

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



MEETING HELD AT 9.15AM ON WEDNESDAY 21 JUNE 2017

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

Author's Name	Author's Title	Date
Lindsay Dunstan	Senior Traffic Engineer	10 July 2017
Ted Collins	Traffic Unit Manager	10 July 2017
Murray Davis	Transport and Stormwater Services – Manager (Acting)	11 July 2017
Mike Dowd	Infrastructure Strategy and Planning – Manager	11 July 2017
Greg Doyle	Director – Infrastructure and Works	12 July 2017

Name	Title	Date
David Farmer	General Manager	14 July 2017

Wollongong City Council
Infrastructure, Strategy and Planning Division
Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only*.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 The Traffic Committee recommendation be adopted.**
- 2 The Traffic Committee recommendation not be adopted.**
- 3 The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE

9.15AM ON WEDNESDAY 21 JUNE 2017

PRESENT	
Mike Dowd – Chairman	Wollongong City Council
Lindsay Dunstan – Senior Traffic Engineer	Wollongong City Council
Tania Martin – Administration Officer	Wollongong City Council
Nathan Boscaro	NSW Roads & Maritime Services
David Cratchley	Premier Illawarra
Jon Granland	Premier Illawarra
Les Dion	Dion's Bus Service
Les McMahon	Representing Paul Scully MP, Anna Watson MP and Ryan Park MP
Snr Constable Andrew Cotton	NSW Police
Councillor Michelle Blicavs	Representing Ward 2

APOLOGIES	
Councillor Jill Merrin	Representing Ward 1
Neil McCormack	Representing Lee Evans MP

CONFIRMATION OF MINUTES OF MEETING HELD ON 31 MAY 2017.

BUSINESS ARISING:

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	HELENSBURGH	Short Street	Loading Zone
2	BULLI	Park Road and Blackall Street	Give Way Sign
3	WARRAWONG	Fairfax Road	Relocation of No Stopping Sign

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
4	WOLLONGONG	Lang Park, Cliff Road, George Henley Drive, Harbour Street, Marine Drive, Endeavour Drive, Carters Lane, Elliotts Road and Squires Way	Run Wollongong Event Sunday 15 October 2017
5	WOLLONGONG	Squires Way, Elliotts Road, Cliff Road, George Henley Drive, Endeavour Drive	Australian Winter Race Walking Championships – Sunday 27 August 2017
6	DAPTO	Jerematta & Werowi Street	St John's Catholic School Spring Fair – 9 September 2017

DESIGN MATTERS

	Suburb	Street(s)	Issue
7	BULLI	Trinity Row and Ursula Road	Pedestrian Crossing Facilities

LATE ITEMS

8	YALLAH	Yallah Bay Road	Kembla Joggers Half Marathon 6 August 2017 at 8.15am – 9.15am
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INFORMAL ITEMS

9	WOLLONGONG	Regent Street	No Parking Restrictions
10	BERKLEY	Winnima Way	Timed Parking
11	WOLLONGONG	Cliff Road, Bourke Street, Georges Place, Endeavour Drive, Marine Parade, Crown Street & Church Street.	Queens Baton Relay Event 5 February 2018
12	WOLLONGONG LGA	Various	Letter from Paul Scully MP regarding community parades

The meeting concluded at 11.10am.

GENERAL BUSINESS

1 HELENSBURGH WARD 1

Short Street – Install a loading zone.

Background:

The operators of the Butcher shop and fruit shop on the corner of Walker and Short Streets have requested that Council consider installing a loading zone on the southern side of Short Street which will improve the serviceability of both businesses.

Consultation:

Both business owners were consulted at a site inspection.

PROPOSAL SUPPORTED UNANIMOUSLY

Install a loading zone either side of the fruit shop driveway in Short Street.

2 BULLI- WARD 1

Park Road & Blackall Street – Install a give way sign.

Background:

A resident has requested that Council consider a give way sign for the intersection of Park Road and Blackall Street, due to the number of drivers who do not observe the default give way restriction at this T Junction. The intersection has double barrier centre lines and a formal give way restriction is appropriate.

Consultation:

No consultation was required for this Agenda item as the Give Way sign reinforces the existing road rules.

PROPOSAL SUPPORTED UNANIMOUSLY

Install a Give Way sign and hold line at the intersection of Park Road and Blackall Street Bulli.

3 WARRAWONG- WARD 3

Fairfax Road – relocation of No Stopping Sign

Background:

Fairfax Road is reasonably narrow and parking is at a premium due to its proximity to Port Kembla Hospital. When the No Stopping restrictions were installed they were adjusted to take into account a request from the owner of an adjoining property. The owner has now asked that the No Stopping restrictions be relocated to permit some additional parking. A review of the site shows that the No Stopping restrictions are currently over 20 metres in length and that a reduction to 12 metres of restrictions is appropriate. .

Consultation:

No further consultation was required for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Relocate the No Stopping restrictions in the vicinity of 35 Fairfax Road Warrawong to reduce the length of No Stopping to 12 metres.

REGULATION OF TRAFFIC

4 WOLLONGONG- WARD 2

Lang Park, Cliff Road, George Hanley Drive, Harbour Street, Marine Drive, Endeavour Drive, Carters Lane, Elliotts Road and Squires Way – Run Wollongong Event Sunday 15 October 2017

Background:

Run Wollongong is a distance running event which has been held previously however arrangements for this year have been adjusted. There are three events on the program - 1 km Kids Event, 6km Course and 12 km Course. The

road closures involve Harbour Street, Marine Drive, Endeavour Drive, Cliff Road, George Hanley Drive, Carters Lane, Elliott's Road and Squires Way. The road closures generally take effect from 6am to 12.30pm however the streets north of Harbour Street and the Cliff Road intersection will be open by 10am.

The organisers will be required to establish alternate bus facilities in Burelli Street between Corrimal and Kembla streets as the Marine Drive Bus Terminus will be closed for the duration of the event. The event will also require the closure of the Gong Shuttle Service between 6am and 10am, as Squires Way and George Hanley Drive will be closed.

Following the previous Traffic Committee Meeting the organisers were asked to consider amending the plans to take into account a potential congestion arising from the sharing of the path network with members of the public during the event particularly in the vicinity of the north beach and the city beach surf lifesaving clubs. The Committee had also expressed concern at the decision to have a half road closure for and George Hanley Drive.

In addition, the organisers were asked to provide an overall map of the proposed road closures and the times when they would take effect. The additional details have now been provided, including details of the bus terminus in Burelli Street. The organisers have agreed to provide the phone number of the person managing the traffic arrangements on the day for the bus operators and NSW Police.

Consultation:

Consultation regarding this Agenda item is a condition of approval.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closures be approved subject to:

- The submitted traffic management plans (Attachment 2)
- Councils standard conditions for road closures (Attachment 1)
- Either the footpath on George Hanley Drive, (northern side) be utilised in addition to the shared path, or in order to use the roadway both carriageways are to be closed.
- Participants in the 6km and 12km events be required to use the roadways of Endeavour Drive and Marine Drive and that the shared path on the eastern side of the City Beach Surf Lifesaving club not be used for this event.
- The temporary bus zones for the Gong Shuttle (Montague, Flinders, Bourke and Corrimal Streets) and the terminating buses in Burelli Street to be installed during the evening of the day before the event.

5 WOLLONGONG- WARD 2

Squires Way, Elliotts Road, Cliff Road, George Henley Drives & Endeavour Drive – Australian Road Walking Championship Sunday 27 August 2017 – 7.30am – 11.30am

Background:

The Kembla Joggers have been successful in securing the Australian Road Walking Championships which is understood will be a qualifying event for international competition. The event will be taking place over several laps of the circuit approved by Athletics Australia and involves road closures at Squires Way, Elliotts Road, Cliff Road, George Hanley Drive and Endeavour Drive.

The traffic management plans were tabled at the meeting. Subsequent to the meeting, organisers confirmed the Gong Shuttle would divert via Montague, Flinders and Bourke Streets in both directions, allowing Squires Way to be closed between Virginia Street and Elliotts Road. The road closures will take effect from 7.30am to 11.30am on the day.

Consultation:

Consultation regarding this Agenda item is a condition of approval

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to submitted traffic management plans (Attachment 3) and Council's Standard Conditions for Road Closures (Attachment 1), and the temporary bus zones to be installed on Montague, Flinders, and Bourke Streets on the evening of the day before the event.

6 **DAPTO- WARD 3**

Jerematta Street – St John's Catholic School Spring Fair – 9 September

Background:

St John's Catholic primary school in Jerematta Street is holding its annual Spring Fair 9 September 2017 with the road closure of Jerematta Street. The arrangements are similar to previous years and it is understood that the school has a good relationship with the nearby residents affected by this event. The road closure takes effect from 6am on the day until 6pm.

Consultation:

Consultation regarding this Agenda item is a condition of approval.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to submitted traffic management plans (Attachment 4) and Council's Standard Conditions for Road Closures (Attachment 1)

DESIGN MATTERS

7 **DAPTO- WARD 3**

Trinity Row and Ursula Road – Pedestrian crossing facilities

Background:

Council has completed plans for a central median and pedestrian crossing facilities at the intersection of Trinity Row and Ursula Road, Bulli, which were endorsed by Traffic Committee in May 2017. The length of the No Stopping has been extended on the southern side of Ursula Road and has been resubmitted.

Consultation:

Consultation has been carried out as part of the Design process for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

The amended Plans 6078 be approved (Attachment 5).

LATE ITEM

8 **YALLAH WARD 3**

Yallah Bay Road – Kembla Joggers Half Marathon – 6 August 2017 at 7.15am – 9.15am

Background:

Kembla Joggers have applied to Council for the closure of Yallah Bay Road in order to permit the Club to have a half marathon event on 6 August 2017. The road closure will take place from 7.15am to 9.15am. The full course will include sections of the shared path and the proposed closure times for Yallah Bay Road will be sufficient to permit the road section of the event to be completed. Yallah Bay Road provides access to a small number of properties and a simple closure at the T Junction with the old Princes Highway will be sufficient for the safety of participants

Consultation:

Consultation with affected residents is a condition of approval for this event.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted traffic management plans (Attachment 6) and Council's Standard Conditions for Road Closures (Attachment 1).

INFORMAL ITEMS

9 WOLLONGONG- WARD 2

Regent Street – Install No Parking Restrictions

Background:

The local manager of the State Emergency Services has requested that Council consider installing a 12 metre length of No Parking in the vicinity of the new SES offices in Atchison Street. The vehicle intended to use this space is to be a fuel tanker for the SES building generator which may need refuelling during an emergency, in the event of a major power failure in Wollongong. Members of the Committee questioned whether or not the definition of “Emergency Vehicle” includes a fuel tanker. Council staff to clarify this definition and if the matter is to be pursued it will listed on a subsequent Traffic Committee Agenda.

10 BERKELEY- WARD 3

Winnima Way – Timed Parking

Background:

Winnima Way has No Parking restrictions at present and Council has received a request for timed parking restrictions on the section of Winnima Way closest to the shops. It is proposed to install two hour restrictions for weekdays and Saturday mornings. The area will still have significant numbers of unrestricted parking spaces available.

Members of the Committee asked that the pharmacy consider other options to utilise appropriate parking spaces in one or other of the private car parks in the vicinity.

11 WOLLONGONG- WARD 2

Cliff Road, Bourke Street, Georges Place, Endeavour Drive, Marine Parade, Crown Street & Church Street. - Queens Baton Relay Event – 5 February 2017

Background:

In preparation for the Commonwealth Games in April 2018 in Queensland there is a Baton Relay in the months leading up the games. The Wollongong Section will be a moving convoy of vehicles and runners which begin at Stuart Park, North Wollongong at approximately 10.30am and moves along Cliff Road to Flagstaff Hill. From Flagstaff hill the convoy will move to the eastern end of the mall at the intersection of Kembla and Crown Streets. The vehicles will then move under normal travel conditions to McCabe Park where the runners and officials will return via a short relay along Church Street.

Council staff are managing the development of the traffic management plans which by the time of the meeting had not been finalised. Completed traffic management plans will be submitted for a future traffic committee meeting.

