

AGENDA

CITY OF WOLLONGONG TRAFFIC COMMITTEE



TO BE HELD AT 9.15AM ON WEDNESDAY 18 OCTOBER 2017 IN
COUNCIL ADMINISTRATION BUILDING, LEVEL 10 ROOMS 2 + 3

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Item No	Subject	Attach	Timing	Who
1	WELCOME			Chair
2	ACKNOWLEDGEMENT OF COUNTRY			Chair
3	DECLARATIONS OF INTEREST			Chair
4	APOLOGIES			Chair
5	CONFIRMATION OF MINUTES OF MEETING HELD ON 16 AUGUST 2017			Chair
6	BUSINESS ARISING FROM PREVIOUS MINUTES			Chair
7	GENERAL BUSINESS			All
8	REGULATION OF TRAFFIC			Chair
9	DESIGN MATTERS – 10.00am			Chair
10	NEXT MEETING			Chair
11	CLOSE			

ACKNOWLEDGEMENT OF COUNTRY

"We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today."

APOLOGIES

CONFIRMATION OF MINUTES OF MEETING HELD ON 13 SEPTEMBER 2017

BUSINESS ARISING FROM PREVIOUS MEETING

ITEMS FOR CONSIDERATION

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	BELLAMBI	Bellambi Lane	Extension of No Stopping Zone
2	NORTH WOLLONGONG	Ralph Black Drive	Relocating a timed bus zone
3	WOLLONGONG	Burelli Street	Extension of 2 Hr Parking restrictions along lower end of Burelli Street

REGULATION OF TRAFFIC

4	WOLLONGONG	Stewart & Harbour Streets, Crown Street, Cliff Road	Macedonia Orthodox Church March – Friday 19 January 2018
5	WOLLONGONG	Endeavour Drive, Marine Drive, Cliff Road, Crown Street	Queens Baton Relay – Monday 5 February 2018
6	WOLLONGONG	Marine Drive	Carols by Candlelight – Sunday 10 December 2017 3pm – 11.30pm
7	WEST WOLLONGONG	Lexburn Avenue	Street Party - Saturday 16 December 2017
8	BERKELEY	Hunt Place	Street Party – Sunday 31 December 2017

DESIGN MATTERS

	Suburb	Street(s)	Issue
9	KEMBLA GRANGE	Sheaffes Road	New Subdivision – Signs and line markings

INFORMAL ITEMS

	Suburb	Street(s)	Issue
10	FIGTREE	Terrie Avenue	Parking concerns
11	FIGTREE	O'Briens Road	Narrow Kerb Lane

GENERAL BUSINESS

1 **BELLAMBI - WARD 1**

Bellambi Lane – Extension of No Stopping Zone

Background

This item has previously been endorsed by Traffic Committee at its September 2017 meeting, to provide No Stopping restrictions in the kerb lane between Cheshire Street and Memorial Drive. Subsequently, Council officers have discussed the new restrictions with the operator of the Veterinary Clinic. Council has now been asked to consider installing 15 minute parking between 9.30am and 3.00pm seven days a week in order to allow for some customers to attend the veterinary clinic outside peak traffic times. It is understood that access from a street to the rear is not always suitable.

Consultation

Consultation has been held with Business Owners in Bellambi Lane in the vicinity of Cheshire Street for this Agenda item.

Proposal

Install No Stopping restrictions on the southern side of Bellambi Lane between Cheshire Street and Memorial Drive with a short section of 15 minute parking between the driveways at 11-15 Bellambi Lane. The 15 minute parking is to be timed between 9.30am and 3.00pm with No Stopping at other times.

2 **NORTH WOLLONGONG - WARD 2**

Ralph black drive – North Wollongong – relocating a timed bus zone

Background

Greenacres disability services have requested the relocation of a timed bus zone adjacent to the main complex so that the bus will no longer stand across the driveway. A new concrete footpath in this area will allow employees with disabilities to continue to access bus services in the new location.

Consultation

The neighbouring property owner is to be advised prior to the bus zone being relocated.

Proposal

Relocate the existing bus zone in Ralph black drive 20 metres to the east.

3 **WOLLONGONG – WARD 2**

Burelli Street – extension of 2 hour parking restrictions adjacent to 16 Burelli Street.

Background

The new development at 16 Burelli Street Wollongong does not require the length of No Stopping which previously existed in the vicinity of what were commercial driveways at one time. It is proposed to retain No Stopping across the new driveway to the complex as there are a large number of car park spaces in the basement. The 2 hour parking will be extended by 5 – 6 car spaces in an area of high parking demand.

Consultation

No consultation required for this agenda item.

Proposal

Extend the 2 hour parking on the northern side of Burelli Street to the western edge of the main driveway to the basement car park of 16 Burelli Street.

REGULATION OF TRAFFIC

4 WOLLONGONG – WARD 2

Macedonia Orthodox Church March – Friday 19 January 2018

Background

To celebrate a major event in the Macedonia Orthodox Church calendar the local congregation has proposed a procession from the church in Stewart Street to the Wollongong harbour on Friday 19 January 2018. The event will involve a short road closure of Stewart Street at the corner of Harbour Street, Wollongong to commence at 11am and be completed by 12 Noon. The procession will then follow the footpaths until a controlled crossing on Crown Street at the WIN Entertainment Centre and then a final crossing off Cliff Road at the entrance to the Harbour.

The traffic management plans are to be presented at the meeting and it's understood the organisers will follow the recommendations made by the Police and Council at a recent meeting.

Consultation

Community engagement managed by the organiser is a condition of this approval

Proposal

The submitted Amended TCP plans AS-14105 REV-A to be approved (Attachment 3)

5 WOLLONGONG- WARD 2

Queens Baton Relay – Monday 5 February 2018, Endeavour Drive, Marine Drive, Cliff Road & Crown Street

Background

The Queens Baton relay (QBR) has been the traditional curtain raiser to the Commonwealth Games since the 1950's. Wollongong Council is hosting one leg of the relay on Monday 5 February 2018. The event will begin at 9.00am with activities in Stewart Park prior to the relay and concluding activities are planned for Crown Street Mall at 11.15am.

The relay involves a runner and a number of vehicles which will travel from Stewart Park to Endeavour Drive where road closures will be in place between 10.45am and 11.15am. The relay will then commence from Endeavour Drive to Crown Street Mall from 11.15am to 11.45am with the proposed road closures for the second section of the relay.

Bus services have been advised of some minor delays but the bus operators have confirmed that bus schedules will not be affected significantly.

Consultation

Residents and business along the route will be contacted as part of Council's communication strategy for this event.

Proposal

The event be approved subject to the submitted Traffic Management Plans (Attachment 4).

6 WOLLONGONG- WARD 2

Marine Drive – Carols by Candlelight in Lang Park – Sunday 10 December 2017 at 3.00pm – 11.30pm

Background

The Disability Trust and The Salvation Army are proposing to hold Carols by Candlelight in Lang Park Wollongong on Sunday 10 December 2017 between 15.00pm – 22.30pm hours. In order to allow participants to use Marine Drive as part of the venue it is proposed that Marine Drive be closed for the duration of the event. Arrangements for bus services are currently being negotiated with the bus operators.

Consultation

Consultation with the community is part of the conditions of approval.

Proposal

The event be approved subject to the submitted Traffic Management Plans (Attachment 5) and Council's Standard Conditions for Road Closures (Attachment 1) .

7 WEST WOLLONGONG- WARD 2

Lexburn Avenue – West Wollongong – Street Party Saturday 16 December 2017

Background

The Community of Lexburn Avenue, West Wollongong have requested approval for a road closure to hold a street party on Saturday 16 December 2017. The closure will take effect from 5.00pm to 11.30pm on the day for the section of Lexburn Avenue between Yellagong Street and Euroka Street. The party has been held without incident in previous years in accordance with Council's Standard Conditions of Street Parties.

