAL SUPPORTED UNANIMOUSLY

The road closures be approved subject to Councils Standard Conditions for Road Closures (Attachment 1) and the submitted Traffic Management Plans. (Attachment 4)

DESIGN MATTERS

14 **AUSTINMER**

Headlands Avenue – Roadway and Additional Public Parking

Background:

As part of the development consent for the Headlands Hotel project the applicant has been required to construct the eastern part of Headlands Avenue to provide a new roadway and additional public parking.

PROPOSAL SUPPORTED UNANIMOUSLY

The submitted plan 150382 C05-8 be approved (Attachment 5)

15 **MOUNT OUSLEY**

Dumfries Avenue Footpath Design

Background:

Council has prepared designs for a new footpath and crossing facility at the intersection of Dumfries Avenue and Foothills Road, Mount Ousley. The intersection design includes parking restrictions.

PROPOSAL SUPPORTED UNANIMOUSLY

Council plan 5368 C07-2 be approved (Attachment 6)

INFORMAL ITEMS

16 **WOLLONGONG**

'Tri the Gong' Triathlon Festival – Amendment to course.

Background:

Council has approved road closures associated with the annual Tri the Gong sporting event to be held on the weekend of the 5th and 6th of March 2016. The organisers have requested additional road closures for the Saturday event known as the OTU (Oceania Triathlon Union) Triathlon. This race was originally proposed to have the turning point for cyclists in Crown Street immediately to the east of Harbour Street.

The event is now proposed to extend along Crown Street to a turning point immediately east of Kembla Street. The amended route requires consent from NSW Roads and Maritime Services as it crosses Corrimal Street, which is a State Road. This race will close Crown Street between Kembla and Harbour Streets for the period from 1.30pm until 4.30pm on Saturday 5th March 2016. The bus layover was originally proposed for the northern side of Crown Street and has now been relocated to Burelli Street between Harbour and Corrimal Streets.

The Applicant is to be asked to consult with NSW Roads and Maritime Services and the bus operators to have the amended arrangements agreed to in principle before Council can consider the request further.

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form** 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved **Traffic Management Plan (TMP)** prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 – Standard Conditions – Road Closures for Street Parties

STANDARD CONDITIONS FOR ROAD CLOSURES FOR STREET PARTIES

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper

E.g. Temporary Road Closure – Larkins Lane, Yallah
Date: 18 December 2015
Time: 2 pm – 7 pm
Event: Street Party
- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- 6 Council will endeavour to make available to you the following equipment for the closure

Regular Street Equipment Requirements	Cul - De - Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9 volt batteries for flashing lights, however batteries can be made available for approximately \$3.40 each.

The flashing lights must be fixed to the barriers and operating prior to sunset.

It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

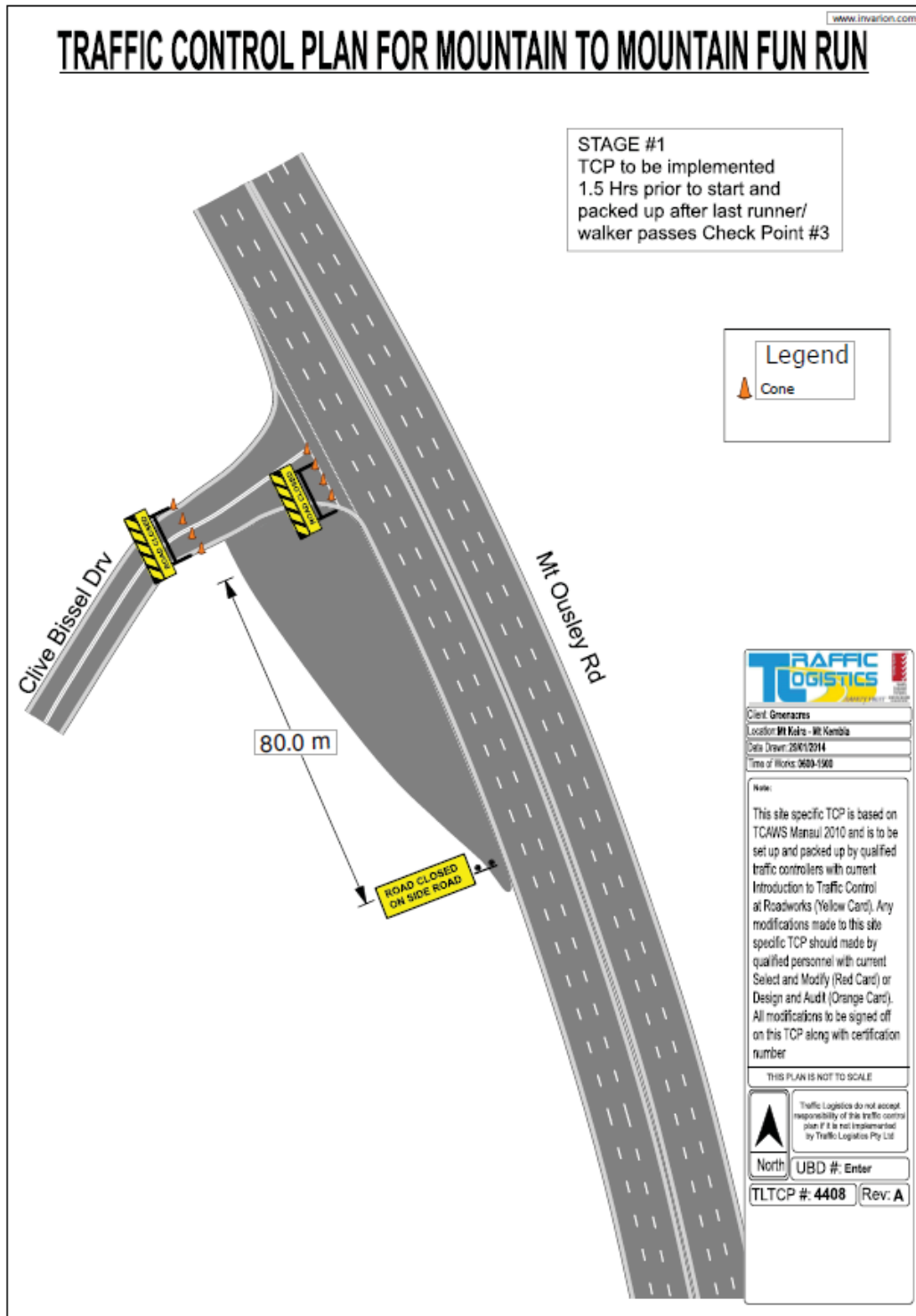
A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

- 7 You are requested to email Council's Events and Functions Coordinator events@wollongong.nsw.gov.au **two weeks prior to pick-up** to ensure availability of the equipment.
- 8 If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm), at your expense.

