

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



MEETING HELD AT 9.15AM ON WEDNESDAY 8 AUGUST 2018

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

MINUTES REVIEWED BY			
Author's Name	Author's Title	Signature	Date
Lindsay Dunstan	Traffic Engineer	Lindsay Dunstan	29 August 2018
Murray Davis	Traffic Unit Manager (Acting)	Murray Davis	29 August 2018
Peter Nunn	Transport and Stormwater Services – Manager	Peter Nunn	31 August 2018
Mike Dowd	Infrastructure Strategy and Planning – Manager	Mike Dowd	3 September 2018
Greg Doyle	Director – Infrastructure and Works	Greg Doyle	8 September 2018

MINUTES ENDORSED BY

Items **1 – 4** and **6 - 13** to be adopted by the General Manager through delegated authority.
Item **5** of the meeting must be determined by Council and are recommended to Council for approval for the temporary regulation of traffic on public roads for works or events by independent parties.

Name	Title		Date
David Farmer	General Manager	David Farmer	5 September 2018

Wollongong City Council

Infrastructure, Strategy and Planning Division
Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE

9.15AM ON WEDNESDAY 8 AUGUST 2018



PRESENT

Lindsay Dunstan - Chairman	Wollongong City Council
Robert Gaudiosi	Wollongong City Council
Maria Plezer	Wollongong City Council
Danny Benedetti	Roads and Maritime Services
Sarah Cross	Roads and Maritime Services
Jon Granland	Premier Illawarra

APOLOGIES

Snr Constable Andrew Cotton	NSW Police
Clementina Velasco – Road Safety Officer	Wollongong City Council
Les Dion	Dion's Bus Service

CONFIRMATION OF MINUTES OF MEETING HELD ON 11 JULY 2018.

BUSINESS ARISING – None.

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	HELENSBURGH	Cemetery Road	Removal of No Stopping Signs
2	NORTH WOLLONGONG	Ajax Avenue	Installation of No Parking Signs
3	NORTH WOLLONGONG	Montague Street	Installation of Edge Lines
4	WOLLONGONG	Crown Street	Proposed No Parking Zone

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
5	THIRROUL	McCauley Street	Road Closure – 20 September between 3am to 7pm

DESIGN MATTERS

	Suburb	Street(s)	Issue
6	OTFORD	Station Road	Road Upgrade
7	WOONONA	Haddon Lane Carpark	Disabled Parking
8	FIGTREE	Redgum Ridge Estate Road	Signs and Line Marking
9	DAPTO	Bong Bong Road	Install wheel stops, line marking and signage
10	UNANDERRA	Victoria Street and Princes Highway	New Traffic signals
11	WONGAWILLI	West Dapto Road	Signs and Line Markings

The meeting concluded at 1pm..

LATE ITEMS

	Suburb	Street(s)	Issue
12	KANAHOOKA	Kanahooka Road and Lakeside Drive	Carpark parking restrictions
13	KEMBLA GRANGE	Reddalls Road	No Stopping restrictions at landfill entrance
14	DAPTO	Mulda and Byamee Streets	New roundabout

BUSINESS ARISING

GENERAL BUSINESS

1 HELENSBURGH – WARD 1

Cemetery Road - Relocation of the No Stopping Signs.

Background:

Council has been requested by the Hope Church in Helensburgh to move the No Stopping Signs closer to 23 Cemetery Road where the road is wide enough to allow a car to pass the parked car and remain on the correct side of the road. The Church have pointed out that they have received complaints that traffic travelling east on Cemetery Road have to stop and wait for traffic travelling west on Cemetery Road to clear before passing on the incorrect side of the road.

Consultation:

Consultation with the Hope Church was carried out for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Relocate the existing western most No Stopping sign on the northern side of Cemetery Road 20 metres to the east.

2 NORTH WOLLONGONG – WARD 2

Ajax Avenue – Review No Stopping Restrictions.

Background:

After inspection of the intersection at Ajax Avenue, North Wollongong It is proposed that No Stopping restrictions be installed past the lane directional pavement arrows on the southern side on the approach to the Flinders Street signals. The roadway around the curve in Ajax Avenue which links to Montague Street also needs restrictions as on the weekends numbers of vehicles park on the outside of the curve.

Consultation:

No consultation was required for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Install No Stopping restrictions

- a) Between the driveway of 5 Ajax Avenue and the Flinders Street (Princes Highway) intersection.
- b) From the driveway to 1 Ajax Avenue to the power pole on the edge of the bridge at Montague Street.
- c) From the kerb blister outside 18 Ajax Avenue to the power pole at the northern side of the bridge at Montague Street.