Consultation

No consultation was required for this Agenda item.

Proposal

The proposed road closure be approved subject to Council's Standard Conditions for Street Parties (Attachment 2)

8 BERKELEY- WARD 3

Hunt Place, Berkeley – Street Party Sunday 31 December 2017

Background

The Community of Hunt Place, Berkeley have requested approval for a road closure to hold a street party on Sunday 31 December 2017. The closure will take effect from 1.00pm to 12.00am midnight on the day. The party has been held without incident in previous years in accordance with Council's Standard Conditions of Street Parties.

Consultation

No consultation was required for this Agenda item.

Proposal

The proposed road closure be approved subject to Council's Standard Conditions for Street Parties (Attachment 2)

DESIGN MATTERS

9 WARD

21 -23 Sheaffes Road - proposed Stage 1 subdivision – signs and line marking plan

Background

The developer for a new subdivision off Sheaffes road, Kembla grange has prepared the signs and lines plan for the road network. It generally consists of give way signs at the junctions within this new subdivision.

Consultation

Consultation undertaken as part of the development application process

Proposal

Plans 300178107.00.DA801/02 and 300178107.00.DA802/02 be approved (Attachment 6)

INFORMAL ITEM

10 FIGTREE - WARD 2

Terrie Avenue – parking concerns

Background

A resident in a dead end street has requested parking restrictions and the views of the traffic committee will be useful in making a response.

11 FIGTREE - WARD 2

O'Briens Road – Narrow Kerb Lane

Background

A resident has requested parking restrictions to be installed where the kerb lane is narrow on the basis that parked vehicles encroach on the traffic lane. A review of the area indicates that the traffic lane may be wider than the minimum width and that an adjustment to the edge line may result in a kerb lane which permits parking. Council is reluctant to remove parking as parked vehicles have the effect of slowing traffic speeds. In the long term Council has received numerous complaints about speeding vehicles in O'Briens road and retaining parking is desirable.

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2

Councils Standard Conditions for Street Parties

STANDARD CONDITIONS FOR ROAD CLOSURES FOR STREET PARTIES

- 1 → Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 → The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 → You are required to advertise the road closure in the local newspaper.
 - E.g. → Temporary Road Closure – Larkins Lane, Yallah
 - → Date: → 18 December 2015
 - → Time: → 2 pm – 7 pm
 - → Event: → Street Party
- 4 → Council will notify emergency services and the Police Service.
- 5 → NSW Police Service directions are to be strictly adhered to.
- 6 → Council will endeavour to make available to you the following equipment for the closure

Regular Street Equipment Requirements	Cul-de-Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9-volt batteries for flashing lights, however batteries can be made available for approximately \$3.40 each.

The flashing lights must be fixed to the barriers and operating prior to sunset.

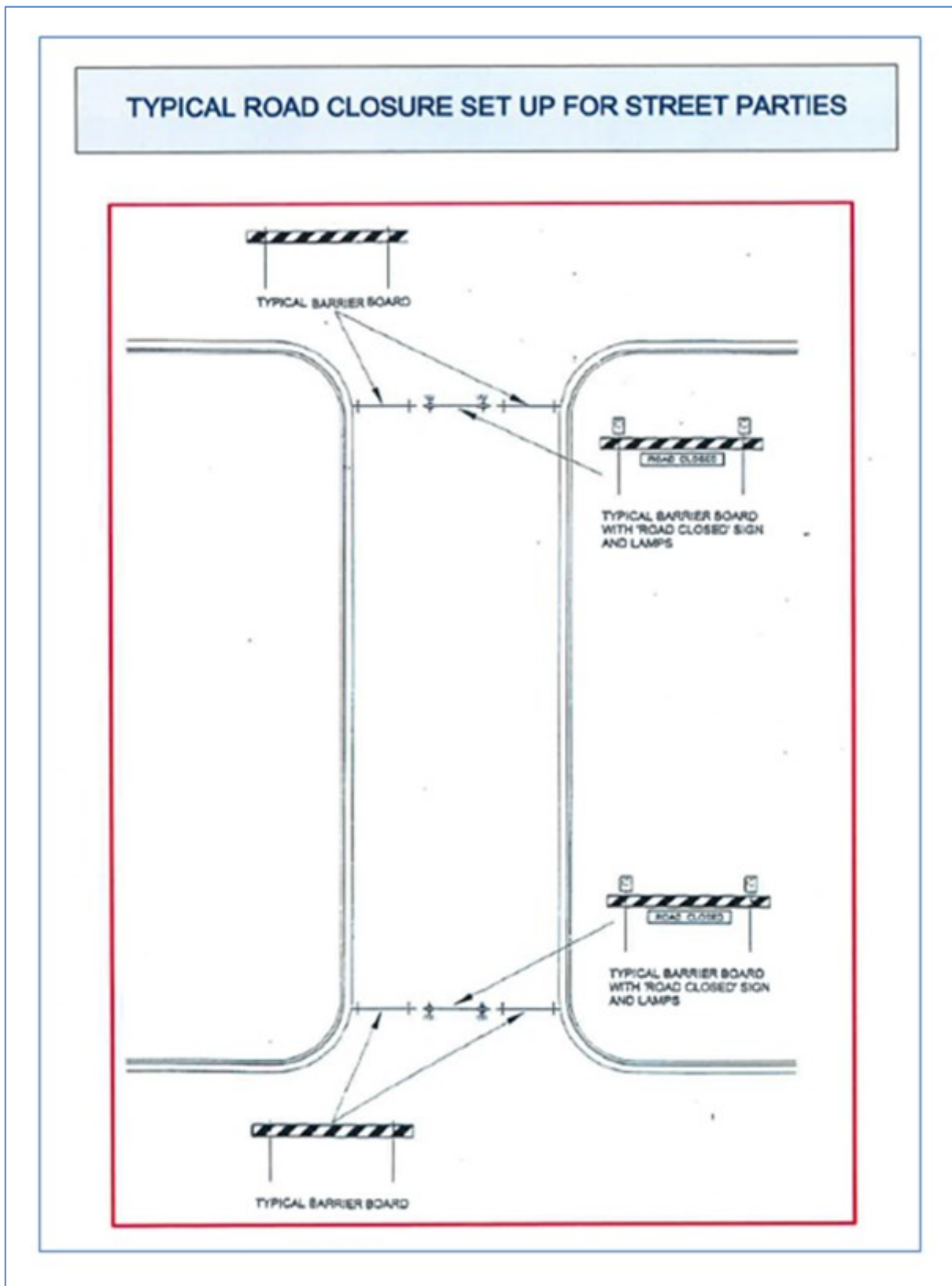
It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