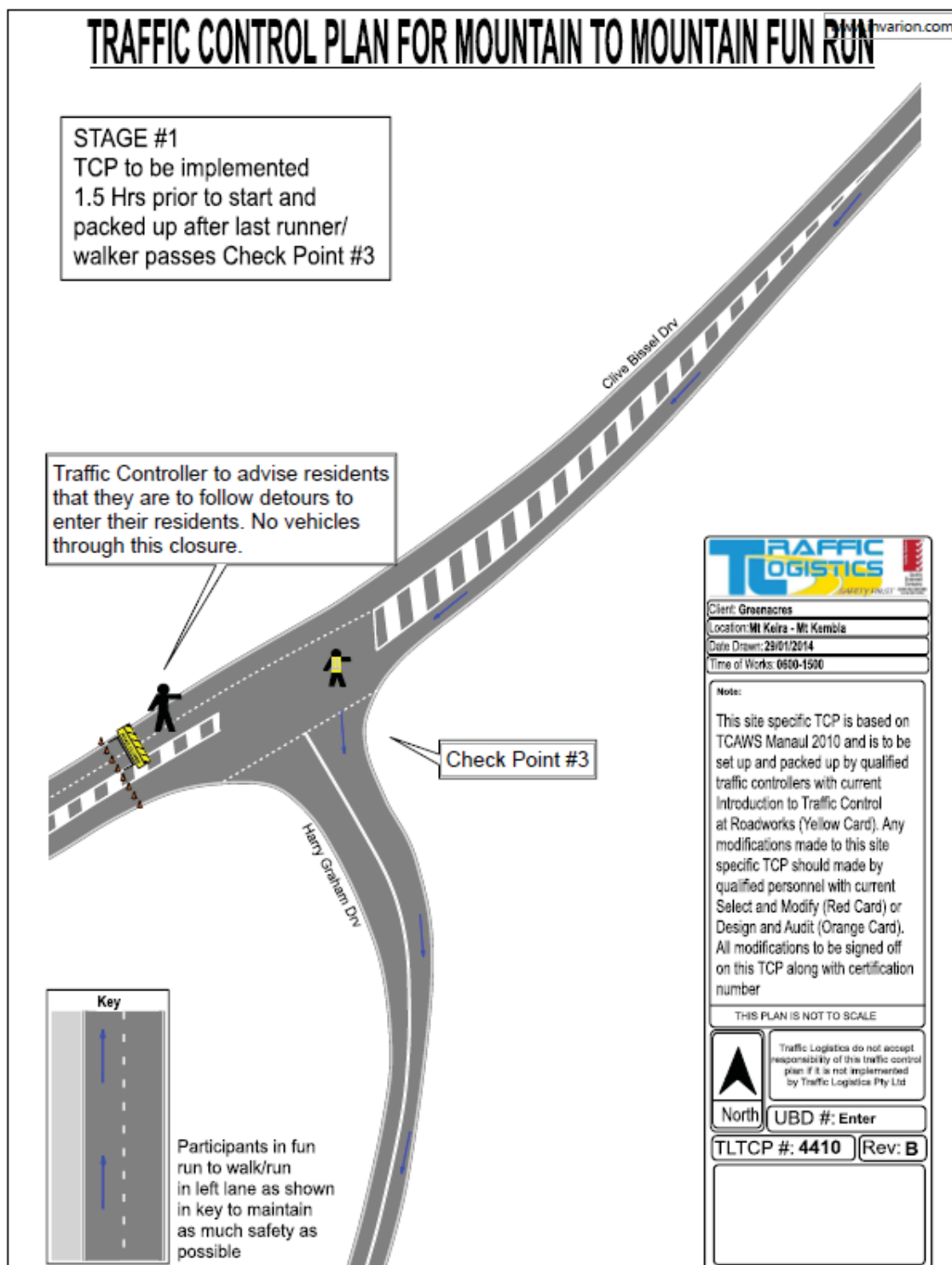
Attachment 3 – Greenacres Mountain 2 Mountain Event – Page 1 of 12