3 NORTH WOLLONGONG- WARD 2

Montague Street – Review delineation at the junction with Bourke Street.

Background:

There have been reports of a recent vehicle crash at the vicinity of the junction of Bourke and Montague Streets. Although driver behaviour is likely to be a significant contributor a review of the delineation maybe helpful in reducing the risk of further crashes. On both approaches there are curve warning signs with an advisory speed and two hazards markers are located either side of the northern extension of Montague Street. Replacing the curve warning signs with high visibility fluorescent signs and installing edge lines is an appropriate improvement, together with the installation of edge-lines on both approaches.

Consultation:

Consultation has been carried out with adjoining residents for this agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Install edge lines on Montague Street and Bourke Streets, North Wollongong on the approach to the T Junction between the Cabbage Tree Creek Bridge and Montague Street and extend along Bourke and Cowper Streets to Elliotts Road.

4 WOLLONGONG - WARD 2

Crown Street – Proposed No Parking Zone.

Background:

Council has received a request for a No Parking zone (Pick Up and Drop Off) on Crown Street between Corrimal Street and Kembla Street. This request was made by representatives from a Taxi Company and a Passenger Collection Service. There is a lack of drop off and pick up points in this busy commercial and retail area, which includes a medical centre.

Council's proposal is to install a No Parking zone in part of the existing No Stopping zone onto the westbound departure side of Crown Street (outside 51 Crown Street) where it intersects with Corrimal Street.

Consultation:

No consultation was required for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Replace part of the No Stopping zone with No Parking on the westbound departure side of Market Street at the intersection of Corrimal Street to provide two spaces.

REGULATION OF TRAFFIC

5 THIRROUL – WARD 1

McCauley Street – Changed from 15 August to 20 September 2018.

Background:

A builder has applied for a road closure on Wednesday, 20 September 2018 between 3 am and 7 pm in McCauley Street Thirroul, at house No. 32 (opposite Harbord Street). The attached TMP requires a detour around the site via Bath or Ocean Street, Cliff Parade, Spray Street, Ann Street, Station Street and Raymond Road. It will be desirable for advance warning to be given by way of two VMS boards on McCauley Street 7 days before the closure. The work will involve a large crane under a special vehicle permit, and which will need to be assembled on site.

The building units will be delivered by over width/over length vehicles and for these reasons it is necessary to remove parking from both sides of McCauley Street at the intersection with Lawrence Hargrave Drive. Similarly parking will need to be removed at the corners of McCauley and Ocean Streets, Ocean Street and Cliff Parade.

The trucks and crane involved require the width of McCauley Street to be occupied for the period of the closure and residents will be advised that only limited vehicle access will be available during the closure. This item is a resubmission due to the change of date previously approved for 15 August.

Consultation:

Consultation with affected residents is a requirement for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted Traffic Management Plan (Attachment 2) and Council's Standard Conditions for Road Closures (Attachment 1), the use of two Variable Message boards in McCauley Street 7 days in advance of the closure to advise of the work, and that consultations be held with those business operators and home owners affected by the closure and the loss of street parking.

DESIGN ITEMS

6 OTFORD ROAD- WARD 1

Station Road – Road Signs and Line Marking.

Background:

As part of the upgrade/road widening on Station Road, Otford, Council is proposing new line marking with new No Stopping signs and No Parking signs. When completed there will be a turning area for parents from the Otford Road PS which will eliminate any need to reverse.

Consultation:

Consultation is a requirement of the design process. ...

PROPOSAL SUPPORTED UNANIMOUSLY

Plan 5824_C107_A be approved. (Attachment 3)

7 WOONONA- WARD 1

Haddon Lane Carpark – Disabled Parking.

Background:

Haddon Lane carpark is due to be resurfaced and upgraded and the proposed design includes two additional disabled parking spaces.

Consultation:

Consultation is a requirement of the design process.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan No. 6261 C01 1 be approved. (Attachment 4)

8 FIGTREE- WARD 2

Redgum Ridge – Signs and Line Marking.

Background:

The developer has submitted modified signs and line marking for Council's approval.

Consultation:

No consultation was required for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan KF109944 C424 Rev A be approved. (Attachment 5)

9 DAPTO- WARD 3

Bong Bong Road – Installation of wheel stops, signage and line marking.

Background:

As part of the design process Council is proposing to install new wheel stops, line marking and signage for the safety of drivers (Entry/Exit to Reed Park Car Park).

Consultation:

Consultation is a requirement of the design process.

PROPOSAL SUPPORTED UNANIMOUSLY

Plans 6422 C01 1 be approved. (Attachment 6)

10 UNANDERRA- WARD 3

Victoria Street and Princes Highway – New Traffic Signals.