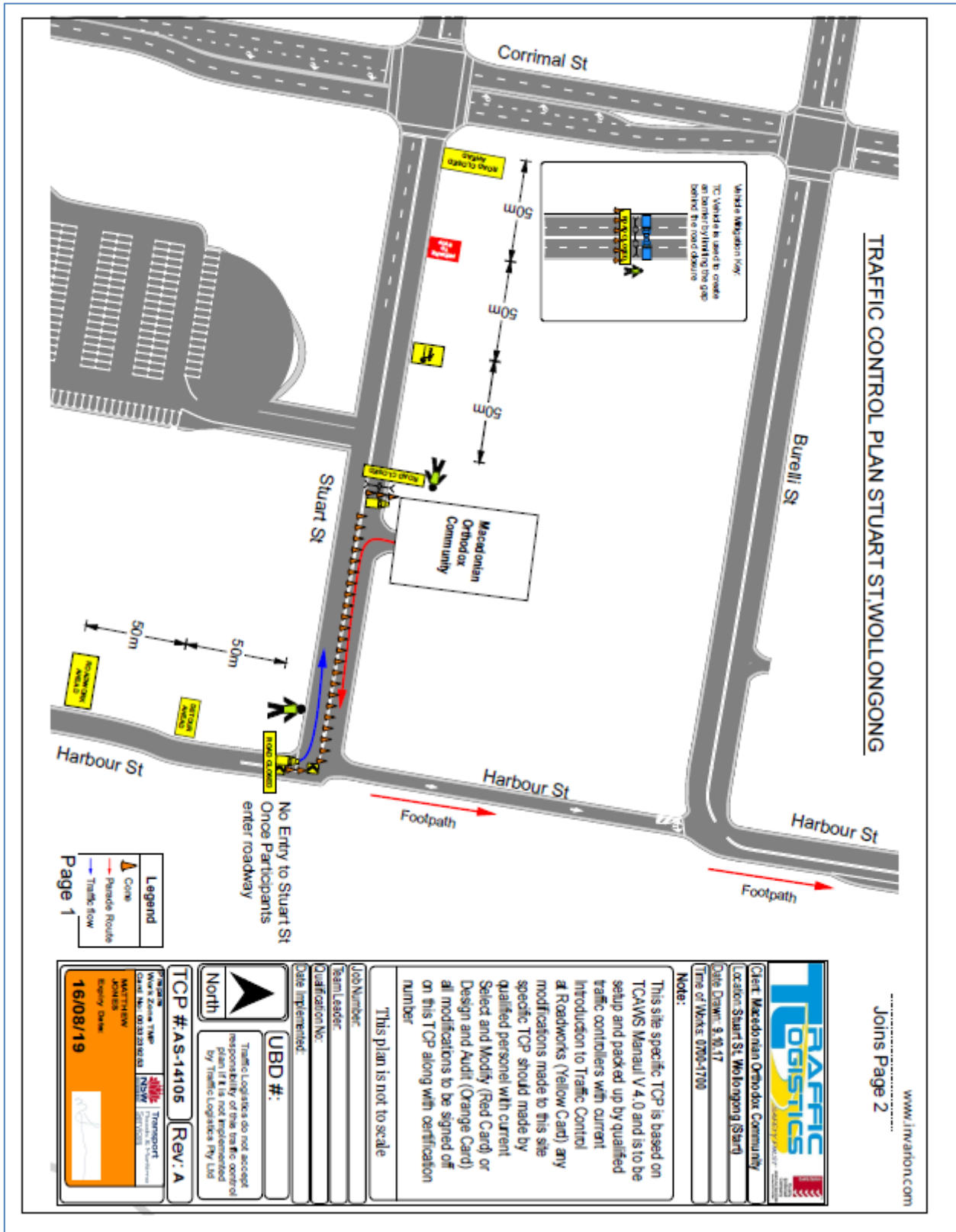
- 7 → You are requested to email Council's Events and Functions Coordinator events@wollongong.nsw.gov.au two weeks prior to pick-up to ensure availability of the equipment.
- 8 → If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm), at your expense.

