

# MINUTES

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



MEETING HELD AT 9.15AM ON WEDNESDAY 14 NOVEMBER 2018

### RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

### MINUTES REVIEWED BY

Author's Name	Author's Title	Date
Lindsay Dunstan	Senior Traffic Engineer	20/11/18
David Wilson	Traffic and Transport Unit Leader (Acting)	20/11/18
Isabelle Ghetti	Transport and Stormwater Services – Manager (Acting)	20/11/18
Mike Dowd	Infrastructure Strategy and Planning – Manager	20/11/18
Greg Doyle	Director – Infrastructure and Works	20/11/18

### MINUTES ENDORSED BY

Items 1 – 3 and 8 – 10 to be adopted by the General Manager through delegated authority.

Items 4 – 7 and 11-12 of the meeting must be determined by Council and are recommended to Council for approval for the temporary regulation of traffic on public roads for works or events by independent parties.

Name	Title	Date
David Farmer	General Manager	23/11/18

## Wollongong City Council

Infrastructure, Strategy and Planning Division  
Transport and Stormwater

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, each of whom has a single vote only.**

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

### IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting  
Wollongong City Council Administration Building  
Level 9 Function Room  
Commencing at 9.15 am

# MINUTES

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 14 NOVEMBER 2018

PRESENT	
Lindsay Dunstan - Chair	Wollongong City Council
Rob Gaudiosi	Wollongong City Council
Ellen Dreghorn	Wollongong City Council
Clementina Velasco - Road Safety Officer	Wollongong City Council
David Cratchley	Premier Illawarra
John Granland	Premier Illawarra
Danny Benedetti	Roads and Maritime Services
Senior Constable Andrew Cotton	NSW Police

APOLOGIES	
Les Dion	Dion's Bus Service
Stephen BurrIDGE	Busabout

CONFIRMATION OF MINUTES OF MEETING HELD ON **10 OCTOBER 2018**.

### GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	BULLI	Callows Road	Parking Restrictions
2	WOONONA	Campbell Street	Pedestrian Crossing Improvements
3	DAPTO	Yallah Bay Road	Review Of Concrete Median

### REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
4	COLEDALE	Tuckerman Lane	Road closure
5	DAPTO	Moombarra Street	Road closure community Christmas Festival
6	AVONDALE	Avondale Road	Road Closures- Huntley Hillclimb Motorsport Events
7	HUNTLEY	Various	Illawarra Cycle Club Events

## DESIGN MATTERS

	Suburb	Street(s)	Issue
8	WEST WOLLONGONG	Fisher and Gilmore streets	Installation of no stopping and bicycle signs
9	BROWNSVILLE	Kanahooka Road	Concrete Median and Proposed Bus Zone
10	DAPTO	Bong Bong Road	Proposed Shared Pathway

## LATE ITEMS

11	Wollongong	Stewart Street	Macedonian Orthodox Parade
12	Wollongong	Elliotts Road, Fairy Meadow	Australia Day Event

The meeting concluded at 12PM

## GENERAL BUSINESS

### 1 BULLI- WARD 1

Callows Road – Review of Parking Restrictions

**Background:**

A resident of the Bulli Brickworks Estate has requested a review of the parking restrictions on Callows Road at two locations. The first location is at the intersection of Cradle Drive and Callows Road. The second location is the right angle turn on Callows Road between Cradle Drive and Wallbank Way.

**Consultation:**

Consultation will occur with the surrounding residents prior to the restrictions being installed.

**PROPOSAL SUPPORTED UNANIMOUSLY**

- Install No Parking signs around the right angle turn on Callows Road between the driveways of No 30 and No 43 (both sides of the road).
- Install yellow No Stopping lines at the intersection of Cradle Drive and Callows Road, for the minimum of 10 metres on each leg of the intersection.

### 2 WOONONA- WARD 1

Campbell Street – Pedestrian Crossing Improvements

**Background:**

A resident has requested the installation of zig zag lines on approach to the pedestrian zebra crossing near Thompson Street and the Memorial Drive Bridge. Due to the shadow cast by the bridge and the grade of the road it is sometimes difficult to see the pedestrian crossing facility from a distance. Zig Zag lines are utilised when the approach site distance to a pedestrian crossing facility is insufficient.

**Consultation:**

No consultation is required for this Agenda item.

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**PROPOSAL SUPPORTED UNANIMOUSLY**

Install zig zag lines on both approaches to the pedestrian zebra crossing near Thompson Street.

### 3 DAPTO- WARD 3

Yallah Bay Road – Review of Concrete Median

**Background:**

An Energy Australia representative has contacted Council with concerns regarding the concrete jersey kerb barrier on Yallah Bay Road at the intersection with the Princes Highway. The concerns raised were due to a number of incidents that had been reported involving collisions between vehicles and the concrete barrier. Council is proposing to review the existing lighting and delineation at this intersection.

**Consultation:**

No consultation was required for this Agenda item.

**PROPOSAL SUPPORTED UNANIMOUSLY**

- Install a double barrier line on the centre line with the associated raised reflective pavement markers;
- Remove the concrete barrier;
- Install a stop sign at this intersection to replace the give way sign.

## REGULATION OF TRAFFIC

### 4 COLEDALE- WARD 1

#### Tuckerman Lane – Road Closure

**Background:**

A builder has applied for a road closure on Tuckerman Lane between Cowell Lane and Young Street in Coledale. The closures are to take place to assist with concrete pours. The date for the proposed closure the 26<sup>th</sup> February 2019, 19<sup>th</sup> March 2019 and 10<sup>th</sup> April 2019. The duration of the closures will be no longer than 4 hours.

**Consultation:**

The applicant is required to consult with surrounding residents as a condition of approval for the road closure.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed road closure of Tuckerman Lane between Cowell Lane and Young Street Coledale during the weeks ending the 2<sup>nd</sup> March 2019, 22<sup>nd</sup> March 2019 and 13<sup>th</sup> April 2019. The duration of the closures on each day are to be no longer 4 hours, and the closure is subject to the submitted The Traffic Control Plan (Attachment 2) and Council's Standard Conditions for Road Closures.

### 5 DAPTO- WARD 3

#### Moombara Street - Dapto Anglican Church Community Christmas Festival – Road Closure

**Background:**

The Dapto Anglican Church has held an annual event for the Dapto and wider community for the past 13 years. A traffic management plan has been prepared to ensure the safe passage of cars, pedestrians and cyclists in the area of Moombara Street between the hours of 2pm to 10pm on Saturday 15<sup>th</sup> December 2018.

This year's event will be held on Moombara Street between the roundabouts at the intersection of Byamee Street and Moombara Street and the roundabout at the entrance of Dapto Mall, The Ribbonwood Centre and McDonalds. An assessment of risk in this busy area indicates that vehicle mitigation will be required at the two closure points.

**Consultation:**

The applicant is required to consult with surrounding residents and business operators as a condition of approval for the road closure.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed road closure of Moombara Street on the 15<sup>th</sup> December 2018 from 2pm to 10pm between Byamee Street and the roundabout at the entrance of Dapto Mall and McDonalds, be approved subject to the submitted Traffic Control Plan (Attachment 3), Council's Standard Conditions for Road Closures and that vehicle mitigation be included at each of the closure points.

### 6 AVONDALE- WARD 3

#### Avondale Road – NSW Hillclimb Championship

**Background:**

Wollongong Sporting Car Club has applied for five road closures for the purpose of conducting the Huntley Hill Climb Motorsport Events. In 2019 the club will hold five events including round 8 of the NSW Hillclimb Championships with the 7 events held thus far having attracted 195 drivers. The club wishes to apply for road closures on the following dates-

- Sunday 10<sup>th</sup> February 2019
- Sunday 17<sup>th</sup> March 2019
- Sunday 7<sup>th</sup> July 2019
- Saturday 21<sup>st</sup> September 2019 and Sunday 22<sup>nd</sup> September 2019
- Sunday 17<sup>th</sup> November 2019

The closure is to take place on Avondale Road West of Avondale Colliery Road between the hours of 8am and 4.30pm and residential access is to be maintained throughout the day.

**Consultation:**

The applicant is required to consult with surrounding residents as a condition of approval for the road closure.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed road closure of Avondale Road West of Avondale Colliery Road between the hours of 8am and 4.30pm on the dates listed above be approved subject to the submitted Traffic Control Plan (Attachment 4) and Council's Standard Conditions.

**7 HUNTLEY- WARD 3**

Various Streets – Illawarra Cycle Club Events

**Background:**

The Illawarra Cycle Club has applied for a number of road closures to facilitate racing events held throughout the year. The year is divided into summer from October to March and winter, from April to September. Weekly club races average around 30 to 40 riders. Summer racing is held at 8.30 on Sunday mornings and tend to be shorter races that generally use Avondale Road commencing at the disused Huntley washery entrance on Huntley Road. Occasionally these races use Marshall Mount Road.

Winter racing is held at 2pm on Saturday afternoons. These races are of longer duration and incorporate Avondale, Huntley and Marshall Mount Roads.

During the winter there are two other races that are held:

- Ken Dinnerville memorial race which attracts up to 170 riders.
- The interclub race – this race is between the five regional clubs and attracts approximately 120 riders. Both races commence at Dapto Hire and are managed along similar lines.

During discussion with the NSW police and RMS representatives concerns were raised about the safety of participants. Subsequently council agreed to facilitate a meeting with police and the event organisers with a view to amending the traffic control plans to satisfy those safety concerns.

**List of Events**

The Illawarra Cycle club winter weekly racing event.

Location: Don's Farm

Date: 2019 Saturday afternoons

Start and Finish Time: April to September 2pm to 4pm

The Illawarra Cycle club summer weekly racing event.

Location: Don's Farm

Date: 2019 Sunday mornings

Start and Finish Time Sundays October to March 8.30am to 10 am

The Illawarra Cycle club interclub race.

Location: Don's Farm

Date: Saturday June 16, 2019

Start and Finish Time 2pm to 4pm

The Illawarra Cycle club interclub race.

Location: Don's Farm

Date: Sunday 26<sup>th</sup> of May 2019

Start and Finish Time 10am to 1pm

The Illawarra Cycle club interclub race.

Location: Don's Farm

Date: Sunday 26<sup>th</sup> of May 2019

Start and Finish Time 10am to 1pm

**Consultation:**

The applicant is required to consult with surrounding residents as a condition of approval for the road closure.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed regulation of traffic on Avondale Road West of Avondale Colliery Road, and on Marshall Mount Road between Huntley Road and Calderwood Road for the hours and dates indicated above be approved subject to the amendment of the submitted Traffic Control Plans (Attachment 5) as required by the NSW police for the approval of races on public roads, and Council's Standard Conditions for Road Closures.

**DESIGN MATTERS**

**8 WEST WOLLONGONG - WARD 2**

Fisher Street and Gilmore Street, West – Installation of No Stopping and Bicycle Lane End Signs

**Background:**

As part of the construction of intersection improvements in Fisher Street and Gilmore Street, West Wollongong, Council is proposing to install No Stopping signs either side of the proposed kerb blisters in accordance with design guidelines. A bicycle lane ends sign is also proposed to alert cyclists that the on road facility ends at the intersection and encourage the use of the proposed shared path that bypasses the intersection.

**Consultation:**

This project has been developed in response to concerns raised by community members. Further consultation will be undertaken as part of the design process.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Plan 6032 SK01 Issue 1 (Attachment 6) subject to the addition of the standard pavement signs for the shared path.

**9 BROWNSVILLE- WARD 3**

Kanahooka Road –Concrete Median and Proposed Bus Zone.

**Background:**

The proposed traffic lights at the intersection of Brownsville Avenue and Kanahooka Road have previously been approved by Traffic Committee. Council's Design Section has included a concrete median on Kanahooka instead of a painted island and a Bus Zone instead of a Bus Stop. The Bus Stop location will need to be relocated further west directly following the No Stopping sign.

**Consultation:**

Consultation is a part of the Design process. Residents will also be contacted regarding the Bus Stop relocation.

**PROPOSAL SUPPORTED UNANIMOUSLY**

- Install a concrete island on Kanahooka Road as part of the traffic signal works
- Install a Bus Zone signs to replace the existing Bus Stop directly following the No Stopping Zone

**10 DAPTO - WARD 3**

Bong Bong Road – Sierra Drive to Station Street Dapto – Proposed Shared Path

**Background:**

Council is proposing to construct a shared path on Bong Bong Rd between Sierra Drive and Station Street Dapto. This plan includes amendments to the existing sign posting and line marking on Bong Bong Road.