Background:

As part of the road network improvement work Council is proposing to install new traffic signals at Victoria Street and Princes Highway. This set of signals improves access to the Unanderra Shopping Centre.

Consultation:

Consultation is a requirement of the design process.

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PROPOSAL SUPPORTED UNANIMOUSLY

Plans 5947 SK01 1 and 5947 C02 A be approved. (Attachment 7)

11 WONGAWILLI- WARD 3

West Dapto Road Sanctuary Ponds Subdivision Stage 3 – Signage and line marking.

Background:

The designer for the next stage of the sanctuary ponds development off west Dapto Road and Shone Avenue, Wongawilli has provided a plan setting out the proposed signs and lines.

Consultation:

Consultation is a requirement of the design process.

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PROPOSAL SUPPORTED UNANIMOUSLY

Plans 82018141-01 C2003 B & C2062 B be approved.(Attachment 8)

LATE ITEMS

12 KANAHOOKA – WARD 3

Kanahooka Road and Lakeside Drive Kanahooka – Car Park Parking Restrictions.

Background:

Council has received requests from NSW Police and residents in the area around Kanahooka Point for curfew parking restrictions in the car parks to restrict instances of anti-social behaviour by drivers. As a trial for the 2018/19 summer period it is proposed to install No Parking in the car parks off Kanahooka Road and Lakeside Drive to be timed 10 pm to 4 am. It is expected that fishing activities will not be unduly affected with the end time for the restrictions being 4 am.

Consultation:

Consultation has been carried out with NSW Police and residents in the area.

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PROPOSAL SUPPORTED UNANIMOUSLY

Install No Parking restrictions in the car parks off Kanahooka Road and Lakeside Drive to be timed 10 pm to 4 am as a trial for the summer 2018/19

13 KEMBLA GRANGE – WARD 3

Kembla Grange – Reddalls Road – No Stopping Restrictions at the entrance to Whytes Gully, Waste Disposal Depot.

Background:

Council has recently obtained approval for a new stage of operations at Whytes Gully and one of the conditions from the Environment Protection Authority was the installation of No Stopping Restrictions in the vicinity of the landfill entrance to prevent vehicles queuing prior to opening times. No Stopping Restrictions are needed to be installed 60 metres either side of the entrance gates in Reddalls Road on both sides of the roadway.

Consultation:

Consultation is not required.

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PROPOSAL SUPPORTED UNANIMOUSLY

Install no stopping restriction 60 metres either side of the gates to Whytes Gully Waste Disposal Depot on both sides of Reddalls Road.

14 DAPTO – WARD 3

Dapto – New Roundabout at Mulda and Byamee Streets.

Background:

Council has prepared plans for a new roundabout at the intersection of Mulda and Byamee Streets in order to improve traffic safety for turning vehicles and to function as a traffic calming device on Byamee Street.

Consultation:

Consultation is a requirement of the design process.

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PROPOSAL SUPPORTED UNANIMOUSLY

Plan 6245 C120 2 be approved (Attachment 9)

Minutes to be confirmed at the next meeting to be held at **9.15am on 12 September 2018.**

2018 Traffic Committee Meetings

Wednesday 12 September 2018	Administration Building Level 9 Function Room	9.15am – 12.00pm
Wednesday 10 October 2018	Administration Building, Level 10, Rooms 2 and 3	9.15am – 12.00pm
Wednesday 14 November 2018	Administration Building Level 9 Function Room	9.15am – 12.00pm