12 WOLLONGONG LGA WARD 2

Community Parades

Background:

For the information of the Committee the member for Wollongong has written to the State Government requesting that funding be considered to meet the increasing costs of providing security for community parades such those held on Anzac Day, and particular church based special event parades. The letter also asked that Council in consultation with NSW Police provide standard forms of advice for community groups wishing to hold street parades, where in the past street parades were managed by the highway patrol as a community service.

Minutes to be confirmed at the next meeting to be held at 9.15am on **12 JUL7 2017**.

2017 Traffic Committee Meetings		
Wednesday 15 March	Administration Building, Level 9 Function Room	9.15am – 2.00pm
Wednesday 26 April	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 31 May	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 21 June	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 12 July	Administration Building, Level 9 Function Room	9.15am – 2.00pm
Wednesday 16 August	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 13 September	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 18 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 15 November	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

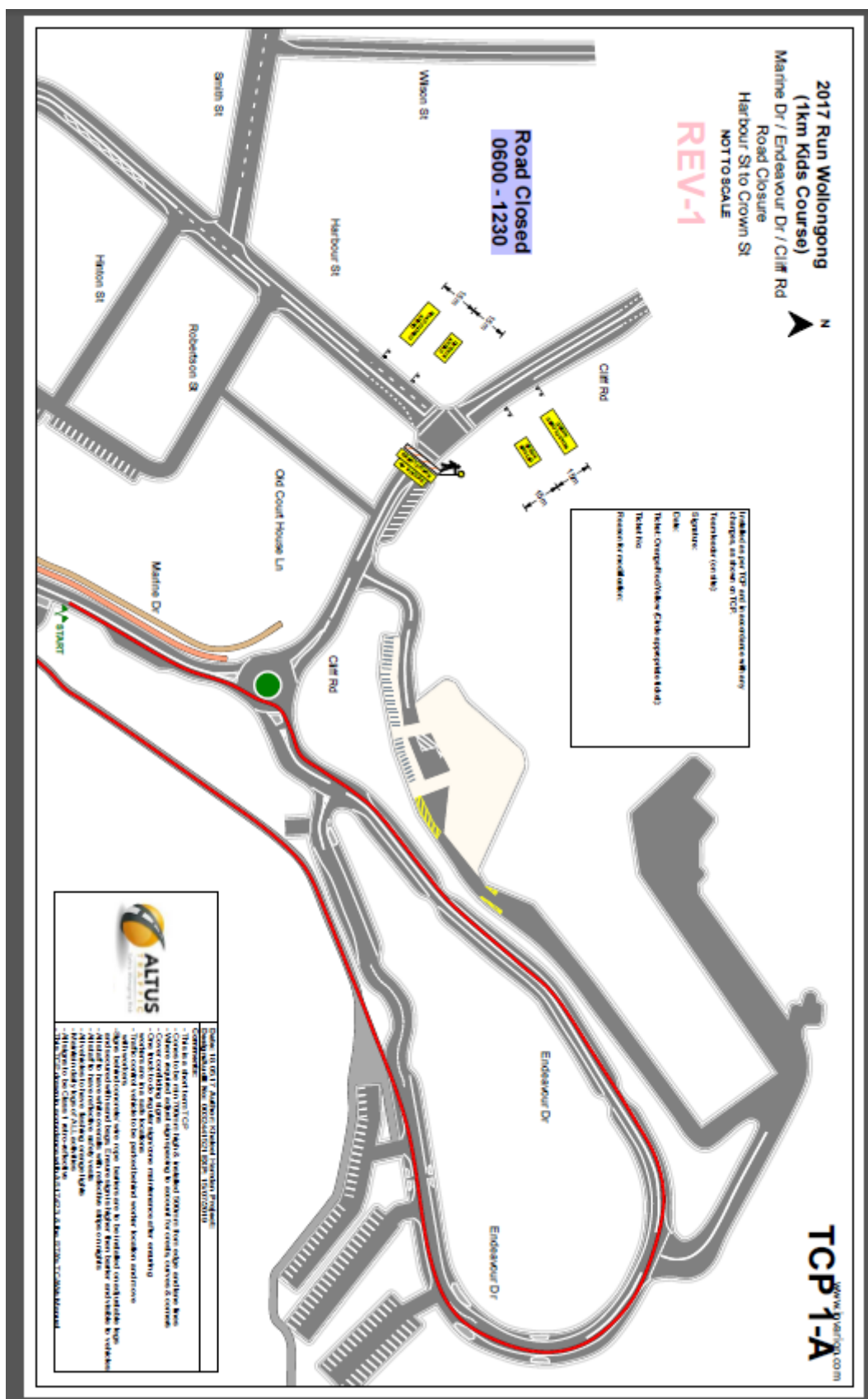
Required information as shown below MUST be attached:

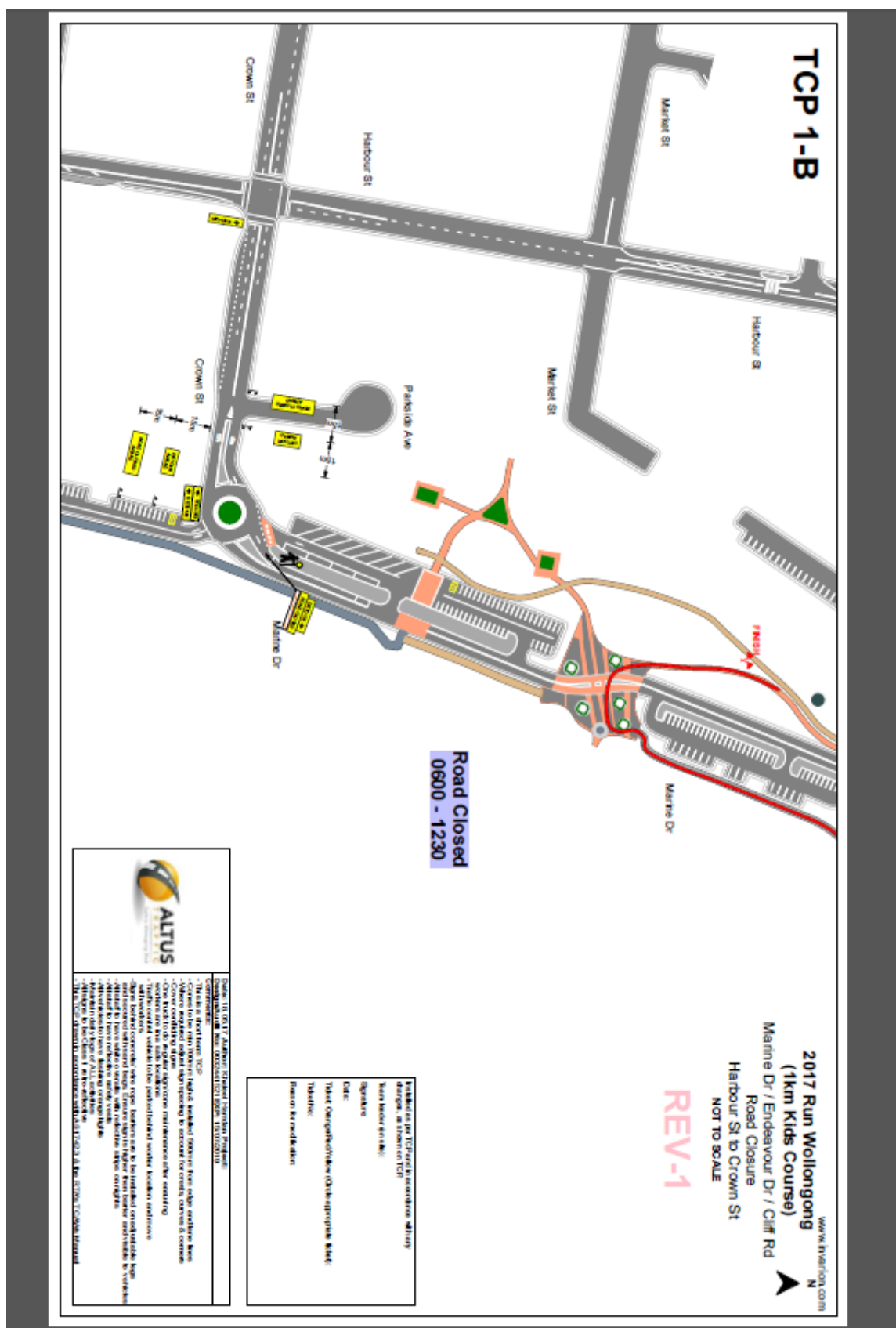
- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

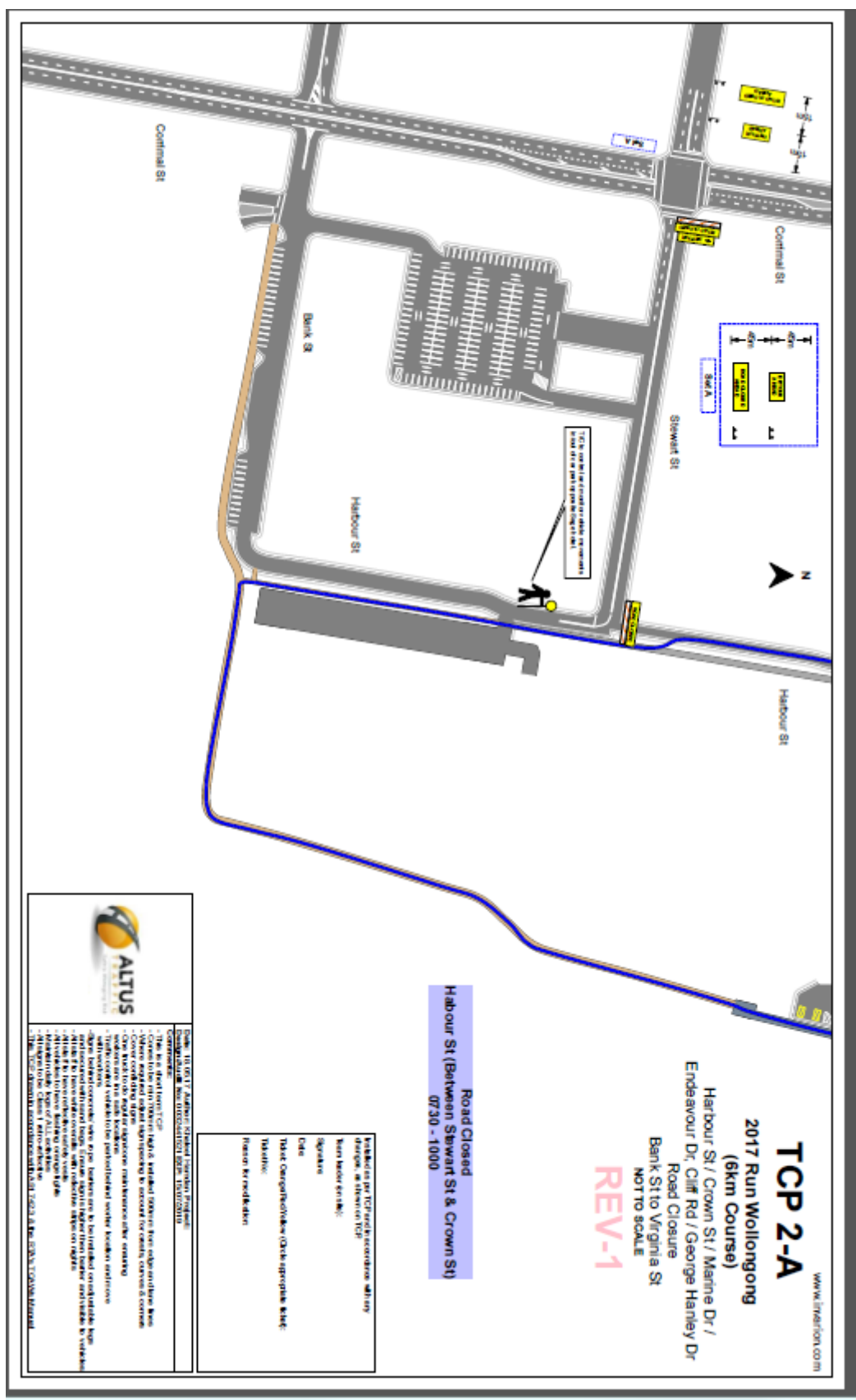
Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 – Run Wollongong Event – Overall Plan of Route