Attachment 2
Councils Standard Conditions for Street Parties



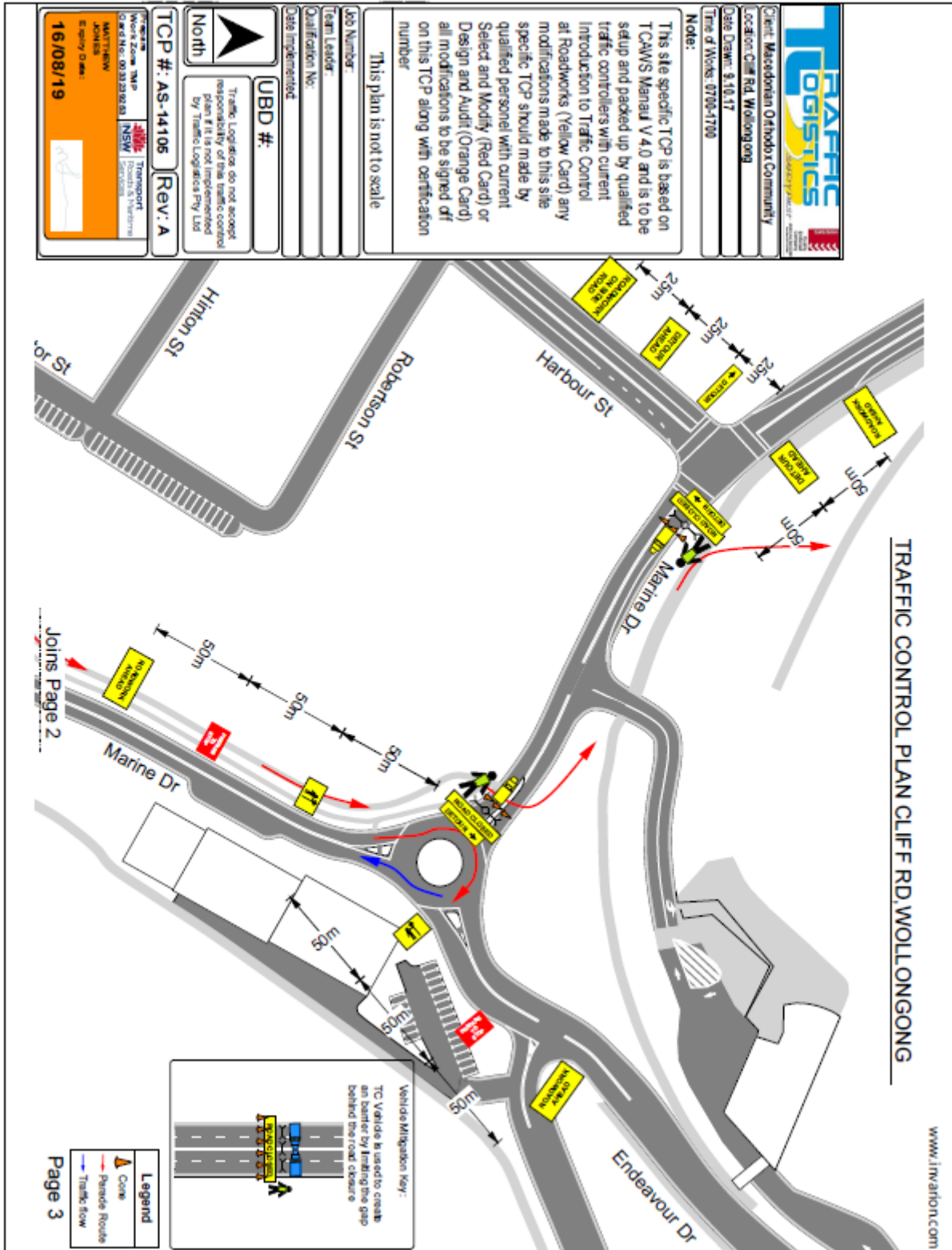
Attachment 3

Macedonia Orthodox Church Procession – 19 January 2018



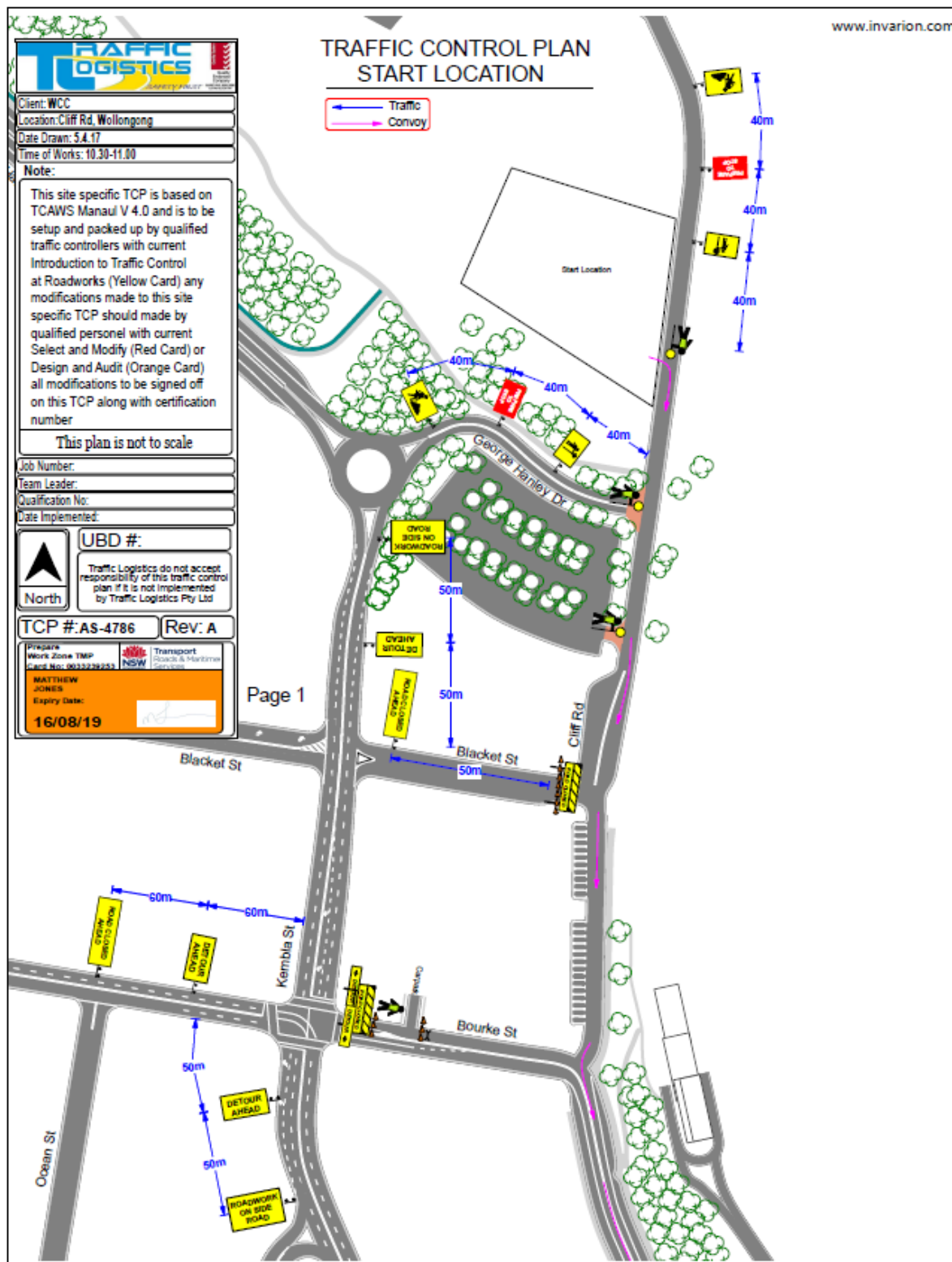
Attachment 3