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

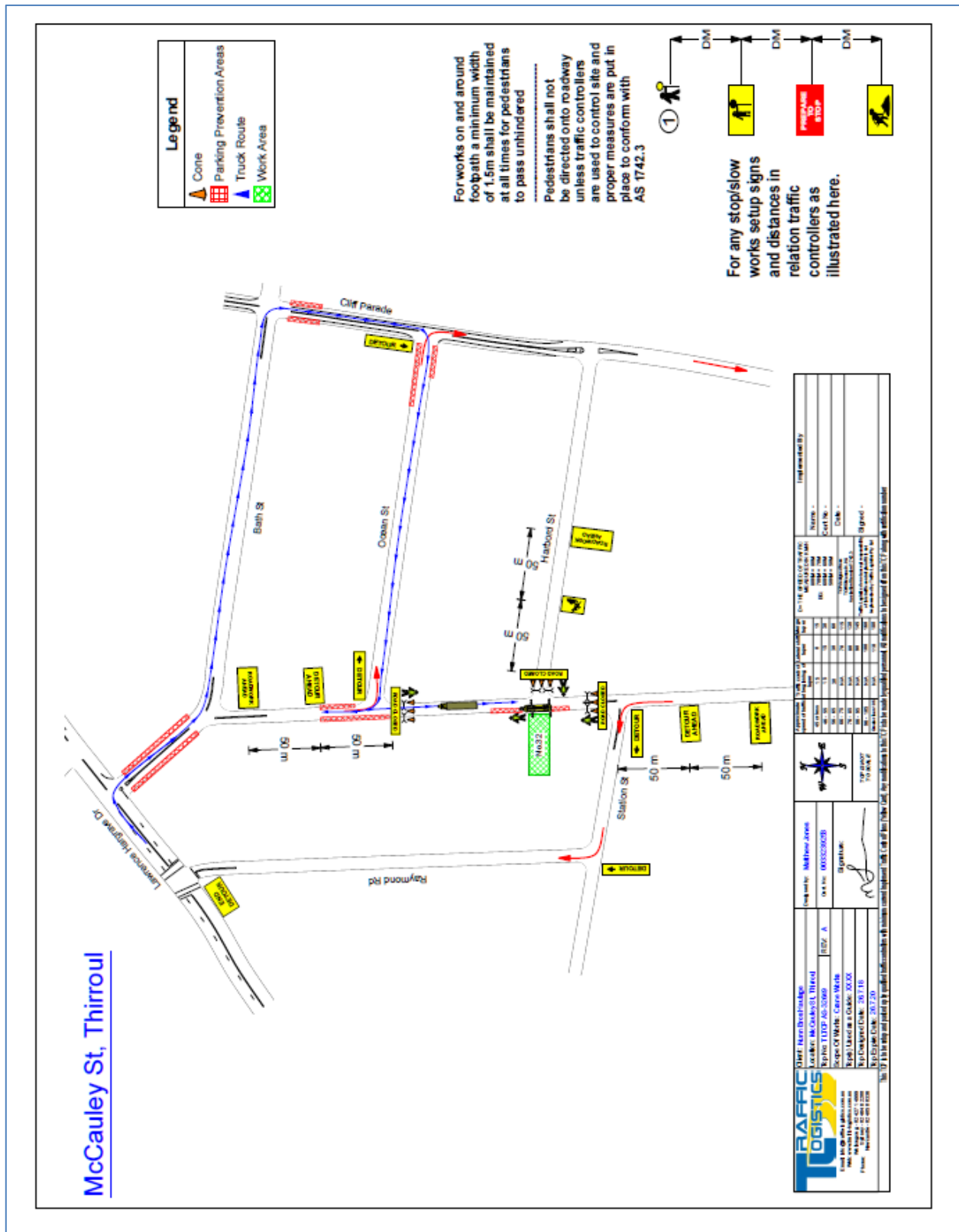
Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