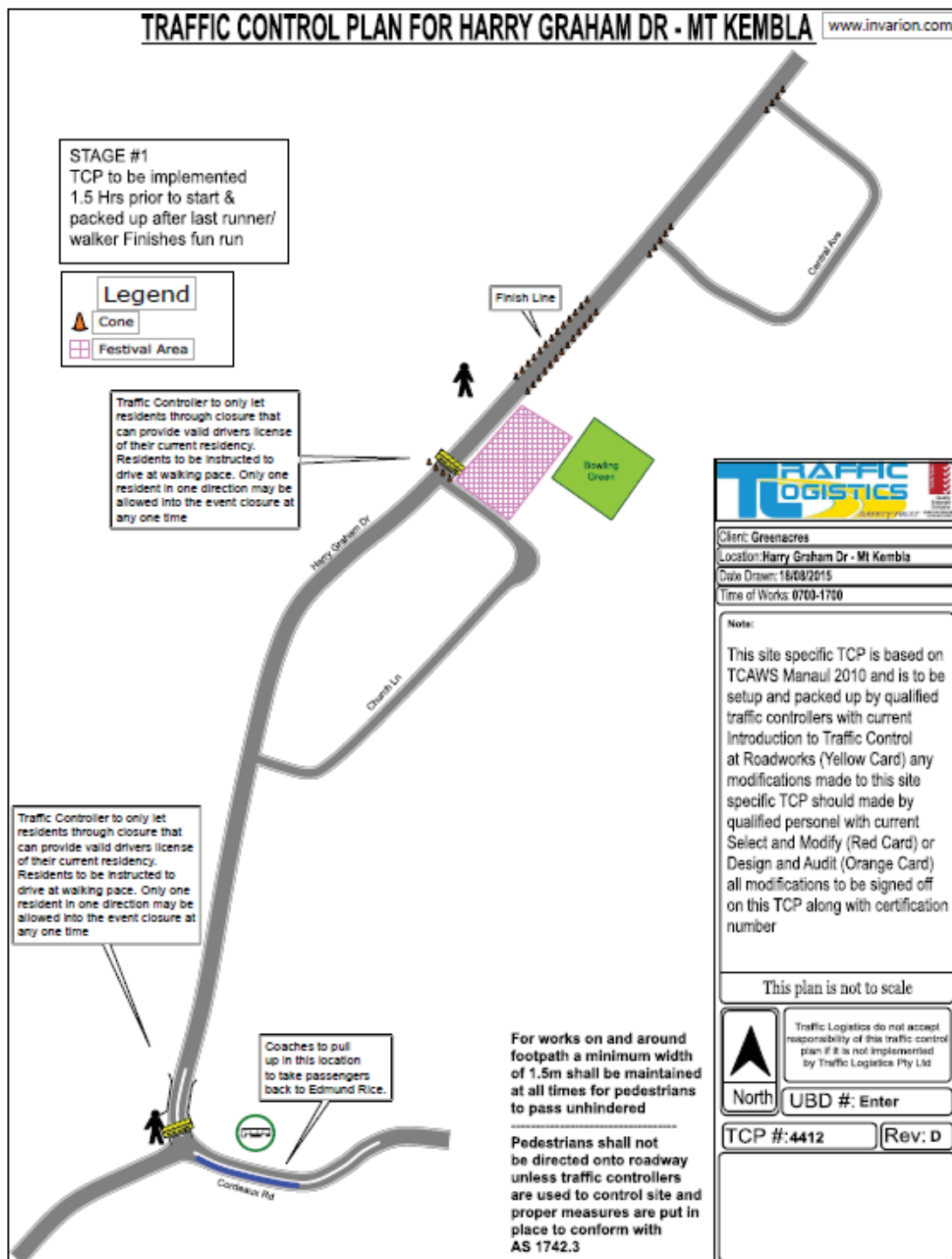
Attachment 3 – Greenacres Mountain 2 Mountain Event – 3 of 12



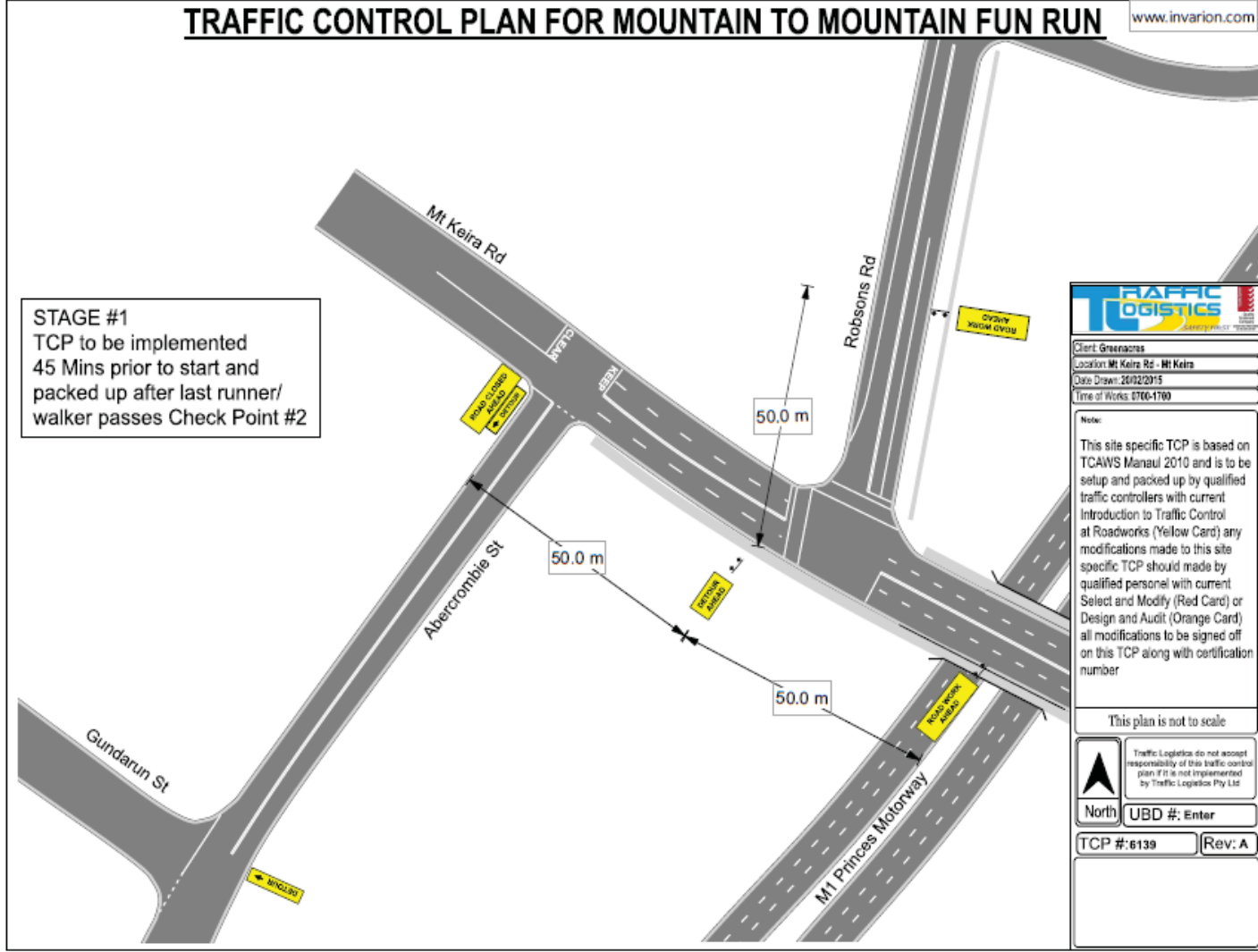
Attachment 3 – Greenacres Mountain 2 Mountain Event – 4 of 12