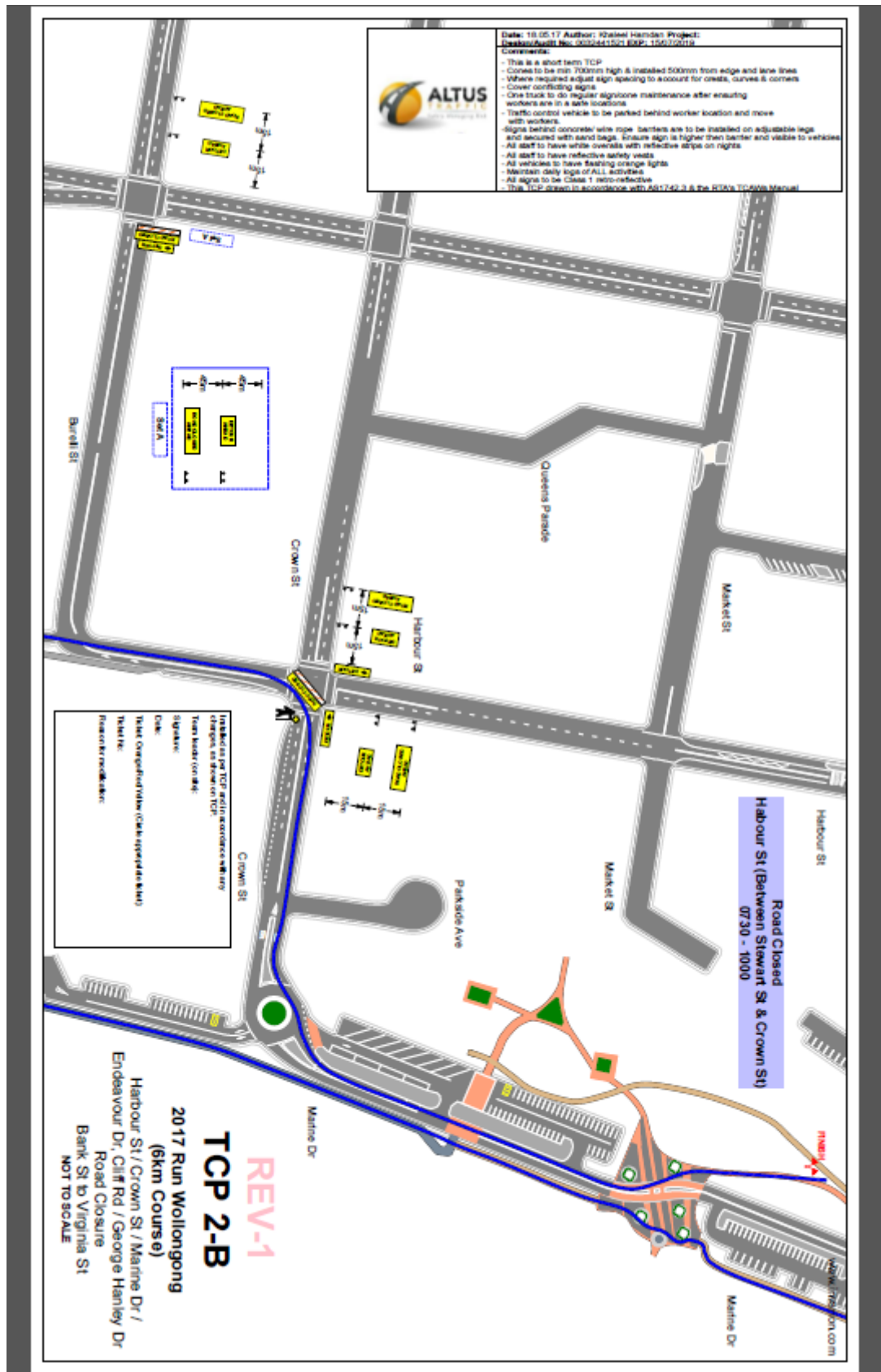


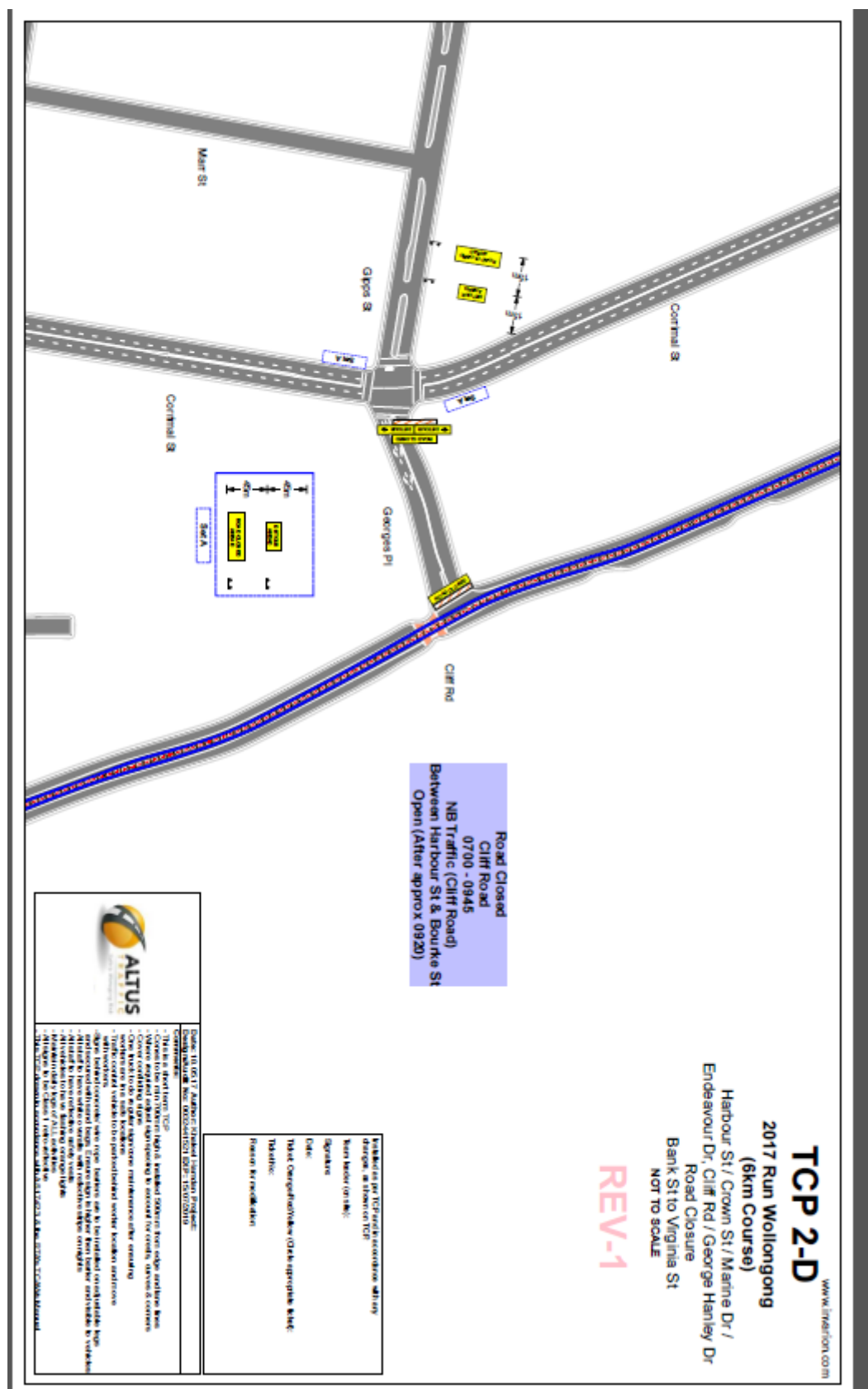


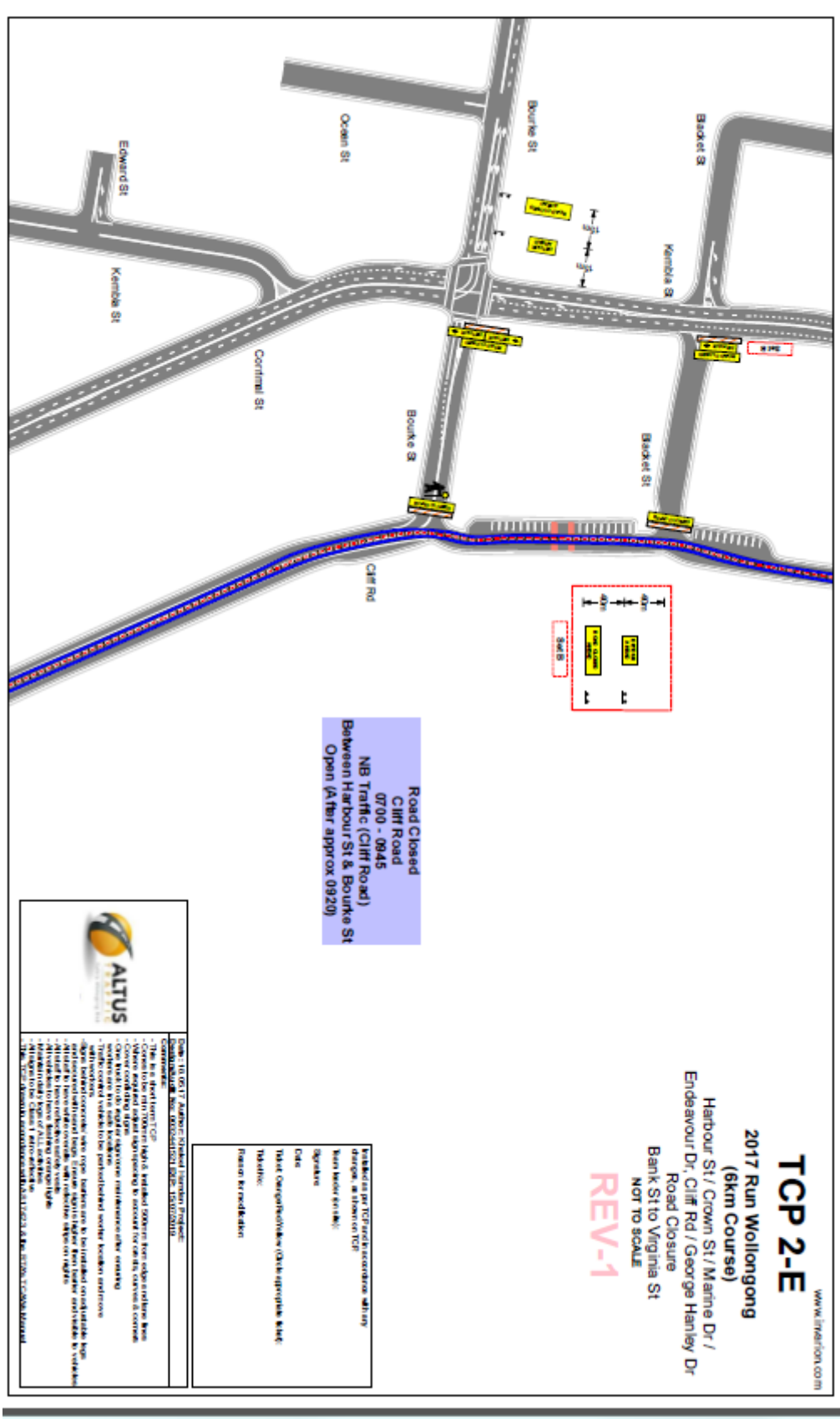


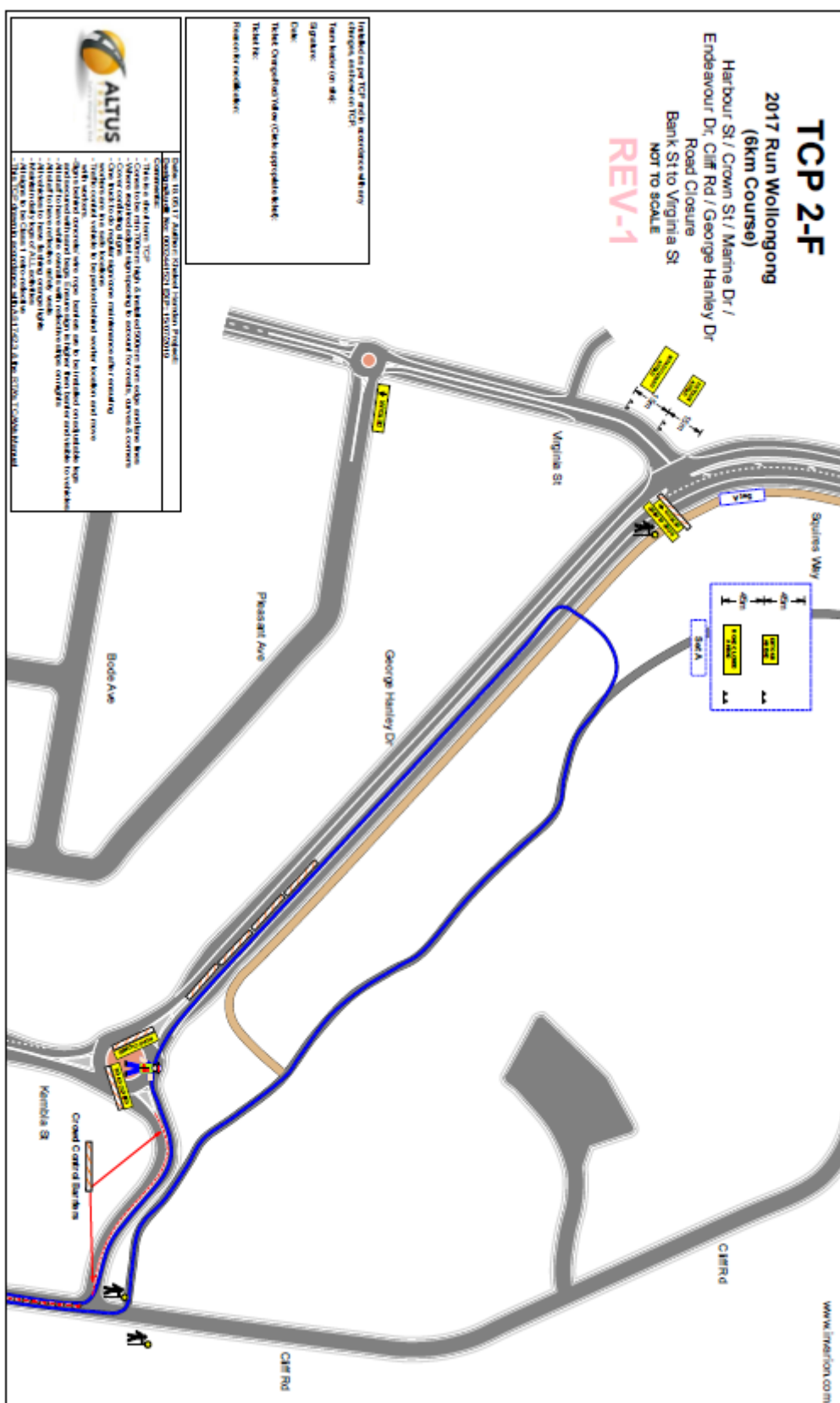


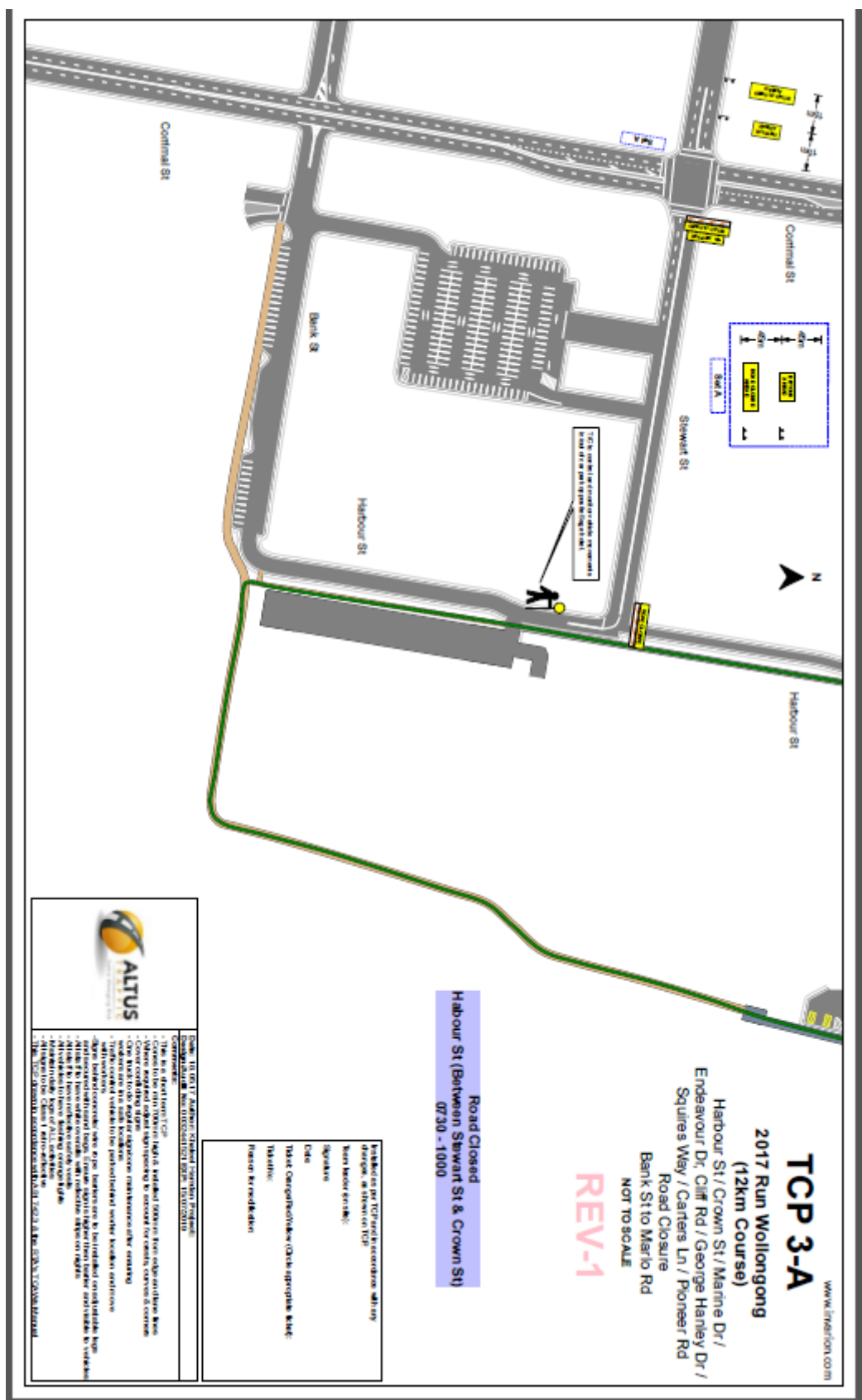
Attachment 2 – Run Wollongong 6Km Course