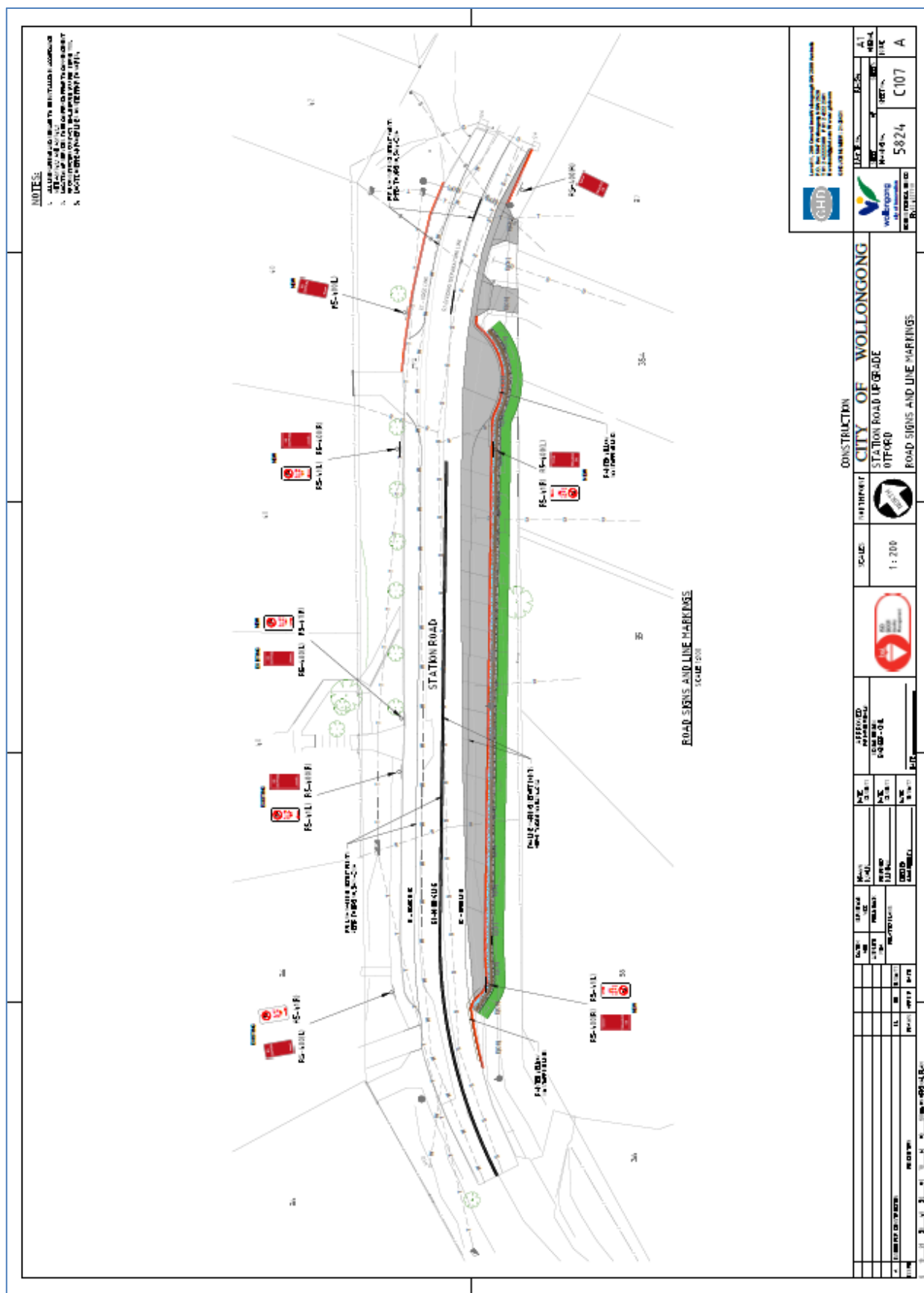
Attachment 2

McCauley Street, Thirroul Road Closure

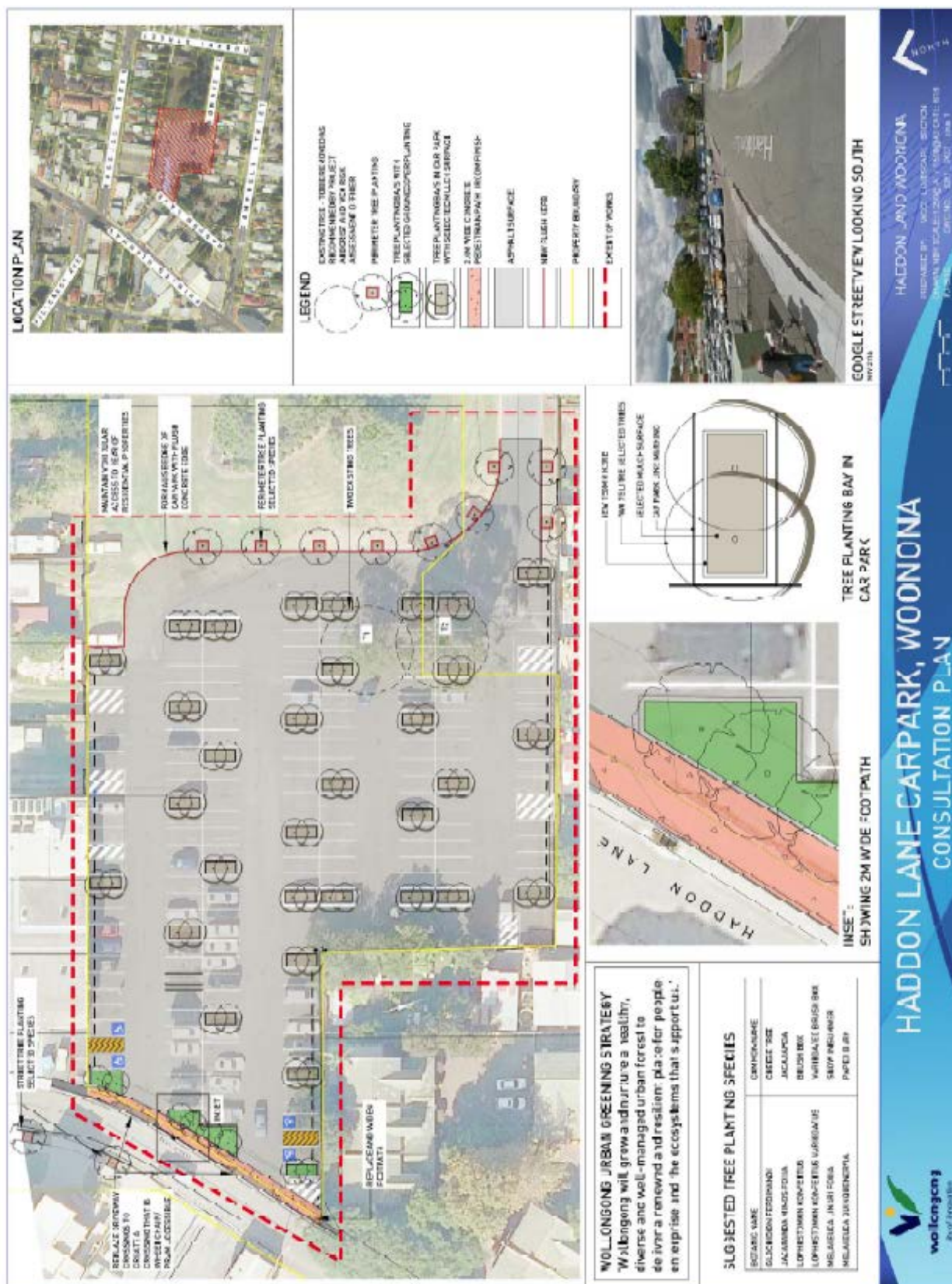