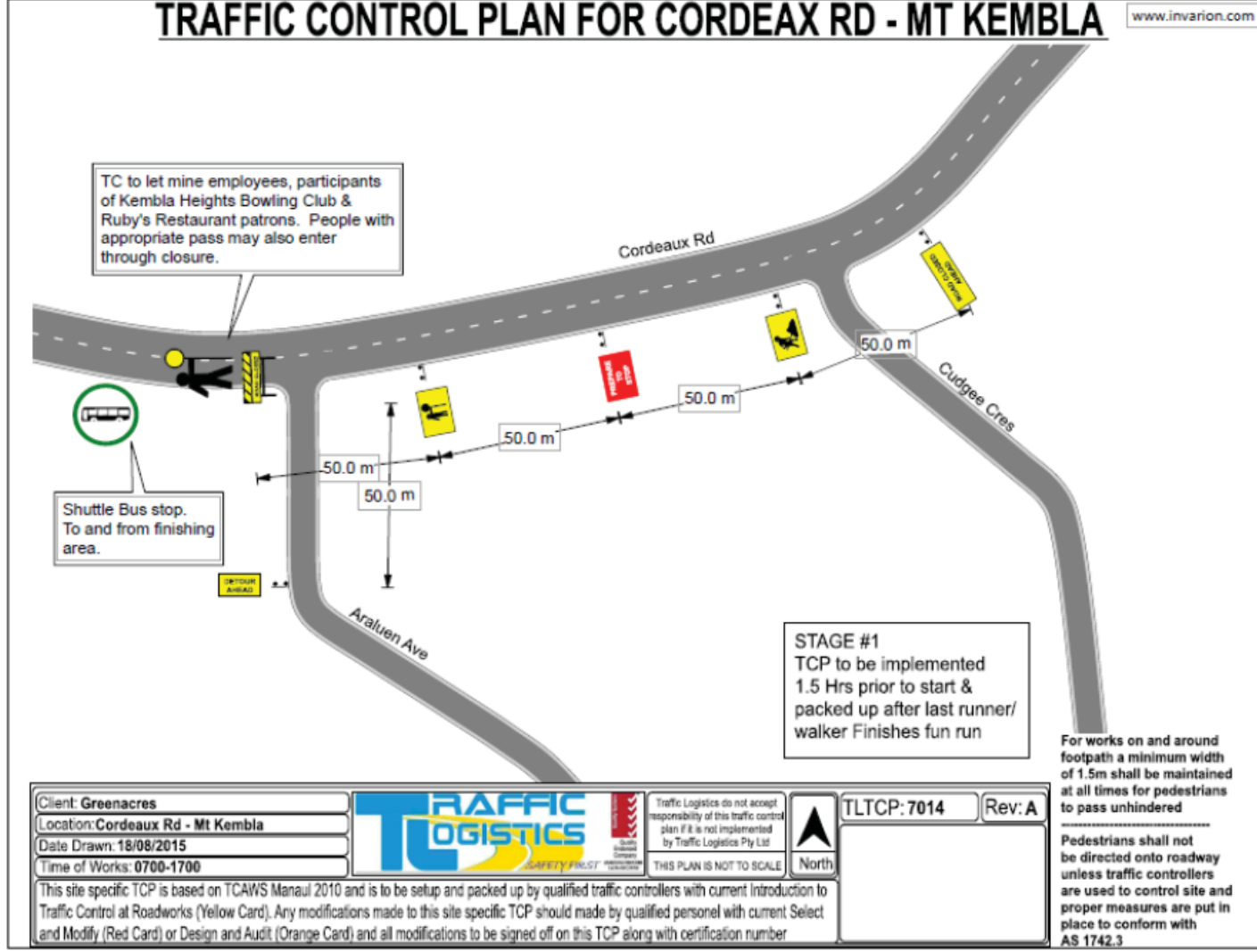
Attachment 3 – Greenacres Mountain 2 Mountain Event – 5 of 12



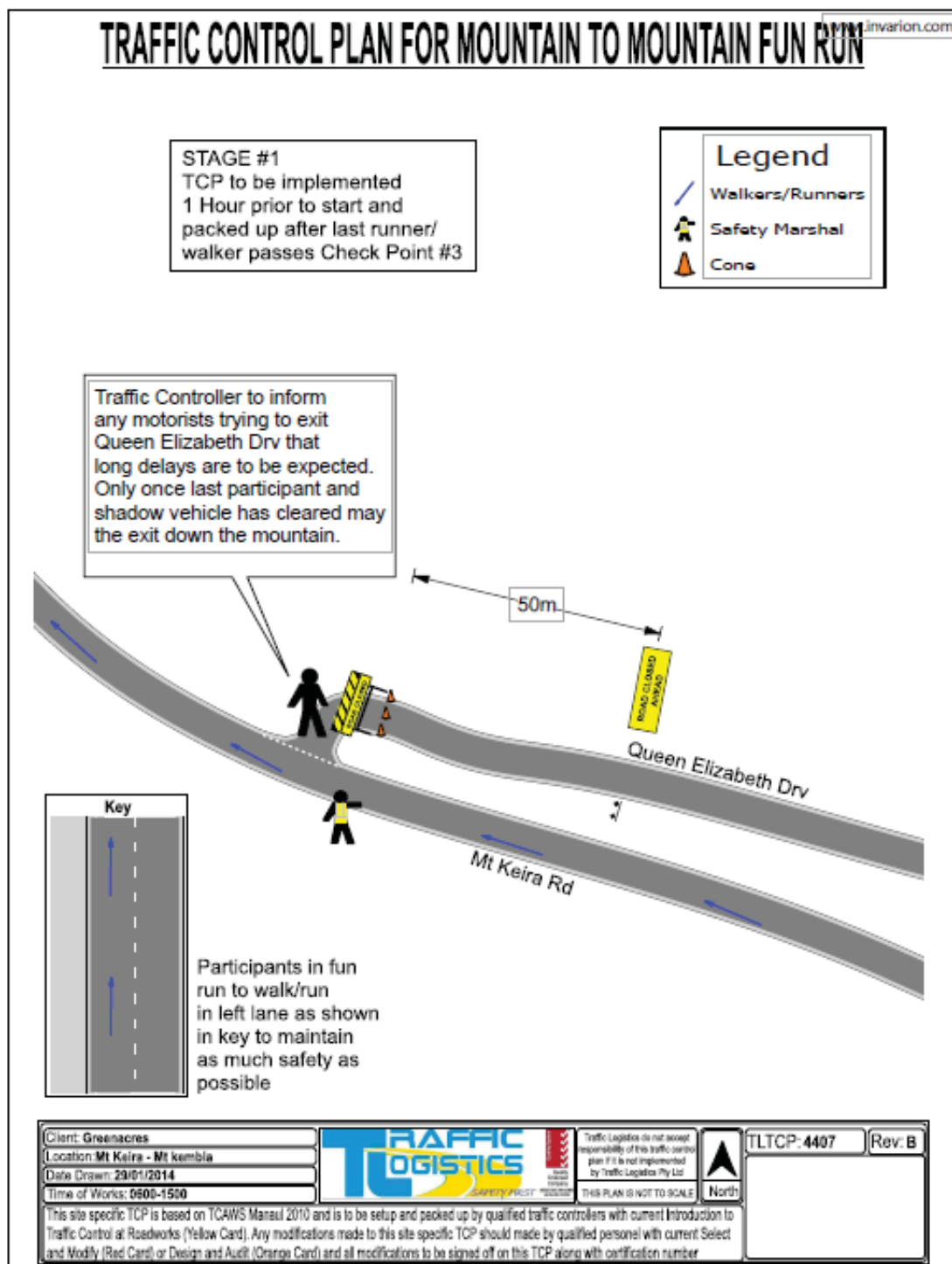
Attachment 3 – Greenacres Mountain 2 Mountain Event – 6 of 12