**Consultation:**

Consultation is a requirement of the design process.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Attached Plan No's 6408\_C08-C11\_1 & 6408\_S02\_1 to be approved (Attachment 7).



## LATE ITEMS

### 11 WOLLONGONG - WARD 3

Stewart Street - Macedonian Orthodox Parade – Road Closure Saturday 19<sup>th</sup> of January 2019.

**Background:**

In accordance with the traditions of the Macedonian Orthodox Church a Christmas procession is to be on held on the 19<sup>th</sup> January 2019 between 11.30am to 12pm. The procession extends from the Church in Stewart Street, along the shared paths on Harbour and Crown Streets, and then on the shared path on Marine Drive to the Wollongong Harbour. Apart from the closure of Stewart Street the remainder of the procession will only require the regulation of traffic to allow participants to cross Crown Street and Cliff Road. NSW Police representative requested that the traffic control plans be amended to include the vehicle mitigation which was used in 2018 for this event.

**Consultation:**

The applicant is required to consult with surrounding residents and business operators as a condition of approval for the road closure.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed road closure of Stewart Street and the subsequent regulation of traffic on Crown Street and Cliff Road be approved subject to the submitted plans having vehicle mitigation included on an amended traffic control plan (Attachment 8) and Council's Standard Conditions for Road Closures.

### 12 WOLLONGONG - WARD 3

Australia Day Event – Aquathon – Road Closure

**Background:**

Although the main road closures for this event have already been approved as a result of the recommendations of the August 2018 Traffic Committee Meeting the organisers have requested an additional event which involves the closure of Elliotts Road, Fairy Meadow.

The running portion of the Aquathon uses shared paths until the eastern end of Elliotts Road, when the participants will run on the road. This change requires that the eastern end of Elliotts Road be closed between 8am and 9.15am on Saturday 26 January 2019.

Organisers are planning to provide Council and NSW Police with amended plans which will be the same as the plans approved for the recent MS Wellness Run on Sunday 4 November 2018. The details of the Australia Day Aquathon have been circulated to members of the Traffic Committee and no objection have been raised.

**Consultation:**

The applicant is required to consult with surrounding residents and business operators as a condition of approval for the road closure.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The road closure for Elliotts Road (Eastern End between Squires Way and Fairy Meadow Beach) be approved subject to the submission of amended Traffic Management Plans, and the approval of the NSW Police.

Minutes to be confirmed at the next meeting to be held at 9.15am on **23 JANUARY 2019**.

<b>2019 Traffic Committee Meetings</b>		
23 January	<b>Level 9 Function Room</b>	<b>9.15am – 1.00pm</b>
13 February	<b>Level 9 Function Room</b>	9.15am – 1.00pm
13 March	<b>Level 9 Function Room</b>	9.15am – 1.00pm
17 April	Level 10 Rooms 2 & 3	9.15am – 1.00pm
22 May	<b>Level 9 Function Room</b>	9.15am – 1.00pm
26 June	Level 10 Rooms 2 & 3	9.15am – 1.00pm
17 July	Level 10 Rooms 2 & 3	9.15am – 1.00pm
28 August	Level 10 Rooms 2 & 3	9.15am – 1.00pm
2 October	Level 10 Rooms 2 & 3	9.15am – 1.00pm
23 October	Level 10 Rooms 2 & 3	9.15am – 1.00pm
13 November	Level 10 Rooms 2 & 3	9.15am – 1.00pm

## Attachment 1 – Standard Conditions for Road Closures

### **Standard Conditions for Road Closures**

*For Special Events and Work Related activities Within Council Road Reserves.*

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

**Checklist:**

- ☒ **Completed Council Form:**

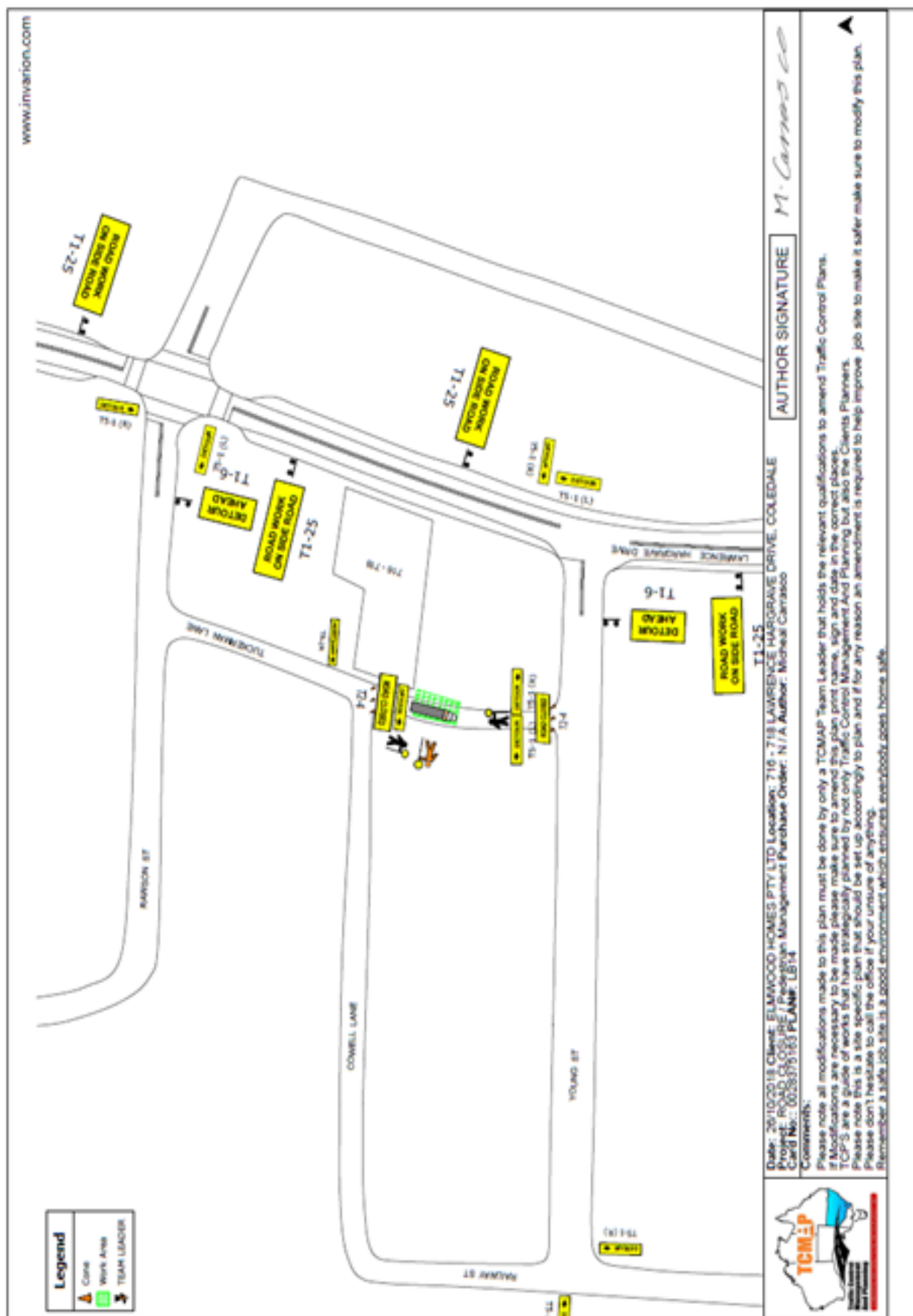
*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

**Required information as shown below MUST be attached:**

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) if required
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

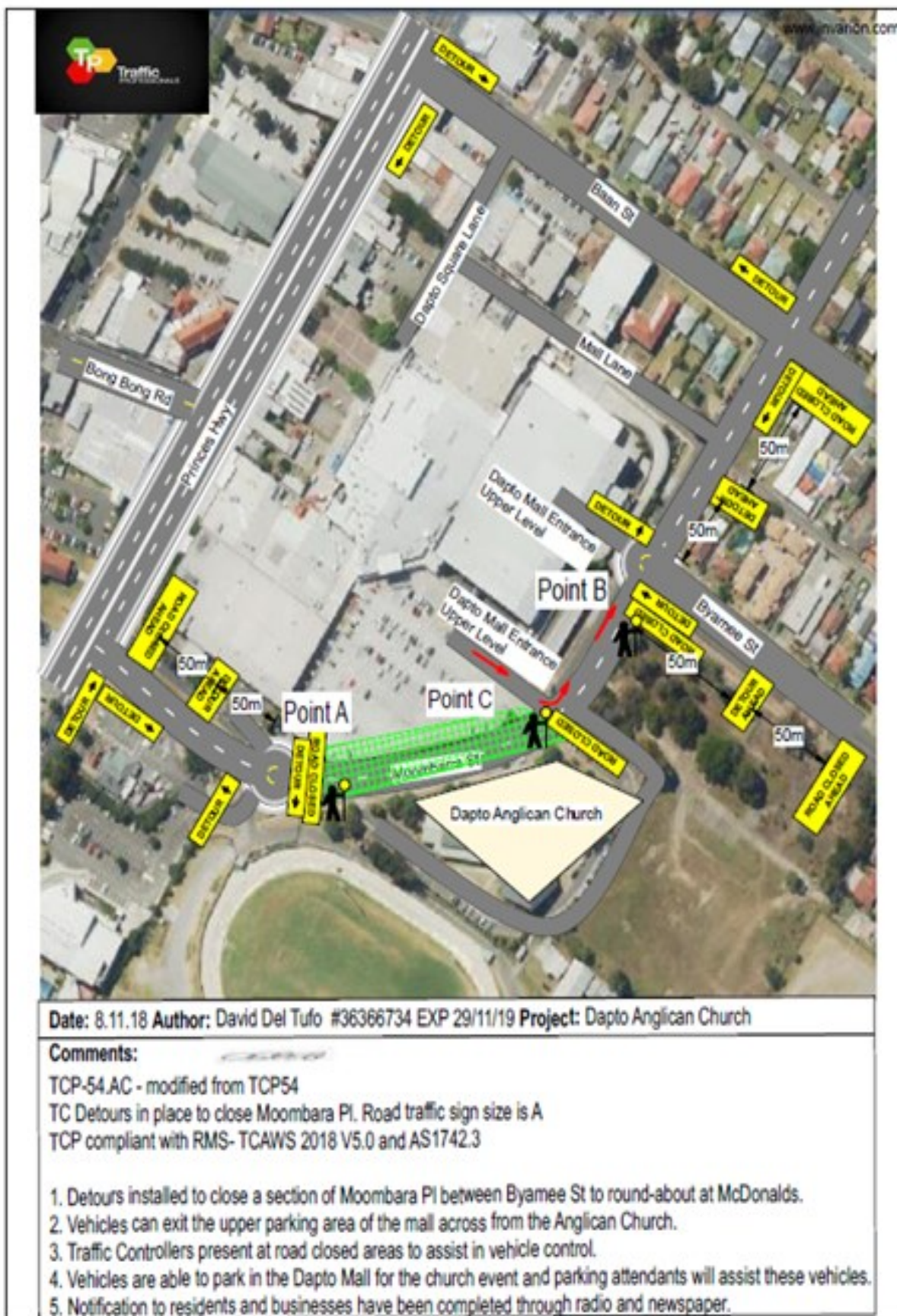
**Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.**