Attachment 3

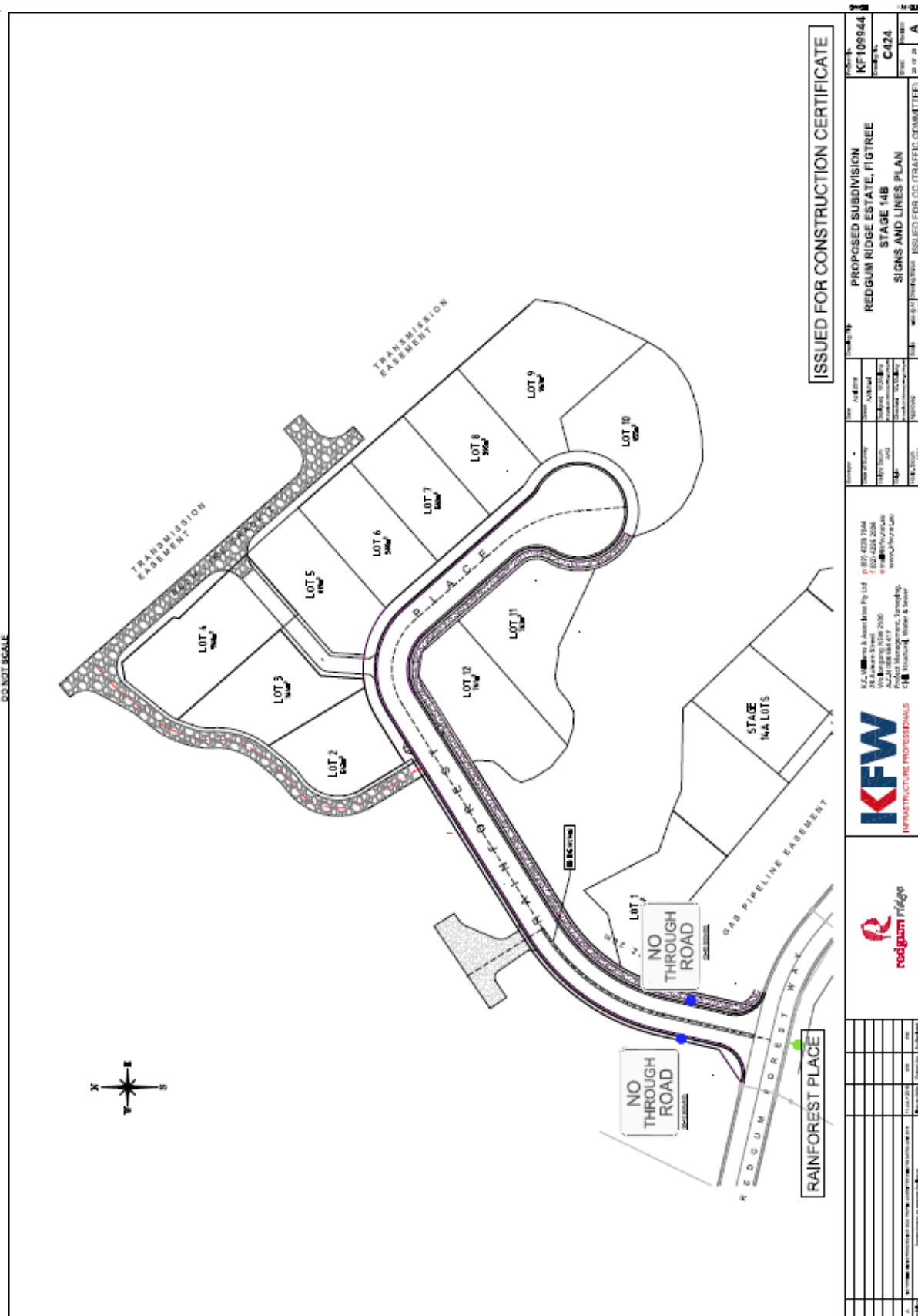
Station Road, Otford – Signage and Line Marking