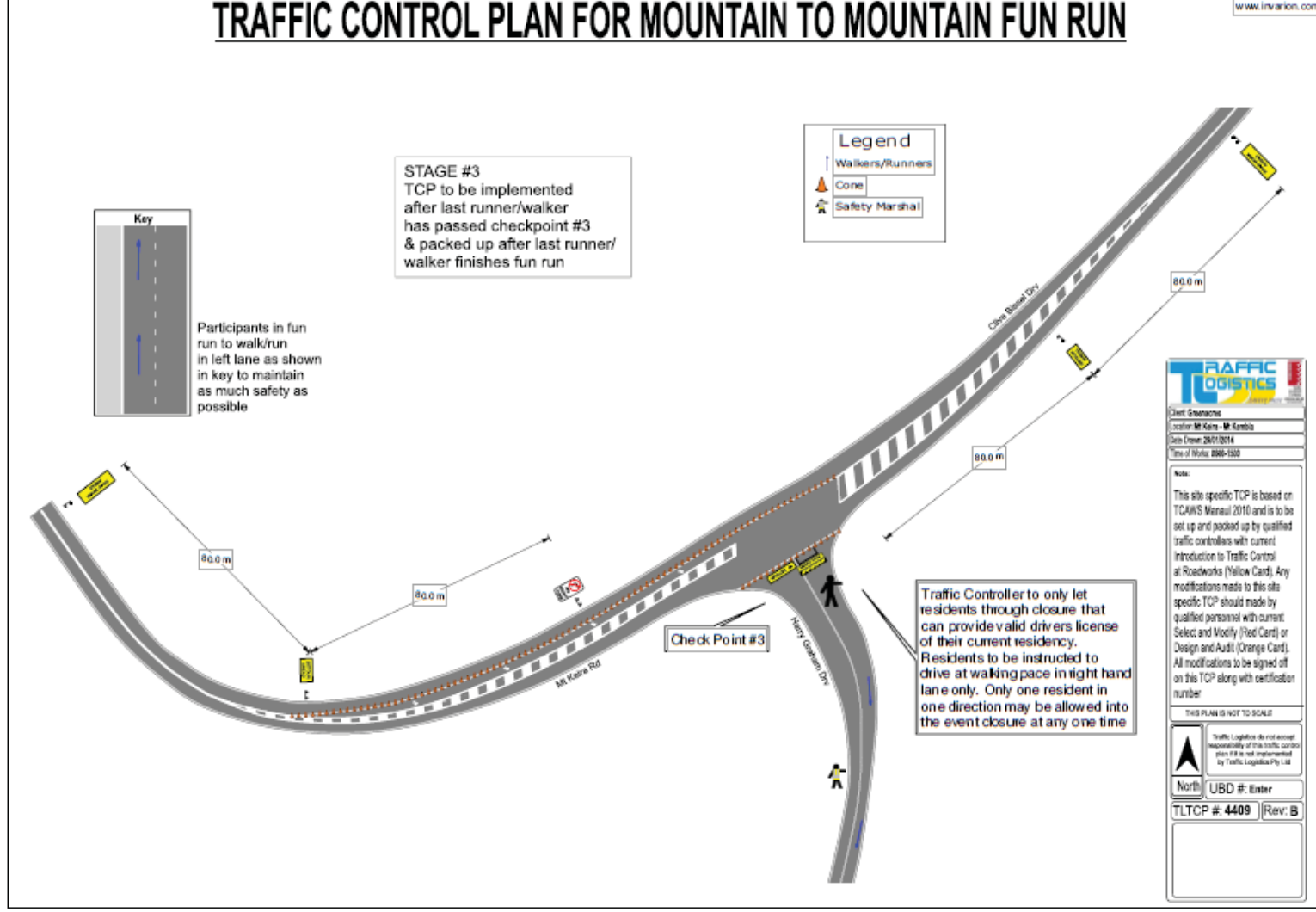
Attachment 3 – Greenacres Mountain 2 Mountain Event – 7 of 12