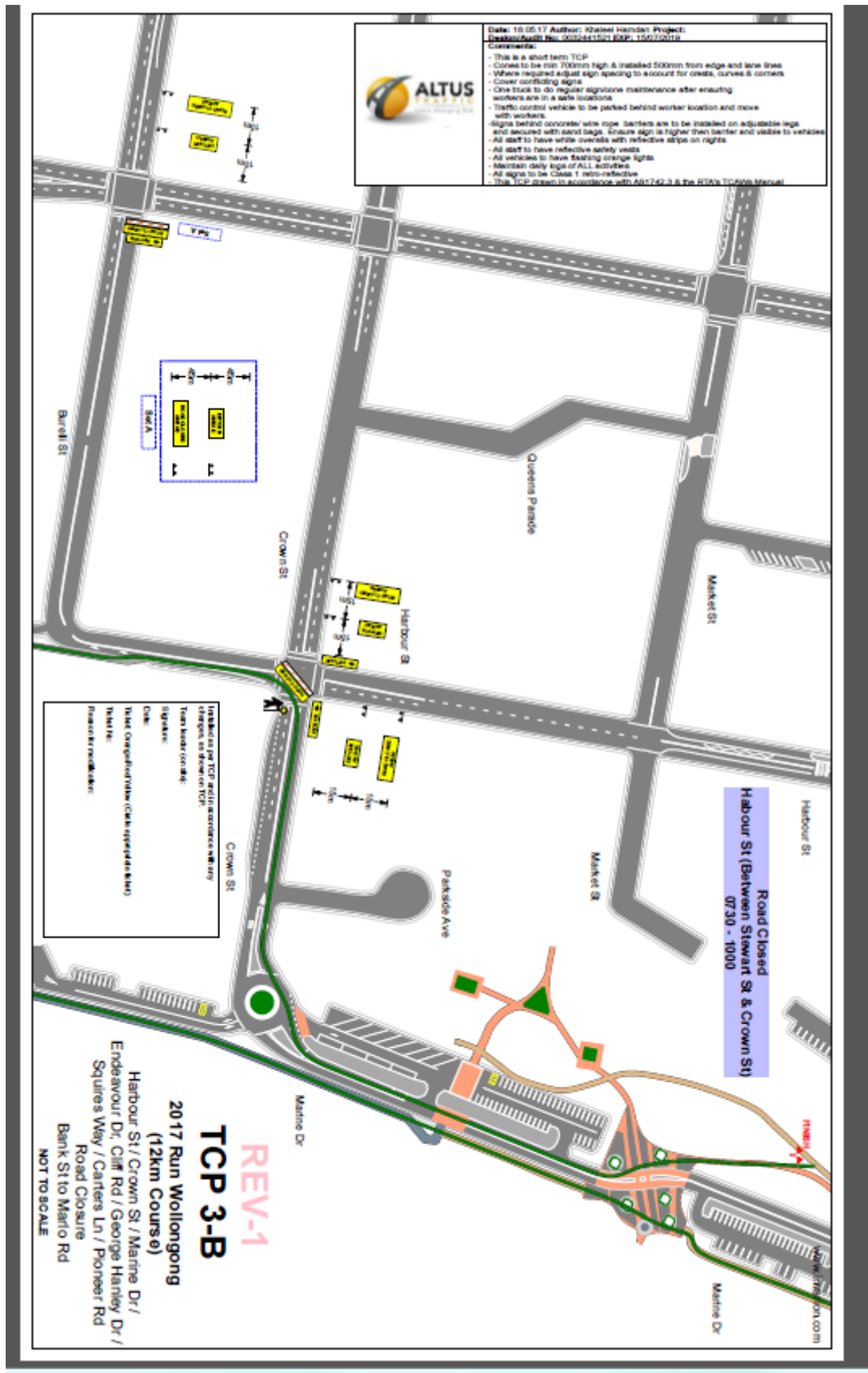


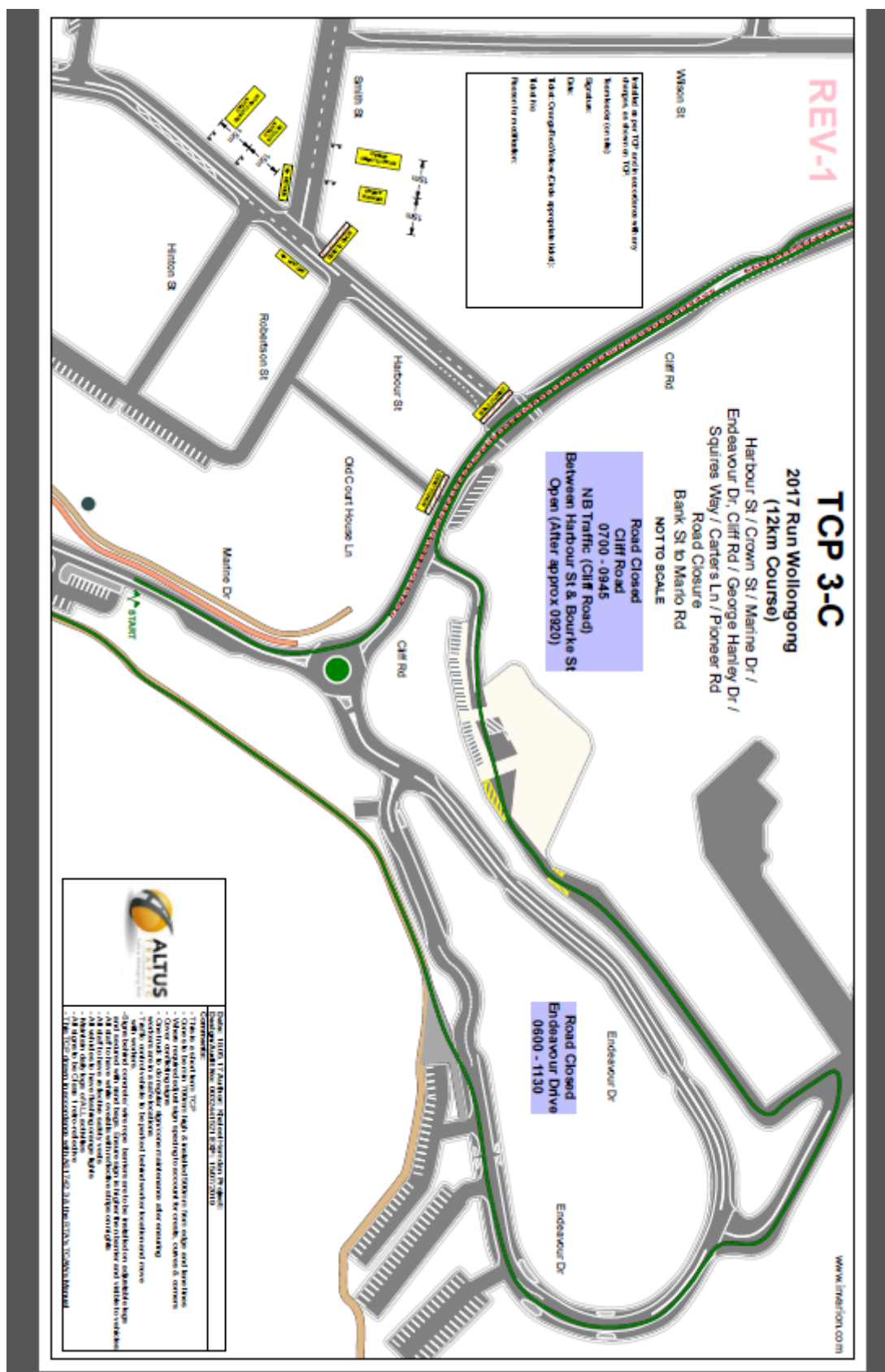


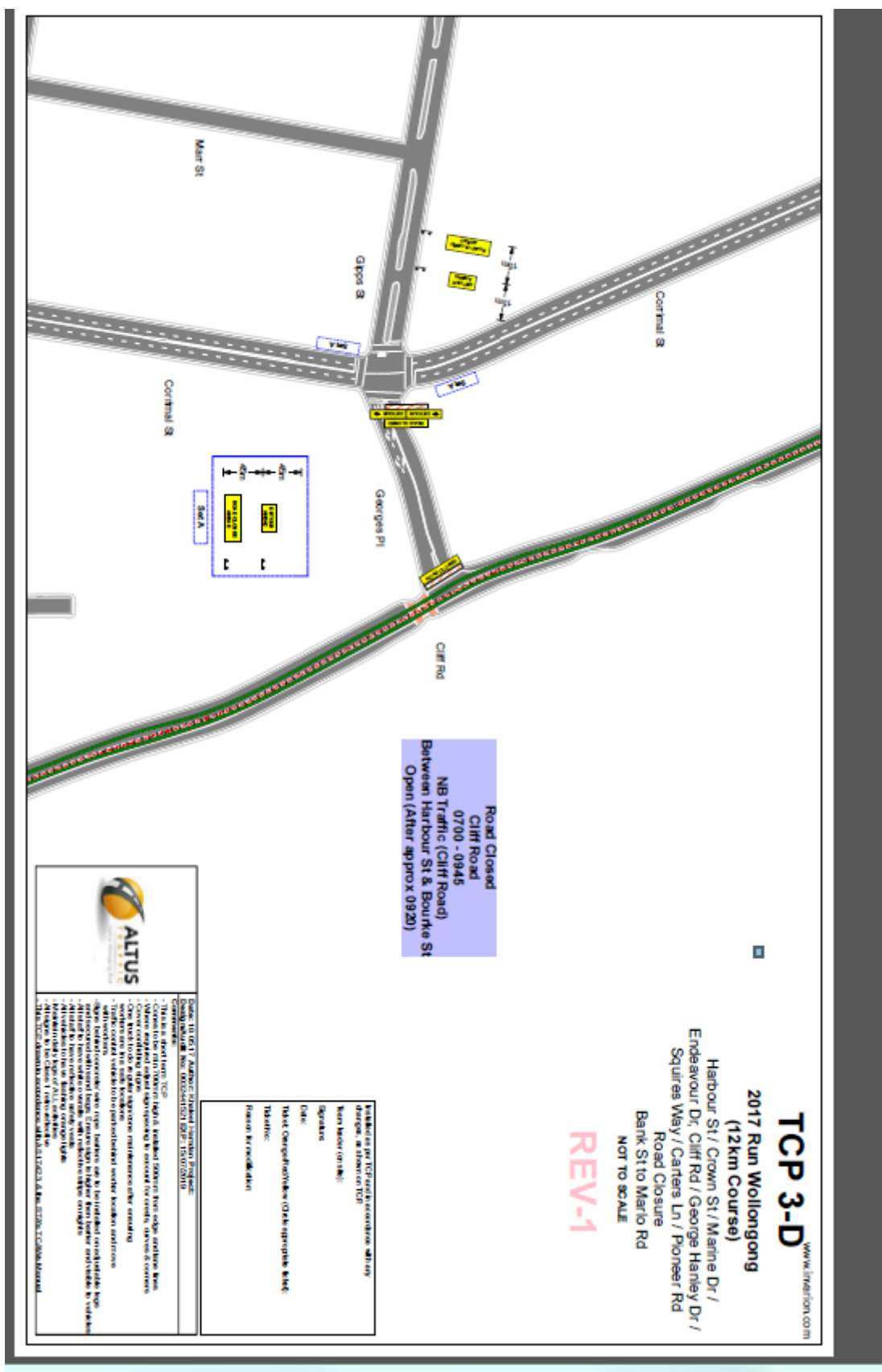