## Attachment 2 – Tuckerman Lane – Road Closure

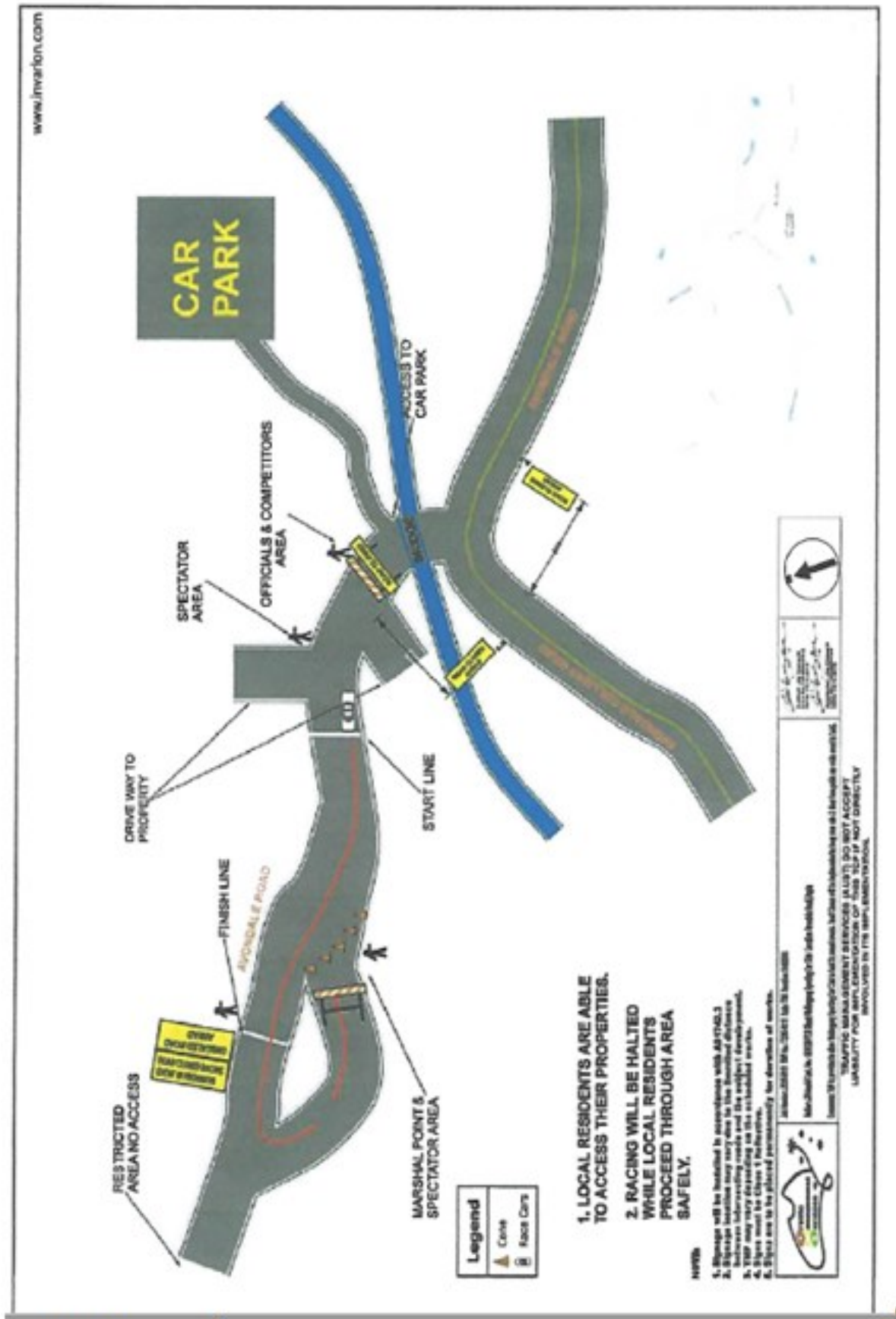




## Attachment 3 – Dapto Anglican Church Community Christmas Festival

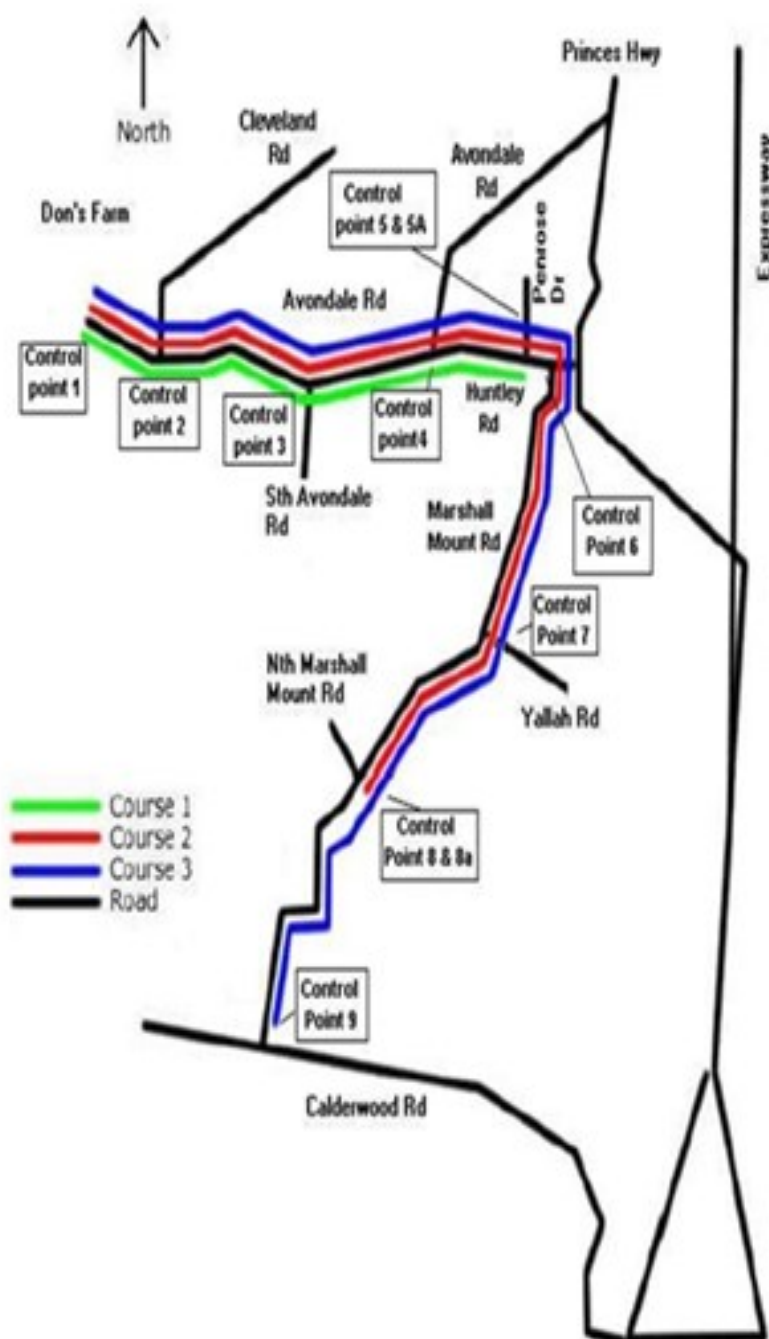


Attachment 4 –Avondale Road – NSW Hillclimb Championship



Attachment 5 – Various Streets - Illawarra Cycle Club Event

ATTACHMENT-ILLAWARRA-CYCLE-CLUB

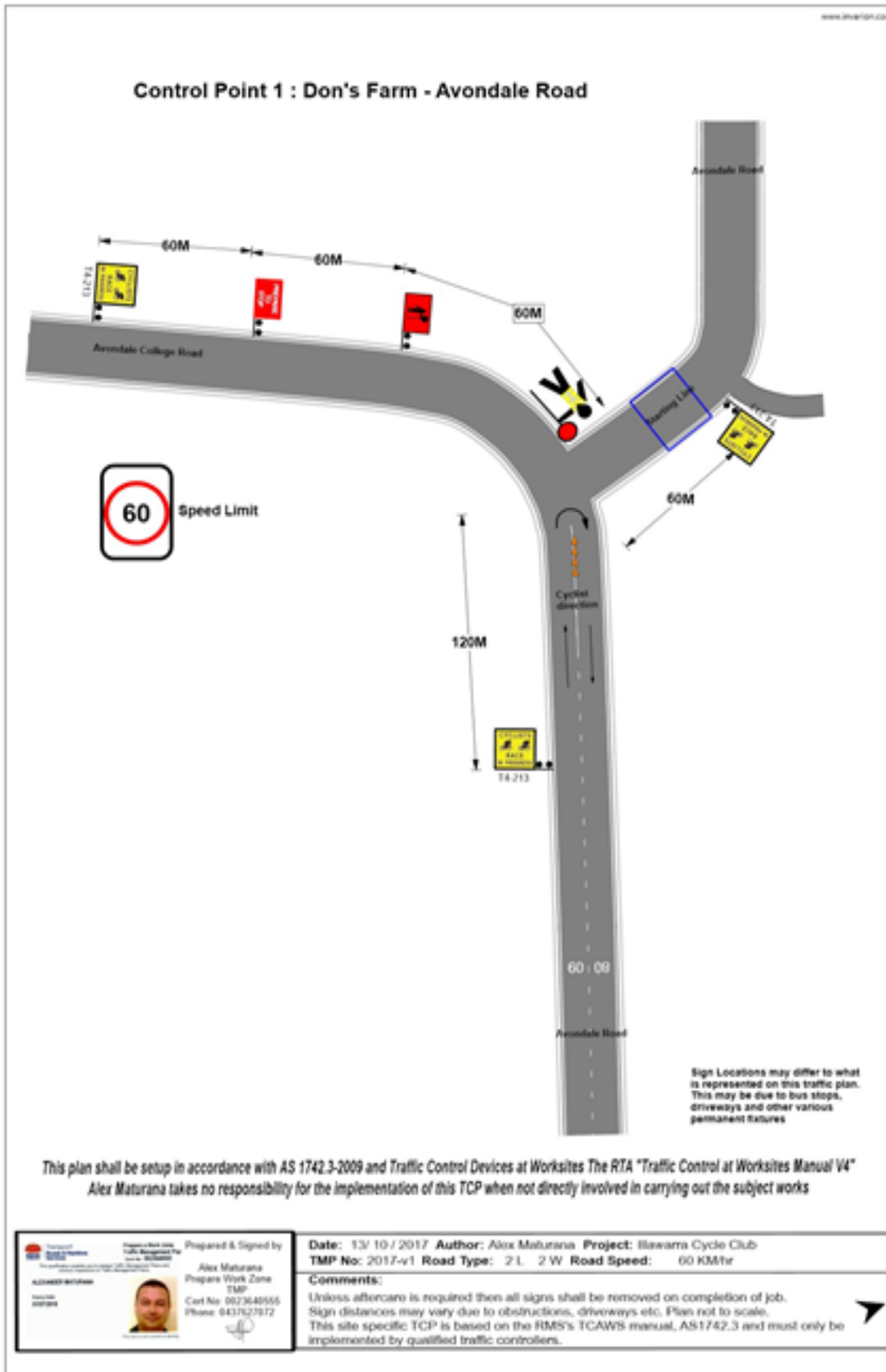