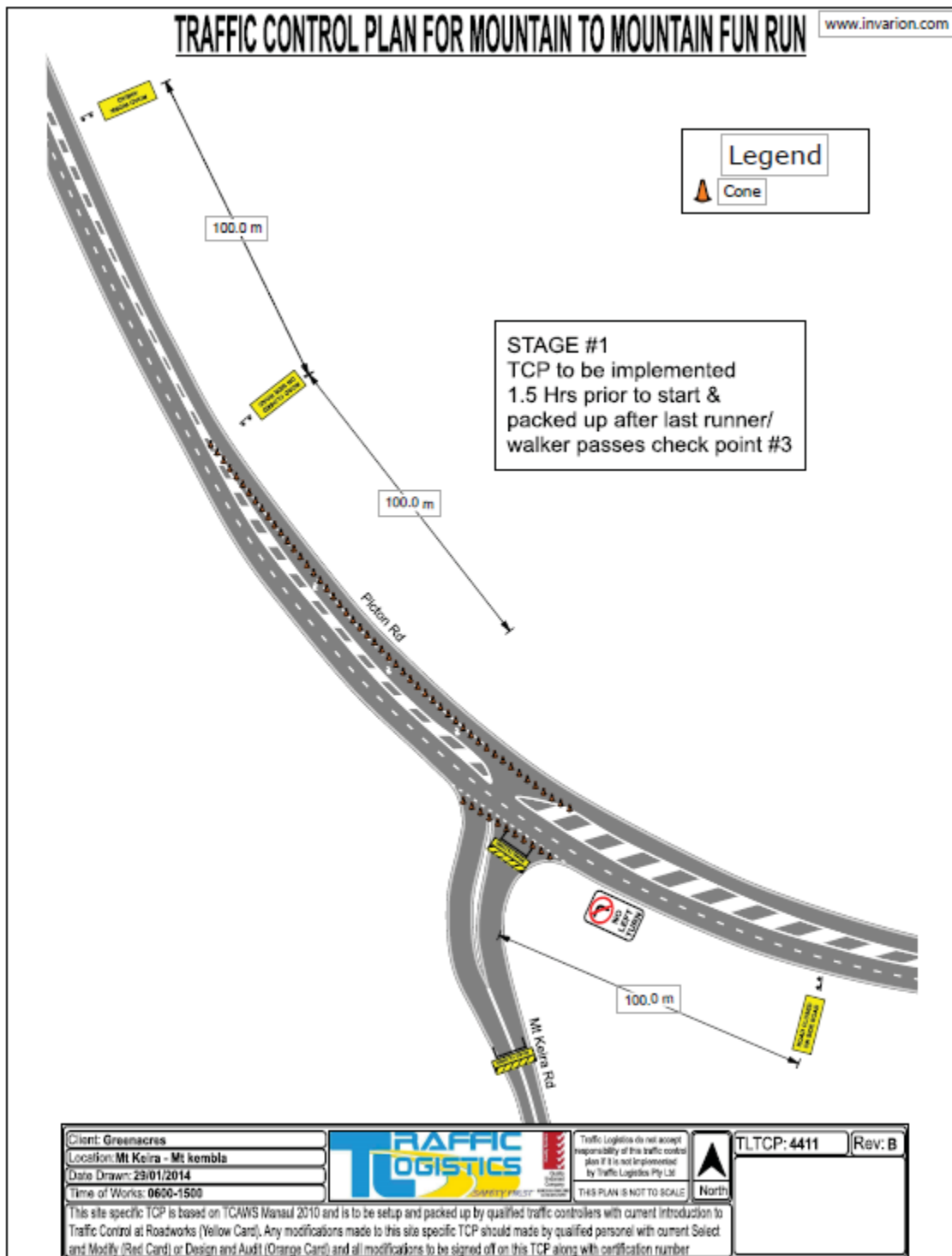
Attachment 3 – Greenacres Mountain 2 Mountain Event – 8 of 12



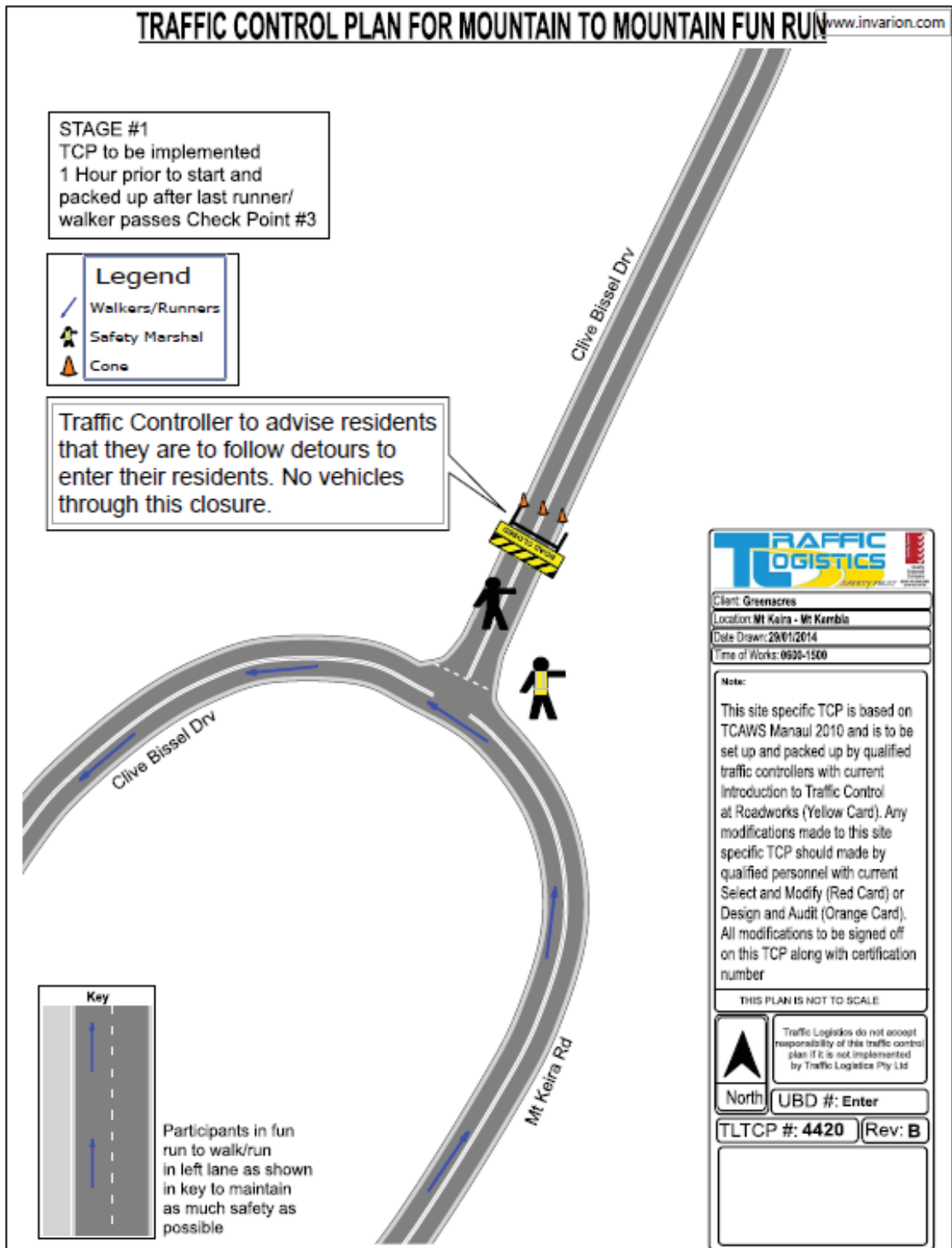
Attachment 3 – Greenacres Mountain 2 Mountain Event – 9 of 12