Macedonia Orthodox Church Procession – 19 January 2018



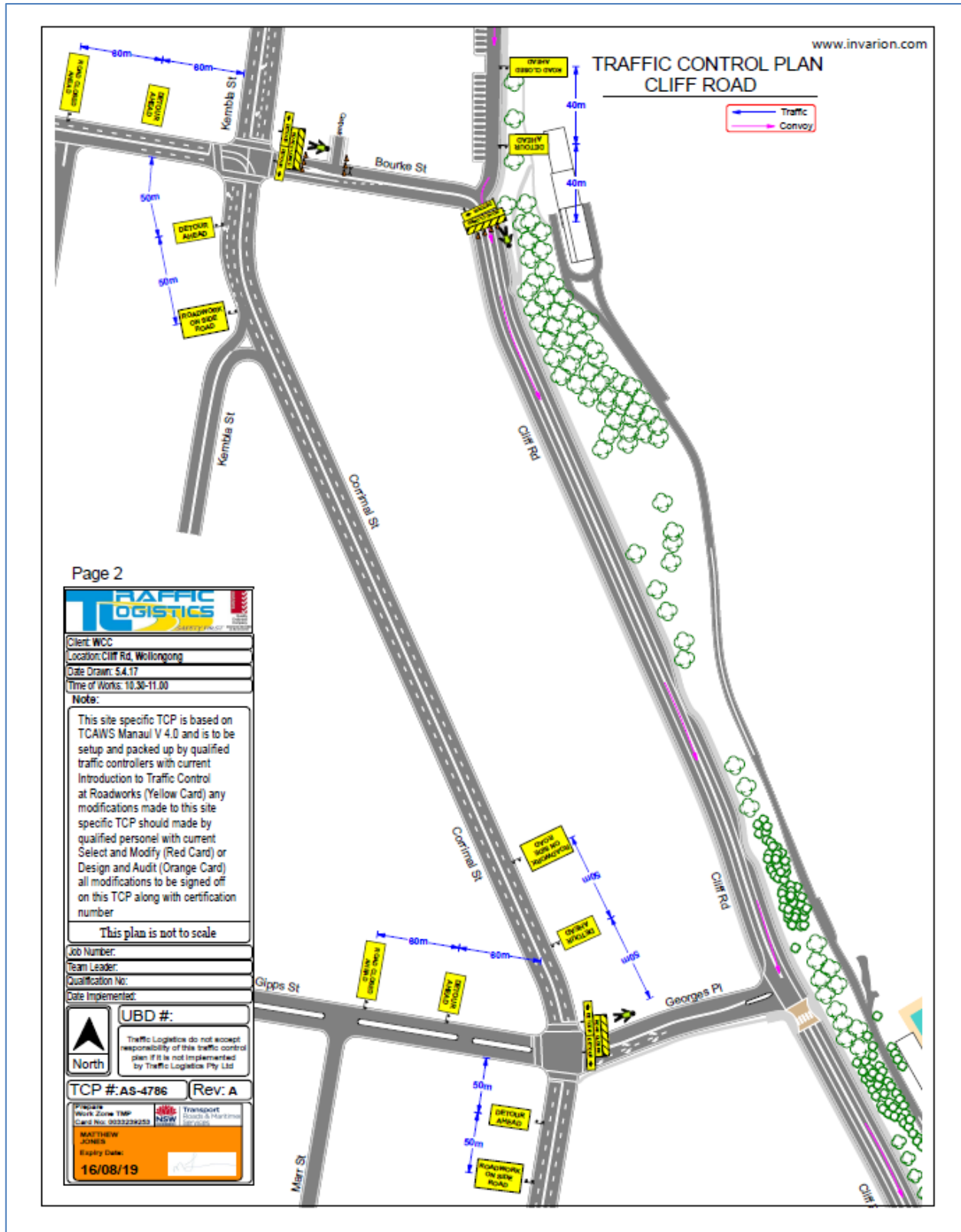
Attachment 4

Queens Baton Relay – 5 February 2018



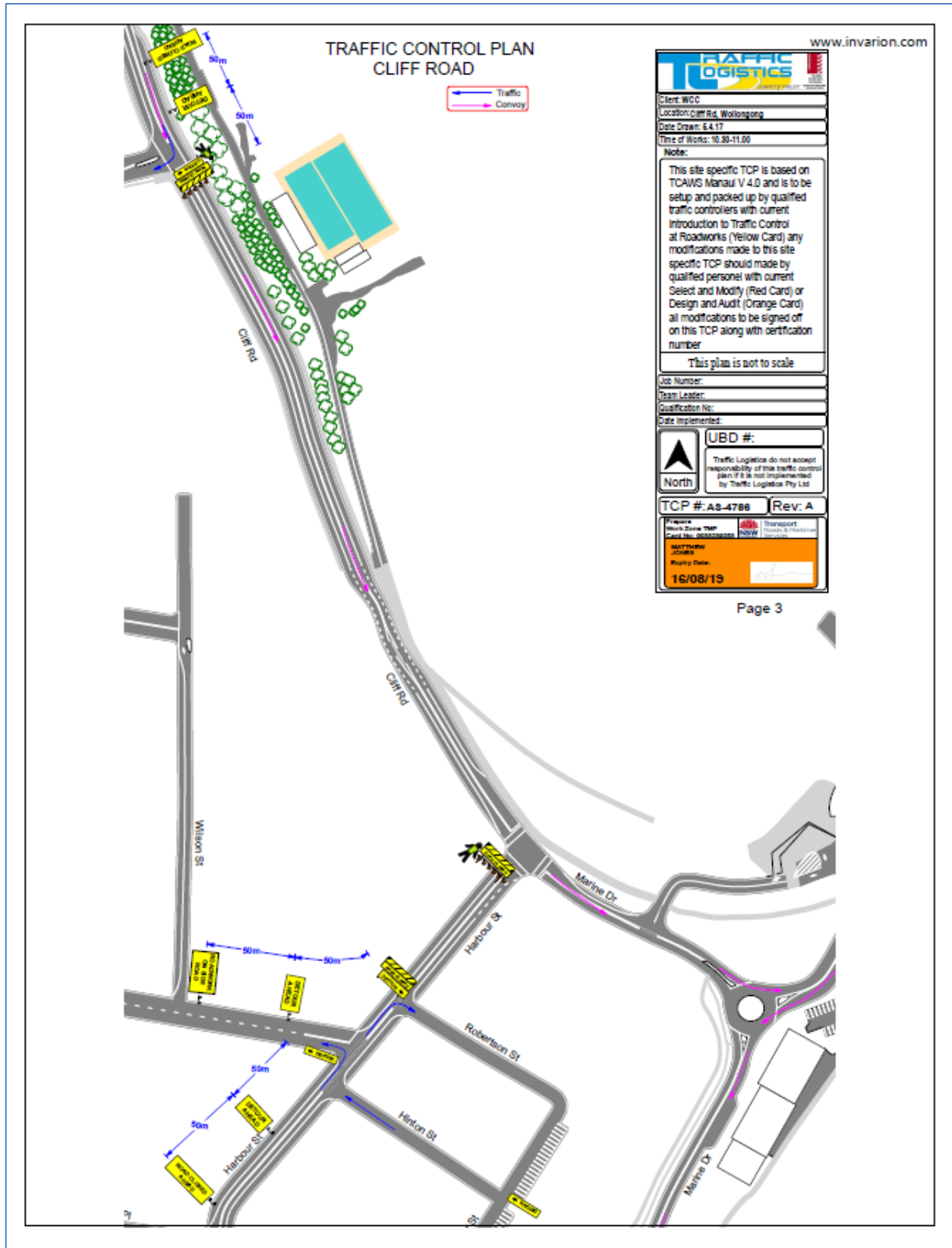
Attachment 4

Queens Baton Relay – 5 February 2018