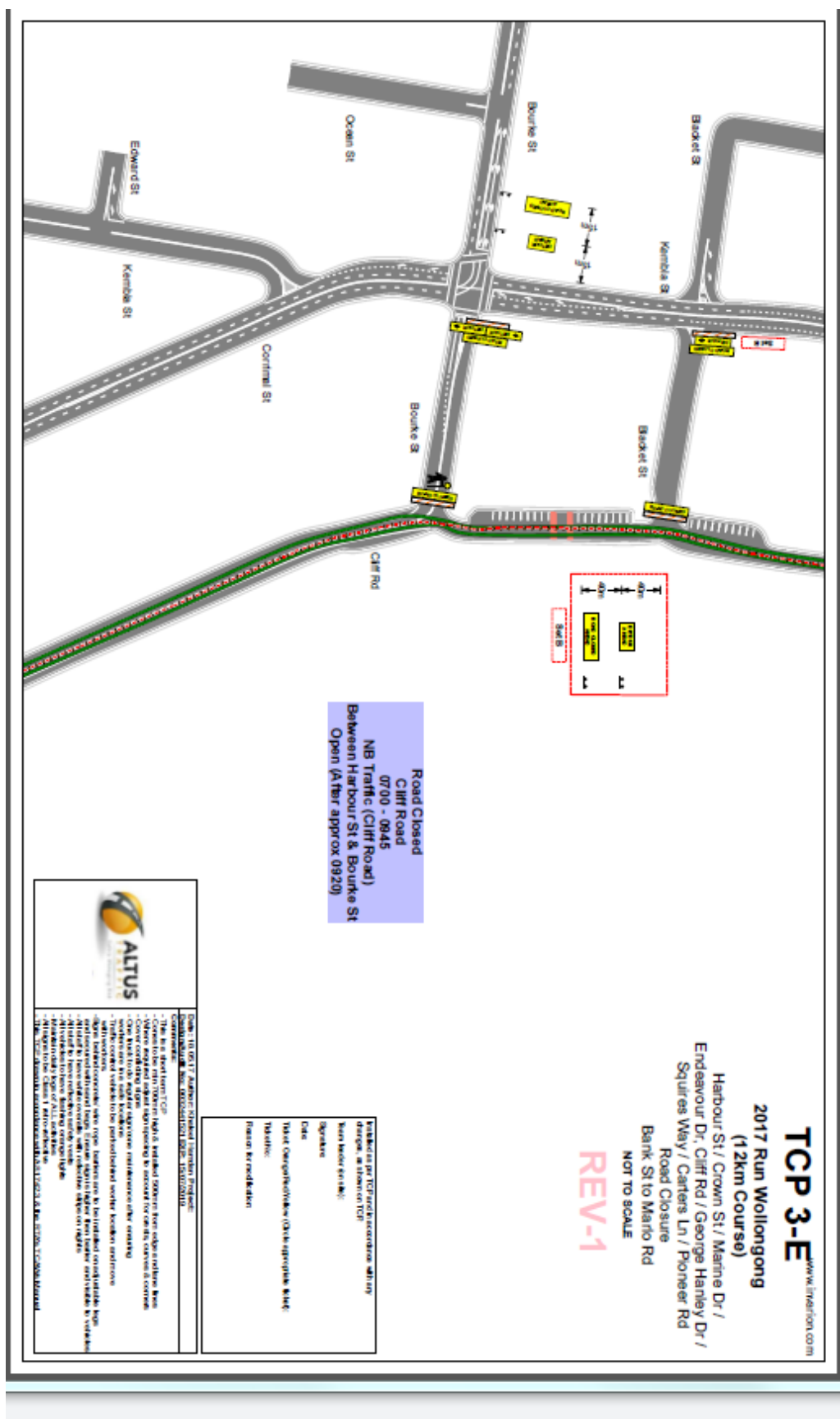


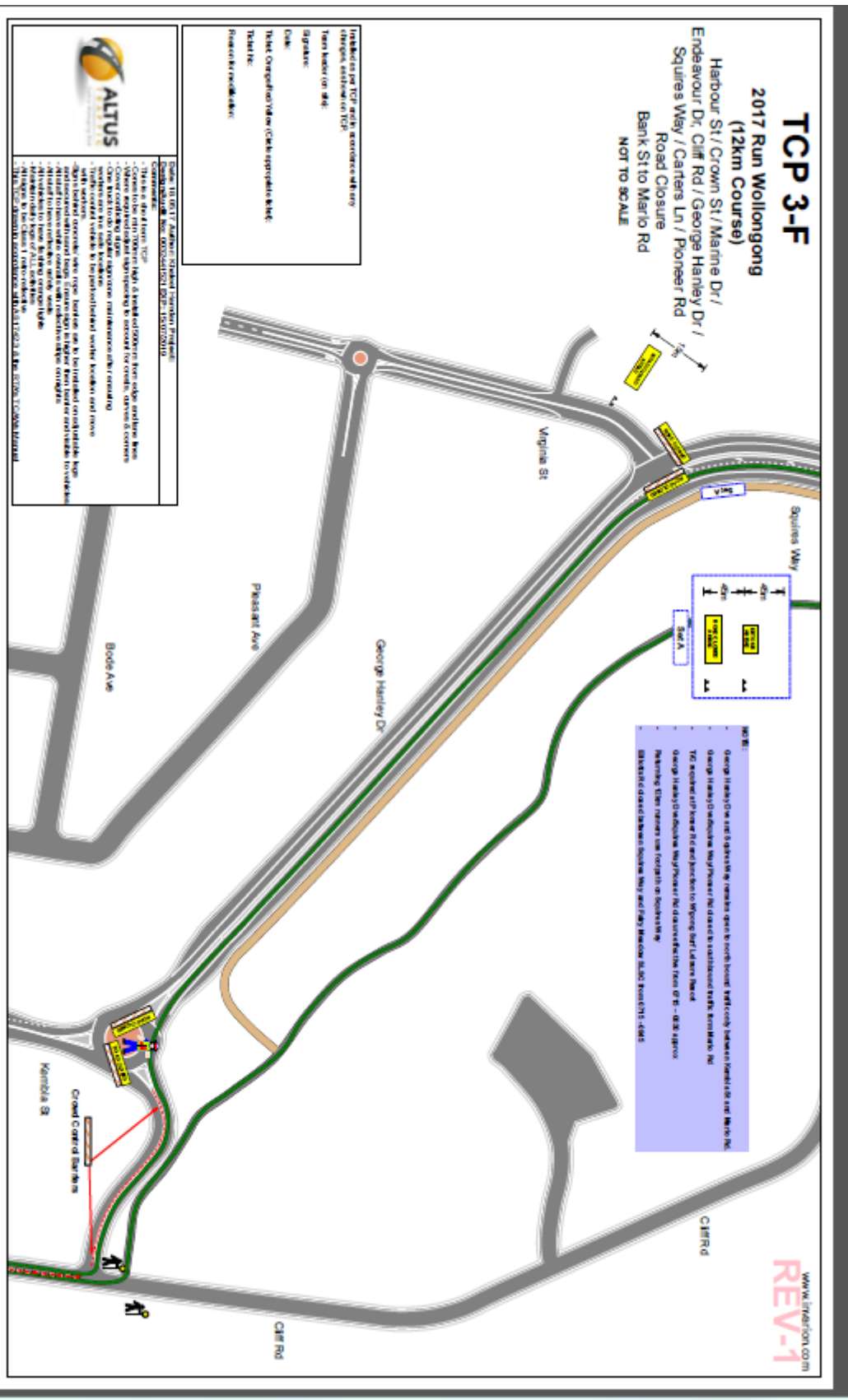
Attachment 2 – Run Wollongong 12Km Course