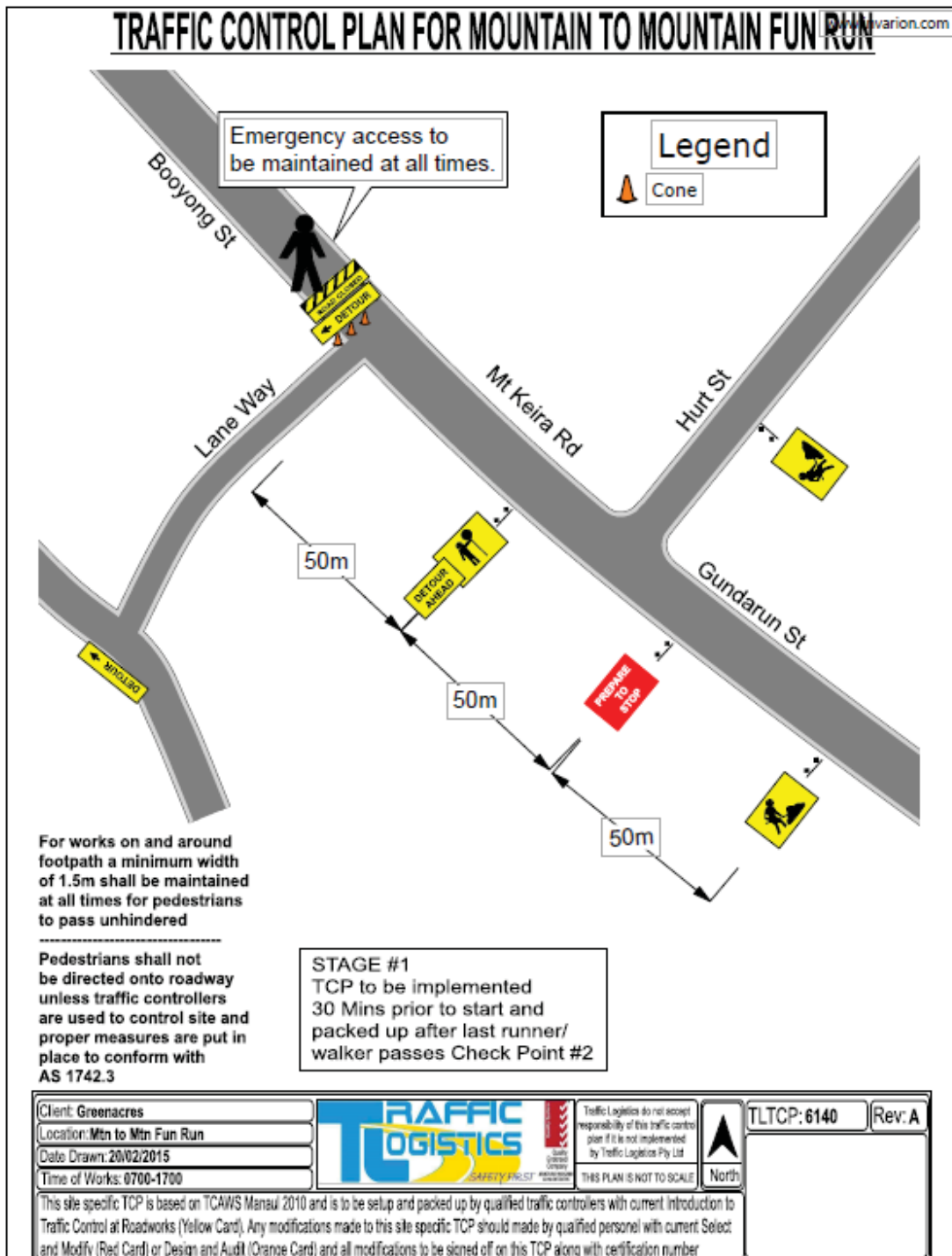
Attachment 3 – Greenacres Mountain 2 Mountain Event – 10 of 12