**Start:** → Don's Farm Avondale Road, Avondale¶

**Finish:** → Don's Farm Avondale Road, Avondale¶

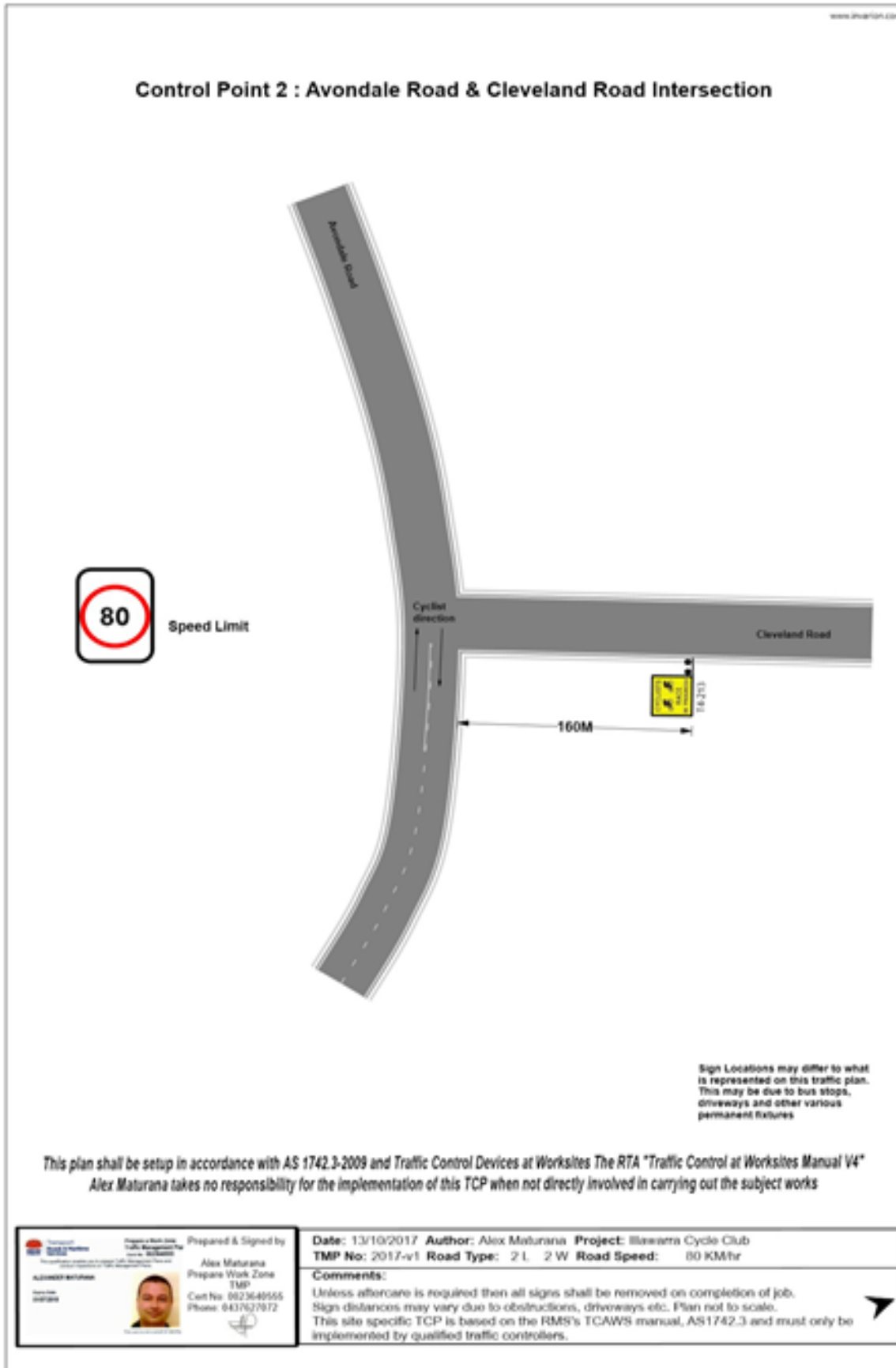


Attachment 5 – Various Streets - Illawarra Cycle Club Event

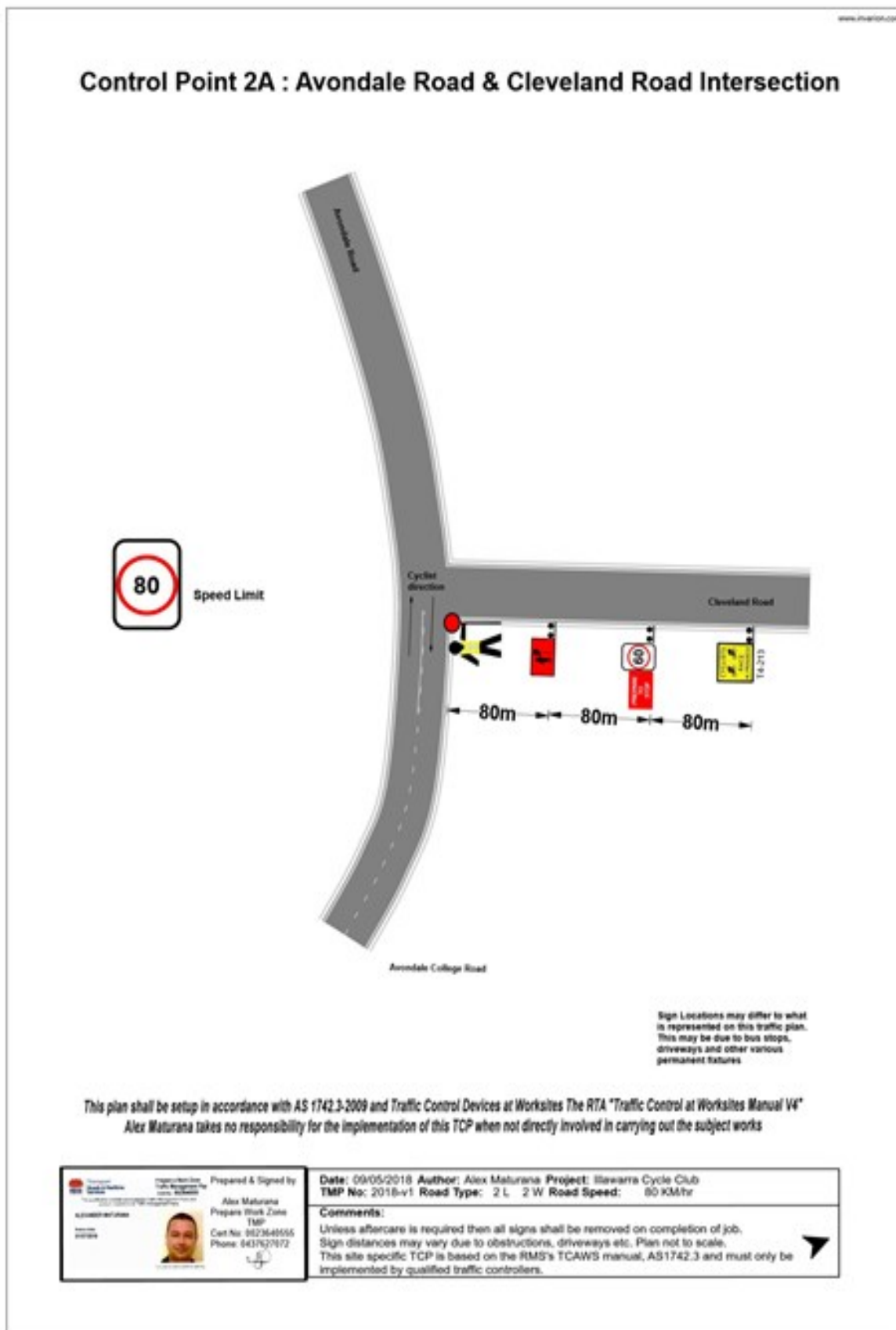




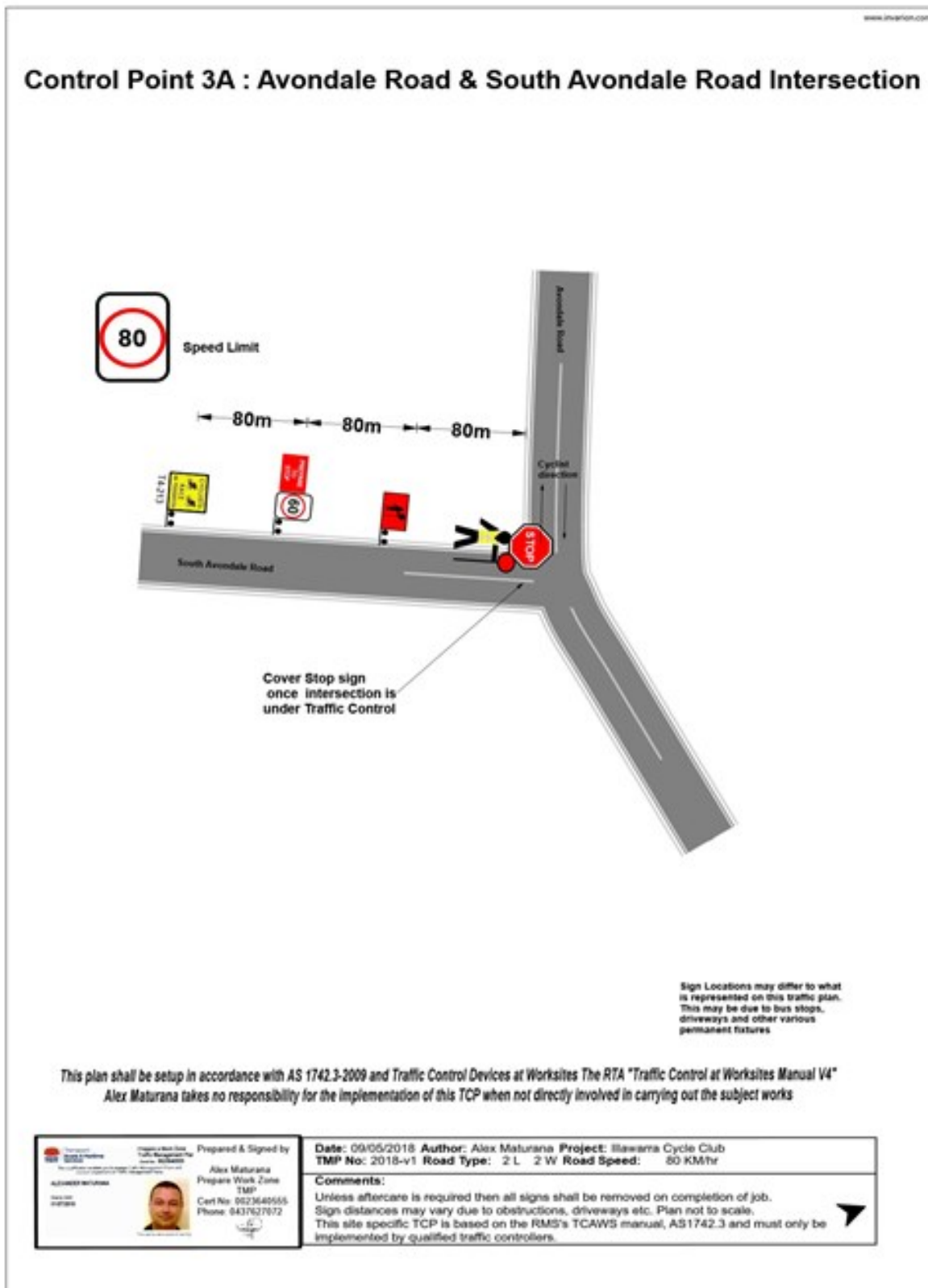
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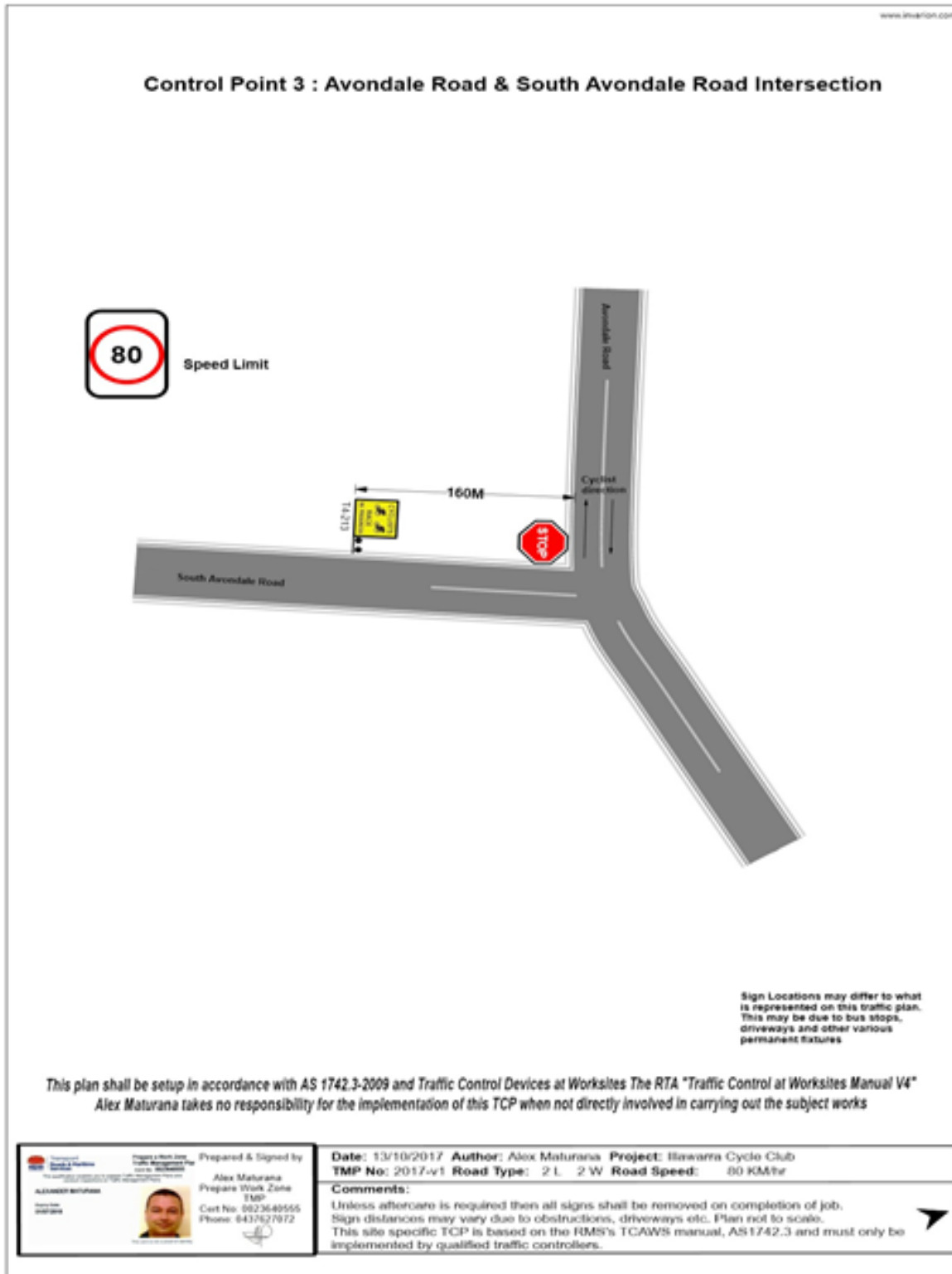
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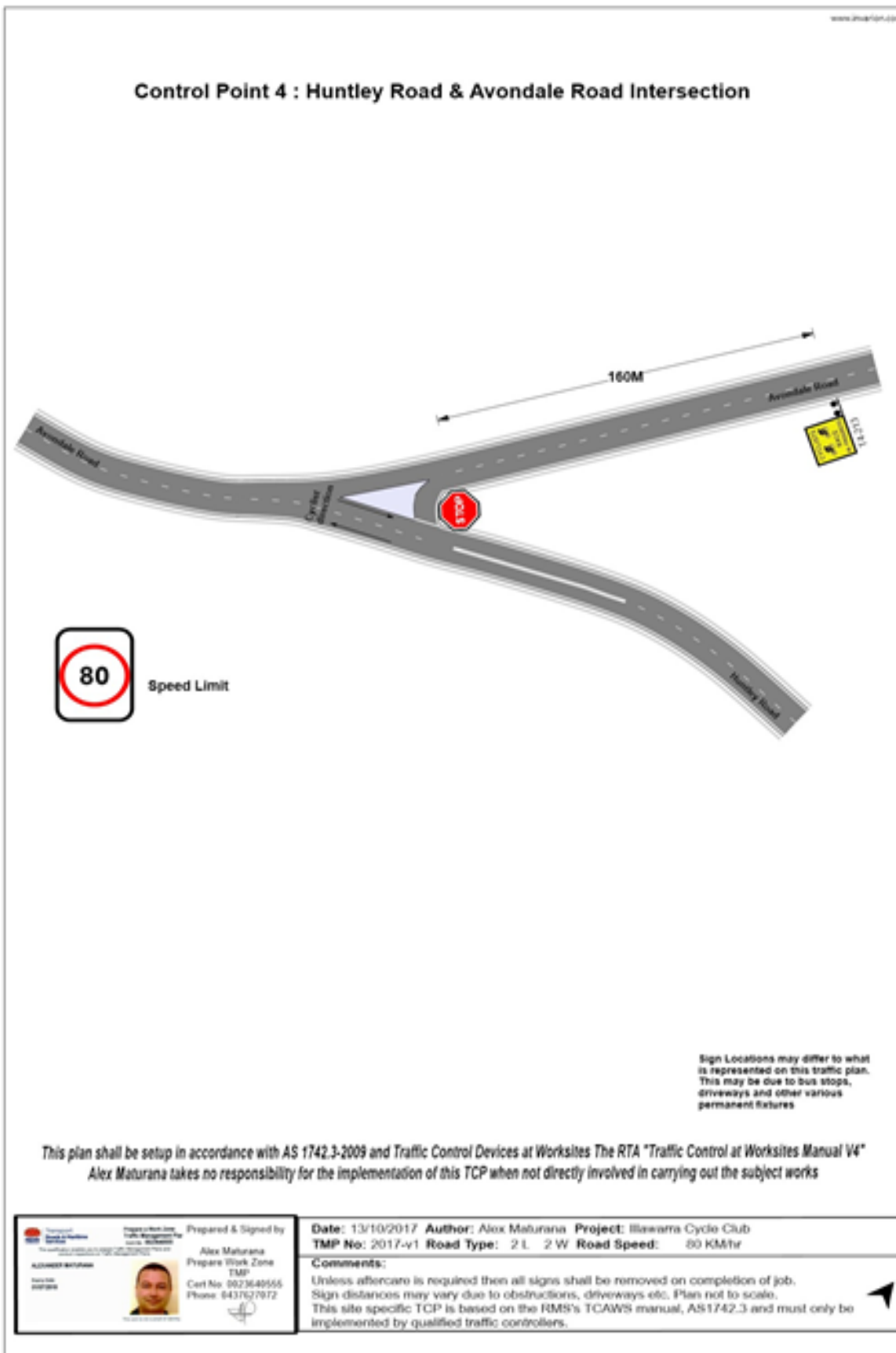
Attachment 5 – Various Streets - Illawarra Cycle Club Event