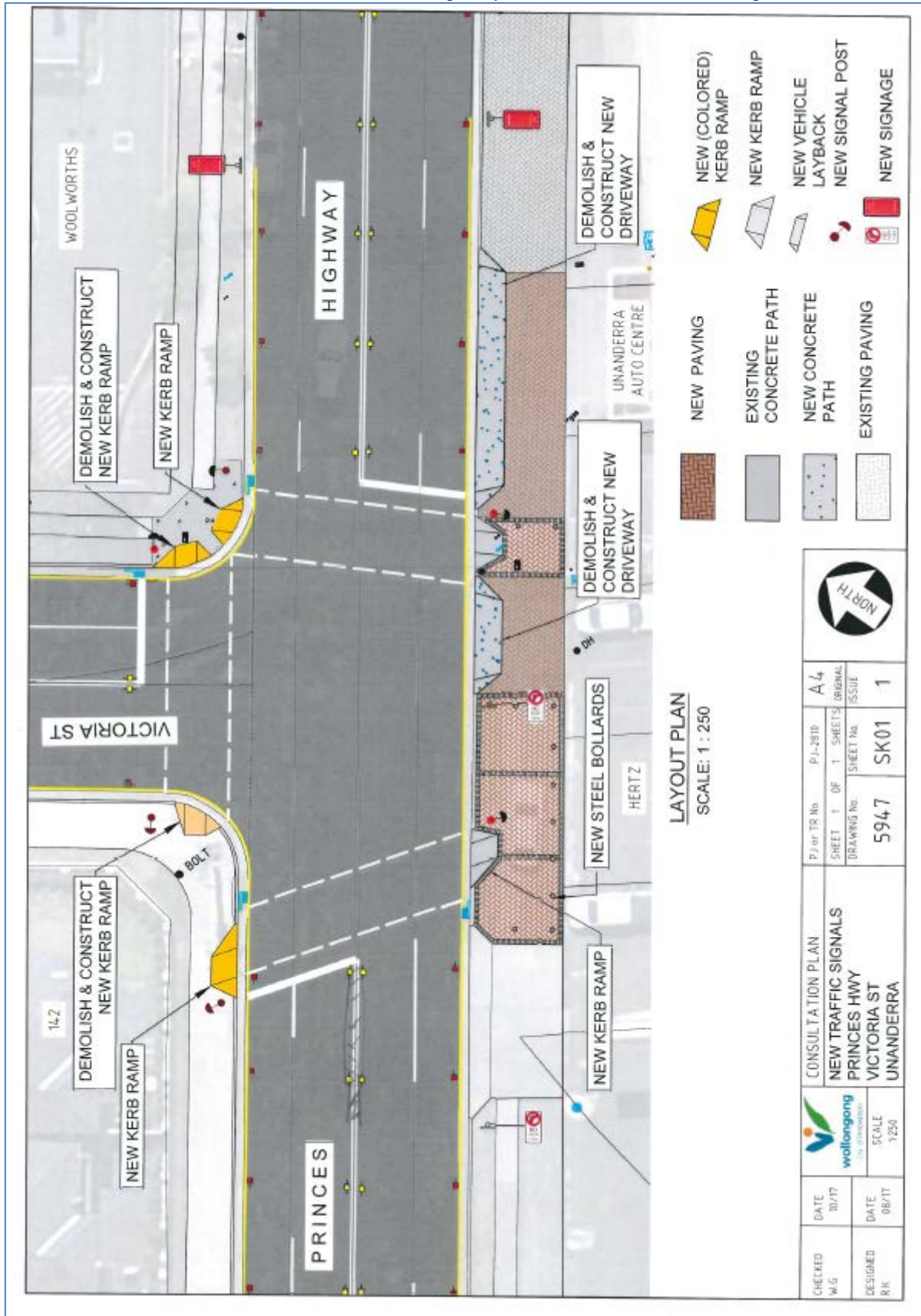
Attachment 4
Haddon Lane Carpark, Woonona – Disabled Parking