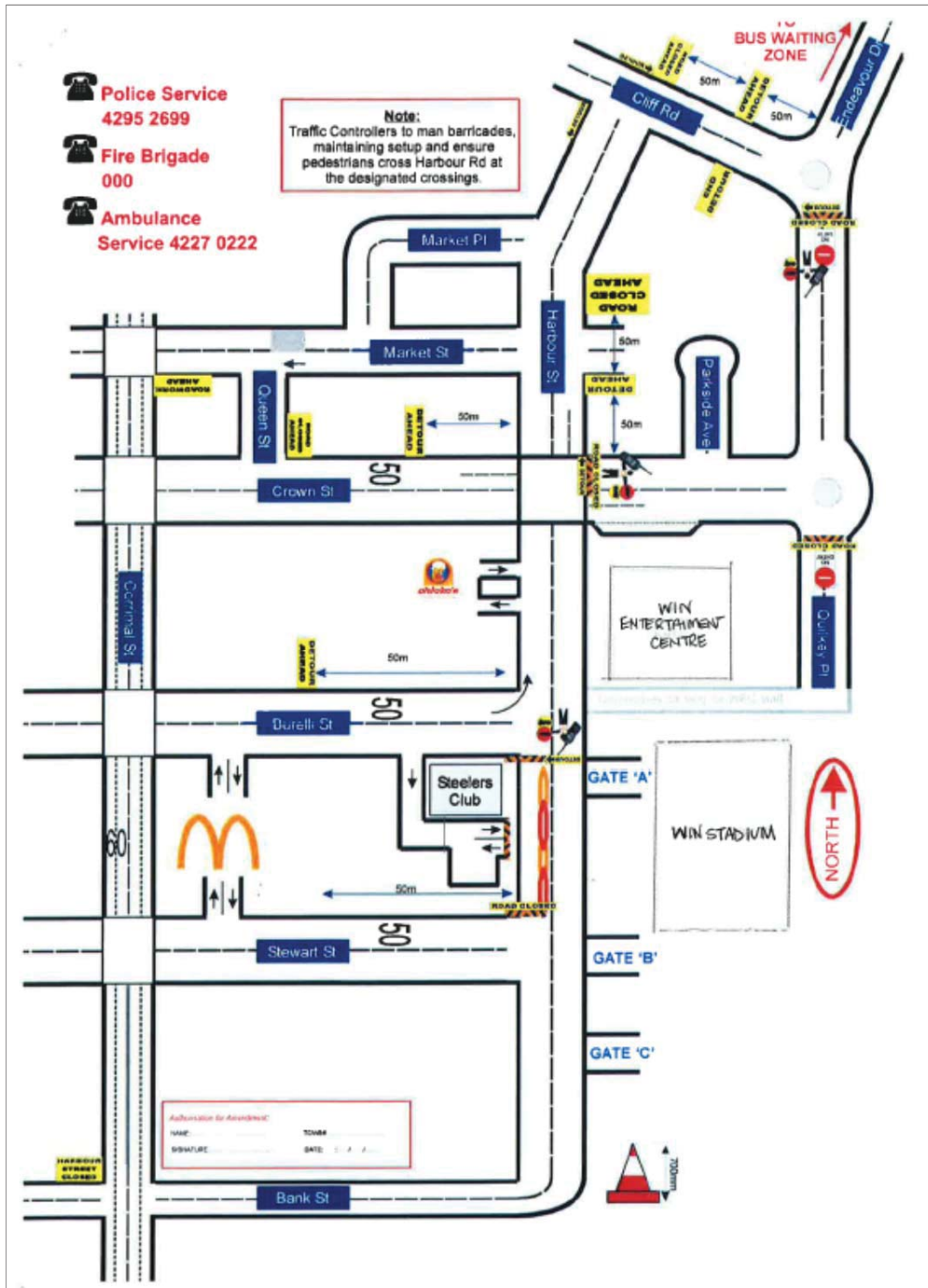
Attachment 3 – Greenacres Mountain 2 Mountain Event – 11 of 12



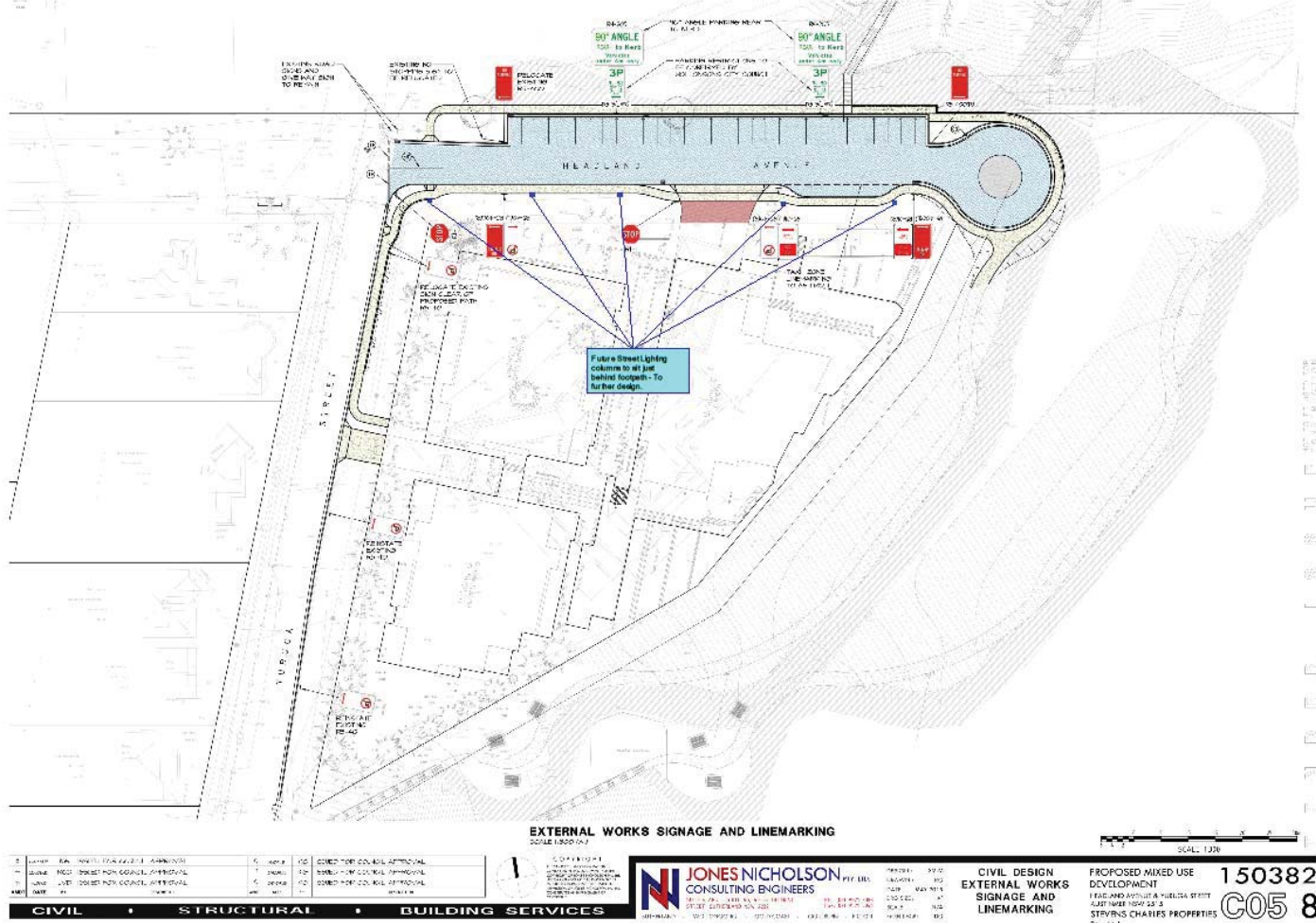
Attachment 3 – Greenacres Mountain 2 Mountain Event – 12 of 12



Attachment 4 – KidzWish Christmas Party – Page 2 of 2



Attachment 5 – Headlands Avenue, Austinmer



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