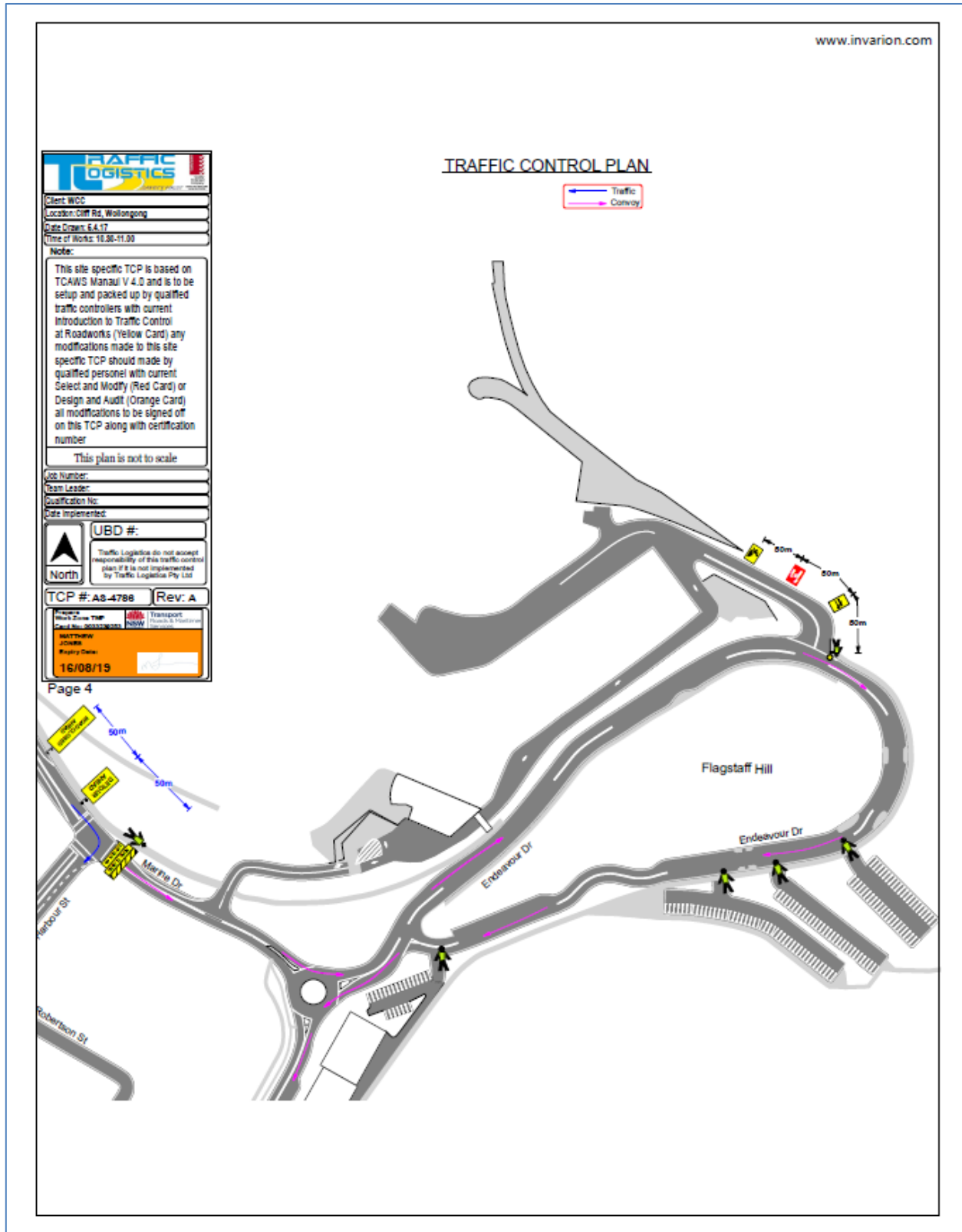
Attachment 4

Queens Baton Relay – 5 February 2018



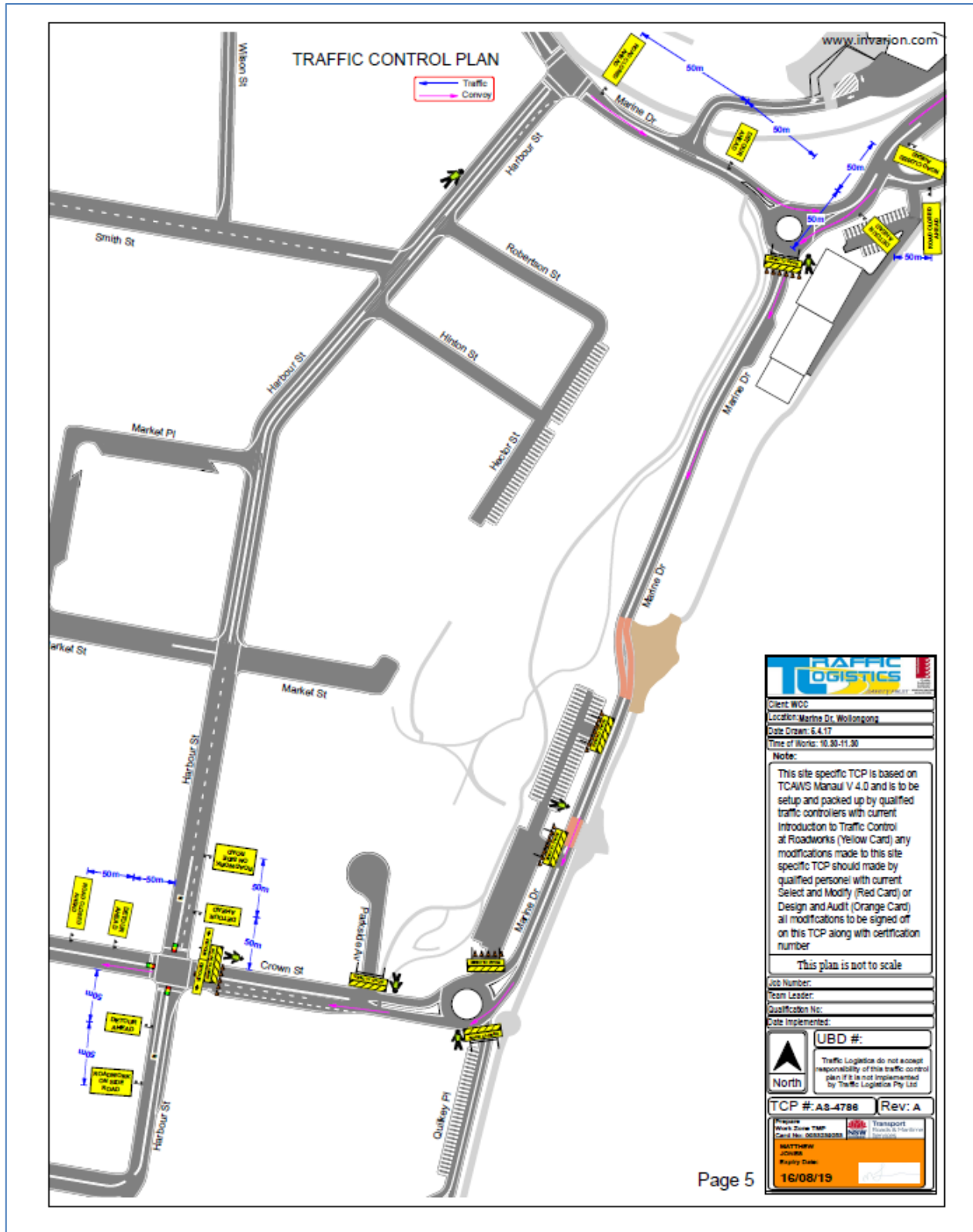
Attachment 4

Queens Baton Relay – 5 February 2018

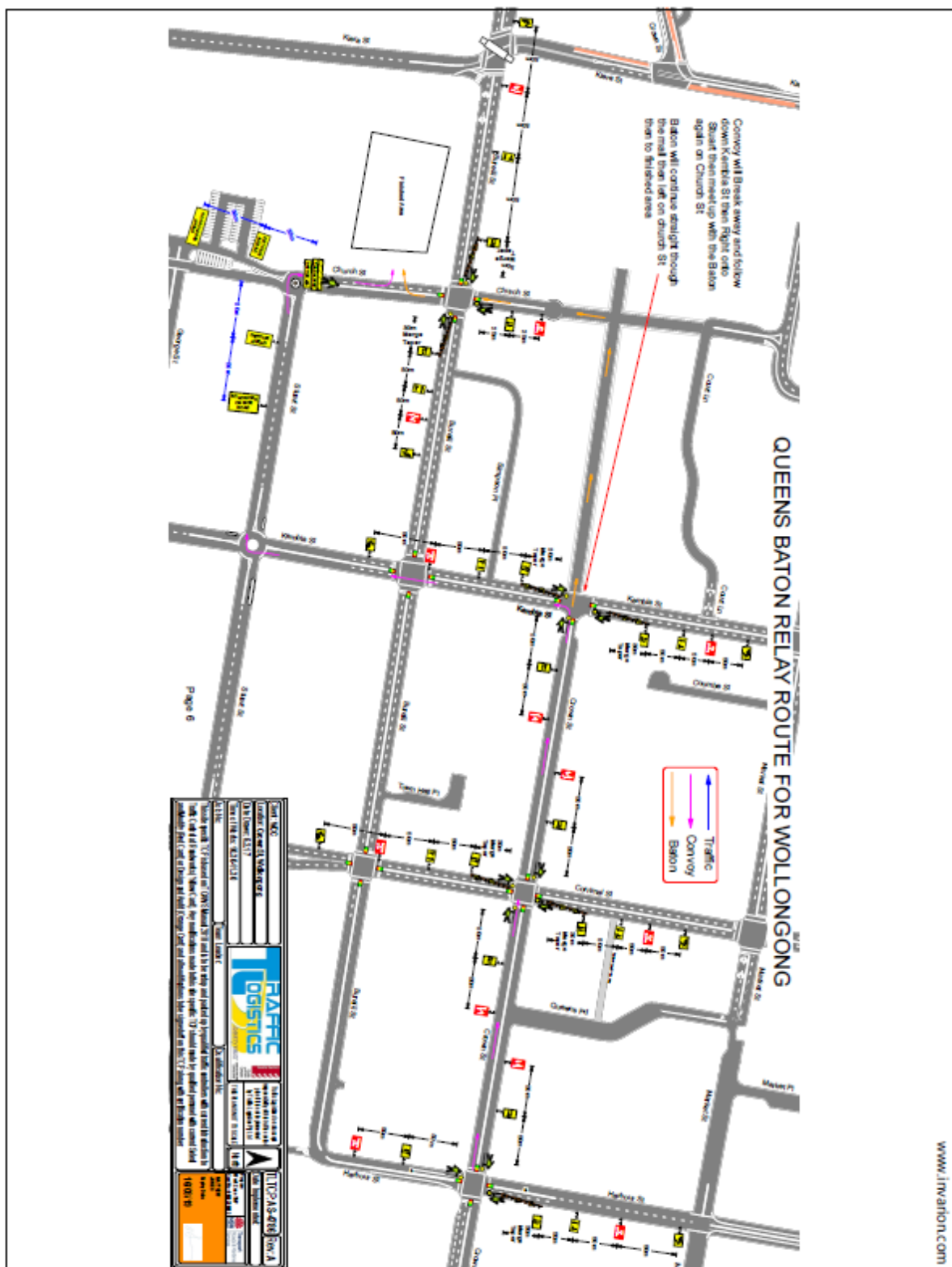


Attachment 4