Attachment 5
Redgum Ridge Estate Road, Figtree – Signs and Line Marking

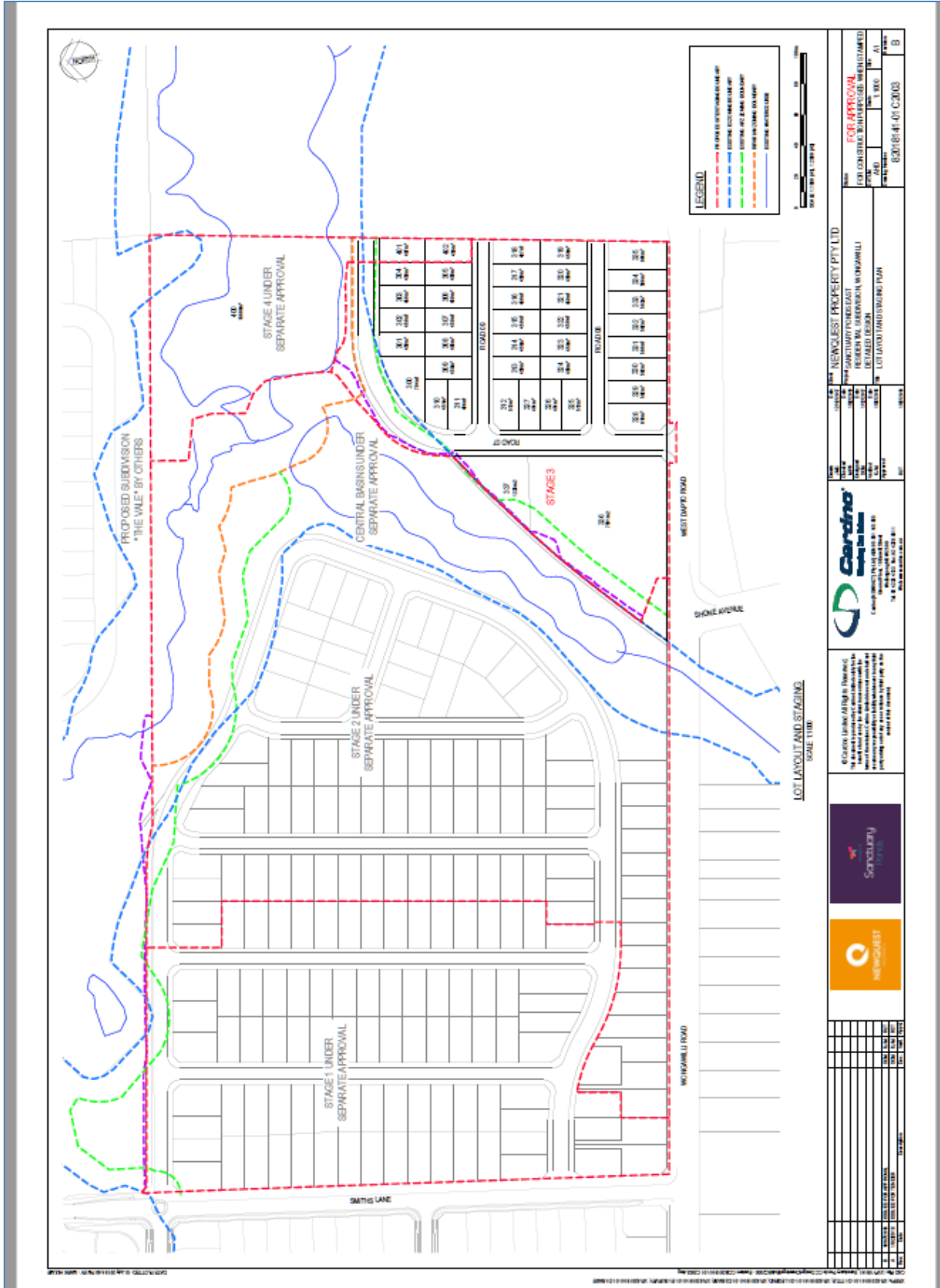


Attachment 7
Victoria Street and Princes Highway Unanderra– New Traffic Signals



Attachment 8

West Dapto Road Sanctuary Ponds Subdivision Stage 3 - Signage and line marking



Attachment 8

West Dapto Road Sanctuary Ponds Subdivision Stage 3 - Signage and line marking