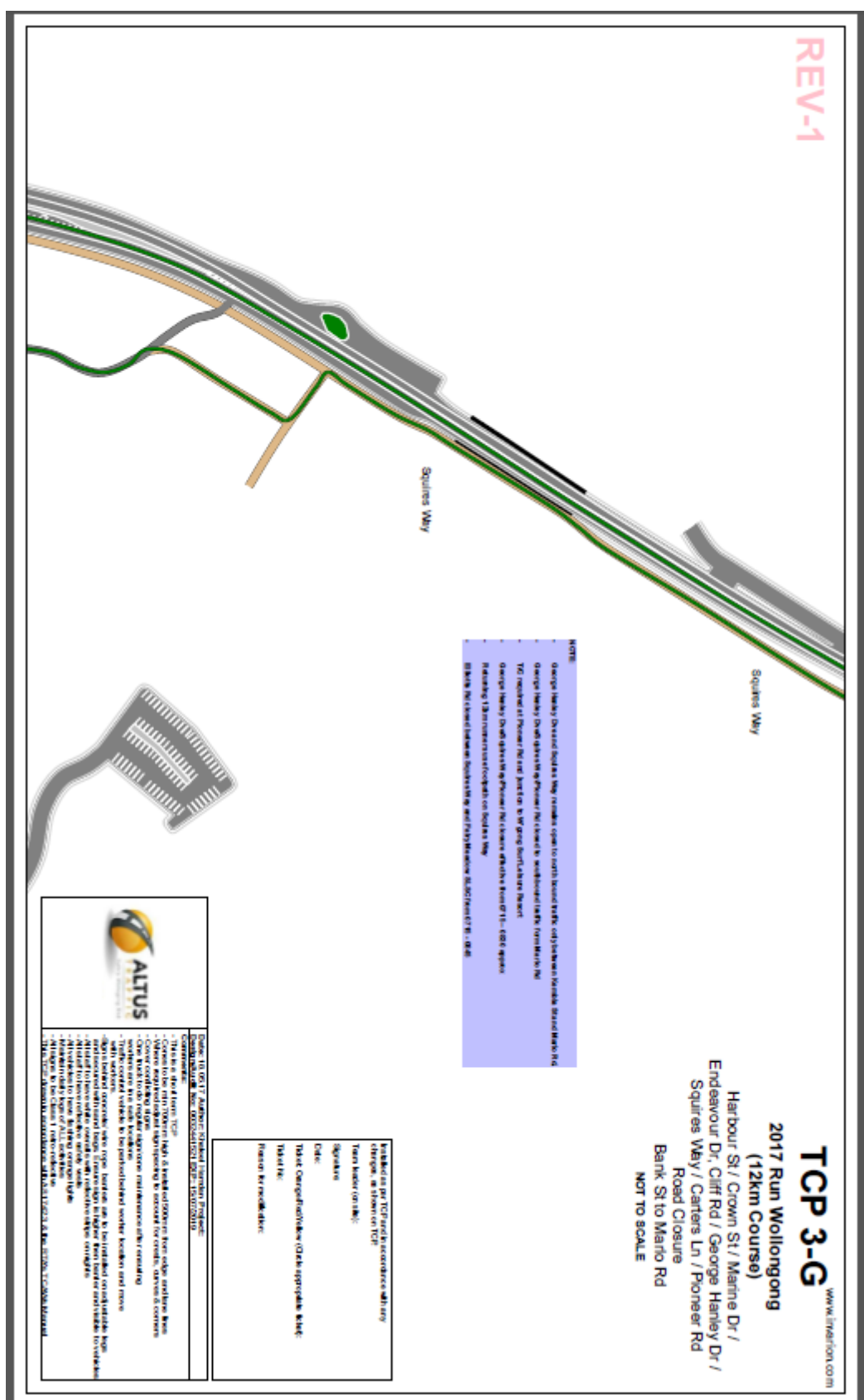


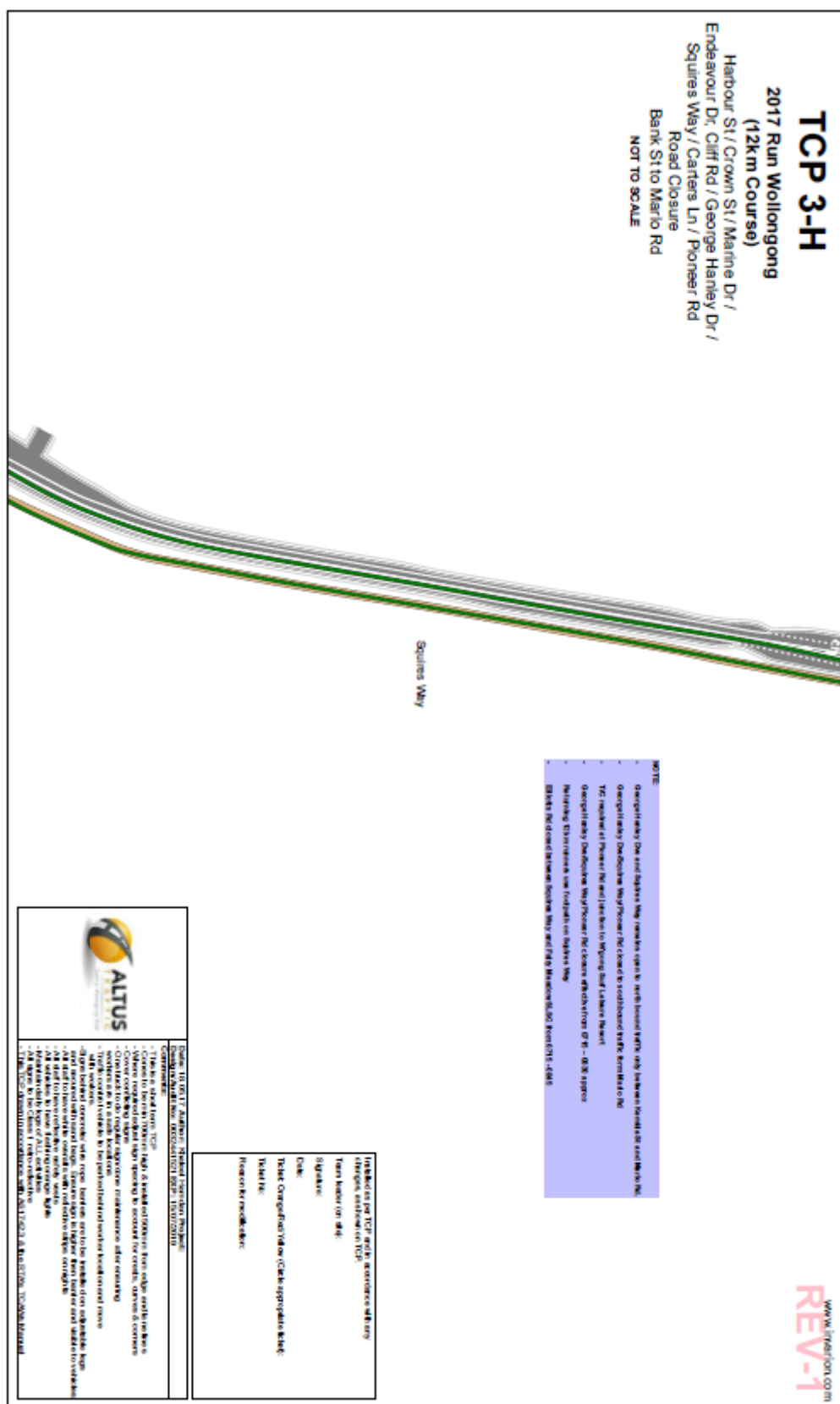


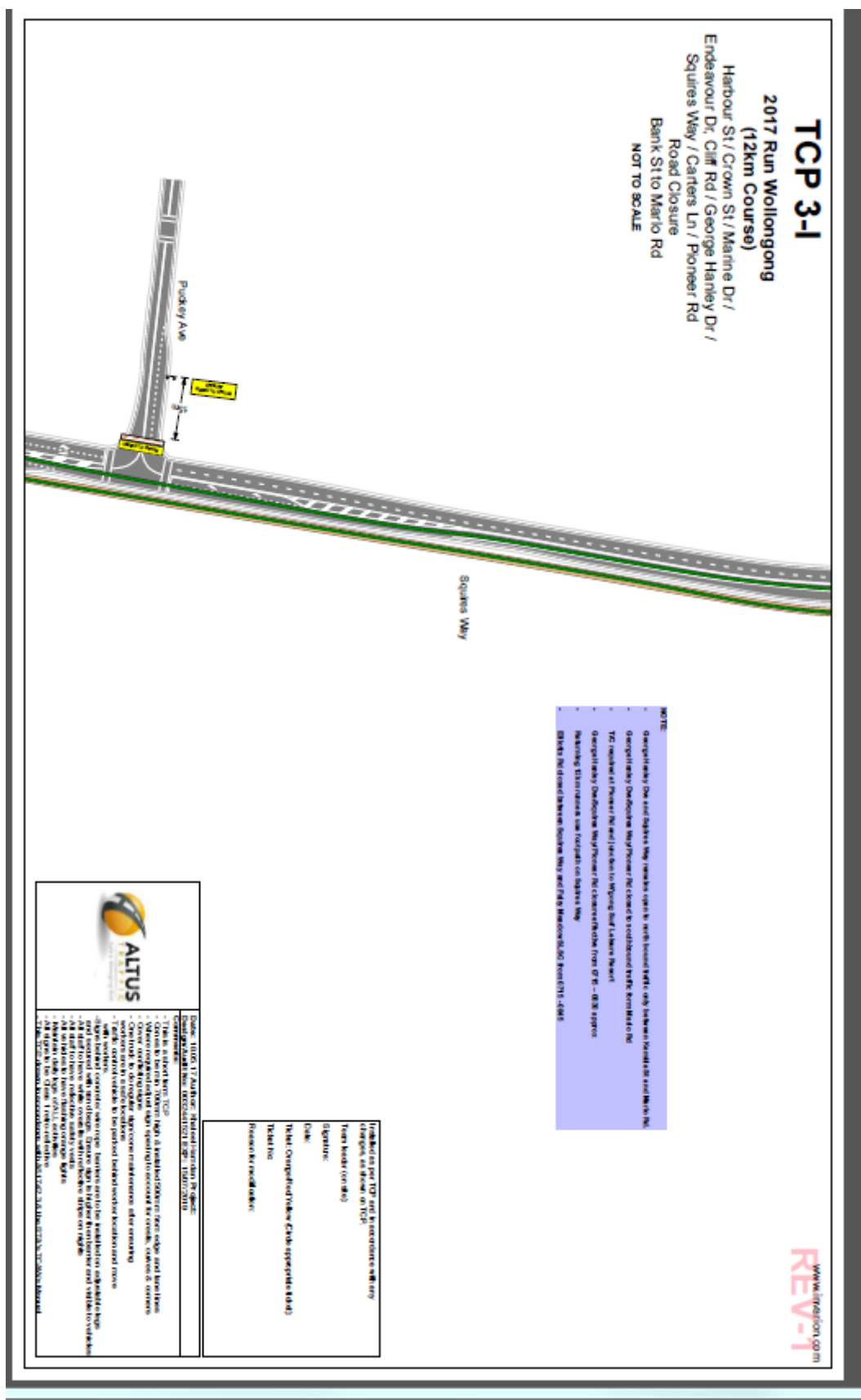


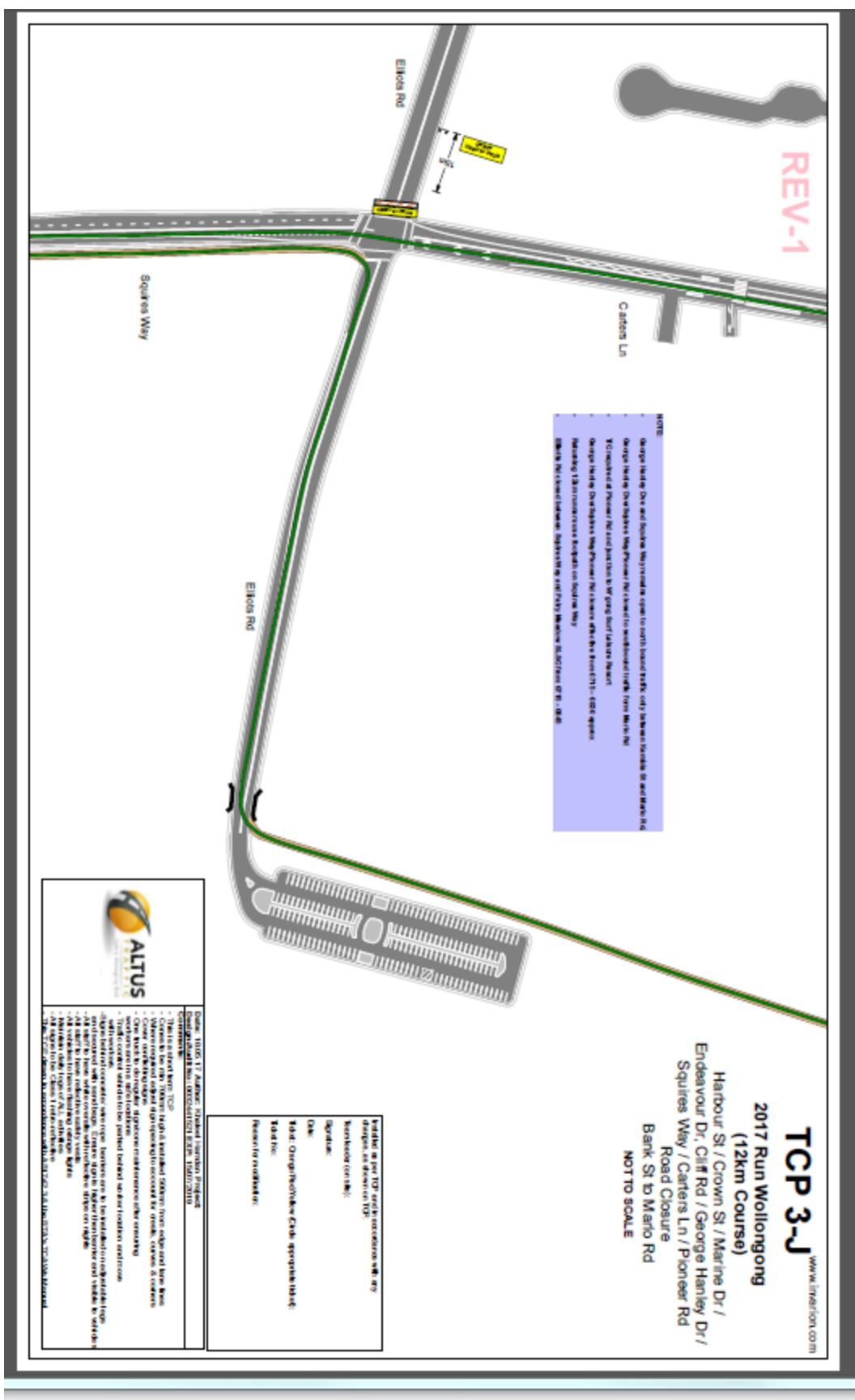


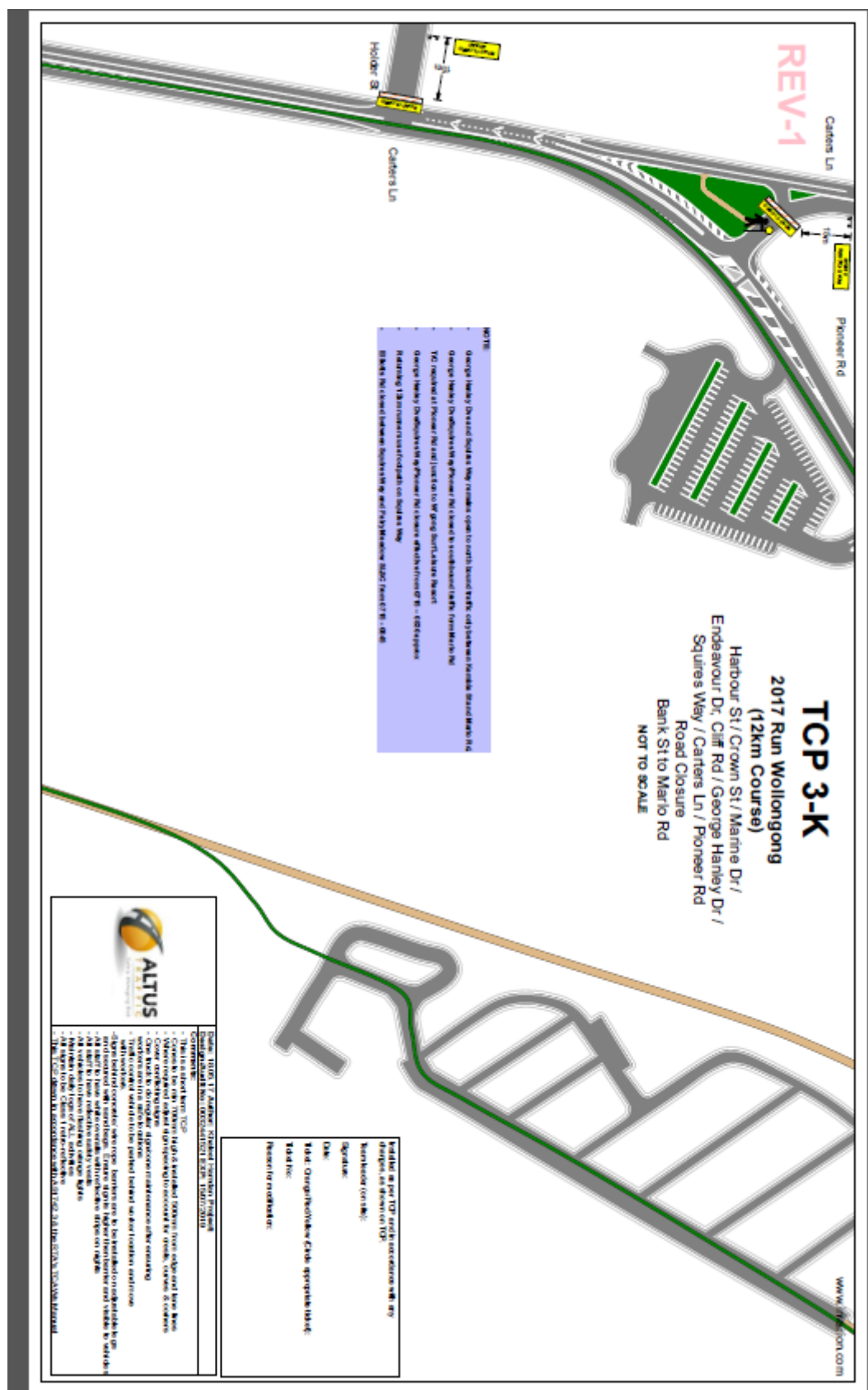


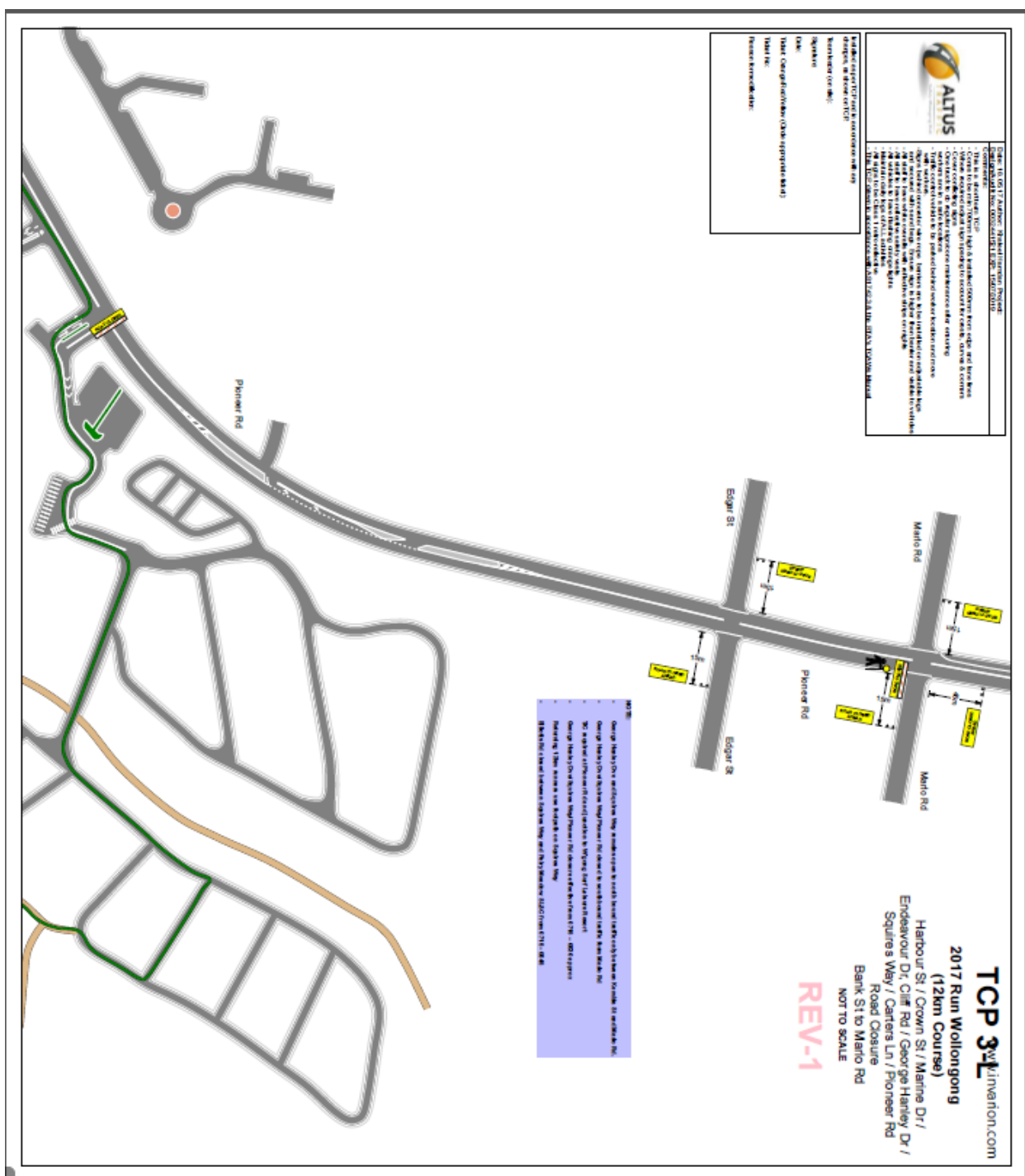




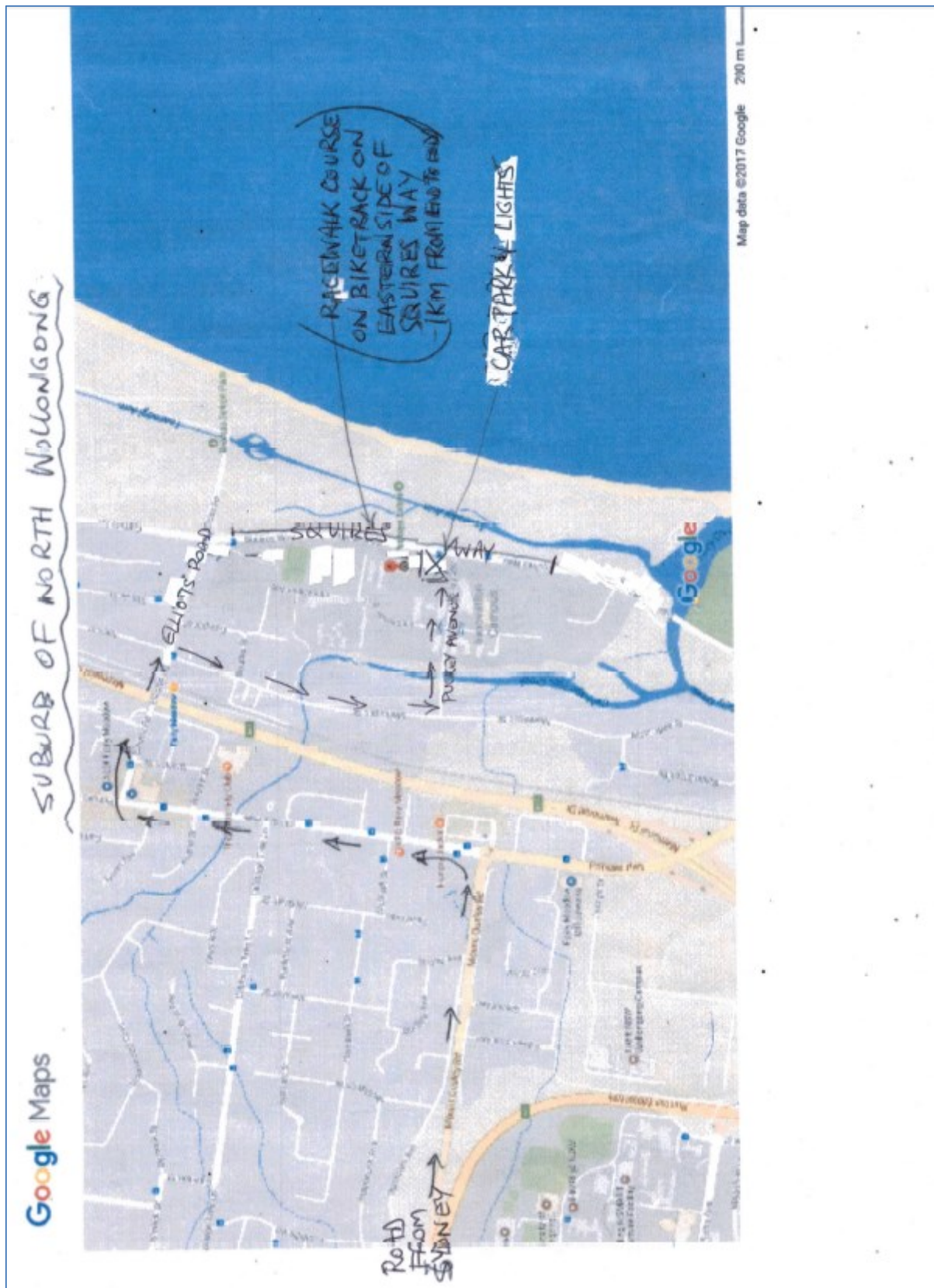