Queens Baton Relay – 5 February 2018

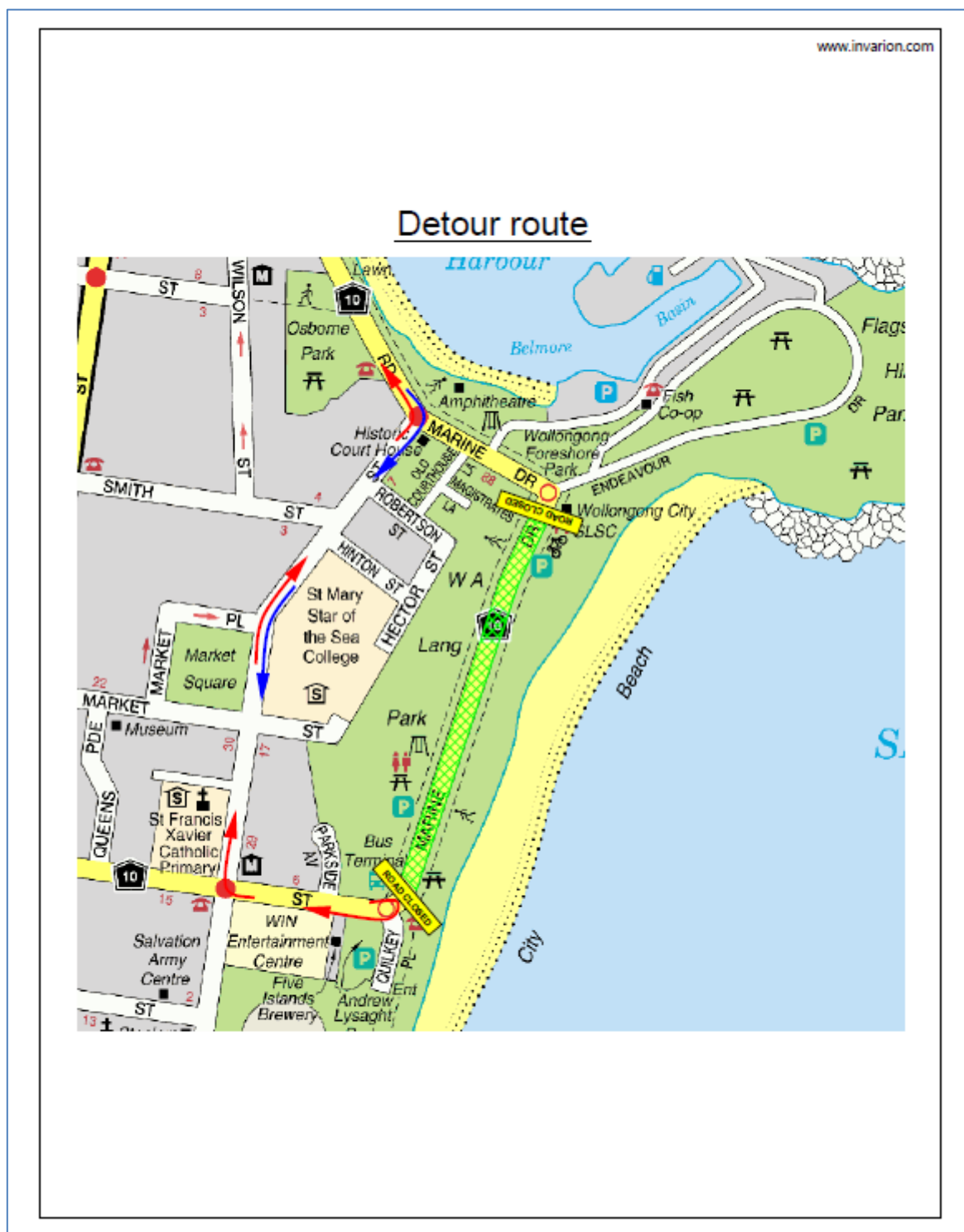


Queens Baton Relay – 5 February 2018

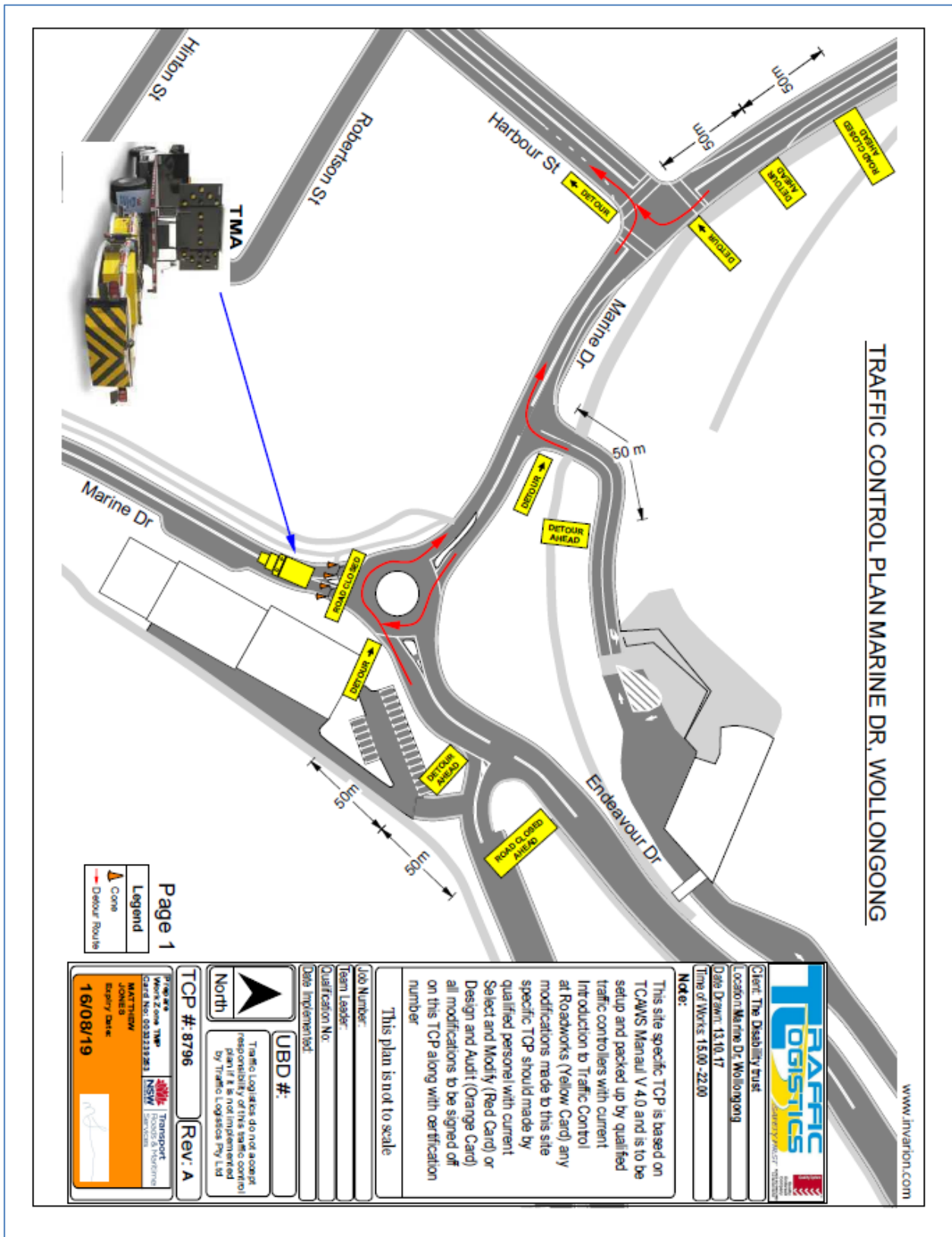


Attachment 5

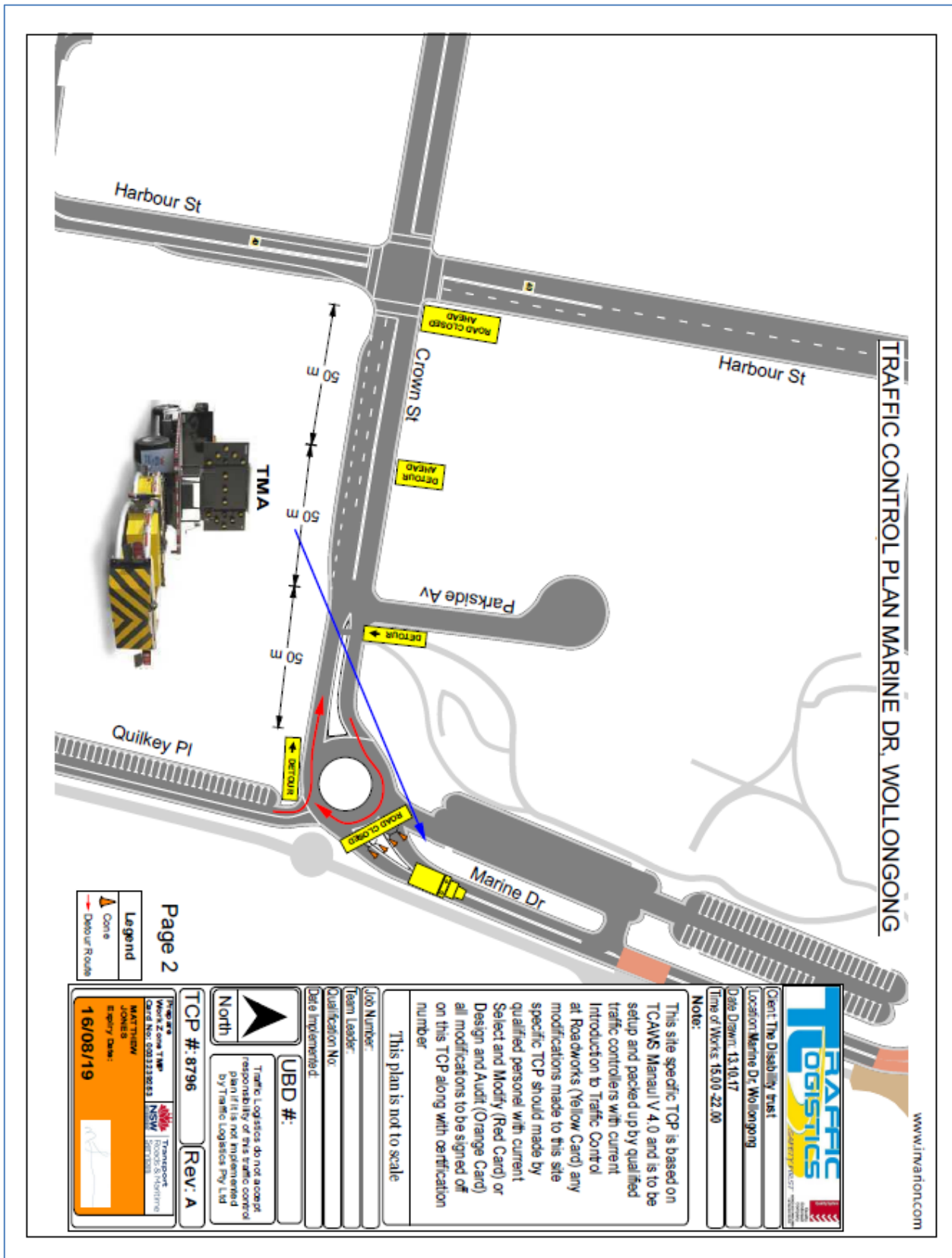
Carols by Candle light



