

MINUTES

SPORTS AND FACILITIES REFERENCE GROUP

HELD AT 5.15 PM ON WEDNESDAY 2 DECEMBER 2014



PRESENT	
Cr Vicki Curran (Chair)	Mr Keith Wallace
Mr Gary Brickell	Mrs D Elvy
Mr Peter Woods	Mr C Bannerman
Mr Garry Bull	Mr Brendan Sheedy
Ms Daniel Foster	Mr D Allen
IN ATTENDANCE	
Mr Peter Coyte- Manager Property and Recreation	Mark Bond-Recreation Services Manager, Wollongong City Council
Steve Maidment-Recreation & Open Space Project Officer, Wollongong City Council	

1 WELCOME

2 APOLOGIES – Apologies were received and accepted on behalf of Cr Janice Kershaw Mr Shannon Fraser, Mr Mark Johnston, Mr M Dobie and Mr Phil Frkovic.

3 DECLARATIONS OF INTEREST - Nil

4 CONFIRMATION OF MINUTES OF MEETING HELD ON 29 JULY 2014

Recommendation: The minutes of the meeting held on 29 July 2014 be confirmed as a true and accurate record. Moved

5 BUSINESS ARISING FROM PREVIOUS MINUTES- as per agenda items.

Recommendation: Information be received and noted.

6 UPDATE SPORTSGROUND STRATEGY- SM provided an overview of the new requirements under the Integrated Planning and Reporting legislation and how the document will now be broken into 3 components, those being the following,

Informing document- this will be all the information that the sporting clubs contributed towards the report as well as other information collated internally in regards to the condition of the facilities, operational issues and emerging needs.

Supporting Document- This will a combination of the strategic directions the informing information has directed us towards as we as an implementation recommendations

Internal Integrated Planning and Reporting document- This document will have high level information supplied from both the Informing and Supporting documents with a suggested 4 year plan. This information will inform the Annual Plan

MB & SM talked through the Key findings with the members adding to the dialogue. Notes were recorded with a view of amending the key findings prior to sending out to the Reference group for additional review, with January 16 being nominated as the date for the return of all feedback.

Recommendation: Information be received and noted

- 7 General Business
Update by sports present.

Keith Wallace – DSR

Recently been conducting seminars “Working with Children” for sports clubs, last session was ran at Fairy Meadow with 36 volunteers attending. Next step is to start targeting specific groups. It was requested if KW could present to the Group what makes a successful funding application, this will be organised for the February meeting 2015.

Recommendation: Information be received.

Gary Brickell- Portable goal posts have arrived onsite and are not secured, potential safety issue, also synthetic wicket has been has some refurbishment, in future can the users be advised

Recommendation: Information be received and address safety concerns.

Daniel Foster – Currently playing summer sevens at Thomas Gibson, appears the amenities aren’t being cleaned on a regular basis. For future reference DF was advised to contact customer service to raise concerns, however SM to pursue and advise of outcome.

Recommendation SM to contact waste Services and determine schedule rate and pass on informtaion.

NEXT MEETING

TBA

The meeting concluded at 6.45 pm.

Minutes to be confirmed at the next meeting date to be advised.

ACTION SUMMARY

Item	Action	Officer	Status
	SM to provide update when available on insurance	SM	ongoing
6	SM to email Draft key findings from the Sports Strategy	SM	