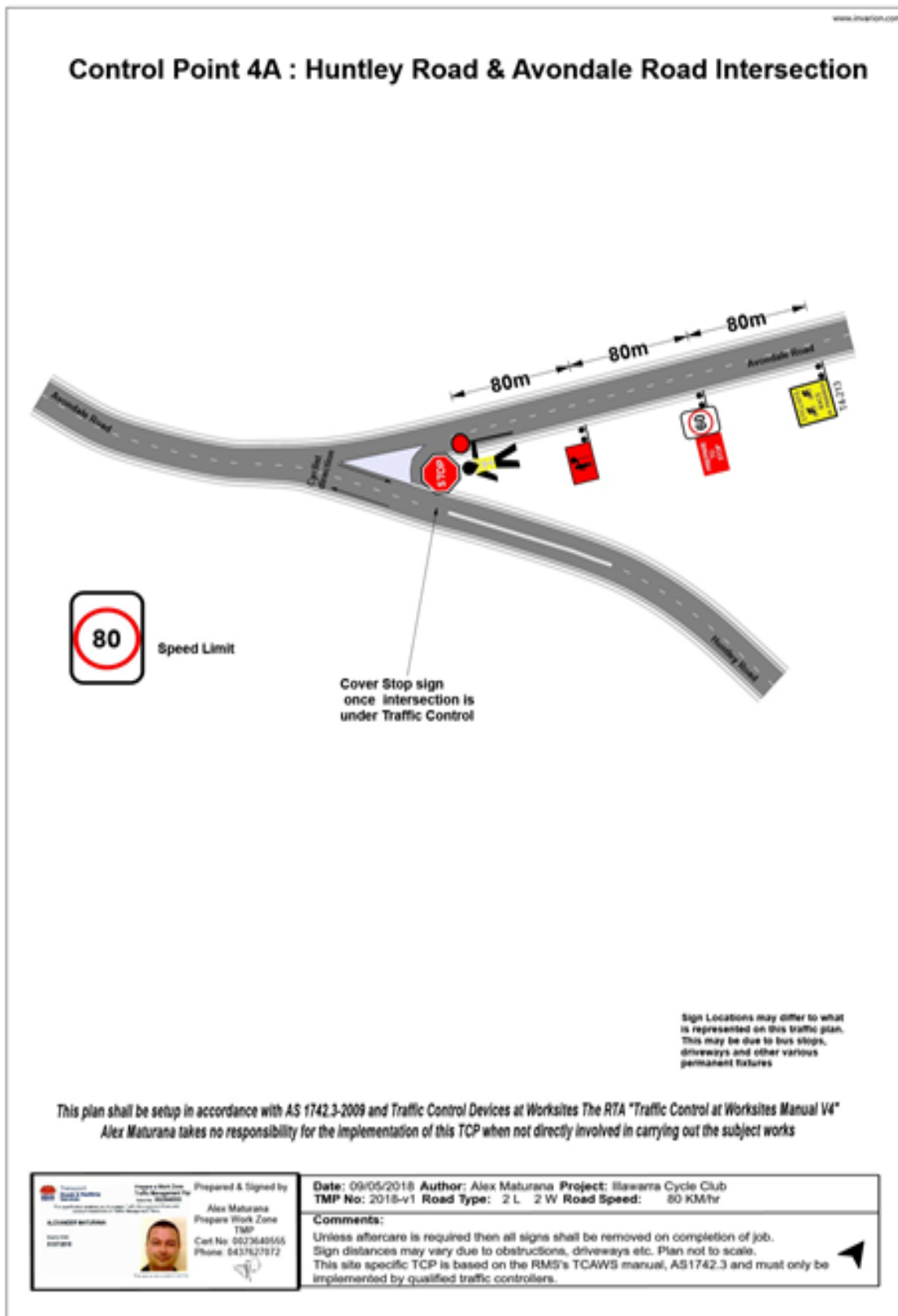
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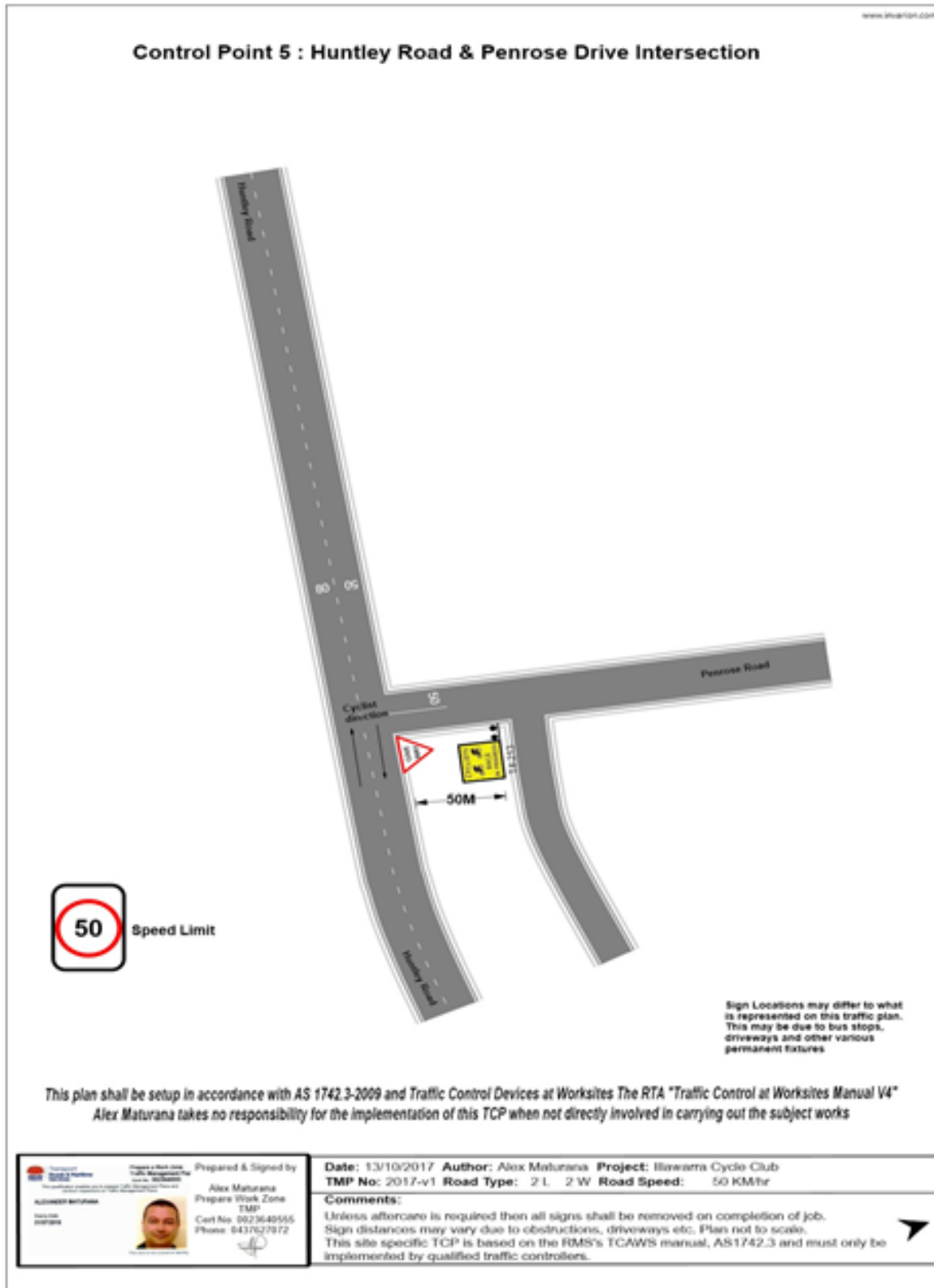
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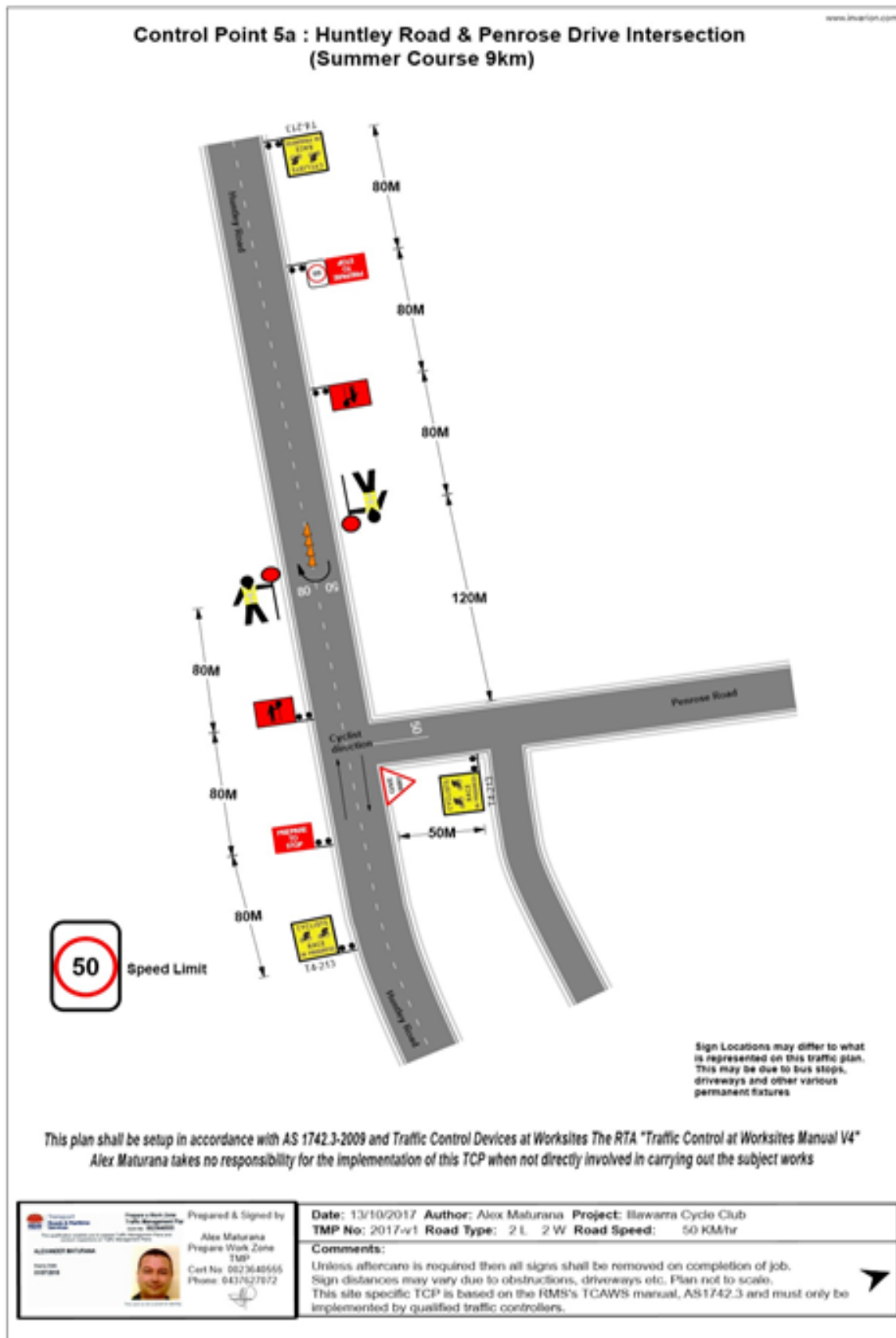