Attachment 5
Carols by Candle light

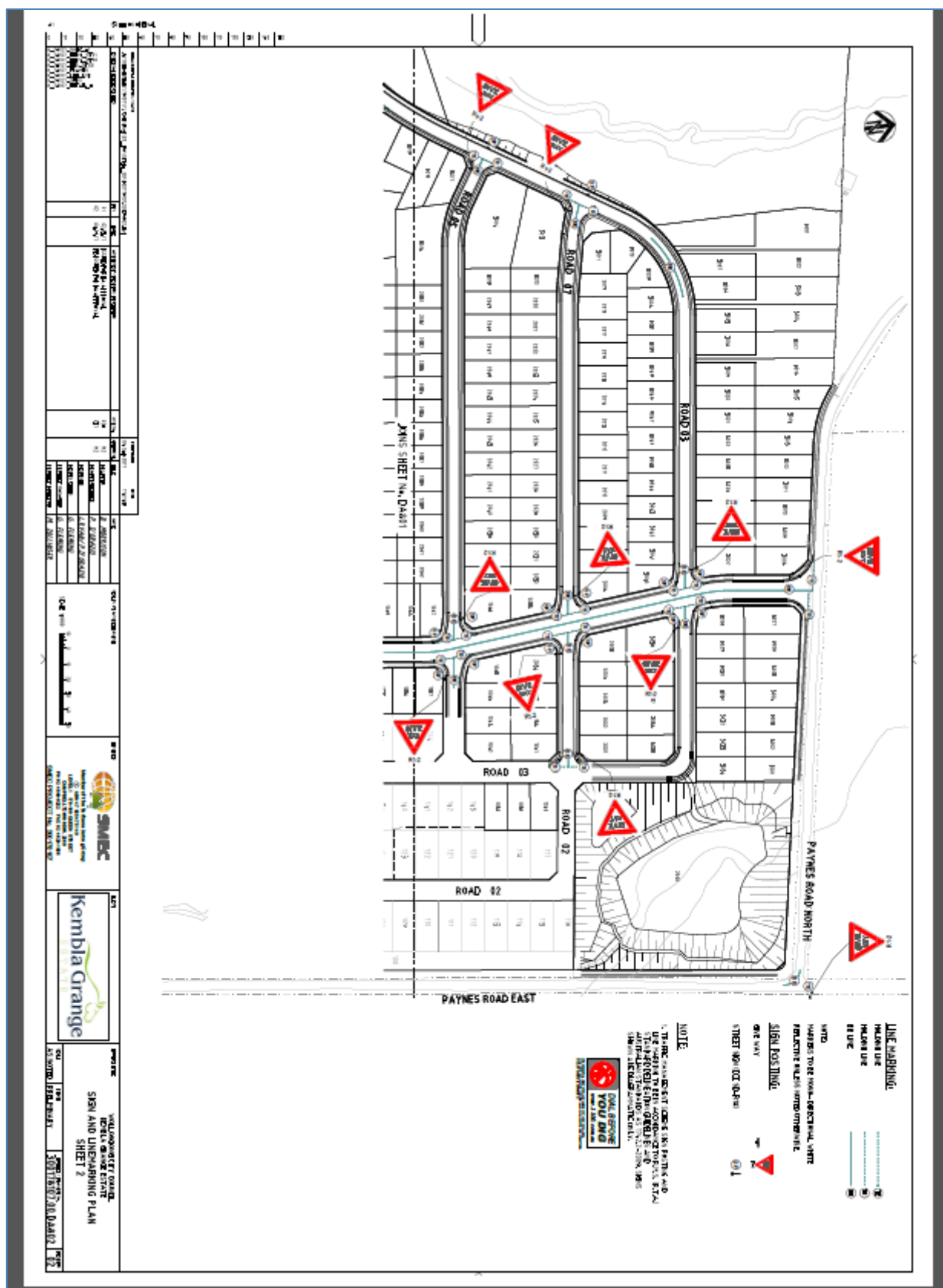


Attachment 5
Carols by Candle light



Attachment 6

Sheaffes Road, Kembla Grange – New Subdivision



Attachment 6

Sheaffes Road, Kembla Grange – New Subdivision