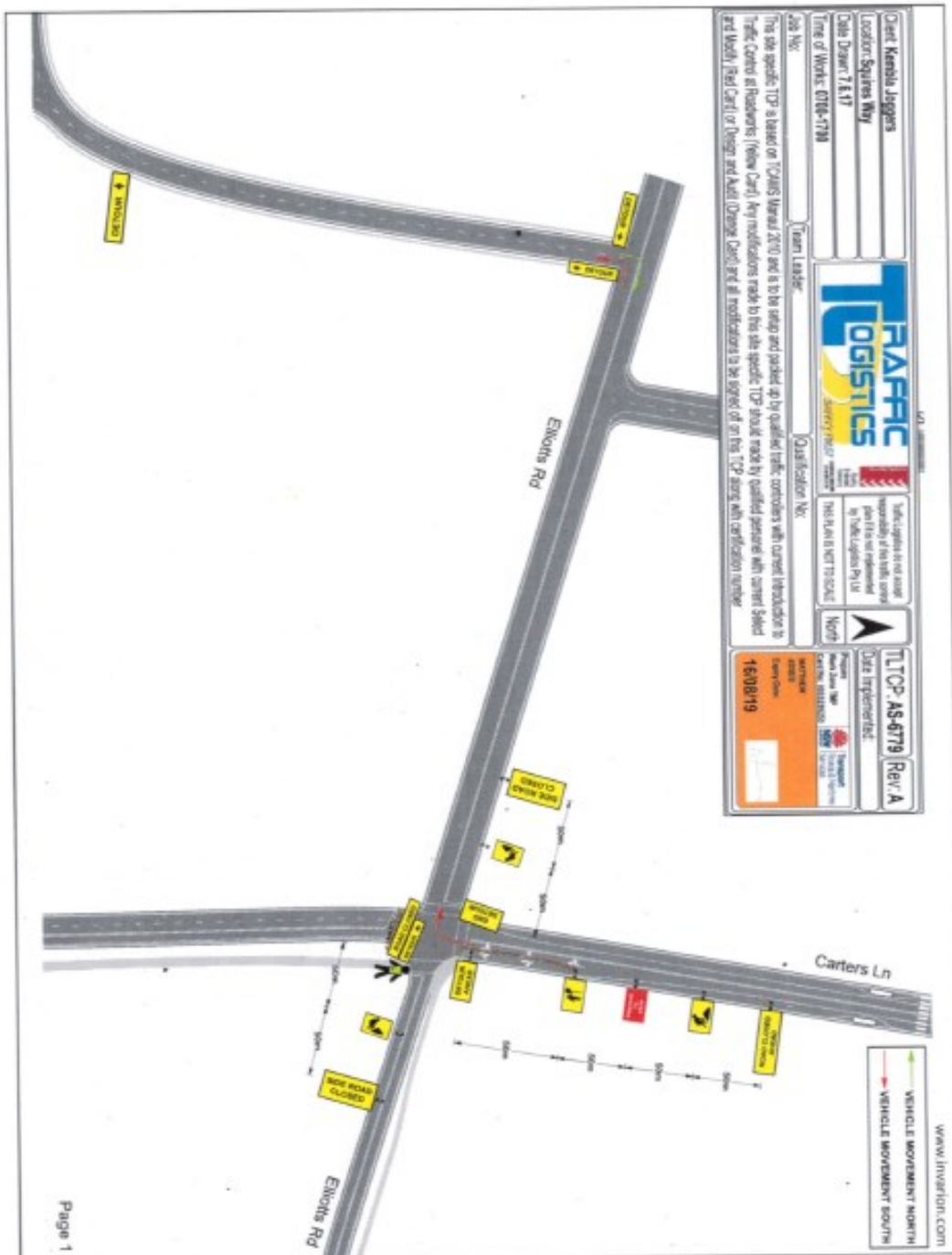


Attachment 3 – Australia Road Walking Championship Sunday 27 August 2017

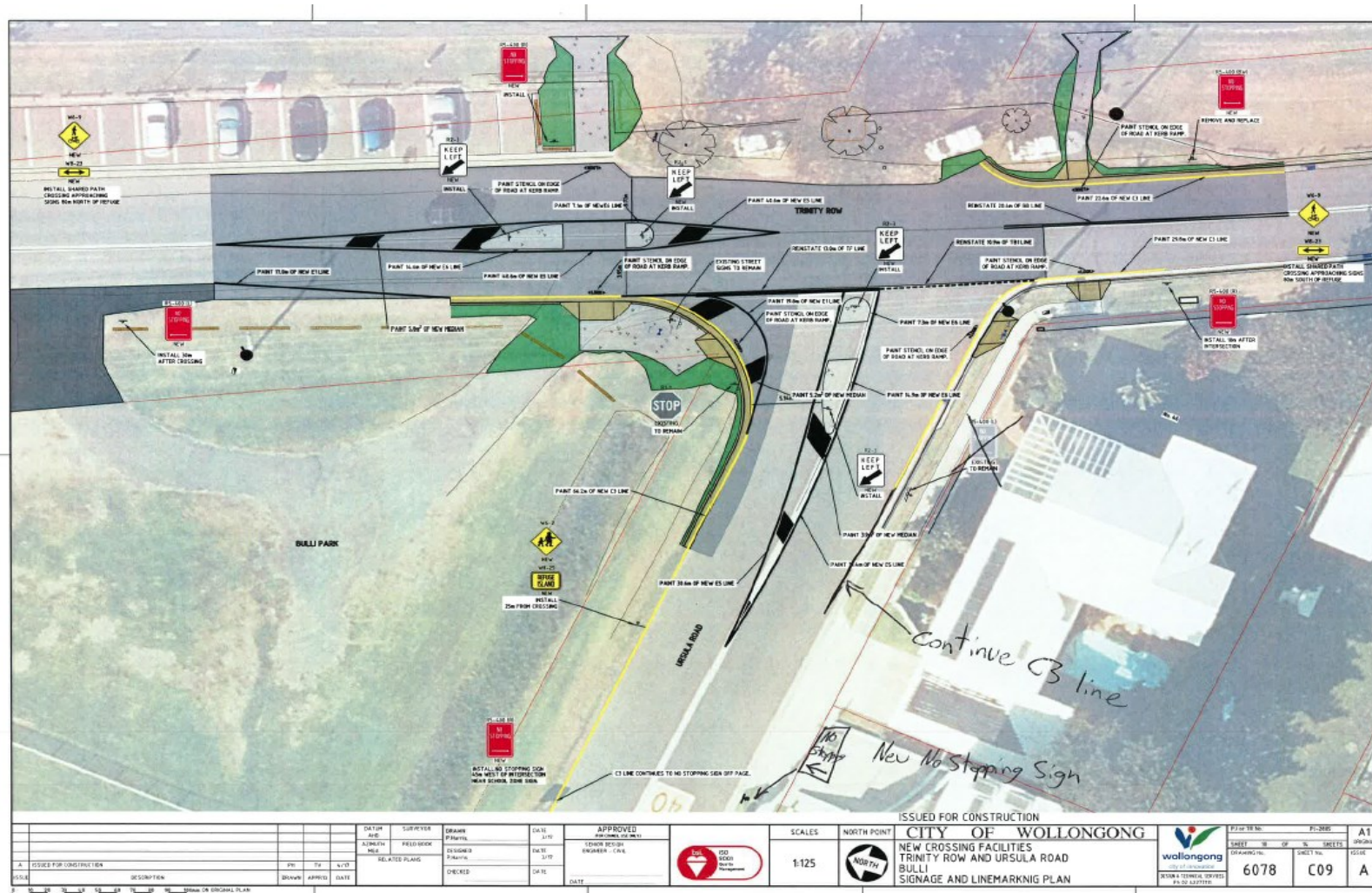


Attachment 3 – Australia Road Walking Championship

Sunday 27 August 2017



Attachment 5 - Design Matter – Trinity Row and Ursula Road – Pedestrian crossing Facilities



Attachment 6 – Kembla Joggers Half Marathon
6 August 2017 – 8.15am – 9.15am



Attachment 6 – Kembla Joggers Half Marathon 6 August 2017 – 8.15am – 9.15am

KJ Half Marathon – Direction of runners and marshal points along Yallah Bay Rd and through the carpark near Tallawarra Power Station Spit.