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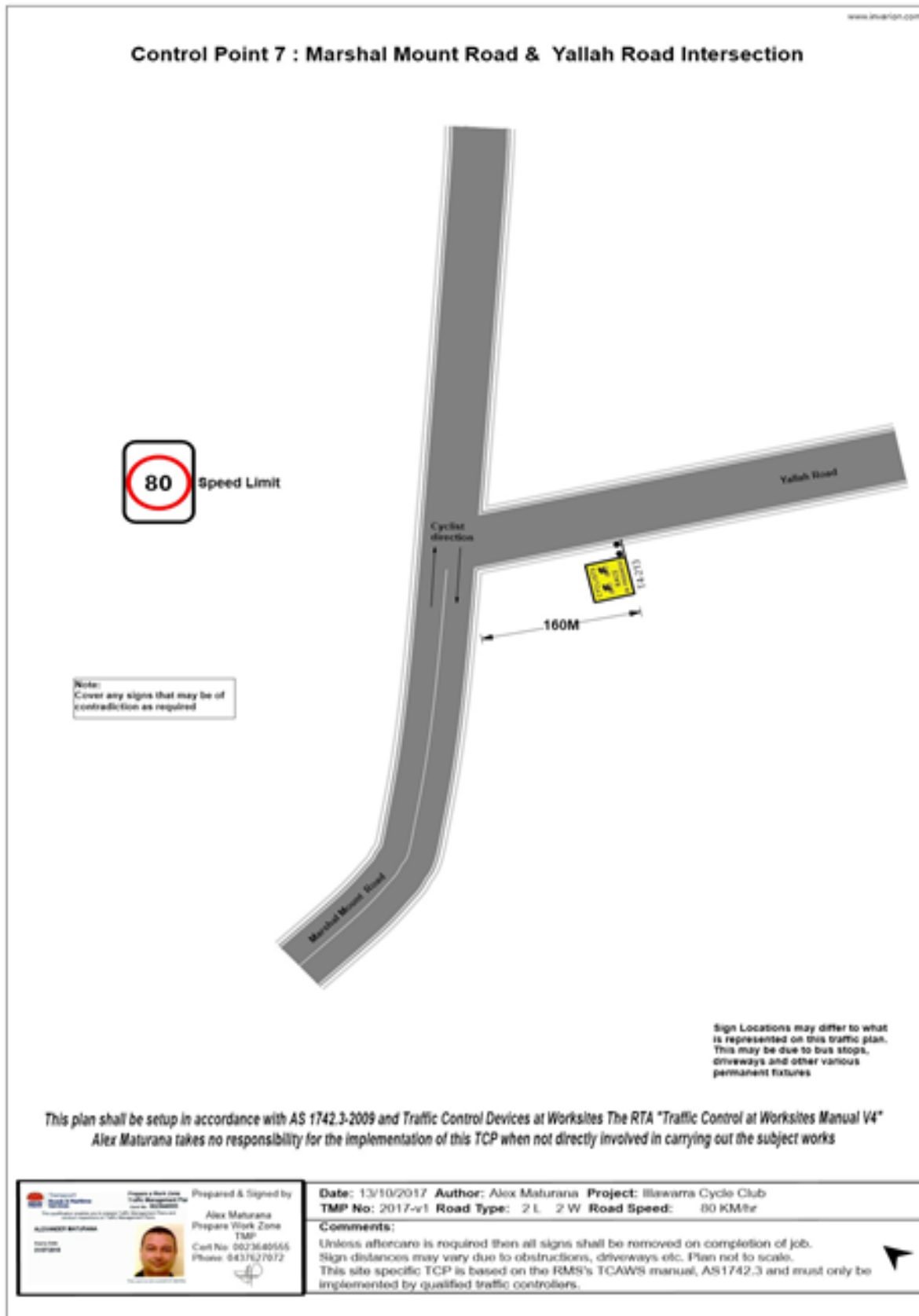
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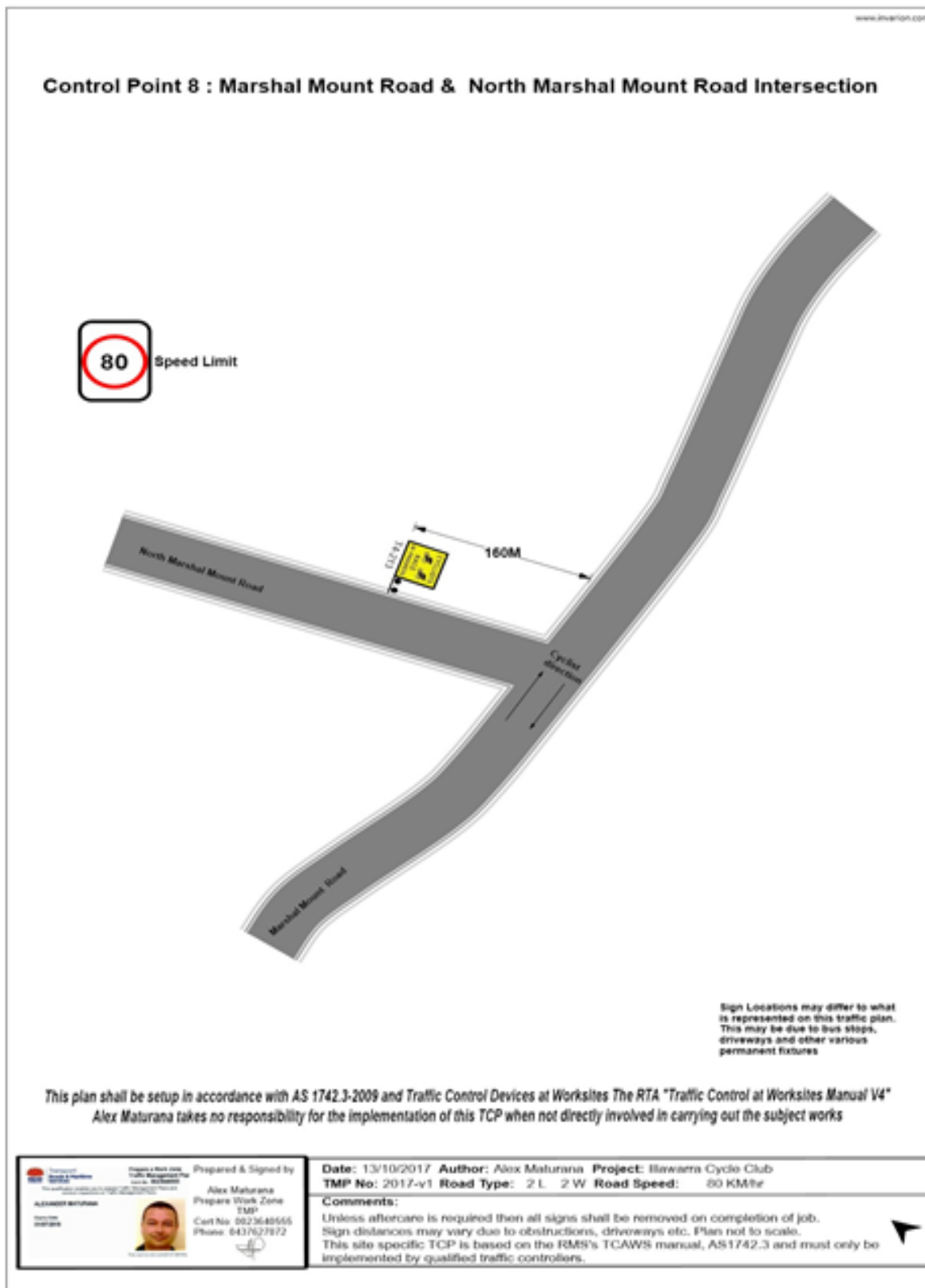




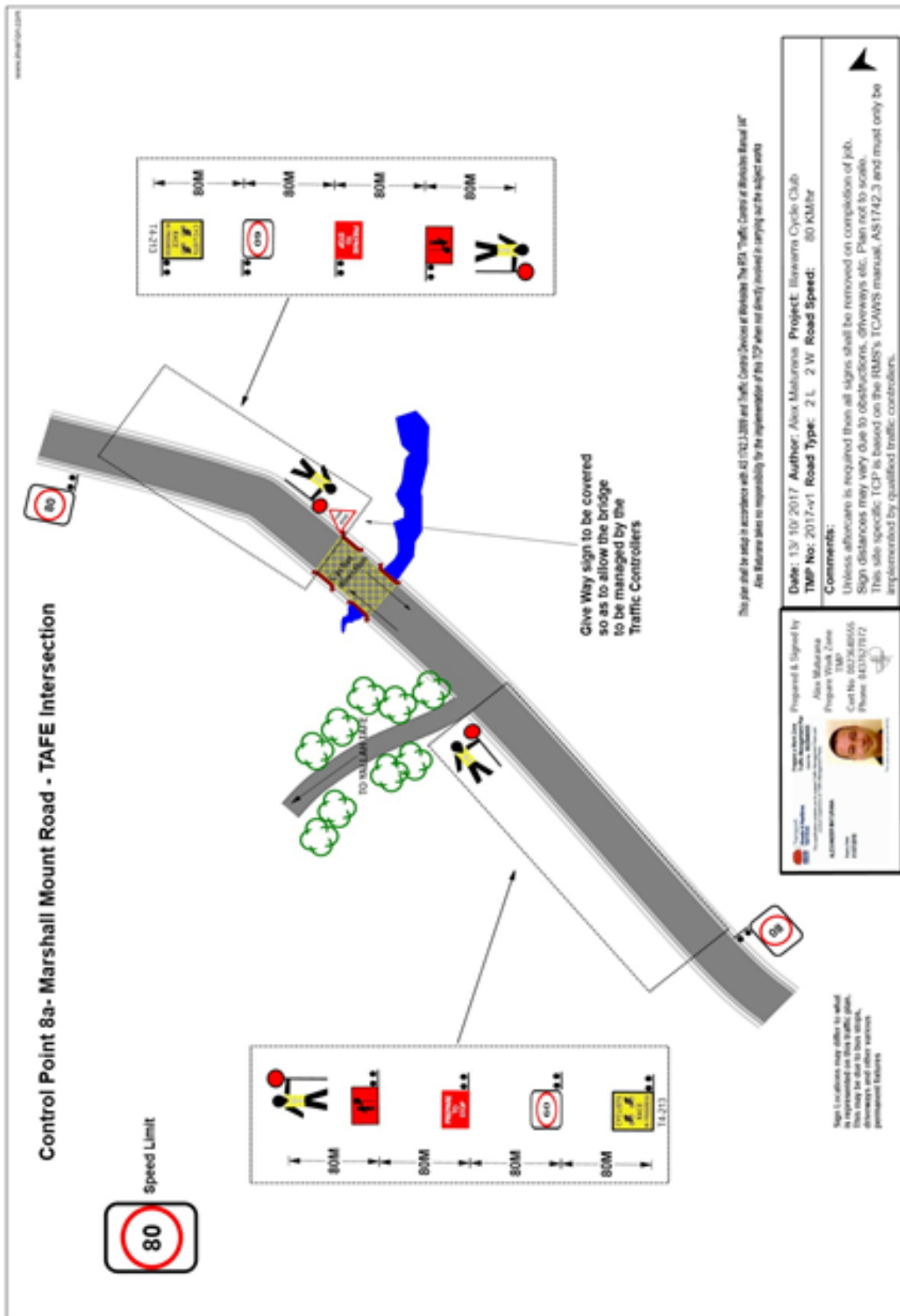
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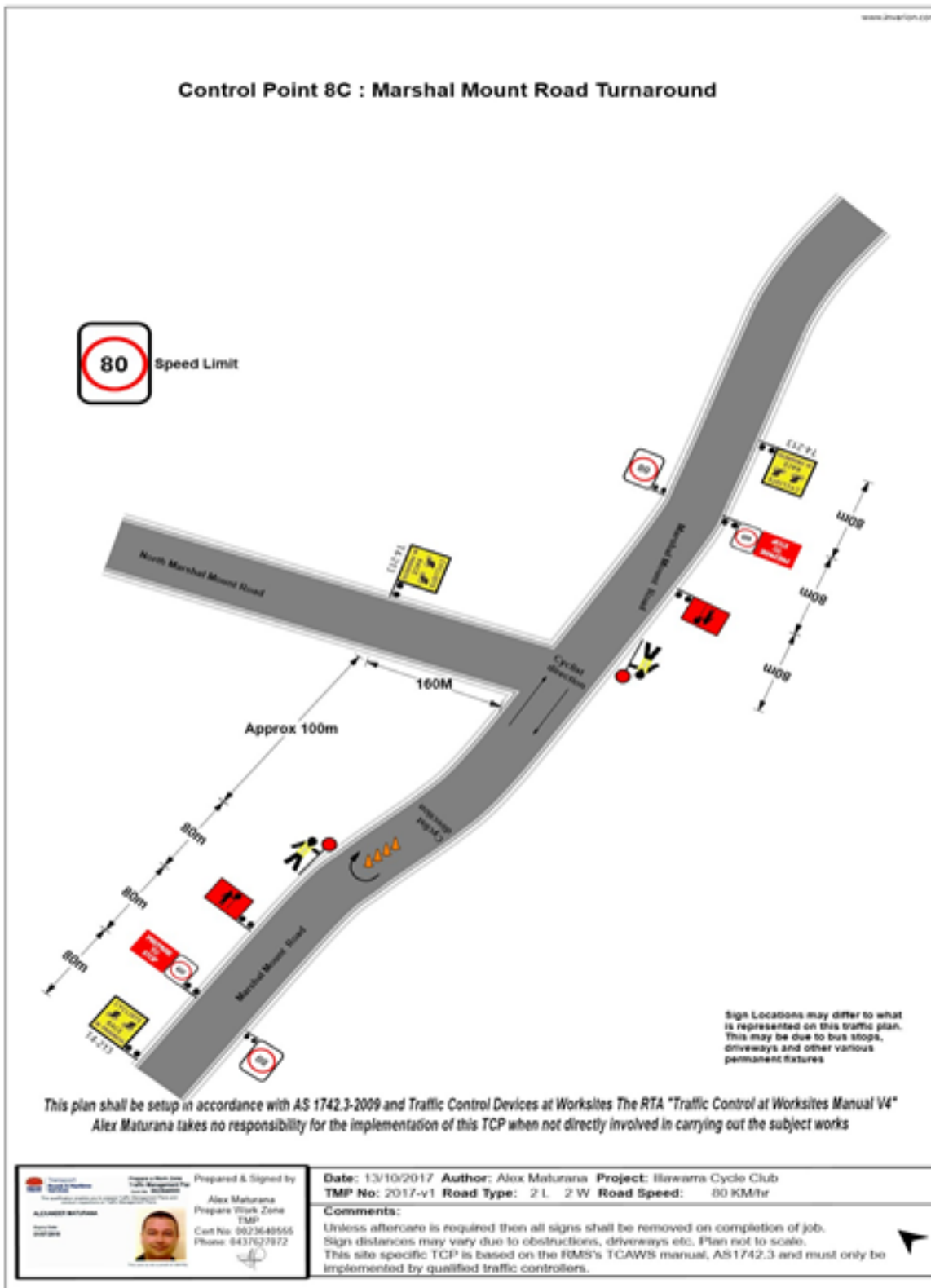
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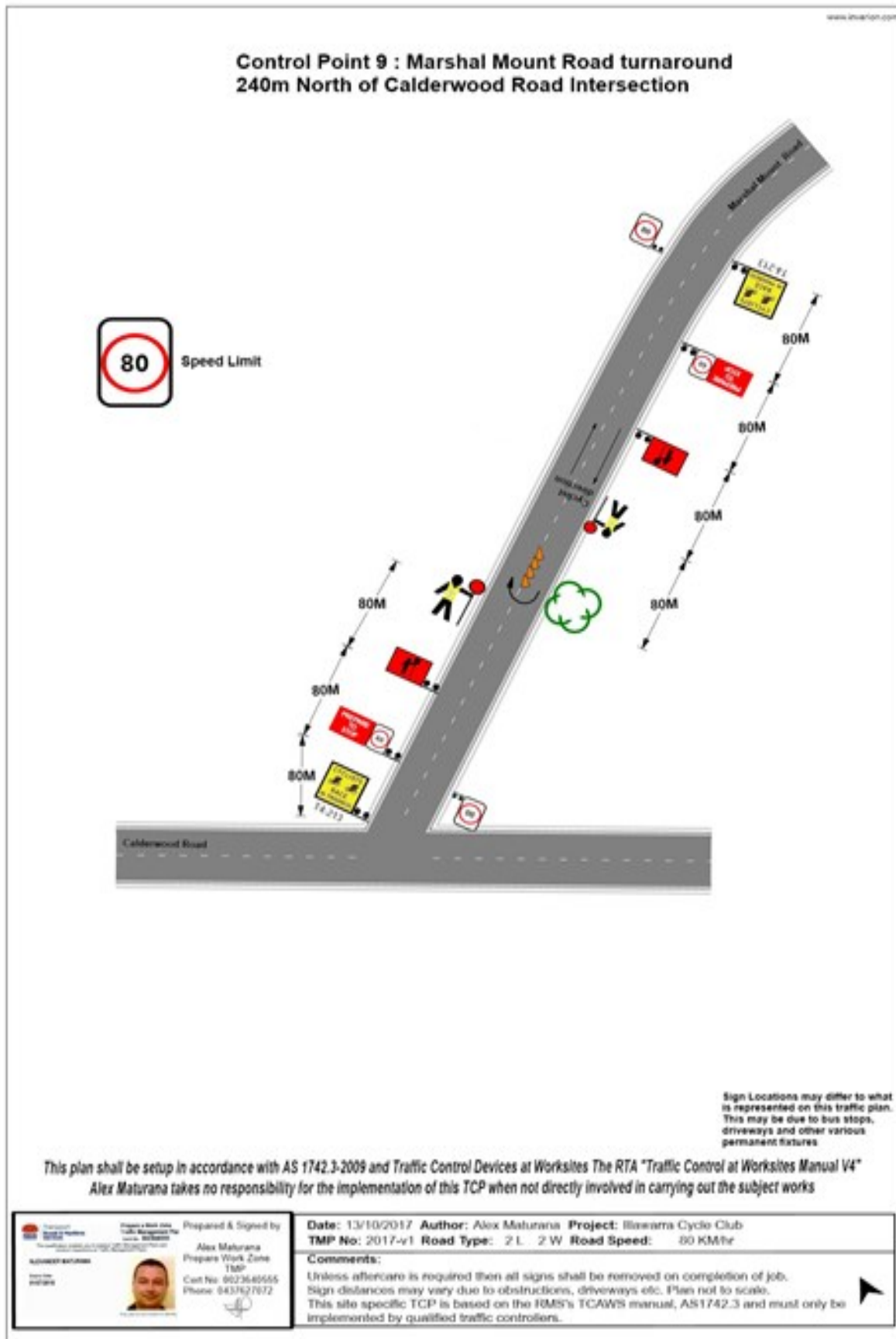
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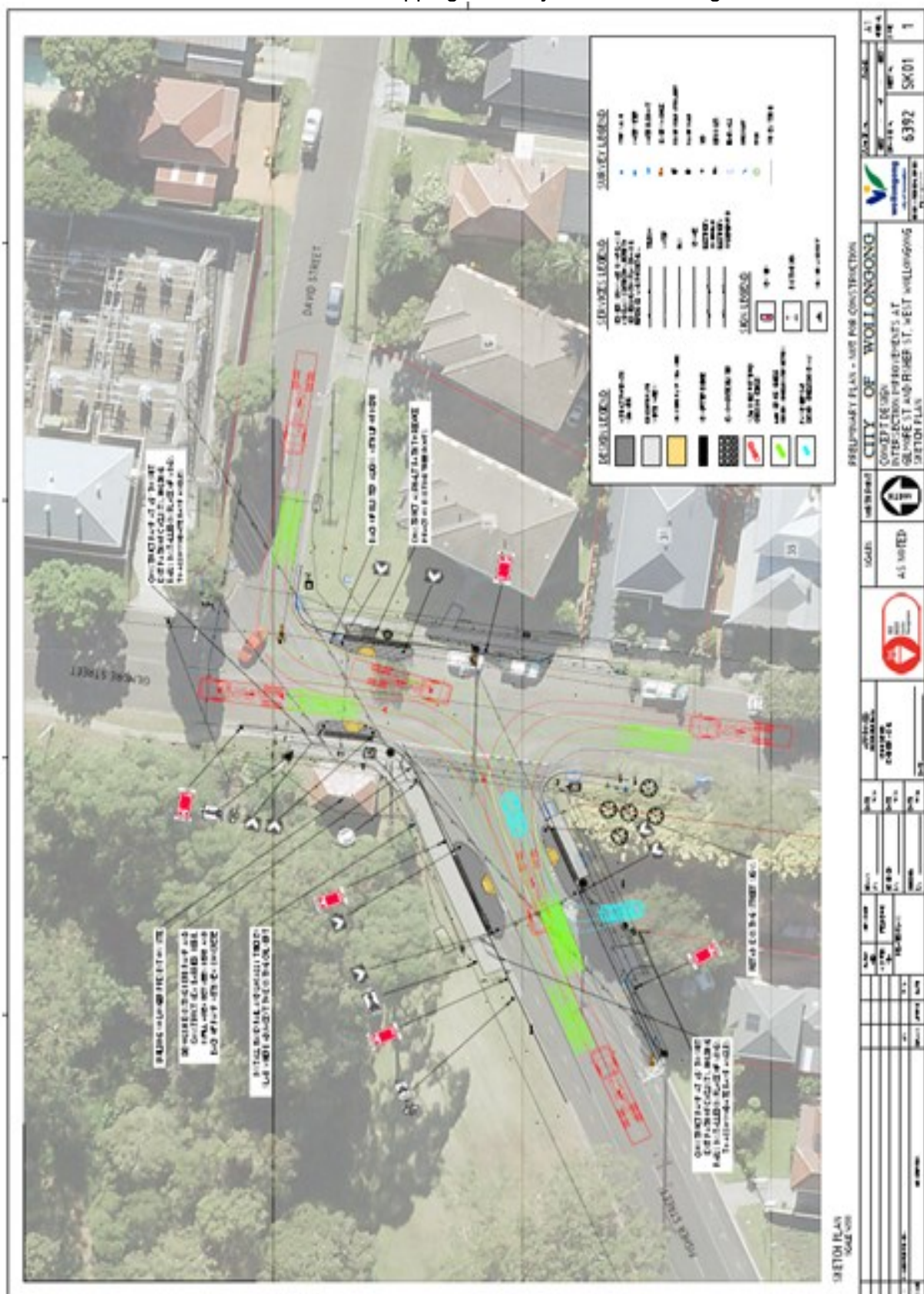


## Attachment 5 – Various Streets - Illawarra Cycle Club Event





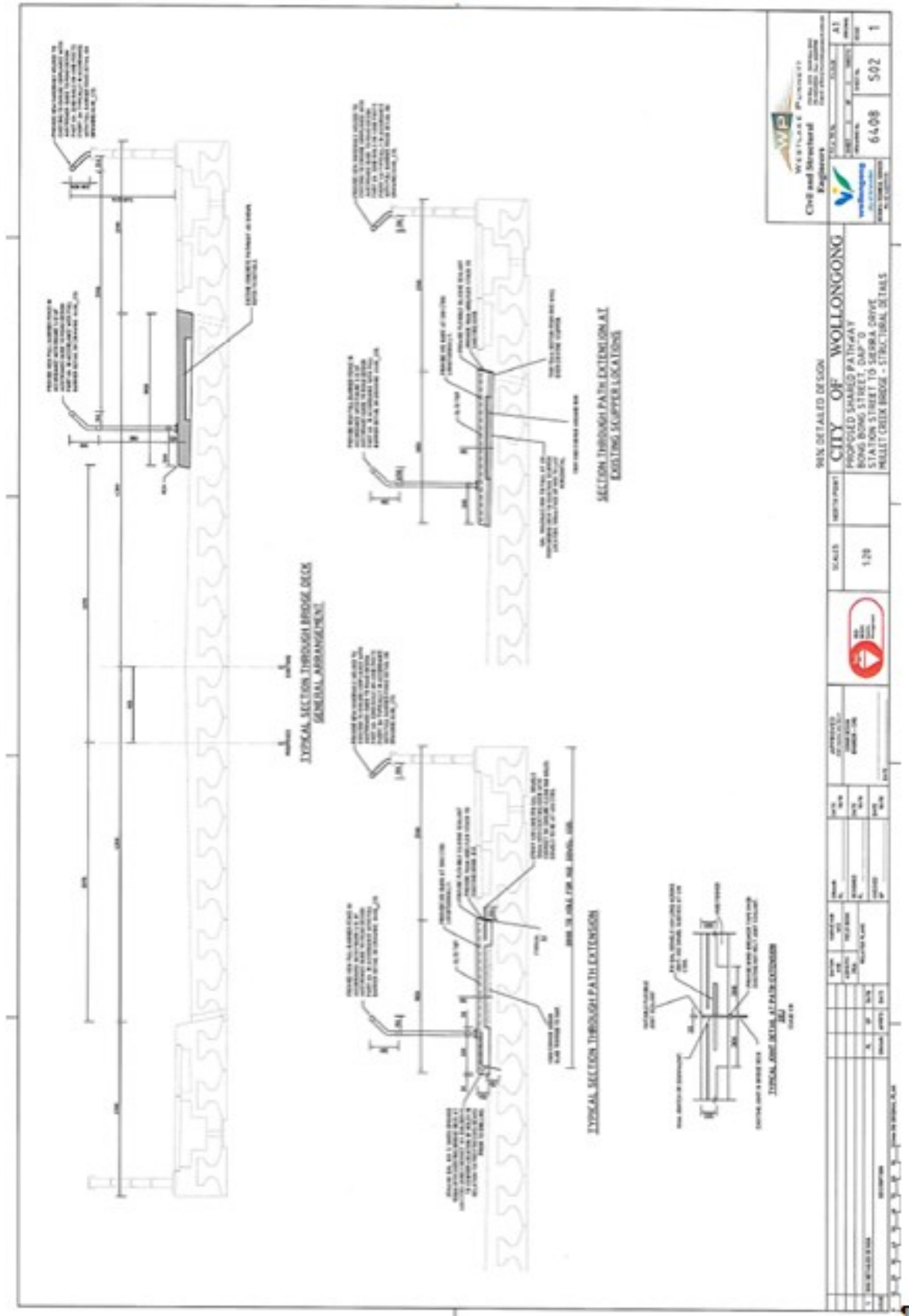
## Attachment 6 – Fisher and Gilmore Streets – Installation of No Stopping and Bicycle Lane End Signs



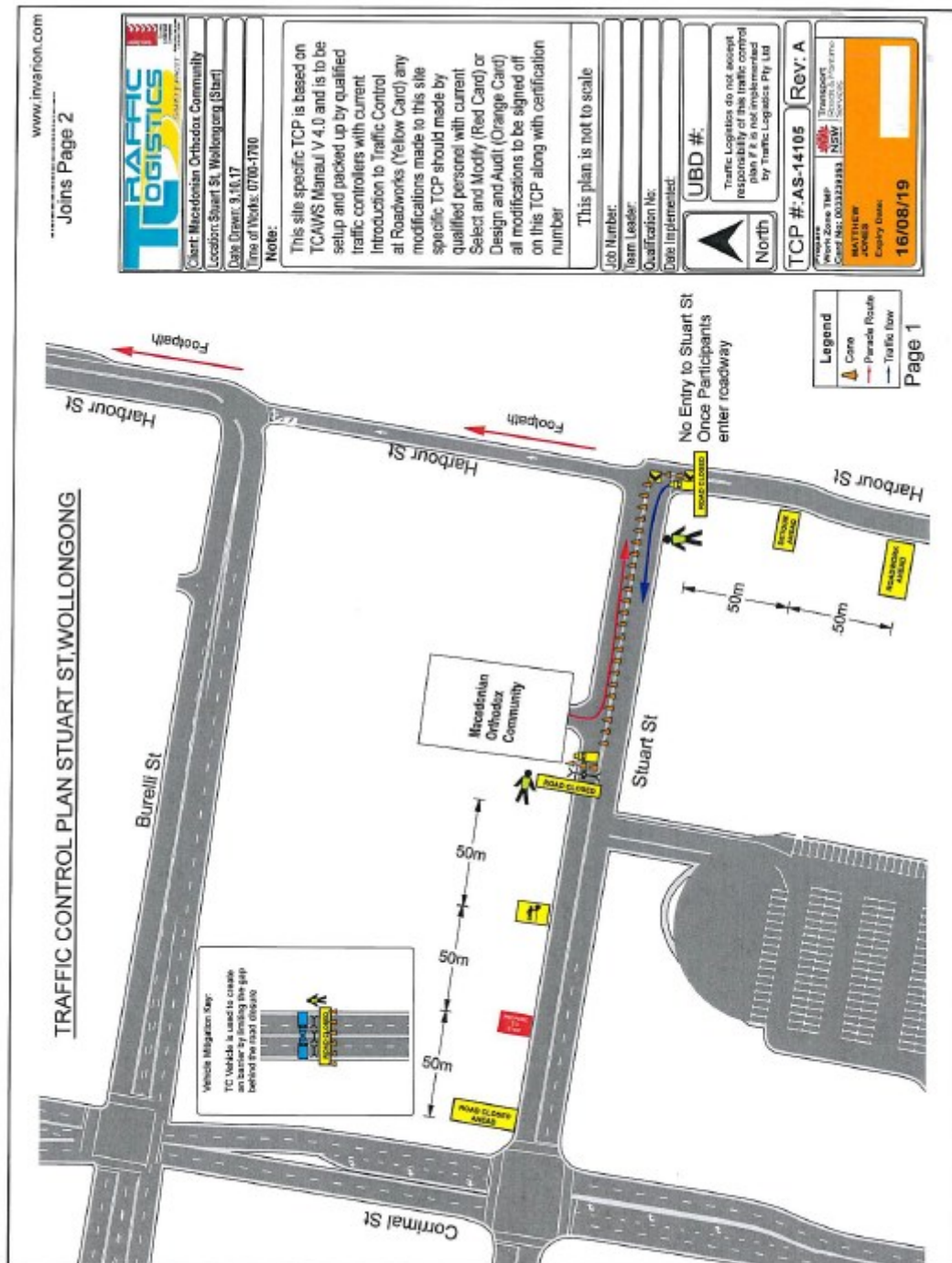




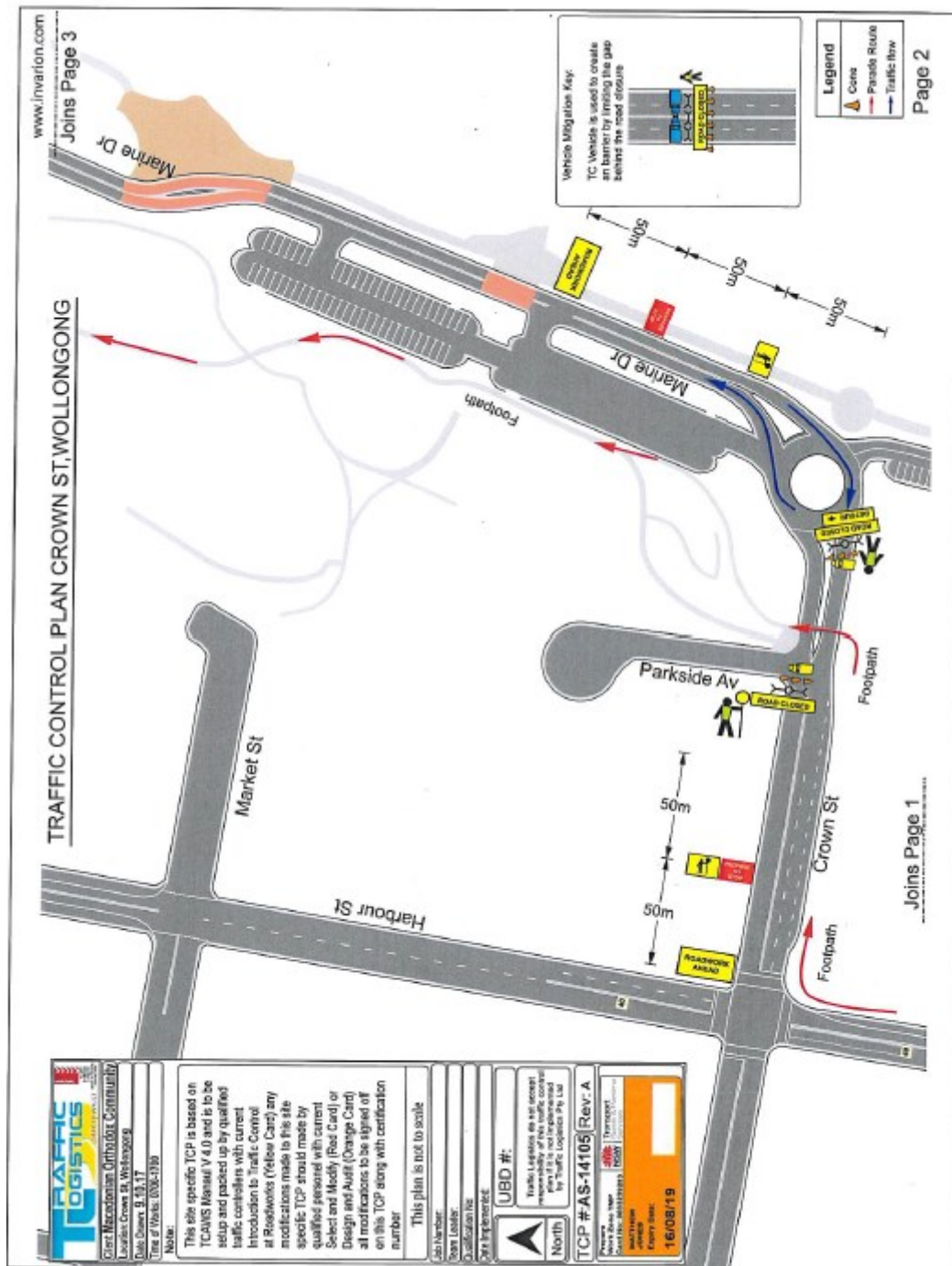
Attachment 7 – Bong Bong Road – Proposed Shared Path



## Attachment 8 – Stewart Street - Macedonian Orthodox Parade – Road Closure



## Attachment 8 – Stewart Street - Macedonian Orthodox Parade – Road Closure



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